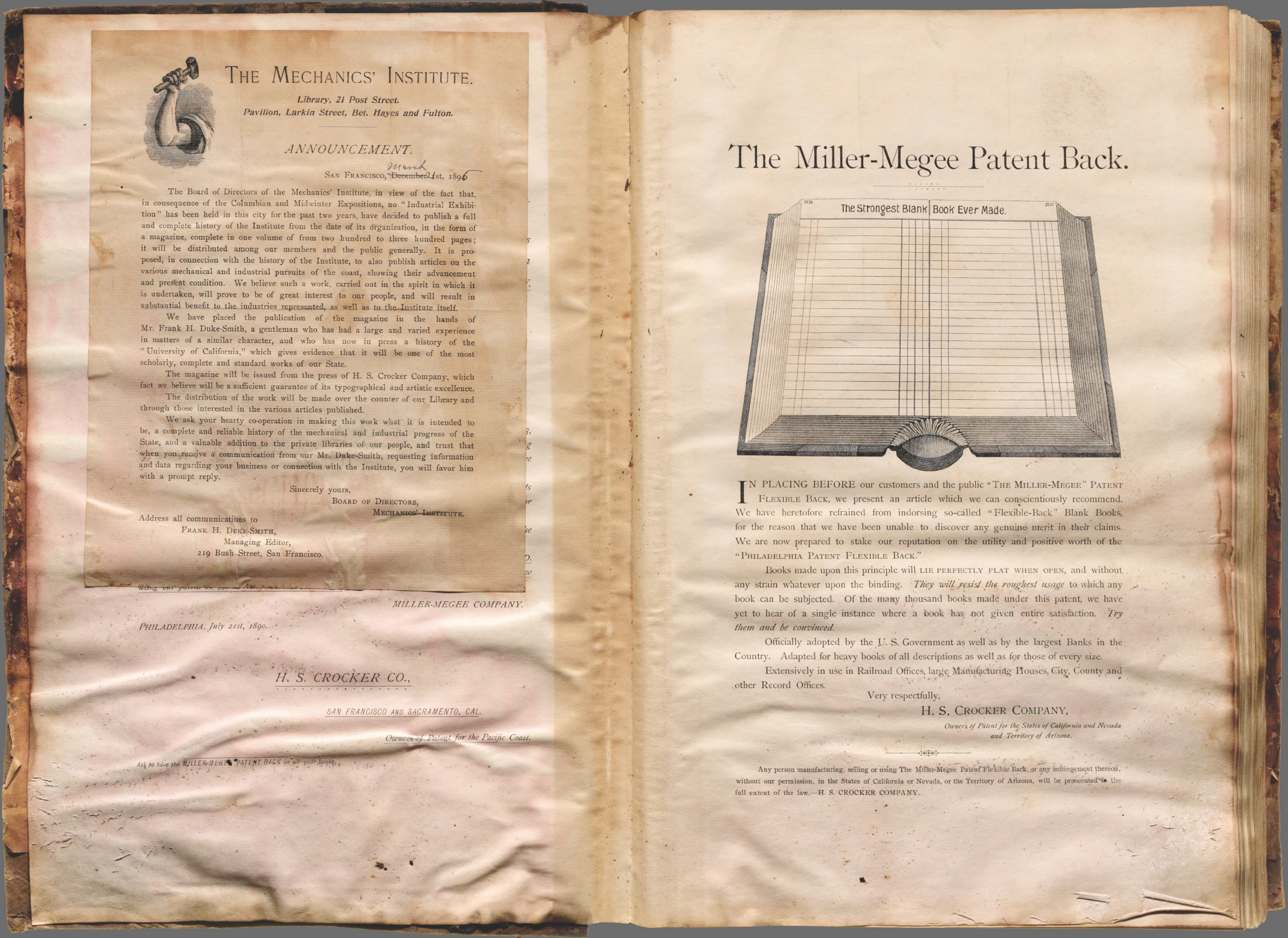

THE MECHANICS' INSTITUTE.

Library, 21 Post Street.
Pavilion, Larkin Street, Bet. Hayes and Fulton.

ANNOUNCEMENT.

San Francisco, ~~December~~ March 21st, 1896

The Board of Directors of the Mechanics' Institute, in view of the fact that, in consequence of the Columbian and Midwinter Expositions, no "Industrial Exhibition" has been held in this city for the past two years, have decided to publish a full and complete history of the Institute from the date of its organization, in the form of a magazine, complete in one volume of from two hundred to three hundred pages; it will be distributed among our members and the public generally. It is proposed, in connection with the history of the Institute, to also publish articles on the various mechanical and industrial pursuits of the coast, showing their advancement and present condition. We believe such a work, carried out in the spirit in which it is undertaken, will prove to be of great interest to our people, and will result in substantial benefit to the industries represented, as well as to the Institute itself.

We have placed the publication of the magazine in the hands of Mr. Frank H. Duke-Smith, a gentleman who has had a large and varied experience in matters of a similar character, and who has now in press a history of the "University of California," which gives evidence that it will be one of the most scholarly, complete and standard works of our State.

The magazine will be issued from the press of H. S. Crocker Company, which fact we believe will be a sufficient guarantee of its typographical and artistic excellence.

The distribution of the work will be made over the counter of our Library and through those interested in the various articles published.

We ask your hearty co-operation in making this work what it is intended to be, a complete and reliable history of the mechanical and industrial progress of the State, and a valuable addition to the private libraries of our people, and trust that when you receive a communication from our Mr. Duke-Smith, requesting information and data regarding your business or connection with the Institute, you will favor him with a prompt reply.

Sincerely yours,
Board of Directors,
Mechanics' Institute.

Address all communications to
Frank H. Duke-Smith,
Managing Editor,
219 Bush Street, San Francisco.

MILLER-MEGEE COMPANY.

PHILADELPHIA, July 21st, 1890.

H. S. CROCKER CO.,

SAN FRANCISCO AND SACRAMENTO, CAL.

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Books made upon this principle will LIE PERFECTLY FLAT WHEN OPEN, and without any strain whatever upon the binding. *They will resist the roughest usage* to which any book can be subjected. Of the many thousand books made under this patent, we have yet to hear of a single instance where a book has not given entire satisfaction. *Try them and be convinced.*

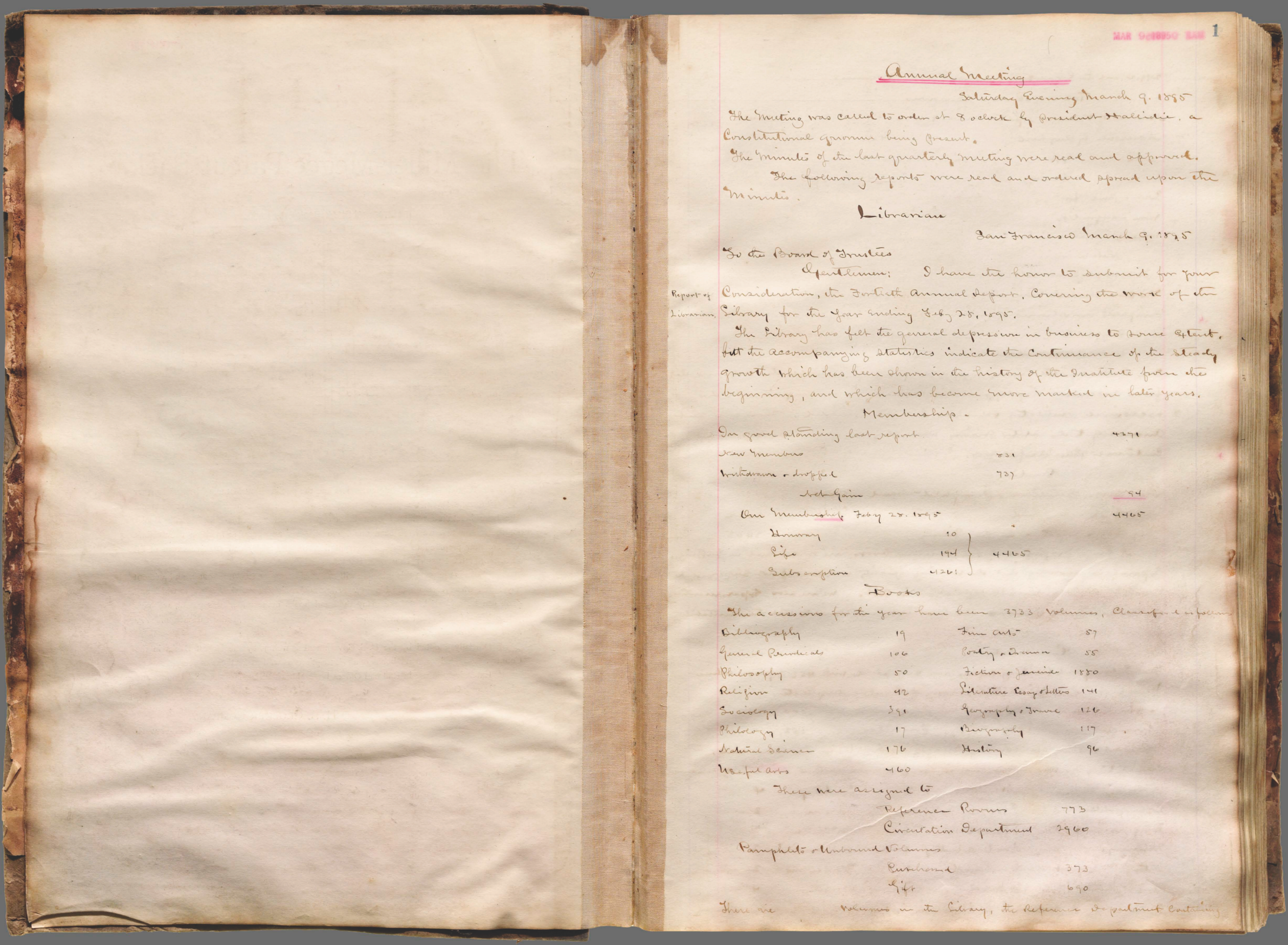
Officially adopted by the U. S. Government as well as by the largest Banks in the Country. Adapted for heavy books of all descriptions as well as for those of every size.

Extensively in use in Railroad Offices, large Manufacturing Houses, City, County and other Record Offices.

Very respectfully,
H. S. Crocker Company,
Owners of Patent for the States of California and Nevada
and Territory of Arizona.

Any person manufacturing, selling or using The Miller-Megee Patent Flexible Back, or any infringement thereon, without our permission, in the States of California or Nevada, or the Territory of Arizona, will be prosecuted to the full extent of the law.—H. S. CROCKER COMPANY.

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.



MAR 9 1895 8 AM

Annual Meeting

Saturday Evening March 9. 1895

The Meeting was called to order at 8 oclock by President Hallidie, a Constitutional quorum being present.

The Minutes of the last quarterly meeting were read and approved.

The following reports were read and ordered spread upon the Minutes.

Librarian

San Francisco March 9. 1895

To the Board of Trustees

Gentlemen: I have the honor to submit for your Consideration, the Fortieth Annual Report, Covering the work of the Library for the Year ending Feby 28, 1895. Report of Librarian.

The Library has felt the general depression in business to some extent, but the accompanying statistics indicate the Continuance of the steady growth which has been shown in the history of the Institute from the beginning, and which has become more marked in later years.

Membership -

In good standing last report		4371
New Members	831	
Withdrawn & dropped	737	
Net Gain		94
Our Membership Feby 28. 1895		4465

Honorary	10	4465
Life	194	
Subscription	4261	

Books

The accessions for the year have been 3733 volumes, Classified as follows

Bibliography	19	Fine Arts	57
General Periodicals	106	Poetry & Drama	55
Philosophy	50	Fiction & Juvenile	1880
Religion	42	Literature Essays & Letters	141
Sociology	391	Geography & Travel	126
Philology	17	Biography	117
Natural Science	176	History	96
Useful arts	460		

These were assigned to

Reference Rooms	773
Circulation Department	2960

Pamphlets & Unbound Volumes

Purchased	373
Gift	690

There are volumes in the Library, the Reference Department Containing

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

Librarian. 24912, and the Circulation department 4343 volumes.

Table of Books & Accessions.

Number of volumes reported March 1. 1894		66462
Accession by Purchase	2438.	
" " Gift	381.	
" " Binding	914	3733
Lost & paid for	92	
Worn & disposed of	1318	
Missing & unaccounted for.		
Net increase		
Total as per Count Feb. 28. 1895		

This table shows the number of volumes in the Library this date, but does not include pamphlets nor volumes of unbound periodicals, of which we have

Pamphlets	2686
Unbound Periodicals	580

The books reported "worn out and disposed of" include the volumes that from successive bindings become useless for our purpose, and the occasional mutilated volumes that are discarded. These are sent annually to the States Prisons, where they are furbished up and continue their usefulness.

Binding.

New Books. Periodicals & Pamphlets bound	885	
Old Books re-bound	1337	2222
Old books repaired in the Library		3463

A large proportion of our smaller books are now bound in buffing, experience showing that the wearing quality is equal if not superior to roan at a considerable reduction in cost. We are also experimenting in buckram and canvas, but have not had time to test their suitability for our work.

Periodicals

The Library and Reading room are supplied with 452 representative newspapers and periodicals, many of them in duplicate.

American	352	Paid	300
Foreign	100.	Presented	152.

In addition the following Magazines are taken for home use, circulating as new books, that is for one week without privilege of renewal

Arena	3	Atlantic	2	Century	4
Cosmopolitan	3	Electic	2	Forum	2
Harpers	5	Lippincott	2	McClure	2
Munseys	2	Nineteenth Century	1	North Am Review	2
Outing	1	Overland	1	Pop Sci Mo	2
Review of Reviews	2	St Nicholas	3	Scribners	4

The issuing of periodicals for home use is one of the most popular and

Librarian. useful features of the Library, and could be extended with advantage, to include all of the more important Magazines, the number of copies being regulated by the demand.

The expenditures in this department have been.

For Books	3714.11	
For Periodicals	2222.34	
For Binding	1325.01	
Total expenditure		7261.46

Donations.

The gifts to the Library were –

Bound volumes	381
Unbound & Pamphlets	690.
Periodicals	152.
Maps	12

A list of donors is appended.

Circulation

The Library was open 305 days during the year and there were issued for home use 153.330 volumes, an average daily issue of 506, classified as follows;

General Periodicals	2638	Fine Arts	2092
Philosophy	1302	Poetry & Drama	2028
Religion	918	Fiction & Juvenile	122487.
Sociology	1667	Essays & Letters	4737
Philology	344	Geography & Travel	3895
Natural Science	1880	Biography	3209
Useful Arts	2429	History	3704

The largest issue in one day was 1244 volumes.

I have omitted any statistics of books issued in the library rooms as with the unrestricted freedom of the shelves which our members enjoy it seems impracticable to even approximate such use.

The fact that our building is so favorably situated and convenient of access place our books at the service of our patrons with the least possible waste of time. That this is taken advantage of is shown by our rooms crowded by readers, and the use of books in the rooms must consequently be large. It is therefore to be regretted that the statistics are not more complete.

A constant complaint from a majority of our members, is that they cannot get the latest publications promptly. This is met in a measure by our system of registering requests and notifying the member in turn by postal card when the book is in, but although our purchases seem ~~liberal~~ to be quite liberal, there have been several instances during the year when a member's number would be "in line" from six weeks to two months before the desired book was reached. There have been 7625 notices sent for books so reserved.

MAR 9 1895 9 AM

Librarian.

Cataloguing.

In addition to the Current accessions which are Catalogued before they are put into Circulation, there have been Catalogued since the last report -

American History -

Sociology, including,

Political Science	Socialism
Political Economy	Protection
Labor	Free Trade
Finance	Law
Money	Administration
Land	Education
Co-operation	Manners & Customs,

Medicine. (not yet completed)

The need of a Complete Catalogue is felt more keenly as the library increases in number of volumes and membership, and while the work is carried on as fast as possible, the pressure of more ~~important~~ urgent business makes the progress discouragingly slow. There should be ~~different~~ separate Catalogues of the different departments placed in the rooms for the Convenience of both members and attendants, as the arrangement of the books upon different floors makes the Consulting of our Main Card Catalogue inconvenient,

The Pamphlets (numbering 2686) should also be Catalogued as there is much valuable material in that form, which is practically lost in their present imperfect arrangement.

Sundays.

The library is open on Sunday from 12.30 to 4.30 P.M. for reference and reading purposes only, no books being given out or received on that day. There is an average of 45 visitors daily, and present at any one time 19.

Classes.

Evening Classes in Mechanical and FreeHand drawing are held two evening a week, the class year being divided into two terms - Spring term January to June. Autumn Term July to December. The fee is \$1.25 each term to members and children of members, payable in advance.

There were 118 registered for the Autumn, and 86 for the Spring term, which is now in session.

Lectures.

A number of lectures on topics of interest have been given during the year, and there is a series of University Extension lectures now being delivered every Saturday evening, to be continued until May.

They are given in the library rooms and are free to members and their friends.

MAR 9 1895 9 AM

Librarian

Receipts

Fees. New members		826.00
Life Members		250.00
Quarterly Dues		21384.00
Books, lost and paid for	(92)	85.25
Fines Collected	(57777)	1019.10
Extra Books		610.71
Evening Classes		359.25
Sundries (drawing paper etc)		29.70
Total receipts at the Library		24564.01
Balance March 1, 1894		69.50
Total receipts		24633.51
Deposited with the Treasurer		24633.51

A Table of Statistics is appended.

During the year extensive and important alterations have been made in the library building. The Store premises No 29 Post Street have been utilized for library purposes giving us a well lighted cheerful room on the level of the Street, and adding 1850 feet of shelf room to our Circulating department. In this room are placed English, prose, Fiction and Juvenile books, Essays, Letters, Oratory, Humor, Customs, Administration, Education, Philology, Poetry, Drama, Fine arts, and the French, German, Spanish and Italian books, in all 20715 volumes.

The delivery desk is located here, all books being issued and received at this point, Its great popularity with our patrons is indicated by the increase in Circulation, which has been 25 per cent over the previous six months. Of the members who have joined the Institute since the change 31 per cent have been ladies.

The Second floor still holds the Reference department, the Patent Room, and the following Classes of Circulating books - Philosophy - Religion, Mythology, Sociology, Natural Science, Useful Arts, History and Biography. Circulating books from the room are sent by the book Elevator to the charging desk in the room below, where where they are registered and delivered.

With all of the noise and bustle of the delivery desk removed, the floor, gives us three excellent Study and reference rooms, a fact that seems to be fully appreciated by the many who use them. Our Saturday evening lectures are held in these rooms

The third story is occupied by the Chess & Class room and office. The basement story has been completely remodelled and divided into two large rooms. The Reading room has been removed from the third story and placed in the East Side, giving a large well-ventilated room, easy of access with a greater seating capacity than the old room. Some of the ~~old~~ bound files of newspapers are placed on permanent shelves in this

Librarian. The west room has been fitted up with shelves and stacks, and the Government Reports, the balance of the bound newspaper files, sets of Magazines, and the stock duplicate books, in all 9877 volumes, are arranged in order there easily accessible to the Members.

With our increased facilities it would seem but a natural Consequence that our Sphere of usefulness will be extended, and the Mechanics Institute become a still more Cogent factor in the welfare and prosperity of this Community.

Respectfully Submitted
A M Jellison
Librarian.

Secretary.

Financial Report.

Receipts for the Year Ending Feb 28. 1895

Library.	Entrance Fees	824.00	
	Quarterly Dues	21326.00	
	Life Membership	250.00	
	Books & Fines	1713.46	
	Rents Post St.	4425.00	
	Sundries	241.18	28799 64
Pavilion.	Rent of building	9904.00	
	Rent of Hayes St Property	4357.39	
	Gas & Lighting	890.49	
	Labor.	44.60	
	Sundries	477.70	15.674 18
Classes.	Fees from pupils	355.50	
	Drawing paper & material	30.20	385 70
Bills Payable.	University of California		20000 00
	Cash balance March 1. 1894		5423 95
			70263 47

Secretary. Expenditures for the Year Ending Feb. 28. 1895

Library.	Books.	3714.11	
	Binding.	1325.01	
	Expense.	975.80	
	Fuel.	137.05	
	Furniture.	938.42	
	Interest.	390.85	
	Insurance.	997.00	
	Lighting.	2242.48	
	Periodicals	2222.34	
	Printing & Stationery	1165.17	
	Salaries.	9154.85	
	Taxes.	1617.40	
	Water.	248.55	
	Repairs. (Post St Improvements)	14.911.25	40040 28
Pavilion.	Repairs to building.	1685.48	
	Repairs to Machinery.	25.00	
	Insurance.	1046.00	
	Gas & Lighting	907.74	
	Salaries.	3190.00	
	Taxes.	3671.97	
	Water.	134.15	
	General Expense.	641.41	11301 75
Classes.	Salaries.	1252.20	
	Printing & Advertising	19.25	
	Lighting.	259.20	
	Material & Labor.	25.38	1556 03
Lectures.	Printing & Advertising.	27.75	
	Illustrating.	45.00	
	Rent & Expenses of hall.	66.80	
	Lectures.	10.00	149.55
Folsom St lot.	Interest.	5850.00	
	Taxes.	979.99	6829 99
Bills Payable	Donohoe Kelly Banking Co		6000 00
27th Exposition	Unsettled accounts of last year		2884 09
	Cash balance March 1. 1895		1501 78
			70263.47

Respectfully Submitted
J H Culver
Secy

President,

President's Report.

To the Members of the Mechanics Institute,

We have again reached the end of another year in the history of the Mechanics Institute, an institution that has been in active existence for 40 years and during that period has been closely allied to the best interests of this city and State and has pursued its policy of progress seldom interrupted by changes in its policy which has always been to serve its members well and do its duty to the Community. Without political or religious affiliations, it has exerted and still exerts an influence in the affairs of the State through the steady and disinterested efforts it has made in the line of good Citizenship, progress and intellectuality. May it never waste its strength in stepping beyond its legitimate provence or by failing to do its whole duty within its sphere.

It is one of the few quasi public institutions that carries on a degree of public work through its own resources and with the exception of one solitary time when it distributed premiums as agents for the State, it has never Called on the Treasury of the State for one dollar and it has never been the recipient of any endowment from any private citizen except a sum of $10.000. for a specific object from James Lick, the Mechanic and distinguished philanthropist

This has appeared to many of us as hard and unappreciative, but to day we feel a modest pride in the fact that this Institution has built itself up to its present position by its own efforts and through its own resources.

During the past year substantial progress has been made in the affairs of the Institute and the Permanancy of its location has been determined for some years to come, and it may be safely said there is no more centrally situated institution in San Francisco than the Mechanics Institute.

The moving of the Circulating library to the main floor has added greatly to the convenience of the members, and is fully appreciated by them, and in like manner, the removal of the Reading Room from the third floor to its present quarters, has placed the newspapers and periodicals easy of access and has avoided the necessity of climbing two long flights of stairs. The lectures and classes are now held in this building and in consequence, have increased its popularity.

The Membership is now steadily increasing and has reached 4473 and the recent additions include about 31% women.

The election of officers for the third time under the proportional representative system, and the smoothe and successful working of that system marks its success.

During the past year the Constitution and By Laws have been rearranged and harmonized and two important changes made therein, the Sinking Fund has been abolished, and the treasurership

President, has been transferred from an individual to an Incorporated Bank.

The affairs of the Institute have been placed on a better business basis, and its methods made simpler and stricter rules enforced for the protection of the interests of the Association.

The purchase of books has been quite limited, and all expenses cut down within the margin of safty. The changes affected in the building have naturally disturbed many details in the management of the Library. These, however, will be adjusted as fast as imperfections are discovered, and proper corrections will be made.

The Petition of a number of Members referred to the Trustees at the last Meeting of the Institute, protesting against the moving of the reading room from its old quarters, was immediately considered by the Board of Trustees, but action on the same was deferred until it could be ascertained whether the objection was well founded, and at a recent meeting of the Board it was decided that the interests of the greater number would be best served by allowing the reading room to remain in its new quarters.

During the extensive alterations made in the building, which involved strengthening the foundation, removing and reconstructing partitions and dividing walls, insertion of new piers and columns, removing and re-building the sidewalk, putting in new shelving, removing rearranging and reshelving ~~the~~ almost the entire library of 70000 volumes, constructing new ventilating flues, lavatories etc., the business of the library was not interrupted a single business day, and too much praise cannot be awarded to the Building Committee and its Chairman Mr. Oscar Lewis, and to the Librarian and his intelligent and willing assistants,

Since the alterations have been completed, it has been possible to have regular lectures delivered and classes held in this building.

Of the former, seven have been given to large audiences, and of the latter, there are three, viz. 1 Class in Mechanical Drawing with 30 pupils, 1 Class in Free hand Drawing with 50 pupils and 1 Class on Mathematics with 10 pupils.

The Trustees have decided that whenever there are a sufficient number of members willing to subscribe enough to pay a teacher on any acceptable subject, the Institute will furnish rooms, light and janitor service free.

The Lectures in all cases are free to Members and to those interested in electricity I would state that a course of 3 lectures on each of the three Saturday evenings next ensuing, will be given by Prof. Corey of the University of California on that subject.

Within the past few months the California School of Mechanical Arts, endowed by James Lick, has been opened. It is the last completed, and the gift of the late James Lick to the people of this State, and through which, habits of thrift and industry and the

MAR 9 1895 AM

President. Mechanical arts will be taught to young men and women who desire and expect to become proficient in some mechanical pursuit and go through life with dignity, independence and intellectual strength. The Institute heartily in sympathy with the purposes of that endowment, and extends to that school its friendship, its respect and good wishes.

Another late citizen of California has left a sum of money $400.000, to the State University to found a School for a similar purpose, and the late Mrs. Lux, appreciating in like manner the necessity for developing native skilled labor, has bequeathed a very large sum to that end.

In view of this movement on the Pacific Coast to develop and create a class of educated mechanics and artizans well grounded in the practises and fundamental theories of their callings, it is not encourageing to observe the decrease in this City and State in the manufacturing industries which find employment for the mechanics and artisans which these institutions purpose to create and it is to be deplored that public and private Corporations and individual Citizens do not unite in encourageing our home industries by all the means in their power that they can reasonably exercise.

The Institute has joined other institutions in a call for a State Convention on March 19th at the Chamber of Commerce in this city to consider means to correct this deplorable state of affairs.

The report of the Secretary which has been read in detail to-night shows that the Institute has received during the year, from all sources, $70,263.47. and that it has expended $68761.69. leaving a balance ~~of~~ in the Bank at the end of the fiscal year of $1501.78 and all bills paid. Of the receipts $5423.95 was balance on hand first of the year, and $20.000. borrowed money at 6%. Of the disbursements, beside current expenses, $14911.25 was spent in the improvement of this building, and $6000. borrowed money returned, and $2884.09 unsettled accounts of the last Citrus Fair. The current receipts and disbursements, omitting these extraordinary items were as follows. Receipts $50263.47. Disbursements, $44468.13. In the latter is included interest on money borrowed and taxes, both charged against the property of the Institute on Folsom and 16th Streets and amounting to $6829.99.

I must state, however, that the item of books, bookbinding and periodicals which should amount to at least $10.000. for the year, in fact only amounted to $7261.46.

The coming Industrial Fair will open August 13th and close September 14th next. For the success of this Fair we must all work, and it will require unremitting and intelligent labor on the part of the Trustees to restore the Fairs to their former splendor and prestige. With the earnest and unselfish work of the Trustees and the hearty co-operation of the members, I feel confident that the Mechanics Institute will feel proud of the exhibition, and that

MAR 9 1895 AM

President. it will be a credit to the City and State as well as a financial success.

The year just closed has been a disastrous one to the Country, California has felt the depression, and San Francisco has not to my recollection suffered so much since the Fraser River gold mining excitement many years ago.

This Association, in common with the general interests of the State and City, has also suffered from the depression and stagnation in business. In the worst of it she bravely undertook the improvements in this building that called for the expenditure of so much money. I believe the dark clouds are rolling by and that we have already obtained glimpses of the silver lining, and that with the brightening prospects of the future and careful management during the ever present, this State, this City, and this Institute will advance rapidly in the march of progress and prosperity, and in the line of usefulness to man.

A S Hallidie
President

March 9. 1895

Under the head of new business the following was presented.

"Whereas. A member of the Mechanics Institute having been employed Sam Grubb. and having rendered satisfactory service at the Pavilion during the Pure Food Exhibit, and

Whereas, the services of the same person having been solicited by one of the privilege holders at the Concerts now being given in said building, the aforesaid person was refused permission to connect to any pipes in the building; by order of Mr Cumming, chairman of the Pavilion Committee, and

Whereas; An appeal to the President and through him to the Board of Trustees to be allowed the privilege of following the precedent established by the performance of the same service at a former time was refused, and

Whereas, we believe such action to be detrimental to the welfare of the Institute and contrary to the spirit of the organization: therefore be it –

Resolved that it is the sense of this Mechanics Institute in regular Meeting assembled that the Board of Trustees be instructed to permit any plumber and gas-fitter to connect to any pipes in the building necessary to the performance of such service as may be desired by such persons renting space in the Pavilion for any purpose whatsoever, said work to be under the supervision of any person appointed for that purpose by the Board of Trustees. (Signed) Samuel W Grubb.

Mr Clarke moved the adoption of the Resolution. After some debate the motion was put, and lost.

Folsom St. Lot The following resolution by H W McLean was put to vote and carried

Resolved: That the Board of Trustees report to the members at the

~~President~~, next quarterly Meeting, the question of disposing of the Folsom St Lot, and what money can be obtained for it, if sold.

The following report from Judges of the late election of the Institute was read.

San Francisco March 2. 1895

To the Trustees of the Mechanics' Institute

Judges of Election Gentlemen: We hereby report as to the Election of Trustees for the Institute which took place on Tuesday last, Feb 26, the following results.

The number of votes Cast was 1000, that of the two preceeding elections under the proportional and preferential plan having been 905 in 1893, and 853 in 1894. There were on this occasion 16 Candidates, and the 7 elected are as follows: Grove P Ayers, Ernest A Denicke, Richard P Doolan, Will E Fisher, Ferdinand Formhals, Howard C Holmes, Rodney Kendrick.

On the votes being counted for first Choice it was found that 7 ballots were so marked that the intentions of the voter could not be ascertained, the quota was therefore taken on the remaining 993 votes, which divided by 7, gives 141, and 6 over. Dropping the fraction the quota was therefore 141.

No Candidate received a quota on first choice, hence there was no Surplus to distribute and the Elimination therefore Commenced immediately after the ballots had been Counted for first Choice. Messrs Ayers, Doolan, Fisher, and Holmes were elected on full quotas, Messrs Denicke, Formhals and Kendrick on 137. 139 and 141 respectively. Exclusive of the 7 ballots improperly marked, as above stated, 32 could not be used in electing Candidates because when they were reached the candidates marked on them, had been either elected or eliminated previously. But nearly or fully all of them contained the names of Candidates who had been so elected. A printed proof showing in a table the entire transfers in detail will be added herewith as soon as it can be got up (See page 600)

J Saulmann
Henry Twomy } Judges of Election
Alfred Cridge

On Motion the report was received and approved.

No further business being presented, the Chair said the next Installation order would be the Installation of the Trustees Elect. by the Committee appointed for that purpose, Consisting of Hon Adolph Sutro, E Knowlton, and R O Oakley, and invited those gentlemen to Come forward and perform the Ceremonies of the occasion. Mr Sutro sent a letter (which was read) regretting his ability to be present, but said that though absent in flesh would be present in Spirit and Commended the Institute as deserving the support of all persons having the advancement of San Francisco at heart.

Mr Knowlton & Mr Oakley then requested the gentlemen elected Trustees, viz Ayers, Denicke, Doolan, Fisher, Holmes, Formhals & Kendrick to take position in front, and then administered the oath of Office which was taken and subscribed to, See Record Page

Mr Knowlton in a Poem of 35 Stanzas made some flattering allusions to each Trustee, and gave considerable good advice, after which the Meeting adjourned.

Organization of the Board.

After adjournment of the Annual Meeting held in the Library Rooms on Saturday Evening March 9th 1895, the Trustees assembled in the Board Room for organization, all present except Mr Manson.

Mr Henry J Bush was called to the Chair, Mr Doolan acting as temporary Secretary.

Officers Elected The Chairman stated that the first business would be the election of President, Mr Root nominated Mr A. S. Hallidie. No further nominations being made, the Secretary was instructed to cast the ballot, which was done, and the Chair declared Mr Hallidie Elected.

The President then took his seat, thanking the members for the honor Conferred and said that having accepted the position he should do all in his power for the Institute, and Called attention to the fact that the Coming year would, on account of the prospective fair, be one of severe duty to the officers and Members of the Board, as each successive Exhibition seems more difficult to carry to a successful termination, and much time from each Trustee, will necessarily have to be given to the affairs of the Institute.

With unity of Purpose, and good understanding among the Members, he had no doubt of the financial result of the Exhibition.

The balance sheet as shown at the Meeting to night is in satisfactory Condition, and every indication points to a prosperous future for the Association.

The next business was election of Vice President. Mr Doolan nominated Mr Geo Cumming for that office.

No further nomination being made, the Secretary was authorized to Cast the ballot for Mr Cumming and he was declared Elected.

In a like manner upon nomination by Mr Cumming, Mr Marsden Manson was Elected Corresponding Secretary, and Mr Chas E Mooser, Recording Secretary, upon nomination by Mr Ayers.

On Motion of Mr Ayers the First National Bank of San Francisco was duly Elected Treasurer, the Recording Secretary casting the ballot.

Upon Motion of Mr Cumming the thanks of the Board was tendered to Messrs Knowlton and Oakley for their services in installing the Trustees Elect.

The Meeting then adjourned
Chas. E Mooser
Rec. Secty

MAR 19 1895 AM

Regular Meeting Board of Trustees March 19th 1895.

The Meeting was called to order at 8 P.M. there being present Trustees Bush, Cumming, Denicke, Doolan, Fisher, Holmes, Kendrick, Leggett Manson, Mooser, Root Mr President.

Absent Ayers + Formhals.

The Minutes of the Meetings of March 5th + 9th were read, and after amending those of the 5th on page of the Record relative to an Answer to W. M. Levy, were approved.

Militaire. The Librarian submitted a game called "Militaire" presented by Mr C. F. Jones, the inventor, whereby the two great events of the late rebellion may be determined without bloodshed by those skilled in the strategetic tactics of war, which was accepted, and the thanks of the Institute tendered the donor.

Joseph Newman. A Communication from Joseph Newman asking aid for making at the next Exposition an Exhibit of the Wild Silk Worm of California, was received and the Corresponding Secretary instructed to inform Mr Newman that the Board deem it inadvisable to grant his request.

Harold Wheeler. A request from Harold Wheeler for use of the Board Room on June 25-26-27+28 for Examination of Students desiring admission to Harvard University, was granted.

Geo Hardcastle. A lengthy communication from Geo Hardcastle, A.M., Dentist praying that the Library and Reading room be returned to their old quarters, was received and Secretary instructed to acknowledge the same.

Olympic Club. In response to a letter from Trustee Mooser to the Olympic Club inquiring if the Folsom St Lot might not be available to them, a reply was received (and read) that at present they were not in want of any more ground.

Duke-Smith. A letter from Frank H Duke-Smith and Chas F. Howland, publishers of the proposed "Mechanics Institute Illustrated Magazine": requesting the Directors to write a letter to the Manufacturers Convention enclosing an Announcement of the Magazine, and request the Secretary thereof, to read them before the Convention; was received.

(Mr Formhals came in and took his seat)

After considerable discussion wherein most of the members took part a motion was made that the Matter be referred to the Committee on Books + Donations. Lost.

It was then Moved and Carried that the request be denied, and that Messrs Howland and Duke-Smith be informed that the Trustees are of the opinion they overstepped the terms of the Contract in signing the Announcement "Board of Directors Mechanics Institute"

MAR 19 1895

Jacksons Bond. A notice from the Pacific Surety Company that the Bond of J. A. Jackson Janitor of the Pavilion would expire on April 1st was referred to the Finance Committee.

James P Docking. A Petition from James P Docking that he be appointed Solicitor and Superintendent of the Next Fair was referred to the Committee on Employees.

Books. A report from the Committee on Books + Donations recommending the purchase of books amounting to $86.65 was approved by the following vote.

Ayes. Bush, Cumming, Denicke, Fisher, Formhals, Holmes, Kendrick, Leggett Manson, Mooser Root Mr President. 12

No Mr Doolan. Absent Mr Ayers.

Fair to close Sep 14. Under the head of Unfinished business the President called attention to the matter of fixing a date for the Closing of the Coming Fair, which by an unanimous vote was fixed at September 14th.

New Business

Amendment to By-Laws. Mr Denicke gave notice that at the next meeting of the Board he would move the following Amendment to the By-Laws be inserted and numbered Article X. and present numbers X. and XI be changed respectively to XI. and XII.

"Article X. No member of the Board of Trustees shall be pecuniarily interested in any Contract, or in the performance of any labor, or in the purchasing of any materials or supplies pertaining to the Mechanics Institute or the Industrial Expositions, nor shall he receive any Compensation directly or indirectly for any services in connection therewith" or "Premium for any Exhibits made at the Fairs of the Institute".

Technical Society. Mr Manson said the matter of affiliation of the Technical Society with the Institute had not yet been settled, and moved that a new Committee be appointed to further investigate the matter, and report at an early date. Carried.

The chair was requested to appoint the Committee which he did by naming Holmes, Denicke and Fisher.

Hat Hooks. Mr Cumming for the Committee on "Further Rules for the Library" reported that as an inducement for better observance of etiquette in the Reading Room a number of hat hooks had been placed there, but as yet without much affect.

Mr Manson differed with him and said there were twice as many hats removed as formerly, as on a late visit he saw two on the wall, and only one before.

Mr Leggett thought the hooks had some effect; and it might be desirable to print a small card for distribution calling attention to what would be an improved appearance of the reading room, if certain observances were complied with.

Removing a Member. An inquiry from the Librarian as to what action should be taken to remove a Member whose personal habits and demeanor were objectionable to Patrons of the library, was on Motion of Mr Cumming Seconded by Mr Denicke referred to the Committee on Library Rooms & Building with power to act.

Ballots may be counted. By request of a Member, it was ordered that the ballots cast at the late Election, may be counted for Statistical purposes under the Supervision of Trustees Fornhals and Root, and Mr Cridge a Member of the Library.

Committees

Standing Committees The Chair named the following Standing Committees for 1895

Finance
Ayers. Denicke Root.
Library Rooms, and Building.
Root. Bush. Fornhals.
Books and Donations
Leggett. Holmes. Denicke.
Lectures and Classes.
Bush. Manson. Fisher.
Printing and Advertising
Fornhals Doolan Kendrick.
Pavilion
Holmes. Cumming. Kendrick
Machinery
Cumming. Root Holmes
Art
Manson. Ayers. Mooser.
Exhibits
Fisher. Bush. Doolan
Tickets and Admission
Doolan. Leggett. Fisher.
Music and Decoration.
Denicke. Kendrick Fornhals.
Management.
Kendrick Ayers. Leggett.

Jos. E. Mooser.
Rec. Secty.

Regular Meeting Board of Trustees Tuesday April 2. 1895

At 8 P.M. the meeting was called to order there being present Trustees Ayers, Cumming, Doolan, Denicke, Fornhals, Leggett, Fisher, Holmes, Mooser, Root, Kendrick, Mr President

Absent, Bush. Manson.

The Minutes of the last Meeting were read and approved.

Reports from Committees

Finance. Finance.

April 2. 1895

To the President and Trustees of the Mechanics Institute

Gentlemen;

Your Committee on Finance would respectfully report that on April 1st there was a balance in the Bank to our Credit of 3003 29

Against which are unpaid checks of	39 45
Leaving an available fund of	2963 84
Received since	1154 43
On hand to night	4118 27
Bills approved by the Committee	5240 28
Leaving a deficit of	1122 01

By Postponing the Payment of ~~bills~~ some of the bills until late in the month, it is probable the Collections will be enough to balance the finances, and by close Economy we may get along without borrowing for the Present. The large amount of the Tax bills approved to night (which must be paid before the 30th) is what brings our Cash balance on the wrong side of the Ledger. Were it not for the Extraordinary demand at this time for taxes, the financial showing would be most Satisfactory.

Finance Committee { Geo. P. Ayers
Ernst A. Denicke
Henry Root

On Motion the report was received and ordered spread upon the Minutes, and the following bills, properly signed, ordered paid by the following vote:

Ayes. Ayers, Cumming, Denicke, Fornhals, Leggett, Fisher, Holmes, Mooser, Root, Kendrick Mr President – 11. Noes. Doolan. 1.

Absent. Bush. Manson.

List of Bills

Bills ordered paid

Pacific Gas Impt Co	86.22	Pay Roll Library	947.50
Pay Roll Rav	26.87	P J Healy	5.
H S Crocker Co	5.00	Johnson & Emigh	80.07
University of Cal	600.00	B J Stevens	296.94
Pac Telephone Co	13.60	W B Walkup	4.75
Payot Upham & Co	18.47	J A Hofmann	5.26

G W Alexander	2.47	Johnson & Emigh	5.75
City & Co Tax Collector	2874.15	H S Crocker Co	12.20
C A Klinkner & Co	5.25	Daily Report	1.50
Payot Upham & Co	12.95	C Beach	1.80
C M Plum & Co	33.95	Jos Fredericks & Co	12.82
Buchanan Bros	16.50	Spring Valley W W	99.40
J H Culver	71.84	Total $8240.28	

Library Rooms, and Building. Report of Committee.

San Francisco April 2. 1895

Work-Room

First: We recommend that the workshop of the Library be moved to the basement under the Bank, and be placed under the sidewalk, and that a Coal Stove be purchased, and placed where decided.

Racks for Magazines.

Second: We recommend that racks for the Magazines be moved to the side wall of the Reading Room, and each place labeled with the name of the Magazine.

Office.

Third: We recommend that the Office be moved to the room vacated by the work room, and that a Counter be placed across the room about three feet from the door, for the Convenience of the Secretary while transacting business for the Institute.

Wall to be painted.

Fourth: We recommend that the East and west wall of the Institute building be painted, and that the west wall be pointed up, as it is in a bad Condition, and that when painted that we have the words "Mechanic's Institute" placed on both sides.

Ventilation

Fifth: We recommend that the ventilation of the Library be looked into, as it is far from good.

Respectfully Submitted

H. B. Buck
Henry Root
F Formhals. Committee

After discussion, the following disposition was made of the report:

First section, approved, and change ordered.

Second Section, approved.

Third Section, Laid over.

Fourth Section Laid over the Committee to get estimates for the work.

Fifth Section. Referred to Committee with power to act.

New books

Books & Donations.

The Committee presented a list of new books amounting to $212.70 & recommended their purchase. Which was so ordered by an unanimous vote.

Books for States Prison

Mr Leggett said that for several years past it had been customary to donate the old and worn out books to the States prison. The Librarian reports there is

APR 2 1895

now on hand about 400 volumes and recommended that the same disposition be made of them, first segregating the Juvenile books for use in Youths Reformatory.

On motion of Mr Cumming, the matter was left to the Committee with power.

McIntyre & binding

Mr Leggett further reported that in a bill of McIntyre for binding an item was in excess of agreed price when strictly construed with terms of contract. The matter in question being 6 vols of Century Dictionary which he claims was a special job, and on which he took extra pains in workmanship. The bill he renders is $15.00 and Contract price would be $10.80

On Motion of Mr Doolan it was ordered that, ~~that~~ he be paid in accordance with Contract viz $10.80

Treasurer.

Treasurers balance

A report from the Treasurer "First National Bank" showed a balance on hand April 1st of $3003.29

Librarian.

Librarian

A report from the Librarian for March was read, the names of new members approved, and the financial part referred to the Committee. Receipts $2617.80. Deposits $2617.80.

New Members. (73)

New Membrs

C M Miale, Albert E. Lee, John J Carlson. Con O'Connor, Miss Alice Donovan
J D F Eustis, R H Randall, Edwin McAfee, Lucian W Knight, J R Bass.
Mrs Wm Whitwell, Walter Büttgenbach, Joseph Porter, S Lucien Berry
Mrs W H Mead. James M Owens. W G Lenhardt, Armand Grothwell, Jules Weil,
Alfred Roncoveri, W M Mansury. G C Fisher. A J De Lamare. C.W. Simmons
Mrs A A Adler, L F Graham. W W K Ball, Miss Nora Cleary, J Markey
F Hoffmeister, Miss Alice M Beatty. Chas C Taylor. Mrs May Older. H W Sabin
James M Alexander. Richard Stevenson, D E Condon, E A Middleton A R Green
Miss Julia Francis Read. Laura T Fowler. Joseph F Bluxome. Miss Bernie Gorham
Julius Wangenheim. E Peterson. Mrs E V Sourdry. Harry H Dana.
Geo M Bennett, Miss Lola Loiza, J H Smith. Jas P Dockery. Jos Hutchinson
W C Coulson. F Christie. Frederick Tardif. Reginald Enock. W L Paton
Miss Mary Florence McCarthy. Wm B Collier, Wm Burd. Fred F Dunne
G W Gregory. Mrs Wm Mills Thompson. Dr J J McDonald. A J Spotts.
P D Brun. J Wisby. R von Schmieden. E G Kelton, G McLaughlin
A C Jackson. Mrs Dr E N Short. Emil Steinegger.

(Fifty nine members withdrawn)

Members in arrears for dues

On Motion of Mr Leggett the Librarian was instructed to report to the Board at the first meeting of each month, the names of members who are one year and a quarter in arrears for dues.

Pavilion Committee.

Overhauling boilers & engine

Mr Cumming reported that the Engine & boilers need overhauling and asked authority to employ a competent person to do the work. On Motion his request was granted

Exhibits.

Mr Fisher wants to know about rules.

Mr Fisher asked some explanation as to the duties of his Committee, as the By Laws in his opinion failed to define anything but what was covered by the other Committees. He thought the whole matter was ambiguous, and read a report defining his views, and giving reasons for his statement.

Mr Leggett explained to the member, what the Committee who formulated the By Laws intended the duty of the Committee on Exhibits to be, and Mr Cumming made some remarks on the subject when the matter was dropped from further discussion.

Employees.

Apr 2 1895

To the Trustees of the Mechanics Institute

Your Committee on Employees have had several matters under Consideration and recommend the following:

Colquhoun & Woolcock get raise of Salary

1. That the Salary of R D Colquhoun Assistant in the Library be increased from $60 to $70 per month, Commencing March 1. 1895.

This is in accordance with a resolution adopted by the Board August 7th 1894.

2. That the Salary of W Woolcock, Assistant, be increased from $25 to $30 per month Commencing March 1 1895.

Mr Woolcock has been in our employ since August 10. 1893.

Solicitor for next Fair.

3. That the selection of a Solicitor for the next Fair be postponed until the general rules of the Exposition as regards Rules, Regulations, Premiums &c. have been decided upon.

Type Writer.

4. That the services of a Type Writer will soon be necessary, and that the Employment thereof be left to the Committee with power.

Rules for Employees.

5. That the accompanying Rules regarding the duties and hours of Employees, be approved.

Rules for the Secretary.

Secretary, duties & hours.

Until otherwise ordered by the Board of Trustees the Secretary shall be the business agent of the Board of Trustees. He shall keep a set of Account books and present a trial balance and balance sheet at the first meeting of the Trustees in each month.

All demands against "Mechanic's Institute" shall be attached to proper form of vouchers, and prepared for the examination of the proper Committee. He shall have the same if correct, endorse by a majority of the proper Committee and audited by the Finance Committee, at least one day before the regular meetings of the Board of Trustees, and place the same on a list of audited bills in duplicate, for use of the President and Chairman of the Finance Committee, ~~to check off the audited bills on the list prepared for the purpose~~ of the Board. At each regular meeting of the Board

Bills how paid,

he shall read from the audited bills the name of the person or firm in whose favor the demand is audited; the amount of the audited demand, and the account for which the demand is incurred. During the reading of the audited bills any member of the Board may demand a fuller explanation, and demand a separate vote on any audited bill, and it shall be the duty of the President and Chairman of the Finance Committee to check off the audited bills on the list prepared for the purpose. When all of the audited bills have been duly read, the vote to order the same paid shall be taken by a call by the Recording Secretary of the Ayes and Noes, and recorded in the minutes, and the Chairman of the Finance Committee shall certify to the correctness of the bills checked by him.

The Secretary shall fill out a check on the Treasury only for such demands as have been properly audited and ordered paid, and in favor of the person or firm whose name appears on such audited demand or his legal assignee, and take a receipt for the same.

Collections,

Accounts

The Secretary shall collect all the indebtedness due the Institute except the subscriptions, dues, fines, and fees from members, and he shall receive daily from the Librarian all collections made by him, and shall deposit all monies daily with the Treasurer and have the same duly entered in the Bank-book. He shall also enter daily all deposits made with the Treasurer on the fly leaves of the check book of the Institute, and shall daily balance his Cash. At the end of each month he shall have the Bank book balanced and compare the same with his check book and strike a balance thereon. He shall keep a Ledger Account with the Treasurer and shall debit him with all deposits and credit him with all checks.

Purchases.

For all disbursements made by him, he shall take a proper voucher and file and preserve the same.

All orders for purchases shall be made by him on a proper order book, numbered consecutively, and the number of such order must be entered on the bill for the same.

He shall attend the meetings of the Trustees, except in Executive Session, and shall act as secretary to and keep a record of the proceedings of such committees as require his attendance.

Papers.

He shall reply (and keep a press copy of such reply) to all letters addressed to the Board, except such as belong to the Corresponding Secretary and shall properly file away and preserve for future reference all documents belonging to the Institute, that are not required to be in possession of the President.

Bond.

He shall give a bond in the sum of $5000. for the faithful performance of his Trust.

Hours.

He shall have regular office hours devoted exclusively to the business of the Institute, which shall be daily except Sundays and legal holidays from 9 a.m. to 12. m. from 1. to 2 30 P.M and from 4 to to 5 30 P.M. and from 7 to 10 P.M. during the Evenings the Board of Trustees meet. Between 2 30 and 4 P.M daily except Sundays and legal holidays he need not be in his office; but shall attend to such duties appertaining to his office, as may require his absence therefrom,

San Francisco
March 26 1895

A S Hallidie
George Cumming
Chas E Mooser
} Committee on Employees

Library. Hours and duties of Employees.

Library Employees.

Jellison - Librarian
Graves Assistant
Wood "
Colquhoun "
Brewer "
Williams "
Woolcock "
Harris Janitor
Hemrick Asst "

} Details not spread upon the Minutes. Report on file J.H.G. Secy

A S Hallidie
George Cumming
Chas E Mooser
} Committee on Employees

On motion the report was received and adopted, with the exception of Employing a Typewriter, which on motion of Mr Doolan was laid upon the table,

A roll call taken on the increase of Salary to Colquhoun and Woolcock, was 17 ayes, and 2 absent. Noes

Report of Special Committee

San Francisco March 26 1895

To the Board of Trustees of
the Mechanics Institute
Gentlemen:

Your Committee desire to report upon the proposed

Technical Society. Co-operation of the Technical Society of the Pacific Coast with this Society.

1 — That the subject is one requiring the most Careful Consideration.

2 — That the action taken in this case will be always quoted as a precedent upon which to base similar requests from other Societies which may wish to affiliate with the Institute

3 — That the proposition of the Technical Society seems entirely one-sided. They demand:

Technical Society.

A- Suitable (?) quarters with lights and fuel free.
B- Room for their separate use.
C- Services of a Clerk.
D- Use of Lecture Hall.
E- Services of a Stenographer

and offer in exchange a Library of Technical works entirely at their disposal or removal.

Their exchanges which they claim to possess a monthly value of $35., and also suggest (but do not guarantee) that their members join the Institute, increasing our income $40.

We therefore respectfully suggest that the Proposition in its present form be not accepted.

We do not wish to be understood as underrating the Technical Society's work, nor denying its amalgamation with the Institute. So far from it that we hope some day to see the amalgamation with us of many of the Pacific Coast Societies devoted to Literature, the Arts and Sciences, thereby adding greatly to the Efficiency of the Library

We Suggest:

1 — That the Institute will not admit any Society reserving an indepent Autonomy;

2 — That every Society Seeking affiliation with the Institute Can do so only by amalgamation.

In Conclusion we suggest that some arrangement might be Effected whereby the use of the Lecture and Committee rooms might be placed at the disposal of Societies which become a part of the Institute

We have the honor to remain
Howard C Holmes
Ernst A. Denicke
Wm E Fisher.

On Motion the report was received and adopted and the Corresponding Secretary requested to notify the Technical Society of the action of the Board.

Communications -

Prof Christy donates $10. From Prof Samuel B Christy of the State University, donating to the Institute the sum of $10 paid him for expenses attending his late lecture.

On Motion of Mr Denicke the $10 was received, and the thanks of the Institute tendered Prof Christy for his donation

Brewer wants, more Salary. G W Brewer asking for increase of Salary.
Referred to Committee on Employees.

A Clark & Sons. A Clark & Sons, requesting that an Engine & blower in the Pavilion loaned the Institute four or five years ago be properly cared for, was referred to the Machinery Committee, with power.

Alfred Cridge gets use of room. Alfred Cridge, asking for use of a room in the Institute building ~~from~~ one night each week for Meeting of "The Proportional and Preferential League"

On motion of Mr Leggett, the Board room was granted, for purpose asked for.

Jno Woodlock. W H Murray. J. G. McBride. A Petition from Jno Woodlock for appointment as Superintendent of the Fair, with letter of endorsement from C R Mead was referred to Committee on Employees; as also a request from W H Murray for the position of Canvasser, & J G McBride for Canvasser, or Supt.

League of the Cross† A petition from the League of the Cross Cadets, for reduction in the rent of the Pavilion, was referred to the Pavilion Committee to Examine into, and report to the Board.

The following from Trustee Manson, was read

April 2. 1895

To the President and Board of Trustees of the
Mechanics Institute

Gentlemen;

Manson resigns. My duties are such that they are seriously interfered with by the demands upon my time as a Member of the Board.

I feel that I cannot devote that time and attention to the affairs of the Institute which their importance demands.

I therefore tender my resignation as a Member of the Board.

Thanking you sincerely for the Courtesies I have received at your hands, and with Earnest wishes for your Success and the Prosperity of our noble institution, I remain sincerely and respectfully

Marsden Manson.

Mr Root moved the resignation be accepted; with regret.

Seconded by Mr Cumming. Carried.

Unfinished Business.

By-Laws. The proposed amendment to the By-Laws presented by Mr Denicke at the last meeting, was laid over until the meeting of April 16th.

Before the above action was taken some discussion ensued on the subject, and during the same the President called Mr Cumming to the chair, and taking the floor strongly advocated ~~the~~ adoption of the Amendment.

Mr Cumming stated that by the resignation of Mr Manson the Board was short of one Member, and as it is particularly desirable at this time to have a full Board, he moved the Meeting go into an Election to fill the vacancy now Existing.

Mr Leggett moved that Election to fill vacancy in Board be postponed for

two weeks. Lost.

The motion of Mr Cumming was then put to vote and Carried.

Nominations -

Mr Ayers nominated Mr Oscar Lewis

Mr Doolan nominated Mr Andrew Wilkie

Mr Cumming moved that nominations Close. Carried,

Lewis, elected. A vote was then taken, Trustees Holmes & Doolan acting as tellers, with the result that Mr Lewis received Eight votes and Mr Wilkie Seven.

The Chair declared Mr Lewis Elected.

Mr Denicke moved that when the Board adjourned it be to Tuesday Evening April 9th, and the Special order of business be "The Consideration of matters pertaining to the 28th Industrial Exposition"

Carried

The Meeting then adjourned

Chas. E. Moosser

Rec. Secretary

APR 9 1895

Adjourned Meeting Board of Trustees Tuesday April 9. 1895

The members were called to order at 8.10 P.M. there being present Trustees Bush. Cumming, Doolan, Denicke, Formhals, Leggett, Holmes Mooser. Kendrick, Mr President

Absent Trustees Ayers. Fisher. Lewis. Root.

28th Exposition The chair stated that in pursuance of the resolution adopted at the last Meeting the business for Consideration would be "The 28th Industrial Exposition", and read some statistics regarding former fairs. Mr Leggett thought it would be proper to first Consider the question of "Awards." and moved that Premiums be given.

Premiums Carried by a vote of 11 ayes, 1. no.

On motion of Mr Kendrick it was decided that the amount expended for Premiums shall not exceed $2500.00 and all awards be for "First degree of Merit" only.

On Motion of Mr Cumming it was decided that premiums should consist of Medals, Diplomas, and Cash, in such proportions as in future may be decided upon.

Tickets The matter of tickets of Admission was then discussed at Considerable length and the following agreed to.

Admission to the Exposition will be by Season, and Single admission tickets

Season ticket admitting a gentleman and one lady, or two ladies,	5.00
Season ticket admitting one person	3.00
Season ticket admitting a youth under 16 years of age	1.50

Single admission ticket for adults, Day time 25 cts Evenings 50 cts

Single admission for Children under 16. Day time 15 cts Evenings 25 cts

Members of the Mechanics Institute not in arrears, will have the privilege of Purchasing Season tickets at half rates

Season tickets will not be transferable.

Announcement The general form of a Preliminary announcement was read by the President, approved and ordered printed.

Canvasser On Motion the election of a Canvasser, was laid over until the next meeting

Committee of Conference Mr Doolan moved that a Committee of 3 be appointed to Confer with the Half Million Club & Kindred organizations for the purpose of securing their advice and assistance for the forthcoming Exposition Carried

The Chair named for the Committee Trustees Doolan, Denicke & Fisher

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APR 16 1895

Regular Meeting Board of Trustees, Tuesday April 16. 1895.

The Meeting was called to order at 8 P.M. there being present Trustees Ayers, Cumming, ~~Denicke~~ Doolan, Fisher, Formhals, Holmes, Kendrick Lewis Mr President.

Absent, Trustees Bush, Denicke, Leggett, Mooser, Root.

The Minutes of the Regular Meeting of Apr 2nd and adjourned Meeting of April 9th were read and approved.

During the reading of the Minutes Trustees Leggett and Mooser came in.

Books. The Committee on Books and Donations presented a list of new books amounting to $166.70 and recommended they be purchased which was so ordered by the following vote

Ayes. Ayers, Cumming, Doolan, Fisher, Formhals, Holmes Kendrick
Leggett, Lewis, Mooser, Mr President. 11.

Absent. Bush. Denicke, Root. 3.

Preliminary Announcement, The Committee on Printing & Advertising reported that the Preliminary Announcement was in the hands of the Printer.

League of the †. The Pavilion Committee to whom was referred the request of the League of the Cross Cadets for a reduction in rent of the Pavilion May 3rd reported they were informed that the object of the Entertainment was to obtain funds for purchase of uniforms,

Mr Cumming said the "Boys Brigade" was a similar organization and had rented the Pavilion last year for the same purpose, and moved that the League of the Cross be charged the same rent as they paid. Carried

Books for States Prison, Mr Leggett reported that his Committee had examined the books set aside for the States Prison and approved the Selection.

Man to overhaul Engine. Mr Cumming, for the Committee on Machinery, said that at the last meeting the Board had authorized them to employ a man to overhaul the Engine, and now wanted to know if the man so selected would have to be elected by ballot,

A lengthy discussion ensued on the By-Laws Covering the matter in which Trustees Cumming, Fisher, Leggett Ayers and Doolan took part.. Mr Cumming ~~moved~~ nominated Mr Dunn as the person to overhaul the Engine. Seconded by Mr Fisher who also moved that the Board proceed to ballot for the nominee of Mr Cumming.

Further discussion took place, and finally as a substitute Mr

Leggett the matter be referred back to the Committee with power to carry out the action of the Board as adopted at the Meeting of April 2nd. Carried

Report from Special Committee.

San Francisco April 16. 1895

To the President and Members
Board of Trustees, Mechanics Institute
Gentlemen.

Invite to Societies ~~March~~ Your Committee on Invitation to the Half Million Club, Merchants Association, Manufacturers Association Chamber of Commerce, Merchants Exchange, and Kindred Organizations, beg leave to report that the Committee Called in person on the Half Million Club, and on the President of the Merchants ~~Club~~ Association, and have addressed written Communications to the other named bodies. Your Committee asked, that Committees of three be appointed to meet a like Committee of this Board at some date to be selected in May. That our Board of Trustees would be pleased to receive suggestions and advice from the different bodies as to the best manner of promoting our next Industrial Fair. The different Associations will appoint the Committees and we recommend that the Committee on Management appoint a date for a Conference, and that they represent our Board at such meeting

Your Committee would beg to be discharged.

Yours Respectfully
R P Doolan
Will E Fisher

Mr Leggett moved the report be received and adopted except the discharge of the Committee which he thought best to remain and Co-operate with the Committee on Management.

Mr Cumming moved as a Substitute that the report be received and adopted. Lost

Mr Leggett's motion was then put, and Carried.

Bush, declines A Communication from Henry J Bush, declining to serve on the Committee on Lectures and Classes, was received and filed

The following was read -

San Francisco April 3 1895

Doolan, declines President Hallidie

Dear Sir: I respectfully decline ~~to serve as~~ the position of Chairman of the Committee of Tickets and Admissions.

Yours Respectfully
R P Doolan

Mr Doolan moved the resignation be accepted, Seconded by Mr Moser
Lost.

The following to Mr Hallidie was read:

April 12. 1895

Folsom St Lot. Dear Sir; I have a party who wishes to lease 75x150 for ten years, Howard, Folsom or Harrison, from 13th to 23rd, They are responsible. Would the Institute lease a part of the 16th, 15th or Harrison Sts fronts of the property. If they had some good leases on it, it might assist to sell it.

Very truly yours -
J H Gilmore.

Mr Fisher was opposed to leasing a portion of the property for so long term as ten years as probably in five it will come into prominence.

Mr Doolan moved that Mr Gilmore's proposition be not Considered
Carried.

Mr Doolan then called the attention ~~and~~ of the Board to a resolution of the Board of Supervisors that 16th St between Folsom and Harrison be sidewalked as (Read the Notice)

Mr Fisher moved that the Secretary (in the Name of the Board) file a protest against the work being done.
Carried

Thos Day Co declines to do Plumbing. A request from the Thos Day Co that the Board make other provision than themselves for the Care of the Property at the Pavilion (meaning Plumbing + gas fitting) was read, and on motion of Mr Doolan the request was granted,

Safe in 1st Nat Bank The Continuance of the rental of a safe in the First National Bank for one year from April 10th at a Cost of $12.00 was ordered by the following vote

Ayes. Ayers, Cumming, Doolan, Fisher, Formhals, Holmes, Kendrick, Leggett Lewis Moser Mr President. 11.
Absent. Bush, Denicke, Root 3.

A request from J M Alexander for the loan of vols 11 + 14 of Wilkes "Exploring Expedition" was granted, provided he deposits with the Librarian a sum sufficient to replace the books if lost or damaged.

Gas Cons Assn A proposition from the ~~Automatic~~ Gas Consumers Association to attach 4 Automatic Gas Regulators at the Library Building was referred to the Committee on Library Rooms, and Building.

Roncoveri's Band A proposition from Roncoveri's American Concert Band to furnish Music for the next Fair was referred to the Committee on Music + Decoration

A petition from J K Firth for employment as Superintendent & Solicitor for the Coming Exposition was laid over.

Unfinished Business –

By-Laws adopted. The amendments to the By-Laws proposed by Trustee Denicke at the Meeting of March 19th were taken up and passed by the following vote.

Ayes. : Ayers, Cumming. Fisher, Fornhals, Holmes, Kendrick, Lewis,
Mr President. 8.
Noes. Doolan, Leggett. 2.
Absent. Bush, Denicke, Root.
Excused from voting. Mr Mooser.

Canvasser. The Selection of a Canvasser for the next Exposition was then taken up and after considerable debate a motion was made by Mr Leggett that the whole matter be deferred until the next meeting which be made a special one, and held on Tuesday evening the 23rd, and the Secretary send list of Candidates to each Member.

Carried.

Rules for the 28th Ex. The President suggested to the Committee on Management that they formulate their recommendations for Rules etc, ~~for~~ of the next Fair, and submit the same at the Special meeting; and Mr Lewis proposed they be considered first, before the Election of Canvasser or Superintendent.

Members in arrears. The Librarian presented a list of Members who were over five-quarters in arrears for dues.

Mr Doolan moved that all Members over five quarters in arrears for dues be stricken from the roll of Membership.

Mr Leggett moved the Matter lie over for further Consideration.

Lost

Mr Doolan's Motion was then put to vote and carried, those voting aye being. Ayers. Cumming, Doolan, Fornhals. Holmes, Lewis. Mooser. 7.
Noes. Fisher, Kendrick, Leggett. Mr President. 4.
Absent. Bush. Denicke. Root.

The meeting then adjourned
Chas. E. Mooser
Rec Sec

Special Meeting Board of Trustees, Tuesday April 23. 1895.

The meeting was called to order at 8.05 P.M., there being present Trustees, Ayers Bush. Cumming, Doolan, Fisher, Fornhals, Holmes, Lewis, Mr President
Absent. Denicke, Kendrick, Leggett, Mooser, Root.

The Minutes of the last meeting were read and approved,
During the reading of minutes Mr Mooser Came in.

Fair business The Chair Stated the object of the Meeting was to Consider Matters pertaining to the next Exposition.

Chairman of Committees. Mr Fisher said he would like to know about the Chairman of Committees, If the first named and acting as Chairman should resign, and another Member be added to the Committee would the right of Selection of the future Chairman be vested in the Committee, or is that power delegated to the President. He claimed that when the Chairman of a Committee resigned, and another Member was appointed to fill the vacancy in the Committee, the Choice of chairman rested with the Members of that Committee.

The President said that question to his knowledge, had never before been raised in the Board, but he should rule that the President has the right to appoint the Chairman of any Committee.

Mr Cumming appealed from the decision of the Chair. Seconded by Mr Fisher. The question on being put to vote was – Lost = the decision of the Chair being sustained.

Reflectors. Mr Cumming for the Machinery Committee, reported that the reflectors at the Pavilion were greatly in need of repairs, and the work must be done before the opening of the Fair, and would recommend the Committee have power as an Experiment to have a large an small reflector made and fitted with glass of a different kind than now used, which requires no painting, and he believed a great improvement on the present arrangement. The Cost will not exceed $45 for the large, and $16 for the small one.

(Mr Leggett Came in and took his Seat.)

On Motion of Mr Ayers the Committee was granted power to make the Experiment recommended.

The Committee on Employees presented the following

San Francisco Apr 22. 1895

To the Board of Trustees of the Mechanics Institute.

Your Committee on Employees beg leave to make the following

Employees. recommendations.

Brewer. 1. That the request of Geo H Brewer for an increase of Salary as per his Communication of April 2. '95 be denied. Said Employee will be entitled to an increase of $5.00 per Month Dec 1. '95.

Vacations. 2. In regard to the Communication from our Librarian, we recommend that the Employees be granted the usual vacation, and

Sturges.

further, 3. that the Board employ Hubert Sturges (now Assistant on Saturdays) for the period of three months, at a salary of $25.00 per month.

Williams

4. Increase the salary of W. R. Williams from $45.00 to $50.00 per month as per schedule.

Type Writer.

5. Secure services of a Type Writer at a salary of $30.00 per month for a period of four months or thereabout.

Graves as asst Librarian.

6. Appoint F B Graves as assistant Librarian

Respectfully submitted
A S Hallidie
Geo Cumming
Chas E Mooser.

On motion of Mr Doolan the report was taken up seriatim and recommendation of Committee on.

Sec 1.- Brewers Salary - approved
Sec 2. - Vacation of Employees - approved.
Sec 3.- Employment of Sturges. adopted - Roll Call
Ayes. Ayers, Bush, Cumming, Doolan, Fisher, Formhals, Holmes, Leggett
~~Legg~~ Lewis, Mooser, Mr President - 11 Absent, Kendrick, Denicke, Root.
Sec 4.- Salary of Williams adopted - Roll Call
Ayes. Ayers, Bush, Cumming, Doolan, Fisher, Formhals, Holmes, Leggett
Lewis, Mooser, Mr President. - 11. Absent, Kendrick, Denicke, Root.
Sec 5.- Type writer approved. Roll Call
Ayes. Ayers, Bush, Cumming, Doolan, Fisher, Formhals, Holmes, Leggett,
Lewis, Mooser, Mr President. - 11. Absent, Kendrick, Denicke Root.
Sec 6.- Assistant Librarian Approved.

Duke-Smith.

Mr Duke-Smith who was present asked permission to address the Board relative to matter of "The Mechanics Institute Illustrated Magazine", which he and Mr Howland had entered into Contract with the Institute to publish.

(Mr Kendrick came in.)

On motion the order of business was suspended and Mr Smith permitted to make a statement which in substance was, that they had issued in good faith a letter signed "Board of Directors of the Mechanics Institute" (letter read) and asked that the Trustees endorse their action in issuing the same, and also assist by moral support their carrying out of the Contract.

Mr Leggett moved that Messrs Duke-Smith and Howland be permitted to issue the letter as read. (Letter on front page, this Book)

Mr Doolan questioned the advisability of such action, as the time set forth in the Contract has, or is about to expire.

Mr Leggetts motion regarding the letter was then put to vote & Carried, Mr Doolan voting no.

Mr Mooser moved that 60 days extension of time for issuance of the Magazine be granted, Carried, Mr Doolan voting no.

The order of business was then resumed and the President asked the Committee on Management if they were ready to report their recommendations for Rules, Regulations and Premium List.

Considerable discussion ensued as to what business should be first transacted, but finally concluded that Election of a Solicitor for the Fair be in order, and the salary therefor be settled before the choice was made.

Solicitor for the Fair.

Mr Fisher moved that the salary be $250. per month for the whole time.

Mr Cumming moved it be $150 until Fair opens, and then $200 during its continuance.

Mr Doolan moved the salary be $200 per month.

The President called Mr Cumming to the Chair, and taking the floor called attention of the Trustees to the necessity of economy in all matters pertaining to the Exposition, and unity of action in its management.

The motion that the salary of Solicitor for the Fair be $200 per month was then put and carried by the following vote:-

Ayes: Ayers, Bush, Doolan, Fisher, Formhals, Holmes, Kendrick, Leggett
Mooser - 9. Noes: Cumming, Lewis, Mr President - 3.
Absent Denicke, Root - 2

It was then decided to proceed with the Election of a Solicitor, the following named Candidates being in nomination -

James P Dockery
Jno. Woodlock
J. K. Firth
W H Murray
W H Smyth
J H Gilmore

Smythe elected.

The Chair appointed Trustees Fisher and Doolan as tellers.

Ten ballots were taken without choice when Mr Fisher withdrew the name of Mr Gilmore and declined to vote further.

On the eleventh ballot Mr Smyth received six votes and Mr Dockery, five.

The Chair declared that Mr Smyth having received a majority of all the votes cast, was Elected.

Mr Cumming moved that when the Board adjourned it be to Tuesday evening the ~~2~~ 30th. No action.

The Committee on Management presented the following:-

Rules and Regulations

To the Board of Trustees. Mechanics Institute.

The Committee on Management in submitting the following Report on Rules, Regulations and Premium List for the government of the 28th Industrial Exposition of the Institute, beg to say that they

Premiums have adopted which previous experiences has shown to be necessary for the success of the Exposition, making such changes in the way of Eliminations and additions as in their judgement seemed proper and expedient.

In designating the Premiums to be awarded to Exhibitors your Committee have also followed the course pointed out by previous experience, and by their knowledge of the Comparative esteem in which the different prizes issued in former years, are held by manufacturers, inventors, artists and business men. They have thus given their preference to diplomas, throughout this ~~City~~ list, offering medals for a portion of such articles as are the product of individual skill and and effort, and providing Cash prizes for others where medals appeared inappropriate, and where diplomas would be valueless to the Exhibitor

R Kendrick
Joseph Leggett
Frone R Ayers

Fisher resigns. Mr Fisher made some remarks about his standing as a member of the Ticket Committee and presented his resignation as member of the Committee on ~~Tickets and admissions~~. Lectures & Classes.

Rules. The Committee on Management then read a Set of Rules and Regulations for the 28th Exposition which were taken up seriatim and adopted as read with the exception of a few changes as to dates and names, and the insertion in Rule XIV a Section that "no Complimentary Ticket shall be issued except by resolution of the Board of Trustees" and at the end of Rule XV the words "If any goods are left in the Pavilion for a longer period than thirty days after the close of the Exposition the same will be stored in a Public Warehouse at the expense of the owner"

The meeting then adjourned
Chas. E. Mooser
Rec. Sec.

Special Meeting Board of Trustees April 30 1895

The meeting was called to order at 8 o'clock there being present Trustees Ayers, Cumming, Denicke, Fisher, Fornhals, Kendrick Lewis Mr President. Absent. Bush, Doolan, Holmes, Leggett, Mooser, Root.

The minutes of the last meeting were read, and after being amended on page 31 relative to vote on "Ruling of the Chair": by inserting the words "the decision of the Chair being sustained" were approved –

The President stated that the object of the meeting was for consideration of matters pertaining to the Exposition.

Mr Lewis for the Committee on Music, said they had met at 7 30 o'clock and unanimously agreed to report and recommend to

Music. the Board, that the amount of the money expended for music shall not exceed $4000, and the Band consist of not more than 32 men including Conductor. and would like to have an expression of opinion from the members as to their ideas on the subject.

After some discussion the report was approved and the Committee authorized to advertise for proposals to furnish the music upon the basis of their recommendation.

Mr Denicke & his Committee. Mr Denicke said that as there seemed to be some feeling regarding Committees, and in the re-arrangement he had been assigned to one different from the first selected, he would now ask the Chairman to rescind his appointment as Chairman, as he was willing, and would rather serve as a member than head of the Committee.

Mr Fisher & Cushing's Manual. Mr Fisher stated that in the present arrangement of Committees he was handicapped in his efforts to be of service to the Institute, whose interests he wished to advance to the best of his ability.

Hee quoted Cushing's Manual for as authority for his remarks regarding the appointment of Committees and rights of the members thereof –

Solly Walter Mr Denicke reported that he had had several ~~note~~ Conferences with Mr Solly H Walter, an Artist and art student well qualified to speak on the subject of that department at the coming Exposition, and that gentleman at his (Mr Denicke's) request would be here at 9.30. and if permitted would address the members on the subject in question.

On motion of Mr ~~Ayers~~ Fisher it was ordered that when Mr Walter arrived he be permitted to address the Board as desired by Mr Denicke.

Mr Fisher, & Committee on Art. The President said there was a vacancy in the Committee on Art. Mr Ayers moved that Mr Fisher be appointed to the position

Mr Fisher said that hereafter he would serve on no Committee where

APR 30 1895

its members do not ~~not~~ elect the Chairman if they so desire.

The Committee on Management presented a Premium List.

{ Mr Leggett came in and took his seat }

Premium List. The List was taken up Class by Class, and generally adopted as read, and finally on motion of Mr Leggett adopted as a whole, by the following vote; a Roll call being demanded.

Ayes. Ayers. Denicke. Fisher, Formhals. Kendrick. Leggett Mr President – 7.
Noes Cumming. Lewis, 2.
Absent. Bush. Doolan, Holmes, Mooser Root – 5.

The Chairman of the Committee was authorized to put the list in proper form for Printing, and the Printing Committee instructed to have the same issued as soon as possible.

Diploma. The Printing Committee were also authorized to get designs for a new Diploma and present the same to the Board, with Estimate of cost of its production –

Poultry Mr Fisher suggested that an Exhibit of Poultry would be of interest, and the matter was referred to the Committee on Management.

Type Writer. On motion of Mr Denicke the Secretary was authorized to employ a Type Writer.

Solicitor. By motion of Mr Leggett the Solicitor was ordered to begin work on May 1st.

The Meeting then adjourned,

Chas. E. Mooser
Rec. Sec.

MAY 7 1895

Regular Meeting Board of Trustees. May 7. 1895

The Board convened at 8.05 there being present Trustees Ayers. Cumming Denicke, ~~Fisher~~, Formhals, Holmes Kendrick, Lewis Mr President.

Absent Trustees Bush, Doolan, Fisher ~~Holmes~~, Leggett, Mooser, Root.

The Minutes of the last meeting were read and approved.

Report from Committees.

The Committee on Finance presented the following:–

May 7th 1895

To the Trustees of the Mechanics Institute

Gentlemen:–

Your Committee on Finance would most respectfully

Finances & report, report that the financial strait of last month caused by the large payment required for taxes has been met and the following statement shows an improved condition, and if nothing unforseen occurs, with economy, our income will be sufficient to meet all demands.

Possibly, and we may say probably to meet the preliminary expenses of the 28th Exposition a temporary loan will have to be affected, and repaid from the first receipts.

At the next meeting we will more fully report upon the matter, and in the mean time would ask that the various Committees submit at an early date an estimate of the amount their departments will require before the opening day.

The balance on hand May 1st after payment of all bills passed in April. was	1249.35
Received since that date	1174.20
On hand	2423.55
Bills audited to night	2697.16
Leaving a deficit of	273.61
To which add amount of bills on hand, but not signed;	307.23
Makes a total shortage of	580.84

The actual excess of audited bills over cash on hand ($273.61) can easily be met by the receipts of the present week.

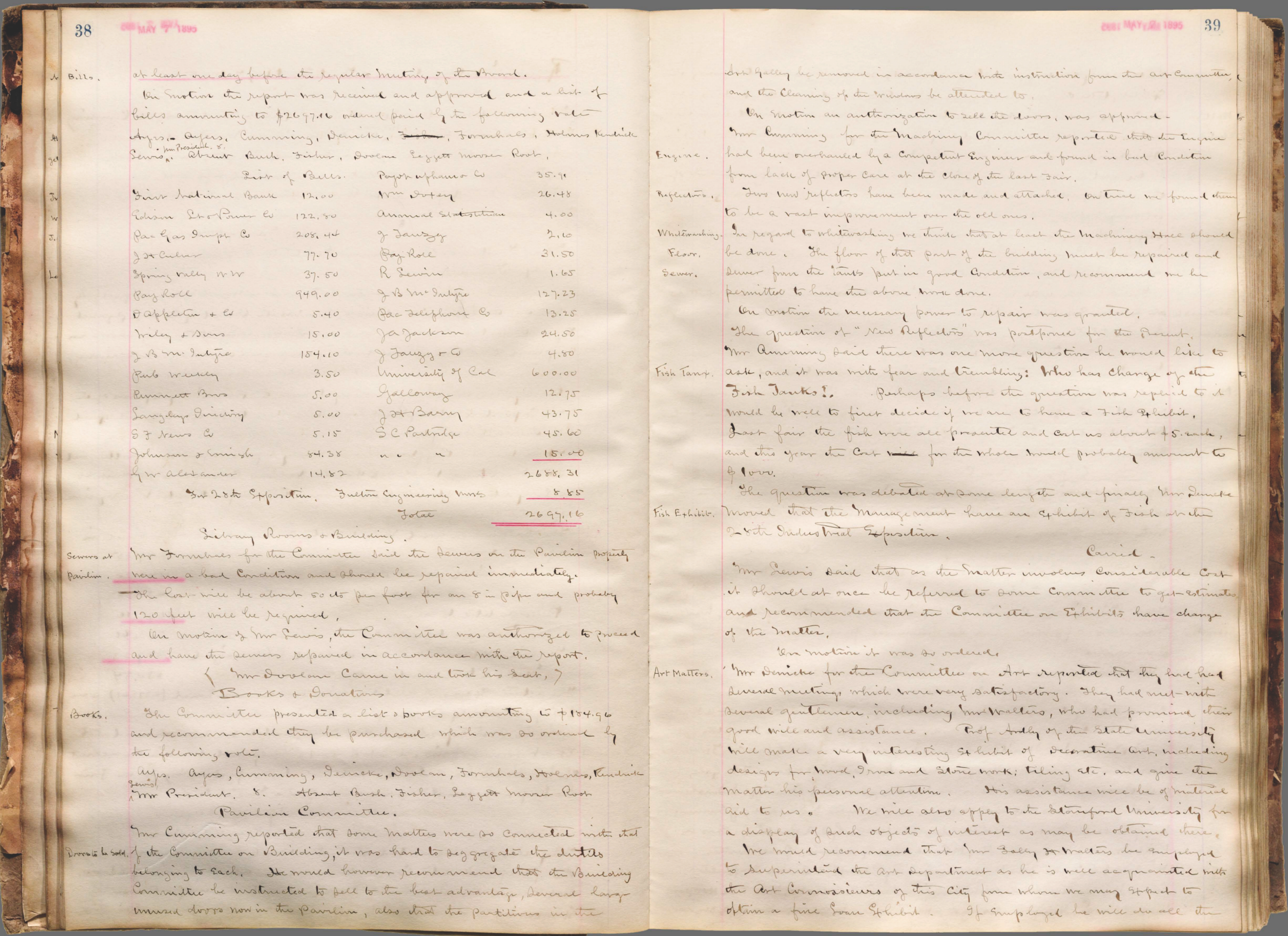
As the 28th Exposition is now inaugurated we recommend that

Fair account. as at former fairs, a set of books be opened wherein the accounts of the same be entered, and all items pertaining to the Fair be kept separate from those of the Institute

Grove P. Ayers
Ernst A. Denicke

They also recommended that the Bond of J. A. Jackson in

Jacksons Bond the Pacific Surety Co be renewed in the amount of $1000. and called the attention of Committees to the importance of examining bills in time to get them before the Finance Committee



Bills. at least one day before the regular Meeting of the Board.

On Motion the report was received and approved and a list of bills amounting to $2697.16 ordered paid by the following vote

Ayes.– Ayers, Cumming, Denicke, ~~Fisher~~, Formhals, Holmes Kendrick Lewis, Mr President. 8. Absent Bush, Fisher, Doolan Leggett Mooser Root,

List of Bills.

		Payot Upham & Co	35.91
First National Bank	12.00	Wm Doxey	26.48
Edison Lt & Power Co	122.80	Annual Statistician	4.00
Pac Gas Impt Co	208.44	J Tauzy	2.10
J H Culver	77.70	Pay Roll	31.50
Spring Valley W W	37.50	R Lewin	1.65
Pay Roll	949.00	J B McIntyre	127.23
D Appleton & Co	5.40	Pac Telephone Co	13.25
Wiley & Sons	15.00	J A Jackson	24.50
J B McIntyre	154.10	J Tauzy & Co	4.80
Pub Weekly	3.50	University of Cal	600.00
Plummett Bros	5.00	Galloway	12.75
Langleys Directory	5.00	J H Barry	43.75
S F News Co	5.15	S C Partridge	45.60
Johnson & Emigh	84.38	" " "	15.00
G W Alexander	14.82		2688.31
For 28th Exposition.		Fulton Engineering Works	8.85
		Total	2697.16

Library Rooms & Building.

Sewers at Pavilion. Mr Formhals for the Committee said the Sewers on the Pavilion property were in a bad Condition and should be repaired immediately. The cost will be about 50 cts per foot for an 8 in pipe and probably 120 feet will be required.

On motion of Mr Lewis, the Committee was authorized to proceed and have the sewers repaired in accordance with the report.

(Mr Doolan Came in and took his Seat,)

Books & Donations

Books. The Committee presented a list of books amounting to $184.96 and recommended they be purchased which was so ordered by the following vote.

Ayes. Ayers, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick Lewis, Mr President. 8. Absent Bush, Fisher, Leggett Mooser Root

Pavilion Committee.

Doors to be sold. Mr Cumming reported that some Matters were so Connected with that of the Committee on Building, it was hard to segregate the duties belonging to Each. He would however recommend that the Building Committee be instructed to sell to the best advantage, several large unused doors now in the Pavilion, also that the partitions in the

Art Galley be removed in accordance with instruction from the Art Committee, and the Cleaning of the windows be attended to.

On Motion an authorization to sell the doors, was approved –

Engine. Mr Cumming for the Machinery Committee reported that the Engine had been overhauled by a Competent Engineer and found in bad Condition from lack of proper Care at the close of the last Fair.

Reflectors. Two new reflectors have been made and attached. On trial we found them to be a vast improvement over the old ones.

Whitewashing. Floor. Sewer. In regard to whitewashing we think that at least the Machinery Hall should be done. The floor of that part of the building must be repaired and sewer from the tanks put in good Condition, and recommend we be permitted to have the above work done.

On motion the necessary power to repair was granted.

The question of "New Reflectors" was postponed for the Present.

Fish Tank. Mr Cumming said there was one more question he would like to ask, and it was with fear and trembling: Who has Charge of the Fish Tanks!. Perhaps before the question was replied to it would be well to first decide if we are to have a Fish Exhibit. Last fair the fish were all presented and cost us about $5. each, and this year the Cost ~~rise~~ for the whole would probably amount to $1000.

Fish Exhibit. The question was debated at some length and finally Mr Denicke moved that the Management have an Exhibit of Fish at the 28th Industrial Exposition.

Carried –

Mr Lewis said that as the matter involves Considerable Cost it should at once be referred to some Committee to get estimates and recommended that the Committee on Exhibits have charge of the Matter.

On motion it was so ordered.

Art Matters. Mr Denicke for the Committee on Art reported that they had had several meetings which were very satisfactory. They had met with several gentlemen, including Mr Walters, who had promised their good will and assistance. Prof Ardley of the State University will make a very interesting Exhibit of Decorative Art, including designs for wood, Iron and Stone work; tiling etc. and give the matter his personal attention. His assistance will be of material aid to us. We will also apply to the Stanford University for a display of such objects of interest as may be obtained there.

We would recommend that Mr Solly H Walters be employed to Superintend the Art Department as he is well acquainted with the Art Connoisseurs of this City from whom we may expect to obtain a fine Loan Exhibit. If employed he will do all the

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MAY 7th 1895

the necessary work of soliciting, receiving arranging and Catalogueing the Exhibit, take charge during the Exhibition and deliver the pictures at the close, and in addition if desired during the Fair will deliver three lectures on Art as illustrated by the display at the Pavilion,

His compensation for the entire time to be $300.

Walters elected. On motion of Mr Lewis, Mr Walters was Elected Superintendent of the Art Department, on the terms proposed by Mr Denicke. by the following vote -

Ayes. Ayers, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick Lewis, Mr President 9.

Absent. Bush Fisher Leggett Mooser Root. 5.

Paintings to be insured. The Art Committee were also authorized to inform Exhibitors that as at former Exhibitions Art work would be insured at the Expense of the Institute

Music & Decorations -

Music. Mr Lewis said the Committee had received two bids for music and as there was Considerable difference in the amounts, they requested the judgement of the Board in their Consideration, and during that time the Members Consider themselves in Executive Session.

So ordered.

(Mr Fisher Came in and took his Seat)

Upon resuming the regular order Mr Doolan moved the whole matter of music be referred back to the Committee with full Power.

Carried.

Treasurer. The Treasurer reported on May 1st a Cash balance of $1561.33

Librarian,

Librarian, The Librarians Report for April was read the names of new members approved, and the financial part referred to the Committee

His receipts were $1629.90 Deposited with Treasurer $1629.90

New Members (66)

Edward A. Kirkpatrick, W. E. Ellis, W F Breeze, Francis Dunn, F A Hyde Miss K Mandeville, Chas W Willard, A E Bruck, Elmer A Compton, W B Blair, Wm Maitland, Miss Elizabeth Blanchard, Mrs Chas Fredericks, Miss Mary Scott. Miss Mizpah Frederick, Mrs W D O'Kane. F M Gale, C R Pomroy. Fred H Parks. Beach R Douglas. Eug Bailiff, S Sinsheimer C H Boynton, Miss Elizabeth R Hall. Mrs Frances S Savant, Jerome. Harry Egbert. Morris Newton. Adolph Mack. Geo A Rankin, Chas A Kinnear. W J Kirkwood, Mrs M Frank. Mrs G W Davis, Paul Butte, Miss Mildred A Clark. John M Carlson. Gregory P Harte, V Carrus Driffield Robt R Munro. Mrs Albert Buhner. Mrs Sadie E Adams. Miss S M Hooper Harry P Poulin, Henry Boehringer, W J Dwyer. H L West Mrs C A Hyde

MAY 7 1895

Miss Ida O Somers, J M Shotwell, Leo Ehrhardt, Geo W Harman, E C Auld, E J Harrison, Mrs F E Hayes, Wm H Chase, John B Casserly, Wm Healy Jas Shaw Robinson, W Mayerhofer, E A Curtis, H R Schumacher L R Myers, Jos Kloppenstein, Miss Nora Donahue, Miss M Martin, Mrs J Garrone

Smyth. A report from W H Smyth the Solicitor was received and filed.

Awards. Mr Formhals moved that the list of awards (Except Cash) as adopted at the last meeting be reconsidered - Carried.

Certificate, Mr Cumming moved that at the Forthcoming 28th Exposition no Medals or Diplomas be Awarded, but in all cases where they were previously reported (recommended) by the Committee on Management and adopted by the Board as the Premium List they be changed to a "Certificate of Superiority" similar to a form submitted and reading as follows.

On being put to vote the motion of Mr Cumming was Carried unanimously

Folsom St Boulevard. Mr Doolan said the citizens of the Mission were anxious to have Folsom Street made a "boulevard" and to that End would recommend that the Institute fully approves such action by the City if the object is obtained by payment of the Expense from the General fund: would so move.

Carried.

Mr Formhals moved the President be authorized to sign a petition to the Board of Supervisors praying them to grant or order an appraisment of the Mission Creek land included in the boundaries of the Folsom St Lot and a sale be made to the Institute at its appraised value by the City.

Carried

Military display at Fair. On Motion of Mr Doolan the President was authorized to Communicate with the General in Command of the Department of California relative to a Military display as outlined by Mr Smyth in his report.

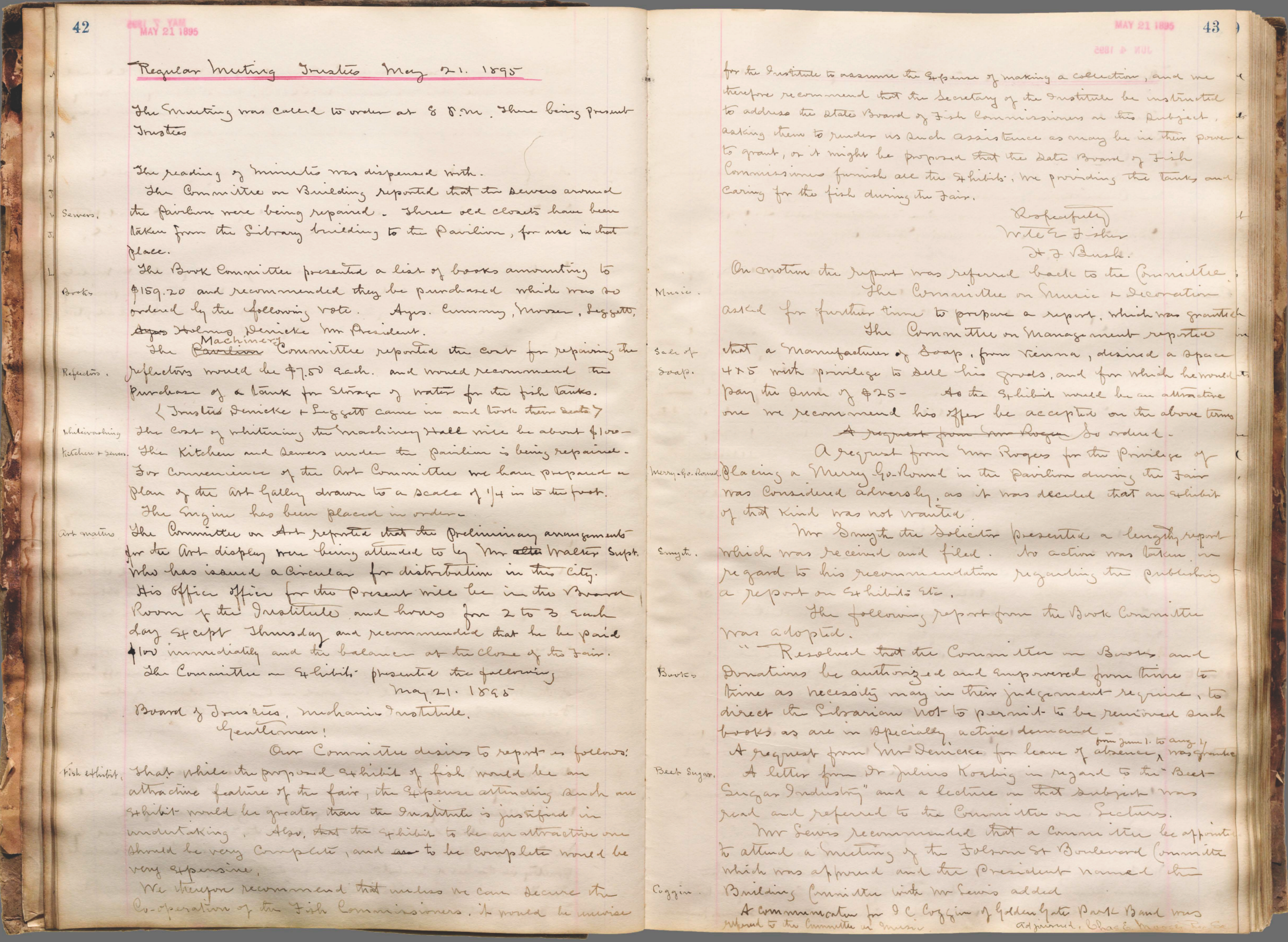
Poultry, The question of an Exhibit of Poultry at the Fair was introduced by Mr Fisher. After some discussion Mr Doolan moved "that we include Poultry in the list of Exhibits desired for the 28th Exposition -

Mr Fisher moved as a substitute that the whole matter be indefinitely postponed: Lost.

Mr Doolans motion was then put to vote - Lost,

adjourned -

Chas. E. Mooser.
Rec. Sec.



MAY 21 1895

Regular Meeting Trustees May 21. 1895

The Meeting was called to order at 8 P.M. There being present Trustees

The reading of minutes was dispensed with.

The Committee on Building reported that the sewers around
Sewers. the Pavilion were being repaired. Three old closets have been taken from the Library building to the Pavilion, for use in that place.

The Book Committee presented a list of books amounting to
Books $159.20 and recommended they be purchased which was so ordered by the following vote. Ayes. Cummings, Mooser, Leggett, ~~Ayes~~ Holmes Denicke Mr President.

The ~~Pavilion~~ Machinery Committee reported the cost for repairing the
Reflectors. reflectors would be $7.50 each. and would recommend the purchase of a tank for storage of water for the fish tanks.

{Trustees Denicke & Leggett came in and took their seats}

Whitewashing The cost of whitening the Machinery Hall will be about $100 –

Kitchen & Sewers. The Kitchen and Sewers under the pavilion is being repaired –

For convenience of the Art Committee we have prepared a plan of the Art Gallery drawn to a scale of 1/4 in to the foot.

The Engine has been placed in order –

Art matters The Committee on Art reported that the preliminary arrangements for the Art display were being attended to by Mr ~~alter~~ Walter Supt. who has issued a Circular for distribution in this City.

His Office Office for the present will be in the Board Room of the Institute and hours from 2 to 3 each day except Thursday and recommended that he be paid $100 immediately and the balance at the close of the Fair.

The Committee on Exhibits presented the following,

May 21. 1895

Board of Trustees, Mechanics Institute.

Gentlemen!

Our Committee desires to report as follows:

Fish exhibit. That while the proposed exhibit of fish would be an attractive feature of the fair, the expense attending such an exhibit would be greater than the Institute is justified in undertaking. Also, ~~that~~ the exhibit to be an attractive one should be very complete, and ~~as~~ to be complete would be very expensive.

We therefore recommend that unless we can secure the Co-operation of the Fish Commissioners, it would be unwise

for the Institute to assume the expense of making a collection, and we therefore recommend that the Secretary of the Institute be instructed to address the State Board of Fish Commissioners on this subject, asking them to render us such assistance as may be in their power to grant, or it might be proposed that the State Board of Fish Commissioners furnish all the exhibits, we providing the tanks and caring for the fish during the Fair.

Respectfully
Wm E. Fisher
H J Bush.

On motion the report was referred back to the Committee.

Music. The Committee on Music & Decoration asked for further time to prepare a report, which was granted.

The Committee on Management reported
Sale of Soap. that a Manufacturer of Soap, from Vienna, desired a space 4 × 5 with privilege to sell his goods, and for which he would pay the sum of $25 – As the exhibit would be an attractive one we recommend his offer be accepted on the above terms

~~A request from Mr Rogers~~ So ordered.

A request from Mr Rogers for the privilege of
Merry-Go-Round. placing a Merry-Go-Round in the Pavilion during the Fair was considered adversely, as it was decided that an exhibit of that kind was not wanted.

Mr Smyth the Solicitor presented a lengthy report
Smyth. which was received and filed. No action was taken in regard to his recommendation regarding the publishing a report on Exhibits Etc.

The following report from the Book Committee was adopted.

"Resolved that the Committee on Books and
Books Donations be authorized and empowered from time to time as necessity may in their judgement require, to direct the Librarian not to permit to be removed such books as are in specially active demand –

A request from Mr Denicke for leave of absence, from June 1. to Aug 1, was granted

Beet Sugar. A letter from Dr Julius Koebig in regard to the "Beet-Sugar Industry" and a lecture on that subject was read and referred to the Committee on Lectures.

Mr Lewis recommended that a Committee be appointed to attend a Meeting of the Folsom St Boulevard Committee which was approved and the President named the Building Committee with Mr Lewis added.

Coggin. A Communication from I C Coggin of Golden Gate Park Band was referred to the Committee on Music.

Adjourned. Chas E. Moore Rec Sec

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JUN 4 1895

Regular Meeting Board of Trustees Tuesday June 4. 1895

The meeting Commenced at 8.05 P.M. there being present Trustees, Ayers. Cumming, Doolan, Leggett, Fornhals. Mooser, Kendrick Holmes Mr President.

The minutes of the meetings of May 7th and 21st were read and approved.

The Committee on Finance presented the following report.

San Francisco June 4. 1895

To the Trustees of the Mechanics Institute

Gentlemen:

Your Committee on Finance would respectfully report
Finances, that the financial showing at this time is as favorable as we could expect considering the circumstances.

The Library Collections for the last month of the quarter is always less than the two previous ones, and the expenses of the Coming Fair, now begin to be felt, and until its opening, will be a source of outgo, which will require a temporary loan to ~~over~~ tide over.

The following is a statement of the finances to this date,

Balance on hand May 31st as per Bank Book		1837.79
Received since that date		1112.10
Total		2949.89
Less unpaid Checks		16.65
Total available		2933.24
Bills presented to night, Institute	3866.15	
Fair	424.95	4291.10
Deduct Cash on hand		2933.24
Deficit		1357.86

The bills presented to night include all indebtedness, and we recommend they be promptly met.

We further recommend that the President be authorized and instructed
$3000. to be borrowed. to borrow in the name of the Institute a sum of money not to exceed $3000. to be paid from the receipts of the Fair as soon as may be done considering the best interests of the Institute.

Also that the Secretary be instructed to charge an item of $10.00
$10. to Profit & Loss. remaining unsettled of the 27th Industrial Exposition, and that the bond of the late Treasurer C. C. Malm, be Cancelled and returned to him. as his accounts have been examined and found Correct by the Auditor Mr Van Pelt.

Respectfully Submitted
G R Ayers

Mr Fornhals moved that the Committee recommendation that the President be authorized to borrow $3000. be approved. Seconded by Mr Kendrick and Carried by the following vote — Ayers, Cumming, Fornhals. Holmes. Kendrick.

JUN 4 1895

Leggett, Mooser. Mr President. 9- No, Mr Doolan.
Absent, Bush. Dennicke. Fisher, Lewis, Roth. 5.

Treasurers Bond. The recommendation that the Ex Treasurers bond be cancelled and returned to him, was, on motion of Mr Leggett, adopted:

$10 on 27th Ex account. The matter of the $10 remaining unsettled on account of the 27th Exposition, was on motion of Mr Mooser, ordered charged to Profit & Loss.

~~The~~ Mr Ayers for the Finance Committee further recommended that on
$250. for Contingent Fund account of the increased small expenditures attending the Coming Fair, that the Secretarys Contingent Fund be increased to $250. No action.

The following list of bills amounting to $4291.10 was read, and ordered paid, those voting in favor being Ayers. Cumming, Doolan Fornhals. Holmes. Kendrick Leggett, Mooser, Mr President. —

The Committee on Library Rooms & Building made no report.

There being present no member of the Committee on Lectures & Classes
Close of Evening Classes in reply to an inquiry, the President suggested that the present term of the Evening Classes terminate on Saturday June 29th.

On motion it was so ordered —

The Committee on Printing and Advertising made no report.

The following report from the Committee on Pavilion was read.

San Francisco June 4 1895

To the President and Board of Trustees
of the Mechanics Institute

Gentlemen: —

The Pavilion Committee desire to make the following report as to the repairs necessary to the Pavilion and the approximate cost of the same.

Repairs to Pavilion. First: — The kitchen plastering is badly broken and the woodwork inside and out requires repainting; the dado on the westerly end of Main pavilion, and the Columns on both first and second floors also need painting; the risers on the four Stairways from the first to second floor should be repainted, and the three offices on first floor and lunch-room up-stairs require tinting; the ladies and gents toilet rooms also need re-painting and whitening, also the side of the rear Stairs on the South side and the gas reflectors in Art Gallery and water-closet in same need of re-painting.

~~The~~ We herewith submit bid of Mr C F Hagman. Covering the above work for the sum of $178.50 which we consider very reasonable, Considering the amount of work to be done. We also have a verbal bid from Mr Hagman for painting five double doors at $1.00 each. (total $5.00) The Machinery Hall and fire room require whitewashing, and we have had a bid for same for $110.00 (about 4 ¢ per square yard) Mr Hagman's bid is $100.00

We have had no estimate made for whitewashing the Easterly and westerly end of the main pavilion above windows, and would suggest

Repairs to Pavilion

to the Committee on Music and Decoration, that a scenic painting in both of these localities would be both useful and ornamental.

It has we understand, been the custom before opening of any fair, to have the trusses and rafters of the Pavilion thoroughly dusted off.. We respectfully recommend the same be done, and the Cost as near as we can ascertain, will be about $25. or $30; the windows are also sadly in need of washing, and the cost of this work the last time, we understand was about $50. or less.

We also recommend that the larger lights of glass in the Polk St end of the building be sub-divided, which would reduce the chance of breakage and lessen the cost of repairing the same if broken: we have a bid of $42. for this work. Many lights of glass are broken in various parts of the building; the repairs would amount to about $59.00

During the evenings of the Fair, it has been the custom to send a man on the roof to open some of the various windows for ventilation. Your Committee that the sash used to the extent of 40 or 50 be counter-balanced with weights which can be reached with a pole from the inside of the Pavilion, and still be out of reach of the Public; this would cost not to exceed $25 to $30.

There is on hand at the Present time, in good order, about 585 chairs it will require about 500 more, the cost of these will be about 50 ¢ apiece or $250.00

We have had a verbal bid of $200 for painting the front of the Pavilion and vestibule two coats, and would suggest to the Building Committee that it would be money well expended to do the same.

In closing we will give you the following summary of the expenditures necessary for the above work

Painting, Whitening etc	183.50
Whitewashing Machinery Hall	110.
Dusting of Rafters + Trusses	30.
Washing windows	50.
Changing Sash on Polk St End	42.
Repairing broken glass	59.
Hanging Sash	30.
New Chairs	250.
Total	$754.50

Respectfully Submitted
Howard C Holmes
George Cummings
R. C. Kendrick

On motion of Mr Leggett the report was received and recommendations adopted (including the expenditures) by the

following vote - ayes: Ayers, Cumming, Doolan, Formhals, Holmes, Kendrick, Leggett, Mooser, Mr President.

Absent Bush, Denicke, Fisher, Lewis, Root.

Mr Cumming for the Committee on Machinery reported that a man was

Machinery. now cleaning the boilers which were in order except tightening a few joints. If the machinery hall is whitened the shafting will have to be cleaned, and probably the Engine painted. later on.

Coal. As it will require about 100 tons of coal during the fair, we think it would be well to invite bids and have it done by contract.

Some repairs will be necessary to put the belting in order, and the engine should be ready at least one week before the opening day. It will be necessary to employ an Engineer and Fireman in time to test, and have

Blower. everything in running order on time as above stated. The Hot air Engine and blower now in the Pavilion can probably be utilized for some useful purpose during the Exposition. New windows have been put in the

Kitchen. Sink. Kitchen and it will be necessary to have the old wooden sink replaced by a new one of concrete which will cost about $18— a new slop-hopper is also needed.

On motion of Mr Leggett the sink and slop-hopper were ordered purchased.

Reflectors Mr Cumming further reported that the Committee was in favor of new reflectors, and moved that they be authorized to purchase 13. more to be paid for at the close of the Fair.

Mr Formhals thought it would be more economical to repair the old ones.

Mr Cumming continuing said that two Electric Companies were prepared to bid on lighting the Pavilion, and propose to put in both arc and incandescent lights. The Mutual Electric Company, a new concern in this city will have their plant in operation in about a month. In any event we think the gas should be throughout the building, and would move the Committee be authorized to have all gas pipes overhauled and put in order.

Carried

Fish Exhibit. Tanks + Filters. In regard to Fish ~~Tanks~~ Exhibit it will require iron tanks to hold a supply of water which will cost for 3 $20. Each or 2 for $70 and Chas Brown & Sons will put in the necessary supply tanks and filters at a cost not to exceed $100. which will also include filters for drinking purposes.

(A proposal from Brown & Sons, for the above was read)

We recommend that the offer of Mr Brown be accepted.

On motion of Mr Leggett it was so ordered by the following vote ayes - Ayers, Cumming, Doolan, Holmes, Kendrick, Leggett, Mooser, Mr President. No - Mr Formhals. Absent Bush Denicke Fisher Lewis - Root. Mr Formhals gave as the reason for voting no "that he wished to investigate matters before placing himself on record.

Mr Ayers for the Art Committee reported that Mr Walter had received a number of applications for space, with promise of many more and no

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Art Exhibit. doubt but that portion of the Exposition will be well filled + satisfactory

The Committee on Tickets + Admissions made no report.

The Committee on Exhibits presented the following:

San Francisco June 4. 1895

To the Board of Trustees Mechanic's Institute

Gentlemen:

Referring to a previous communication which we presented to you at your last meeting, relative to the proposed Exhibit of fish by the Institute

Fish Exhibit at the approaching Fair, we desire to say that having consulted with one of the representatives of the Board of Fish Commissioners, we are led to believe that the Exhibit as proposed would be a success and would attract a great deal of attention from visitors, while adding materially to the efficiency of all Exhibits.

We think, however, that it would be well to have more time to fully consider the proper course to pursue.

We understand that the Board of Fish Commissioners will appoint someone to represent them in the collection of specimens provided the Institute will pay him a salary during the time he is employed in making such selections.

A suggestion which has been made to us, and which seems to merit some consideration, is that the owners of fishing and tug boats might be employed to secure for the Institute specimens of rare fish and marine curiosities which they often catch in their nets while at sea, that they might keep on board a barrell for that purpose and whenever such curiosities are caught, place them alive in the barrel and keep them for us.

There would be no expense attached to this and they would be very glad to accommodate us. In this way many specimens of great interest might be obtained.

We understand that just previous to the death of Hon W W Stow, a proposition was made to the Golden Gate Park Commissioners to establish in the Park, Aquaria, wherein might be kept different specimens of Pacific Coast fishes, and had not the untimely death of Mr Stow, put a stop to the arrangements under consideration for this purpose, we think such Exhibit would have been established. It might be that after the Exhibit is over, we could turn over to the Park Commissioners such fish as we have on hand, thus establishing something of great interest to the Public. This is merely offered as a suggestion, and, if adopted, the Institute will deserve much credit for initiating the establishment of such a permanent Exhibit.

Of course, many people have to be seen in connection with our proposed Exhibit, and it would be a good plan to send a communication to the State Board of Fisheries to solicit their co-operation, and we suggest that the Secretary of the Institute be instructed to draft such a communication as will secure for us their assistance.

Mr Smyth the ~~solicitor~~ Solicitor employed by the Institute, seems to

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Smyth, & his duties. have done some excellent work in securing promises of Exhibits but we would suggest that as Mr Smyth is employed at a large salary for this purpose, that he be requested ~~that~~ to make a full report in writing to the Committee on Exhibits of such work as he has done in this connection. Inasmuch as this Committee is invested by the By-Laws with the general supervision of the Exhibits, it becomes not only of interest to the Institute, but absolutely essential that we be kept fully informed of everything that has been done in the way of securing Exhibits, their nature, character, space required by each, in fact

Exhibits. Everything necessary to a full understanding.

It may be that some of the Exhibits offered, for some ~~of~~ reason or other might be objectionable to the general high character of the Fair which it is proposed to hold.

The time is growing short now in which to take action and the sooner such reports are made, the better it will be as the available space in the Pavilion building must be mapped off and allotted to the several Exhibitors.

It devolves upon us to make a careful examination of the requirements of each Exhibitor and also of such things as he proposes to Exhibit, and it is therefore necessary that Mr Smyth's report be most comprehensive.

This Committee proposes to hold next week a special meeting for the purpose of considering this and many other matters which have been laid before it, and we desire to have Mr Smyth's report for consideration at that meeting.

While we have listened with interest to his reports previously made, we consider it highly important at this time that he make one general report to our Committee of all that he has done in this connection. It is also our intention to further consider at this meeting everything in relation to the proposed Fish Exhibit and will then be able to make a complete report on this subject.

In conclusion we recommend that a resolution be passed by your body, instructing Mr Smyth to make a daily report to this Committee as to what he is doing, that he be placed under the immediate supervision and instruction of this Committee, as only in this way can effective work be accomplished.

Yours respectfully
Will E Fisher
H L Bush
R P Doolan

The Committee on Books and Donations presented the following

Books report of their work for the past quarter —

Accessions.	881	volumes
Binding	596	"

Bills for books, periodicals and binding amounting to $1647.08 have been audited and approved. The front portion of the west basement

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has been fitted up with shelves, for the binding files of periodicals, a low partition has been put up partially dividing this portion from the rest of the room, a Stove put in place, and the work room will be removed from the 2nd Story to this room.

Joseph Leggett
Howard C Holmes.

They also presented a list of books amounting to $90 50/100 and recommended their purchase which was so ordered by the following vote - ayes Cumming, Doolan, Fornhals, Holmes, Mooser Leggett Mr President.

Duke-Smith.

Mr Kendrick said that Mr Duke-Smith was present and desired to address the Board - By permission Mr Smith was allowed to proceed, which he did by saying that they could not carry out their proposal for printing and issuing an illustrated Magazine on the plan adopted, but would have to put the advertising in different form, but that he would publish a Complete Catalogue of the Exposition including the Art department and sell the whole thing for ten cents per Copy. Will have to have that permission and desired the same granted as a privilege.

After a general discussion the Matter was referred to the Committee on Management to examine into and report.

Newspaper Privilege. The Committee on Management recommended that "Proposals for publishing a Newspaper" be advertised for, -

No action.

The Treasurer "First National Bank" reported Cash on hand May 31st 1895 as $1857.79

Treasurer.

Librarian. The Librarian presented his report for the Month of May which was read the names of new members approved and the financial part referred to the Finance Committee.

Following is a Summary

Receipts $ ~~[illegible]~~ 1195.25 Deposited with Secretary $ ~~[illegible]~~ 1195.25

New Members { 38 }

H Bateman, Mrs Ida de Seminario, John A Balch, N S Greenkevitch, Roy Burrell, Geo E Oatman, M J Hawley, Cullen Bryant, Frank M Bee, J S Russell, Miss Margaret McLean, J Pierson, fils Oscar Ulfelder, Mrs Herbert Dyer, Carl H Lehners, Louis Janin, Mrs A Aguliar, De Los Murphy, Mrs W W Beverly, Fisher Ames, Wm Dotey, Jeremiah Sullivan Miss Emily Van Orden, Thos W Seiberlich G W Fletcher, Edward Tessant, John Parry, C W Baird, John C Morrison, C C Wadsworth M.D. A D Brush, Henry S Van Dyke, Thos K Kase, Chas Johnson, John K Orr, E M van Harlinglen Jas Kay, F C Scherrnstein

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Smyth. Mr Smyth the Solicitor presented a report which was read and filed.

Petition from Chess Room. A Petition from Members of the Institute requesting that the Chess Room be renovated was on motion of Mr Kendrick, received and referred to the Committee on Library Rooms, and Building.

Music dedicated to Board. A supposed beautiful and exquisite Composition of Music entitled "Rickety, Rackety, Boom!! March, composed by A F Sleicher and dedicated to the Board of Trustees, was presented by Mr Doolan, who in a well chosen speech complimented the author, ~~and stated that he, Mr Doolan, was not much of a musician, and it was probable if he played the air, the Board might weary of the performance,~~ ~~The Members agreed with the latter part of his speech, and~~ and the Matter was referred to the Committee on Music.

On motion the meeting adjourned
Chas. E. Mooser.
Rec. Sec.

JUN 8 1895

Rooms of the Mechanics Institute Saturday Evening June 8. 1895

Quarterly Meeting. The regular quarterly meeting of the Institute was called to order at 8 o'clock and ten minutes by Vice President Cumming, the President being absent.

The Secretary reported a Constitutional quorum present.

The minutes of the Annual Meeting of March 9th were read and approved.

The following quarterly report from the Librarian, and financial report from the Secretary were read and referred to the Board of Trustees.

San Francisco June 4. 1895

To the President, Board of Trustees and Members

I beg leave to present a summary of Library work and business for the Quarter ending May 31st 1895.

– Receipts –

From New Members	177.00
Quarterly Dues	4862.50
Books lost and paid for	24.95
Fines Collected	205.20
Extra Books	151.30
Subpoena	2.00
Evening Classes	20.00
Total Receipts	5442.95
Deposited	5442.95

– Membership –

There have been 177 new Members. 135 have withdrawn. 486 Members have been dropped from the list for non-payment of dues, leaving now on the rolls 4136, as follows:-

Subscribing Members	3932.
Life Members	194.
Honorary Members	10.

– Books –

The accessions have been 881 volumes of which 493 were purchased, 110 were presented and 278 were acquired by binding.

There were assigned to Circulation 623 volumes,

Reference Department 258

In addition 76 pamphlets were purchased and 26 were presented.

– Binding –

There were bound 278 new volumes, and 318 old volumes were rebound. Repaired in the library 884 volumes.

– Circulation –

There were issued for home use 41855 volumes. a daily average of 536.

The largest days issue was 890 the smallest 301 volumes,

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600 Postal notices were sent for the return of overdue books, and 1624 to call for books registered.

The Library was open 78 days

Respectfully Submitted
A M Jellison
Librarian.

Financial Report for the Quarter Ending May 31 1895

Receipts for	March	4734 15	
" "	April	3515.79	
" "	May	3270.10	11520.04
Expenditures for	March	3262.09	
	April	5240.28	
	May	2688.31	11190.68
	Balance		329.36

Respectfully Submitted
J H Culver
Secretary.

Unfinished business –

Folsom St Lot. The Chairman stated that the matter of the Folsom St lot referred to the Board of Trustees at the last meeting had been carefully considered and deemed advisable as the first step before its use or sale to acquire the City's title ~~to~~ to that portion covered by the Mission Creek Survey.

To that end, a petition had been presented, and a Committee appeared before the Supervisors asking them to take immediate steps to settle the question at issue. It was decided to recommend to the Mayor the appointment of an appraiser to fix the value of the land and offer it to the Institute at the price determined upon.

Messrs Taylor, Phillips, Macy, Wilcox, Jackson and others expressed opinions on the subject and Dr Hardcastle moved that as soon as possible after the Mayor fixes a price ~~for~~ the land be sold at Public Auction. . . Seconded by Mr Macy.

Mr McLean moved as an amendment the whole matter be deferred until the next quarterly meeting

Messrs Taylor and Peet spoke in favor of the amendment which on being put to vote was Carried

Oscar Lewis. The Chairman stated that at a meeting of the Trustees held April 2nd, Mr Manson a member resigned and Mr Oscar Lewis had been elected to the vacancy, and his Confirmation was now before the Meeting. and a motion was made and seconded that such action be taken. Mr Healy strongly opposed the Election of Mr Lewis, and on the vote being taken, the motion was lost, his

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Confirmation being refused.

Member objects to method of Election.

Mr Presented the following under the mistaken idea that it was and could be acted upon as an amendment to the Constitution.

"As the election of Trustees by the proportional and preferential method now "Constitutional in the Mechanics Institute has to all appearance only been "adopted in consequence of the inattention of many members, and certainly "without full understanding of all the consequences involved, it "being unlikely that a majority of the members would willingly have "deprived themselves each, of six sevenths of their votes. Further the "system in question is so abnormal and complicated, and the "Constitutional provisions for its application so liable to misconstruction, "so obscure, incomplete, and insufficient, that since its adoption, "it has not in a single instance been put into practice Constitutionally, "Every one of the elections in 1893, 1894 and 1895 being liable to be "declared illegal by the Courts. It is proposed that the above system "be set aside, and that instead of it, the former method of ~~election~~ "Electing each Trustee by a majority of all the votes be reintroduced.

Mr L. E. Phillips presented the following and gave notice that at the next meeting he would move its adoption:—

Proposed Amendment.

"Resolved that Article X. Section 1. of the Constitution of the Mechanics Institute be amended so as to read" Vacancies occurring in the elective offices of the Institute shall be filled by an election, by the members of the Institute at the next quarterly meeting ~~of the Institute~~ Said election to be by ballot.

L E Phillips

Mr Peet Presented the following & moved its adoption:—
Resolved, that it is the sense of this meeting that the Trustees be requested to pass the necessary rule whereby the Reference Rooms may be kept open on Sundays from 12.30 to 10. P.M.

Carried.

The Meeting then adjourned

Chas. E. Mooser.
Rec. Secy

JUN 18 1895

June 18. 1895

A regular meeting of the Board of Trustees was called to order at eight o clock and ten minutes, there being present Trustees Ayers, Cumming, Doolan, Formhals, Holmes, Kendrick, Leggett, Mooser, Mr President.

Absent Bush, Fisher, Denicke, Root.

The minutes of the last meeting were read, and after being amended by the insertion of $90.50/100, in report of Committee on Books & Donations, (Page 50), recording Mr Doolan as voting "No" on the vote of borrowing $3000. (Page 45) and striking out his remarks relative to his ability as a Musician (Page 51) they were approved.

The President reported that he had temporarily appointed an assistant Janitor subject to the approval of the Board; Mr Henicke the former one having absented himself without permission:

Asst Janitor.

On motion his action was ~~approved~~ referred to the Committee on Employees.

The Committee on Library Rooms & Building made no report.

Doolan wants Committees to report.

Mr Doolan objected as he believed the action of so important Committee should be submitted to the Board, as that was the only way the other members have of knowing what is being done.

Mr Formhals, a member of the Committee, said the necessary sewers had been put in the Pavilion property, and the plumbing in the building was being attended to.

New books.

The Committee on Books & Donations presented a list of books amounting to $150.05. and recommended they be purchased which was so ordered by the following vote:— Ayers, Cumming, Doolan, Holmes, Formhals, Kendrick, Leggett Mooser Mr President.

Sections & Classes, no report, and no member present.

Printing.

The Committee on Printing and Advertising reported that an advertisement calling for bids for the newspaper privilege had been inserted in the City papers, and the Pamphlet containing the rules, regulations and Premium list was printed and ready for distribution.

The Pavilion Committee reported that the work authorized at the last meeting was going on.

Machinery.

The Committee on Machinery reported that the Machinery Hall was being whitened, and the boilers and appliances were in order except arch for the smoke stack, which requires some brick repairs.

Fish Tanks.

The Fish tanks have been uncovered and cleaned out. Bids are being obtained for the window cleaning, which will be done at the end of July.

Lighting

Nothing definite has been done about the lighting of the Pavilion, except that proposals have been solicited for the same.

No further steps have been taken about reflectors, as the Committee ~~as the Committee as the~~ are waiting to see the result of Mr Formhals system of repairing.

Mr Ayers for the Committee on Art said that Mr Solly Walter, Supt

JUN 18 1895

Art Matters. of the Art Department was present. Who addressed the Board and said that everything Continues favorable for a large and fine Exhibit of Art work, in fact he feared there would be more difficulty in refusing Exhibits than in obtaining them.

He also made a vigorous complaint against the day lighting of the gallery, which in his opinion was wholly inadequate, and without some change was made, would be useless for an Art Exhibit

On motion of Mr Kendrick the Lighting of the Gallery during the day was referred to the Pavilion and Art Committees

The Committee on Exhibits made no report. Mr Doolan a Member

Exhibits said the Chairman had never Called a Meeting, and therefore he was unable to make a Statement of what had been, or was necessary to be done. The President instructed the Secretary to request the Chairman to Call a meeting at an Early date.

The Committee on Tickets and admissions made no report.

The Committee on Music and Decorations reported that by authority of the Board they had engaged the services and entered into a Contract with Mr Scheel to supply the Music.

Prof. Scheel & Music. Messrs Doolan & Leggett thought such action of the Committee was unwise and that so important a Contract as Music, should not be entered into, unless first laid before the Board and receiving its sanction.

The President said he was at the meeting of the Committee, and the Matter had been referred to them with power to make a Contract, and he understood the Contract as Stated by the Chairman, but agreed with Mr Leggett & Doolan, that on general principles, Committees should go slow on entering into contracts ~~unless specially~~ whereby the Board is bound by their action.

The Committee on Management reported that they had

Duke-Smith. Considered the Matter of Duke-Smith & Howland referred to them at the last meeting and had decided adversely to their request, as granting them that privilege would seriously interfere with the Newspaper Concession.

They recommended that an advertisement for bids for the other Privileges be inserted in the city Papers at the proper time. On Motion of Mr Formhals the matter of Duke-Smith & Howland, and the advertising for Privileges was approved.

Mr Doolan moved that hereafter all reports from Committees be made in writing. Seconded by Mr Kendrick.

Committees to make reports in writing. Mr Leggett moved as an amendment, "that no oral report be received" Mr Doolan accepted the amendment, and the motion "that hereafter all reports from Committees be made in writing, and no oral ones received" was put to vote and Carried unanimously.

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Mr Smyth the Solicitor presented and read a report of Progress, Containing sundry recommendations regarding Exhibitors, Exhibits and Examination of Articles by Jurors.

Several Matters referred to in his report were discussed at Considerable length, and the following rules adopted:–

In regard to the sale of Articles manufactured in the Pavilion, the matter

Sale of Articles was referred to the Committee on Management, with Expression of opinion from the Board, that we deal liberally with manufacturers of Articles which do not interfere with purchased privileges, also that the awards made by the Judges be final, Except in cases of alledged fraud where the Charges are made in Writing.

The matter of an Expenditure of Money to defray Expenses of an Exhibit

Weather Bureau from the Weather Bureau was referred to the Committee on Exhibits to Examine into and report at the next meeting.

A Communication from Members of the Institute relative to

Objectionable Member an objectionable Member was referred to the Committee on Employees.

The Matter of locating Exhibits of Machinery in the Main Hall was on Motion of Mr Cumming referred to the Joint Committee on Exhibits & Machinery, to report their Conclusions at the next Meeting.

Mr Doolan moved the Board proceed in the Examination of bids for the Newspaper privilege Carried.

Newspaper Privilege

Bids for Newspaper Privilege.

Hicks Judd Co. [Enclosing a check for $400]	550.00
J C Hoag	350.00

A J Dewey, 10% of the gross amount received from advertising and all other sources of income from the paper, and should the income to the Management be less than $500, to increase the percentage until it was sufficient to make $500, if the percentage did not Exceed 15% of the gross income.

Mr Leggett moved that the bid of Hicks Judd Co be accepted and that the proper officers enter into a Contract with them in accordance with the proposal made. Carried.

The Matter of Advertising in the Paper [Fair Daily] as proposed by Hicks Judd Co was referred to the Committee on Printing and Advertising, to report at the next Meeting of the Board.

A request from C W Percy of Percy & Hamilton architects, for loan of a book from the Reference Room was granted under the usual restrictions.

A request from Chas Gieffe to be allowed to put in a bid for decorations in the Pavilion, was referred to the Committee on Decorations,

JUN 18 1895

A Communication from A Roncoveri Band Leader to Trustee Mooser, relative to music at the fair, was received and filed.

A letter from O. F. Von Rein ~~Co~~ stating that he had been appointed by

Folsom St Lot. Mayor Sutro to appraise the value of the Mission Creek property on the Folsom Street Lot, and desiring evidence that the Map of the Property submitted by the Board is official was read and referred to the Committee on "Folsom St Lot.

Under the head of New Business, Mr Mooser the Recording Secretary said that at the last Quarterly Meeting, the Election of Mr Oscar Lewis as a Member of the Board of Trustees was not Confirmed, and therefore a vacancy

Bardet Nominated & Elected. now exists, and he moved nominate for the position Mr Alexander Bardet. Seconded by Mr Cumming.

No further nomination being made the Chair appointed Trustees Kendrick and Holmes Tellers and a ballot was taken wherein Mr Bardet received seven votes.

The President declared that Mr Bardet had received a Majority of the votes and was therefore duly elected as Trustee to fill the vacancy occasioned by the non-confirmation of Mr Lewis.

Mr Formhals retired.

Mr Doolan moved that the Board go into Executive Session.

The Chair stated that the retiring member left the Board without a quorum, and therefore no business could be transacted, and the meeting adjourned.

Chas. E. Mooser
Rec. Sec.

JUL 2 1895

Regular Meeting Board of Trustees July 2 1895

The meeting was called to order at Eight o'clock there being present Trustees Ayers, Cumming, Doolan, Fisher, Holmes, Kendrick, Leggett, Bardet, Mooser, Root Mr President

Absent Trustees Bush, Dennicke, Formhals.

The Minutes of the last Meeting were read and approved.

Reports from Committee.

San Francisco July 2nd 1895

To the President and Board of Trustees of the Mechanics Institute

Gentlemen:-

Financial Report. The Committee on Finance respectfully report the following financial showing of the Funds of the Institute June 30. 1895

Balance in Bank June 30 (less unpaid checks $60.64)		1029.27
Deposit since that date		675.00
Available Fund		1704.27
Bills Audited to night:- For Institute	2867.68	
" 28th St	261.00	3128.68
Shortage		1424.41

which will have to be met by a loan, provision for which was made at the Meeting June 4th 1895.

We would again repeat the recommendation made at the last meeting that the Contingent Fund of the Secretary, be, until the close of the Fair increased to $250. per month. as many small bills for immediate wants, and payment of bills for transient labor should be made at once.

We also recommend that all payments from funds of the Institute, either by check or money, be done by the Secretary to the party in person, he taking a proper receipt therefor.

The following bills have been presented to the Committee for their approval, but as they contained but one signature, we have declined to audit them, and trust that in future the various Committee will promptly examine and certify to such bills as require payment in time to be included in the list presented by this Committee.

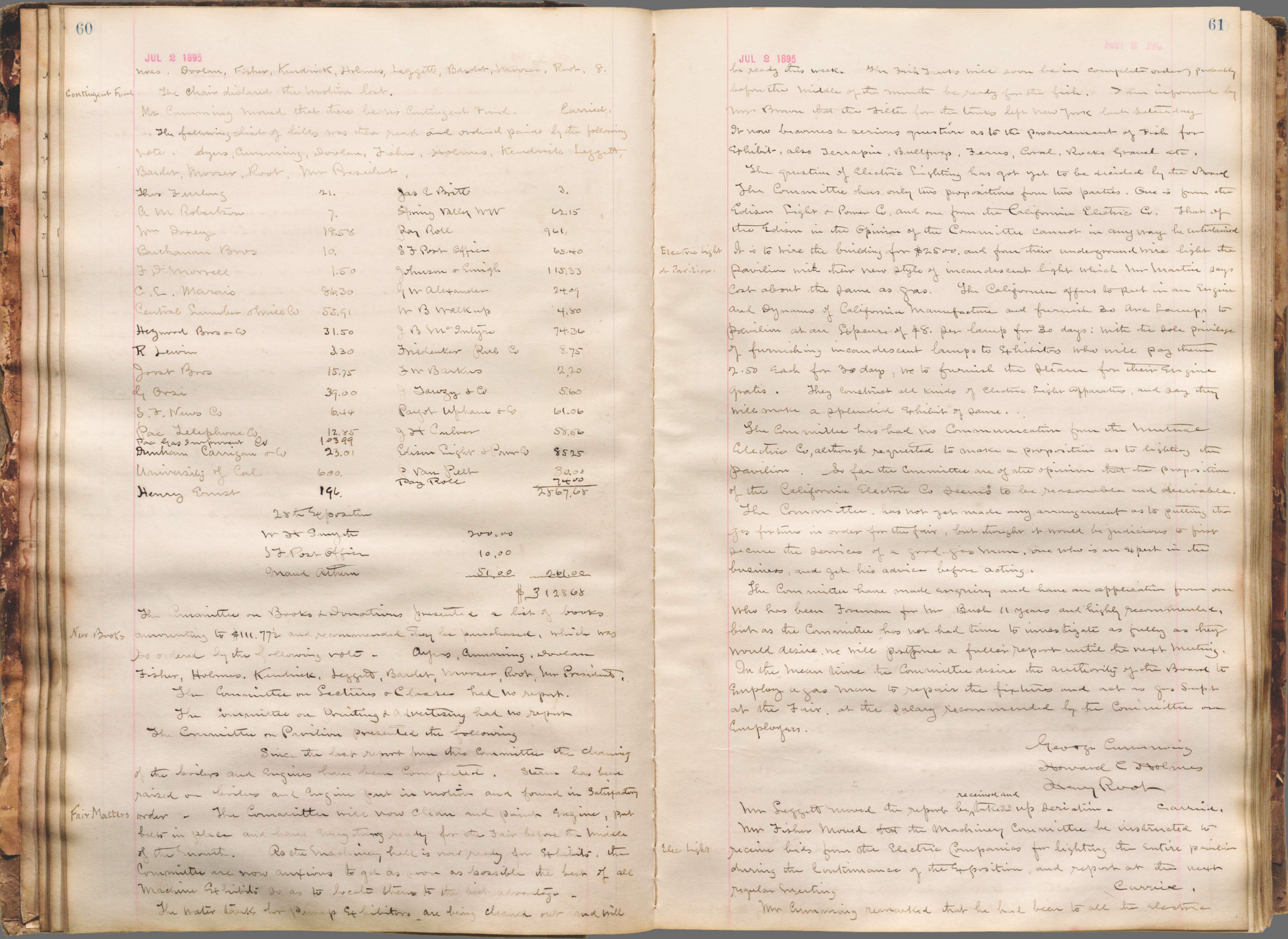
(Bills not written in. amount $384.40)

G. P. Ayers
Henry Root

Mr Doolan stated the reason he had signed no bills, was that there had been no meeting of the Printing Committee since organization.

In regard to the recommendation of the Committee concerning the Secretarys Contingent fund Mr Cumming moved the amount be increased ~~½~~ from $100. to $300. Seconded by Mr Ayers.

On roll call the vote stood, ayes. Ayers. Cumming. 2



JUL 2 1895

noes. Doolan, Fisher, Kendrick, Holmes, Leggett, Bardet, Mooser, Root, 8.

Contingent Fund — The Chair declared the motion lost.

Mr Cumming moved that there be no Contingent Fund. Carried.

The following list of bills was then read and ordered paid by the following vote. Ayes, Cumming, Doolan, Fisher, Holmes, Kendrick Leggett, Bardet, Mooser, Root, Mr President,

Thos Furlong	21.	Jas E Britt	3.
A M Robertson	7.	Spring Valley W W	62.15
Wm Doxey	18.58	Pay Roll	961.
Buchanan Bros	10.	S F Post Office	65.40
F D Morrell	1.50	Johnson & Emigh	115.33
C. L. Marais	86.30	G W Alexander	24.09
Central Lumber & Mill Co	55.91	W B Walkup	4.80
Heywood Bros & Co	31.50	J B McIntyre	74.36
R Lewin	3.30	Friedenker Rub Co	8.75
Jost Bros	15.75	F W Barkus	2.20
G Orsi	39.00	J Tawzy & Co	5.60
S. F. News Co	6.44	Payot Upham & Co	61.06
Pac Telephone Co	12.85	J H Culver	58.56
Pac Gas Improvement Co	10399	Edison Light & Power Co	8525
Dunham Carrigan & Co	23.01	J Van Pelt	30.00
University of Cal	600.	Pay Roll	74.00
Henry Ernst	196.		2867.68

28th Exposition

W H Smyth	200.00	
S F Post Office	10,00	
Maud Athern	51.00	261.00
		$3128.68

New Books — The Committee on Books & Donations presented a list of books amounting to $111.77½ and recommended they be purchased, which was so ordered by the following vote – Ayes, Cumming, Doolan Fisher, Holmes. Kendrick, Leggett, Bardet, Mooser, Root, Mr President.

The Committee on Lectures & Classes had no report.

The Committee on Printing & Advertising had no report

The Committee on Pavilion presented the following

Since the last report from this Committee the cleaning of the boilers and Engines have been Completed. Steam has been raised on boilers and Engine put in motion and found in Satisfactory order – The Committee will now clean and paint Engine, put belts in place and have everything ready for the Fair before the middle of the month. As the Machinery hall is now ready for Exhibits, the Committee are now anxious to get as soon as possible the best of all Machine Exhibits so as to locate them to the best advantage –

Fair Matters — The water tanks for Pump Exhibitors are being cleaned out and will

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be ready this week. The Fish Tanks will soon be in complete order, probably before the middle of the month be ready for the fish. I am informed by Mr Brown that the Filter for the tanks left New York last Saturday

It now becomes a serious question as to the procurement of Fish for Exhibit, also Terrapin, Bullfrogs, Ferns, Coral, Rocks Gravel etc.

The question of Electric Lighting has got yet to be decided by the Board The Committee has only two propositions from two parties. One is from the Edison Light & Power Co, and one from the California Electric Co. That of the Edison in the Opinion of the Committee cannot in any way be entertained

Electric Light at Pavilion. — It is to wire the building for $2500. and from their underground wire light the Pavilion with their new style of incandescent light which Mr Martin says cost about the same as gas. The California offers to put in an Engine and Dynamo of California Manufacture and furnish 30 Arc Lamps to Pavilion at an Expense of $8. per lamp for 30 days: with the sole privilege of furnishing incandescent lamps to Exhibitors who will pay them 2.50 Each for 30 days, we to furnish the Steam for their Engine gratis. They construct all kinds of Electric Light Apparatus, and say they will make a splendid Exhibit of same.

The Committee has had no Communication from the Mutual Electric Co, although requested to make a proposition as to lighting the Pavilion. So far the Committee are of the opinion that the proposition of the California Electric Co seems to be reasonable and desirable.

The Committee. has not yet made any arrangement as to putting the gas fixtures in order for the Fair, but thought it would be judicious to first secure the services of a good gas man, one who is an Expert in the business, and get his advice before acting.

The Committee have made enquiry and have an application from one who has been Foreman for Mr Bush 11 years and highly recommended, but as the Committee has not had time to investigate as fully as they would desire, we will postpone a fuller report until the next Meeting.

In the mean time the Committee desire the authority of the Board to Employ a gas man to repair the fixtures and act as gas Supt at the Fair. at the salary recommended by the Committee on Employees.

George Cumming
Howard C Holmes
Henry Root

Mr Leggett moved the report be received and taken up Seriatim. Carried.

Elec Light — Mr Fisher Moved ~~that~~ the Machinery Committee be instructed to receive bids from the Electric Companies for lighting the entire pavilion during the Continuance of the Exposition, and report at the next regular Meeting Carried.

Mr Cumming remarked that he had been to all the electric

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and could get nothing from them by way of proposals.

The Pavilion Committee presented the following.

July 2 1895

To the Chairman and Trustees
Mechanics Institute.

Gentlemen:

The Pavilion Committee desire to report as follows:

The Whitewashing in Machinery Hall is about Completed and the kitchen
Pavilion and stairways are being pushed as rapidly as possible. The hanging of the windows are finished with the Exception of counter-weighting.

We have received a bid of $45.00 for washing all the windows in the Pavilion.

We have purchased 500 chairs from Bare Bros at 50¢ each, with the additional cost of $7.50 for strengthening cleats on bottom of same.

We would suggest that the following work be done. That the Restaurant floor be extended Easterly to the opening in Annex, making an additional space of 20 x 40 feet at a cost not to Exceed $30.00 This would avoid the necessity for using, as has been customary in the past, a portion of the main floor under gallery. thereby insuring greater privacy and better accomodations to the patrons of the restaurant.

The fish tanks and frame work of the Elevator above gallery require painting, the cost of the same would not Exceed $10.00

We would suggest that the Decorating Committee decide at once as to Decorations around Gallery; as the dusting of the rafters and framework should be done before decorating.

In closing we would also suggest a joint meeting of the Building Committee, the Committee on Music & Decorations and Exhibits with this Committee to determine upon the location of Band Stand.

Respectfully Submitted
Howard C. Holmes
George Cumming
R. Kendrick.

Mr Leggett moved that the report be taken up Seriatim – Carried.
1st. Extending floor of Restaurant at cost not to Exceed $30. Carried by the following vote – Ayes. Cumming, Doolan, Fisher, Holmes, Kendrick, Leggett, Bardet, Mooser, Root, Mr President.
2nd. Painting Fish tanks & Elevator at cost not to Exceed $10. Carried by the following vote – Ayes, Cumming, Doolan, Fisher, Holmes, Kendrick, Leggett, Bardet, Mooser, Root Mr President.
3rd. Dusting rafters & framework and joint meeting of Committees were on motion of Mr Leggett approved, and the whole report received and filed.

The Committee on Art made no report.

The Committee on Exhibits presented a report principally to proposed

scenic effects in each end of the main nave of the Pavilion, which was received and filed.

The Committee on Tickets & Admissions made no report.

Mr Doolan arose to a question of Privilige, and said he wished the Board to note that Mr Fornhals was absent from his seat for the first time in a long period, and read an alleged statement from him (Mr Fornhals) in regard to music, published in the Call on June 27th which he stated was untrue.

The Committee on Music and Decoration made no report.

Mr Mooser thought some report should have been received from that Committee

A lengthy discussion ensued on the matter of Music and an agreement
Music entered into between the Music Committee and Mr Scheel wherein the latter agrees to furnish a band of 32 musicians including leader for $4900. Finally on motion of Mr Cumming it was ordered that the proper officers be instructed to sign a Contract with Mr Scheel on the terms before agreed upon, but that said Contract shall specify that all the Musicians engaged or Employed in said band shall belong to the Musicians Union, and that Mr Scheel himself shall act as Conductor or Leader during the Entire term of the Engagement – The above was adopted by the following vote. Ayes. Cumming, Doolan, Fisher, Holmes, Kendrick, Leggett Bardet, Mooser, Root, Mr President.

From the Committee on Management.

July 2. 1895

To the Board of Trustees Mechanics Institute

Sirs:– Your Committee on Management beg leave to report. that a meeting was held in the Board Room on Monday the 1st inst, at which were present Messrs Judd & Symmes, representing the Board of Manufacturers and Employers, and Mr Kohlberg of the
Sundry Merchants Association.
associations Matters concerning the 28th Industrial Exposition were discussed
meet the the visitors offering some apt and valuable suggestions bearing on the
Institute. policy of the Institute in the Conduct of the forthcoming Exhibition.

No definite action could be taken owing to the limited attendance and the meeting adjourned at an early hour to re-assemble on Tuesday next at Eight o'clock in the evening at which time it is anticipated there will be a full attendance of those who are in sympathy with our present work. Only two organizations accepted our invitations to consult with them, on this occasion and to insure an attendance in proportion to the importance of the business to be Considered we respectfully recommend that this Board issue an invitation addressed to the President or Executive Officer of each association whose

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opinions or councils we seek, or whose assistance may be desirable or efficient in the present enterprise, asking such officers to select from their members representative men as in their judgement will prove valuable allies to us in our efforts to promote the manufacturing and industrial interests of the state, and to add as many of these men as possible to the Committees already appointed (where such have been appointed) and ask them, or urge them to attend the meeting to be held next Tuesday

We would particularly call attention to the importance of having a full representation of all the Associations to whom this invitation is sent. We would further report that the Chairman of this Committee called on Mr Hammon of the Weather Bureau, in accordance with the instructions of the Board given at the last meeting, and was advised by that gentleman if an Exhibit was made by that department of the it would require less than 20 feet square of space to make it complete and that this need only be fenced off to keep the spectators from handling the property. This would involve an expense of certainly not more than $50 including the boxing of the material for re-shipment after the Exhibition is closed. Mr Hammon had written the department saying that the Institute would bear this expense if the officials would permit the property to be sent here, and at the time of the interview no answer had been received by Mr H.

Applications have been received for privileges as follows:

J. B. Slinn. for selling bangles etc. as per letter herewith.

We recommend the privilege be given him for the sum of $25 —

A. Weiner. For selling the badges of the Pacific Identifying Co we recommend be granted on the payment of $25.00

Vitalis Calef. For the privilege of establishing an oriental Exhibit in the Pavilion — We recommend this application be refused as the Exhibit is hardly appropriate to the ends of the Institute.

John Doe Privilege of selling a patent shoe fastener, a sample of which is offered herewith.

We recommend this privilege be granted for the sum of $25.00

The spaces required for these privileges will not exceed 6 x 8 each.

Respectfully Submitted
Rodney Kendrick
G P Ayers
Joseph Leggett.

Mr Fisher moved that the report be received and adopted except applications for space on Exhibits, which be referred to the Committee on Exhibits. A roll call was taken on Mr Fishers motion with the following result. Ayes — Cumming, Fisher — 2

Noes. Ayers, Doolan, Kendrick, Holmes, Leggett, Burdett, Moser, Root. — 8

The Chair declared the motion lost.

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Mr Leggett moved the report be received and subjects presented be taken up seriatim — Carried

1st Request for Societies to meet Thursday July 9th. Carried on motion of Mr Mooser

2nd. Granting Privilege to J B Slinn for $25.00 approved on motion of Mr Ayers.

3rd Granting privilege to Pac Identifying Co, for $25.00 — granted on motion of Mr Leggett

4th Oriental Exhibit not ~~allowed~~ to allow. approved on motion of Mr Mooser

5th Request of John Doe to sell shoe fasteners for $25.00 adopted on motion of Mr Mooser.

The Committee on Employees presented the following

July 2. 1895

To the Trustees of the Mechanics Institute

Gentlemen:—

Jeffers as Janitor

Your Committee on Employees would respectfully report and recommend that the matter of the temporary appointment of W H Jeffers as assistant Janitor, be approved and made permanent at the adopted salary of $40.00 per month.

Employees for the Fair.

We have carefully considered the matters of Employees at the coming Exposition and recommend the adoption of the following list, and their election at the proper time. Should an increase or decrease in the number be found necessary action upon the matter can then be taken. — —

1 Day Sergeant	@ $ 3.50 per day	1. Art Gallery @	3.00 per day
1 Night do	" "	1 Elevator	2.00 " "
1 Entry Clerk	3.00 " "	1 Aquarium	3.00 " "
1 Ticket Office	4.00 " "	Laborers	2.00 " "
2 " "	2.50 " "		
1 Day Doorkeeper	3.50 " "		
3 " "	3.00 " "		
2 Night "	2.00 " "		
1 Engineer	3.50 " "		
1 Fireman	2.50 " "		
1 Gas Man	4.00 " "		
1 Carpenter	3.00 " "		
1 Porter	2.50 " "		
1 Messenger	1.00 " "		
9 Day Watchmen	3.00 " "		
6 Night "	3.00 " "		
2 Check Room	2.00 " "		
2 Ladies "	2.00 " "		

A S Hallidie
George Cumming
Chas E Mooser

On motion the recommendation to employ Mr Jeffers as assistant Janitor at a salary of $40 per month was approved, and it was ordered that a type written copy of the list of "Fair Employees" be sent to each member of the Board of Trustees — for their consideration before the next meeting.

JUL 2 1895

Mr Cumming asked that the Machinery Committee be authorized to hire a gas man, at such time as he might be needed, to repair the gas
Gas Man. fixtures before the opening, and act during the Fair.

Mr Leggett moved that the Committee be granted the power asked for and it was by vote so ordered.

The Librarians report for the Month of June was then read the names of New members approved and the financial part referred to the Committee. (Finance) a summary shows:—

Receipts $ 2631.30 deposited with Secretary 2631.30

New Members. (61)

James A Miller, F J Smith, Miss A R Greenwald Geo P Thomas.
G Orsi, A H Martin, Jas T Rossiter, F T Hoyt. Jas C Garrett.
Miss M J Hilton. Robert J Graham. Henry Ernst, R G Manifold
L D Trowbridge, Wm E Tracy. John M Neall U.S.A, Miss Adele C Widdifield
Ork Ramsey, S G Cousins, Mrs Caroline F Morse, A J Sachman
H Obis Chase, C F Johnson, M J Faulkner, J L Ulric Brunet
Mrs Eleanor Martin, F W Baumgartner, Carl Petersen, Col H Burton,
Chas Berger. Mrs I N Nolte, Dr R L Rigdon, Jos M Torres. Henry H Jones
Miss Jesse M Stewart, Mrs A W Fink. Saml H Wiedenthal, A A Frost.
Henry Cone, A Adamson. Rev Jerome B Hannigan, E R Skelley
Mrs Mary W Foster. W C Maverick, Jas Ainsa, Wm C Wright A C Beede.
Miss O Fulton, W E Decker, Mrs Harry Francis. E C Chase.
J J Fitzpatrick. C F Seitz, Mrs A Galland. Chas W Spalding.
Chas B Fenn. N H Foster, Miss Harry A L Floyd. Ward von Tellow
Mrs Harriet P Christy. and Miss Harriet M Fairchild, Life Member.

A report from Mr Smyth the Solicitor was read.

On Motion of Mr Doolan it was ordered that the Chairman of the Fair Committees meet with the President on Tuesday July 9th at 4 P.M. as an Executive Committee to facilitate the Management of the 28th Industrial Exposition.

A Communication from the Wellsbach Light Co was referred
Welsbach Light to the Committee on Library Rooms & Building with request to investigate the Proposition.

A Communication from the H S Crocker Co requesting the Board to purchase certain designs and engravings prepared
Institute for the "Mechanics Illustrated Magazine" (proposed) was
Magazine. referred to a Committee consisting of Doolan, Leggett and Root.

A proposal from the New York Gas Meter Inspection Co for the inspection of Gas Meters, was referred to the Committee on Library Rooms & Building.

4th July The use of the Folsom St Lot was granted the Fourth of July Committee for the display of fire works on the evening of the 4th.

The President said he believed some action should be taken in regard
Prof Davidson to the recent dismissal of Professor Davidson from the United States Service, and thought it proper and advisable that this Society should put in a general protest against the action of the Government Authorities in so summarially retiring an old and faithful Employee.

On motion the matter was referred to a Committee consisting of Trustees Leggett, Root and Cumming, with power to prepare a Memorial as the Expression of the Mechanics Institute.

On Motion of Mr Mooser seconded by Mr Kendrick the Chair
Opening was authorized to appoint a Committee on Opening Exercises, which he did by naming Doolan Leggett and Holmes as the Committee.

A Communication from the California Venus Company in
Venus. regard to a Marble Statue of Venus was on Motion of Mr Cumming referred to the Committee on Art.

Adjourned

Chas. E. Mooser.
Rec. Sec.

JUL 11 1895

Special Meeting Board of Trustees Thursday Evening July 11th 1895

The meeting was called to order at Eight o clock there being present Trustees, Cumming, Ayers, Barker, Doran, Formhals Holmes, Kendrick, Leggett Root Mr President. The minutes of the last meeting were read & approved

The President stated that the meeting had convened to consider and define the duties of the various Committees.

The following Communication from Trustee Fisher, was read.

July 11 1895

Mr A.S. Hallidie
President Mechanics Institute, City

Dear Sir,

Fisher. It is impossible for me to present myself to night at the meeting, receiving notice as I did this morning. I am satisfied to present myself every Tuesday evening, notwithstanding that the regular meetings are every second Tuesday evening. I can make it convenient if I get notice before hand to remain here at my San Francisco home, and acquaint my family thereof. However I understand the meeting is for the purpose of defining the work of the various committees. Our by-laws are defective, but if some rule by which we can harmoniously get along is formed, I am positive that we can fall into line, and make this coming Fair one of great success. As the matter stands, the Committee on Exhibits, of which I am Chairman, have no duties whatever to perform, but to locate respective exhibits. This undoubtedly, conflicts with our by-laws, which state expressly, that we have full charge of all general exhibits. Naturally as Chairman of that Committee, I am at a loss to know how to act, and I am positive that my associates in this committee feel likewise; however, whatever you may decide upon, will meet with my approval, only tell me what to do, and let me act.

I regret sincerely that it was impossible for me to present myself at the meeting, last Tuesday, but in as much as I had to be with the Governor of our State on a visit to Mare Island, it was impossible –

The President continuing said " It is evident that the Trustees must take more interest in Fair matters than is now being taken, and hereafter the Board should meet at least every Tuesday evening until the Fair opens, the first and third Tuesdays being devoted exclusively to regular meetings and the second and fourth Tuesdays for Fair matters. If hereafter committees fail to do their work, the Board must take it up, and carry it forward. I have arranged my ideas regarding the duties of the committees and present them for your consideration. There may be some overlapping of duties occurring, but generally the matters belonging to each committee are well defined. The President then read the following:

JUL 11 1895

By-Laws – Duties of Committees during Fairs

Finance – The rules for this committee are cleary defined in the by-laws –

The Duties of Committees. Library, Rooms and Building – All repairs or alterations to the property of the Institute includes all construction repairing and alterations to the building, except what is committed to the care of the Machinery committee and defined in section 9, article 11.

Books and Donations – The Rules for this committee are defined in the by-laws

Lectures and Classes – The rules for this committee are defined in the by-laws

Printing and Advertising ~~The rules for this committee~~ all the printing and advertising for the Fair is included in the duties of this committee.

Pavilion – The functions of this committee are supervisory, they are the guardians of the Pavilion and its appurtenances. The latter includes the premises adjoining the Pavilion. While having the care and supervision of the Pavilion and its appurtenances, it is not intended that this committee shall act as Building committee, but it shall have the right to see that nothing is done by another committee to damage or injure this property. The renting of the Pavilion is under its charge as well as the employees between the Fairs –

Employees – The trustees look to this committee for the faithful and efficient performance of duties by the employees of the Board, failure in this respect by any employee must be noted and reported by it to the Board, including the employees in the Machinery or other departments. This committee shall notify the Board whenever it is necessary in its opinion to increase or decrease the number of employees.

Machinery – The duties of this committee are clearly stated in the first paragraph, except last sentences does not relieve Employees-committee from its responsibilities, as to the faithfulness and efficiency of the employees who are under the direct charge of the Machinery Committee it also has charge of steam, water, gas pipes and Fixtures

Art – Included in the duties of this committee are the

Duties of Committees

soliciting, locating and care of works of Art, the proper hanging and placing of the same, procuring suitable day and night light, enforcing rules for exhibitors, employees and visitors of this department, issuing and distributing catalogues, deciding as to the insurance value of works of Art, and see to their proper and safe return to owners, the arranging of the rooms and partitions, etc, is under its direction.

Exhibits – All the general exhibits in the Fair are under the charge of this committee. It shall see that the rules respecting height of exhibits, partitions, signs, etc, are enforced, that the character of the exhibits is in charge of this committee. Special exhibits such as Art, Machinery, or others that may be designated special by the Board, and all the privileges sold by the Board are not located by this committee.

Tickets and Admissions – The duties of this committee are clearly defined in section 12 – In brief this committee designs the tickets, the Printing Committee has them printed. This committee receives from and receipts to the Printing Committee for all such tickets, and then issues to the Secretary all the tickets that are to be sold and takes his receipt for the same. This committee has sole control of the ticket receiving boxes, and counts the tickets received during the day, each night, and reissues them to the Secretary.

Music and Decoration Included in the duties of this committee are the locating of the Band stand, designing of decorations and erecting of same and to see that the contracts and agreements as to Music and Exercises during the Fair are carried out –

Management – The rules, and enforcements of the rules regulating the watchman and sanitary inspectors are with this committee, as well as the disposal of privileges and locating of the same. The rest of the duties of this committee are clearly stated in section 24

Secretary – As the Secretary is held responsible for the tickets issued to him by the Ticket committee and will give a bond of $2000.00 he should have the right to nominate the clerks engaged in selling tickets or handling money in the Ticket Office.

Advisory or Executive Committee – The committee appointed by the Board at its last meeting, and consisting of the Chairman of the Machinery, Art, Exhibits, Tickets, Music and Management Committees, and the President constitute an Executive or Advisory Committee. Its duties are of

a temporary nature and to be executive during the absence of a quorum of the Board, or advisory to the President when circumstances prevent the calling of the whole Board, and to be a prompt means of communication between each committee through its Chairman.

After a general discussion in which all the members took part, the suggestions of the President were approved.

At the suggestion of Mr. Cumming, it was ordered that the Pavilion Committee be granted power from time to time to expend when required for immediate repairs a sum not to exceed $20.00

Music Stand

On motion it was ordered that the Music stand be placed in the center of the building, and the platform be raised 6 feet from the floor.

The question of the Secretary's bond was considered, and on motion of Mr Bardet, it was moved and carried that the Institute pay the premium thereon. Carried. Mr Leggett moved the bond of the Secretary be fixed at $2000.00 – Carried

Secretary's Bond.

Ad

On motion of Mr Ayers, it was ordered that a a 3 sq. advertisement of the Fair be inserted in six English daily papers.

The legal points regarding a contract for the musical privilege was referred to Mr Leggett –

Mr Leggett moved that the Board of Trustees meet every Tuesday evening until the Fair opens, and that the first and third Tuesdays being for the regular meetings, and the second and fourth Tuesdays being devoted exclusively to Fair matters.

A communication from Chas. Tidball in reference to his employment as assistant to the comittee on Decoration was referred to that committee.

The Pay Roll of employees at the Pavilion for the month of June amounting to $137 50 was ordered paid by the following vote – ayes – Cumming, Ayers, Formhals, Kendrick, Leggett, Root, Bardet, Mr. President – It was further ordered that each person on above pay roll be paid by a warrant on the Treasurer drawn in their favor.

Folsom St Lot.

The President presented and read a contract from Williams' Belser + Co ~~& Miller~~ for paving work on the Folsom St. lot, made contingent and subject to the approval of the Board. Mr A Bardet was by an unanimous vote elected as Corresponding Secretary –

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Regular meeting of the Board of Trustees Tuesday eve July 16, 1895

The meeting was called to order at eight o'clock, there being present Trustees; Ayers: Cumming, Doolan, Fisher, Holmes, Leggett, Bendet Root, ~~Moores~~, Mr. President. The minutes of the last meeting were read and approved.

Magazine. Mr. Doolan wanted to know of Mr Formhals what had been done about the Mechanics' Institute Magazine. Mr Formhals replied that as he understood the matter, the front page and other engravings might be used to advantage by whoever published the catalogue, and believed it would be proper to have H. S. Crocker Co., do the work.

The Committee on Library, Rooms and Building presented the following report, which was read, and action on the matters recommended therein was postponed.

San Francisco, July 16, 1895

To the Board of Trustees of the Mechanics' Institute

Gentlemen:-

Your committee of Library, Rooms and Building beg leave to report as follows:

That in our opinion the following work is necessary, and we ask for authority to do the same.

Outside walls of Institute. 1st – That the entire west wall of the Post St. Building be painted and plastered with Portland cement mortar, that the east wall be painted where necessary only, and the whole of said wall painted two coats, and that a large sign of four words "Mechanics' Institute Library Building" be painted on both sides. the whole cost not to exceed $300.00

Cleaning & Papering. 2nd That the whole middle floor four rooms of the Library building be cleaned, and the walls tinted, the ladies room papered also that the chess room be cleaned and the walls and ceiling tinted, the whole cost not to exceed $130.00

Table for Patent Room. 3rd That the patent room needs more furniture and we recommend that a large table about 14 feet long and 4 ft 3 inches wide be purchased with about 12 large drawers for maps underneath at a cost not to exceed $60.00

There is a little work necessary on the Pavilion building such as renewal of glass and patching up, but we do not recommend any large expenditure there

Respectfully submitted
A Root, F Formhals

The Committee on Books & Donations recommended the purchase of books amounting to $115.37½, which was adopted by the following vote – ayes – Ayers, Cumming, Fisher, Formhals, Doolan, Holmes, Leggett, Root, Mr. President –

The Committee on Lectures and Classes made no report

The Committee on Printing and Advertising made no report –

The Committee on the Pavilion presented the following report.

San Francisco July 16, 1895

To the Chairman and Board of Trustees of the Mechanics' Institute.
San Francisco, Cal –

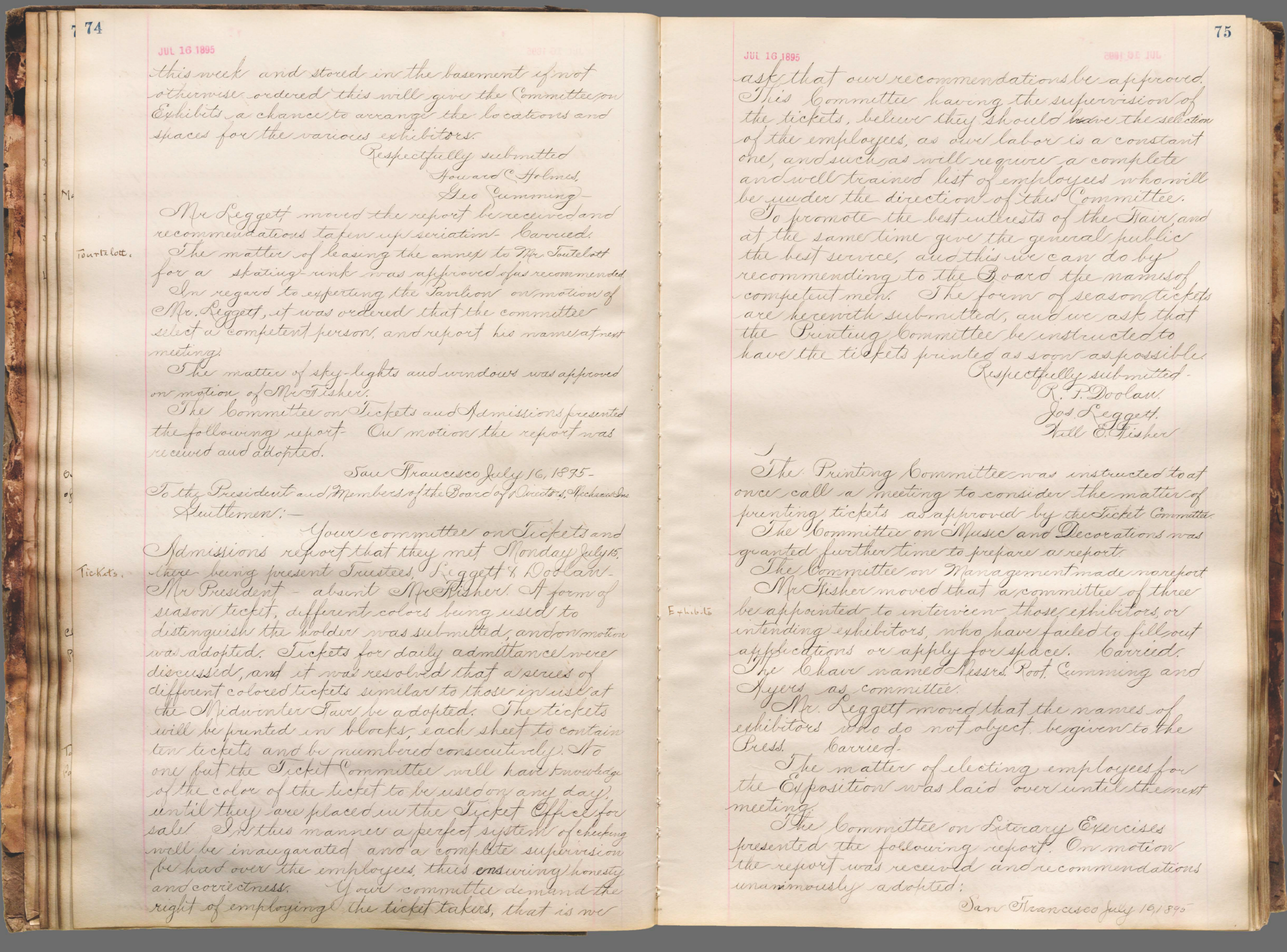
Gentlemen:-

The Pavilion Committee desire to report as follows:

The repairs etc., to the Pavilion, authorized by you at a meeting previously held, are about completed; the roof timbers have been dusted and before completing the cleaning of the windows, would suggest to the Building Committee, that quite extensive repairs are needed to the windows and sky-lights.

Pavilion Matters. We have looked into the matter of leasing the annex to the present tenant at the close of the Fair. We have investigated the charges preferred against him, and find no foundation for the same. The Chairman of this Committee has had a personal interview with Mr. Frank Holbrook, Officer of the Society for the Suppression of Vice, who has nightly visited the Skating Rink during the past season. He reports, that while the patrons do not belong to the San Francisco Four Hundred, that Mr. Toutelott keeps an orderly house, and has a special officer in constant attendance, and he thinks that the Trustees could not find a better tenant. We therefore recommend that the lease be granted –

In closing we would suggest to the Building Committee, the advisability of having the Pavilion thoroughly examined by some expert builder as to the strength and safety of the gallery and the general condition of the foundation, etc., before the opening of the same. The benches will be removed from the floor.



this week and stored in the basement if not otherwise ordered this will give the Committee on Exhibits a chance to arrange the locations and spaces for the various exhibitors.

Respectfully submitted
Howard C Holmes,
Geo Cumming -

Mr Leggett moved the report be received and recommendations taken up seriatim - Carried.

Tourtelott.

The matter of leasing the annex to Mr. Toutelott for a skating-rink was approved as recommended.

In regard to experting the Pavilion on motion of Mr. Leggett, it was ordered that the committee select a competent person, and report his name at next meeting.

The matter of sky-lights and windows was approved on motion of Mr Fisher.

The Committee on Tickets and Admissions presented the following report - On motion the report was received and adopted.

San Francisco July 16, 1895 -

To the President and Members of the Board of Directors, Mechanics Ins.

Gentlemen: -

Tickets.

Your committee on Tickets and Admissions report that they met Monday July 15. there being present Trustees, Leggett & Doolan - Mr President - absent Mr Fisher. A form of season ticket, different colors being used to distinguish the holder was submitted, and on motion was adopted. Tickets for daily admittance were discussed, and it was resolved that a series of different colored tickets similar to those in use at the Midwinter Fair be adopted. The tickets will be printed in blocks, each sheet to contain ten tickets and be numbered consecutively. No one but the Ticket Committee will have knowledge of the color of the ticket to be used on any day, until they are placed in the Ticket Office for sale. In this manner a perfect system of checking will be inaugarated and a complete supervision be had over the employees, thus ensuring honesty and correctness. Your committee demand the right of employing the ticket takers, that is we

ask that our recommendations be approved. This Committee having the supervision of the tickets, believe they should have the selection of the employees, as our labor is a constant one, and such as will require a complete and well trained list of employees who will be under the direction of this Committee.

To promote the best interests of the Fair, and at the same time give the general public the best service, and this we can do by recommending to the Board the names of competent men. The form of season tickets are herewith submitted, and we ask that the Printing Committee be instructed to have the tickets printed as soon as possible.

Respectfully submitted -
R. P. Doolan.
Jos. Leggett.
Will E. Fisher

The Printing Committee was instructed to at once call a meeting to consider the matter of printing tickets as approved by the Ticket Committee.

The Committee on Music and Decorations was granted further time to prepare a report.

The Committee on Management made no report.

Exhibits

Mr Fisher moved that a committee of three be appointed to interview those exhibitors, or intending exhibitors, who have failed to fill out applications or apply for space. Carried. The Chair named Messrs. Root, Cumming and Ayers as committee.

Mr. Leggett moved that the names of exhibitors who do not object, be given to the Press. Carried -

The matter of electing employees for the Exposition was laid over until the next meeting.

The Committee on Literary Exercises presented the following report. On motion the report was received and recommendations unanimously adopted:

San Francisco July 16, 1895

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

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Opening Exercises

To the President and Members Board of Directors Mechanics Institute

Gentlemen:-

Your committee on Opening Exercises report that they met Monday July 15th. Present Messrs Hallidie, Leggett, Holmes and Doolan. We submit as part of our report, the letter from the Columbia Theater. We have accepted the proposition made therein, and ask your approval. We have selected the Honorable James G. Maguire as Orator of the occasion, and promise you a program of extra merit.

Respectfully submitted
R. P. Doolan
Jos. Leggett
Howard C. Holmes-

The following contract in regard to Music was read - also the following contract in regard to Newspaper privilege. On motion the same were approved.

Music. Contract with Scheel.

Office of Scheels Band
Hotel Mirabeau
San Francisco, May 13, 1895

To the Music Committee of the 28th Industrial Exposition

Gentlemen:

In accordance with your request I herewith submit a proposal to furnish my band for your coming Exposition.

It will be impossible for me to enter into any lengthy details, as I have just been handed your communication, but I trust the reputation of "Scheel's Band" will be a sufficient guarantee that every detail connected with the music will be strictly first class, and of a superior nature.

I will furnish a band of 32 thoroughly competent artists, including 4 soloists of the highest reputation, including also myself and an assistant conductor for the entire Exposition for $5500.00

My collection of music is the largest library in the United States, and has been secured by me at an expense of $30,000.00, and contains selections possessed by no other musical director. It includes classical

JUL 16 1895

popular operatic, music of the highest and most difficult kind as well as of the lighter order. I will arrange composers special nights, including Wagner night, Strauss night, etc., etc., and give such an entertainment as will compare with the great musical festivals of Europe. The uniforms will be new and novel and very attractive-

I shall be pleased to give you any further information you may desire. I assure you that I will endeavor as far as lies in my power to make my department of the Exposition, one that will add to the success of the Exposition.

Hoping to hear from you favorably, I remain,

Very truly yours,
Fritz Scheel
Hotel Mirabeau
Corner Ellis & Leavenworth Sts

I hereby agree to furnish the Music strictly in accordance with your specification and my bid which I modify to Four thousand nine hundred ($4900.00) dollars-

June 11, 1895
Fritz Scheel-

General specifications for Music for the 28th Industrial Exposition 1895-

Band to consist of 32 musicians, including soloists of acknowledged ability, and a competent Conductor with such repertoire of classical and popular music as may be demanded by the public or required by the Committee-

The program each afternoon and evening shall consist of 10 selections of such character as may be determined by the Leader and approved by the Committee- The time of service will be from 2 to 5 in the afternoons and 8 to 10 in the evenings except Saturdays when 11 P. M. will be the closing hour.

Pro rata payment for services will be made on each Monday morning during the Exposition. The band must be clad in proper costume, gentlemanly in deportment, and endeavor in all ways to merit the approbation of the public.

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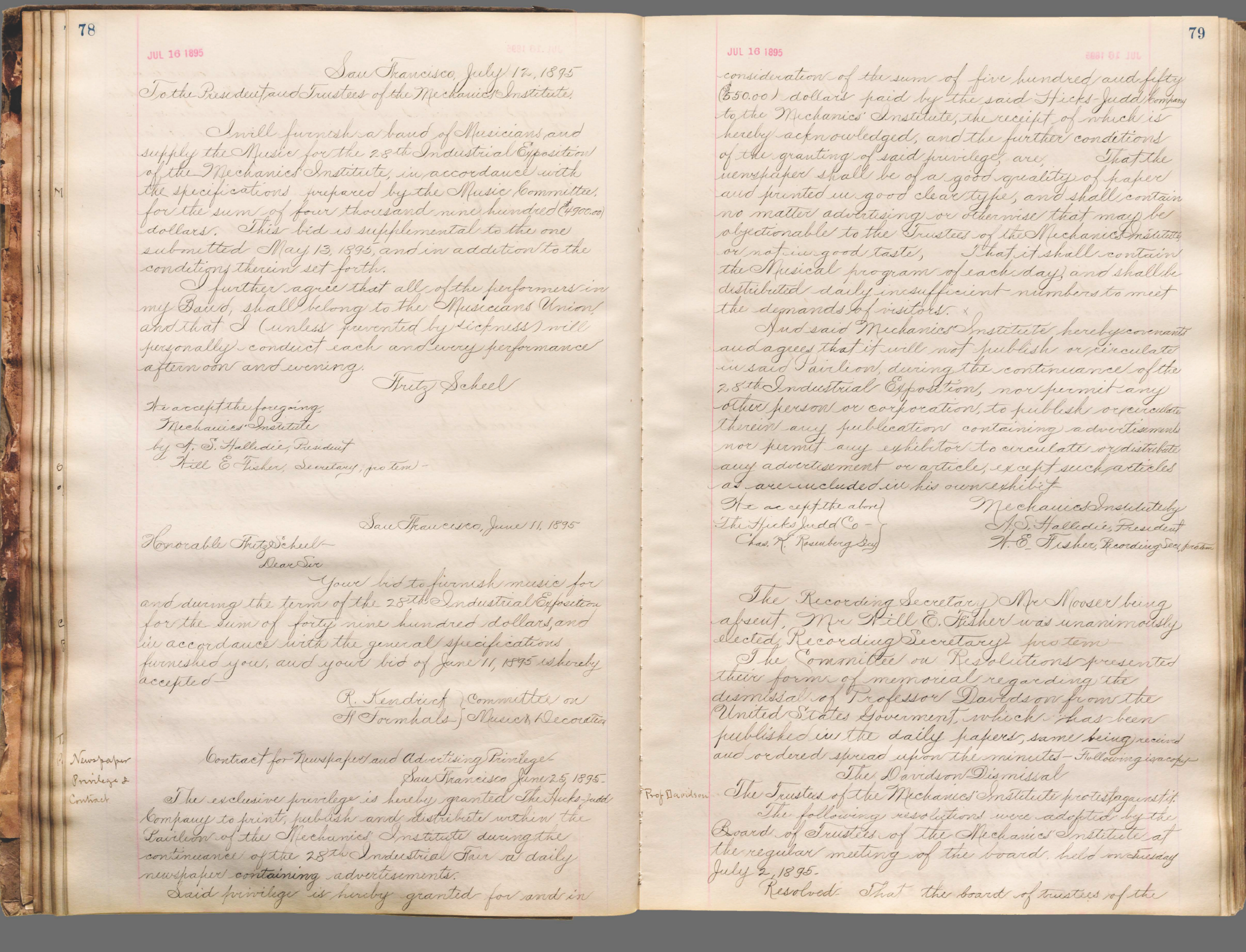

JUL 16 1895

San Francisco, July 12, 1895

To the President and Trustees of the Mechanics' Institute,

I will furnish a band of Musicians, and supply the Music for the 28th Industrial Exposition of the Mechanics' Institute, in accordance with the specifications prepared by the Music Committee, for the sum of four thousand nine hundred ($4900.00) dollars. This bid is supplemental to the one submitted May 13, 1895, and in addition to the conditions therein set forth.

I further agree that all of the performers in my Band, shall belong to the Musicians Union, and that I (unless prevented by sickness) will personally conduct each and every performance afternoon and evening.

Fritz Scheel

We accept the foregoing,
Mechanics' Institute
by A. S. Hallidie, President
Will E Fisher, Secretary, pro tem -

San Francisco, June 11, 1895

Honorable Fritz Scheel -
Dear Sir

Your bid to furnish music for and during the term of the 28th Industrial Exposition for the sum of forty nine hundred dollars, and in accordance with the general specifications furnished you, and your bid of June 11, 1895 is hereby accepted -

R. Kendrick } Committee on
H Formhals - } Music & Decoration

Newspaper Privilege & Contract

Contract for Newspaper and Advertising Privilege -

San Francisco June 25, 1895 -

The exclusive privilege is hereby granted The Hicks-Judd Company to print, publish and distribute within the Pavilion of the Mechanics' Institute during the continuance of the 28th Industrial Fair a daily newspaper containing advertisements.

Said privilege is hereby granted for and in consideration of the sum of five hundred and fifty ($550.00) dollars paid by the said Hicks-Judd Company to the Mechanics' Institute, the receipt of which is hereby acknowledged, and the further conditions of the granting of said privilege, are, That the newspaper shall be of a good quality of paper and printed in good clear type, and shall contain no matter advertising or otherwise that may be objectionable to the Trustees of the Mechanics' Institute, or not in good taste, That it shall contain the Musical program of each day, and shall be distributed daily in sufficient numbers to meet the demands of visitors. x

And said Mechanics' Institute hereby covenants and agrees that it will not publish or circulate in said Pavilion, during the continuance of the 28th Industrial Exposition, nor permit any other person or corporation, to publish or circulate therein any publication containing advertisements nor permit any exhibitor to circulate or distribute any advertisement or article, except such articles as are included in his own exhibit -

JUL 16 1895

We accept the above }
The Hicks Judd Co - }
Chas. R. Rosenberg Secy }

Mechanics Institute by
A. S. Hallidie, President
W. E. Fisher, Recording Sec, pro tem

The Recording Secretary Mr Mooser being absent, Mr Will E. Fisher was unanimously elected Recording Secretary pro tem -

The Committee on Resolutions presented their form of memorial regarding the dismissal of Professor Davidson from the United States Government, which has been published in the daily papers, same being received and ordered spread upon the minutes - Following is a copy -

The Davidson Dismissal

Prof Davidson

The Trustees of the Mechanics' Institute protest against it.

The following resolutions were adopted by the Board of Trustees of the Mechanics' Institute at the regular meeting of the board, held on Tuesday July 2, 1895 -

Resolved - That the board of trustees of the

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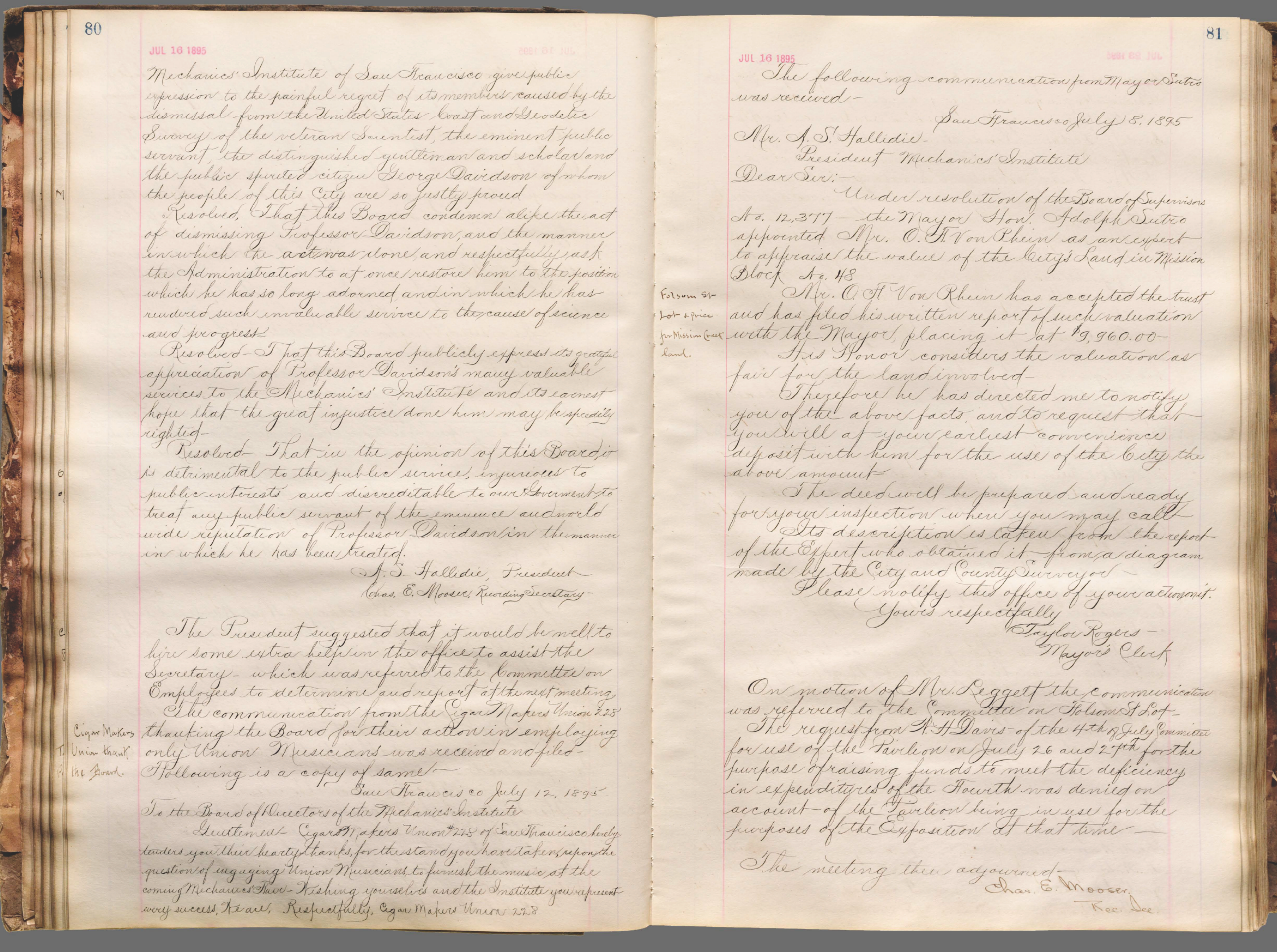


JUL 16 1895

Mechanics' Institute of San Francisco give public expression to the painful regret of its members caused by the dismissal from the United States Coast and Geodetic Survey of the veteran Scientist, the eminent public servant, the distinguished gentleman and scholar and the public spirited citizen George Davidson of whom the people of this City are so justly proud

Resolved, That this Board condemn alike the act of dismissing Professor Davidson, and the manner in which the act was done, and respectfully ask the Administration to at once restore him to the position which he has so long adorned and in which he has rendered such invaluable service to the cause of science and progress–

Resolved– That this Board publicly express its grateful appreciation of Professor Davidson's many valuable services to the Mechanics' Institute and its earnest hope that the great injustice done him may be speedily righted–

Resolved– That in the opinion of this Board, it is detrimental to the public service, injurious to public interests and discreditable to our Government, to treat any public servant of the eminence and world wide reputation of Professor Davidson in the manner in which he has been treated.

A. S. Hallidie, President
Chas. E. Mooser, Recording Secretary–

The President suggested that it would be well to hire some extra help in the office to assist the Secretary– which was referred to the Committee on Employees to determine and report at the next meeting.

Cigar Makers Union thank the Board.

The communication from the Cigar Makers Union 228 thanking the Board for their action in employing only Union Musicians was received and filed– Following is a copy of same–

San Francisco July 12, 1895.

To the Board of Directors of the Mechanics' Institute

Gentlemen– Cigar Makers Union #228 of San Francisco hereby tenders you their hearty thanks, for the stand you have taken, upon the question of engaging Union Musicians, to furnish the music at the coming Mechanics' Fair– Wishing yourselves and the Institute you represent every success, We are, Respectfully, Cigar Makers Union 228

JUL 16 1895

The following communication from Mayor Sutro was received–

San Francisco July 8, 1895

Mr. A. S. Hallidie–
President Mechanics' Institute
Dear Sir:–

Under resolution of the Board of Supervisors No. 12,377– the Mayor Hon. Adolph Sutro appointed Mr. O. F. Von Rhein as an expert to appraise the value of the City's Land in Mission Block No. 48

Folsom St Lot + price for Mission Creek land.

Mr. O. F. Von Rhein has accepted the trust and has filed his written report of such valuation with the Mayor, placing it at $9,960.00–

His Honor considers the valuation as fair for the land involved–

Therefore he has directed me to notify you of the above facts, and to request that you will at your earliest convenience deposit with him for the use of the City the above amount–

The deed will be prepared and ready for your inspection when you may call

Its description is taken from the report of the Expert who obtained it from a diagram made by the City and County Surveyor–

Please notify this office of your action on it.

Yours respectfully
Taylor Rogers–
Mayor's Clerk

On motion of Mr. Leggett the communication was referred to the Committee on Folsom St Lot–

The request from N. H. Davis– of the 4th of July Committee for use of the Pavilion on July 26 and 27th for the purpose of raising funds to meet the deficiency in expenditures of the Fourth was denied on account of the Pavilion being in use for the purposes of the Exposition at that time–

The meeting then adjourned–

Chas. E. Mooser.
Rec. Sec.

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

Regular meeting of the Board of Trustees Tuesday eve July 23/95

The meeting was called to order at eight o'clock and ten minutes, there being present Trustees, Cumming, Ayers, Bardet, Doolan, Kendrick, Formhals, Holmes, Leggett, Root, Mr. President.

Mr Fisher was elected Secretary, pro tem –

The minutes of the last meeting were dispensed with –

Mr Fisher read a communication from Mr J. A. Culver which stated his reason for not being present at the meeting, he being confined to his bed by sickness.

The matter of employees for the coming Exposition was then considered. See page 65 for report –

Mr. Cumming moved that the Janitor Mr. Jackson should act as day sergeant, which will increase his wages as a janitor for $90.00 to about $105.00.

Mr Root thought Mr. Jackson should not have an increase in wages, as he has been in the employ of the Institute for a number of years, and ought to be satisfied with $90.00 per month.

Jackson gets 3.50 per day.

Mr Cumming said that the hours were longer, and moved that he be paid $3.50 per day instead of $3.00 Motion carried by the following vote, ayes – Ayers, Cumming Bardet, Doolan, Fisher, Leggett, Holmes, Kendrick

Mr Fisher moved the election of the different employees be proceeded with – Carried – He thought it would be well to vote for them seperately right through the line. On motion the appointment of door keepers and ticket clerks was laid over –

The election of employees was then proceeded with, Mr. Lewin being elected as Night Sergeant receiving 8 votes, Mr. Chester Packard as Entry Clerk 9 votes,

Employees elected.

Larry Dunn	as	Engineer –	10	votes
John Gaffney	"	fireman –	9	"
Tom McGrath	"	gas man	8	"
L. B. Jacobs	"	porter	11	"
C. Lavensaler	"	messenger	9	"
Arthur Unger	"	watchman	8	"
M. G. Buckley	"	"	8	"
Geo. M. Woodward	"	"	7	"
F. W. Brown	"	"	9	"
G. P. Adams	"	"	9	"
Jos. Grant	"	"	8	"

Geo. R. Thompson	Watchman	10	votes
W. T. Alexander	"	9	"
G. Griffith	"	9	"
V. Glynn	"	8	"
M. Bushway	"	8	"
P. B. Wilbur	"	8	"
J. Cosgrove	"	8	"
W. Craig	"	9	"
G. H. Long	"	8	"
Mr Moore	Carpenter	8	"

Mrs. Carrie L. Burt –	check room –		9	votes
Mrs Unger	"	"	10	"
Mrs. Symmons –	Ladies room		9	"
Miss M. Carter	"	"	10	"

Trustee Fisher on Fish exhibits presented a report which was read, and on motion laid on the table –

The Finance Committee presented a bill for labor at the Pavilion amounting to $65.50, and recommended that same be paid. The motion was carried – those voting aye being Ayers, Cumming Root, Holmes, Bardet, Formhals, Leggett, Doolan, Fisher, Mr. President –

The Committee on Library Rooms and Building presented the following report which was read –

San Francisco July 23, 1895 –

To the Board of Trustees of the Mechanics Institute

Gentlemen –

Your Committee on Library, Rooms and Building beg leave to report as follows: –

Strengthening the Pavilion.

We have employed Jos. Wilcox as an expert on strengthening the Pavilion and we all agree that the following work should be done there immediately, That all the posts at the south side next to the garden have added to them on the inside a 4 x 12 stick of Oregon pine and a 8" x 16" stick be placed on it and reaching to the next post, between the two 4" x 16" sticks which now support the floor joice of the art gallery, thus doubling the strength and stiffness of that section, and relieving the outside posts of the brace thrust, which is on one side only, causing the posts to spring out of plumb. There are fourteen of these posts and girders which need strengthening.

We also recommend that an additional brace be placed between the two already there which support the main gallery; all around there will be about thirty of these braces — The total cost will be about $200.00

We also recommend that the broken glass be renewed at a cost of $76.00 —

That the Annex Bldg be **whitened** at a cost not to exceed $70.00

Mr. Leggett moved that the report be received, and recommendations taken up seriatim — Carried —

Mr. Root moved that Jos. Wilcox be employed to strengthen the Pavilion building, which was put to vote and approved —

Jo Wilcox.

Repairs to Pavilion.

That the work be done to the Pavilion building, as recommended by the Committee, at a cost not to exceed $200.00, was put to vote and carried —

That the recommendation to have the glass renewed at a cost of $76.00 was put to vote and carried —

That the Annex Building be whitened at a cost not to exceed $70.00 was put to vote and carried — Henry Root —

The Committee on Books & Donations made no report —

The Committee on Printing and Advertising was granted further time to prepare a report.

The Pavilion Committee presented the following report —

San Francisco, July 23, 1895 —

To the Chairman and Board of Directors Mechanics' Institute,

Gentlemen:—

The Pavilion Committee desire to report as follows:—

Since the last report of this Committee all the benches in the Pavilion together with all the surplus lumber and unnecessary appurtenances have been removed and stored in the cellar; the building has been thoroughly dusted, and all the floors, together with the annex, swept clean and is now ready for the Committee on Exhibits to mark off the various spaces, which in the opinion of this Committee should be done at once —

The window cleaners are now at work and it will

require all the time left before the opening of the Fair to complete the same, hence the necessity for the Building Committee to have the necessary glazing done at once, otherwise, your Committee report the Pavilion to be in first class order and ready for the Decorating Committee.

Respectfully submitted —
Howard C. Holmes —
Rodney Kendrick
Geo. Cumming

Mr. Leggett moved that the report be received, and that the recommendations made therein be adopted. Carried —

The Committee on Art presented the following report, which was received and filed —

San Francisco July 23, 1895

To the Directors of the Mechanics' Institute

Gentlemen;

Your Committee on Art beg to make the following report:

Art Matters.

At the suggestion of Mr Walter, we sent out invitations to all local artists in the City to meet at the Library Room to confer with them as to their ideas about selecting a committee from their body to hang and arrange the pictures, also to inform them what the Institute intended to do for them — After discussion we concluded to call a meeting this Friday evening, and so informed those present and requested them to advise their friends in regard to the same — all of which respectfully submitted —

Grove P. Ayers
Acting Chairman

The Committee on Exhibits presented the following report —

San Francisco July 23, 1895

To the Board of Trustees of the Mechanics Institute

Gentlemen:—

Your Committee on Exhibits respectfully submits a plan for the apportionment or laying off of the Pavilion which, together with the gallery seems to be, to us, the proper divisions that should be accepted — We desire to make the following suggestions,

JUL 23 1895

Exhibits. 1st That the Music Stand be in the center, as shown on the diagram, as being undoubtedly the best location for it.

2nd That the space marked "B&H" be reserved for Baker & Hamilton for the reason they have set their minds on this place, as their exhibit is promised to be an extensive one-

3rd That the space marked "C" be reserved for the H. S. Crocker Co-

4th- Respectfully deferring to the Committee on Management, which exercises the right of locating privileges, we recommend that shafting be constructed on the Grove St., side to facilitate the Machinery Exhibits

We have accepted say this for about 175 exhibits rejecting 4 but as yet have not concluded all.

Will E. Fisher, Chairman
R. P. Doolan

Mr. Leggett moved that the report be received and adopted- Carried-

The Committee on Tickets & Admissions presented the following report:

San Francisco July 23, 1895-

To the President and Members of the Board of Directors Mechanics' Institute

Gentlemen

Your Committee on Tickets and Admissions would report that the Printing Committee have turned over the printing of the Tickets to this Committee We were surprised that so much valuable time has been lost, and would ask the Board for power to enter into contracts for printing without Tickets. reporting to or having the Printing Committee supervise our Printing, but at the same time providing for the checks called for by the by-laws.

Respectfully
R. P. Doolan
Jas. Leggett

After a general discussion it was decided to refer that part of the report relating to the printing of tickets back to the Printing Committee, to report on at next meeting

JUL 23 1895

The Committee on Music and Decorations presented the following report:

San Francisco, July 23, 1895

To the President & Trustees of the Mechanics Institute

Gentlemen:

We the undersigned beg to report that after considering the bid of Messrs Hopps & Sons to decorate the Mechanics' Pavilion in three colors Decorations & Tidball containing 4400 yds of goods, also to decorate Band Stand and table around gallery, said decoration to be of new material, and to remain the property of the Mechanics' Institute for the consideration of $480.00

Also this bid of Mr. Chas. Greffe to decorate the Pavilion for the 28th Industrial Exposition according to drawing submitted for the sum of $130.00 and to decorate the Western end of the Hall with the "Sunset of California" as per drawing submitted for the additional sum of $125.00, also the bid of Mr F. E. Pratt to decorate the Pavilion for the sum of $225.00 with clean goods but not new as per his specifications, said material to remain his property, we came to the conclusion of recommending the bid of Chas. Tidball who proposes to decorate the Pavilion with wire net and studded with artificial flowers, as per specification submitted for the sum of $850

The reason we recommend said decoration is that it would be a novelty attractive and partially permanent, and that the Institute could charge a small amount for the use of these decorations to parties desiring to rent the Pavilion, which would reduce its cost, and that next year's decoration would cost but a small amount of money

Hoping our recommendation will meet with your approval, we remain,

Respectfully
A. Bardet
R. Kendrick-

Mr Leggett moved the report be received

and recommendations adopted—Carried—

The Committee on Management presented their report which was received and filed—

San Francisco July 23, 1895

To the President & Board of Trustees Mechanics' Institute

Gentlemen:—

Your Committee on Management beg leave to report that in accordance with the instructions of your honorable body, advertisements
Privileges. were inserted in the several daily papers calling for bids for privileges of conducting the Pavilion Restaurant, and sale of Ice cream, soda water candy, root beer, waffles, pop corn, perfumery.

In response to these notices, only one bid has been offered for the Restaurant privilege, and one for the Root-beer privilege. Applications have also been placed before your committee for the following privileges:

1st— F. H. White for the sale of ruby glasses and engraving same, which we recommend be granted for the sum of $25.00

2nd Geo H. Petiss for the sale of Kumyss which we recommend be granted for the sum of $75.00

3rd Lewis Myers for privilege of making pins, rings and bracelets from gold and silver and other material and selling same. We recommend this be allowed for the sum of $20.00

4th Frank Holland for making and selling a patent tobacco pipe. We recommend this be granted for the sum of $20.00

5th— Marsh & Kidd for selling Linen Markers. We recommend this be granted for the sum of $20.00

6th— H. G. Kohn for selling a shoe cement and blacking—. We recommend this be given for the sum of $25.00

7th— C. B. Rostel for exhibition and sale of trusses California make— Recommend this be granted for the sum of $25.00

8th Clarke Mfg. Co sale of Automatic Brush wiper Mucilage Bottle— Recommend this be granted for the sum of $10.00

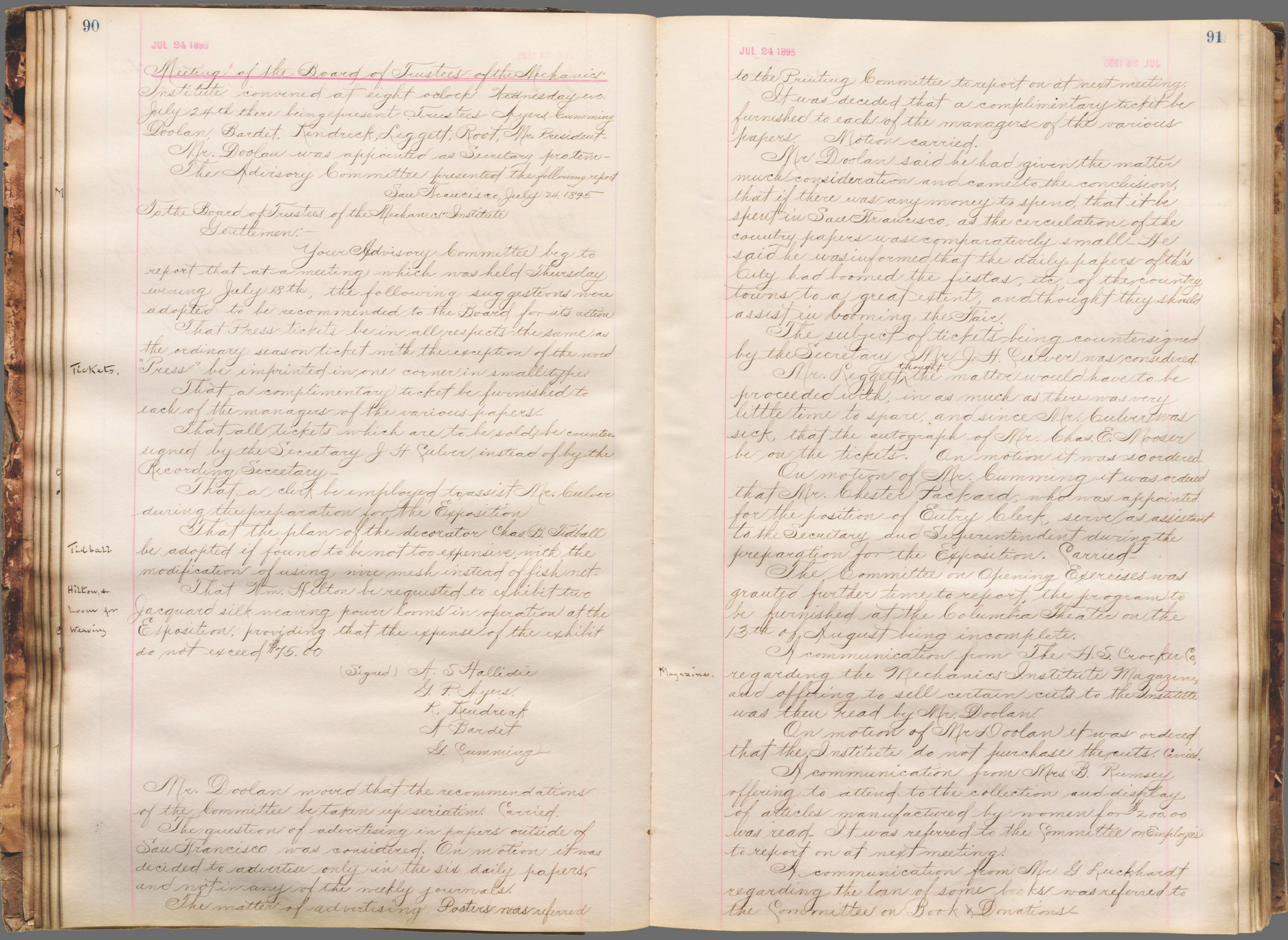
9 W. H. Stiger sale of root beer— We recommend this be granted for the sum of 125.00 in accordance with his bid.

Your committee have also a communication from N. B. Greensfelder & Co., for the sale of Pepsin Chip Chewing Gum—which is hereby submitted with the request that the Board pass on the application. The Committee desiring to say that they declined the proposition in its present form, being doubtful of the propriety of permitting the sale of any article by means of peripatetic solicitation at this Exposition

The consideration of the Bid of W. H. Stiger for the Restaurant privilege is deferred for one week owing to lack of competition

Respectfully submitted
R. Kendrick
Jos. Leggett
G. P. Ayers—

The meeting then adjourned—
Chas. E. Mooser
Rec. Secty.



JUL 24 1895

Meeting of the Board of Trustees of the Mechanics' Institute convened at eight o'clock Wednesday eve. July 24th there being present Trustees Ayers, Cumming, Doolan, Bardet, Kendrick, Leggett, Root, Mr. President-

Mr. Doolan was appointed as Secretary protem-

The Advisory Committee presented the following report

San Francisco, July 24. 1895

To the Board of Trustees of the Mechanics' Institute

Gentlemen:-

Your Advisory Committee beg to report that at a meeting which was held Thursday evening July 18th, the following suggestions were adopted to be recommended to the Board for its action

Tickets. That Press tickets be in all respects the same as the ordinary season ticket with the exception of the word "Press" be imprinted in one corner in small type.

That a complimentary ticket be furnished to each of the managers of the various papers-

That all tickets which are to be sold, be countersigned by the Secretary J H Culver, instead of by the Recording Secretary-

That a clerk be employed to assist Mr. Culver during the preparation for the Exposition

Tidball That the plan of the decorator Chas. B. Tidball be adopted if found to be not too expensive, with the modification of using wire mesh instead of fish net-

Hilton, & Loom for Weaving That Wm. Hilton be requested to exhibit two Jacquard silk weaving power looms in operation at the Exposition, providing that the expense of the exhibit do not exceed $75.00

(Signed) A. S Hallidie
G. P. Ayers,
R. Kendrick
A Bardet
G. Cumming

Mr. Doolan moved that the recommendations of the Committee be taken up seriatim. Carried.

The question of advertising in papers outside of San Francisco was considered. On motion it was decided to advertise only in the six daily papers, and not in any of the weekly journals.

The matter of advertising Posters was referred

JUL 24 1895

to the Printing Committee to report on at next meeting.

It was decided that a complimentary ticket be furnished to each of the managers of the various papers. Motion carried.

Mr Doolan said he had given the matter much consideration and came to the conclusion, that if there was any money to spend, that it be spent in San Francisco, as the circulation of the country papers was comparatively small- He said he was informed that the daily papers of this City had boomed the fiestas, etc, of the country towns to a great extent, and thought they should assist in booming the Fair.

The subject of tickets being countersigned by the Secretary Mr J. H. Culver was considered.

Mr. Leggett thought the matter would have to be proceeded with, in as much as there was very little time to spare, and since Mr. Culver was sick, that the autograph of Mr. Chas. E. Mooser be on the tickets. On motion it was so ordered

On motion of Mr. Cumming it was ordered that Mr. Chester Packard, who was appointed for the position of Entry Clerk, serve as assistant to the Secretary and Superintendent during the preparation for the Exposition. Carried-

The Committee on Opening Exercises was granted further time to report, the program to be furnished at the Columbia Theater on the 13th of August being incomplete.

A communication from The H. S. Crocker Co, Magazine. regarding the Mechanics' Institute Magazine, and offering to sell certain cuts to the Institute was then read by Mr. Doolan.

On motion of Mr Doolan it was ordered that the Institute do not purchase the cuts. Carried.

A communication from Mrs. B. Rumsey offering to attend to the collection and display of articles manufactured by women for $200.00 was read- It was referred to the Committee on Employees to report on at next meeting.

A communication from Mr G Luckhardt regarding the loan of some books was referred to the Committee on Book & Donations-

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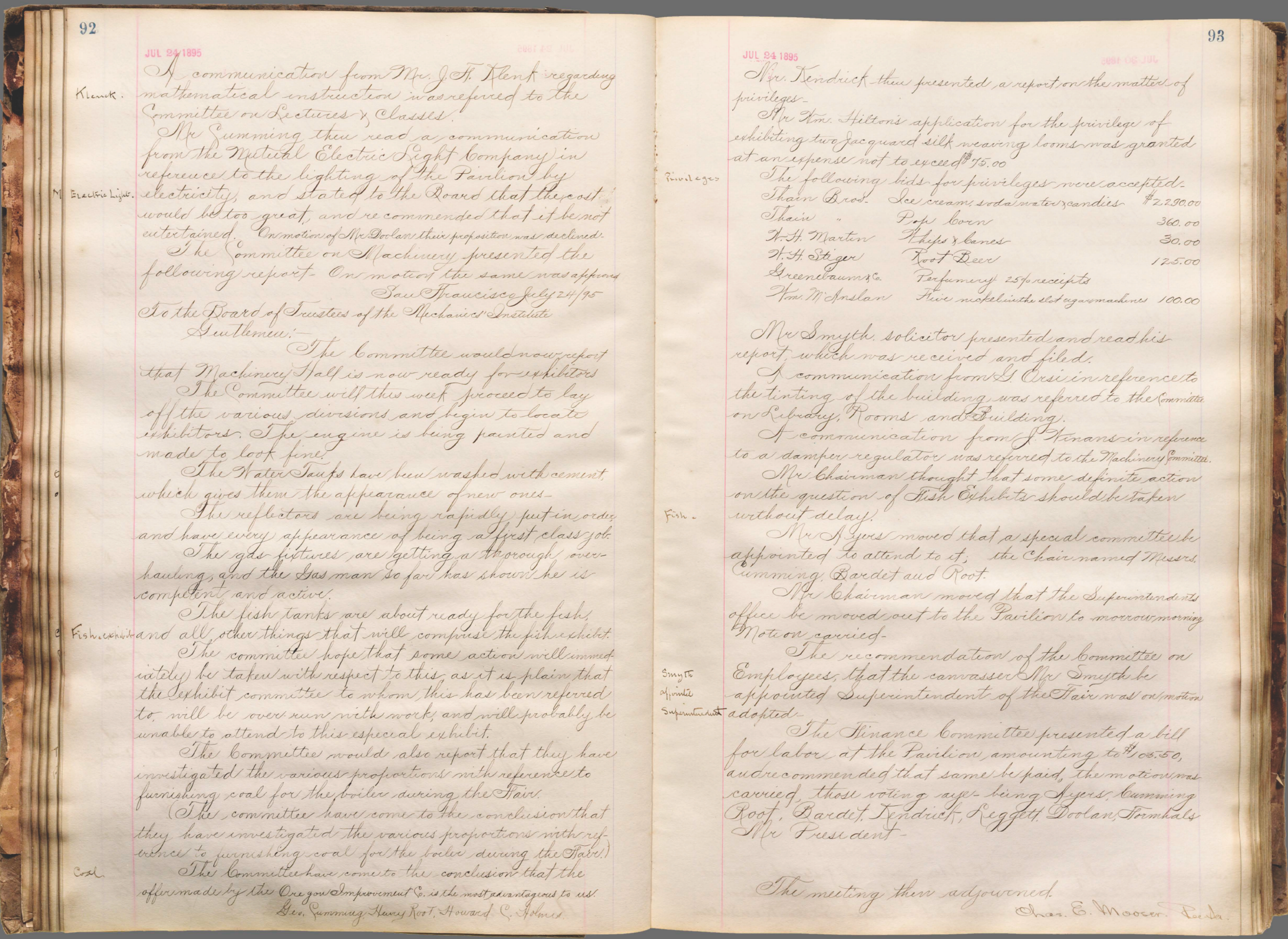

JUL 24 1895

Klenck. A communication from Mr. J. F. Klenk regarding mathematical instruction was referred to the Committee on Lectures & Classes.

Mr Cumming then read a communication from the Mutual Electric Light Company in reference to the lighting of the Pavilion by Electric Light. electricity, and stated to the Board that the cost would be too great, and recommended that it be not entertained. On motion of Mr Doolan their proposition was declined.

The Committee on Machinery presented the following report. On motion the same was approved

San Francisco July 24/95

To the Board of Trustees of the Mechanics' Institute

Gentlemen:–

The Committee would now report that Machinery Hall is now ready for exhibitors

The Committee will this week proceed to lay off the various divisions and begin to locate exhibitors. The engine is being painted and made to look fine.

The Water Tanks have been washed with cement, which gives them the appearance of new ones–

The reflectors are being rapidly put in order and have every appearance of being a first class job.

The gas fixtures are getting a thorough overhauling, and the Gas man so far has shown he is competent and active.

The fish tanks are about ready for the fish, Fish. exhibit and all other things that will comprise the fish exhibit.

The committee hope that some action will immediately be taken with respect to this, as it is plain that the exhibit committee to whom this has been referred to, will be over-run with work, and will probably be unable to attend to this especial exhibit.

The Committee would also report that they have investigated the various proportions with reference to furnishing coal for the boiler during the Fair.

(The committee have come to the conclusion that they have investigated the various proportions with reference to furnishing coal for the boiler during the Fair.)

Coal. The Committee have come to the conclusion that the offer made by the Oregon Improvement Co. is the most advantageous to us.

Geo. Cumming, Henry Root, Howard C. Holmes.

JUL 24 1895

Mr. Kendrick then presented a report on the matter of privileges–

Mr Wm. Hilton's application for the privilege of exhibiting two Jacquard silk weaving looms was granted at an expense not to exceed $75.00

Privileges The following bids for privileges were accepted–

Thain Bros.	Ice cream, soda water & candies	$2290.00
Thain "	Pop Corn	360.00
W. H. Martin	Whips & Canes	30.00
W. H. Stiger	Root Beer	125.00
Greenebaum & Co.	Perfumery 25% receipts	
Wm. McAnslan	Five nickel in the slot cigar machines	100.00

Mr Smyth, solicitor presented and read his report, which was received and filed.

A communication from G. Orsi in reference to the tinting of the building was referred to the Committee on Library, Rooms and Building.

A communication from J. Winans in reference to a damper regulator was referred to the Machinery Committee.

Mr Chairman thought that some definite action on the question of Fish Exhibits should be taken Fish. without delay.

Mr Ayers moved that a special committee be appointed to attend to it; the Chair named Messrs. Cumming, Bardet and Root.

Mr Chairman moved that the Superintendents office be moved out to the Pavilion to-morrow morning Motion carried–

The recommendation of the Committee on Smyth appointed Superintendent Employees, that the canvasser Mr Smyth be appointed Superintendent of the Fair was on motion adopted–

The Finance Committee presented a bill for labor at the Pavilion amounting to $105.50, and recommended that same be paid, the motion was carried, those voting aye being Ayers, Cumming Root, Bardet, Kendrick, Leggett, Doolan, Formhals Mr President–

The meeting then adjourned.

Chas. E. Mooser. Secty.

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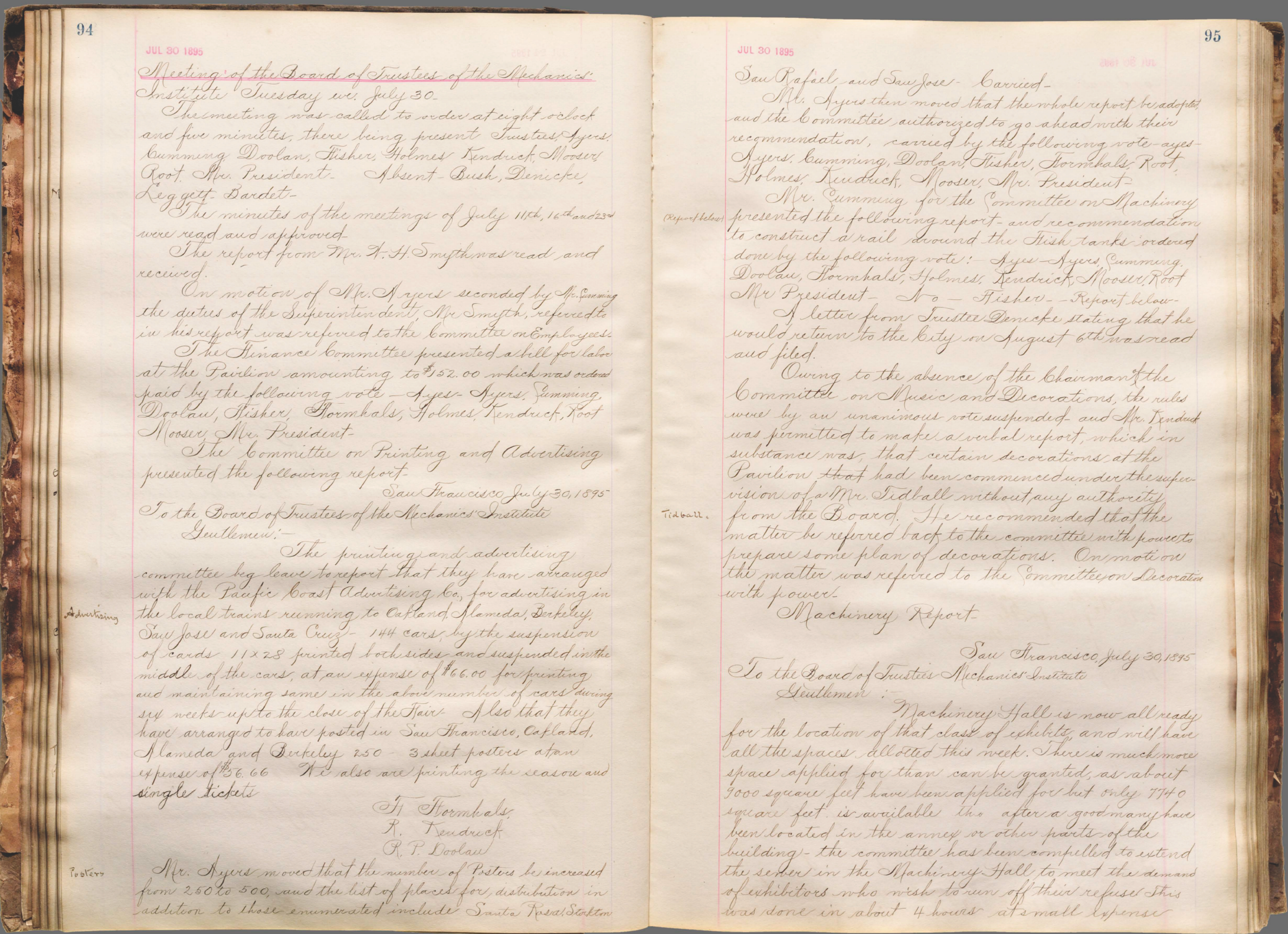

JUL 30 1895

Meeting of the Board of Trustees of the Mechanics' Institute Tuesday ev: July 30-

The meeting was called to order at eight o'clock and five minutes, there being present Trustees, Ayers, Cumming, Doolan, Fisher, Holmes, Kendrick, Mooser, Root. Mr. President- Absent- Bush, Denicke, Leggett- Bardet-

The minutes of the meetings of July 11th, 16th and 23rd were read and approved-

The report from Mr. V. H. Smyth was read and received.

On motion of Mr. Ayers seconded by Mr. Cumming the duties of the Superintendent, Mr Smyth, referred to in his report was referred to the Committee on Employees-

The Finance Committee presented a bill for labor at the Pavilion amounting to $152.00 which was ordered paid by the following vote - Ayes- Ayers, Cumming, Doolan, Fisher, Formhals, Holmes, Kendrick, Root Mooser, Mr. President-

The Committee on Printing and Advertising presented the following report-

San Francisco July 30, 1895

To the Board of Trustees of the Mechanics' Institute

Gentlemen:-

Advertising

The printing and advertising committee beg leave to report that they have arranged with the Pacific Coast Advertising Co., for advertising in the local trains running to Oakland, Alameda, Berkeley, San Jose and Santa Cruz- 144 cars, by the suspension of cards 11 x 28 printed both sides and suspended in the middle of the cars, at an expense of $66.00 for printing and maintaining same in the above number of cars during six weeks up to the close of the Fair- Also that they have arranged to have posted in San Francisco, Oakland, Alameda and Berkeley 250 - 3 sheet posters at an expense of $56.66 We also are printing the season and single tickets

F. Formhals,
R. Kendrick
R. P. Doolan

Posters

Mr. Ayers moved that the number of Posters be increased from 250 to 500, and the list of places for distribution in addition to those enumerated include Santa Rosa, Stockton San Rafael and San Jose- Carried-

JUL 30 1895

Mr. Ayers then moved that the whole report be adopted and the Committee authorized to go ahead with their recommendation, carried by the following vote - ayes- Ayers, Cumming, Doolan, Fisher, Formhals, Root, Holmes, Kendrick, Mooser, Mr. President-

(Report below)

Mr. Cumming for the Committee on Machinery presented the following report- and recommendation to construct a rail around the Fish tanks ordered done by the following vote:- Ayes - Ayers, Cumming, Doolan, Formhals, Holmes, Kendrick, Mooser, Root Mr President- No - Fisher - - Report below-

A letter from Trustee Denicke stating that he would return to the City on August 6th was read and filed.

Tidball.

Owing to the absence of the Chairman of the Committee on Music and Decorations, the rules were by an unanimous vote suspended- and Mr. Kendrick was permitted to make a verbal report, which in substance was, that certain decorations at the Pavilion ~~that~~ had been commenced under the supervision of a Mr. Tidball without any authority from the Board. He recommended that the matter be referred back to the committee with power to prepare some plan of decorations. On motion the matter was referred to the Committee on Decoration with power-

Machinery Report-

San Francisco, July 30, 1895

To the Board of Trustees Mechanics' Institute

Gentlemen:-

Machinery Hall is now all ready for the location of that class of exhibits, and will have all the spaces allotted this week. There is much more space applied for than can be granted, as about 9000 square feet have been applied for but only 7740 square feet is available tho after a good many have been located in the annex or other parts of the building - the committee has been compelled to extend the sewer in the Machinery Hall to meet the demand of exhibitors who wish to run off their refuse This was done in about 4 hours at small expense

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Grate Bars & Shafting.

and was imperative – An exhaust pipe running from the engine to heater was defective and being buried in the ground was not discovered before. It has been taken out and repaired. The great bars are now being altered to suit the coal to be burnt – this being done by the Oregon Improvement Co – at their expense The shafting to run on the Grove street side of the Pavilion has been considered by this committee, but as yet they have not the requisite knowledge of the power and length of shafting wanted by exhibitors. The Superintendent has promised it shafting. The committee recommend that a rail be 1/2 in. gas pipe around the aquarium at the expense of about $25.00 The last rail being nickel plated was rented at an expense of $50.00 –

G Cumming –

The Committee on Management presented the following report which was read:

San Francisco, July 30, 1895

To the Board of Trustees of the Mechanics' Institute –

Gentlemen: –

Privileges.

Your Committee on Management beg leave to report that they have disposed of the privilege of selling optical goods to S. A. Moses for the sum of $50.00 subject to the approval of the Board –

The application of D. F. Ciphers for the exclusive privilege to manufacture and sell cider at the Fair – Awarded to Mr. Cipher for the amount of this bid $50.00

Your committee also have received a bid of $250.00 for the restaurant and tamale privilege and awarded to Mr. C. J. Sparrow for that sum –

Respectfully submitted
R Kendrick

Mr Doolan moved that the report be received and recommendations taken up seriatim. Carried

The application of D. F. Ciphers for the sale of cider was laid over –

The following list of privileges were granted for the sale of goods:

Lewis Myers –	Rings & Bracelets	$25.00
C. B. Rostel	Trusses	25.00
F. Palmer –	Shoe fasteners & Inhalers	$40.00
N. B. Greensfelder & Co	"Faultless Chips" Gum – 35% gross receipts	
Marsh & Kidd	Autographic Linen Marker	$25.00
T. H. White	Ruby glasses	25.00
Miss A Wickman	Initiation Stones	20.00
A. Wiener	Badges Pac. Identification Co –	25.00
J. B. Slinn	Rings, Pins & Bracelets –	25.00
F. Holland	Anti Nicotine pipes	25.00
S. A. Moses	Optical goods	50.00
G. H. Pettes	Kumyss	75.00
C. J. Sparrow –	Restaurant	250.00

The following report from the Committee on Employees was read –

San Francisco July 30, 1895

To the Board of Directors Mechanics Institute

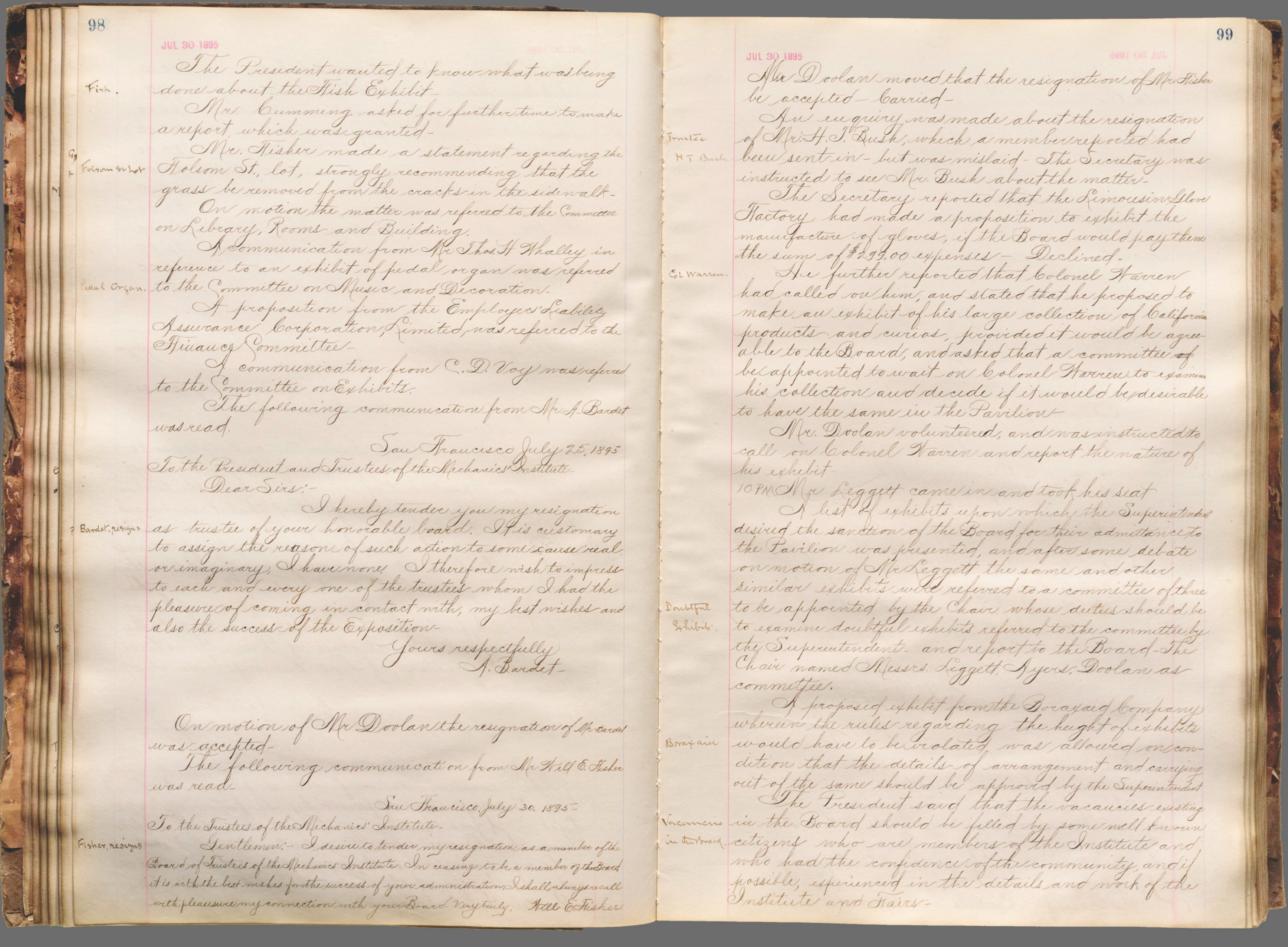
Gentlemen: –

Mad Rumsey.

The Committee on Employees to whom was referred the application of Mrs Rumsey, to have a department of womens work in the Pavilion The Committee respectfully report that it recommend that Mrs. Rumsey be employed to secure an exhibit satisfactory to the Trustees, exclusively of womens work – which shall cover a space of not less than 2500 square feet which must be in place on the opening day, and that a compensation of $00.00 be paid in full of all services, from date to the removal of exhibits at close of Fair, the entire time and attention of Mrs. Rumsey be devoted to this work –

A. S. Hallidie
Geo. Cumming
Chas. E. Mooser

Their recommendation for the employment of Mrs. Rumsey was approved by the following vote; Ayes – Ayers, Cumming, Fisher, Formhals, Holmes, Kendrick, Mooser, Mr. President – Noes – Root, Doolan it being understood that payment for services be made only at the end of the Fair – when certified to by committee that terms of contract have been carried out.



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The President wanted to know what was being
Fish. done about the Fish Exhibit-

Mr. Cumming asked for further time to make a report, which was granted-

Mr. Fisher made a statement regarding the
Folsom St Lot Folsom St., lot, strongly recommending that the grass be removed from the cracks in the sidewalk-

On motion the matter was referred to the Committee on Library, Rooms and Building.

A communication from Mr Thos. H Whalley in reference to an exhibit of pedal organ was referred
Pedal Organ. to the Committee on Music and Decoration-

A proposition from the Employers' Liability Assurance Corporation, Limited, was referred to the Finance Committee-

A communication from C. D. Voy was referred to the Committee on Exhibits.

The following communication from Mr. A. Bardet was read.

San Francisco July 25, 1895

To the President and Trustees of the Mechanics' Institute-

Dear Sirs:-

I hereby tender you my resignation
Bardet, resigns as trustee of your honorable board. It is customary to assign the reason of such action to some cause real or imaginary, I have none. I therefore wish to impress to each and every one of the trustees whom I had the pleasure of coming in contact with, my best wishes and also the success of the Exposition-

Yours respectfully
A. Bardet-

On motion of Mr Doolan the resignation of Mr Bardet was accepted-

The following communication from Mr Will E. Fisher was read-

San Francisco, July 30. 1895-

To the Trustees of the Mechanics' Institute-

Fisher, resigns Gentlemen:- I desire to tender my resignation as a member of the Board of Trustees of the Mechanics' Institute. In ceasing to be a member of the Board it is with the best wishes for the success of your administration. I shall always recall with pleasure my connection with your Board. Very truly, Will E. Fisher

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Mr Doolan moved that the resignation of Mr. Fisher be accepted- Carried-

An enquiry was made about the resignation
Trustee of Mr. H. T. Bush, which a member reported had
H T Bush been sent in- but was mislaid- The Secretary was instructed to see Mr. Bush about the matter-

The Secretary reported that the Limousin Glove Factory had made a proposition to exhibit the manufacture of gloves, if the Board would pay them the sum of $299.00 expenses- Declined-

Col Warren. He further reported that Colonel Warren had called on him, and stated that he proposed to make an exhibit of his large collection of California products and curios, provided it would be agreeable to the Board, and asked that a committee ~~of~~ be appointed to wait on Colonel Warren to examine his collection and decide if it would be desirable to have the same in the Pavilion-

Mr. Doolan volunteered, and was instructed to call on Colonel Warren and report the nature of his exhibit-

10 PM Mr. Leggett came in and took his seat

A list of exhibits upon which the Superintendent desired the sanction of the Board for their admittance to the Pavilion was presented, and after some debate on motion of Mr Leggett the same and other similar exhibits were referred to a committee of three
Doubtful to be appointed by the Chair whose duties should be
Exhibits. to examine doubtful exhibits referred to the committee by the Superintendent- and report to the Board- The Chair named Messrs. Leggett, Ayers, Doolan as committee.

A proposed exhibit from the Boraxaid Company wherein the rules regarding the height of exhibits
Boraxaid would have to be violated was allowed on condition that the details of arrangement and carrying out of the same should be approved by the Superintendent

The President said that the vacancies existing
Vacancies in the Board should be filled by some well known
in the Board. citizens who are members of the Institute and who had the confidence of the community, and if possible, experienced in the details and work of the Institute and Fairs-

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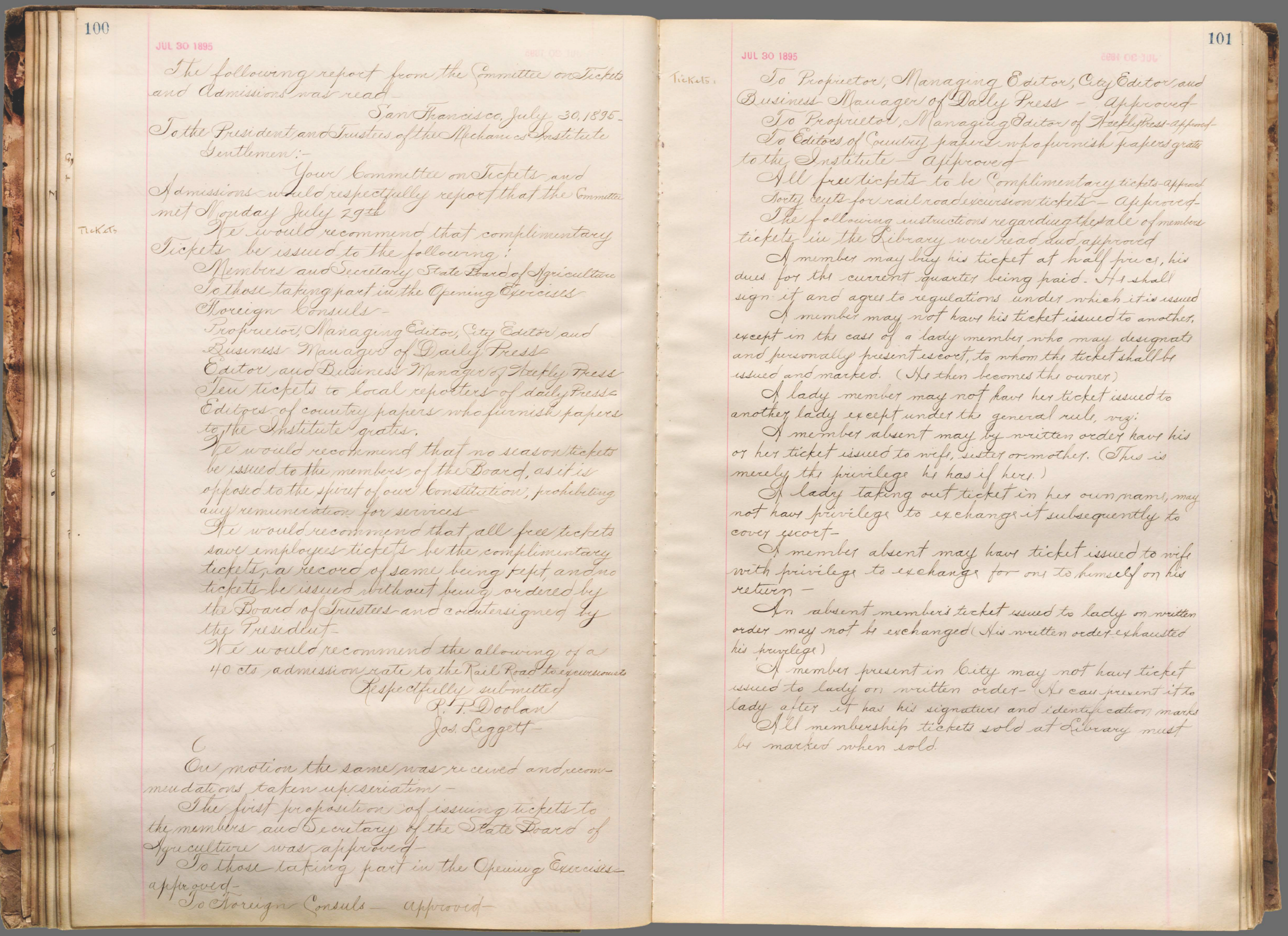

JUL 30 1895

The following report from the Committee on Tickets and Admissions was read—

San Francisco, July 30, 1895—

To the President and Trustees of the Mechanics Institute
Gentlemen:—

Tickets

Your Committee on Tickets and Admissions would respectfully report that the Committee met Monday July 29th

We would recommend that complimentary Tickets be issued to the following:

Members and Secretary State Board of Agriculture
To those taking part in the Opening Exercises
Foreign Consuls—
Proprietor, Managing Editor, City Editor and Business Manager of Daily Press—
Editor and Business Manager of Weekly Press
Ten tickets to local reporters of daily Press—
Editors of country papers who furnish papers to the Institute gratis.

We would recommend that no season tickets be issued to the members of the Board, as it is opposed to the spirit of our Constitution, prohibiting any remuneration for services—

We would recommend that all free tickets save employees tickets be the complimentary tickets, a record of same being kept, and no tickets be issued without being ordered by the Board of Trustees and countersigned by the President—

We would recommend the allowing of a 40 cts admission rate to the Rail Road to excursionists

Respectfully submitted
R. P. Doolan
Jos. Leggett—

On motion the same was received and recommendations taken up seriatim—

The first proposition of issuing tickets to the members and Secretary of the State Board of Agriculture was approved—

To those taking part in the Opening Exercises—approved—

To Foreign Consuls— approved—

JUL 30 1895

Tickets.

To Proprietor, Managing Editor, City Editor and Business Manager of Daily Press — Approved—

To Proprietor, Managing Editor of Weekly Press—approved—

To Editors of Country papers who furnish papers gratis to the Institute— Approved—

All free tickets to be Complimentary tickets—approved

Forty cents for railroad excursion tickets — Approved—

The following instructions regarding the sale of members tickets in the Library were read and approved

A member may buy his ticket at half price, his dues for the current quarter being paid. He shall sign it and agree to regulations under which it is issued

A member may not have his ticket issued to another, except in the case of a lady member who may designate and personally present escort, to whom the ticket shall be issued and marked. (He then becomes the owner)

A lady member may not have her ticket issued to another lady except under the general rule, viz:

A member absent may by written order have his or her ticket issued to wife, sister or mother. (This is merely the privilege he has if here.)

A lady taking out ticket in her own name, may not have privilege to exchange it subsequently to cover escort—

A member absent may have ticket issued to wife with privilege to exchange for one to himself on his return—

An absent member's ticket issued to lady on written order may not be exchanged (His written order exhausted his privilege)

A member present in City may not have ticket issued to lady on written order— (He can present it to lady after it has his signature and identification marks

All membership tickets sold at Library must be marked when sold.

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Tickets to the Board

Mr Cumming moved that two Complimentary Tickets be presented to each member of the Board - which tickets should give the same privilege as double season tickets Carried -

The Committee on Opening Exercises presented a partial report, which was read and further time granted -

At 11-30 P.M. the Board adjourned -

Chas. E. Mooser.
Rec. Sec.

AUG 6 1895

Meeting of the Board of Trustees of the Mechanics' Institute at the Pavilion Aug 6 - present Trustees, Cumming, Root, Ayers, Doolan, Formhals, Kendrick Mooser, Holmes, Mr. President -

Trustee Doolan
vs.
Trustee Formhals

Mr. Doolan arose to question a privilege and stated that at a meeting of the Ticket Committee on Monday afternoon, Mr Formhals was present and used language to him that was disrespectful and uncalled for - (stating the language used) Mr Doolan asked that the Board take some action in the matter, as unless they took some cognizance of Mr Formhal's remarks, he felt that he could not in justice remain and act with a member whose conduct was so reprehensible

The President stated that in the preparation for the Fair, each member should attend first to the duty of his committee to the best of his ability, and then if an act is done by a member which is reprehensible the Board then might decide what further action to take - - - - - - - -

Messrs. Cumming and Leggett moved that the subject be referred to a committee to examine into and report at the close of the Fair -

Mr Doolan made some further remarks and retired from the room -

The minutes of the meetings of July 24th and 30th were read and approved -

The Committee on Opening Exercises presented the following report, which was on motion adopted

Opening Exercises

Mr Leggett addressed several questions to Mr Marks, agent of Fritz Scheel relative to certain questions asked him by Mr Doolan, Chairman of Committee on Opening Exercises in relation to the musicians employed by Mr Scheel and which he was informed Mr Scheel had refused to answer, and requested him to furnish the information Mr Doolan desired, which Mr Marks promised to do -

Report

San Francisco, Aug 6, 1895

To the President and Members Board of Trustees Mechanics Inst

Gentlemen: -

Your Committee on Opening

Exercises would report that it is impossible for us to furnish a complete program, owing to Director Scheel refusing to recognize this committee.

He refuses to furnish a list of musicians who will take part in the Opening Exercises. This request was made of him at the solicitation of Mr Bardet, late Chairman Music Committee. We will be able to complete our program when ever Mr Scheel furnishes us the names of musicians and list of pieces he will play. He has been requested to prepare five pieces from which we will select what we require. We would recommend that the Music Committee obtain list of names and instruments. also recommend that Mr Scheel be requested to furnish this committee with all the information desired.

Prof Scheel & the Program

Yours respectfully
F. F. Doolan
Jos. Leggett

Financial Report.

The Committee on Finance presented the following report which was received and recommendations relative to casualty adopted by the following vote, ayes. Cumming. Mooser. Ayers. Holmes. Formhals Kendrick, Leggett. Mr. President. No. Root

San Francisco. Aug. 6, 1895

To the President and Board of Trustees, of the Mechanics' Institute
Gentlemen:

Your Finance Committee reports as follows:

Balance July 31st/95		$1424.51
Less Unpaid Checks		397.77
		1026.74
Received since July 31/95		579.35
Available fund		$1606.09
Bills audited to-night		
Institute	$2542.66	
Fair	1505.62	$4048.28
Leaving a deficiency of		$2442.19

The matter of payment of employees at the Fair should be settled at once, and a definite rule adopted

as to which Committee should certify to the Pay Roll.

Respectfully submitted
G. P. Ayers,
Henry Root

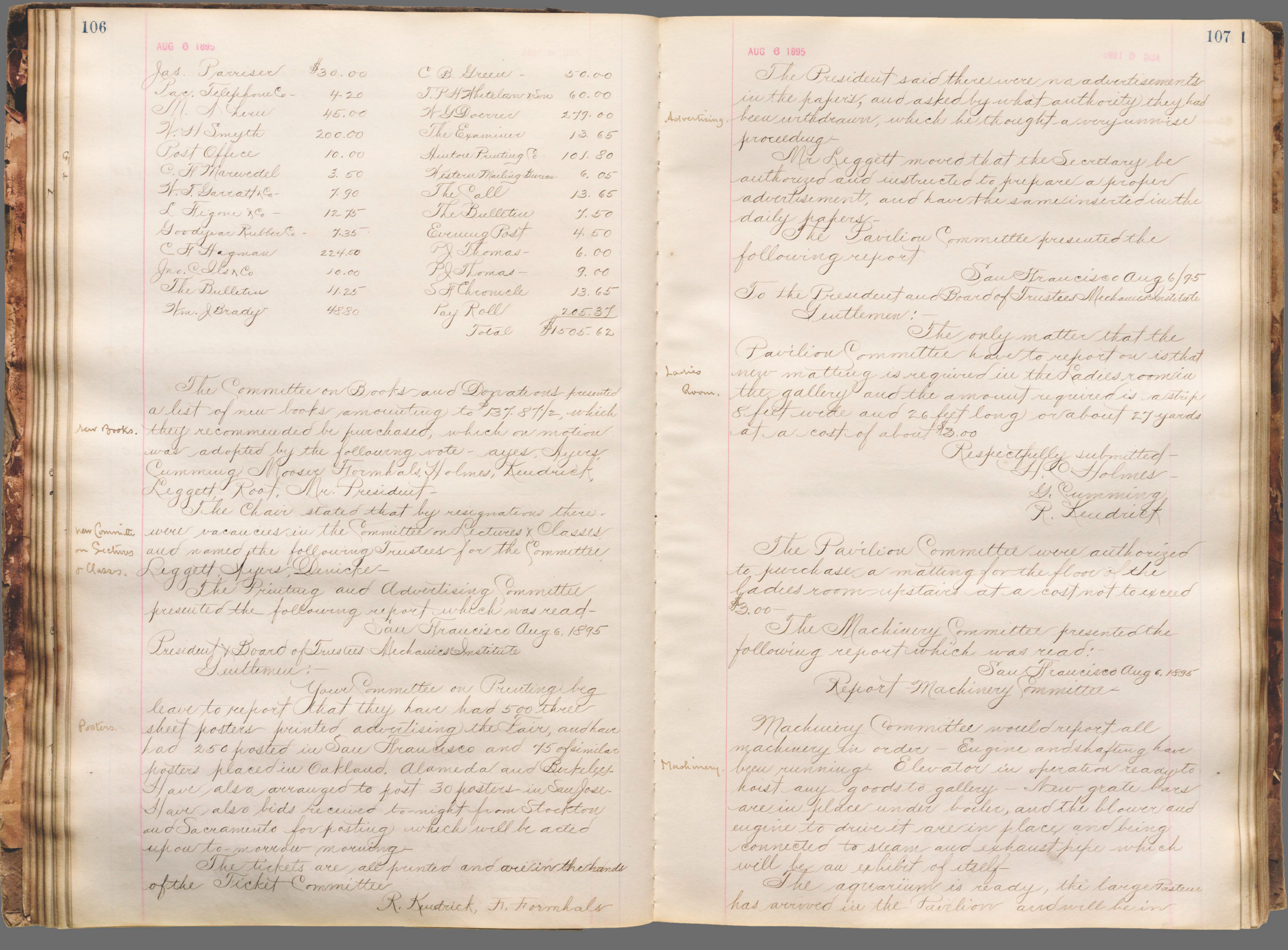
The following list of bills amounting to $4048.28 was then read and ordered paid by the following vote ayes. Mooser, Cumming, Ayers, Leggett, Holmes Kendrick Formhals, Root, Mr President.

San Francisco Aug 6/95

Daily Report	$3.00	Post Office	$10.00
Evening Post	3.50	Spring Valley W W	31.15
San Francisco Call	3.60	L. E. Alexander	10.00
" " Chronicle	4.60	Dewey Pub. Co	7.00
Evening Bulletin	6.00	Breeder & Sportsman	2.63
Pacific Surety Co	30.00	G. Webb Alexander	3.06
Stanly Adderly	1.50	J Tauzy & Co	3.10
Mercantile Toilet Co	2.50	W B. Dunlap	5.20
Nathan Dohrmann & Co	3.00	F M Husted	4.00
S F Fire Works	1.50	S. P. Taylor Co	1.80
E R Warner	3.90	D. Appleton & Co	5.40
R. Lewin	7.70	J. E. Youngdesbar & Co	2.50
H. Simpson	.15	A. M. Robertson	3.00
Washburn Moen Mfg Co	.58	W Doxey	20.50
Curtis Tobey	16.25	J B McIntyre	3.75
Buchanan Bros	3.30	B F Stevens	108.94
Henry Ernst	32.75	O Torre	2.00
Payot Upham & Co	8.30	Payot Upham & Co	30.71
Pay Roll	912.50	Johnson & Emigh	105.28
J B McIntyre	103.21	Pac. Gas Impt Co	73.60
Dodd. Mead & Co	11.10	C. B Green	112.00
D. H Walker	1.20	J. H Barry	52.50
C. Beach	1.00	Spring Valley W W	12.25
Edison Light & Power Co	80.80	Dutton & Partridge	4.50
University of Cal	600.00	F A Jackson	29.55
A. M. Jellison	8.15	H S Crocker Co	6.10
Pacific Telephone Co	13.30	J H Culver	20.25
F. Crothers	7.50	C. A Klinker & Co	1.00
		Total	$2542.66

28th Industrial Exposition

Boesch Lamp Co	$61.00	J Tauzy Co	3.50
Evening Post	12.00	H. S. Crocker Co	2.10
Morning Call	33.60	Galloway	8.00



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Jas. Parriser	$30.00	C. B. Green -	50.00
Pac. Telephone Co -	4.20	T. P. H. Whitelaw & Son	60.00
M. A. Shew	45.00	H. G. Doerrer	277.00
W. H. Smyth	200.00	The Examiner	13.65
Post Office	10.00	Hinton Printing Co.	101.80
C. H. Marwedel	3.50	Western Mailing Bureau.	6.05
W. T. Garratt & Co -	7.90	The Call	13.65
L. Figone & Co -	12.75	The Bulletin	7.50
Goodyear Rubber Co -	7.35	Evening Post	4.50
C. H. Hagman	224.50	P. J. Thomas -	6.00
Jno. C. Ils & Co	10.00	P. J. Thomas -	9.00
The Bulletin	11.25	S. F. Chronicle	13.65
Wm. J. Brady	48.80	Pay Roll	205.37
		Total	$1505.62

New Books. The Committee on Books and Donations presented a list of new books amounting to $137.87½, which they recommended be purchased, which on motion was adopted by the following vote - ayes, Ayers, Cumming, Moosey, Formhals, Holmes, Kendrick, Leggett, Root, Mr. President -

New Committee on Lectures & Classes. The Chair stated that by resignations there were vacancies in the Committee on Lectures & Classes, and named the following Trustees for the Committee, Leggett, Ayers, Denicke -

The Printing and Advertising Committee presented the following report which was read -

San Francisco Aug 6. 1895

President & Board of Trustees Mechanics Institute

Gentlemen: -

Posters. Your Committee on Printing beg leave to report that they have had 500 three sheet posters printed advertising the Fair, and have had 250 posted in San Francisco and 75 of similar posters placed in Oakland, Alameda and Berkeley - Have also arranged to post 30 posters in San Jose - Have also bids received to-night from Stockton and Sacramento for posting which will be acted upon to-morrow morning -

The tickets are all printed and are in the hands of the Ticket Committee

R. Kendrick, H. Formhals

AUG 6 1895

Advertising. The President said there were no advertisements in the papers, and asked by what authority they had been withdrawn, which he thought a very unwise proceeding -

Mr Leggett moved that the Secretary be authorized and instructed to prepare a proper advertisement, and have the same inserted in the daily papers -

The Pavilion Committee presented the following report

San Francisco Aug 6/95

To the President and Board of Trustees Mechanics Institute

Gentlemen: -

Ladies Room. The only matter that the Pavilion Committee have to report on is that new matting is required in the Ladies room in the gallery and the amount required is a strip 8 feet wide and 26 feet long or about 27 yards at a cost of about $3.00

Respectfully submitted -
H. C. Holmes -
G. Cumming
R. Kendrick

The Pavilion Committee were authorized to purchase a matting for the floor of the Ladies room upstairs at a cost not to exceed $3.00 -

The Machinery Committee presented the following report which was read: -

San Francisco Aug 6, 1895

Report - Machinery Committee -

Machinery. Machinery Committee would report all machinery in order - Engine and shafting have been running - Elevator in operation ready to hoist any goods to gallery - New grate bars are in place under boiler, and the blower and engine to drive it are in place and being connected to steam and exhaust pipe which will be an exhibit of itself -

The aquarium is ready, the large Pasteur has arrived in the Pavilion and will be in

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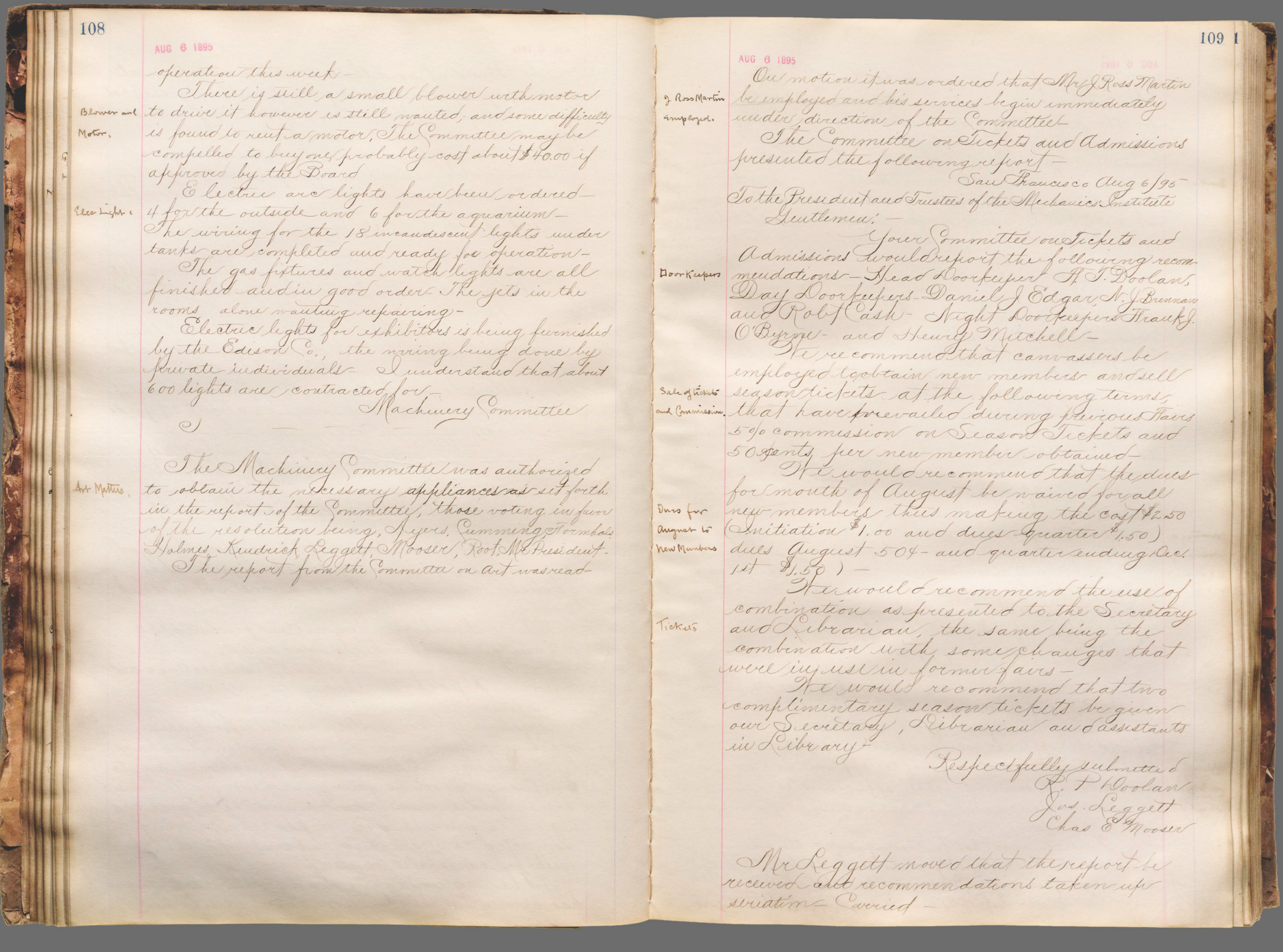

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operation this week—

Blower and Motor.

There is still a small blower with motor to drive it however is still wanted, and some difficulty is found to rent a motor, The Committee may be compelled to buy one, probably cost about $40.00 if approved by the Board

Elec Light.

Electric arc lights have been ordered— 4 for the outside and 6 for the aquarium— The wiring for the 18 incandescent lights under tanks are completed and ready for operation—

The gas fixtures and watch lights are all finished and in good order— The jets in the rooms alone wanting repairing—

Electric lights for exhibitors is being furnished by the Edison Co., the wiring being done by private individuals— I understand that about 600 lights are contracted for—

Machinery Committee

Art Matters.

The Machinery Committee was authorized to obtain the necessary appliances as set forth in the report of the Committee, those voting in favor of the resolution being, Ayers, Cumming, Formhals, Holmes, Kendrick, Leggett, Mooser, Root, Mr President—

The report from the Committee on Art was read—

AUG 6 1895

J Ross Martin employed.

On motion it was ordered that Mr J Ross Martin be employed and his services begin immediately under direction of the Committee—

The Committee on Tickets and Admissions presented the following report—

San Francisco Aug 6/95

To the President and Trustees of the Mechanics' Institute

Gentlemen:—

Door Keepers

Your Committee on Tickets and Admissions would report the following recommendations— Head Doorkeeper R. T. Doolan, Day Doorkeepers— Daniel J Edgar, N. J. Brennan and Robt Cash— Night Doorkeepers Frank J. O'Byrne— and Henry Mitchell—

Sale of tickets and Commission.

We recommend that canvassers be employed to obtain new members and sell season tickets at the following terms, that have prevailed during previous Fairs 5% commission on Season Tickets and 50 cents per new member obtained—

Dues for August to New Members

We would recommend that the dues for month of August be waived for all new members thus making the cost $2.50 (Initiation $1.00 and dues Quarter $1.50) dues August 50¢— and quarter ending Dec. 1st $1.50)—

Tickets

We would recommend the use of combination as presented to the Secretary and Librarian, the same being the combination with some changes that were in use in former fairs—

We would recommend that two complimentary season tickets be given our Secretary, Librarian and assistants in Library—

Respectfully submitted
R. P. Doolan
Jos. Leggett
Chas E. Mooser

Mr Leggett moved that the report be received and recommendations taken up seriatim— Carried—

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Before proceeding with the report a communication from Geo Harmon applying for the position of Door keeper was read-

Door Keepers.

The recommendations of the Committee were then proceeded with, Mr Harmon being nominated for the position of Head door keeper, in addition to that of Mr Doolan by the Committee A ballot was taken on the question in which Mr Doolan received five ballots and Mr Harmon three ballots- Mr Doolan was elected head door keeper-

Messrs Cash and Edgar Brennan were then balloted for as doorkeepers, Mr Cash received eight votes, Brannan six votes, Edgar six votes- They were declared elected- For night doorkeepers Messrs O'Byrne and Mitchell were elected, the Secretary casting the ballot by order of the Board

The recommendation of the committee in regard to dues for August- was referred back to the Committee -

Secretary & Librarian gets a ticket.

The recommendation of the Committee for the use of combination, as presented to the Secretary and Librarian, the same being the combination with some changes that were in use at Former Fairs- was adopted-

It was also ordered that two complimentary season tickets be given to the Secretary and Librarian and one to assistants in Library-

The report from the Special Committee on Exhibits was read and approved-

Report-

San Francisco Aug 1, 1895-

To the Board of Trustees of the Mechanics Institute

Gentlemen:- Your special committee to whom were referred the applications of exhibitors respectfully report that we have considered all of the applications placed in our hands- and recommend that the applications #1, 3, 4, 5, 6, 15, 16, 17, 18 be granted- and recommend that # 2, 7, 8, 9, 11, 12, 13, 14 be refused- #10 has been withdrawn-

Applications for Space Considered

We recommend that for those granted the amount of space and the location assigned to each be left to the discretion of the Superintendent Mr Smyth-

Respectfully submitted- J. Leggett, G. P. Ayers.

AUG 6 1895

Librarians report.

The report from the Librarian was read- for the month of July, and the names of new members approved- and the financial part referred to the Committee on Finance-

Mr Cumming moved that when the Board adjourn it be to Wednesday eve- the 8th -Carried

Treasurer.

The Treasurer reported the amount of funds on hand July 31st /95- $1424.51

Mrs Rumsey.

A communication from Mrs Rumsey was referred to the Committee on Management-

A communication from C. B. Green regarding the music stand- filed-

Chappell as Special Officer,

Upon the recommendation of the Committee on Employees, Mr- Chappelle was granted the privilege of acting as special detective and officer during the 28th Industrial Exposition without compensation-

Mr Kendrick for the Committee on Music and Decorations reported that he had had several interviews with Mr Tidball in regard to the matter of decorations-

Decorations

After considerable discussion the matter was referred back to the Committee authorizing them to settle with Mr Tidball for the sum of $200.00, he to remove everything he has in the Pavilion and pay all bills for labor and material furnished-

Mr Cumming moved that two of the watchmen who were elected at a former meeting be rejected, as in his opinion they were not desirable employees-

Two Watchmen rejected

Mr Leggett moved that the votes whereby they were elected be reconsidered- Carried-

Mr Cumming then moved that the names of Woodward and Bushway be rejected- Carried-

Mr Mooser nominated for the vacancies Messrs Hatman & Kenny- Laid over-

The meeting then adjourned-

Chas. E. Mooser. Rec Sec

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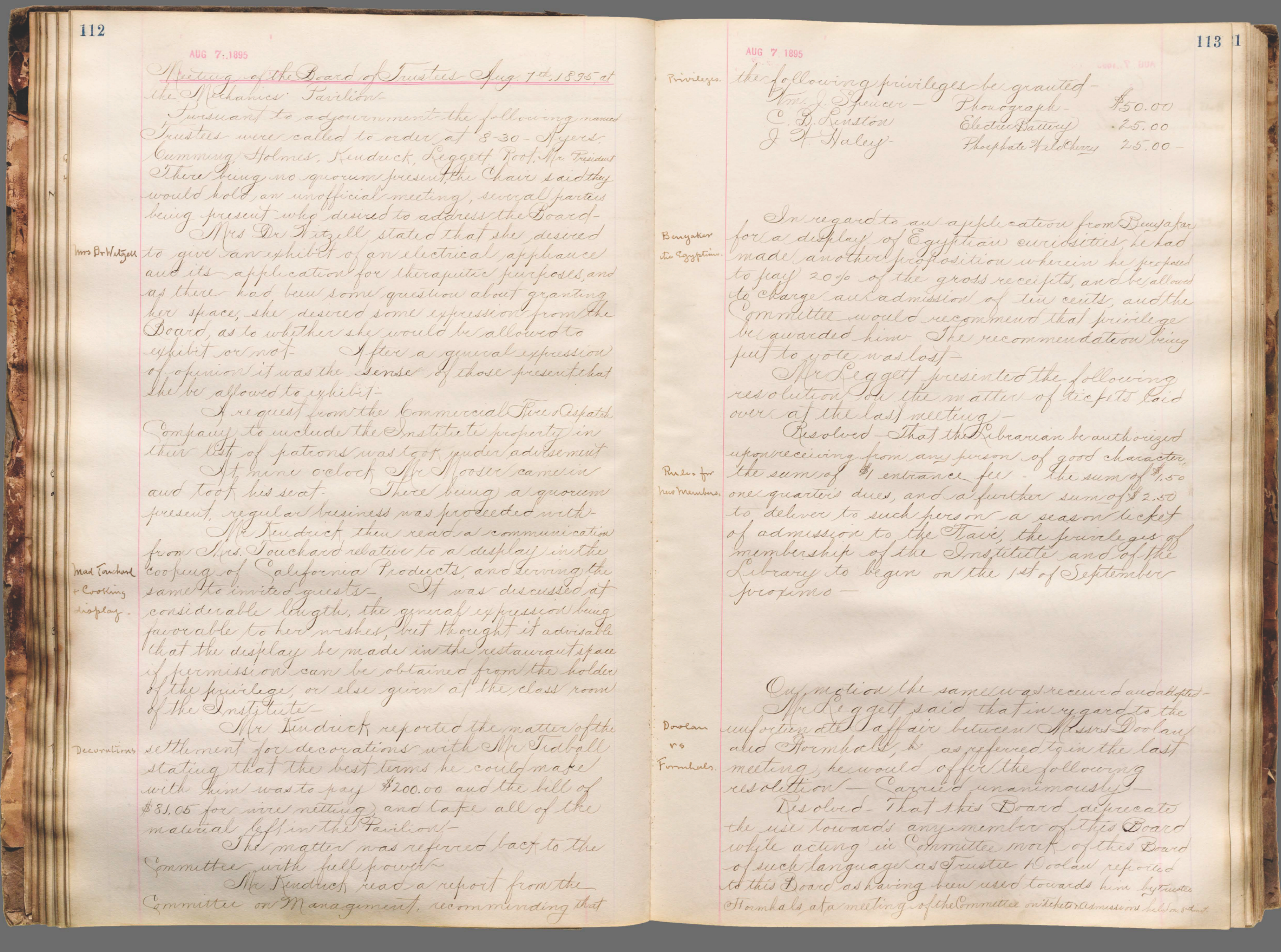

AUG 7 1895

Meeting of the Board of Trustees Aug. 7th, 1895, at the Mechanics' Pavilion—

Pursuant to adjournment the following named Trustees were called to order at 8-30- Ayers, Cumming, Holmes, Kendrick, Leggett, Root, Mr President. There being no quorum present, the Chair said they would hold an unofficial meeting, several parties being present who desired to address the Board—

Mrs Dr Witzell

Mrs Dr Witzell stated that she desired to give an exhibit of an electrical appliance and its application for therapeutic purposes, and as there had been some question about granting her space, she desired some expression from the Board, as to whether she would be allowed to exhibit or not— After a general expression of opinion it was the sense of those present that she be allowed to exhibit—

A request from the Commercial Fire & Dispatch Company to include the Institute property in their list of patrons was took under advisement

At nine o'clock Mr Mooser came in and took his seat— There being a quorum present, regular business was proceeded with—

Mad Touchard + Cooking display.

Mr Kendrick then read a communication from Mrs. Touchard relative to a display in the cooking of California Products, and serving the same to invited guests— It was discussed at considerable length, the general expression being favorable to her wishes, but thought it advisable that the display be made in the restaurant space if permission can be obtained from the holder of the privilege, or else given at the class room of the Institute—

Decorations

Mr Kendrick reported the matter of the settlement for decorations with Mr Tidball stating that the best terms he could make with him was to pay $200.00 and the bill of $81.05 for wire netting, and take all of the material left in the Pavilion—

The matter was referred back to the Committee with full power—

Mr Kendrick read a report from the Committee on Management, recommending that

AUG 7 1895

Privileges.

the following privileges be granted—

Wm. J. Spencer—	Phonograph—	$50.00
C. B. Linston	Electric Battery	25.00
J. H. Haley—	Phosphate Wild Cherry	25.00—

Benyaker the Egyptian.

In regard to an application from Benyakar for a display of Egyptian curiosities, he had made another proposition wherein he proposed to pay 20% of the gross receipts, and be allowed to charge an admission of ten cents, and the Committee would recommend that privilege be awarded him. The recommendation being put to vote was lost—

Mr Leggett presented the following resolution on the matter of tickets laid over at the last meeting—

Rules for new Members.

Resolved— That the Librarian be authorized upon receiving from any person of good character, the sum of $1 entrance fee— the sum of $1.50 one quarter's dues, and a further sum of $2.50 to deliver to such person a season ticket of admission to the Fair, the privileges of membership of the Institute and of the Library to begin on the 1st of September proximo—

On motion the same was received and adopted—

Doolan vs Formhals.

Mr Leggett said that in regard to the unfortunate affair between Messrs Doolan and Formhals, & as referred to in the last meeting, he would offer the following resolution— Carried unanimously—

Resolved— That this Board deprecate the use towards any member of this Board while acting in Committee work of this Board of such language as Trustee Doolan reported to this Board as having been used towards him by Trustee Formhals at a meeting of the Committee on tickets & admissions held on 5th inst.

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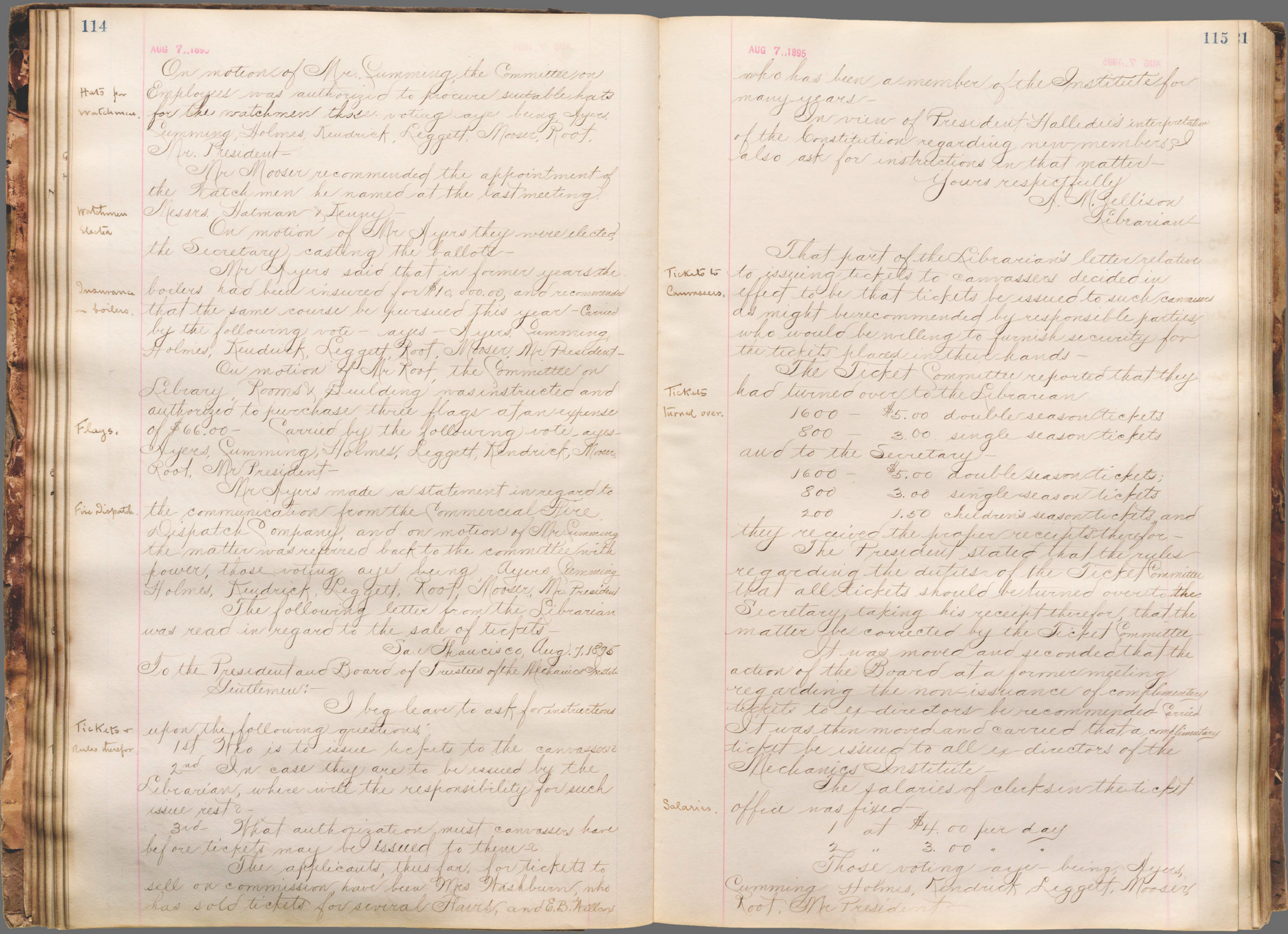

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Hats for watchmen.

On motion of Mr. Cumming, the Committee on Employees was authorized to procure suitable hats for the watchmen those voting aye being Ayers, Cumming, Holmes, Kendrick, Leggett, Mooser, Root, Mr. President—

Mr Mooser recommended the appointment of the Watchmen he named at the last meeting, Messrs. Hatman & Kenny—

Watchmen Elected

On motion of Mr Ayers they were elected, the Secretary casting the ballots—

Insurance on boilers.

Mr Ayers said that in former years the boilers had been insured for $10,000.00, and recommended that the same course be pursued this year—Carried by the following vote—ayes—Ayers, Cumming, Holmes, Kendrick, Leggett, Root, Mooser, Mr President—

Flags.

On motion of Mr Root, the Committee on Library, Rooms & Building was instructed and authorized to purchase three flags at an expense of $66.00— Carried by the following vote—ayes—Ayers, Cumming, Holmes, Leggett, Kendrick, Mooser, Root, Mr President—

Fire Dispatch.

Mr Ayers made a statement in regard to the communication from the Commercial Fire Dispatch Company, and on motion of Mr Cumming the matter was referred back to the committee with power, those voting aye being Ayers, Cumming Holmes, Kendrick, Leggett, Root, Mooser, Mr. President

The following letter from the Librarian was read in regard to the sale of tickets—

San Francisco, Aug. 7, 1895

To the President and Board of Trustees of the Mechanics Institute

Gentlemen:—

I beg leave to ask for instructions upon the following questions;

Tickets & Rules therefor

1st Who is to issue tickets to the canvassers?

2nd In case they are to be issued by the Librarian, where will the responsibility for such issue rest?—

3rd— What authorization must canvassers have before tickets may be issued to them—?

The applicants, thus far, for tickets to sell on commission, have been Mrs Washburn, who has sold tickets for several Fairs, and E. B. Willcox

AUG 7 1895

who has been a member of the Institute for many years—

In view of President Hallidie's interpretation of the Constitution regarding new members, I also ask for instructions in that matter—

Yours respectfully
A. M. Jellison
Librarian

Tickets to Canvassers.

That part of the Librarian's letter relative to issuing tickets to canvassers decided in effect to be that tickets be issued to such canvassers as might be recommended by responsible parties, who would be willing to furnish security for the tickets placed in their hands—

Tickets turned over.

The Ticket Committee reported that they had turned over to the Librarian

1600 — $5.00 double season tickets
800 — 3.00 single season tickets

and to the Secretary—

1600 — $5.00 double season tickets;
800 3.00 single season tickets
200 1.50 children's season tickets, and

they received the proper receipts therefor—

The President stated that the rules regarding the duties of the Ticket Committee that all tickets should be turned over to the Secretary, taking his receipt therefor, that the matter be corrected by the Ticket Committee—

It was moved and seconded that the action of the Board at a former meeting regarding the non-issuance of complimentary tickets to ex-directors be recommended Carried

It was then moved and carried that a complimentary ticket be issued to all ex-directors of the Mechanics Institute—

Salaries.

The salaries of clerks in the ticket office was fixed—

1 at $4.00 per day
2 " 3.00 " "

Those voting aye—being Ayers, Cumming Holmes, Kendrick, Leggett, Mooser, Root, Mr President—

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Ticket Clerks

The Secretary nominated for the Ticket Office J Hobe, I. Danielwitz, J Collins -

On motion their names were approved -

The Secretary was authorized to get a safe for his office -

Pipe organ

The Committee on Music and Decoration decided to allow Mr. Thos. Whalley to exhibit his pipe organ without giving him any compensation -

Voy and Minerals

Mr Doolan - of the Committee on Exhibits moved that the request of Mr. R Voy to prepare a collection of minerals be not allowed - Carried

Col Warren

Mr Doolan - reported that he had visited Colonel Warren - and recommended that he be allowed to exhibit - Carried - also pay for signs -

Robt Neal wants to be a Trustee.

A communication from Mr Robt Neal was read applying for the appointment of Trustee of the Mechanics' Institute -

The Meeting then adjourned

Chas. E. Mooser.
Rec. Secty

AUG 9 1895.

Meeting of the Board of Trustees Friday evening August 9th at the Mechanics' Pavilion -

present Trustees, Ayers, Cumming, Denicke, Leggett Formhals, Kendrick, Mooser, Root, Mr President

The minutes of the meeting of Aug - 6th were read and approved.

Employees on Dress parade.

The President stated that the elected employees had been requested to be present this evening, and would now appear before the Board, that hereafter they might be able to recognize them The following named men presented themselves:

L - Dunn - Engineer, Jos Gaffeney Fireman,

R Lewin	Sergeant
D Edgar	Doorkeeper
Wm. Craig	Watchman
F. N. Brown	"
G. Long	"
W. Alexander	"
F. Adams	"
Jos Grant	"
D Griffith	"
J. Cosgrove	"
A. Unger	"
G. Buckley	"
N. Brannan	Ticket Office
F. Hatman	Watchman
F. O'Byrne	Ticket Office
P. Kenny	Watchman
G. Thompson	"

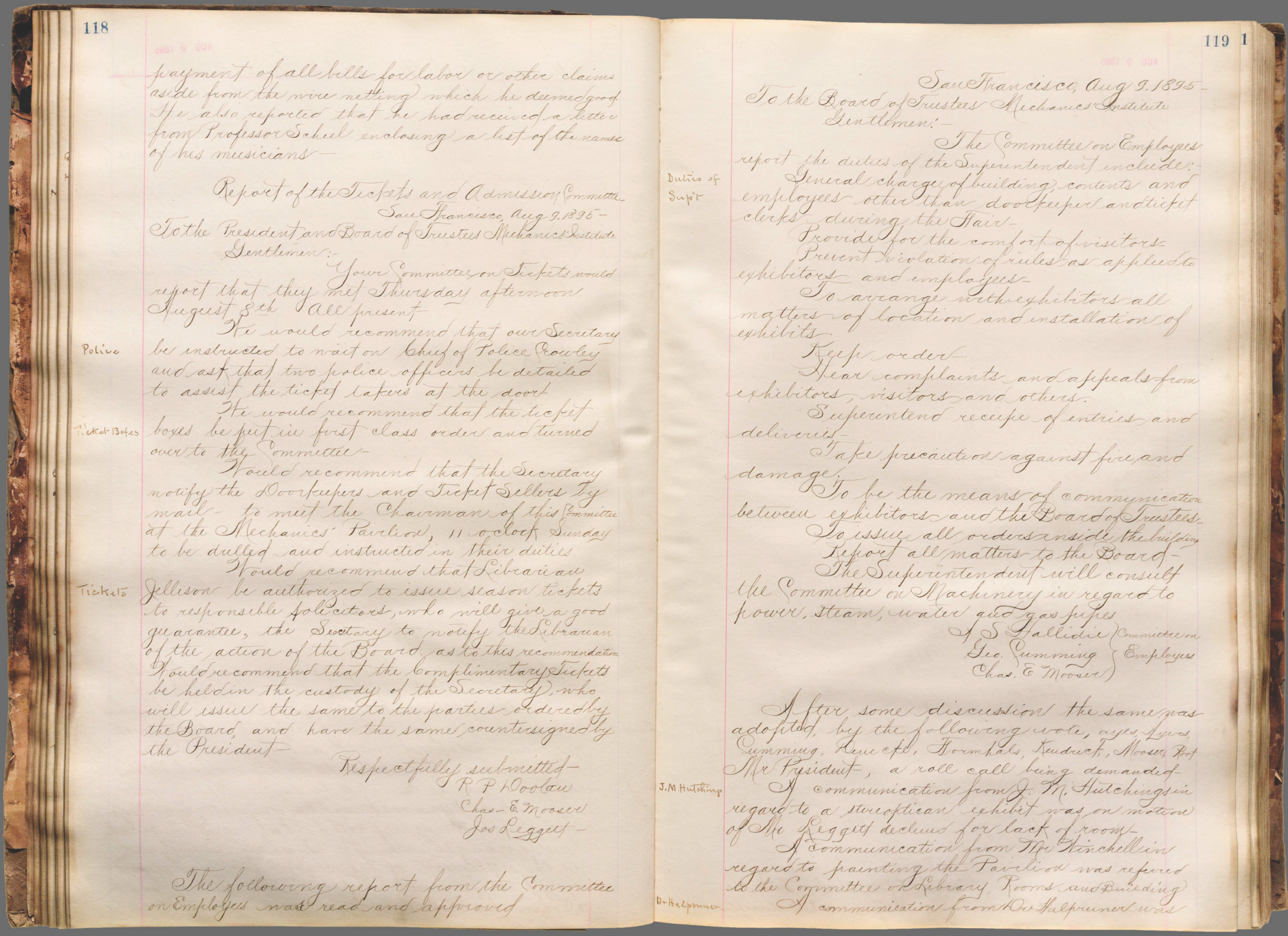
their names being announced by the Superintendent after which they retired -

Tickets

The Committee on Tickets and Admissions presented the following report which was read and adopted, with an addition that the number of tickets to be issued solicitors at one time be limited to ten - Report page 118

Decorations

Mr Kendrick of the Committee on Music and Decorations reported that everything had been arranged with Mr. Tidball in regard to the settlement of his claim for decorations except the payment of money - Messrs Goldstein & Cohen have sent a letter guaranteeing the



payment of all bills for labor or other claims aside from the wire netting which he deemed good. He also reported that he had received a letter from Professor Scheel enclosing a list of the names of his musicians—

Report of the Tickets and Admission Committee—

San Francisco, Aug 9. 1895—

To the President and Board of Trustees Mechanics Institute

Gentlemen:-

Your Committee on Tickets would report that they met Thursday afternoon August 8th All present—

We would recommend that our Secretary

Police be instructed to wait on Chief of Police Crowley and ask that two police officers be detailed to assist the ticket takers at the door—

We would recommend that the ticket

Ticket Boxes boxes be put in first class order and turned over to the Committee—

Would recommend that the Secretary notify the Doorkeepers and Ticket Sellers by mail— to meet the Chairman of this Committee at the Mechanics' Pavilion, 11 o clock Sunday to be drilled and instructed in their duties

Would recommend that Librarian

Tickets Jellison be authorized to issue season tickets to responsible solicitors, who will give a good guarantee, the Secretary to notify the Librarian of the action of the Board as to this recommendation

Would recommend that the Complimentary Tickets be held in the custody of the Secretary, who will issue the same to the parties ordered by the Board, and have the same countersigned by the President—

Respectfully submitted—
R P Woolan
Chas- E. Mooser
Jos Leggett—

The following report from the Committee on Employees was read and approved

San Francisco, Aug 9. 1895—

To the Board of Trustees Mechanics Institute

Gentlemen:—

The Committee on Employees report the duties of the Superintendent include:—

Duties of Supt General charge of building, contents and employees other than doorkeeper and ticket clerks during the Fair—

Provide for the comfort of visitors—

Prevent violation of rules as applied to exhibitors and employees—

To arrange with exhibitors all matters of location and installation of exhibits—

Keep order—

Hear complaints and appeals from exhibitors, visitors and others.

Superintend receipt of entries and deliveries—

Take precaution against fire and damage,

To be the means of communication between exhibitors and the Board of Trustees—

To issue all orders inside the building

Report all matters to the Board—

The Superintendent will consult the Committee on Machinery in regard to power, steam, water and gas pipes

A S Hallidie } Committee on
Geo. Cumming } Employees
Chas. E Mooser }

After some discussion the same was adopted, by the following vote, ayes, Ayers, Cumming, Denicke, Formhals, Kendrick, Mooser, Root Mr President, a roll call being demanded—

J.M.Hutchings A communication from J. M. Hutchings in regard to a stereoptican exhibit was on motion of Mr Leggett declined for lack of room—

A communication from Mr Winchell in regard to painting the Pavilion was referred to the Committee on Library, Rooms and Building

Dr Halpruner. A communication from Dr Halpruner was

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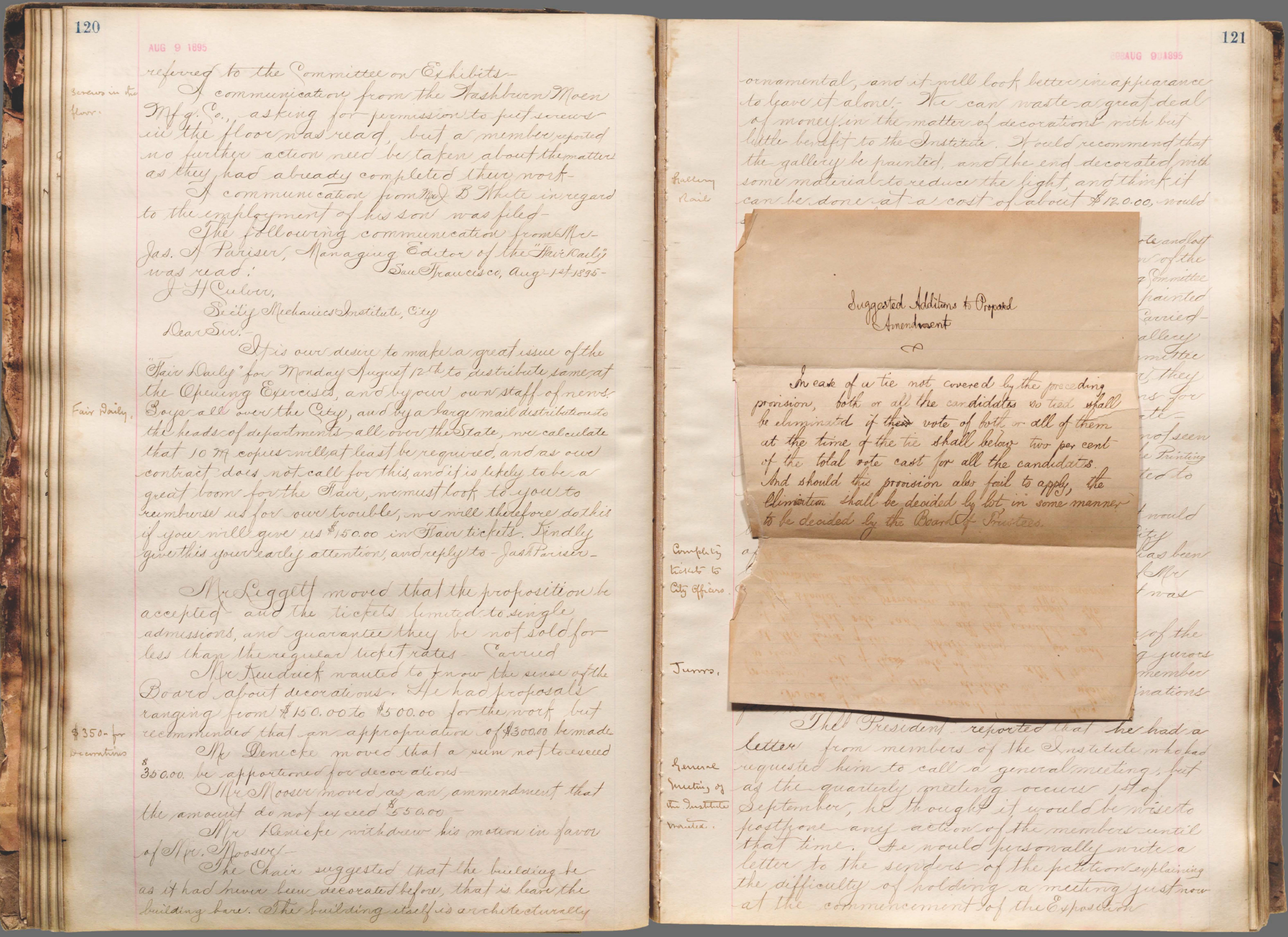

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Screws in the floor.

referred to the Committee on Exhibits—

A communication from the Washburn Moen Mfg. Co., asking for permission to put screws in the floor was read, but a member reported no further action need be taken about the matter as they had already completed their work—

A communication from Mr J B White in regard to the employment of his son was filed—

The following communication from Mr Jas. A Pariser, Managing Editor of the "Fair Daily," was read:

San Francisco, Aug 1st 1895—

J H Culver,
Secty Mechanics Institute, City
Dear Sir:—

Fair Daily.

It is our desire to make a great issue of the "Fair Daily" for Monday August 12th to distribute same at the Opening Exercises, and by our own staff of news Boys all over the City, and by a large mail distribution to the heads of departments all over the State, we calculate that 10 M copies will at least be required, and as our contract does not call for this, and it is likely to be a great boom for the Fair, we must look to you to reimburse us for our trouble, we will therefore do this if you will give us $150.00 in Fair tickets. Kindly give this your early attention, and reply to—Jas A Pariser—

Mr Leggett moved that the proposition be accepted and the tickets limited to single admissions, and guarantee they be not sold for less than the regular ticket rates— Carried

Mr Kendrick wanted to know the sense of the Board about decorations. He had proposals ranging from $150.00 to $500.00 for the work but recommended that an appropriation of $300.00 be made

$350.— for Decorations

Mr Denicke moved that a sum not to exceed $350.00 be apportioned for decorations—

Mr Mooser moved as an ammendment that the amount do not exceed $550.00—

Mr Denicke withdrew his motion in favor of Mr. Mooser—

The Chair suggested that the building be as it had never been decorated before, that is leave the building bare. The building itself is architecturally

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ornamental, and it will look better in appearance to leave it alone.— We can waste a great deal of money in the matter of decorations with but little benefit to the Institute. Would recommend that the gallery be painted, and the end decorated with some material to reduce the light, and think it can be done at a cost of about $120.00, would

Gallery Rail

Suggested Additions to Proposed Amendment

In case of a tie not covered by the preceding provision, both or all the candidates so tied shall be eliminated if ~~their~~ the vote of both or all of them at the time of the tie shall below two per cent of the total vote cast for all the candidates. And should this provision also fail to apply, the elimination shall be decided by lot in some manner to be decided by the Board of Trustees.

Complimentary tickets to City Officers.

Jurors.

General Meeting of the Institute wanted.

The President reported that he had a letter from members of the Institute who had requested him to call a general meeting, but as the quarterly meeting occurs 1st of September, he thought it would be wise to postpone any action of the members until that time. He would personally write a letter to the senders of the petition explaining the difficulty of holding a meeting just now at the commencement of the Exposition

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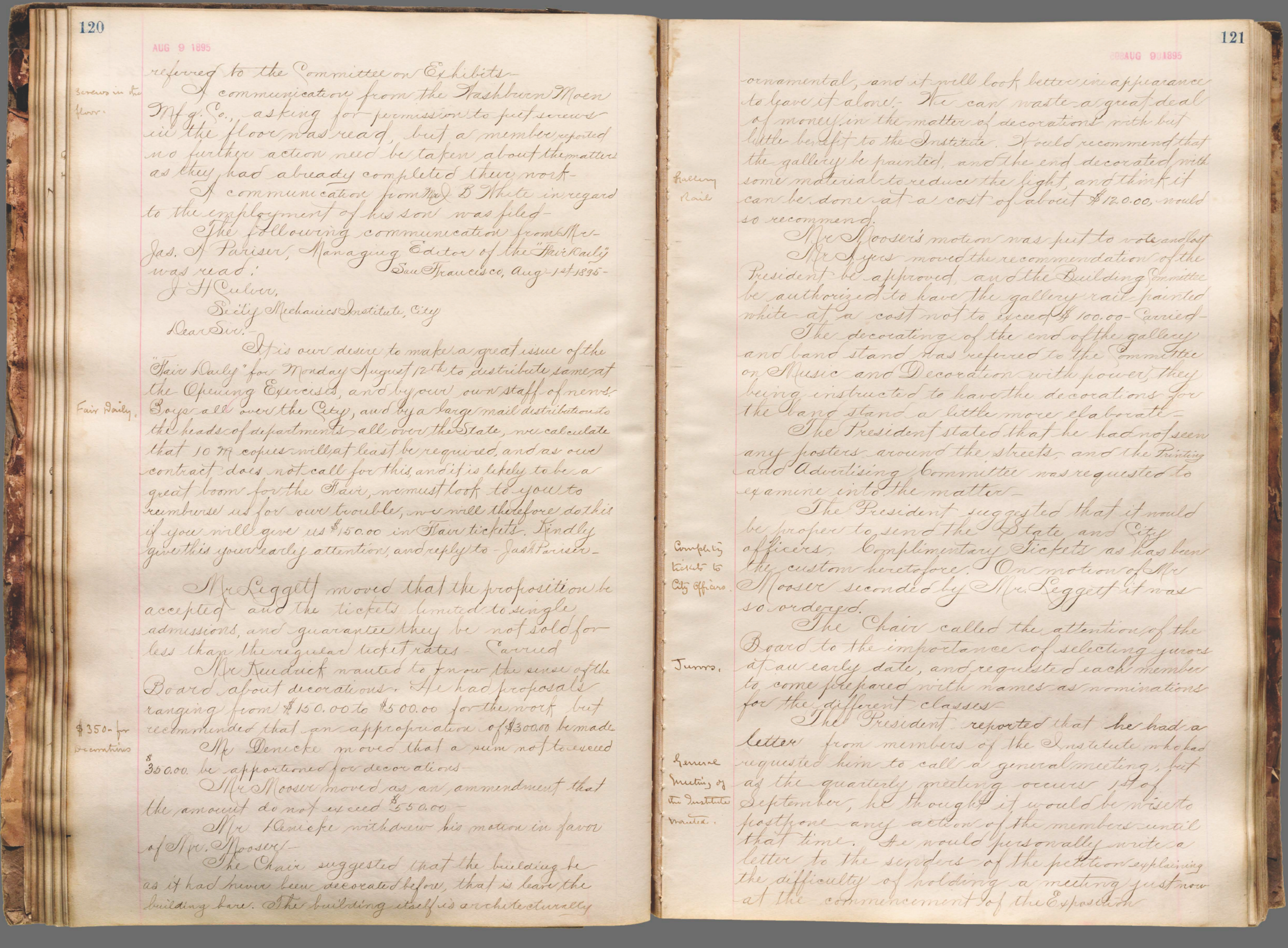

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Gallery Rail

Mr Mooser's motion was put to vote and lost

Mr Ayres moved the recommendation of the President be approved, and the Building Committee be authorized to have the gallery rail painted white at a cost not to exceed $100.00— Carried—

The decorating of the end of the gallery and band stand was referred to the Committee on Music and Decoration with power, they being instructed to have the decorations for the band stand a little more elaborate—

The President stated that he had not seen any posters around the streets, and the Printing and Advertising Committee was requested to examine into the matter—

Complity tickets to City Officers.

The President suggested that it would be proper to send the State and City officers, Complimentary Tickets as has been the custom heretofore. On motion of Mr Mooser seconded by Mr. Leggett it was so ordered.

Jurors.

The Chair called the attention of the Board to the importance of selecting jurors at an early date, and requested each member to come prepared with names as nominations for the different classes—

General Meeting of the Institute wanted.

The President reported that he had a letter from members of the Institute who had requested him to call a general meeting, but as the quarterly meeting occurs 1st of September, he thought it would be wise to postpone any action of the members until that time. He would personally write a letter to the senders of the petition explaining the difficulty of holding a meeting just now at the commencement of the Exposition

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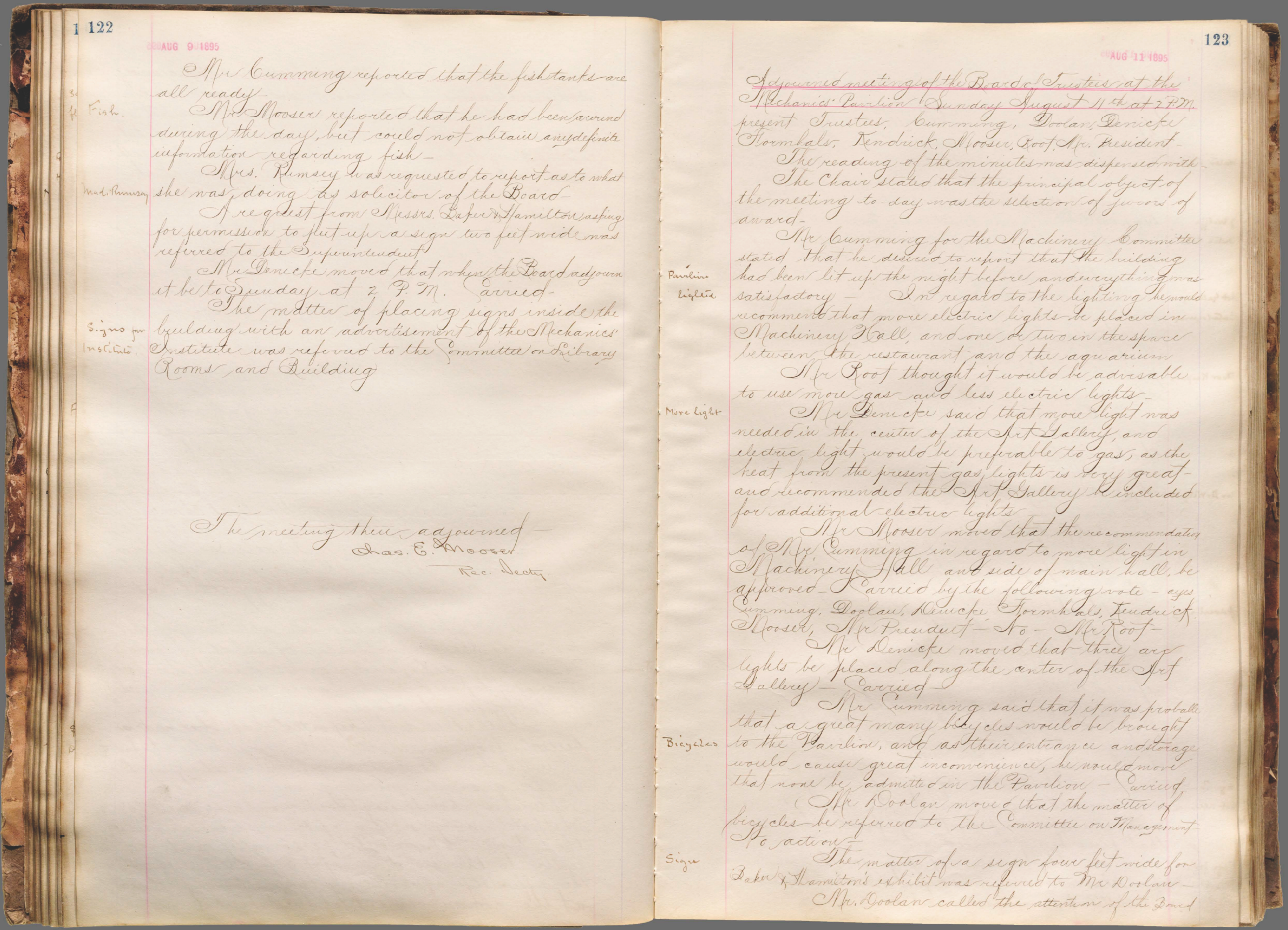

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Mr Cumming reported that the fish tanks are all ready—

Fish. Mr Mooser reported that he had been around during the day, but could not obtain any definite information regarding fish—

Mad. Rumsey Mrs. Rumsey was requested to report as to what she was doing as solicitor of the Board—

A request from Messrs. Baker & Hamilton asking for permission to put up a sign two feet wide was referred to the Superintendent

Mr Denicke moved that when the Board adjourn it be to Sunday at 2 P. M. Carried—

Signs for Institute. The matter of placing signs inside the building with an advertisement of the Mechanics' Institute was referred to the Committee on Library Rooms and Building

The meeting then adjourned—

Chas. E. Mooser
Rec. Secty

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Adjourned meeting of the Board of Trustees at the Mechanics' Pavilion Sunday August 11th at 2 P.M.

present Trustees, Cumming, Doolan, Denicke Formhals, Kendrick, Mooser, Root, Mr. President—

The reading of the minutes was dispensed with—

The Chair stated that the principal object of the meeting to-day was the selection of jurors of award—

Pavilion lighted Mr Cumming for the Machinery Committee stated that he desired to report that the building had been lit up the night before and everything was satisfactory— In regard to the lighting he would recommend that more electric lights be placed in Machinery Hall, and one or two in the space between the restaurant and the aquarium

Mr Root thought it would be advisable to use more gas and less electric lights—

More light Mr Denicke said that more light was needed in the center of the Art Gallery, and electric light would be preferable to gas, as the heat from the present gas lights is very great— and recommended the Art Gallery be included for additional electric lights—

Mr Mooser moved that the recommendation of Mr Cumming in regard to more light in Machinery Hall and side of main hall, be approved— Carried by the following vote— ayes Cumming, Doolan, Denicke Formhals, Kendrick. Mooser, Mr President— No— Mr Root—

Mr Denicke moved that three arc lights be placed along the center of the Art Gallery— Carried—

Bicycles Mr Cumming said that it was probable that a great many bicycles would be brought to the Pavilion, and as their entrance and storage would cause great inconvenience, he would move that none be admitted in the Pavilion— Carried

(Mr Doolan moved that the matter of bicycles be referred to the Committee on Management— No action—

Sign The matter of a sign four feet wide for Baker & Hamilton's exhibit was referred to Mr Doolan—

Mr. Doolan called the attention of the Board

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to the exhibit of Truman S Clark & Son in the gallery that occupied space in excess of their apportionment and recommended they be requested to confine themselves to the proper limit—

Water Filter

It was ordered that the floor around the water filter on the main floor be covered with a metallic cover, and the structure of the Royal Dutch Cocoa Co., supposed to represent a tower, be moved from the main floor, and a proper exhibit substituted if the space be retained—

J. Wolffs Dutch Cocoa

The matter of catalogues for the Art Gallery was referred to the Printing and Art Committees with power to act—

Art Gallery Catalogues.

Mr Doolan moved that the Committee on Tickets be granted power to remove one of the present elected door keepers, and substitute Mr. Geo. Harmon in his place— Carried—

Door Keepers

On motion of Mr. Doolan, the Superintendent was instructed to see that no exhibits were placed that would obstruct the view of the aquarium—

Mr Cumming stated that the exhibit of Mrs. Dr. Witzell now located in front of the aquarium was objectionable—

Mrs Dr Witzell

Mr Doolan moved that the exhibit of Mrs Dr Witzell be excluded from the Pavilion—Carried—

The proposition from Mr Jas. A Pariser, Managing Editor of the "Fair Daily" for an advertisement discussed at the last meeting, was again brought up, and Mr Pariser who was present addressed the Board on the matter—

Advertising.

Mr Doolan moved that the matter be referred back to the Committee—

Mr Kendrick said that the Committee proposed to allow him $75.00 worth of tickets

Mr. Denicke moved that the whole matter be laid on the table— Carried—

The matter of sign painting in the Pavilion was discussed, and on motion, the Superintendent was instructed to prevent any further business of that kind being carried on—

Sign Painting not allowed

The matter of keys for the auxiliary fire alarm boxes was referred to the Pavilion Committee for immediate action

Keys for Fire Alarm

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Baker + Hamilton Sign.

Mr. Doolan who had investigated the matter of Baker & Hamilton's sign reported that he had examined the matter and approved the arrangement—

The Secretary was instructed to inform Mrs. Rumsey that she was expected to live up to the terms of her contract in securing an exhibit of womens work—

Mrs Rumsey.

A communication from Mr. E. Husford asking for his appointment as Special Officer was filed—

The appointment of jurors was then proceeded with, and the number selected for classes # 1 to 21— Their final confirmation to be subject to the action of the Board at a future meeting —

Jurors.

The meeting then adjourned—

Chas. E. Mooser.

Rec. Secty

AUG 13 1895

Meeting of the Board of Trustees Monday eve. August 13th at the Mechanics' Pavilion, present trustees Ayers, Cumming, Denicke, Doolan, Formhals, Kendrick, Leggett, Mooser, Root, Mr. President–

The reading of the minutes of the previous meeting was dispensed with–

Tidballs Bill. for decorating

The Committee on Finance presented a bill of Mr Chas. B. Tidball for $200.00, and recommended it be paid, which was ordered by the following vote – ayes – Ayers, Cumming, Denicke Doolan Formhals, Kendrick, Leggett, Mooser, Root, Mr President–, he to sign a legal release to the Institute for all claims of any kind whatever, for services rendered or matirial supplied–

Fire Alarm Keys.

Mr. Cumming for the Pavilion Committee reported that he had obtained the necessary keys for the fire alarm boxes–

Arc Lights

The Machinery Committee reported that six arc lights had been placed in Machinery Hall and two on the garden side of the Pavilion, making with those in position twelve all together–

As the insurance inspector examined the boilers at the end of the skating rink lease, and as they have not been used since, further inspection is unnecessary–

Insurance on Pictures

Man employed

Mr Denicke for the Art Committee reported that pictures in the gallery had been covered by an insurance policy of $10,000.00, which would be increased to $16,000.00 – Have taken the liberty to employ a man to assist in the gallery, whose services will be required for two days – On motion his action was approved–

Loan of engine

Mr Cumming reported that Wickson & Co – would loan us an engine, provided we pay for returning it, and the insurance.

On motion the Finance Committee was authorized to insure the engine, in accordance with Mr Cumming's recommendation

Rule that Committees report in writing. suspended

Mr Leggett moved that the rule regarding written reports from Committees, be suspended during the continuance of the Fair – only he hoped members would comply with the rule if possible – Carried–

Mr Holmes came in and took his seat

AUG 13 1895

Benyakers display.

Mr Doolan for the Committee on Exhibits reported the display of Benyakar interfered with the view of the restaurant, and on motion of Mr Cumming, the Superintendent was instructed to have the same removed

Faultless Chips.

The exhibit of "Faultless Chips" in the main aisle was ordered cut down to 8 ft square

The matter of protection against fire by chemical engine or otherwise was referred to the Committee on Machinery

Mirror removed

The matter of a mirror in front of the stand of the "Faultless Chips" in the main aisle after some discussion was ordered removed–

Harmon, Mitchell & Glynn

Mr Doolan reported that Mr Mitchell one of the door keepers had been removed and Mr Harmon appointed to his place – and Mr Mitchell appointed as watchman in place of Mr Glynn, who had not reported – On motion the action was approved–

Decorations

The matter of decorations was discussed and on motion of Mr Doolan it was ordered that the main entrance and the two columns inside thereof be decorated – so ordered by the following vote – ayes – Ayers, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Leggett, Mooser, Root, Mr. President–

Bicycle storage.

The matter of bicycles in the Pavilion was taken up, and after a general discussion, it was ordered on motion of Mr Mooser, that the room under the Art Gallery be set apart and used for the storage of bicycles and they be checked free, a proper person being appointed to take care of them – Carried by the following vote ayes – Doolan, Holmes, Kendrick, Leggett, Mooser, Root – Mr President – No – Ayers, Cumming, Denicke, Formhals–

Privileges.

The Committee on Management recommended that the following privileges be granted:

D. M. Reisner –	Card Cutting	$10.00
Heuer, Wetzler & Thompson –	Insect Powder –	25.00
J. W. Ely & Co –	Wild Cherry Phosphate –	25.00 –

which on motion were approved and adopted-

Advertising in Street Cars.

Mr Kendrick reported that he had a proposition of placing in the Market St. Railway System a card 7 in. by 22 in- printed on both sides, and hung up at each end of the car at a cost of $75.00 for four weeks, and on all street cars in the City (about 750) for the whole time $100.00- No action was taken on the matter, but the Secretary was instructed to ask the street railway systems to display flags-

Mr Kendrick for the Printing Committee stated that there was another proposition from an Oakland man who would place 100 cards 28 inches by 42 inches in the street cars of Oakland, and also hang up small notices four weeks $60.00 - two weeks - $35.00. On motion the matter was referred to the Committee with power-

Posters.

Mr Kendrick reported that he had ordered 200 more posters displayed in the City-

Mr Mooser reported that he had turned over to the Secretary

748 Employees Tickets -

Complimentary Tickets.

On motion of Mr Doolan the complimentary tickets to members were ordered issued by the President without further names on them than his own signature-

Sup't to pass Employees.

Mr Leggett moved that the Superintendent be allowed to pass employees into the Faire, until tickets can be issued to them by the Committee on Management Carried-

President Hallidie called Vice President Cumming to the Chair and retired-

Mrs Dr Witzell speaks, and gets space

Mr Leggett stated that a Mrs Dr Witzell whose exhibit has been under the consideration of the Board was present and desired to address the members, and asked that she be allowed to do so, her address not to be more than five minutes in duration. She was permitted to do so, and after stating the nature of her business, retired, and Mr Leggett moved that the Superintendent supply her with a suitable space for her exhibit- Carried

The meeting then adjourned-

Chas. E. Mooser. R. S

Meeting of the Board of Trustees Thursday evening August 15th at the Mechanics' Pavilion, present Trustees Ayers, Cumming, Doolan, Formhals, Holmes, Kendrick Leggett, Mooser, Root, Mr. President-

Advertising in Oakland.

Mr Kendrick read letters from the Oakland Tribune and Morning Times relative to advertising which were referred back to the Committee-

Machinery matters.

Mr. Cumming for the Committee on Machinery reported that the exhibitors in Machinery Hall were fitting up their exhibits, and the elevator was running A new engine had been started in the main building on the Grove St side, and worked satisfactory-

Fault, with Faultless Chips,

Mr. Doolan for the Committee on Exhibits reported that the top of the Faultless Chip stand ought to be raised or removed-

Decorations

Mr Kendrick for the Committee on Music and Decoration reported that he expected the decorations in the vestibule would be ready to-morrow (Friday) The pillars in front of the main entrance will be decorated with a lambrequin and portieres- The old decorations will be taken down from the vestibule and the same painted in water colors-

Privileges

Mr Kendrick recommended the privileges be granted for:-

F. D. Brooks-	Weighing Machine -	$25.00
Mrs M. Payne-	Fruit display & teaching process of preserving	$6 per week
Miss M. Shawhan-	Embroidery	$10.00
J. Vidal	Spanish goods-	25.00
A. D. Clairmont	Card Cutting	10.00

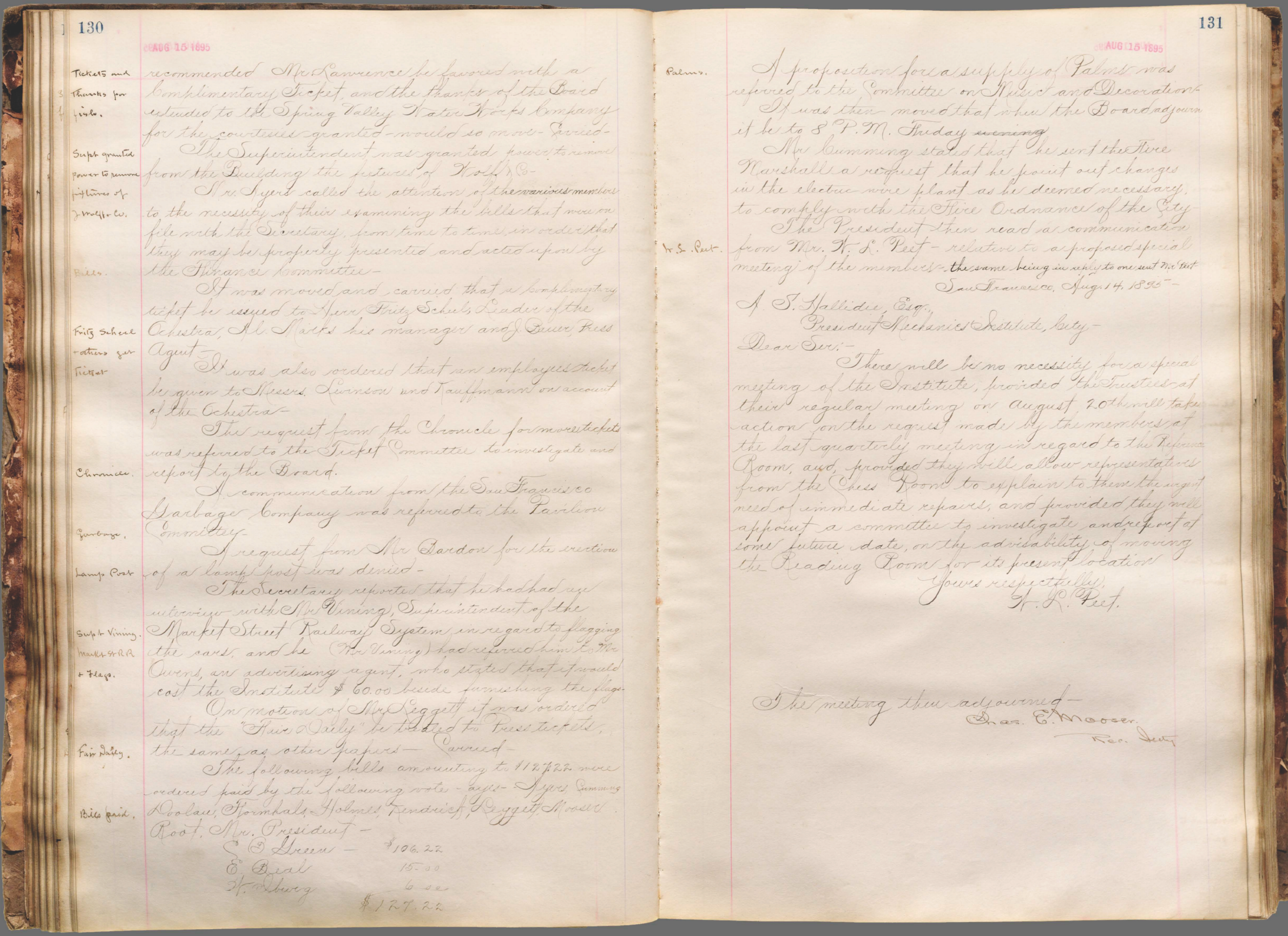
On motion the report was received and adopted-

Chemical Engine.

Mr Cumming for the Special Committee on obtaining the Chemical Engine reported the only way he could get one would be to apply to the Chief of the Fire Department-

The Secretary was instructed to make the necessary application in the name of the Board of Trustees-

Mr Mooser for the Special Committee on Fish reported that we had received special favors in the matter of obtaining fish from Mr Lawrence and the Spring Valley Water Works Company, and



Tickets and Thanks for fish. recommended Mr. Lawrence be favored with a Complimentary Ticket, and the thanks of the Board extended to the Spring Valley Water Works Company for the courtesies granted—would so move—Carried—

Supt granted power to remove fixtures of J. Wolff & Co. The Superintendent was granted power to remove from the Building the fixtures of Wolff & Co—

Bills. Mr. Ayers called the attention of the various members to the necessity of their examining the bills that were on file with the Secretary, from time to time, in order that they may be properly presented and acted upon by the Finance Committee—

Fritz Scheel & others get Ticket. It was moved and carried that a complimentary ticket be issued to Herr Fritz Scheel, Leader of the Orchestra, Al. Marks his manager and J. Bauer, Press Agent—

It was also ordered that an employees ticket be given to Messrs. Levinson and Kauffmann on account of the Orchestra—

Chronicle. The request from the Chronicle for more tickets was referred to the Ticket Committee to investigate and report to the Board.

Garbage. A communication from the San Francisco Garbage Company was referred to the Pavilion Committee—

Lamp Post. A request from Mr Bardon for the erection of a lamp post was denied—

Supt Vining. Market St R.R. & Flags. The Secretary reported that he had had an interview with Mr Vining, Superintendent of the Market Street Railway System, in regard to flagging the cars, and he (Mr Vining) had referred him to Mr Owens, an advertising agent, who stated that it would cost the Institute $60.00 beside furnishing the flags.

Fair Daily. On motion of Mr Leggett it was ordered that the "Fair Daily" be treated to Press tickets, the same as other papers— Carried—

Bills paid. The following bills amounting to $127.22 were ordered paid by the following vote—ayes—Ayers, Cumming Doolan, Formhals, Holmes, Kendrick, Leggett, Mooser. Root, Mr. President—

E. B. Green —	$106.22
E. Beal	15.00
H. Iburg	6.00
	$127.22

Palms. A proposition for a supply of Palms was referred to the Committee on Music and Decoration—

It was then moved that when the Board adjourn it be to 8 P.M. Friday ~~evening~~

Mr Cumming stated that he sent the Fire Marshall a request that he point out changes in the electric wire plant as he deemed necessary, to comply with the Fire Ordnance of the City—

W. L. Peet. The President then read a communication from Mr. W. L. Peet—relative to a proposed special meeting of the members—the same being in reply to one sent Mr Peet—

San Francisco, Aug. 14, 1895—

A. S. Hallidie, Esq.,
President Mechanics Institute, City—

Dear Sir:—

There will be no necessity for a special meeting of the Institute, provided the Trustees at their regular meeting on August 20th will take action on the request made by the members at the last quarterly meeting in regard to the Reference Room, and, provided they will allow representatives from the Chess Room to explain to them the urgent need of immediate repairs, and provided they will appoint a committee to investigate and report at some future date, on the advisability of moving the Reading Room for its present location

Yours respectfully,
W. L. Peet.

The meeting then adjourned—

Chas. E. Mooser.
Rec. Secty

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Adjourned meeting of the Board of Trustees
Friday evening August 16th at 8 P.M. – Mechanics' Pavilion, present Trustees Ayres, Cumming, Doolan Formhals, Holmes, Kendrick, Leggett, Mooser, Root, Mr. President – ~~The unread minutes of previous meetings were read and approved~~

Pictures hung. The Committee on Art reported that all the pictures were hung and the catalogues would probably be ready on Saturday evening –

A general discussion ensued relative to advertising and means for inducing attendance at the Fair.

Comp Tickets. It was ordered that Complimentary tickets be issued to the United Press, W. H. Menton, clerks in the Ticket Office, W. A. Smyth, Superintendent Miss M. Akerre –

Ad. in Oakland papers. Mr Leggett moved that the propositions of the Oakland Tribune and Morning Times to advertise the Fair during its continuance for $10.00 per week, be accepted – Carried by the following roll-call – ayes – – Ayres, Cumming, Doolan, Formhals, Holmes, Kendrick, Leggett, Mooser, Mr. President – No – Mr. Root –

It was also ordered that three reporters tickets be sent to each paper

Abend Post, & Demokrat. The Printing Committee was instructed to get rates for advertising in the Abend Post and German Demokrat.

Mr. Leggett reported that a mistake had occurred in the issuance of a childs ticket wherein the boy had paid $3.00 instead of $1.50 – The matter was referred to the Secretary with power –

Contingent Fund. Mr Mooser moved that the by-laws which prevented the Secretary from having a contingent fund, be suspended during the Fair. Carried by an unanimous vote – It was then moved and carried that a warrant be drawn in favor of the Secretary for the sum of $100.00 – to be used as a contingent fund

Musicians to be paid each Monday. The President called attention to the necessity of paying the musicians on each Monday morning during the continuance of the Fair as per contract, and would recommend that the Finance Committee audit the proper voucher – and the President and Recording Secretary sign the proper warrant

AUG 16 1895

On motion of Mr. Leggett his recommendation was adopted by the following vote: ayes – – Ayres, Cumming, Doolan, Formhals, Holmes, Kendrick, Leggett, Mooser, Root, Mr. President –

School Children. A communication from Thain Bros., relative to school children visiting the Fair, was referred to the Committee on Management.

Insurance. A communication from Messrs J. R. T. Davis & Son relative to insurance was referred to the Machinery Committee

Entertainment for reporters. Mr. Cumming suggested that it would be well to make some provision for the entertainment of press reporters whose duties required them to remain in the Pavilion any great length of time.

The meeting then adjourned –

Chas. E. Mooser.
Rec. Secty.

AUG 20 1895

Meeting of the Board of Trustees at the Mechanics Pavilion, Monday evening August 20th at 8 P.M.

present trustees, Ayers, Cumming, Doolan, Denicke Formhals, Leggett, Root, Mr. President Absent trustees - Mooser, Holmes, Kendrick

The minutes of the two preceding meetings were read -

The Finance Committee presented a list of bills for the week ending August 17th amounting to $647.75, which was ordered paid by the following vote - ayes - Ayers, Cumming, Doolan, Denicke Formhals Leggett, Root Mr President -

Best Collection of Art Work ever made. by Institute.

Mr Denicke for the Art Committee reported that local connoiseurs of local art pronounced the present collection of pictures, the best collection of local art ever made by the Mechanics' Institute. The first edition of the art catalogues will be out to-morrow (Tuesday) Several more fine pictures are promised ~~It is expected there will be a place in the hall~~ - Have discharged two men last Friday, and will dispense with one more to-morrow - (Tuesday) -

The Ticket and Admission Committee reported that the total number of single admissions to date - to be:

Adults afternoons - - -	1046
" evenings - - -	1789
Children afternoons - - -	260
" evenings - - -	133

Music.

Mr Doolan called the attention of the Board to the importance of the Committee in regard to their seeing that the contract with the band was being complied with as regards soloists, time playing etc -

Officer of the day.

The President called the attention of the Board to the Officer of the Day being on duty during the hours specified by him as they represent the Board in matters referred to them by the Superintendent, Secretary or exhibitors =

Expenses to be furnished each day.

Mr Denicke moved that the Superintendent furnish the Secretary each day the items of the daily expenses of the Exposition - Carried -

Mr. Denicke stated that he was willing to assist in any way possible in obtaining the statistics

J. Wolff

A communication from J. Wolff & Co - relative to his exhibit was read, and the matter referred to the Superintendent with orders to remove at once.

AUG 20 1895

Mad. Printhelling.

A communication from Madame M. L. Printhelling, a teacher of music relative to a display of the ability of her pupils was referred to the Committee on Music and Decoration.

Press. Assn

A request from the Press Association for tickets, was referred to the Ticket Committee -

Special Committees appointed.

A general discussion ensued upon the best methods of increasing the attendance at the Fair - and attending to other important duties, not clearly defined by committees, and the following special committees were appointed appointed by the Chair: - Committee on Press - Messrs - Denicke, Ayers, Holmes - Committee on Attractions - Messrs - Leggett, Mooser, Kendrick Committee on Excursions - Mr. Doolan -

German Demokrat.

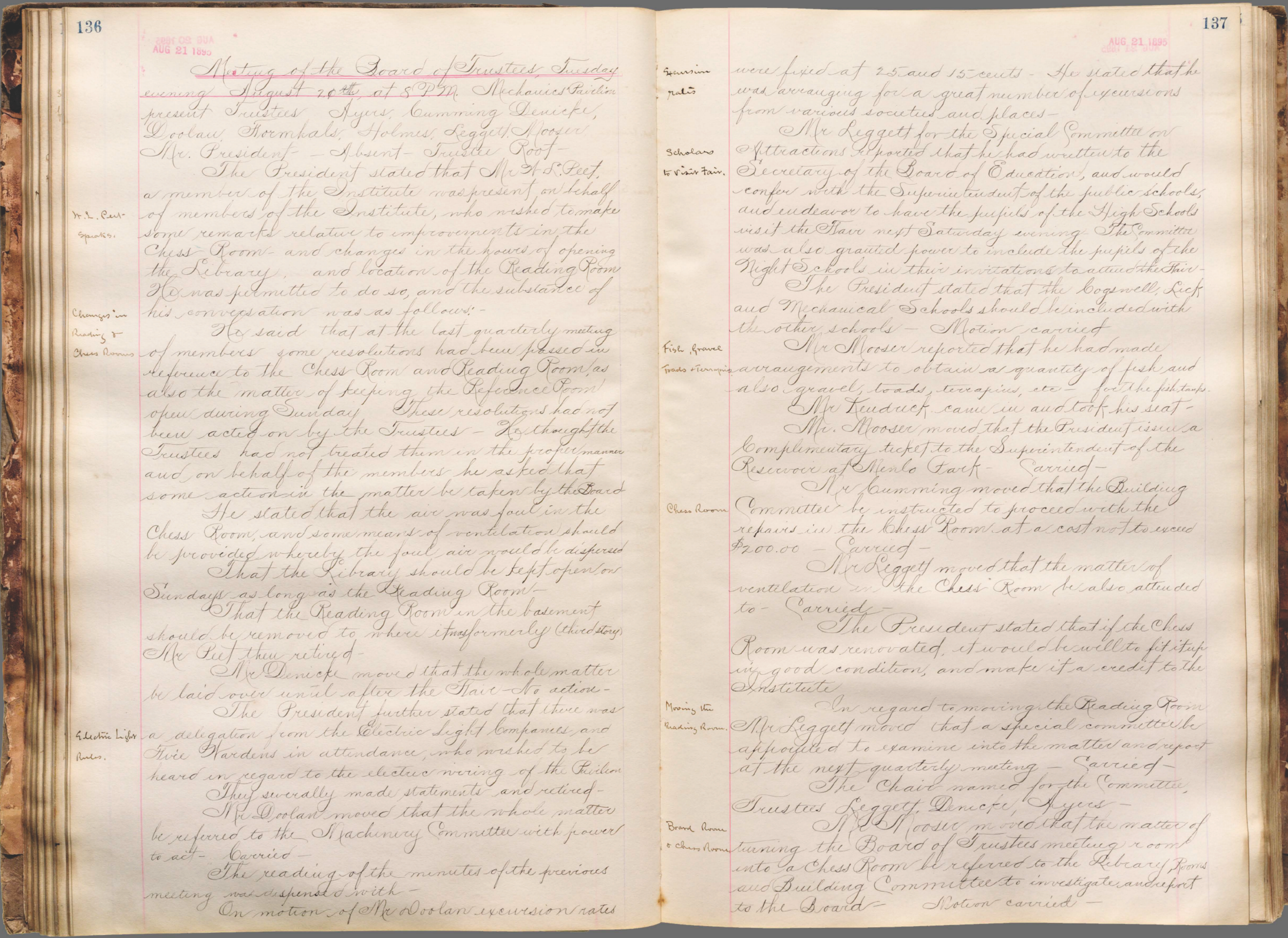
The Committee on Advertising was authorized to insert an advertisement in the California German Demokrat -

Children of the Public Schools

Mr Leggett suggested that it might be as good idea to invite the children of the public schools to the Fair - as had heretofore been done at several Expositions

The meeting then adjourned -

Chas. E. Mooser.
Rec. Secty



AUG 21 1895

Meeting of the Board of Trustees, Tuesday evening August 20th, at 8 P.M. Mechanics Pavilion present Trustees Ayers, Cumming Denicke, Doolan, Formhals, Holmes, Leggett, Mooser Mr. President — Absent — Trustee Root —

W. L. Peet — Speaks.

The President stated that Mr H. L. Peet, a member of the Institute was present on behalf of members of the Institute, who wished to make some remarks relative to improvements in the Chess Room — and changes in the hours of opening the Library, and location of the Reading Room. He was permitted to do so, and the substance of his conversation was as follows: —

Changes in Reading & Chess Rooms

He said that at the last quarterly meeting of members some resolutions had been passed in reference to the Chess Room and Reading Room, as also the matter of keeping the Reference Room open during Sunday. These resolutions had not been acted on by the Trustees — He thought the Trustees had not treated them in the proper manner and on behalf of the members he asked that some action in the matter be taken by the Board.

He stated that the air was foul in the Chess Room, and some means of ventilation should be provided whereby the foul air would be dispersed.

That the Library should be kept open on Sundays as long as the Reading Room —

That the Reading Room in the basement should be removed to where it was formerly (third story)

Mr Peet then retired —

Mr Denicke moved that the whole matter be laid over until after the Fair — No action —

Electric Light Rules.

The President further stated that there was a delegation from the Electric Light Companies, and Fire Wardens in attendance, who wished to be heard in regard to the electric wiring of the Pavilion.

They severally made statements and retired —

Mr Doolan moved that the whole matter be referred to the Machinery Committee with power to act — Carried —

The reading of the minutes of the previous meeting was dispensed with —

Excursion rates

On motion of Mr Doolan excursion rates were fixed at 25 and 15 cents — He stated that he was arranging for a great number of excursions from various societies and places —

AUG 21 1895

Scholars to visit Fair.

Mr Leggett for the Special Committee on Attractions reported that he had written to the Secretary of the Board of Education, and would confer with the Superintendent of the public schools, and endeavor to have the pupils of the High Schools visit the Fair next Saturday evening — The Committee was also granted power to include the pupils of the Night Schools in their invitations to attend the Fair —

The President stated that the Cogswell, Lick and Mechanical Schools should be included with the other schools — Motion carried

Fish, Gravel Toads & Terrapins

Mr Mooser reported that he had made arrangements to obtain a quantity of fish and also gravel, toads, terrapins, etc — for the fish tanks.

Mr Kendrick came in and took his seat —

Mr. Mooser moved that the President issue a Complimentary ticket to the Superintendent of the Reservoir at Menlo Park — Carried —

Chess Room

Mr Cumming moved that the Building Committee be instructed to proceed with the repairs in the Chess Room at a cost not to exceed $200.00 — Carried —

Mr Leggett moved that the matter of ventilation in the Chess Room be also attended to — Carried —

The President stated that if the Chess Room was renovated, it would be well to fit it up in good condition, and make it a credit to the Institute

Moving the Reading Room.

In regard to moving the Reading Room Mr Leggett moved that a special committee be appointed to examine into the matter and report at the next quarterly meeting — Carried —

The Chair named for the Committee, Trustees Leggett, Denicke, Ayers —

Board Room & Chess Room

Mr Mooser moved that the matter of turning the Board of Trustees meeting room into a Chess Room be referred to the Library, Rooms and Building Committee to investigate and report to the Board — Motion carried —

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Hours for Reference Room.

Mr. Leggett moved that the Reference Room be kept open the same hours on Sunday as the Reading Room — The Chair declared the motion lost —

Mr Ayers for the Finance Committee presented the following bills and recommended that same be paid

F. A. Denicke —	$52.15
Pay Roll Aug. 17 —	19.50
" " " 17 —	103.00

which was so ordered by the following roll call ayes — Ayers, Cumming, Denicke, Doolan, Formhals, Holmes, Leggett, Mooser, Mr. President —

The meeting then adjourned —

Chas. E. Mooser
Rec. Sec.

AUG 23 1895

Estimate of Expenses.

Meeting of the Board of Trustees at the Mechanics Pavilion Friday evening August 23d at eight o'clock. present Trustees — Ayers, Cumming, Formhals, Holmes, Leggett, Mooser, Root, Mr. President —

The minutes of the previous meeting were read and approved —

The Finance Committee read the following financial statement from the Secretary, and also presented the following bills approved by them:

San Francisco, Aug 23, 1895 —

Statement from the Secretary —

Receipts from 28th Exposition		
Tickets	$11995.60	
Privileges	1801.50	$13797.10
Deposited in Bank since Aug. 1 —		
a/c Exposition	13797.10	
" Institute	2443.55	16240.65

Estimates for Exposition

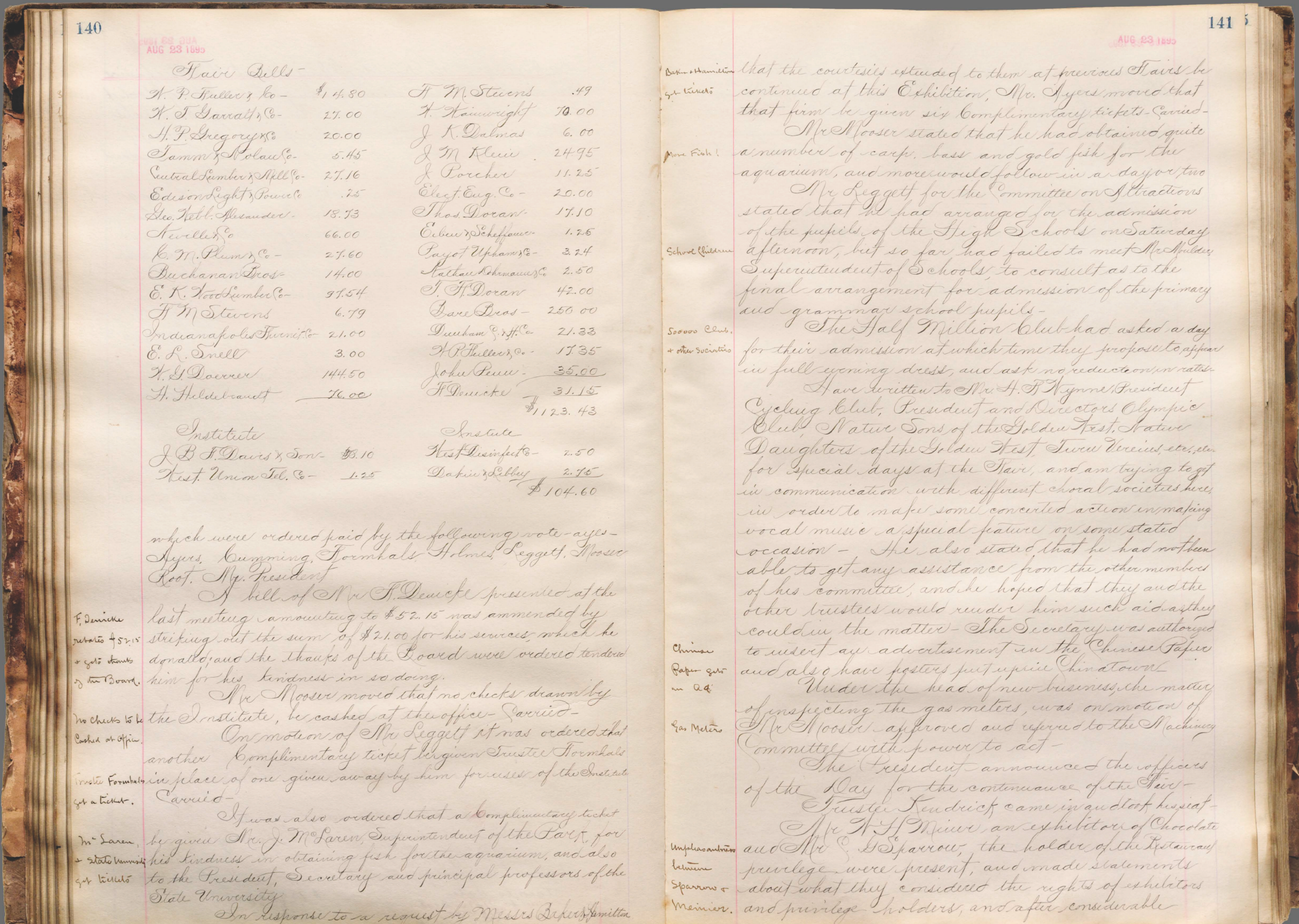
Present running expenses per day		
Employees	133.00	
Music	168.96	
Gas	64.00	
Elec. Light	10.00	
Water	10.00	
Coal	9.25	
Sundries	13.79 —	409.00
Expenses 30 days at $400	12000.00	
for advertising	2500.00	
Insurance	750.00	
Premiums	800.00	
Printing & Stationery	400.00	16450.00
Bills audited to date	2235.84	
" on hand not passed	1895.03	
" not included in above —	309.13	4440.00
		$20890.00

$20,890.00 ÷ 29 = $720.34 per day expenses

Receipts so far average $1332.84 per day —

Privileges

Amount so far awarded		$4316.00
Paid to date	$1801.50	
Due fm Thain Bros	1987.50	
" C.S. Sparrow	175.00	
" Other holders	352.00	



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Fair Bills–

W. P. Fuller & Co–	$14.80	F. M. Stevens	.49
W. T. Garratt & Co–	27.00	W. Wainwright	70.00
H. P. Gregory & Co	20.00	J. K. Dalmas	6.00
Tamm & Nolan Co–	5.45	J M Klein	24.95
Central Lumber & Mill Co–	27.16	J Porcher	11.25
Edison Light & Power Co	.25	Elect. Eng. Co–	20.00
Geo. Webb. Alexander–	18.73	Thos. Doran–	17.10
Neville & Co	66.00	Eiben & Scheffauer–	1.25
C. M. Plum & Co–	27.60	Payot Upham & Co–	3.24
Buchanan Bros–	14.00	Nathan Dohrmann & Co	2.50
E. K. Wood Lumber Co–	97.54	T. F. Doran	42.00
F M Stevens	6.79	Dare Bros–	250.00
Indianapolis Furnit. Co–	21.00	Dunham C. & H. Co	21.33
E. L. Snell	3.00	W. P. Fuller & Co–	17.35
W. G. Doerrer	144.50	John Penn–	35.00
H. Hildebrandt	76.00	F. Dencke	31.15
			$1123.43

Institute		Instute	
J. B. F. Davis & Son–	$98.10	West Disinfect Co–	2.50
West. Union Tel. Co–	1.25	Dakin & Libbey	2.75
			$104.60

which were ordered paid by the following vote–ayes– Ayers, Cumming, Formhals, Holmes, Leggett, Mooser Root, Mr. President

F. Denicke rebates $52.15 & gets thanks of the Board.

A bill of Mr F. Dencke presented at the last meeting amounting to $52.15 was ammended by striking out the sum of $21.00 for his services, which he donated; and the thanks of the Board were ordered tendered him for his kindness in so doing.

No Checks to be Cashed at Office.

Mr Mooser moved that no checks drawn by the Institute, be cashed at the office– Carried–

Trustee Formhals get a ticket.

On motion of Mr Leggett it was ordered that another Complimentary ticket be given Trustee Formhals in place of one given away by him for uses of the Institute Carried–

McLaren, & State University get tickets

It was also ordered that a Complimentary ticket be given Mr. J. McLaren, Superintendent of the Park, for his kindness in obtaining fish for the aquarium, and also to the President, Secretary and principal professors of the State University

Baker & Hamilton get tickets

In response to a request by Messrs Baker & Hamilton that the courtesies extended to them at previous Fairs be continued at this Exhibition, Mr. Ayers moved that that firm be given six Complimentary tickets– Carried–

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More Fish!

Mr Mooser stated that he had obtained quite a number of carp, bass and gold fish for the aquarium, and more would follow in a day or two

School Children

Mr Leggett for the Committee on Attractions stated that he had arranged for the admission of the pupils of the High Schools on Saturday afternoon, but so far had failed to meet Mr Moulder, Superintendent of Schools, to consult as to the final arrangement for admission of the primary and grammar school pupils–

500000 Club. & other Societies

The Half Million Club had asked a day for their admission at which time they propose to appear in full evening dress, and ask no reduction in rates–

Have written to Mr. H. F. Wynne, President Cycling Club, President and Directors Olympic Club, Native Sons of the Golden West, Native Daughters of the Golden West, Turn Vereins, etc., etc. for special days at the Fair, and am trying to get in communication with different choral societies here, in order to make some concerted action in making vocal music a special feature on some stated occasion– He also stated that he had not been able to get any assistance from the other members of his committee, and he hoped that they and the other trustees would render him such aid as they could in the matter– The Secretary was authorized to insert an advertisement in the Chinese Paper and also have posters put up in Chinatown–

Chinese Paper gets an Ad.

Gas Meters

Under the head of new business, the matter of inspecting the gas meters, was on motion of Mr Mooser approved and referred to the Machinery Committee with power to act–

The President announced the officers of the Day for the continuance of the Fair–

Trustee Kendrick came in and took his seat–

Unpleasantness between Sparrow & Meinier.

Mr W. H. Meinier, an exhibitor of Chocolate and Mr C. G. Sparrow, the holder of the Restaurant privilege, were present, and made statements about what they considered the rights of exhibitors and privilege holders, and after considerable

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discussion and statements made by Trustee Kendrick and Superintendent Smyth, Mr Leggett moved that Mr. Miner be not permitted to sell Chocolate or Cocoa, and the matter be referred to the Superintendent to adjust, and see that the rules of the Exhibition and orders of the Board were properly enforced–

Jurors.

The Chair again called the attention of the Board to the necessity of selecting suitable names for Jurors of Award–

A motion was then made that when the Board adjourn it be to Monday August 26– at 8 P.M. Carried

The meeting then adjourned–

Chas. E. Mooser
Rec. Sec.

AUG 26 1895

Adjourned meeting of the Board of Trustees at the Mechanics' Pavilion Monday Eve. Aug 26– at 8 P.M.– present Trustees Ayers, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Leggett, Mooser, Root, Mr President

The minutes of the last meeting were read and after being ammended that the President, Secretary and principal professors of Stanford University be included in the recipients of Complimentary Tickets, were approved–

Excursion Rates

Mr Doolan made a general statement of the rates and times of excursions by the several rail road companies of the State–

Solly Walter
to lecture.

Mr Denicke for the Art Committee reported that Mr Solly Walter, Superintendent of the Art Department, would deliver in the Art Gallery of the Pavilion, three lectures, 1st to be Friday Aug 30th – 2d Monday September 2nd 3d Friday, September 6th also stated what the subject of the various lectures would be, and recommended that they begin at 1-45 P.M.– so as not to interfere with the Musical Program– After some discussion it was, decided that the lectures be given during the recess in the Musical Program, and that the proper Committee see that notice of the lectures be given to the Press of the City–

Complaint
about theft

Mr Kendrick said that there was a number of complaints from holders of privileges and others, that samples of their exhibits were being taken, and he hoped that the necessary precaution would be taken to prevent in the future such complaints–

School children
and Charitable
Institutions
to visit Fair.

Mr. Leggett for the Committee on Attractions reported that the High School attendance at the Fair on Saturday was very satisfactory, and the other arrangements for the admittance of scholars of public and private schools was being considered and arranged as fast as possible– Would recommend that in accordance with previous custom, the inmates of the several orphan asylums and charitable institutions

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be permitted, and invited to visit the Fair on days as may be decided upon by the Committee On motion it was so ordered-

Mr Mooser presented the following statement of tickets-

Sale of Single Admission Tickets -

Tickets.

1895			
Aug -13	Tuesday -	$121.00	
" 14	Wednesday -	143.30	
" 15	Thursday -	140.65	
" 16	Friday	189.05	
" 17	Saturday	633.75	
" 19	Monday	247.70	
" 20	Tuesday	347.75	
" 21	Wednesday	390.55	
" 22	Thursday	412.90	
" 23	Friday	407.15	
24	Saturday	1472.05	$4506.35
S 7 RR - Tickets @ 40¢ -			22.80
		Total -	$4529.15

The Finance Committee presented pay roll for

Pay Rolls the week ending Aug 24th of $831.25, and one for over time for week ending August 19th of $149.50, and recommended the same be paid, which was approved and so ordered by the following vote:- ayes - Ayers, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick Leggett, Roof, Mooser, Mr. President-

The Committee also reported the amount of receipts from sale of season and single admission tickets including August 24th as - $14,459.30 -

Mr Cumming called the attention of the

Employees Tickets, Board to the importance of having better arrangements for the admittance of employees, and after some discussion by Messrs Kendrick, Doolan, Leggett, Mr Mooser moved that no more employees tickets be issued after Sept. 1st and the Superintendent instructed to notify each exhibitor of the action of the Board - Carried

Flag Poles, & Key Monument A proposition to paint the flag poles of the Pavilion was laid on the table, and a request from Nellie Blessing Eyster for a contribution to the Key Monument Fund was referred to the Finance Committee

AUG 26 1895

"War Cry", and Power of Ticket Committee A request from Mabel Egan, a soldier in the Salvation Army, for an advertisement in the "War Cry" was referred to the Ticket Committee with power to act-

The Board then proceeded with the

Jurors, selection of jurors commencing at class #21 and after nominations for the remaining classes adjourned to Wednesday eve. Aug 28-

Chas. E. Mooser.
Rec. Sec.

AUG 28 1895

Pursuant to adjournment the Board of Trustees
of the Mechanics' Institute met at the Pavilion
Wednesday evening, August 28th there being present
Trustees – Ayers, Cumming, Doolan, Formhals, Holmes
Kendrick – Leggett, Morse & Mr. President
The Chair stated that the principal business
T. Jurors, for the meeting would be the selection of jurors
which was proceeded with until class #17 was reached
when the following communications were acted upon
From Mr L. H. Nelson, Secretary of a Committee
who desired to give a benefit to the widow and
Late Mr Sullivan orphans of the late Mr Sullivan, member of
& a benefit Cassassa's band, asking that a reduction in the rate
of the renting of the Pavilion be allowed – On motion
the Pavilion was granted for purpose specified one
evening at the usual rate of $100.00 with a rebate
of $50.00

A communication from Chas. E. Moore & Co.,
Employes relative to application for employes' tickets was
Tickets considered, and after some remarks made by Mr
Cumming referred to the Committee on Management –
Two communications or reports from Mrs.
P Mad. Rumsey. B. Rumsey were read, which on motion of Mr
Doolan were referred to the Committee on Exhibits
A request from Mr. John Hermann, an exhibitor
Hermanns of a large safe in the Pavilion, asking that a jury
Safe. be appointed to examine the same, and permission
given to remove it from the Building for exhibition
at the State Fair was received, and the necessary
permission granted –

A communication from Mr. Jos. Neuman,
Wild Silk Worm exhibitor of the wild silk worm, asking for pecuniary
assistance was read, and referred to a Special Committee
consisting of Messrs. Holmes, Kendrick and Ayers.
A communication from Mr Victor Nelson,
Amycose. exhibitor of Amycose stating that a spurious
article was on exhibition in the Fair, and asking
for its removal was referred to the Committee on Management
Musical The President called the attention of the
Program. Board to the matter of the Musical Program,
which he understood was not published in sufficient
quantities to supply visitors, and in other ways was
decidedly objectionable to patrons of the Fair – the

AUG 28 1895

contract with the Hicks-Judd Company and the
Mechanics Institute as subscribed to by both
parties was then read. After some discussion the
matter was referred to the Committee on Management
who was instructed to see that the objectionable
matter was removed from the space allotted to the
program, and that a sufficient number of programs
be published to supply the demand each afternoon
and evening –

Upon the suggestion of Mr Leggett, a
Complimentary ticket was ordered issued to the
Comp Tickets issued. Editor of the "Maple Leaf" and by request of
Mr. Doolan to the "Catholic Monthly" and the
organ of the Native Sons –

It was moved and carried that when the
Board adjourn it be to Friday afternoon at
three o'clock – August 30th –

The meeting then adjourned –

Chas. E. Mooser.
Rec. Sec.

AUG 30 1895

Adjourned meeting of the Board of Trustees of the Mechanics' Institute, Friday afternoon ~~Sept~~ Aug 30 at three o'clock at the Pavilion, present Trustees Formhals, Kendrick, Leggett, Mooser, Denicke, Mr President

Intelligent Chinaman & music. Mr. Leggett stated that he had a conference with a very intelligent Chinaman, who was posted in matters pertaining to Chinatown, who would supply a band of eight competent musicians for $24.00 per evening, and believed the same might be made an attractive feature of the Fair. On motion the Committee was authorized to engage the band at a cost not to exceed $24.00 –

Excursions. Mr. Doolan reported that a number of excursions had been organized by the Southern Pacific Company, and dates set therefor. He would advise that a suitable poster be struck off, and a man sent down the road as far as San Jose to see that the same was properly posted up along the route, and that the vestibule in the main entrance of the Pavilion be decorated with colors of the colleges on College Day, and that a number of the College Songs be introduced in the Musical Program On motion it was so ordered –

Jurors. The continuation of the selection of jurors was then proceeded with, the whole list with consolidation of classes as finally approved and accepted being as follows:–

The meeting then adjourned

Chas. E. Mooser.
Rec. Sec.

SEP 3 1895

Meeting of the Board of Trustees Tuesday evening September 3d, the following members being present – Ayers, Denicke, Doolan, Formhals, Kendrick, Leggett – Mooser, Root, Mr President –

The minutes of the two preceding meetings were read and approved.

The Finance Committee read the following statement prepared by the Secretary –

San Francisco, Sept. 1st 1895

Your Committee on Finance would respectfully report as follows:

Cash received during past month		$23949.43
Paid out in checks		9440.19
On hand to date – – – –		$14,509.24
Bills audited tonight – Fair	$1168.45	
Inst –	1871.64	3540.09
		$10969.15
Bills on hand, not yet audited		$2249.03

There has been received on a/c of 28th Exposition

for Tickets	$17473.45
Privileges	2459.15
	$19932.60
Bills paid –	7948.63
	$11,983.97 – Balance

No change in Directors Room. The Committee on Library, Rooms and Building reported in regard to including the Directors Room at the Institute with that of the Chess Room; they deem it inadvisable to make the change –

Mr Kendrick moved that the report be received and recommendations adopted – Carried, Mr Hallidie voting no –

Books The Committee on Books and Donations presented a list of books amounting to $94.65, and recommended they be purchased which on motion was so ordered by the following vote – – ayes – – Ayers, Denicke, Doolan, Formhals Kendrick, Leggett, Mooser, Root, Mr. President –

The Printing and Advertising Committee reported that they had ordered 500 additional Art Catalogues.

Names on page 154 – The Librarian presented his report, which was read, and the names of new members approved and the financial part referred to the Finance Committee

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

SEP 3 1895

Classes. The Committee on Lectures and Classes recommended the Fall Evening Classes open on September 6th and close about the 30th of December, and reopen again on the 6th of January and close about the 28th of June.

That a class in Mechanical Drawing and one in Freehand Drawing be opened, and one in Mathematics, provided thirty pupils sign an agreement to attend the course during the entire time, and that the Librarian give the usual notice regarding same, the salary of the teachers to be $30.00 per month-

On motion the report was approved and recommendations adopted-

Mr Latimer was elected teacher of free hand drawing, and Mr. Allen teacher of Mechanical drawing, and it was understood that in case a class in Mathematics was formed Mr Klent would receive the appointment of teacher

Advertising on Fence of Folsom St lot. A communication from an advertising company for permission to place a fence on 16th and Folsom St sides of the Folsom St., lot, and pay rent therefor, was referred to the Committee on Library, Rooms and Building-

The President called the attention of the Board to the fact, that the next quarterly meeting of the Institute would be held Saturday evening the 8th Inst., and as several matters of importance were to be considered, he hoped as many of the Trustees as possible would be present-

Bills The following bills were presented by the Finance Committee, and recommended paid by orders on the Treasurer, which was so ordered by the following vote, ayes -- Ayers, Denicke, Doolan, Formhals, Kendrick, Leggett Mooser, Root, Mr. President

Institute - San Francisco, Sept 3-/95

1	Johnson & Emigh	$44.53 -	8	John D. McIntyre	51 31
2	Pay Roll	910.00	9	Osborn & Alexander	5 00
3	Edison Lt & Power Co -	107.30	10	Jos. A Hoffmann	3 00
4	S. F. Post Office	45.00	11	Payot, Upham & Co -	14 80
5	A. M. Jellison	7.90	12	Pacific Gas Impt Co	67 68
6	American Statist. assn -	2.00	13	Wm. Dosey	7 12
7	University of Chicago	6.00	14	University of Cal -	600 00
					$1871 64

SEP 3 1895

Exhibition Matters-

Shafting on Grove St side to stay Mr Root for the Committee on Machinery reported that in his opinion, it would be advisable to let the shafting contracted for, and placed on the Grove street side of the Pavilion remain, as there would be but $134.00 difference in the cost to the Institute. Would move the shafting be paid for and become the property of the Institute- Carried-

Prem. List for Art. Mr Denicke for the Committee on Art presented a revised or modified form of the Premium List for Art exhibits, wherein certain changes were recommended by the Committee, which they believed would be more satisfactory to local artists and exhibitors of Art work included in classes in which Cash awards are offered-

The money in the aggregate being no greater than the present list approved by the Board -

On motion his report was adopted-

Tickets sold. The Committee on Tickets and Admissions presented the following report, which was read, and ordered spread upon the minutes-

Tickets sold Sept 3d/95-

Season tickets sold at the Pavilion -	$5596.00
" " " " Library	
S 9 D S checks and 9 S.S. checks up to Aug 30/95 =	6036.00
Single admissions including Sept 2d/95 -	9516.55
Rail Road -	209.05
Checks for which cash has not yet been collected	228.00
	$21585.60

Ex. O. E.,
Chas. E. Mooser

SEP 3 1895

Mr. Kendrick for the Committee on Management
Programs said that they had arranged with The Hicks-Judd Co.,
to issue programs on separate sheets for distribution
afternoons for the sum of $2.00 per thousand
The privilege of selling aluminum goods had
Privileges. been granted for the sum of $10.00 = On motion
his report was received and adopted -
Mr Ayers recommended that Mr. H. A. Stigee
the holder of the Root-beer privilege, be required
Root beer. to pay $37.50 at once, or his exhibit removed
from the Pavilion, the Superintendent to carry out
the order of the Board. On motion it was so
ordered.

Mr Kendrick further reported that the party
who had the privilege of the - nickel-in-the slot
machine for cigars, and who had paid $25.00 on
account of the privilege, desired to be released
from further payment, and as it is evidently a
losing game for the holder, he would recommend
the request be granted - On motion it was so
ordered -

The Committee on Finance recommended
stenographer the salary of the stenographer during the Fair
be $2.00 per day. Carried.

The following list of bills was presented
by the Finance Committee, and ordered paid by
the following vote - - ayes - - Ayers, Denicke,
Doolan, Formhals, Kendrick Leggett, Mooser,
Root, Mr. President -

San Francisco Sept 3d/95
28th Industrial Exposition

Bills.

1	Fred Schaefer -	173.00	- 12	M. Athern	$60.00
2	Joost Bros -	20.65	13	W. H. Smyth	200.00
3	E. K. Wood Lumber Co -	45.90			$1668.45
4	C. B. Green	129.55			
5	H. Royer	4.80			
6	Crane & Co -	113.89			
7	W. P. Fuller & Co -	38.90			
8	C. B. Green	70.11			
9	Pay Roll -	695.90			
10	J. A. Jackson	5.55			
11	J. H. Culver	110.20			

SEP 3 1895

Prof. Scheel The Finance Committee further reported
Paid. that Professor Scheel had been paid for the
last week's salary for the Ochestra amounting
to $ 1009.59

Mr Leggett for the Committee on Attractions
said that they had been very busy in arranging
for future events at the Pavilion. In order
to increase the success of the Bicycle event
Silver Cups. that is expected to take place on Thursday
night of next week would recommend that
two silver cups at a cost not to exceed $20
each, be presented to the Bicycle clubs
having the largest representation as to number
one to ladies, and one to gentlemen -

There are two cornetists in this City
Cornetists husband and wife, who are remarkable
and Whistler. players, and also a whistler of great
attainment, who can be secured for next
Saturday at a cost of $25.00 for the
instrumentalists and $2.00 for the whistler,
would recommend that they be engaged
for the occasion -

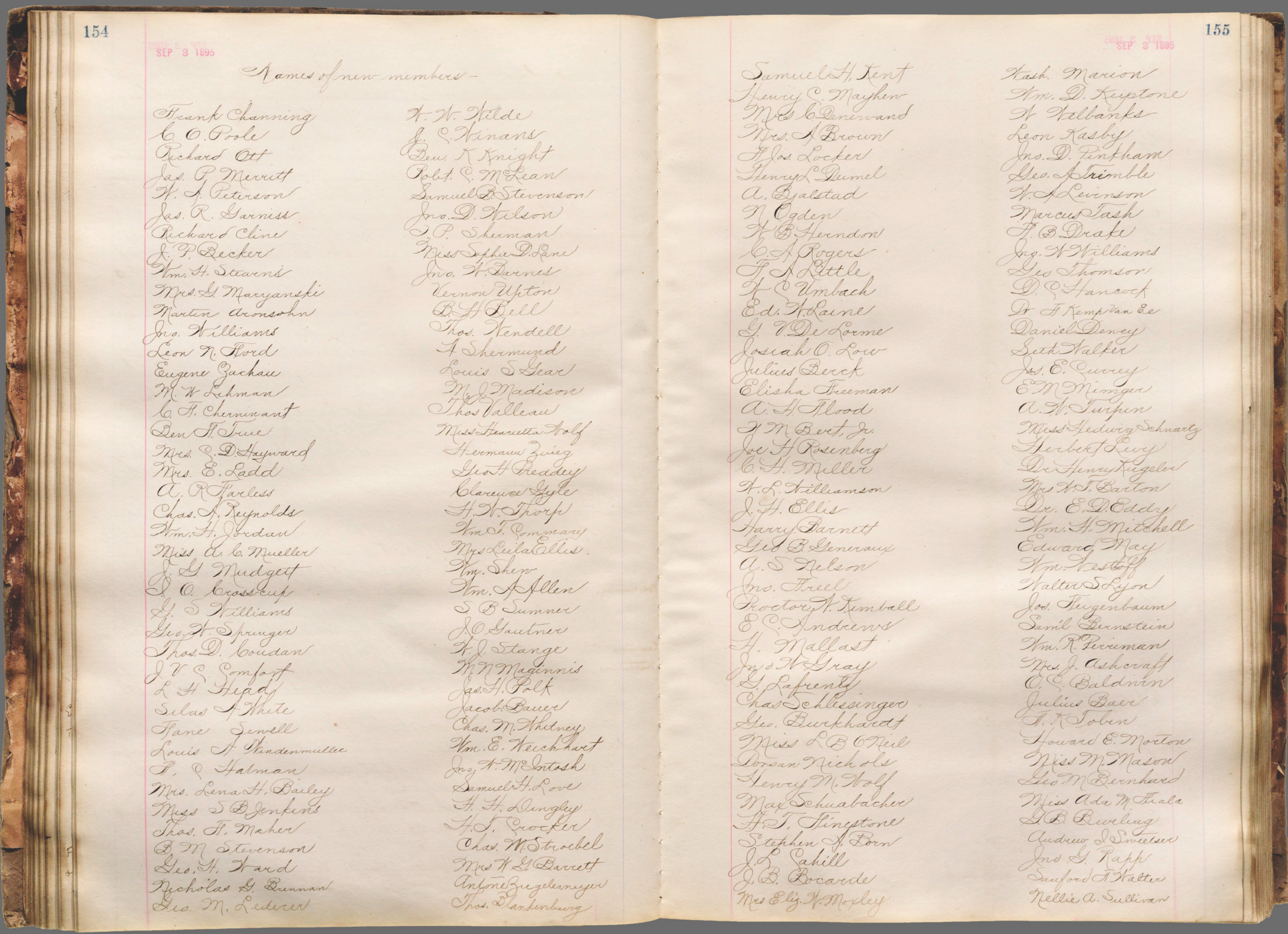
Would move that this Committee have
power to carry out the recommendations,
Seconded by Mr Kendrick and carried -

A report from Madame Rumsey
Mad. Rumsey. read by Mr. Doolan, was received and
filed.

The matter of admitting inmates
Charitable of the Old Peoples Home and similar
Institutions Institutions, without special tickets was
left in the hands of the Committee with
power -

A proposition from The Henley Celery,
Celery Beef Beef & Iron Company, to largely advertise
& Iron Co the Fair in next Sunday's issue of
make some City paper, for 100 to 150 tickets,
proposition was referred to the Committee on Printing
and Advertising with power

The Meeting then adjourned
Chas. E. Mooser.
Rec. Sec.



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Names of new members –

Frank Channing
C. O. Poole
Richard Ott
Jas. P. Merritt
W. A. Peterson
Jas. R. Garniss
Richard Cline
J. P. Becker
Wm. H. Stearns
Mrs. G. Maryanski
Martin Aronsohn
Jno. Williams
Leon N. Ford
Eugene Zachau
M. W. Lehman
C. F. Cherninant
Ben H. True
Mrs. C. D. Hayward
Mrs. E. Ladd
A. R. Harless
Chas. A. Reynolds
Wm. H. Jordan
Miss A. C. Mueller
J. G. Mudgett
I. O. Crosscup
G. S. Williams
Geo. W. Springer
Thos. D. Coudan
J. V. C. Comfort
L. H. Head
Silas A. White
Jane Sewell
Louis A. Windenmuller
F. C. Halman
Mrs. Lena H. Bailey
Miss S. B. Jenkins
Thos. H. Maher
B. M. Stevenson
Geo. H. Ward
Nicholas G. Brennan
Geo. M. Lederer

W. W. Wilde
J. C. Winans
Ben. K. Knight
Robt. C. McLean
Samuel B. Stevenson
Jno. D. Wilson
I. P. Sherman
Miss Sophie D. Lane
Jno. W. Barnes
Vernon Upton
B. H. Bell
Thos. Wendell
A. Shermund
Louis S. Gear
M. J. Madison
Thos Valleau
Miss Henrietta Wolf
Hermann Zwieg
Geo H Freddey
Clarence Gyle
H. W. Thorp
Wm T. Commary
Mrs Leila Ellis.
Wm. Shew
Wm. A Allen
S. B. Sumner
J. O. Gautner
W. J. Stange
M. N. Maginnis
Jas. H. Polk
Jacob Bauer
Chas. M. Whitney
Wm. E. Weichhart
Jno. W. McIntosh
Samuel H. Love
H. H. Dingley
H. T. Crocker
Chas. M. Stroebel
Mrs W. G. Barrett
Antone Ziegelemeyer
Thos. Blankenburg

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Samuel H. Kent
Henry C. Mayhew
Mrs C. Deneiwand
Mrs. A Brown
H. Jos. Locker
Henry L. Deimel
A. Bjalstad
N. Ogden
W. B. Herndon
C. A. Rogers
F. A. Little
W. C. Umbach
Ed. W. Laine
G. V. De Lorme
Josiah O. Low
Julius Berck
Elisha Freeman
A. H. Flood
H. M. Bert, Jr.
Joe H Rosenberg
C. H. Miller
W. L. Williamson
J. H. Ellis
Harry Barnett
Geo B. Generaux
A. S. Nelson
Jno. Freel
Proctor W. Kimball
E. C. Andrews
H. Mallast
Jno W Gray
G. Lafrentz
Chas Schlessinger
Geo. Burkhardt
Miss L. B. O'Neil
Dorsan Nichols
Henry M. Wolf
Max Schuabacher
H. T. Finestone
Stephen A. Born
J. L. Sahill
J. B. Bocarde
Mrs Eliz. W. Moxley

Wash. Marion
Wm. D. Keystone
A. Walbanks
Leon Kasby
Jno. D. Pinkham
Geo. A Trimble
W. A Levinson
Marcus Tash
F. B. Drake
Jno. W. Williams
Geo Thomson
D. C. Hancock
Dr. F. Kemp Van Ee
Daniel Dewey
Seth Walker
Jas. E. Currey
E. M. Mimger
A. W. Turpin
Miss Hedwig Schwartz
Herbert Levy
Dr Henry Kugeler
Mrs W. T. Barton
Dr. E. D. Eddy
Wm. H. Mitchell
Edward May
Wm. Westhoff
Walter S. Lyon
Jos. Feigenbaum
Saml Bernstein
Wm. R. Perriman
Mrs. J. Ashcraft
O. C. Baldwin
Julius Baer
H. K. Tobin
Howard E. Morton
Miss M. Mason
Geo M. Bernhard
Miss Ada McHiala
G. B. Burling
Andrew J. Sweetser
Jno G. Rapp
Sanford H. Walter
Nellie A. Sullivan

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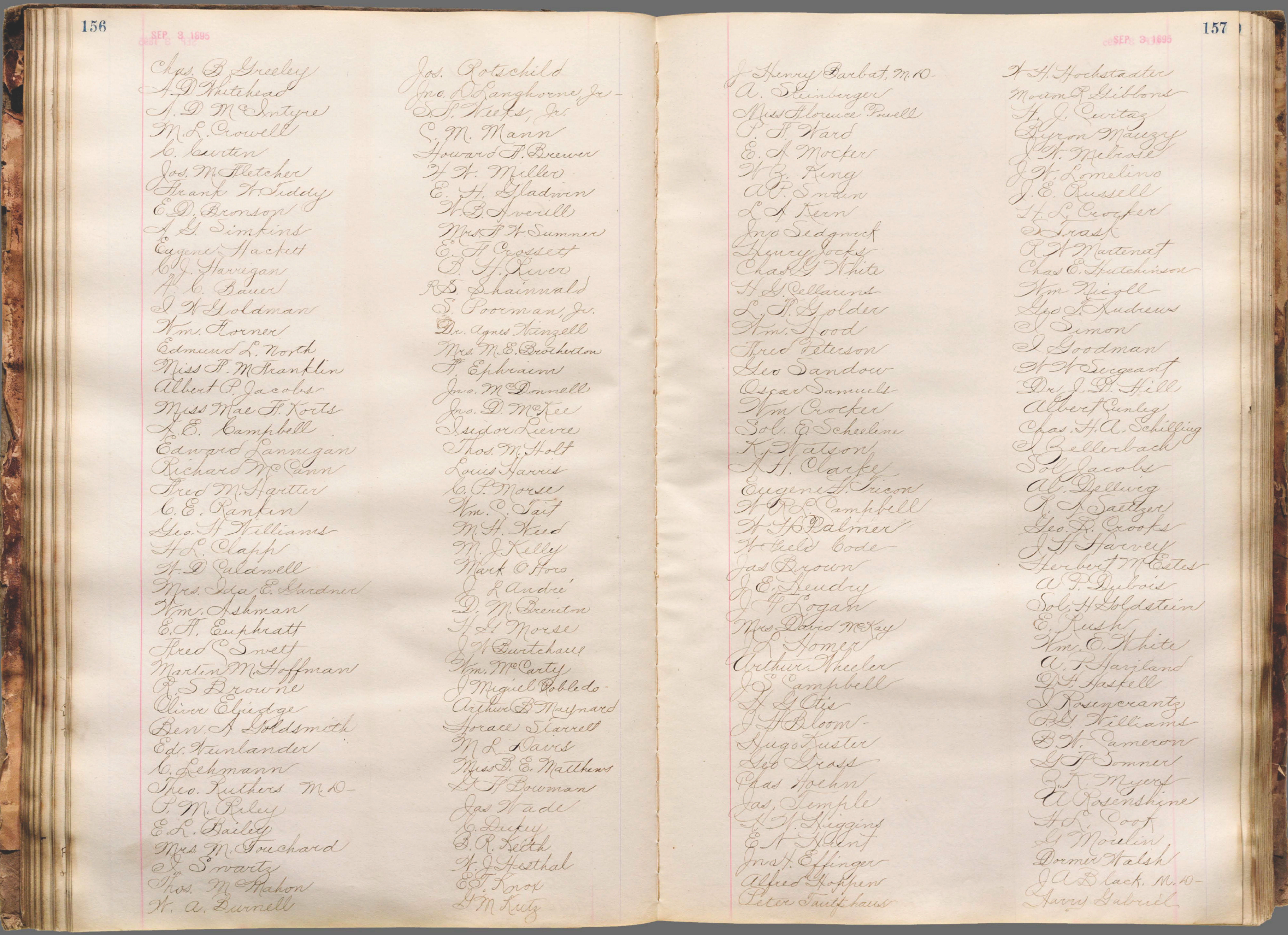

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Chas. B. Greeley
A. D. Whitehead
A. D. McIntyre
M. L. Crowell
C. Curten
Jos. M. Fletcher
Frank W. Tiddy
E. D. Bronson
A. G. Simkins
Eugene Hackett
C. J. Harrigan
A. C. Bauer
I. W. Goldman
Wm. Forner
Edmund L. North
Miss F. M. Franklin
Albert P. Jacobs
Miss Mae F. Korts
A. E. Campbell
Edward Lannigan
Richard McCann
Fred M. Hartter
C. E. Rankin
Geo. H. Williams
H. L. Clapp
W. D. Caldwell
Mrs. Ida E. Gardner
Wm. Ashman
E. F. Euphratt
Fred C. Swett
Martin M. Hoffman
R. S. Browne
Oliver Eldridge
Ben. A. Goldsmith
Ed. Wunlander
C. Lehmann
Theo. Ruthers M.D.
P. M. Riley
E. L. Bailey
Mrs. M. Touchard
I. Swartz
Thos. McMahon
W. A. Burnell

Jos. Rotschild
Jno. D. Langhorne, Jr.
S. H. Weeks, Jr.
C. M. Mann
Howard F. Brewer
H. W. Miller
E. H. Gladwin
W. B. Averill
Mrs. F. W. Sumner
E. F. Crossett
B. H. River
R. S. Shainwald
S. Poorman, Jr.
Dr. Agnes Winzell
Mrs. M. E. Brotherton
F. Ephraim
Jno. McDonnell
Jno. D. McKee
Isidor Lievre
Thos. M. Holt
Louis Harris
C. P. Morse
Wm. C. Tait
M. H. Weed
M. J. Kelly
Mark O'Horo
J. L. Andrie'
D. M. Brereton
H. G. Morse
J. W. Burtchaell
Wm. McCarty
J. Miguel Robledo
Arthur B. Maynard
Horace Starrett
M. L. Davis
Miss D. E. Matthews
G. H. Bowman
Jas. Wade
C. Dukey
B. R. Keith
W. J. Hesthal
E. T. Knox
G. M. Kutz

J. Henry Barbat, M.D.
A. Steinberger
Miss Florence Powell
P. F. Ward
E. A. Mocker
W. Z. King
A. P. Swain
L. A. Kern
Jno. Sedgwick
Henry Jocks
Chas. G. White
H. G. Cellarius
L. F. Golder
Wm. Hood
Fred Peterson
Geo. Sandow
Oscar Samuels
Wm. Crocker
Sol. E. Scheeline
K. Watson
A. H. Clarke
Eugene H. Tricon
W. R. L. Campbell
W. H. Palmer
Wetfield Code
Jas. Brown
J. E. Hendry
J. F. Logan
Mrs. David McKay
J. L. Homer
Arthur Wheeler
J. S. Campbell
H. G. Otis
J. H. Bloom
Hugo Kuster
Geo. Gross
Chas. Hoehn
Jas. Temple
H. W. Higgins
E. N. Hunt
Jno. H. Effinger
Alfred Hoppen
Peter Tautzhaus

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W. H. Hochstadter
Morton R. Gibbons
H. J. Curtaz
Byron Mauzy
J. W. Melrose
J. W. Lomelino
J. E. Russell
H. L. Crocker
S. Trask
R. W. Martenat
Chas. E. Hutchinson
Wm. Nicoll
Geo. T. Andrews
I. Simon
I. Goodman
W. W. Sergeant
Dr. J. D. Hill
Albert Kunkel
Chas. H. A. Schilling
I. Zellerbach
Sol. Jacobs
Al. Dellwig
R. F. Saeltzer
Geo. R. Crooks
J. H. Harvey
Herbert N. Estes
A. P. Dubois
Sol. H. Goldstein
E. Rush
Wm. E. White
A. F. Haviland
D. H. Haskell
I. Rosencrantz
P. G. Williams
B. W. Cameron
G. F. Somner
Z. K. Myers
A. Rosenshine
H. L. Cook
G. Moulin
Dormer Walsh
J. A. Black, M.D.
Harry Gabriel

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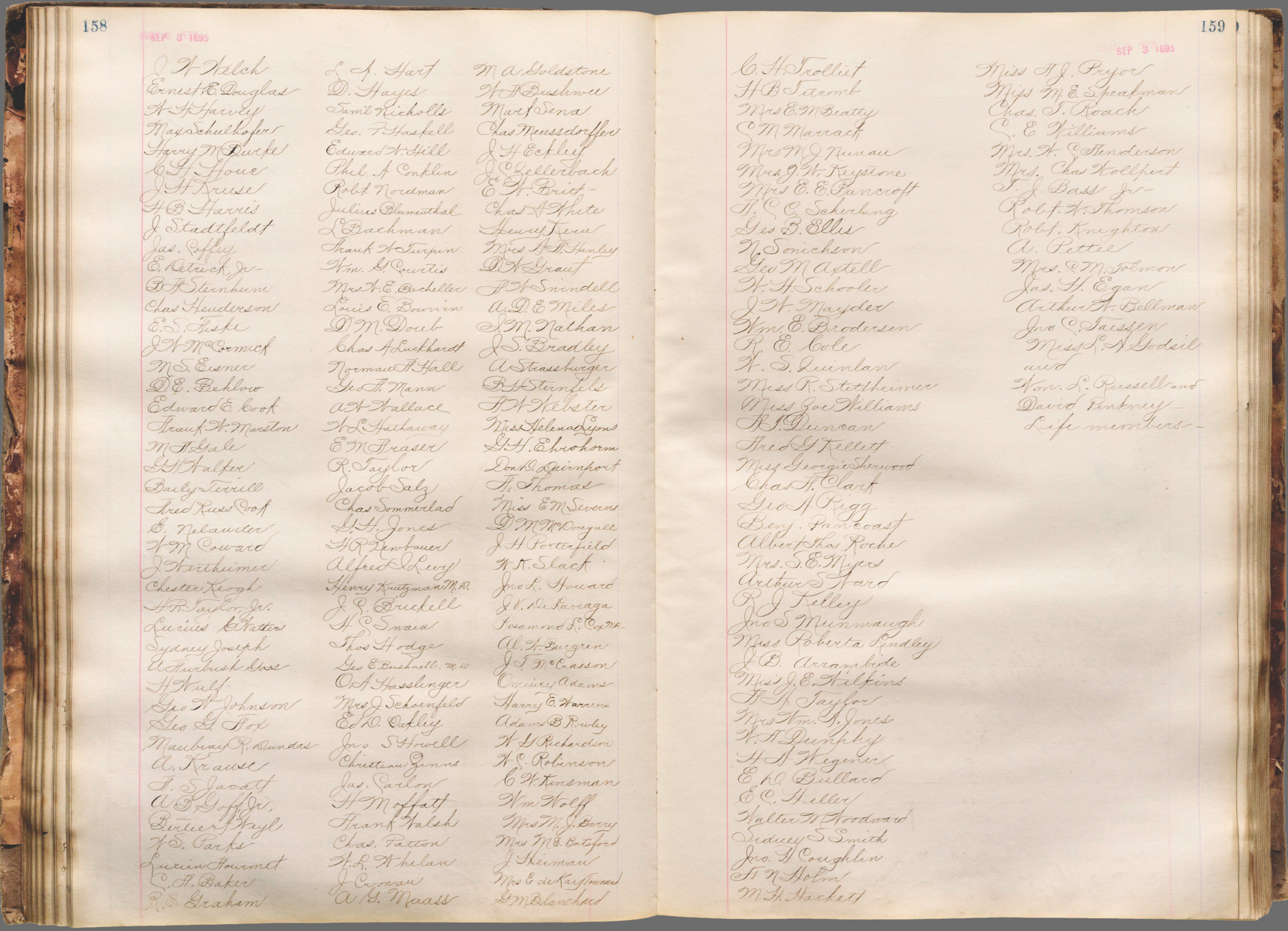

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J. W. Welch
Ernest E. Douglas
W. H. Harvey
Max Schulhofer
Harry McBurke
C. H. Howe
J. H. Kruse
H. B. Harris
J Stadtfeldt
Jas. Coffey
E. Detrick, Jr.
B. F. Sternheim
Chas Henderson
E. S. Fiske
J. W. McCormick
M. S. Eisner
D. E. Behlow
Edward E. Cook
Frank W. Marston
M. F. Gale
G. H. Walker
Baily Terrill
Fred Russ Cook
E. Nelander
W. M. Coward
J Wertheimer
Chester Keogh
H. R. Taylor, Jr.
Lucius G. Watters
Sydney Joseph
A. Hurlbush Goss
H Wulf.
Geo W Johnson
Geo G. Fox
Maubray R. Dundas
A. Krause
F. S. Jacott
A. B. Goff, Jr.
Burlie A Weyl
W. S. Parks
Lucien Fourmet
C. F. Baker
R. S. Graham

L. A. Hart
D. Hayes
Saml Nicholls
Geo. F. Haskell
Edward W. Hill
Phil. A Conklin
Robt. Nordman
Julius Blumenthal
L. Bachman
Frank W. Turpin
Wm. G. Curtis
Mrs W. E. Bacheller
Louis E. Bourrin
D. M. Doub
Chas A Luckhardt
Norman H. Hall
Geo H. Mann
A. W. Wallace
W. L. Hathaway
E. M. Fraser
R. Taylor
Jacob Salz
Chas Sommerlad
G. H. Jones
H. R. Dewbauer
Alfred I Levy
Henry Kreutzman M.D.
J. C. Buckell
H. C. Snain
Thos Hodge
Geo E Bushnell, M.D.
O. A. Hasslinger
Mrs J Schoenfeld
Ed D. Oakley
Jno S Howell
Christian Zinns
Jas. Carlon
H Moffatt
Frank Walsh
Chas. Patton
H. L. Whelan
J Cronan
A. G. Maass

M A Goldstone
W. H. Bushnell
Marc Sena
Chas Meussdorffer
J H Eckley
J. C. Zellerbach
E. W. Britt
Chas H White
Henry Kreu
Mrs A. H. Hanley
D. W. Grant
F. W. Swindell
A. D. E. Miles
I. M. Nathan
J. S. Bradley
A Strassburger
B. H. Sternfels
F. W. Webster
Miss Helena Lyons
G. H. Ehrohorm
Don D. Dairnport
F. Thomas
Miss E M Severns
D. M. McDougall
J H Porterfield
W. R. Slack
Jno L. Howard
J V. De Laveaga
Rosamond L. Cox M.D.
Al. W. Burgren
J. T. McCrasson
Omincy Adams
Harry E. Warrens
Adams B Rowley
W. G. Richardson
W. C. Robinson
C. W. Kinsman
Wm Wolff
Mrs M. J. Barry
Mrs M. E. Batsford
J Heiman
Mrs E de Kay Townsend
G. M. Blanchard

SEP 3 1895

C. H. Trolliet
H B Titcomb
Mrs E. M. Beatty
C. M. Marrack
Mrs M J Nunan
Mrs. J. W. Keystone
Mrs E. E. Bancroft
F. C. C. Scherling
Geo B. Ellis
N. Sonichson
Geo M Axtell
W. H. Schooler
J. W. Mayder
Wm. E. Brodersen
R. E. Cole
W. S. Quinlan
Miss R. Stettheimer
Miss Zoe Williams
H. T. Duncan
Fred G Kellett
Miss Georgie Sherwood
Chas F. Clark
Geo A Rigg
Benj. Pancoast
Albert Thos Roche
Mrs. S. E. Myers
Arthur S Ward
R J Kelley
Jno S Munmaugh
Miss Roberta Lindley
J. B. Arrambide
Miss J. E. Wilkins
F. K. Taylor
Mrs Wm. A. Jones
W. H. Dunphy
H A Wegener
E. D. Bullard
E. C. Heller
Walter M Woodward
Sidney S Smith
Jno. H Coughlin
F. N. Holm
M. H. Hackett

Miss H. J. Pryor
Miss M. E. Speakman
Chas. T. Roach
C. E Williams
Mrs. W. C. Henderson
Mrs. Chas Wollpert
T. J. Bass Jr.
Robt. W. Thomson
Robt. Knighton
A. Pettee
Mrs. C. M. Tolmon
Jas. H. Egan
Arthur W. Bellman
Jno C. Taissen
Miss L. A Godsil
and
Wm. L. Russell and
David Pinkney —
Life members —

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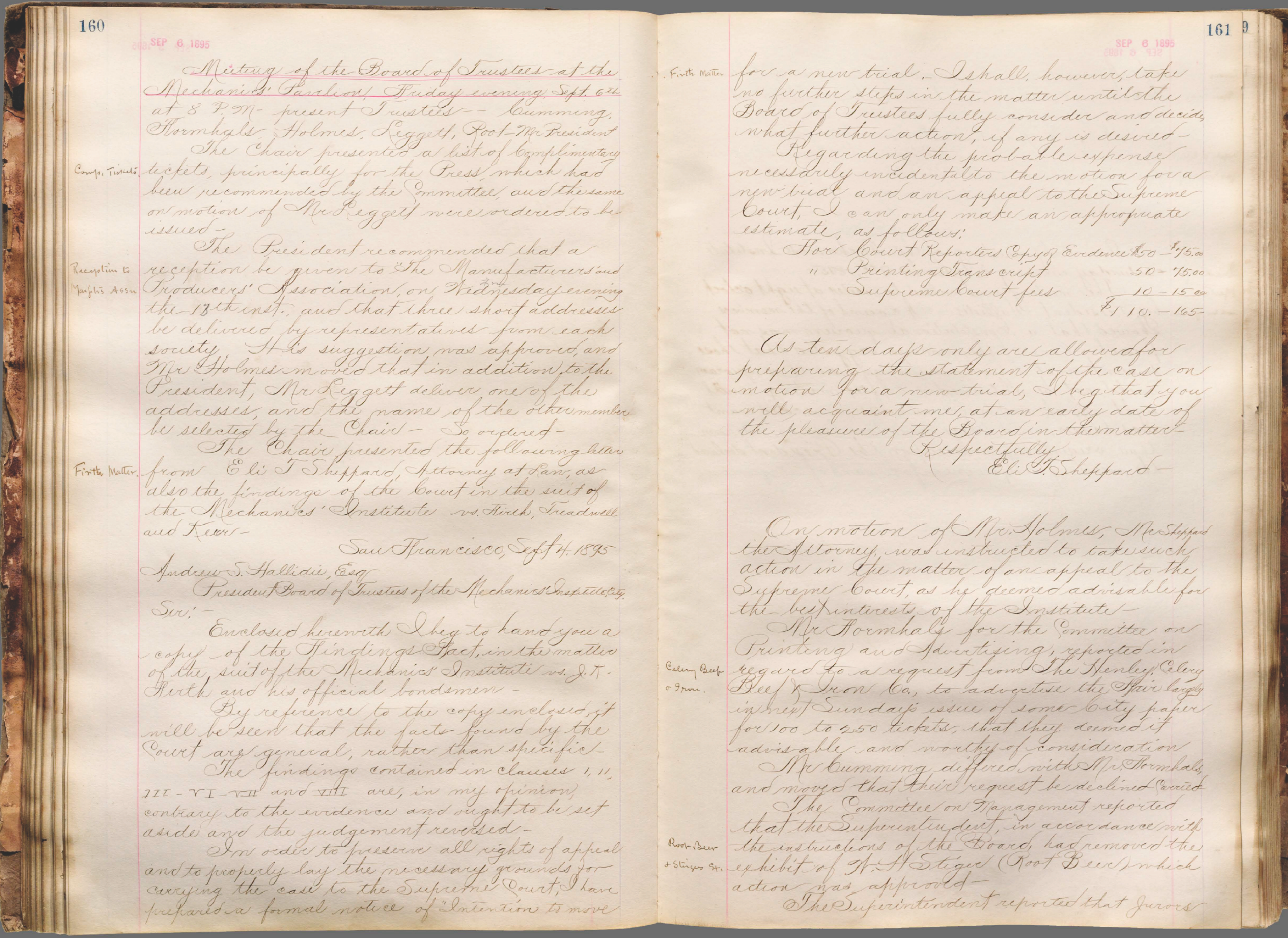

Meeting of the Board of Trustees at the Mechanics' Pavilion, Friday evening, Sept. 6th

at 8 P.M. - present Trustees - - Cumming,
Formhals, Holmes, Leggett, Root - Mr President
The Chair presented a list of Complimentary
Comps. Tickets. tickets, principally for the Press, which had
been recommended by the Committee, and the same
on motion of Mr Leggett were ordered to be
issued -

The President recommended that a
Reception to reception be given to "The Manufacturers' and
Manf'rs Assn Producers' Association, on Wednesday evening
the 17th inst., and that three short addresses
be delivered by representatives from each
society. His suggestion was approved, and
Mr Holmes moved that in addition to the
President, Mr Leggett deliver one of the
addresses, and the name of the other member
be selected by the Chair - So ordered -

The Chair presented the following letter
Firth Matter. from Eli T Sheppard, Attorney at Law, as
also the findings of the Court in the suit of
the Mechanics' Institute vs. Firth, Treadwell
and Kerr -

San Francisco, Sept 4. 1895

Andrew S. Hallidie, Esq
President Board of Trustees of the Mechanics' Institute, City.
Sir: -

Enclosed herewith I beg to hand you a
copy of the Findings Fact, in the matter
of the suit of the Mechanics' Institute vs. J. K.
Firth and his official bondsmen -

By reference to the copy enclosed, it
will be seen that the facts found by the
Court are general, rather than specific -

The findings contained in clauses I, II,
III - VI - VII and VIII are, in my opinion,
contrary to the evidence and ought to be set
aside and the judgement reversed -

In order to preserve all rights of appeal
and to properly lay the necessary grounds for
carrying the case to the Supreme Court, I have
prepared a formal notice of "Intention to move

Firth Matter for a new trial. - I shall, however, take
no further steps in the matter until the
Board of Trustees fully consider and decide
what further action, if any is desired -

Regarding the probable expense
necessarily incidental to the motion for a
new trial and an appeal to the Supreme
Court, I can only make an appropriate
estimate, as follows:

For Court Reporters Copy of Evidence	$50 - $75.00
" Printing Transcript	50 - 75.00
Supreme Court fees	10 - 15.00
	$110. - 165 -

As ten days only are allowed for
preparing the statement of the case on
motion for a new trial, I beg that you
will acquaint me, at an early date of
the pleasure of the Board in the matter -

Respectfully
Eli T. Sheppard -

On motion of Mr. Holmes, Mr Sheppard
the Attorney, was instructed to take such
action in the matter of an appeal to the
Supreme Court, as he deemed advisable for
the best interests of the Institute -

Mr Formhals for the Committee on
Printing and Advertising, reported in
Celery Beef regard to a request from The Henley Celery
& Iron. Beef & Iron Co., to advertise the Fair largely
in next Sunday's issue of some City paper
for 100 to 250 tickets, that they deemed it
advisable and worthy of consideration

Mr Cumming differed with Mr. Formhals,
and moved that their request be declined Carried

The Committee on Management reported
that the Superintendent, in accordance with
Root Beer the instructions of the Board, had removed the
& Stiger's Ex. exhibit of H. H. Stiger (Root Beer) which
action was approved -

The Superintendent reported that Jurors

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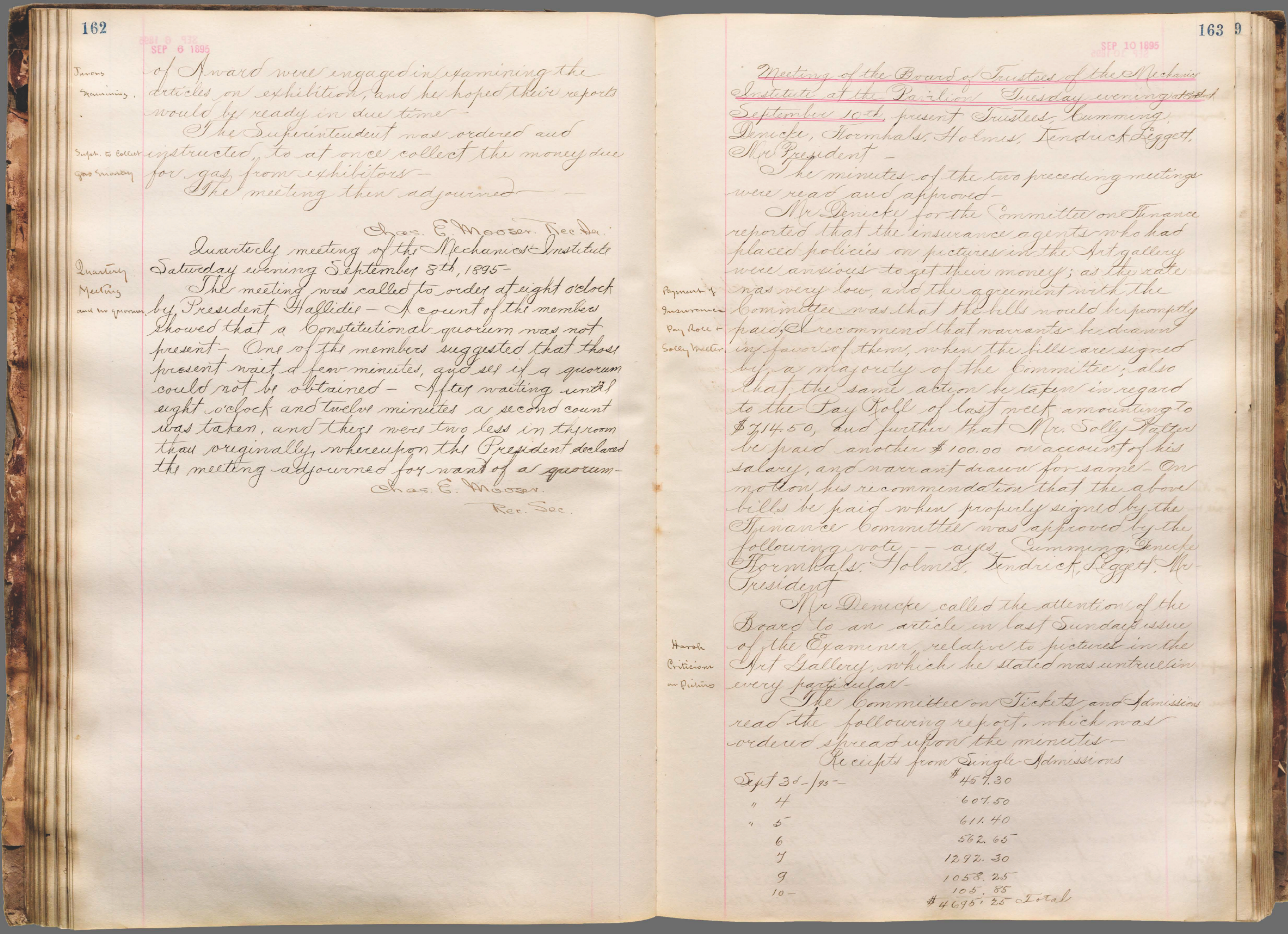

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Jurors Examining.

of Award were engaged in examining the articles on exhibition, and he hoped their reports would be ready in due time—

Supt. to Collect gas money

The Superintendent was ordered and instructed, to at once collect the money due for gas from exhibitors—

The meeting then adjourned —

Chas. E. Mooser. Rec Sec.

Quarterly meeting of the Mechanics Institute Saturday evening September 8th, 1895—

Quarterly Meeting and no quorum.

The meeting was called to order at eight o'clock by President Hallidie— A count of the members showed that a Constitutional quorum was not present— One of the members suggested that those present wait a few minutes, and see if a quorum could not be obtained— After waiting until eight o'clock and twelve minutes a second count was taken, and there were two less in the room than originally, whereupon the President declared the meeting adjourned for want of a quorum—

Chas. E. Mooser.
Rec. Sec.

SEP 10 1895

Meeting of the Board of Trustees of the Mechanics Institute at the Pavilion Tuesday evening at 8 o'clock September 10th, present Trustees, Cumming, Denicke, Formhals, Holmes, Kendrick Leggett, Mr President —

The minutes of the two preceding meetings were read and approved—

Payment of Insurance Pay Roll + Solly Walter.

Mr Denicke for the Committee on Finance reported that the insurance agents who had placed policies on pictures in the Art gallery were anxious to get their money; as the rate was very low, and the agreement with the Committee was that the bills would be promptly paid, I recommend that warrants be drawn in favor of them, when the bills are signed by a majority of the Committee; also that the same action be taken in regard to the Pay Roll of last week amounting to $714.50, and further that Mr. Solly Walter be paid another $100.00 on account of his salary, and warrant drawn for same— On motion his recommendation that the above bills be paid when properly signed by the Finance Committee was approved by the following vote — — ayes Cumming, Denicke Formhals, Holmes, Kendrick, Leggett, Mr President

Harsh Criticism on Pictures

Mr Denicke called the attention of the Board to an article in last Sundays issue of the Examiner, relative to pictures in the Art Gallery, which he stated was untrue in every particular—

The Committee on Tickets and Admissions read the following report, which was ordered spread upon the minutes—

Receipts from Single Admissions

Sept 3d—/95—	$457.30
" 4	607.50
" 5	611.40
6	562.65
7	1292.30
9	1058.25
10—	105.85
	$4695.25 Total

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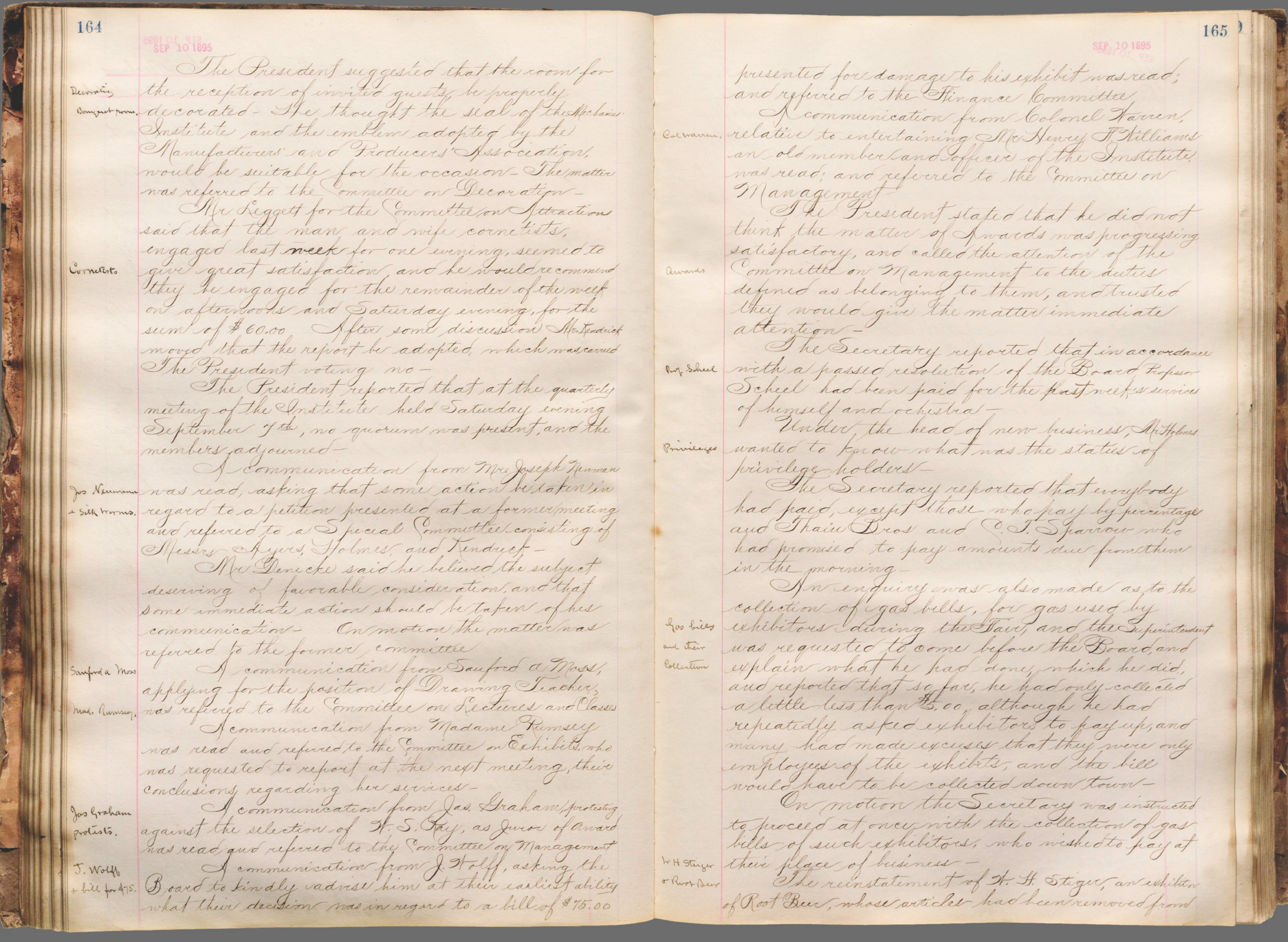

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Decorating
Banquet room.

The President suggested that the room for the reception of invited guests, be properly decorated – He thought the seal of the Mechanics' Institute, and the emblem adopted by the Manufacturers' and Producers' Association, would be suitable for the occasion – The matter was referred to the Committee on Decoration –

Cornetists

Mr Leggett for the Committee on Attractions said that the man and wife cornetists, engaged last week for one evening, seemed to give great satisfaction, and he would recommend they be engaged for the remainder of the week on afternoons and Saturday evening, for the sum of $60.00 After some discussion Mr Kendrick moved that the report be adopted, which was carried The President voting no –

The President reported that, at the quarterly meeting of the Institute held Saturday evening September 7th, no quorum was present, and the members adjourned –

Jos Neumann
& Silk Worms.

A communication from Mr Joseph Neuman was read, asking that some action be taken in regard to a petition presented at a former meeting and referred to a Special Committee consisting of Messrs Ayers, Holmes, and Kendrick –

Mr Denicke said he believed the subject deserving of favorable consideration, and that some immediate action should be taken of his communication – On motion the matter was referred to the former committee

Sanford a Moss

A communication from Sanford A Moss, applying for the position of Drawing Teacher, was referred to the Committee on Lectures and Classes

Mad. Rumsey.

A communication from Madame Rumsey was read and referred to the Committee on Exhibits, who was requested to report at the next meeting, their conclusions regarding her services –

Jas Graham
protests.

A communication from Jas. Graham, protesting against the selection of H. S. Ray, as Juror of Award was read and referred to the Committee on Management

J. Wolff
& bill for $75.

A communication from J. Wolff, asking the Board to kindly advise him at their earliest ability what their decision was in regard to a bill of $75.00

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presented for damage to his exhibit was read; and referred to the Finance Committee

Col Warren.

A communication from Colonel Warren, relative to entertaining Mr Henry F. Williams an old member and officer of the Institute, was read; and referred to the Committee on Management –

Awards

The President stated that he did not think the matter of Awards was progressing satisfactory, and called the attention of the Committee on Management to the duties defined as belonging to them, and trusted they would give the matter immediate attention –

Prof. Scheel

The Secretary reported that in accordance with a passed resolution of the Board Professor Scheel had been paid for the past week's services of himself and orchestra –

Privileges

Under the head of new business, Mr Holmes wanted to know what was the status of privilege holders –

The Secretary reported that everybody had paid, except those who pay by percentage and Thain Bros and C. T. Sparrow who had promised to pay amounts due from them in the morning –

Gas bills
and their
Collection

An enquiry was also made as to the collection of gas bills, for gas used by exhibitors during the Fair, and the Superintendent was requested to come before the Board, and explain what he had done, which he did, and reported that so far, he had only collected a little less than $5.00, although he had repeatedly asked exhibitors to pay up, and many had made excuses that they were only employees of the exhibits, and the bill would have to be collected down town –

On motion the Secretary was instructed to proceed at once with the collection of gas bills of such exhibitors, who wished to pay at their place of business –

W H Stiger
& Root Beer

The reinstatement of H. H. Stiger, an exhibitor of Root Beer, whose articles had been removed from

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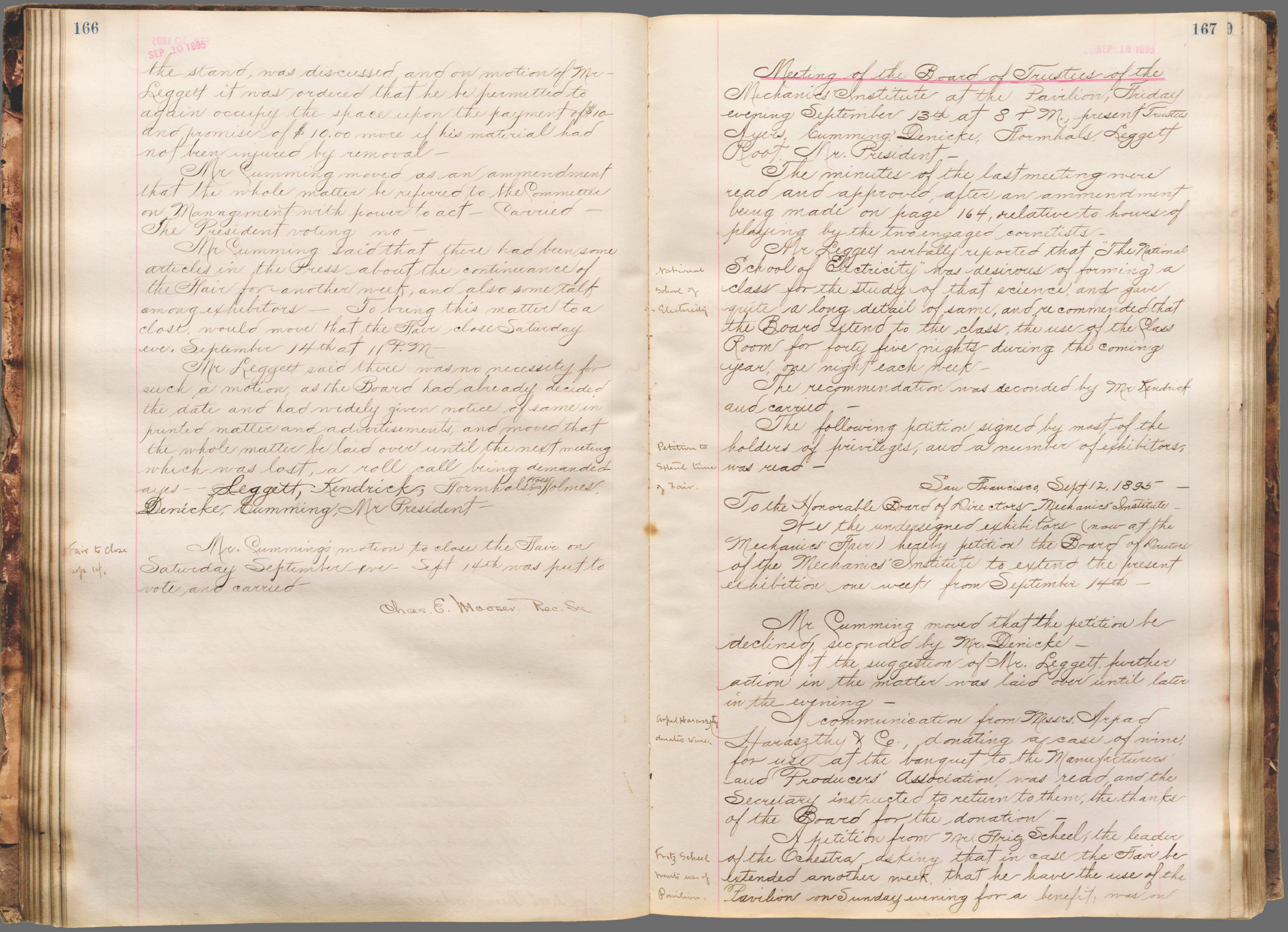

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the stand, was discussed and on motion of Mr Leggett it was ordered that he be permitted to again occupy the space upon the payment of $10 and promise of $10.00 more if his material had not been injured by removal –

Mr Cumming moved as an ammendment that the whole matter be referred to the Committee on Management with power to act – Carried – The President voting no –

Mr Cumming said that there had been some articles in the Press about the continuance of the Fair for another week, and also some talk among exhibitors – To bring this matter to a close, would move that the Fair close Saturday eve. September 14th at 11 P.M –

Mr Leggett said there was no necessity for such a motion, as the Board had already decided the date and had widely given notice of same in printed matter and advertisements, and moved that the whole matter be laid over until the next meeting which was lost, a roll call being demanded ayes – – Leggett, Kendrick, Formhals; noes – Holmes, Denicke, Cumming, Mr President –

Fair to close Sept 14.

Mr. Cumming's motion to close the Fair on Saturday September eve – Sept 14th was put to vote and carried –

Chas. E. Mooser. Rec. Sec

SEP 18 1895

Meeting of the Board of Trustees of the Mechanics' Institute at the Pavilion, Friday evening September 13th at 8 P.M., present Trustees Ayers, Cumming, Denicke, Formhals, Leggett Root, Mr. President –

The minutes of the last meeting were read and approved, after an ammendment being made on page 164, relative to hours of playing by the two engaged cornetists –

National School of Electricity

Mr Leggett verbally reported that "The National School of Electricity" was desirous of forming a class for the study of that science, and gave quite a long detail of same, and recommended that the Board extend to the class, the use of the Class Room for forty five nights during the coming year, one night each week –

The recommendation was seconded by Mr Kendrick and carried –

Petition to extend time of Fair.

The following petition signed by most of the holders of privileges, and a number of exhibitors, was read –

San Francisco, Sept 12, 1895 –

To the Honorable Board of Directors – Mechanics' Institute –

We the undersigned exhibitors (now at the Mechanics' Fair) hereby petition the Board of Directors of the Mechanics' Institute to extend the present exhibition one week from September 14th –

Mr Cumming moved that the petition be declined, seconded by Mr. Denicke –

At the suggestion of Mr. Leggett, further action in the matter was laid over until later in the evening –

Arpad Haraszthy donates wine.

A communication from Messrs. Arpad Haraszthy & Co., donating a case of wine, for use at the banquet to the Manufacturers' and Producers' Association, was read, and the Secretary instructed to return to them, the thanks of the Board for the donation –

Fritz Scheel wants use of Pavilion.

A petition from Mr Fritz Scheel, the leader of the Orchestra, asking that in case the Fair be extended another week, that he have the use of the Pavilion on Sunday evening for a benefit, was on

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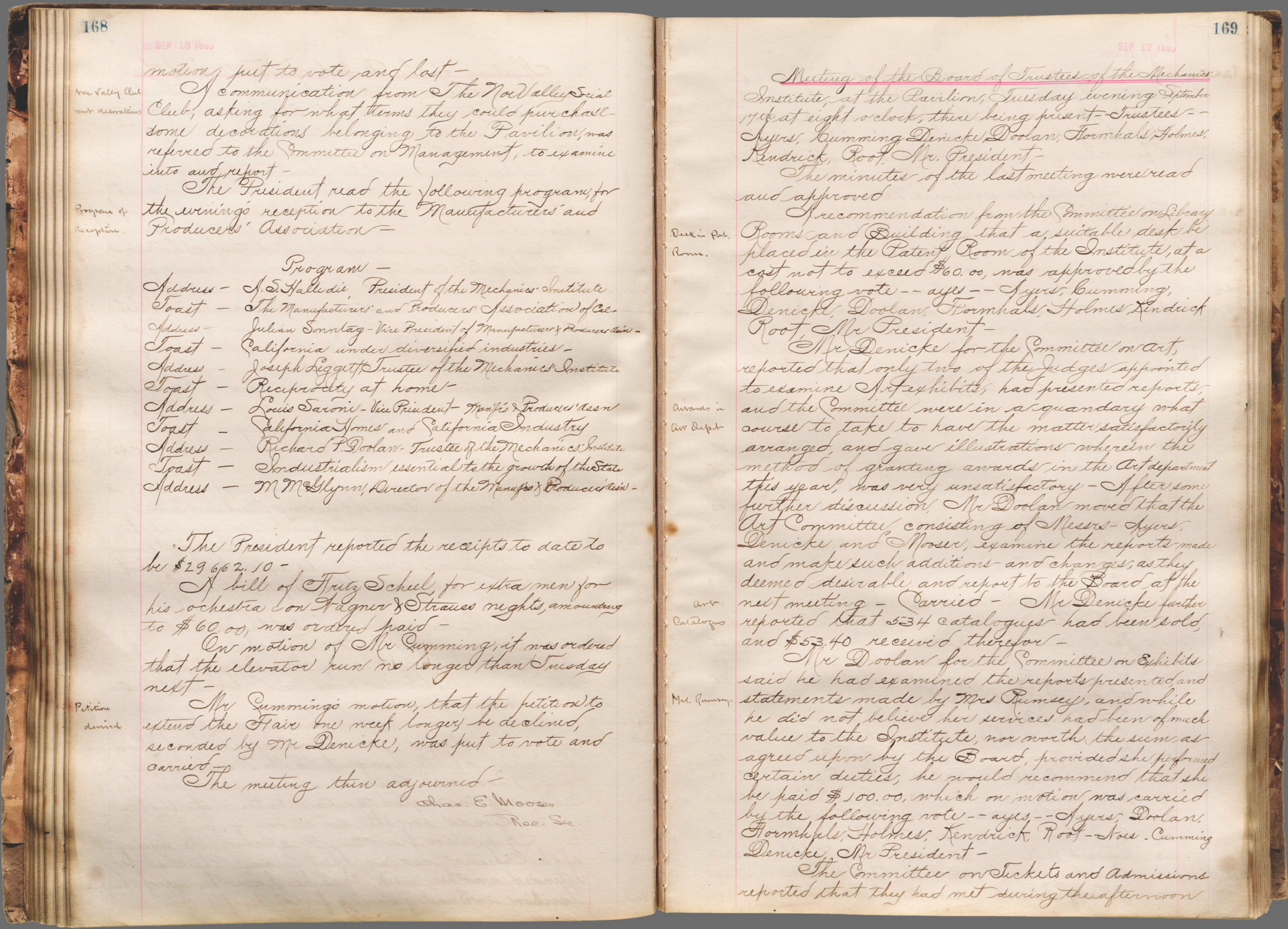

motion put to vote and lost –

Noe Valley Club want decorations

A communication from The Noe Valley Social Club, asking for what terms they could purchase some decorations belonging to the Pavilion, was referred to the Committee on Management, to examine into and report –

Program of Reception.

The President read the following program, for the evening's reception to the Manufacturers' and Producers' Association –

Program –

Address – A. S. Hallidie, President of the Mechanics' Institute
Toast – The Manufacturers' and Producers' Association of Cal.
Address – Julian Sonntag – Vice President of Manufacturers & Producers Ass'n –
Toast – California under diversified industries –
Address – Joseph Leggett, Trustee of the Mechanics' Institute
Toast – Reciprocity at home –
Address – Louis Saroni – Vice President – Manf'rs & Producers' Ass'n
Toast – California Homes and California Industry
Address – Richard P. Doolan – Trustee of the Mechanics' Institute
Toast – Industrialism essential to the growth of the State
Address – M McGlynn, Director of the Manuf'rs & Producers' Ass'n –

The President reported the receipts to date to be $29662.10 –

A bill of Fritz Scheel for extra men for his orchestra on Wagner & Strauss nights, amounting to $60.00, was ordered paid –

On motion of Mr Cumming, it was ordered that the elevator run no longer than Tuesday next –

Petition denied

Mr Cumming's motion, that the petition to extend the Fair one week longer be declined, seconded by Mr Denicke, was put to vote and carried –

The meeting then adjourned –

Chas. E. Mooser
Rec. Sec

Meeting of the Board of Trustees of the Mechanics' Institute, at the Pavilion, Tuesday evening September 17th at eight o'clock, there being present – Trustees – Ayers, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Root, Mr. President –

The minutes of the last meeting were read and approved

Desk in Pat. Room.

A recommendation from the Committee on Library Rooms and Building that a suitable desk be placed in the Patent Room of the Institute, at a cost not to exceed $60.00, was approved by the following vote – – ayes – – Ayers, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick Root, Mr President –

Awards in Art Dept

Mr Denicke for the Committee on Art, reported that only two of the Judges appointed to examine Art exhibits, had presented reports, and the Committee were in a quandary what course to take to have the matter satisfactorily arranged, and gave illustrations wherein the method of granting awards in the Art department this year, was very unsatisfactory – After some further discussion, Mr Doolan moved that the Art Committee consisting of Messrs – Ayers, Denicke and Mooser, examine the reports made and make such additions and changes, as they deemed desirable and report to the Board at the next meeting – Carried –

Art Catalogues

Mr Denicke further reported that 534 catalogues had been sold, and $53.40 received therefor –

Mad. Rumsey.

Mr Doolan for the Committee on Exhibits said he had examined the reports presented, and statements made by Mrs Rumsey, and while he did not believe her services had been of much value to the Institute, nor worth the sum as agreed upon by the Board, provided she performed certain duties, he would recommend that she be paid $100.00, which on motion was carried by the following vote – – ayes – – Ayers, Doolan, Formhals, Holmes, Kendrick, Root – – Noes. Cumming Denicke, Mr President –

The Committee on Tickets and Admissions reported that they had met during the afternoon

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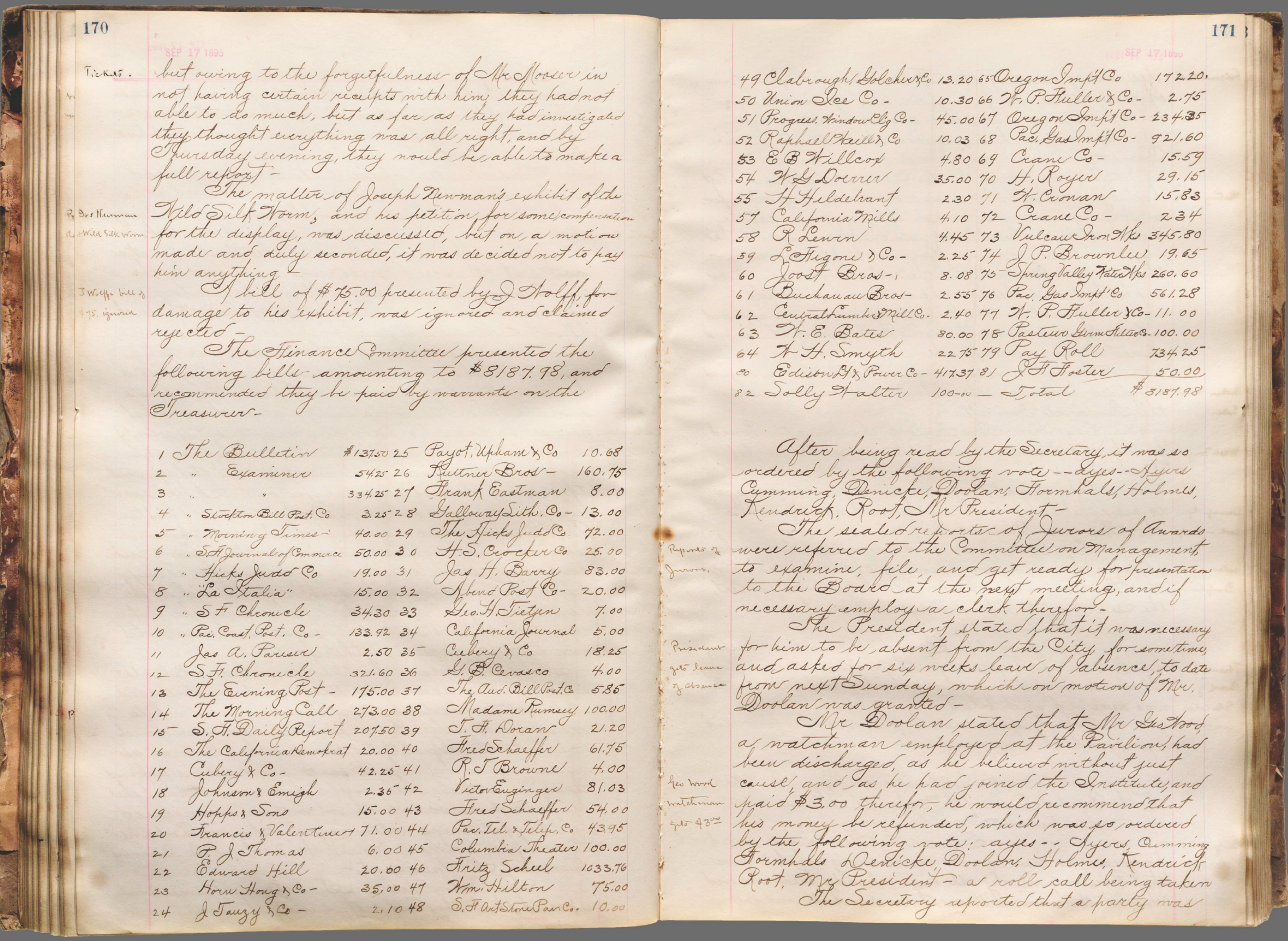

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Tickets.

but owing to the forgetfulness of Mr Mooser in not having certain receipts with him, they had not able to do much, but as far as they had investigated they thought everything was all right, and by Thursday evening, they would be able to make a full report –

Re Jos Newman
Re Wild Silk Worm.

The matter of Joseph Newman's exhibit of the Wild Silk Worm, and his petition for some compensation for the display, was discussed, but on a motion made and duly seconded, it was decided not to pay him anything –

J Wolffs bill of
$75. ignored

A bill of $75.00 presented by J Wolff, for damage to his exhibit, was ignored and claimed rejected –

The Finance Committee presented the following bills amounting to $8187.98, and recommended they be paid by warrants on the Treasurer –

1	The Bulletin	$137.50	25	Payot, Upham & Co	10.68
2	" Examiner	54.25	26	Kuttner Bros –	160.75
3	" "	334.25	27	Frank Eastman	8.00
4	" Stockton Bill Post. Co	3.25	28	Galloway Lith. Co –	13.00
5	" Morning Times	40.00	29	The Hicks Judd Co.	72.00
6	" S. F. Journal of Commerce	50.00	30	H. S. Crocker Co	25.00
7	" Hicks Judd Co	19.00	31	Jas H. Barry	83.00
8	" "La Italia"	15.00	32	Abend Post Co –	20.00
9	" S F Chronicle	34.30	33	Geo. H. Tietjen	7.00
10	" Pac. Coast. Post. Co –	133.92	34	California Journal	5.00
11	Jas A. Parser	2.50	35	Cubery & Co	18.25
12	S. F. Chronicle	321.60	36	G. B. Cevasco	4.00
13	The Evening Post –	175.00	37	The Aud. Bill Post. Co	5.85
14	The Morning Call	273.00	38	Madame Rumsey	100.00
15	S. F. Daily Report	207.50	39	T. F. Doran	21.20
16	The California Demokrat	20.00	40	Fred Schaeffer	61.75
17	Cubery & Co –	42.25	41	R. T Browne	4.00
18	Johnson & Emigh	2.35	42	Victor Euginger	81.03
19	Hopps & Sons	15.00	43	Fred Schaeffer	54.00
20	Francis & Valentine	71.00	44	Pac. Tel. & Teleph. Co	43.95
21	P. J Thomas	6.00	45	Columbia Theater	100.00
22	Edward Hill	20.00	46	Fritz Scheel	1033.76
23	Horn Hong & Co –	35.00	47	Wm. Hilton	75.00
24	J Tauzy & Co –	2.10	48	S. F. Art Stone Pav. Co.	10.00

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49	Clabrough, Golcher & Co	13.20	65	Oregon Imp't Co	172.20
50	Union Ice Co –	10.30	66	W. P. Fuller & Co –	2.75
51	Progress. Window Cl'g Co –	45.00	67	Oregon Imp't Co –	234.35
52	Raphael Weill & Co	10.03	68	Pac. Gas Imp't Co –	921.60
53	E B Willcox	4.80	69	Crane Co –	15.59
54	W G Doerrer	35.00	70	H. Royer	29.15
55	H Hildebrant	2.30	71	W. Cronan	15.83
57	California Mills	4.10	72	Crane Co –	234
58	R Lewin	4.45	73	Vulcan Iron Wks	345.80
59	L Figone & Co –	2.25	74	J P. Brownlee	19.65
60	Joost Bros –	8.08	75	Spring Valley Water Wks	260.60
61	Buchanan Bros –	2.55	76	Pac. Gas Impt' Co	561.28
62	Central Lumber & Mill Co –	2.40	77	W. P. Fuller & Co –	11.00
63	W. E. Bates	80.00	78	Pasteur Germ Filter Co –	100.00
64	W H. Smyth	22.75	79	Pay Roll	734.25
80	Edison Lt & Power Co –	417.37	81	J H Foster	50.00
82	Solly Walter	100-00	–	Total	$8187.98

After being read by the Secretary, it was so ordered by the following vote -- ayes -- Ayers Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Root, Mr President –

Reports of
Jurors.

The sealed reports of Jurors of Awards were referred to the Committee on Management, to examine, file, and get ready for presentation to the Board at the next meeting, and if necessary employ a clerk therefor –

President
gets leave
of absence

The President stated that it was necessary for him to be absent from the City for some time, and asked for six weeks leave of absence, to date from next Sunday, which on motion of Mr. Doolan was granted –

Geo Wood
watchman
gets $3.00

Mr Doolan stated that Mr Geo Wood, a watchman employed at the Pavilion, had been discharged, as he believed without just cause, and as he had joined the Institute, and paid $3.00 therefor, he would recommend that his money be refunded, which was so ordered by the following vote: ayes -- Ayers, Cumming Formhals Denicke, Doolan, Holmes, Kendrick Root, Mr President – a roll call being taken

The Secretary reported that a party was

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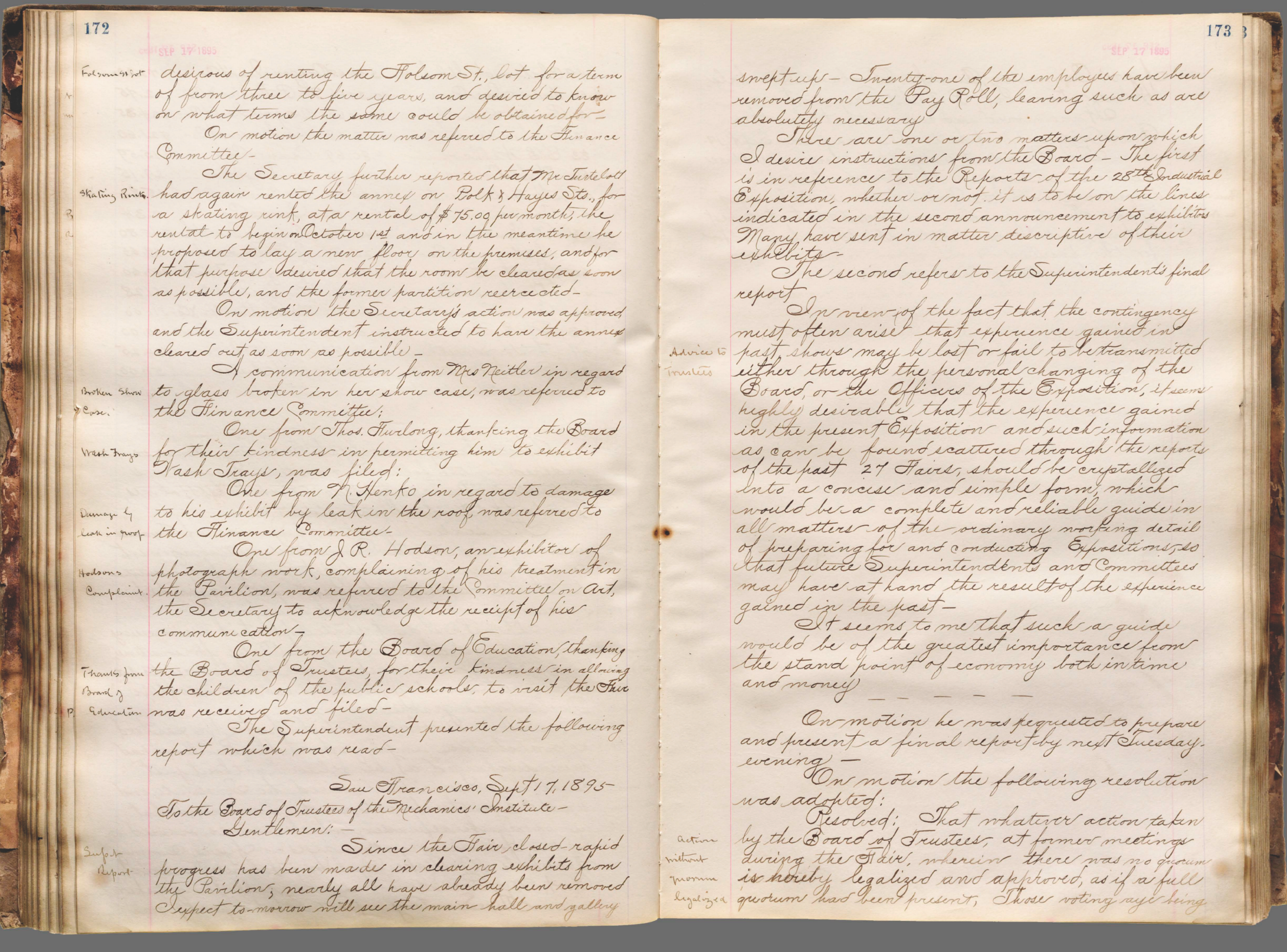

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Folsom St lot

desirous of renting the Folsom St., lot for a term of from three to five years, and desired to know on what terms the same could be obtained for—

On motion the matter was referred to the Finance Committee—

Skating Rink.

The Secretary further reported that Mr Turtelott had again rented the annex on Polk & Hayes Sts., for a skating rink, at a rental of $75.00 per month; the rental to begin on October 1st and in the meantime he proposed to lay a new floor on the premises, and for that purpose desired that the room be cleared as soon as possible, and the former partition reerected—

On motion the Secretary's action was approved, and the Superintendent instructed to have the annex cleared out as soon as possible—

Broken Show Case.

A communication from Mrs Neitler in regard to glass broken in her show case, was referred to the Finance Committee;

Wash Trays

One from Thos. Furlong, thanking the Board for their kindness in permitting him to exhibit Wash Trays, was filed:

Damage by leak in roof

One from N. Henko in regard to damage to his exhibit by leak in the roof, was referred to the Finance Committee—

Hodsons Complaint.

One from J R. Hodson, an exhibitor of photograph work, complaining of his treatment in the Pavilion, was referred to the Committee on Art, the Secretary to acknowledge the receipt of his communication—

Thanks from Board of Education

One from the Board of Education, thanking the Board of Trustees, for their kindness in allowing the children of the public schools, to visit the Fair was received and filed—

The Superintendent presented the following report which was read—

Supt Report

San Francisco, Sept 17, 1895—

To the Board of Trustees of the Mechanics' Institute—

Gentlemen:—

Since the Fair closed rapid progress has been made in clearing exhibits from the Pavilion; nearly all have already been removed I expect to-morrow will see the main hall and gallery

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swept up— Twenty-one of the employees have been removed from the Pay Roll, leaving such as are absolutely necessary

There are one or two matters upon which I desire instructions from the Board— The first is in reference to the Reports of the 28th Industrial Exposition, whether or not it is to be on the lines indicated in the second announcement to exhibitors Many have sent in matter descriptive of their exhibits—

The second refers to the Superintendent's final report

Advice to Trustees

In view of the fact that the contingency must often arise that experience gained in past shows may be lost or fail to be transmitted either through the personal changing of the Board, or the Officers of the Exposition, it seems highly desirable that the experience gained in the present Exposition and such information as can be found scattered through the reports of the past 27 Fairs, should be crystallized into a concise and simple form, which would be a complete and reliable guide in all matters of the ordinary working detail of preparing for and conducting Expositions, so that future Superintendents and Committees may have at hand the result of the experience gained in the past—

It seems to me that such a guide would be of the greatest importance from the stand point of economy both in time and money

— — — — —

On motion he was requested to prepare and present a final report by next Tuesday evening—

On motion the following resolution was adopted:

action without quorum legalized

Resolved: That whatever action taken by the Board of Trustees, at former meetings during the Fair, wherein there was no quorum is hereby legalized and approved, as if a full quorum had been present, Those voting aye being

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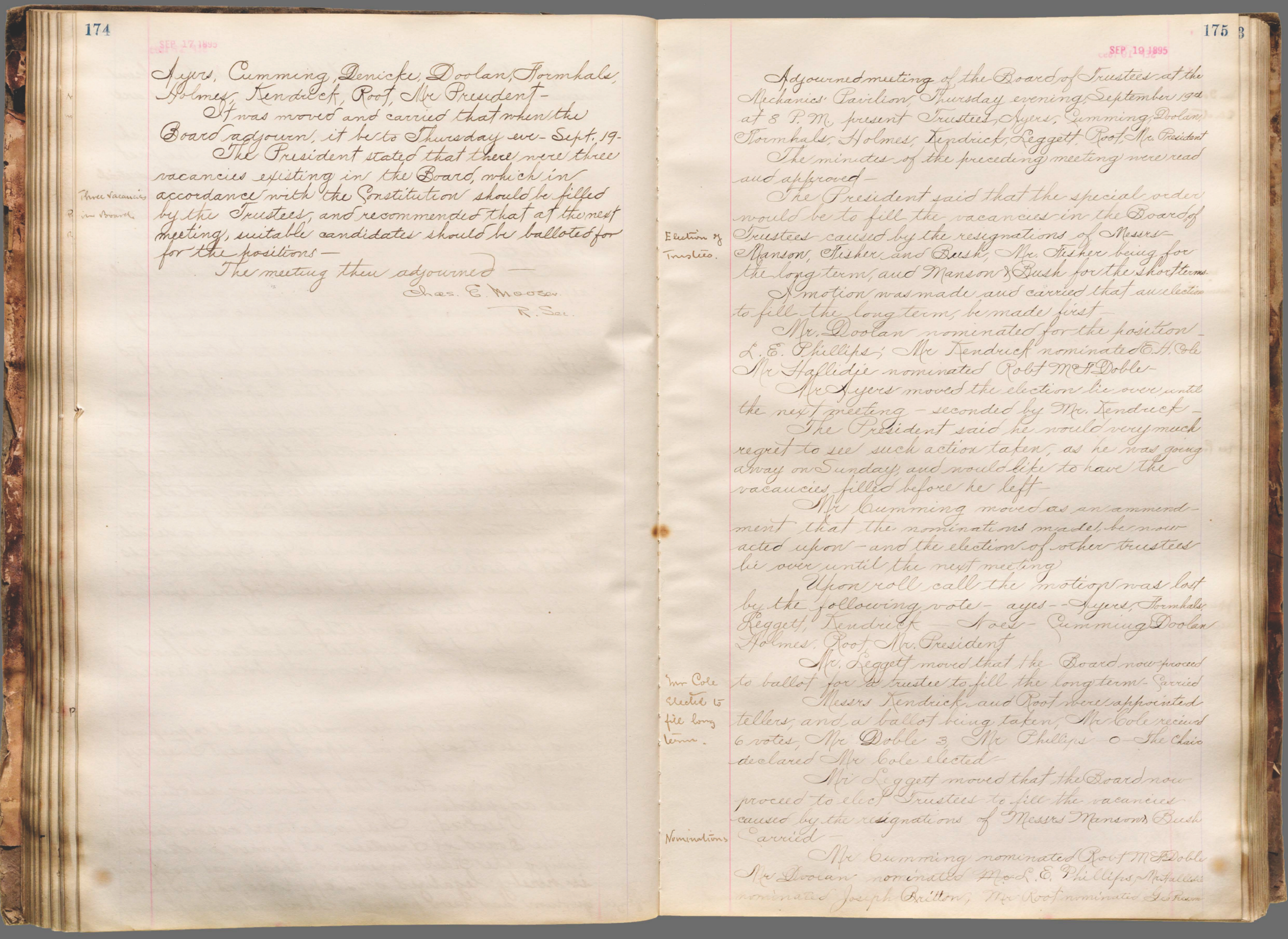

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Ayers, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Root, Mr President –

It was moved and carried that when the Board adjourn, it be to Thursday eve – Sept. 19 –

Three vacancies in Board

The President stated that there were three vacancies existing in the Board, which in accordance with the Constitution should be filled by the Trustees, and recommended that at the next meeting, suitable candidates should be balloted for for the positions –

The meeting then adjourned –

Chas. E. Mooser
R. Sec.

SEP 19 1895

Adjourned meeting of the Board of Trustees at the Mechanics' Pavilion, Thursday evening, September 19th at 8 P.M. present Trustees, Ayers, Cumming, Doolan, Formhals, Holmes, Kendrick, Leggett, Root, Mr. President

The minutes of the preceding meeting were read and approved –

Election of Trustees.

The President said that the special order would be to fill the vacancies in the Board of Trustees caused by the resignations of Messrs – Manson, Fisher and Bush, Mr. Fisher being for the long term, and Manson & Bush for the short terms.

A motion was made and carried that an election to fill the long term, be made first –

Mr. Doolan nominated for the position – L. E. Phillips; Mr Kendrick nominated E. H. Cole Mr Hallidie nominated Robt McF. Doble –

Mr Ayers moved the election lie over until the next meeting – seconded by Mr. Kendrick –

The President said he would very much regret to see such action taken, as he was going away on Sunday, and would like to have the vacancies filled before he left –

Mr Cumming moved as an ammendment that the nominations made, be now acted upon – and the election of other trustees lie over until the next meeting

Upon roll call the motion was lost by the following vote – ayes – – Ayers, Formhals, Leggett, Kendrick – Noes – Cumming, Doolan Holmes, Root, Mr. President

Mr. Leggett moved that the Board now proceed to ballot for a trustee to fill the long term – Carried

Mr Cole elected to fill long term.

Messrs Kendrick and Root were appointed tellers, and a ballot being taken, Mr Cole received 6 votes, Mr Doble 3, Mr Phillips 0 – The Chair declared Mr Cole elected –

Mr Leggett moved that the Board now proceed to elect Trustees to fill the vacancies caused by the resignations of Messrs Manson & Bush Carried –

Nominations

Mr Cumming nominated Robt McF. Doble Mr Doolan nominated ~~Mr~~ L. E. Phillips, Mr Hallidie nominated Joseph Britton, Mr Root nominated Geo Rusm

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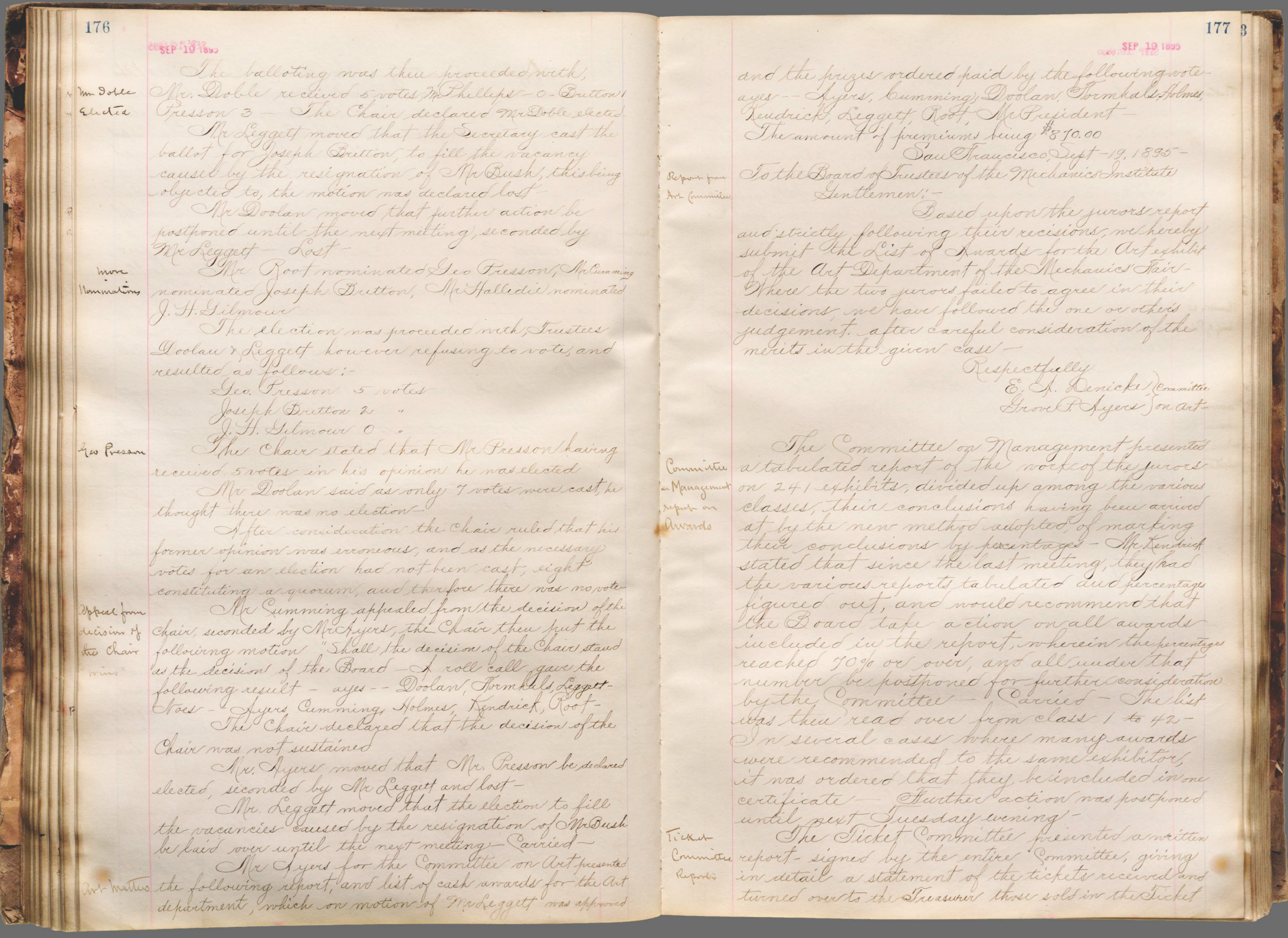

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The balloting was then proceeded with,

Mr Doble Elected

Mr. Doble received 5 votes, Mr Phillips - 0 - Britton 1 Presson 3 — The Chair declared Mr Doble elected

Mr Leggett moved that the Secretary cast the ballot for Joseph Britton, to fill the vacancy caused by the resignation of Mr Bush, this being objected to, the motion was declared lost-

Mr Doolan moved that further action be postponed until the next meeting, seconded by Mr Leggett — Lost-

more Nominations

Mr Root nominated Geo Presson, Mr Cumming nominated Joseph Britton, Mr Hallidie nominated J. H. Gilmour

The election was proceeded with, Trustees Doolan & Leggett however refusing to vote, and resulted as follows:-

Geo. Presson 5 votes
Joseph Britton 2 "
J. H. Gilmour 0 "

Geo Presson

The Chair stated that Mr Presson having received 5 votes in his opinion he was elected

Mr Doolan said as only 7 votes were cast, he thought there was no election-

After consideration the Chair ruled that his former opinion was erroneous, and as the necessary votes for an election had not been cast, eight constituting a quorum, and therefore there was no vote

Appeal from decision of the Chair "wins"

Mr Cumming appealed from the decision of the chair, seconded by Mr Ayers, the Chair then put the following motion "Shall the decision of the Chair stand as the decision of the Board — A roll call gave the following result - ayes -- Doolan, Formhals, Leggett-
Noes - Ayers Cumming, Holmes, Kendrick, Root-

The Chair declared that the decision of the Chair was not sustained

Mr. Ayers moved that Mr. Presson be declared elected, seconded by Mr Leggett and lost-

Mr. Leggett moved that the election to fill the vacancies caused by the resignation of Mr Bush be laid over until the next meeting — Carried —

Art Matters

Mr Ayers for the Committee on Art presented the following report, and list of cash awards for the Art department, which on motion of Mr Leggett was approved

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and the prizes ordered paid by the following vote-
ayes -- Ayers, Cumming, Doolan, Formhals, Holmes, Kendrick, Leggett, Root, Mr President —
The amount of premiums being $870.00

San Francisco, Sept-19, 1895-

Report from Art Committee

To the Board of Trustees of the Mechanics' Institute

Gentlemen:-

Based upon the jurors report and strictly following their decisions, we hereby submit the List of Awards for the Art exhibit of the Art Department of the Mechanics' Fair- Where the two jurors failed to agree in their decisions, we have followed the one or other's judgement, after careful consideration of the merits in the given case-

Respectfully
E. A. Denicke } Committee
Grove P. Ayers } on Art-

Committee on Management report on Awards

The Committee on Management presented a tabulated report of the work of the jurors on 241 exhibits, divided up among the various classes, their conclusions having been arrived at by the new method adopted, of marking their conclusions by percentages - Mr Kendrick stated that since the last meeting, they had the various reports tabulated and percentages figured out, and would recommend that the Board take action on all awards included in the report, wherein the percentages reached 70% or over, and all under that number be postponed for further consideration by the Committee — Carried — The list was then read over from class 1 to 42- In several cases where many awards were recommended to the same exhibitor, it was ordered that they be included in one certificate — Further action was postponed until next Tuesday evening-

Ticket Committee Reports

The Ticket Committee presented a written report - signed by the entire Committee, giving in detail a statement of the tickets received and turned over to the Treasurer those sold in the Ticket

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Tickets

Office, at the Library, and by the Committee to the rail road companies, also the number and kind of tickets sold afternoons and evenings also stating that all tickets had been counted, and everything found satisfactory, the total cash received being $29286.27½ assuming that the sum of $255.37½ will be paid for extra tickets issued by the Southern Pacific and Northern Pacific Rail Road companies–

On motion the report was received and referred to the Finance Committee to examine and report–

Thanks to Chief of Police

The Secretary was instructed to tender the thanks of the Board to the Chief of Police for his kindness in detailing police officers for attendance during the Exposition–

Brewer "asst librarian" leaves & Mrs Southworth elected

A communication from the Librarian A. M. Jellison, to the President, stating that Mr Brewer, employee of the Library, was going to leave on the 1st of October and that Mrs M. E. Southworth, had applied for the position, was read– After some discussion as to the application of Mrs Southworth, Mr Ayers moved that she be appointed for a three months probation at a salary of $60. per month – seconded by Mr Formhals, those voting aye being Ayers, Formhals, Kendrick Leggett, Root, Mr. President. Noes–Cummings, Doolan

Bills.

The Finance Committee presented the following list of bills and recommended they be paid, which was ordered by the following vote -- Ayers– Cumming, Doolan, Formhals, Holmes, Kendrick, Leggett, Root. Mr. President

J. H. Culver	$68.80
Tribune Pub. Co–	40.00
J. H. Barry	50.50
J H Culver–	105.08
	$264.38–

The meeting then adjourned–

Chas. E. Mooser,
R. Sec

SEP 24 1895

Meeting of the Board of Trustees of the Mechanics' Institute at the Board Room #31 Post St., Thursday evening Sept 24th at 8 o'clock – present Trustees

Ayers, Cole (who had accepted his appointment as Trustee,) Cumming, Denicke, Doolan, Kendrick Formhals, Leggett, Mooser–

Vice President Cumming in the Chair–

The minutes of the preceding meeting were read and approved– the awards at that time to be inserted in the Record Book as soon as prepared by the Committee on Management–

Bills.

The Finance Committee presented the following bills amounting to $387.25, which were ordered paid by the following vote --ayes– Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Kendrick, Leggett, Mooser–

Pay Roll	$287.25	
Solly Walters	100.00	$387.25–

Plastering Walls of Institute Building

The Committee on Library, Rooms and Building were instructed to get estimates for plastering the exterior side walls of the Institute Building–

Class fee of $1.50 retd.

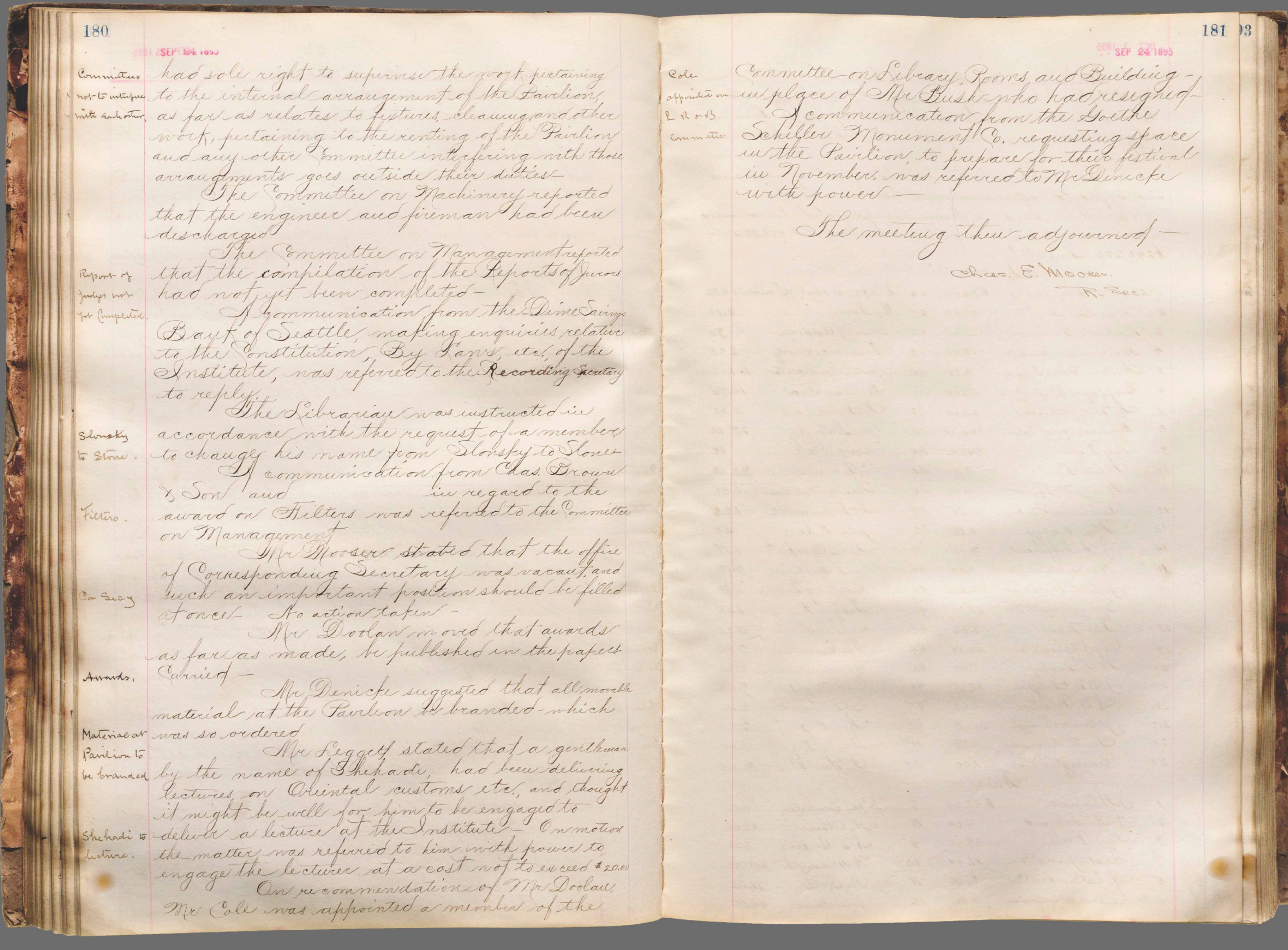
Mr Leggett for the Committee on Lectures and Classes, recommended that in accordance with the request of the Librarian, A. M. Jellison, $1.50 fees paid by a pupil of the Evening Classes, be returned–

Doolan in the chair.

Clash in power of Committees

When a report from the Pavilion Committee was asked for, Mr Cumming asked Mr Doolan to take the Chair, and stated that the Pavilion had been put in its usual order since the Fair closed– He further stated that Mr. Formhals, for the Committee on Library, Rooms and Building, had ordered all work suspended, which power he believed belonged to the Pavilion Committee, the duties of the Committee on Library, Rooms and Building being to superintend permanent improvements

After some discussion and reading of the duties of committees as defined by the President and adopted on January 11th 1895, the Chair ruled that the Pavilion Committee



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Committees not to interfere with each other.

had sole right to supervise the work pertaining to the internal arrangement of the Pavilion, as far as relates to fixtures, cleaning, and other work, pertaining to the renting of the Pavilion, and any other Committee interfering with those arrangements goes outside their duties—

The Committee on Machinery reported that the engineer and fireman had been discharged

Report of Judges not yet Completed.

The Committee on Management reported that the compilation of the Reports of Jurors had not yet been completed—

A communication from the Dime Savings Bank of Seattle, making enquiries relative to the Constitution, By Laws, etc, of the Institute, was referred to the Recording Secretary to reply.

Slonsky to Stone.

The Librarian was instructed in accordance with the request of a member to change his name from Slonsky to Stone

Filters.

A communication from Chas. Brown & Son and   in regard to the award on Filters was referred to the Committee on Management

Cor Secy

Mr Mooser stated that the office of Corresponding Secretary was vacant, and such an important position should be filled at once— No action taken—

Awards.

Mr Doolan moved that awards as far as made, be published in the papers Carried—

Material at Pavilion to be branded

Mr Denicke suggested that all movable material at the Pavilion be branded—which was so ordered

Shehadi to lecture.

Mr Leggett stated that a gentleman by the name of Shehadi, had been delivering lectures on Oriental customs etc, and thought it might be well for him to be engaged to deliver a lecture at the Institute— On motion the matter was referred to him with power to engage the lecturer at a cost not to exceed $20.00

On recommendation of Mr Doolan, Mr Cole was appointed a member of the

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Cole appointed on L R & B Committee

Committee on Library Rooms and Building—in place of Mr Bush who had resigned—

A communication from the Goethe Schiller Monument Co. requesting space in the Pavilion, to prepare for their festival in November, was referred to Mr Denicke with power—

The meeting then adjourned—

Chas. E. Mooser.
R. Sec.

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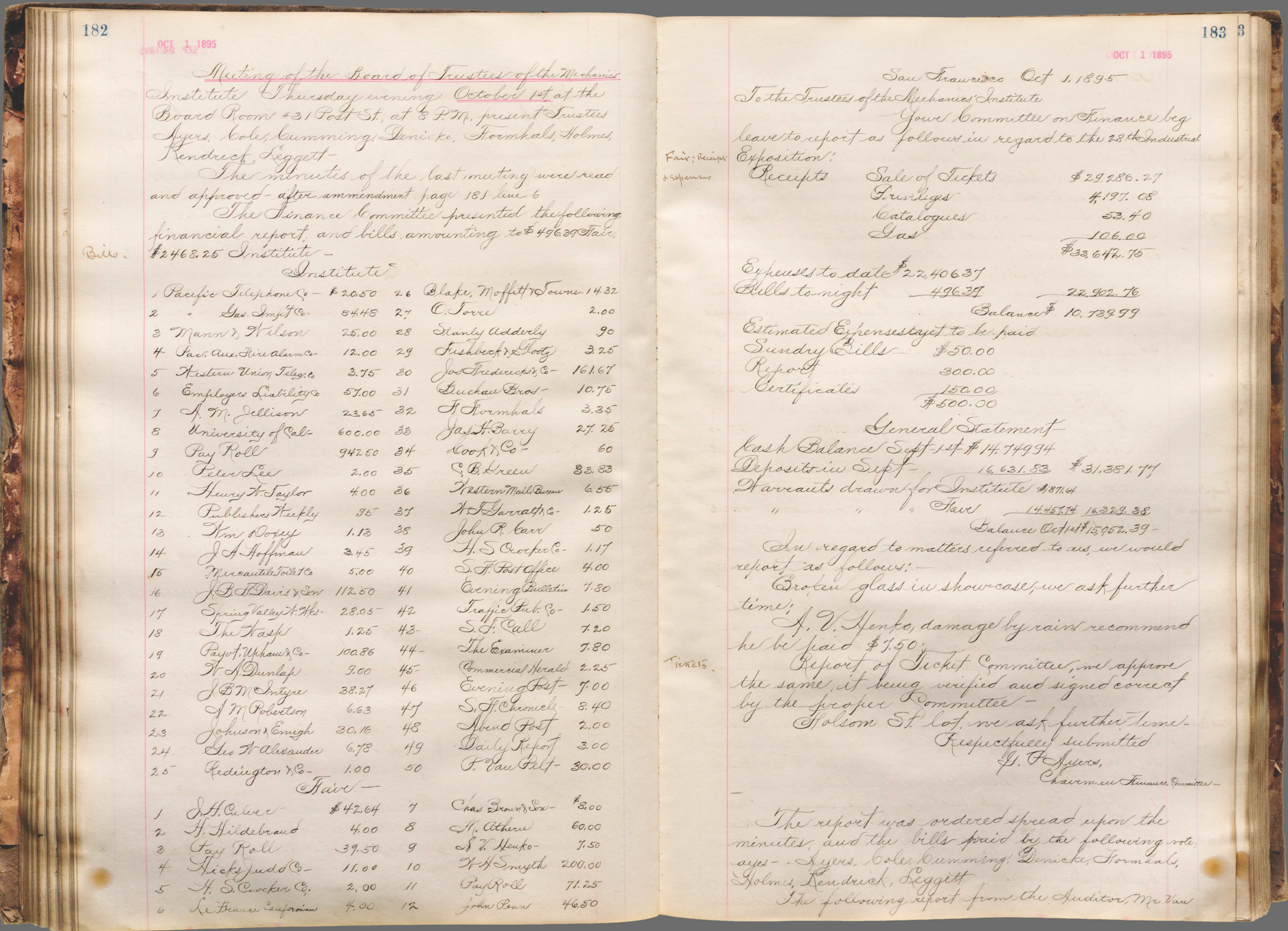

OCT 1 1895

Meeting of the Board of Trustees of the Mechanics Institute Thursday evening October 1st at the Board Room #31 Post St., at 8 P.M., present Trustees Ayers, Cole, Cumming, Denicke, Formhals, Holmes, Kendrick, Leggett –

The minutes of the last meeting were read and approved – after ammendment page 181 line 6

The Finance Committee presented the following financial report, and bills amounting to $496.39 Fair, $2468.25 Institute –

Bills:

Institute

1	Pacific Telephone Co –	$20.50	26	Blake, Moffitt & Towne	14.32
2	" Gas Imp't Co.	84.48	27	O. Torre	2.00
3	Mann & Wilson	25.00	28	Stanly Adderly	.90
4	Pac. Aux. Fire Alarm Co –	12.00	29	Fishbeck & Glootz	3.25
5	Western Union Teleg. Co	3.75	30	Jos Fredericks & Co –	161.67
6	Employers Liability Co	57.00	31	Buchan Bros –	10.75
7	A. M. Jellison	23.65	32	F. Formhals	3.35
8	University of Cal –	600.00	33	Jas. H. Barry	27.75
9	Pay Roll	942.50	34	Cook & Co –	60
10	Peter Lee	2.00	35	C. B. Green	33.83
11	Henry W. Taylor	4.00	36	Western Mail. Bureau	6.55
12	Publishers Weekly	95	37	W. T. Garratt & Co –	1.25
13	Wm Doxey	1.13	38	John R. Carr	50
14	J. A. Hoffman	3.45	39	H. S. Crocker Co –	1.17
15	Mercantile Toilet Co	5.00	40	S. F. Post Office	4.00
16	J. B. H. Davis & Son	112.50	41	Evening Bulletin	7.80
17	Spring Valley W. Wks –	28.05	42	Traffic Pub. Co –	1.50
18	The Wasp	1.25	43 –	S. F. Call	7.20
19	Payot, Upham & Co –	100.86	44 –	The Examiner	7.80
20	W. A. Dunlap	9.00	45 –	Commercial Herald	2.25
21	J. B. McIntyre	38.27	46	Evening Post –	7.00
22	A. M. Robertson	6.63	47	S. F. Chronicle –	8.40
23	Johnson & Emigh	30.16	48	Abend Post	2.00
24	Geo W. Alexander	6.78	49	Daily Report	3.00
25	Redington & Co –	1.00	50	F. Van Pelt –	30.00

Fair –

1	J. H. Culver	$42.64	7	Chas Brown & Son –	$8.00
2	H. Hildebrand	4.00	8	M. Athern	60.00
3	Pay Roll	39.50	9	A. V. Henko –	7.50
4	Hicks Judd Co –	11.00	10	W. H. Smyth	200.00
5	H. S. Crocker Co.	2.00	11	Pay Roll	71.25
6	Le France Californian	4.00	12	John Penn	46.50

OCT 1 1895

San Francisco Oct 1, 1895

To the Trustees of the Mechanics' Institute

Your Committee on Finance beg leave to report as follows in regard to the 28th Industrial Exposition:

Fair; Receipts & Expenses

Receipts	Sale of Tickets	$29,286.27
	Privileges	4,197.08
	Catalogues	53.40
	Gas	106.00
		$33,642.75

Expenses to date	$22,406.37	
Bills to-night	496.39	22,902.76
	Balance	$10,739.99

Estimated Expenses yet to be paid

Sundry Bills	$50.00
Report	300.00
Certificates	150.00
	$500.00

General Statement –

Cash Balance Sept 1st	$14,749.94	
Deposits in Sept –	16,631.83	$31,381.77
Warrants drawn for Institute	$1871.64	
" " " Fair	14,457.74	16,329.38
	Balance Oct 1st	$15,052.39 –

In regard to matters referred to us, we would report as follows: –

Broken glass in show-case, we ask further time;

A. V. Henko, damage by rain, recommend he be paid $7.50;

Tickets.

Report of Ticket Committee, we approve the same, it being verified and signed correct by the proper Committee –

Holsom St. lot, we ask further time –

Respectfully submitted
J. P. Ayers,
Chairman Finance Committee –

The report was ordered spread upon the minutes, and the bills paid by the following vote: ayes – Ayers, Cole, Cumming, Denicke, Formhals, Holmes, Kendrick, Leggett

The following report from the Auditor, Mr Van

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Pelt, was received—

San Francisco, Sept-21, 1895—

To the Board of Trustees of the Mechanics Institute,

Gentlemen:-

Auditors Report for quarter Ending Aug 31.

I have carefully examined the books and accounts of the Mechanics Institute for the quarter ending August 31, and find them correct— Vouchers— Nos. 100 to 241 inclusive for all payments during the month are properly approved and receipted and are now on file in the Secretary's office with the exception of No 132,— S. A Nichols & Co. $5.00, which is missing. The balance in bank on August 31st, agrees with the amount as shown by the Cash Book— I submit Trial Balance of the Ledger August 31, 1895—

Respectfully submitted,
P. Van Pelt,
Auditor—

Roofs. Institute & Hayes St.

The Committee on Library, Rooms and Building reported that the roof of the Institute Building needed painted— and the roof of one of the houses on Hayes St, needed fixing. Several bids have been received for plastering the side walls of the Institute Building, but they desired to get more and asked for further time in regard to the matter, which was allowed—

On motion the Committee was granted power to have the Institute and Hayes St, buildings, repaired at a cost not to exceed $100.00, by the following vote—ayes—Ayres, Cole, Cumming Denicke, Formhals, Holmes, Kendrick, Leggett—

New Books

The Committee on Books & Donations presented a list of books amounting to $290.85 which they recommended be purchased, which was so ordered by the following vote; ayes—Ayres, Cole, Cumming Denicke, Formhals, Holmes, Kendrick, Leggett—

Binding

The Committee further recommended, that as the contract for binding books, was about to expire, that a schedule of the probable amount and kind of binding to be done, during the next year be prepared by the Librarian, and copies sent to such individuals or firms in this City, as are prepared and able to do the work, and desire to bid on same—

OCT 1 1895

On motion it was so ordered—

Lecture.

The Committee on Lectures & Classes reported that arrangements had been made with Mr Shehadi to lecture on Oriental customs etc., at the Institute, next Saturday evening, and tickets had been printed, and were ready for distribution and recommended that the several trustees take some, and distribute them among their friends, in order that the Hall may be well filled on that occasion— Have no further lectures definitely decided upon, but will report from time to time, their action in the matter—

Haley gets back his fee.

Mr Leggett further reported that Dudley Haley, a young man had paid a fee of $1.50 for joining the Mechanical Drawing Class, for the present term, and also $1.50 for the Free Hand Drawing Class—

Upon examination it was found that he was not far enough advanced in Mathematics, to remain in that Class, and asked that the fee paid for that purpose, be refunded—

On motion of Mr Denicke, it was so ordered—

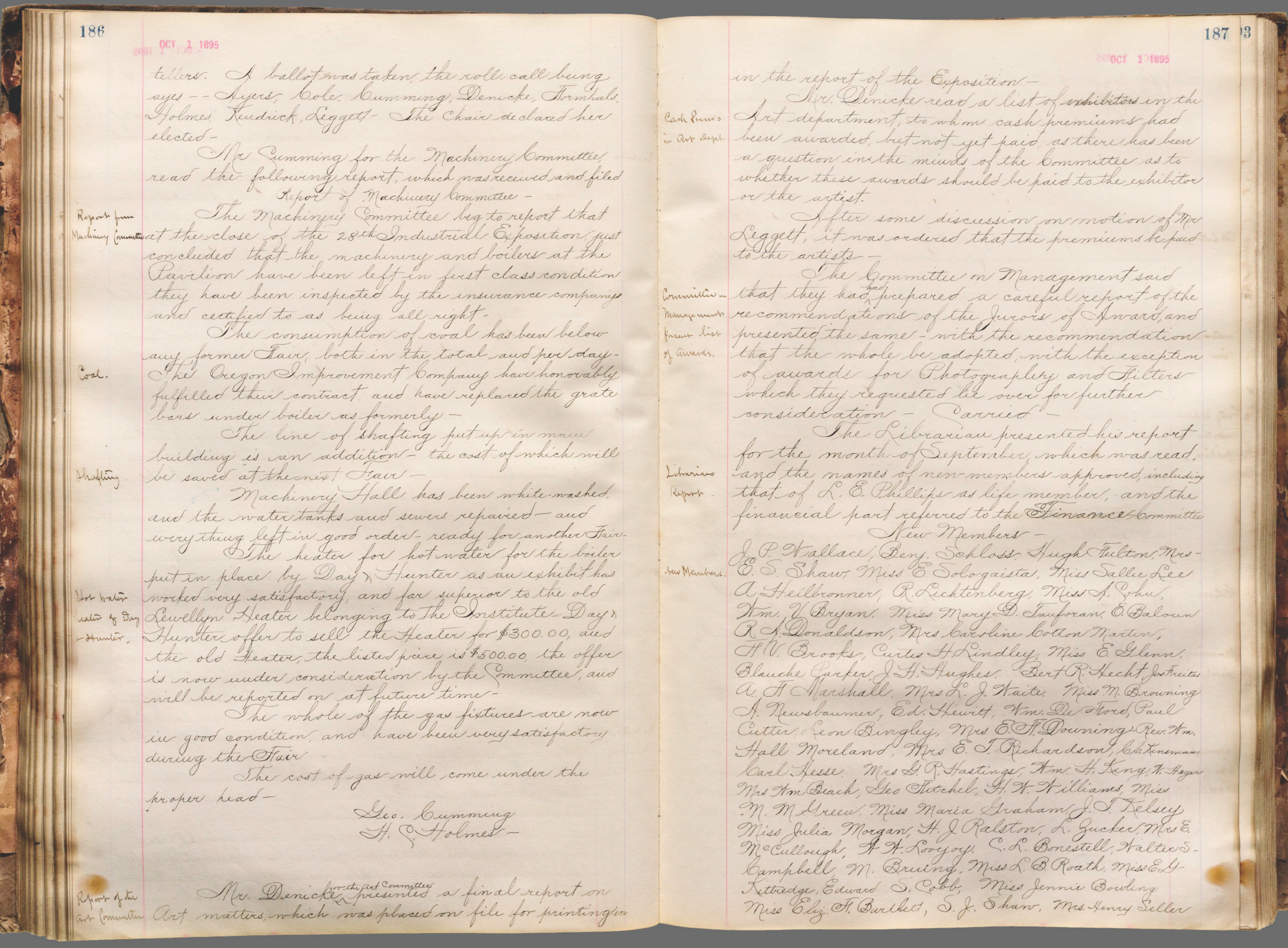
The Pavilion Committee reported that the Pavilion, was in good order, and well rented for the rest of the year—

When a report from the Committee on Employees was called for, Vice President Cumming asked Mr Denicke to take the Chair, and taking the floor, stated that at a former meeting an election took place, on a reported vacancy in the Librarian's Department— The election was taken viva voce— when it should have been taken by ballot— The lady elected, Mrs Southworth had made her appearance and went to work though notified by the Librarian that she had not been legally elected— The matter now awaits your action

Mrs Southworth Elected. Asst in Library

Mr Leggett moved that the Board proceed with the election of Mrs Southworth to fill the vacancy caused by the resignation of Mr Brewer. said election to be for three months on trial—

Messrs. Denicke and Formhals were appointed



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tellers. A ballot was taken, the roll call being ayes -- Ayers, Cole, Cumming, Denicke, Formhals, Holmes, Kendrick, Leggett - The Chair declared her elected -

Mr Cumming for the Machinery Committee read the following report, which was received and filed

Report of Machinery Committee -

Report from Machinery Committee

The Machinery Committee beg to report that at the close of the 28th Industrial Exposition just concluded that the machinery and boilers at the Pavilion have been left in first class condition they have been inspected by the insurance companys and certified to as being all right -

Coal.

The consumption of coal has been below any former Fair, both in the total and per day - The Oregon Improvement Company have honorably fulfilled their contract, and have replaced the grate bars under boiler as formerly -

Shafting

The line of shafting put up in main building is an addition - the cost of which will be saved at the next Fair -

Machinery Hall has been white-washed, and the water tanks and sewers repaired - and everything left in good order - ready for another Fair -

Hot water heater of Day & Hunter.

The heater for hot water for the boiler put in place by Day & Hunter as an exhibit has worked very satisfactory, and far superior to the old Lewellyn Heater belonging to the Institute - Day & Hunter offer to sell the Heater for $300.00, and the old Heater, the listed price is $500.00, the offer is now under consideration by the Committee, and will be reported on at future time -

The whole of the gas fixtures are now in good condition, and have been very satisfactory during the Fair

The cost of gas will come under the proper head -

Geo. Cumming
H. C. Holmes -

Report of the Art Committee

Mr. Denicke for the Art Committee presented a final report on Art matters, which was placed on file for printing in in the report of the Exposition -

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Cash Prem's in Art Dept

Mr. Denicke read a list of exhibitors in the Art department, to whom cash premiums had been awarded, but not yet paid, as there has been a question in the minds of the Committee as to whether these awards should be paid to the exhibitor or the artist.

After some discussion on motion of Mr Leggett, it was ordered that the premiums be paid to the artists -

Committee on Management present list of Awards.

The Committee on Management said that they had had prepared a careful report of the recommendations of the Jurors of Award, and presented the same - with the recommendation that the whole be adopted, with the exception of awards for Photography and Filters which they requested lie over for further consideration - Carried -

Librarians Report.

The Librarian presented his report for the month of September, which was read, and the names of new members approved, including that of L. E. Phillips as life member, - and the financial part referred to the Finance Committee

New Members -

New Members.

J. P. Wallace, Benj. Schloss, Hugh Fulton, Mrs - E. S. Shaw, Miss E. Sologaista, Miss Sallie Lee A. Heilbronner, R. Lichtenberg, Miss A. Cohn, Wm. V. Bryan, Miss Mary D. Tauforan, E. Baloun R. A. Donaldson, Mrs Caroline Cotton Martin, H. V. Brooks, Curtis H. Lindley, Miss E. Glenn, Blanche Parker, J. H. Hughes, Bert R. Hecht, Jos Freitas A. H. Marshall, Mrs L. J. Waite, Miss M. Browning A. Newsbaumer, Ed. Hewitt, Wm. De Ford, Paul Cutter, Leon Bingley, Mrs E. H. Downing, Rev. Wm. Hall Moreland, Mrs E. T. Richardson, C. C. Kinsman Carl Hesse, Mrs G. R. Hastings, Wm. H. King, W. Heger Mrs Wm Beach, Geo Hitchel, H. W. Williams, Miss M. McGreen, Miss Maria Graham, J. T. Kelsey Miss Julia Morgan, H. J. Ralston, L. Zucker, Mrs E. McCullough, A. W. Lovejoy, C. L. Bonestell, Walter S. Campbell, M. Bruing, Miss L. B. Roath, Miss E. G. Kittredge, Edward S. Cobb, Miss Jennie Bowling Miss Eliz. H. Bartlett, S. J. Shaw, Mrs. Henry Seller

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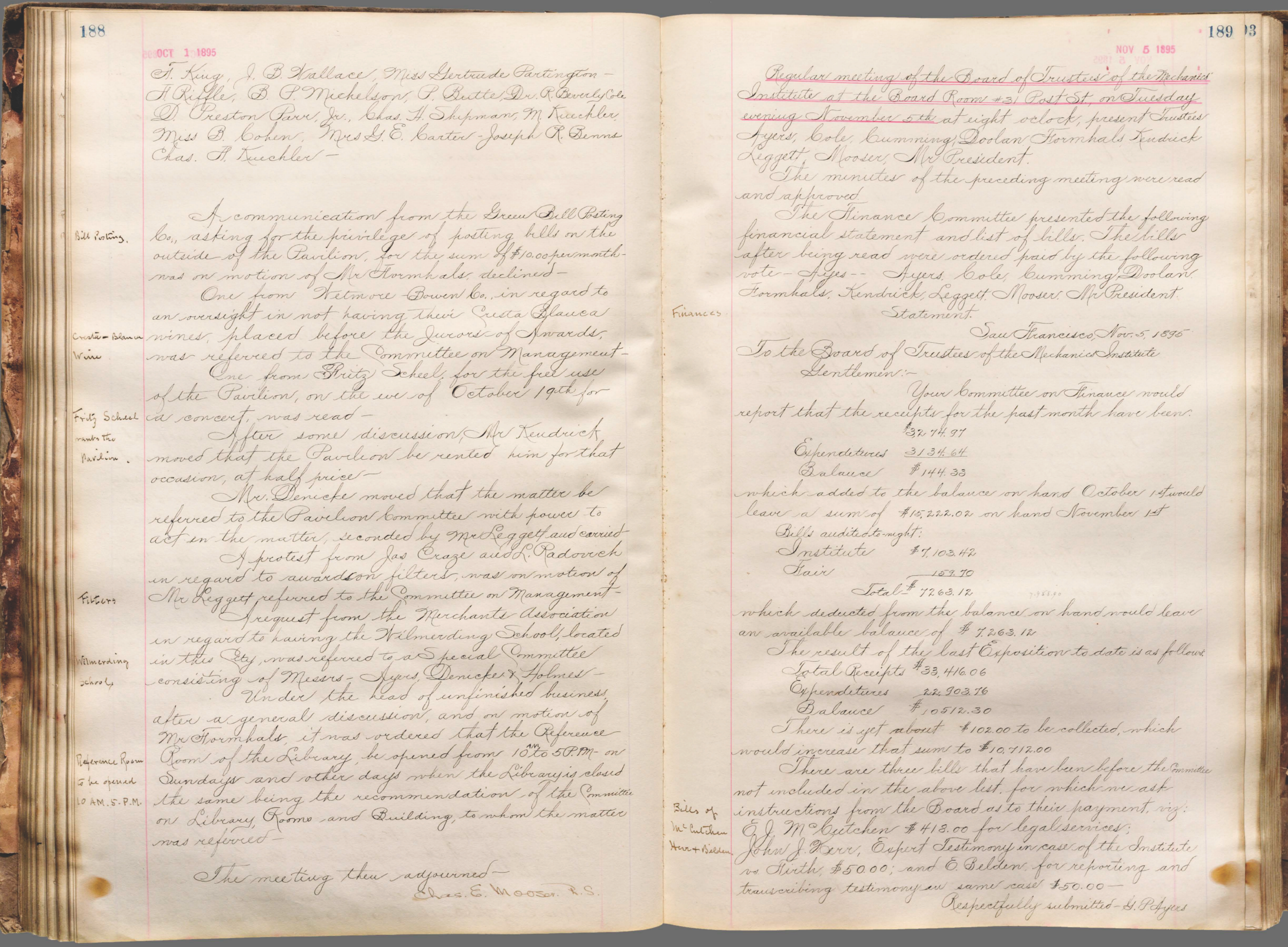

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T. King, J. B. Wallace, Miss Gertrude Partington—
H. Riffle, B. P. Michelson, P. Butte, Dr. R. Beverly Cole
D. Preston Parr, Jr., Chas. H. Shipman, M. Kuechler,
Miss B. Cohen, Mrs G. E. Carter—Joseph R. Benns
Chas. H. Kuechler—

Bill Posting. A communication from the Green Bill Posting Co., asking for the privilege of posting bills on the outside of the Pavilion, for the sum of $10.00 per month—was on motion of Mr Formhals, declined—

Cresta-Blanca Wine. One from Wetmore-Bowen Co., in regard to an oversight in not having their Cresta Blanca wines, placed before the Jurors of Awards, was referred to the Committee on Management—

Fritz Scheel wants the Pavilion. One from Fritz Scheel, for the free use of the Pavilion, on the eve of October 19th for a concert, was read—

After some discussion, Mr Kendrick moved that the Pavilion be rented him for that occasion, at half price—

Mr. Denicke moved that the matter be referred to the Pavilion Committee with power to act in the matter, seconded by Mr Leggett and carried—

Filters. A protest from Jas Craze and L. Radovich in regard to awards on filters, was on motion of Mr Leggett referred to the Committee on Management—

Wilmerding School. A request from the Merchants Association in regard to having the Wilmerding School, located in this City, was referred to a Special Committee consisting of Messrs—Ayers, Denicke & Holmes—

Reference Room to be opened 10 AM. 5. P.M. Under the head of unfinished business, after a general discussion, and on motion of Mr Formhals, it was ordered that the Reference Room of the Library, be opened from 10 A.M. to 5 P.M.—on Sundays and other days when the Library is closed the same being the recommendation of the Committee on Library, Rooms and Building, to whom the matter was referred—

The meeting then adjourned—

Chas. E. Mooser. R.S.

NOV 5 1895

Regular meeting of the Board of Trustees of the Mechanics' Institute at the Board Room #31 Post St., on Tuesday evening November 5th at eight oclock; present Trustees Ayers, Cole, Cumming, Doolan, Formhals, Kendrick Leggett, Mooser, Mr President.

The minutes of the preceding meeting were read and approved.

The Finance Committee presented the following financial statement and list of bills. The bills after being read were ordered paid by the following vote—Ayes—Ayers, Cole, Cumming, Doolan, Formhals, Kendrick, Leggett, Mooser, Mr President.

Finances. Statement.

San Francisco, Nov. 5, 1895

To the Board of Trustees of the Mechanics Institute

Gentlemen:—

Your Committee on Finance would report that the receipts for the past month have been:

	$3,274.97
Expenditures	3134.64
Balance	$144.33

which added to the balance on hand October 1st would leave a sum of $15,222.02 on hand November 1st

Bills audited to-night:

Institute	$7,103.42
Fair	159.70
Total	$7263.12

7.958.90

which deducted from the balance on hand would leave an available balance of $7.263.12

The result of the last Exposition to date is as follows:

Total Receipts	$33,416.06
Expenditures	22,903.76
Balance	$10512.30

There is yet about $102.00 to be collected, which would increase that sum to $10,712.00

There are three bills that have been before the Committee not included in the above list, for which we ask instructions from the Board as to their payment, viz:

Bills of McCutchen Herr + Belden. E. J. McCutchen $418.00 for legal services; John J. Herr, Expert Testimony in case of the Institute vs. Firth, $50.00; and E. Belden, for reporting and transcribing testimony in same case $50.00—

Respectfully submitted—G. P. Ayers

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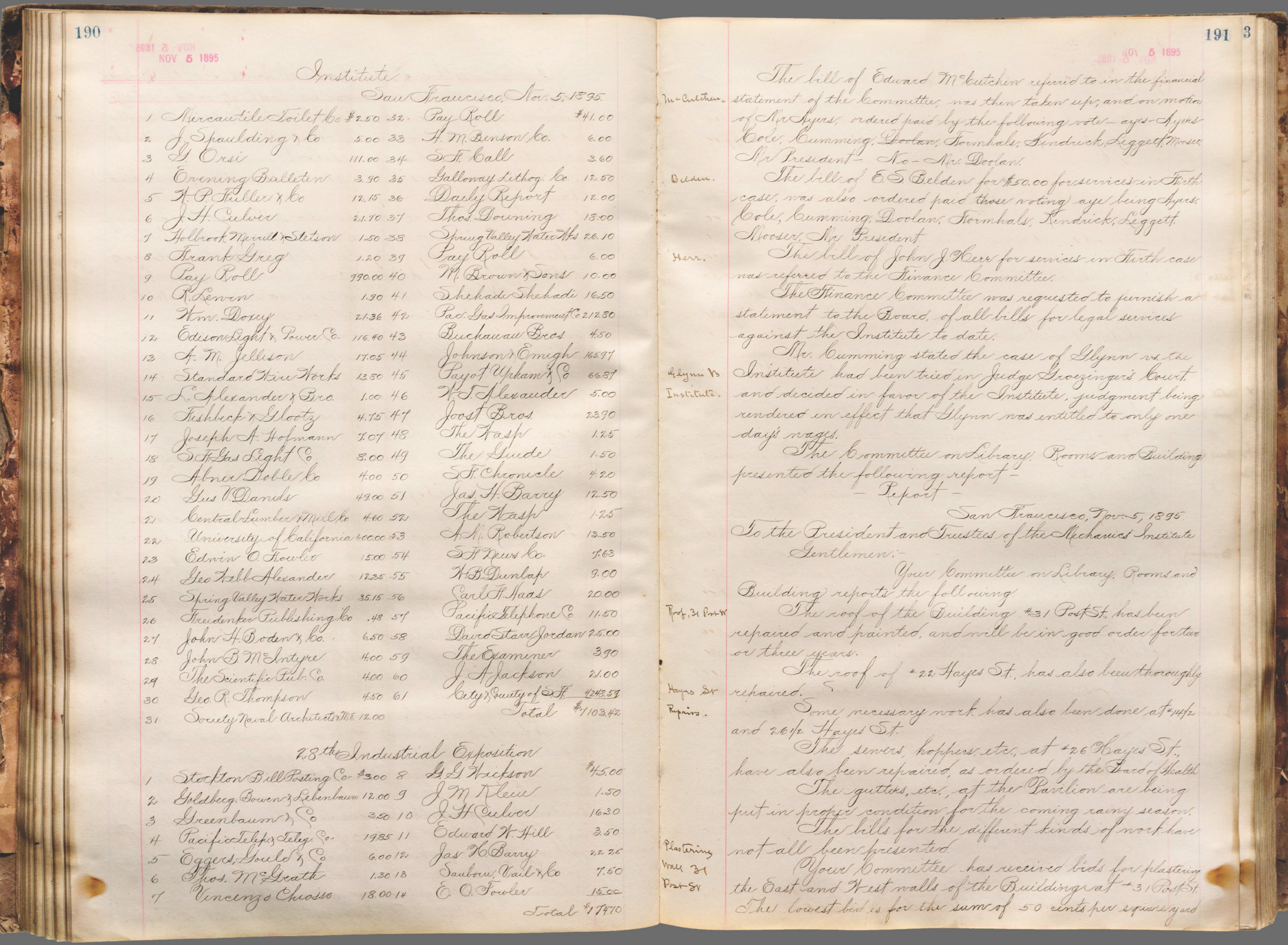

NOV 5 1895

Institute.

San Francisco, Nov. 5, 1895.

1	Mercantile Toilet Co	$2.50	32.	Pay Roll	$41.00
2	J. Spaulding & Co	5.00	33	H. M. Benson Co.	6.00
3	G. Orsi	111.00	34	S. F. Call	3.60
4	Evening Bulletin	3.90	35	Galloway Lithog. Co.	12.50
5	W. P. Fuller & Co	12.15	36	Daily Report	12.00
6	J. H. Culver	21.70	37	Thos. Downing	18.00
7	Holbrook, Merrill & Stetson	1.50	38	Spring Valley Water Wks	26.10
8	Frank Greg	1.20	39	Pay Roll	6.00
9	Pay Roll	990.00	40	M. Brown & Sons	10.00
10	R. Lewin	1.90	41	Shehadi Shehadi	16.50
11	Wm. Doxey	21.36	42	Pac. Gas Improvement Co	212.80
12	Edison Light & Power Co-	116.40	43	Buchanan Bros.	4.50
13	A. M. Jellison	17.05	44	Johnson & Emigh	165.97
14	Standard Wire Works	13.50	45	Payot Upham & Co	66.87
15	L. Alexander & Bro.	1.00	46	W. T. Alexander	5.00
16	Fishbeck & Glootz	4.75	47	Joost Bros.	23.90
17	Joseph A. Hofmann	7.07	48	The Wasp	1.25
18	S. F. Gas Light Co	8.00	49	The Guide	1.50
19	Abner Doble Co	4.00	50	S. F. Chronicle	4.20
20	Gus V. Daniels	49.00	51	Jas. H. Barry	12.50
21	Central Lumber & Mill Co	4.60	52	The Wasp	1.25
22	University of California	600.00	53	A. M. Robertson	13.50
23	Edwin O. Fowler	15.00	54	S. F. News Co.	7.63
24	Geo Webb Alexander	12.35	55	W. B. Dunlap	9.00
25	Spring Valley Water Works	35.15	56	Carl H. Haas	20.00
26	Freidenker Publishing Co	.48	57	Pacific Telephone Co	11.50
27	John H. Boden & Co.	6.50	58	David Starr Jordan	25.00
28	John B. McIntyre	4.00	59	The Examiner	3.90
29	The Scientific Pub. Co.	4.00	60	J. A. Jackson	21.00
30	Geo. R. Thompson	4.50	61	City & County of S. F.	4248.57
31	Society Naval Architects & M.E.	12.00		Total	$7103.42

28th Industrial Exposition

1	Stockton Bill Posting Co-	$3.00	8	G. G. Wickson	$45.00
2	Goldberg, Bowen & Lebenbaum	12.00	9	J. M. Klein	1.50
3	Greenbaum & Co	3.50	10	J. H. Culver	16.30
4	Pacific Teleph. & Teleg. Co-	19.85	11	Edward W. Hill	3.50
5	Eggers, Gould & Co	6.00	12	Jas. H. Barry	22.25
6	Thos. McGrath	1.30	13	Sanborn, Vail & Co	7.50
7	Vincenzo Chiosso	18.00	14	E. O. Fowler	15.00
				Total	$174.70

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Mc-Cutchen. The bill of Edward McCutchen referred to in the financial statement of the Committee, was then taken up, and on motion of Mr Ayers, ordered paid by the following vote – ayes – Ayers, Cole, Cumming, ~~Doolan~~, Formhals, Kendrick, Leggett, Mooser, Mr President – No – Mr. Doolan.

Belden. The bill of E. S. Belden for $50.00 for services in Firth case, was also ordered paid those voting aye being Ayers, Cole, Cumming, Doolan, Formhals, Kendrick, Leggett, Mooser, Mr President.

Herr. The bill of John J. Herr for services in Firth case was referred to the Finance Committee.

The Finance Committee was requested to furnish a statement to the Board, of all bills for legal services against the Institute to date.

Glynn Vs Institute. Mr. Cumming stated the case of Glynn vs. the Institute had been tried in Judge Groezinger's Court, and decided in favor of the Institute, judgment being rendered in effect that Glynn was entitled to only one day's wages.

The Committee on Library, Rooms and Building presented the following report –

– Report –

San Francisco, Nov. 5, 1895.

To the President and Trustees of the Mechanics' Institute

Gentlemen:–

Your Committee on Library, Rooms and Building reports the following.

Roof, 31 Post St. The roof of the Building #31 Post St., has been repaired and painted, and will be in good order for two or three years.

Hayes St Repairs. The roof of #22 Hayes St., has also been thoroughly repaired.

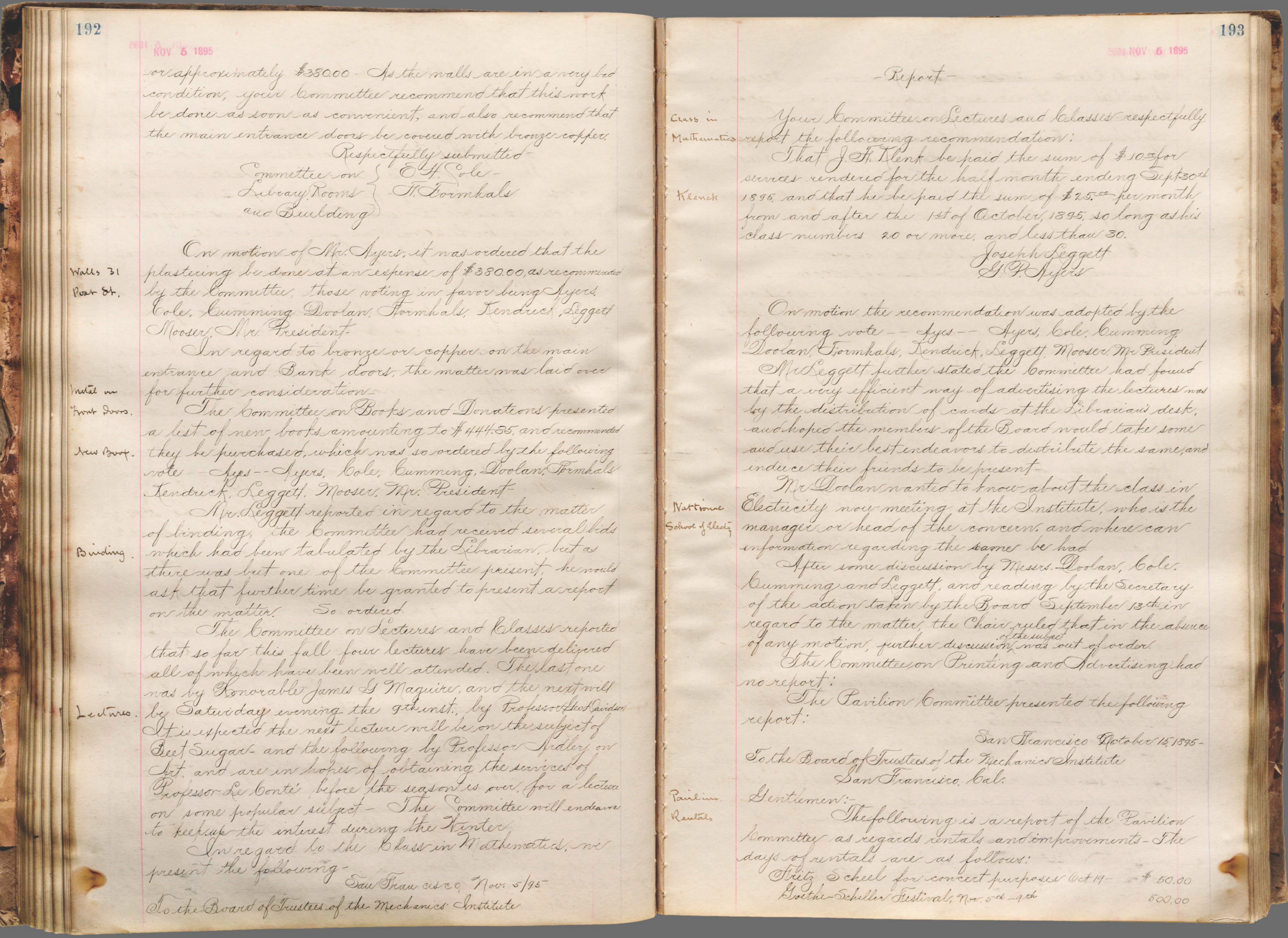
Some necessary work has also been done at #14½ and 26½ Hayes St.

The sewers, hoppers, etc., at #26 Hayes St., have also been repaired, as ordered by the Board of Health.

The gutters, etc., at the Pavilion are being put in proper condition for the coming rainy season.

The bills for the different kinds of work have not all been presented.

Plastering Wall 31 Post St. Your Committee has received bids for plastering the East and West walls of the Building at #31 Post St. The lowest bid is for the sum of 50 cents per square yard



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or approximately $380.00 - As the walls are in a very bad condition, your Committee recommend that this work be done as soon as convenient, and also recommend that the main entrance doors be covered with bronze copper.

Respectfully submitted -

Committee on Library Rooms and Building } E. H. Cole - F. Formhals

Walls 31 Post St.

On motion of Mr. Ayers, it was ordered that the plastering be done at an expense of $380.00, as recommended by the Committee, those voting in favor being Ayers, Cole, Cumming, Doolan, Formhals, Kendrick, Leggett, Mooser, Mr. President -

Metal on Front Doors.

In regard to bronze or copper on the main entrance and Bank doors, the matter was laid over for further consideration -

New Books.

The Committee on Books and Donations presented a list of new books amounting to $444.85, and recommended they be purchased, which was so ordered by the following vote -- Ayes -- Ayers, Cole, Cumming, Doolan, Formhals, Kendrick, Leggett, Mooser, Mr. President -

Binding.

Mr. Leggett reported in regard to the matter of binding, the Committee had received several bids which had been tabulated by the Librarian, but as there was but one of the Committee present, he would ask that further time be granted to present a report on the matter. So ordered.

Lectures.

The Committee on Lectures and Classes reported that so far this fall four lectures have been delivered all of which have been well attended. The last one was by Honorable James G. Maguire, and the next will be Saturday evening the 9th inst., by Professor Geo. Davidson. It is expected the next lecture will be on the subject of Beet Sugar - and the following by Professor Ardley on Art, and are in hopes of obtaining the services of Professor Le Conté before the season is over, for a lecture on some popular subject - The Committee will endeavor to keep up the interest during the Winter.

In regard to the Class in Mathematics, we present the following -

San Francisco, Nov. 5/95 -

To the Board of Trustees of the Mechanics' Institute

NOV 5 1895

- Report -

Class in Mathematics

Your Committee on Lectures and Classes respectfully report the following recommendation:

Klenck

That J. H. Klenk be paid the sum of $10.00 for services rendered for the half month ending Sept 30th 1895, and that he be paid the sum of $25.00 per month from and after the 1st of October, 1895, so long as his class numbers 20 or more, and less than 30.

Joseph Leggett
G. P. Ayers

On motion the recommendation was adopted by the following vote -- Ayes -- Ayers, Cole, Cumming, Doolan, Formhals, Kendrick, Leggett, Mooser, Mr President

Mr Leggett further stated the Committee had found that a very efficient way of advertising the lectures was by the distribution of cards at the Librarian's desk, and hoped the members of the Board would take some and use their best endeavors to distribute the same, and induce their friends to be present -

Nattronne School of Electy

Mr Doolan wanted to know about the class in Electricity now meeting at the Institute, who is the manager or head of the concern, and where can information regarding the same be had.

After some discussion by Messrs. Doolan, Cole, Cumming and Leggett, and reading by the Secretary of the action taken by the Board September 13th in regard to the matter, the Chair ruled that in the absence of any motion, further discussion of the subject was out of order.

The Committee on Printing and Advertising had no report:

The Pavilion Committee presented the following report:

San Francisco October 15, 1895 -

To the Board of Trustees of the Mechanics' Institute
San Francisco, Cal.

Pavilion Rentals

Gentlemen: -

The following is a report of the Pavilion Committee as regards rentals and improvements - The days of rentals are as follows:

Fritz Scheel for concert purposes Oct 19 -	$ 50.00
Goethe-Schiller Festival, Nov. 5th - 9th	500.00

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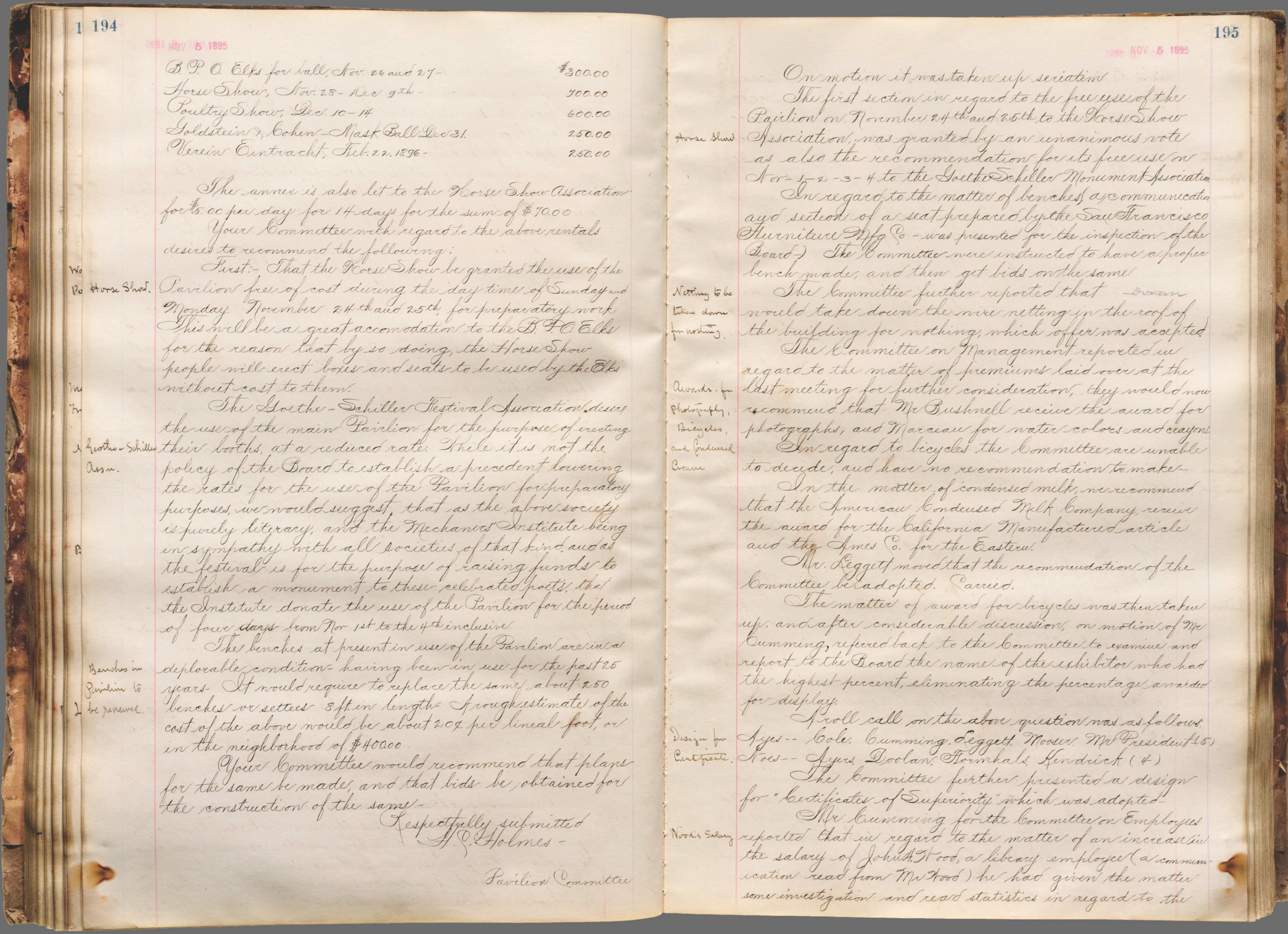

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B. P. O. Elks for ball, Nov. 26 and 27-	$300.00
Horse Show, Nov. 28 - Dec 9th -	700.00
Poultry Show, Dec. 10 - 14	600.00
Goldstein & Cohen - Mask Ball Dec 31.	250.00
Verein Eintracht, Feb. 22. 1896 -	250.00

The annex is also let to the Horse Show Association for $5.00 per day for 14 days for the sum of $70.00

Your Committee with regard to the above rentals desires to recommend the following:

Horse Show.

First:- That the Horse Show be granted the use of the Pavilion free of cost during the day time of Sunday and Monday November 24th and 25th, for preparatory work This will be a great accomodation to the B. P. O. Elks for the reason that by so doing, the Horse Show people will erect boxes and seats to be used by the Elks without cost to them.

Goethe-Schiller Assn.

The Goethe-Schiller Festival Association desire the use of the main Pavilion for the purpose of erecting their booths, at a reduced rate. While it is not the policy of the Board to establish a precedent lowering the rates for the use of the Pavilion for preparatory purposes, we would suggest, that as the above society is purely literary, and the Mechanics' Institute being in sympathy with all societies of that kind, and as the festival is for the purpose of raising funds to establish a monument to these celebrated poets, that the Institute donate the use of the Pavilion for the period of four days from Nov 1st to the 4th inclusive.

Benches in Pavilion to be renewed.

The benches at present in use of the Pavilion are in a deplorable condition- having been in use for the past 25 years- It would require to replace the same, about 250 benches or settees 8 ft. in length- A rough estimate of the cost of the above would be about 20¢ per lineal foot, or in the neighborhood of $400.00

Your Committee would recommend that plans for the same be made, and that bids be, obtained for the construction of the same-

Respectfully submitted
H. C. Holmes -

Pavilion Committee

NOV 5 1895

On motion it was taken up seriatim

Horse Show

The first section in regard to the free use of the Pavilion on November 24th and 25th to the Horse Show Association, was granted by an unanimous vote as also the recommendation for its free use on Nov - 1 - 2 - 3 - 4 to the Goethe Schiller Monument Association

In regard to the matter of benches, (a communication and section of a seat prepared by the San Francisco Furniture Mfg Co - was presented for the inspection of the Board -) The Committee were instructed to have a proper bench made, and then get bids on the same

Netting to be taken down for nothing.

The Committee further reported that -Doran would take down the wire netting in the roof of the building for nothing, which offer was accepted

Awards. for Photography, Bicycles. and Condensed Cream

The Committee on Management reported in regard to the matter of premiums laid over at the last meeting for further consideration, they would now recommend that Mr Bushnell receive the award for photographs, and Marceau for water colors and crayons

In regard to bicycles the Committee are unable to decide, and have no recommendation to make-

In the matter of condensed milk, we recommend that the American Condensed Milk Company, receive the award for the California Manufactured article and the Ames Co. for the Eastern.

Mr. Leggett moved that the recommendation of the Committee be adopted. Carried.

The matter of award for bicycles was then taken up, and after considerable discussion, on motion of Mr Cumming, referred back to the Committee to examine and report to the Board the name of the exhibitor who had the highest percent, eliminating the percentage awarded for display.

A roll call on the above question was as follows:

Design for Certificate.

Ayes -- Cole. Cumming. Leggett. Mooser. Mr President (5)
Noes -- Ayers, Doolan, Formhals, Kendrick (4)

The Committee further presented a design for "Certificates of Superiority" which was adopted-

Wood's Salary

Mr Cumming for the Committee on Employees reported that in regard to the matter of an increase in the salary of John H. Wood, a library employee (a communication read from Mr Wood) he had given the matter some investigation and read statistics in regard to the

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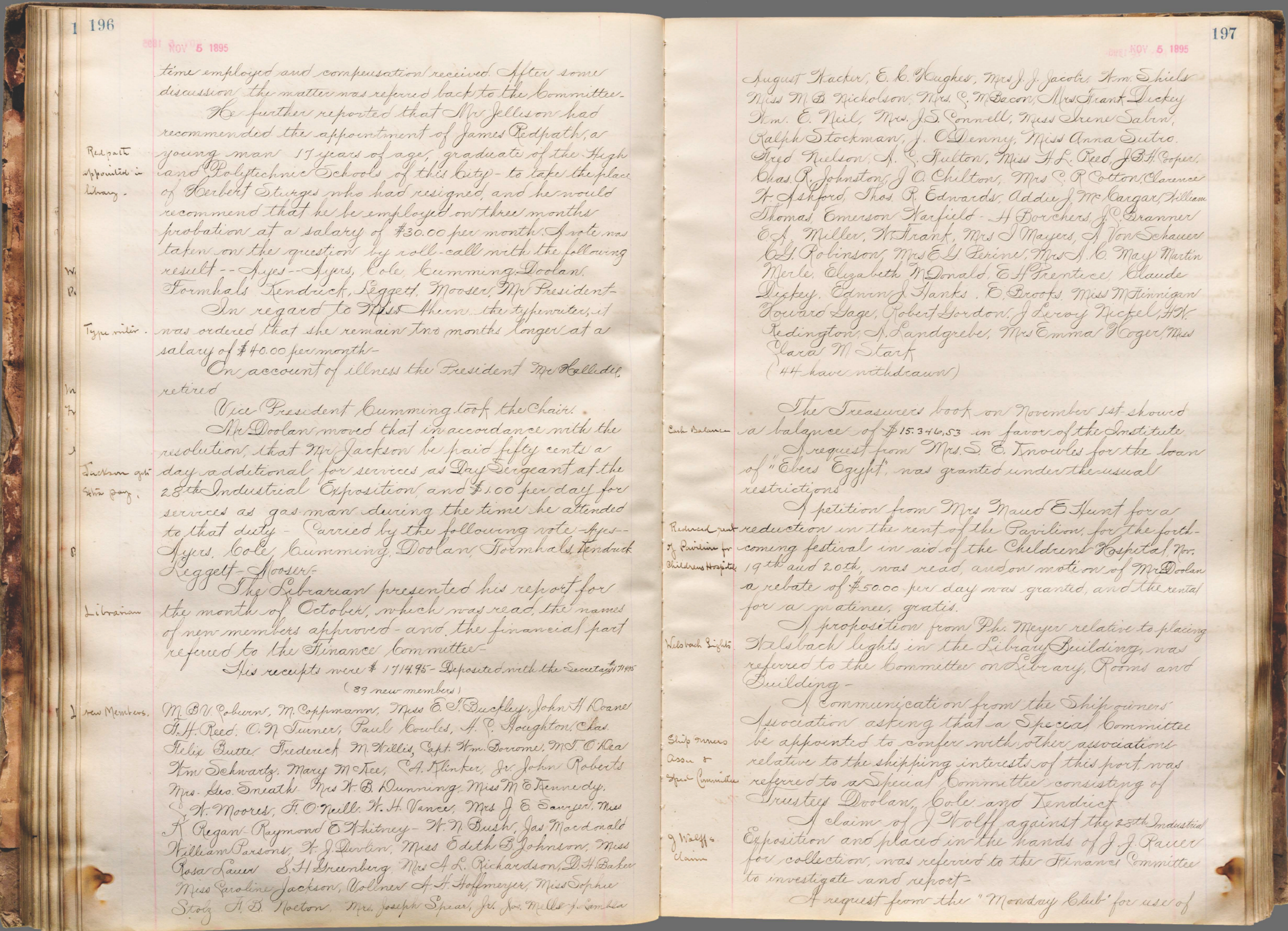

time employed and compensation received. After some discussion the matter was referred back to the Committee-

Redpath appointed in library.

He further reported that Mr Jellison had recommended the appointment of James Redpath, a young man 17 years of age, graduate of the High and Polytechnic Schools of this City - to take the place of Herbert Sturges who had resigned, and he would recommend that he be employed on three months probation at a salary of $30.00 per month. A vote was taken on the question by roll-call with the following result -- Ayes -- Ayers, Cole, Cumming, Doolan, Formhals Kendrick, Leggett, Mooser, Mr President-

Type writer.

In regard to Miss Ahern the typewriter, it was ordered that she remain two months longer at a salary of $40.00 per month-

On account of illness the President Mr Hallidie, retired

Vice President Cumming took the Chair.

Jackson gets extra pay.

Mr Doolan moved that in accordance with the resolution, that Mr Jackson be paid fifty cents a day additional for services as Day Sergeant at the 28th Industrial Exposition, and $1.00 per day for services as gas-man during the time he attended to that duty - Carried by the following vote - Ayes -- Ayers, Cole, Cumming, Doolan, Formhals, Kendrick Leggett - Mooser-

Librarian

The Librarian presented his report for the month of October, which was read, the names of new members approved - and the financial part referred to the Finance Committee-

His receipts were $ 1714.95 - Deposited with the Secretary $1714.95

(89 new members)

new Members.

M. B V. Coburn, M. Coppmann, Miss E. T. Buckley, John H Doane F. H. Reed, O. N. Turner, Paul Cowles, A. C. Houghton, Chas. Felix Butte, Frederick M. Willis, Capt. Wm. Borrome, M. T. O'Dea Wm Schwartz, Mary McKee, C. A. Klinker, Jr. John Roberts Mrs. Geo. Smeath Mrs W. B. Dunning, Miss M E Kennedy, S. W. Moores, F. O'Neill. W. H. Vance, Mrs J E Sawyer, Miss K Regan - Raymond E Whitney - W. N. Bush, Jas Macdonald William Parsons, W. J. Devlin, Miss Edith B Johnson, Miss Rosa Lauer S. H Greenberg, Mrs A L. Richardson, D. H. Baker Miss Caroline Jackson, Vollner A. H. Hoffmeyer, Miss Sophie Stolz F. B. Norton, Mrs. Joseph Spear, Jr. Jos. Mells J. Lambla

August Wacker, E. C. Hughes, Mrs J. J. Jacobi, Wm. Shiels Miss M. B. Nicholson, Mrs. C. M. Bacon, Mrs. Frank Dickey Wm. E. Neil, Mrs. J. S. Connell, Miss Irene Sabin, Ralph Stockman, J. O. Denny, Miss Anna Sutro. Fred Nielson, A. C. Fulton, Miss H. L. Reed, J. B. H. Cooper, Chas. R. Johnston, J O. Chilton, Mrs C. R Cotton, Clarence W. Ashford, Thos. R. Edwards, Addie J McCargar, William Thomas, Emerson Warfield - H Borchers, J. C. Branner E. A. Miller, W. Frank, Mrs I Mayers, A Von Schauer C. G. Robinson, Mrs E. G. Perine, Mrs A. C. May Martin Merle, Elizabeth McDonald, E. H Prentice, Claude Dickey, Edwin J Hanks, E. Brooks, Miss M Finnigan Howard Gage, Robert Gordon, J Leroy Nickel, H. W. Redington, A. Landgrebe, Mrs Emma Hoger, Miss Clara M Stark

(44 have withdrawn)

Cash Balance

The Treasurers book on November 1st showed a balance of $15.346,53 in favor of the Institute

A request from Mrs. S. E. Knowles for the loan of "Ebers Egypt", was granted under the usual restrictions

Reduced rent of Pavilion for Childrens Hospital

A petition from Mrs Maud E Hunt for a reduction in the rent of the Pavilion, for the forthcoming festival in aid of the Childrens Hospital, Nov. 19th and 20th, was read, and on motion of Mr Doolan a rebate of $50.00 per day was granted, and the rental for a matinee, gratis.

Welsbach Lights.

A proposition from Ph. Meyer relative to placing Welsbach lights in the Library Building, was referred to the Committee on Library, Rooms and Building -

Ship owners Assn & Special Committee

A communication from the Shipowners' Association asking that a Special Committee be appointed to confer with other associations relative to the shipping interests of this port, was referred to a Special Committee consisting of Trustees Doolan, Cole and Kendrick

J Wolff's claim

A claim of J Wolff against the 28th Industrial Exposition and placed in the hands of J. J. Rauer for collection, was referred to the Finance Committee to investigate and report-

A request from the "Monday Club" for use of

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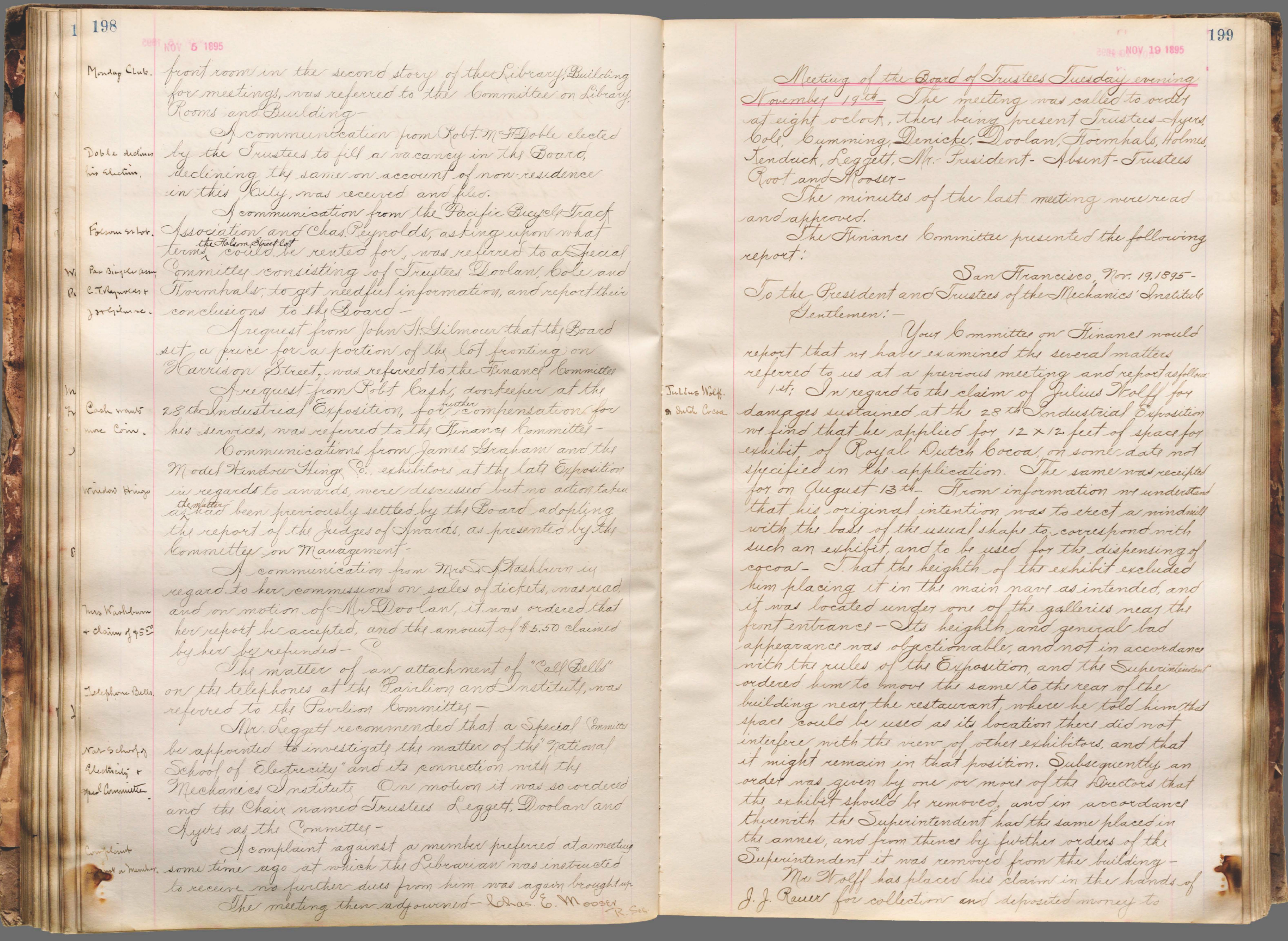

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Monday Club.

front room in the second story of the Library Building for meetings, was referred to the Committee on Library Rooms and Building –

Doble declines his election.

A communication from Robt. McF. Doble elected by the Trustees to fill a vacancy in the Board, declining the same on account of non-residence in this City, was received and filed.

Folsom St lot.
Pac Bicycle assn,
C. T. Reynolds +
J. H. Gilmour.

A communication from the Pacific Bicycle Track Association and Chas. Reynolds, asking upon what terms the Folsom Street lot could be rented for, was referred to a Special Committee consisting of Trustees Doolan, Cole and Formhals, to get needful information, and report their conclusions to the Board –

A request from John H. Gilmour that the Board set a price for a portion of the lot fronting on Harrison Street, was referred to the Finance Committee

Cash wants more Coin.

A request from Robt Cash, doorkeeper at the 28th Industrial Exposition, for further compensation for his services, was referred to the Finance Committee –

Window Hinge

Communications from James Graham and the Model Window Hinge Co., exhibitors at the late Exposition in regards to awards, were discussed but no action taken as the matter had been previously settled by the Board adopting the report of the Judges of Awards, as presented by the Committee on Management –

Mrs Washburn + claim of $5.50

A communication from Mrs S. A. Washburn in regard to her commissions on sales of tickets, was read and on motion of Mr Doolan, it was ordered that her report be accepted, and the amount of $5.50 claimed by her be refunded –

Telephone Bells.

The matter of an attachment of "Call Bells" on the telephones at the Pavilion and Institute, was referred to the Pavilion Committee –

Nat. School of Electricity + Spcl Committee.

Mr. Leggett recommended that a Special Committee be appointed to investigate the matter of the "National School of Electricity" and its connection with the Mechanics Institute. On motion it was so ordered and the Chair named Trustees Leggett, Doolan and Ayers as the Committee –

Complaint against a Member.

A complaint against a member preferred at a meeting some time ago at which the Librarian was instructed to receive no further dues from him was again brought up.

The meeting then adjourned – Chas. E. Mooser R. Sec.

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Meeting of the Board of Trustees Tuesday evening November 19th – The meeting was called to order at eight o'clock, there being present Trustees Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Leggett, Mr. President – Absent – Trustees Root and Mooser –

The minutes of the last meeting were read and approved.

The Finance Committee presented the following report:

San Francisco, Nov. 19, 1895 –

To the President and Trustees of the Mechanics' Institute

Gentlemen: –

Your Committee on Finance would report that we have examined the several matters referred to us at a previous meeting and report as follows:

Julius Wolff. Dutch Cocoa

1st; In regard to the claim of Julius Wolff for damages sustained at the 28th Industrial Exposition we find that he applied for 12 x 12 feet of space for exhibit of Royal Dutch Cocoa, on some date not specified in the application. The same was receipted for on August 13th – From information we understand that his original intention was to erect a windmill with the base of the usual shape to correspond with such an exhibit, and to be used for the dispensing of cocoa – That the heighth of the exhibit excluded him placing it in the main nave as intended, and it was located under one of the galleries near the front entrance – Its heighth and general bad appearance was objectionable, and not in accordance with the rules of the Exposition, and the Superintendent ordered him to move the same to the rear of the building near the restaurant, where he told him that space could be used as its location there did not interfere with the view of other exhibitors, and that it might remain in that position. Subsequently an order was given by one or more of the Directors that the exhibit should be removed, and in accordance therewith the Superintendent had the same placed in the annex, and from thence by further orders of the Superintendent it was removed from the building –

Mr Wolff has placed his claim in the hands of J. J. Rauer for collection and deposited money to

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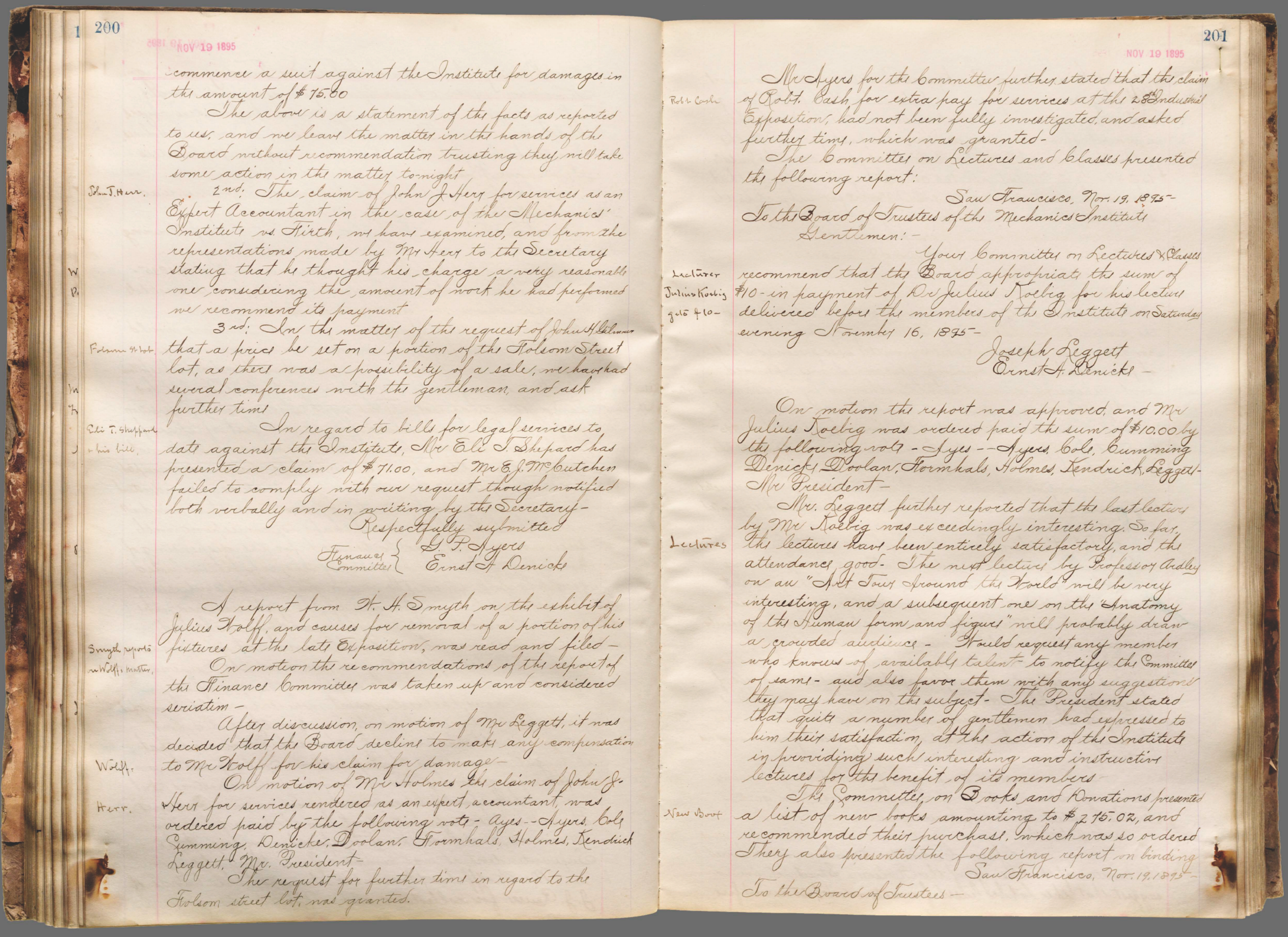

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commence a suit against the Institute for damages in the amount of $75.00

The above is a statement of the facts as reported to us, and we leave the matter in the hands of the Board without recommendation trusting they will take some action in the matter to-night

John J. Herr. 2nd: The claim of John J Herr for services as an Expert Accountant in the case of the Mechanics' Institute vs. Firth, we have examined, and from the representations made by Mr Herr to the Secretary stating that he thought his charge a very reasonable one considering the amount of work he had performed we recommend its payment

3rd: In the matter of the request of John H Gilman

Folsom St lot that a price be set on a portion of the Folsom Street lot, as there was a possibility of a sale, we have had several conferences with the gentleman, and ask further time

Eli T. Sheppard & his bill. In regard to bills for legal services to date against the Institute, Mr Eli T. Shepard has presented a claim of $71.00, and Mr E. J. McCutchen failed to comply with our request though notified both verbally and in writing by the Secretary–

Respectfully submitted

Finance Committee { G. P. Ayers
Ernst A Denicke

A report from W. H. Smyth on the exhibit of Julius Wolff, and causes for removal of a portion of his

Smyth reports on Wolff's matter. fixtures at the late Exposition, was read and filed–

On motion the recommendations of the report of the Finance Committee was taken up and considered seriatim–

After discussion, on motion of Mr Leggett, it was decided that the Board decline to make any compensation

Wolff. to Mr Wolff for his claim for damage–

On motion of Mr Holmes the claim of John J.

Herr. Herr for services rendered as an expert accountant, was ordered paid by the following vote– Ayes––Ayers, Cole Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick Leggett, Mr. President–

The request for further time in regard to the Folsom street lot, was granted.

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Mr Ayers for the Committee further stated that the claim

Robt Cash of Robt. Cash for extra pay for services at the 28th Industrial Exposition, had not been fully investigated, and asked further time, which was granted–

The Committee on Lectures and Classes presented the following report:

San Francisco, Nov. 19. 1895–

To the Board of Trustees of the Mechanics Institute

Gentlemen:–

Your Committee on Lectures & Classes

Lecturer Julius Koebig gets $10– recommend that the Board appropriate the sum of $10– in payment of Dr Julius Koebig for his lecture delivered before the members of the Institute on Saturday evening November 16, 1895–

Joseph Leggett
Ernst A. Denicke –

On motion the report was approved, and Mr Julius Koebig was ordered paid the sum of $10.00 by the following vote – Ayes ––Ayers, Cole, Cumming Denicke, Doolan, Formhals, Holmes, Kendrick, Leggett– Mr President–

Mr. Leggett further reported that the last lecture by Mr Koebig was exceedingly interesting. So far,

Lectures the lectures have been entirely satisfactory, and the attendance good– The next lecture by Professor Ardley on an "Art Tour Around the World" will be very interesting, and a subsequent one on the "Anatomy of the Human form and figure" will probably draw a crowded audience – Would request any member who knows of available talent to notify the Committee of same– and also favor them with any suggestions they may have on the subject– The President stated that quite a number of gentlemen had expressed to him their satisfaction, at the action of the Institute in providing such interesting and instructive lectures for the benefit of its members–

The Committee on Books and Donations presented

New Book a list of new books amounting to $275.02, and recommended their purchase, which was so ordered They also presented the following report on binding

San Francisco, Nov. 19. 1895–

To the Board of Trustees –

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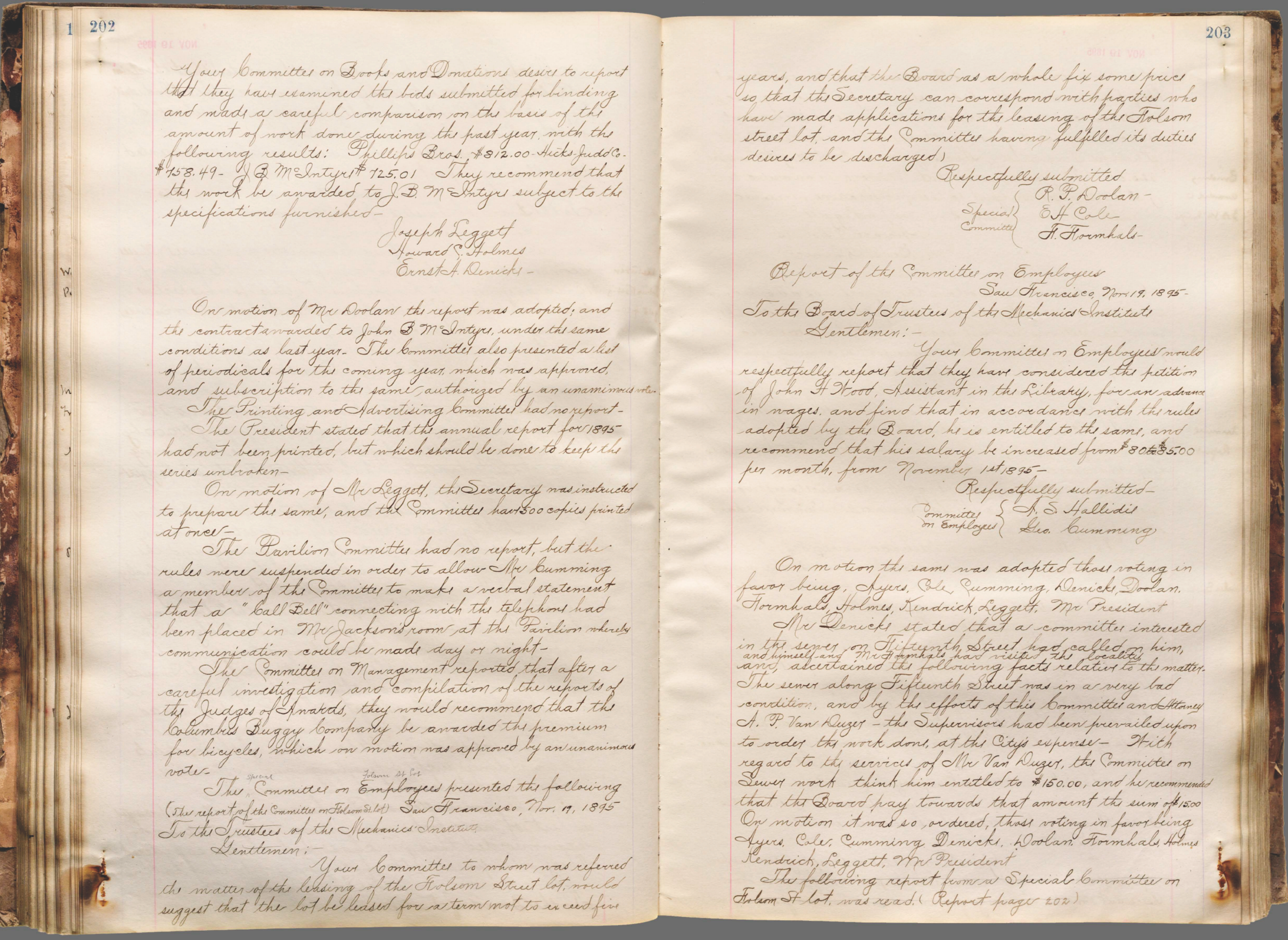


Your Committee on Books and Donations desire to report that they have examined the bids submitted for binding and made a careful comparison on the basis of the amount of work done during the past year, with the following results: Phillips Bros. $812.00 - Hicks-Judd Co. $758.49 - J B McIntyre $725.01 They recommend that the work be awarded to J. B. McIntyre subject to the specifications furnished -

Joseph Leggett
Howard C. Holmes
Ernst A. Denicke -

On motion of Mr Doolan the report was adopted; and the contract awarded to John B McIntyre, under the same conditions as last year - The Committee also presented a list of periodicals for the coming year, which was approved, and subscription to the same, authorized by an unanimous vote -

The Printing and Advertising Committee had no report -

The President stated that the annual report for 1895 had not been printed, but which should be done to keep the series unbroken -

On motion of Mr Leggett, the Secretary was instructed to prepare the same, and the Committee have 500 copies printed at once -

The Pavilion Committee had no report, but the rules were suspended in order to allow Mr Cumming a member of the Committee to make a verbal statement that a "Call Bell" connecting with the telephone had been placed in Mr Jackson's room at the Pavilion whereby communication could be made day or night -

The Committee on Management reported that after a careful investigation and compilation of the reports of the Judges of Awards, they would recommend that the Columbus Buggy Company be awarded the premium for bicycles, which on motion was approved by an unanimous vote -

The Special Committee on Folsom St Lot Employees presented the following

(The report of the Committee on Folsom St. lot) San Francisco, Nov. 19, 1895

To the Trustees of the Mechanics' Institute

Gentlemen: -

Your Committee to whom was referred the matter of the leasing of the Folsom Street lot, would suggest that the lot be leased for a term not to exceed five years, and that the Board as a whole fix some price so that the Secretary can correspond with parties who have made applications for the leasing of the Folsom street lot, and the Committee having fulfilled its duties desires to be discharged)

Respectfully submitted

Special Committee { R. P. Doolan - / E H Cole / F. Formhals -

Report of the Committee on Employees

San Francisco, Nov. 19, 1895 -

To the Board of Trustees of the Mechanics' Institute

Gentlemen: -

Your Committee on Employees would respectfully report that they have considered the petition of John H Wood, Assistant in the Library, for an advance in wages, and find that in accordance with the rules adopted by the Board, he is entitled to the same, and recommend that his salary be increased from $80 to $85.00 per month, from November 1st 1895 -

Respectfully submitted -

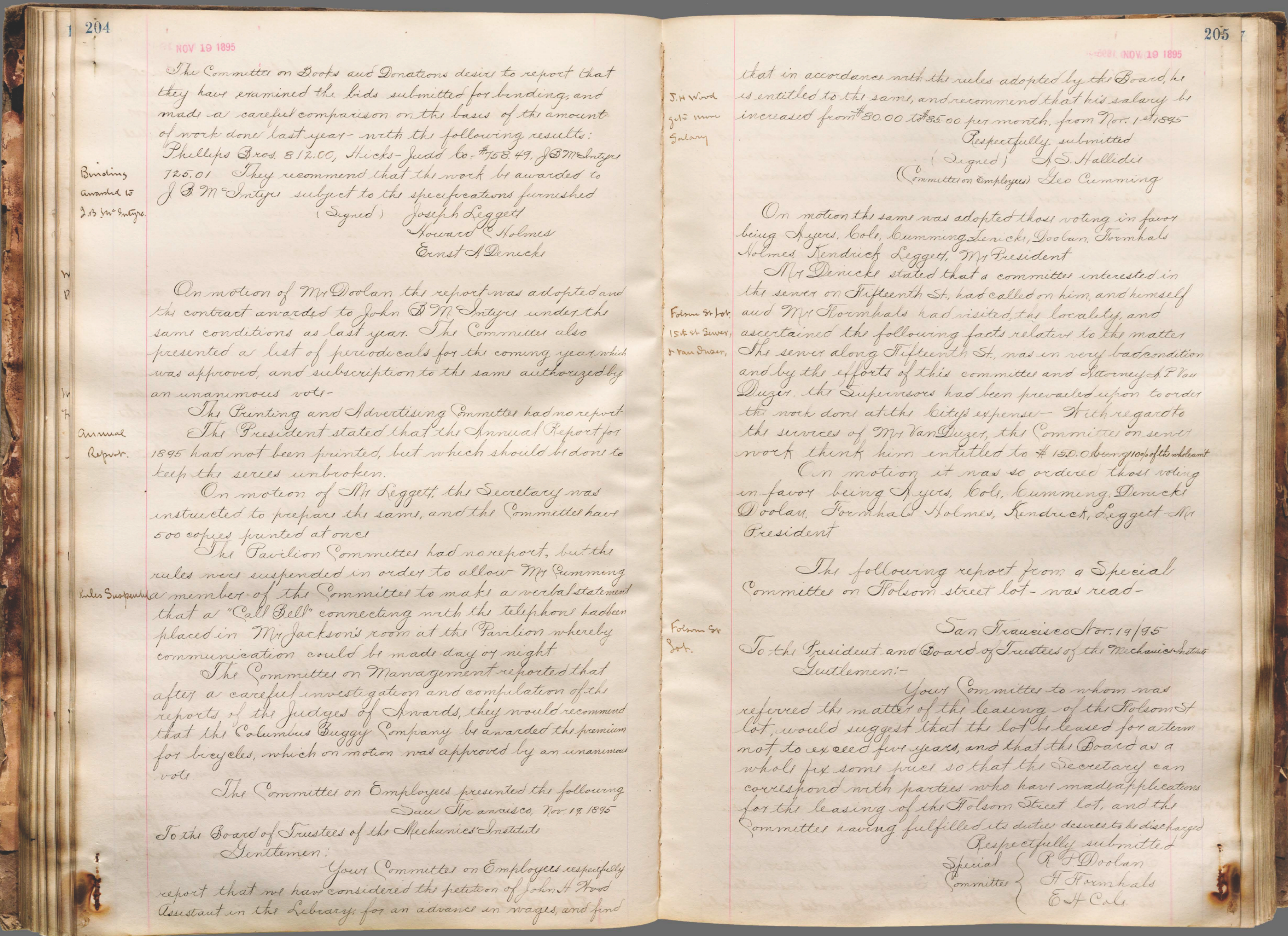
Committee on Employees { A. S. Hallidie / Geo. Cumming

On motion the same was adopted those voting in favor being, Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Leggett, Mr President

Mr Denicke stated that a committee interested in the sewer on Fifteenth Street had called on him, and himself and Mr Formhals had visited the locality, and ascertained the following facts relative to the matter. The sewer along Fifteenth Street was in a very bad condition, and by the efforts of this Committee and Attorney A. P. Van Duzer - the Supervisors had been prevailed upon to order the work done, at the City's expense - With regard to the services of Mr Van Duzer, the Committee on Sewer work think him entitled to $150.00, and he recommended that the Board pay towards that amount the sum of $15.00

On motion it was so ordered, those voting in favor being Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Leggett, Mr President

The following report from a Special Committee on Folsom St lot, was read. (Report page 202)



NOV 19 1895

The Committee on Books and Donations desire to report that they have examined the bids submitted for binding, and made a careful comparison on the basis of the amount of work done last year - with the following results: Phillips Bros. 812.00, Hicks-Judd Co. - $758.49, J B McIntyre
Binding awarded to J.B. McIntyre. 725.01 They recommend that the work be awarded to J B McIntyre subject to the specifications furnished

(Signed) Joseph Leggett
Howard E Holmes
Ernst A Denicke

On motion of Mr Doolan the report was adopted and the contract awarded to John B McIntyre under the same conditions as last year. The Committee also presented a list of periodicals for the coming year, which was approved, and subscription to the same authorized by an unanimous vote -

The Printing and Advertising Committee had no report -

Annual Report. The President stated that the Annual Report for 1895 had not been printed, but which should be done to keep the series unbroken.

On motion of Mr Leggett, the Secretary was instructed to prepare the same, and the Committee have 500 copies printed at once

The Pavilion Committee had no report, but the rules were suspended in order to allow Mr Cumming
Rules Suspended a member of the Committee to make a verbal statement that a "Call Bell" connecting with the telephone had been placed in Mr Jackson's room at the Pavilion whereby communication could be made day or night

The Committee on Management reported that after a careful investigation and compilation of the reports of the Judges of Awards, they would recommend that the Columbus Buggy Company be awarded the premium for bicycles, which on motion was approved by an unanimous vote.

The Committee on Employees presented the following

San Francisco, Nov. 19, 1895

To the Board of Trustees of the Mechanics' Institute

Gentlemen:

Your Committee on Employees respectfully report that we have considered the petition of John H Wood Assistant in the Library, for an advance in wages, and find

NOV 19 1895

that in accordance with the rules adopted by the Board, he
J.H Wood gets more Salary is entitled to the same, and recommend that his salary be increased from $30.00 to $35.00 per month, from Nov. 1st 1895

Respectfully submitted
(Signed) A.S. Hallidie
(Committee on Employees) Geo Cumming

On motion the same was adopted those voting in favor being Ayers, Cole, Cumming, Denicke, Doolan, Formhals Holmes, Kendrick, Leggett, Mr President

Mr Denicke stated that a committee interested in the sewer on Fifteenth St., had called on him, and himself
Folsom St Lot, 15th St Sewer, & Van Duzer, and Mr Formhals had visited the locality, and ascertained the following facts relative to the matter The sewer along Fifteenth St., was in very bad condition and by the efforts of this committee and Attorney A. P. Van Duzer, the Supervisors had been prevailed upon to order the work done at the City's expense - With regard to the services of Mr Van Duzer, the Committee on sewer work think him entitled to $150.00 being 10% of the whole am't

On motion it was so ordered those voting in favor being Ayers, Cole, Cumming, Denicke Doolan, Formhals Holmes, Kendrick, Leggett - Mr President

The following report from a Special Committee on Folsom street lot - was read -

Folsom St Lot.

San Francisco Nov. 19/95

To the President and Board of Trustees of the Mechanics Institute

Gentlemen:-

Your Committee to whom was referred the matter of the leasing of the Folsom St lot, would suggest that the lot be leased for a term not to exceed five years, and that the Board as a whole fix some price so that the Secretary can correspond with parties who have made applications for the leasing of the Folsom Street lot, and the Committee having fulfilled its duties desires to be discharged

Respectfully submitted
Special Committee { R. P. Doolan
F. Formhals
E H Cole

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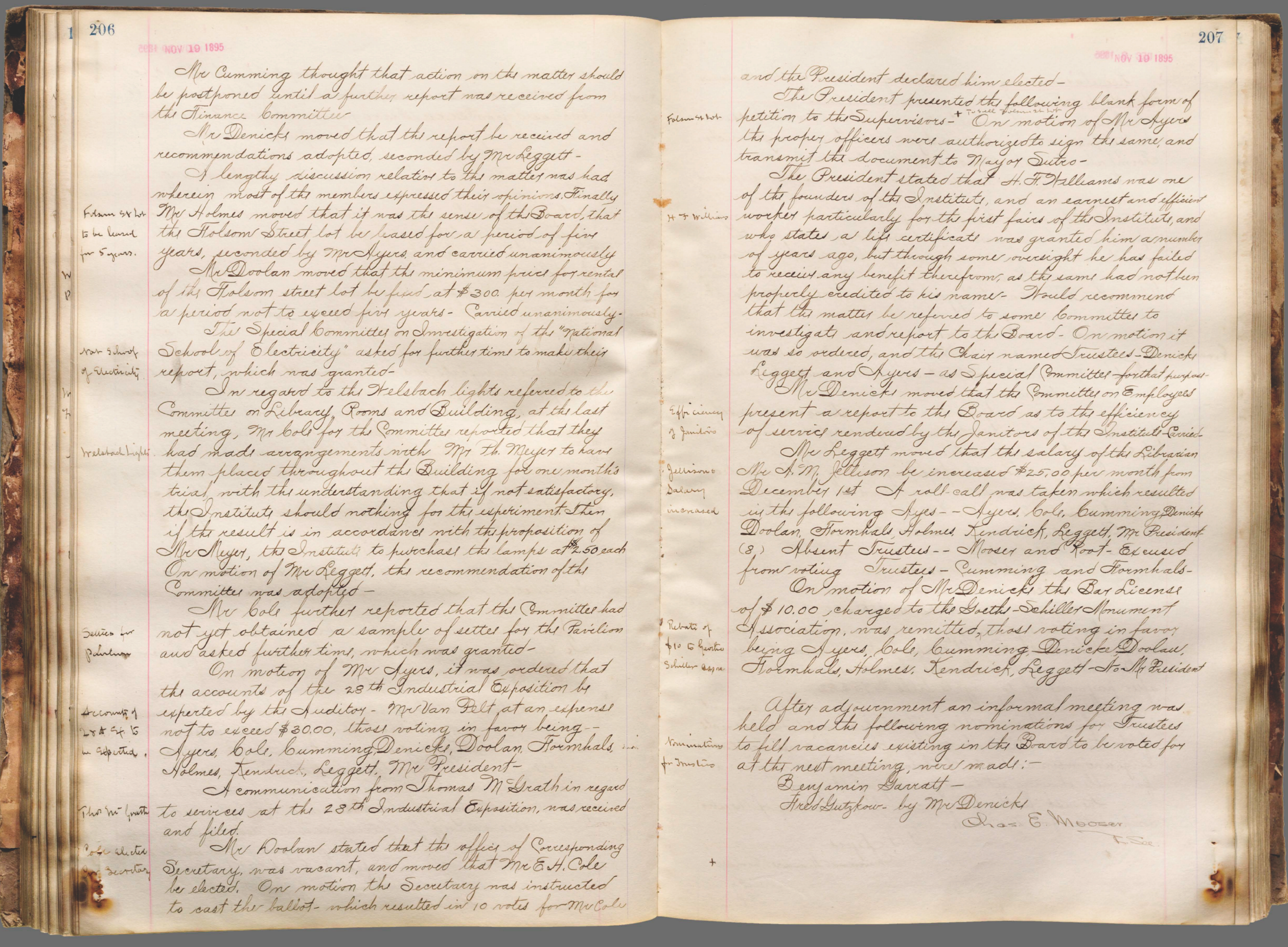

NOV 19 1895

Mr Cumming thought that action on the matter should be postponed until a further report was received from the Finance Committee

Mr Denicke moved that the report be received and recommendations adopted, seconded by Mr Leggett –

A lengthy discussion relative to the matter was had wherein most of the members expressed their opinions. Finally Mr Holmes moved that it was the sense of the Board, that the Folsom Street lot be leased for a period of five years, seconded by Mr Ayers and carried unanimously

Folsom St Lot to be leased for 5 years.

Mr Doolan moved that the minimum price for rental of the Folsom street lot be fixed at $300. per month for a period not to exceed five years – Carried unanimously.

The Special Committee on Investigation of the "National School of Electricity" asked for further time to make their report, which was granted –

Nat School of Electricity

In regard to the Welsbach lights referred to the Committee on Library, Rooms and Building, at the last meeting, Mr Cole for the Committee reported that they had made arrangements with Mr Th. Meyer to have them placed throughout the Building for one month's trial, with the understanding that if not satisfactory, the Institute should nothing for the experiment. Then if the result is in accordance with the proposition of Mr Meyer, the Institute to purchase the lamps at $2.50 each On motion of Mr Leggett, the recommendation of the Committee was adopted –

Welsbach Lights.

Mr Cole further reported that the Committee had not yet obtained a sample of settee for the Pavilion and asked further time, which was granted –

Settees for Pavilion

On motion of Mr Ayers, it was ordered that the accounts of the 28th Industrial Exposition be experted by the Auditor – Mr Van Pelt, at an expense not to exceed $30.00, those voting in favor being – – Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Leggett, Mr President –

Accounts of 28th Exp. to be experted.

A communication from Thomas McGrath in regard to services at the 28th Industrial Exposition, was received and filed.

Thos McGrath

Mr Doolan stated that the office of Corresponding Secretary, was vacant, and moved that Mr E. H. Cole be elected. On motion the Secretary was instructed to cast the ballot – which resulted in 10 votes for Mr Cole

Cole elected Cor. Secretary

NOV 19 1895

and the President declared him elected –

The President presented the following blank form of petition to the Supervisors – + To sell Folsom St Lot On motion of Mr Ayers the proper officers were authorized to sign the same, and transmit the document to Mayor Sutro –

Folsom St Lot

The President stated that H. F. Williams was one of the founders of the Institute, and an earnest and efficient worker particularly for the first fairs of the Institute, and who states a life certificate was granted him a number of years ago, but through some oversight he has failed to receive any benefit therefrom, as the same had not been properly credited to his name – Would recommend that the matter be referred to some Committee to investigate and report to the Board – On motion it was so ordered, and the Chair named Trustees – Denicke Leggett and Ayers – as Special Committee for that purpose –

H F Williams

Mr Denicke moved that the Committee on Employees present a report to the Board as to the efficiency of service rendered by the Janitors of the Institute – Carried –

Efficiency of Janitors

Mr Leggett moved that the salary of the Librarian Mr A. M. Jellison be increased $25.00 per month from December 1st A roll-call was taken which resulted in the following Ayes – – Ayers, Cole, Cumming, Denicke Doolan, Formhals, Holmes, Kendrick, Leggett, Mr President (8) Absent Trustees – – Mooser and Root – Excused from voting Trustees – Cumming and Formhals –

Jellison's Salary increased

On motion of Mr Denicke the Bar License of $10.00, charged to the Goethe-Schiller Monument Association, was remitted, those voting in favor being Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Holmes, Kendrick, Leggett – No – Mr President

Rebate of $10 to Goethe Schiller Assn

After adjournment an informal meeting was held and the following nominations for Trustees to fill vacancies existing in the Board to be voted for at the next meeting, were made: –

Nominations for Trustees

Benjamin Garratt –
Fred Gutzkow – by Mr Denicke

Chas. E. Mooser
R. Sec.

+

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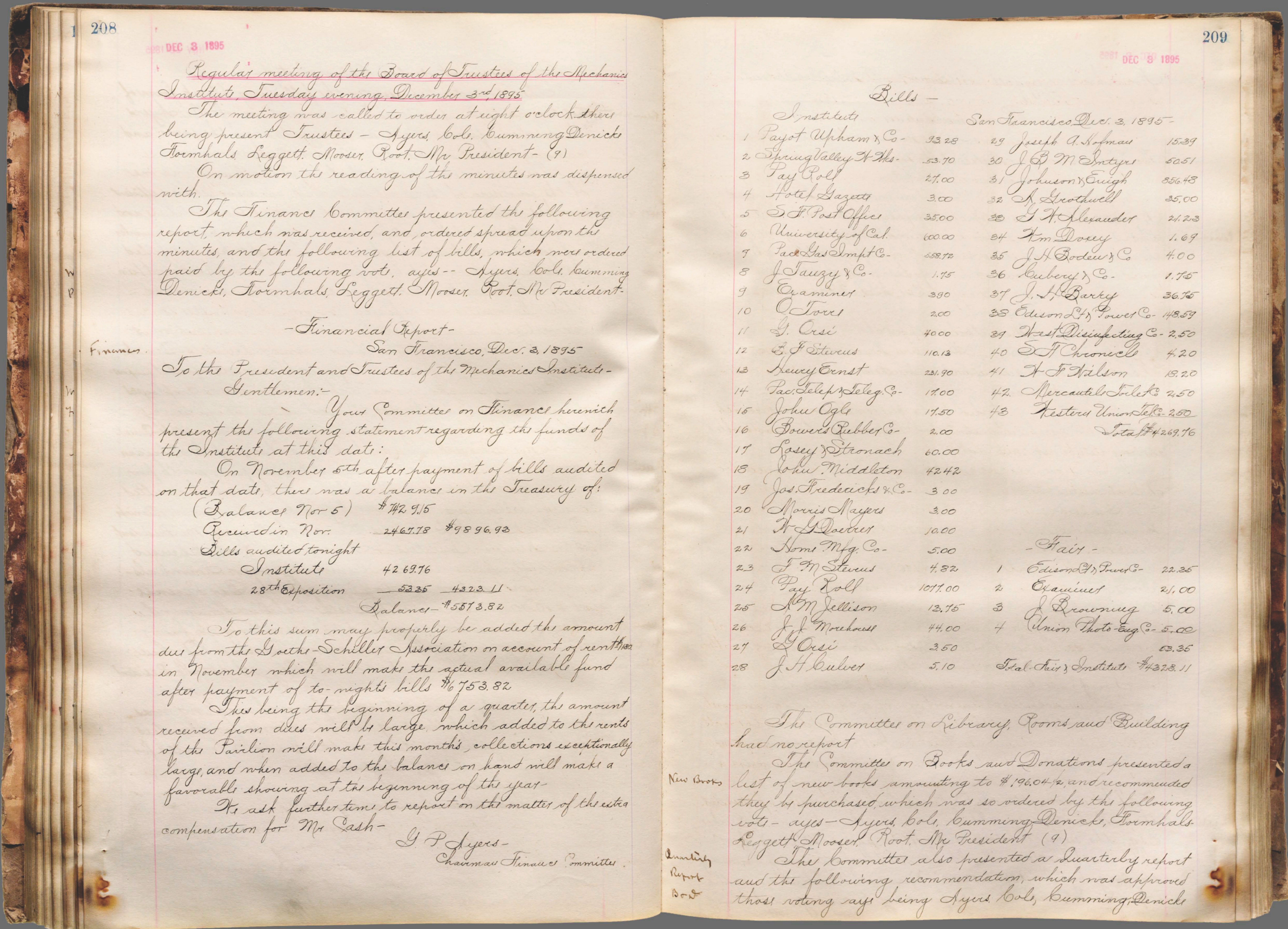


DEC 3 1895

Regular meeting of the Board of Trustees of the Mechanics Institute, Tuesday evening, December 3rd 1895

The meeting was called to order at eight o'clock there being present Trustees – Ayers, Cole, Cumming Denicke Formhals, Leggett, Mooser, Root, Mr President – (9)

On motion the reading of the minutes was dispensed with.

The Finance Committee presented the following report, which was received, and ordered spread upon the minutes, and the following list of bills, which were ordered paid by the following vote, ayes -- Ayers, Cole, Cumming Denicke, Formhals, Leggett, Mooser, Root, Mr President –

Finances

– Financial Report –

San Francisco, Dec. 3, 1895

To the President and Trustees of the Mechanics Institute –

Gentlemen: –

Your Committee on Finance herewith present the following statement regarding the funds of the Institute at this date:

On November 5th after payment of bills audited on that date, there was a balance in the Treasury of:

(Balance Nov 5)	$7429.15	
Received in Nov.	2467.78	$9896.93
Bills audited tonight		
Institute	4269.76	
28th Exposition	53.35	4323.11
Balance –		$5573.82

To this sum may properly be added the amount due from the Goethe-Schiller Association on account of rent $1180 in November which will make the actual available fund after payment of to-night's bills $6753.82

This being the beginning of a quarter, the amount received from dues will be large, which added to the rents of the Pavilion will make this month's collections exceptionally large, and when added to the balance on hand will make a favorable showing at the beginning of the year –

We ask further time to report on the matter of the extra compensation for Mr Cash –

G. P. Ayers –
Chairman Finance Committee.

DEC 3 1895

Bills –

Institute — San Francisco, Dec. 3, 1895 –

1	Payot Upham & Co –	93.28	29	Joseph A. Hofman	15.39
2	Spring Valley W. Wks –	53.70	30	J B McIntyre	50.51
3	Pay Roll	27.00	31	Johnson & Emigh	856.48
4	Hotel Gazette	3.00	32	A. Grothwell	35.00
5	S. F. Post Office	35.00	33	G. W. Alexander	21.23
6	University of Cal.	600.00	34	Wm Dorey	1.69
7	Pac. Gas Impt Co –	558.72	35	J H Boden & Co	4.00
8	J Tauzy & Co –	1.75	36	Cubery & Co –	1.75
9	Examiner	3.90	37	J. H. Barry	36.75
10	O. Torre	2.00	38	Edison Lt & Power Co –	148.59
11	G. Orsi	40.00	39	West Disinfecting Co –	2.50
12	E. F. Stevens	110.13	40	S F Chronicle	4.20
13	Henry Ernst	231.90	41	W F Wilson	18.20
14	Pac. Teleph & Teleg. Co –	17.00	42.	Mercantile Toilet Co	2.50
15	John Ogle	17.50	43	Western Union Tel Co –	2.50
16	Bowers Rubber Co –	2.00		Total	$4269.76
17	Losey & Stronach	60.00			
18	John Middleton	42.42			
19	Jos. Fredericks & Co –	3.00			
20	Morris Mayers	3.00			
21	W G Doerrer	10.00			
22	Home Mfg. Co –	5.00		– Fair –	
23	F. M. Stevens	4.82	1	Edison Lt & Power Co –	22.35
24	Pay Roll	1077.00	2	Examiner	21.00
25	A. M. Jellison	13.75	3	J Browning	5.00
26	J. J. Morehouse	44.00	4	Union Photo-Eng. Co –	5.00
27	G. Orsi	3.50			53.35
28	J H Culver	5.10		Total – Fair & Institute	$4323.11

The Committee on Library, Rooms and Building had no report

New Books

The Committee on Books and Donations presented a list of new books amounting to $196.04½, and recommended they be purchased, which was so ordered by the following vote – ayes – Ayers, Cole, Cumming, Denicke, Formhals, Leggett, Mooser, Root, Mr President (9)

Quarterly Report Bond

The Committee also presented a Quarterly report and the following recommendation, which was approved those voting ayes being Ayers, Cole, Cumming, Denicke

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

Formhals, Leggett, Mooser, Root, Mr President–

Recommendation–

San Francisco, Dec. 3, 1895–

To the Board of Trustees of the Mechanics' Institute

Gentlemen:–

Your Committee on Books and Books & Donations respectfully recommend that

Periodicals the subscriptions for periodicals for the year 1896 be placed with the firm of Johnson & Emigh–

Joseph Leggett–
E. A. Denicke

–Quarterly Report–

(Quarter Nov. 30, 1895) San Francisco, Dec. 3/95

The President and Board of Trustees–

Gentlemen:–

I beg to present for your consideration a brief summary of Library work for quarter ending Nov. 30, 1895–

Receipts

New members	$218.00
Life members	50.00
Quarterly dues	4799.50
Fines collected	194.70
Extra books–	142.40
Books paid for	16.10
Evening classes	86.25
Sundries (Freight)	2.00
Total Receipts	5508.95
Amount deposited	–"–

There have been 219 new members during the quarter and 165 have withdrawn a net gain of 54 leaving now on the books 4,712–

A M Jellison
Librarian

The Committee on Lectures and Classes reported that

Lectures. the next lecture would be on the 15th inst., by G W Dickie Esq, the subject being "A Man and a Man of War" The next lecture would be on the following Saturday evening by Dr. Miller on "Nervous Prostration in the American Nation" The following Saturday night being between Christmas and New Years, a lecture for that evening will be dispensed with

The following recommendation was adopted, those voting in favor being Ayers, Cole, Cumming Denicke, Formhals, Leggett, Mooser, Root, Mr President (9)

–Recommendation–

San Francisco, Dec. 3, 1895

To the Board of Trustees of the Mechanics' Institute

Gentlemen:–

Your Committee on Lectures and

$20 to Classes respectfully recommend that the sum of $20.00 be

Prof Ardley appropriated by the Board for the payment of Prof. Henry T Ardley for his lectures delivered before the members of the Institute on the 23rd & 24th of November 1895.

(Signed) Joseph Leggett
Ernst A. Denicke
G. P. Ayers

The Committee on Printing and Advertising reported

Bid for Annual Report that they had contracted with the Hinton Printing Co– to print the last Annual report at $1.25 per page

The Pavilion Committee had no report–

Janitors The Committee on Employees asked further time to prepare a report on matters referred to them, which was granted

The Special Committee on the matter of life

H. F. Williams membership to Henry F Williams, asked and was granted further time to prepare a report–

The Special Committee appointed to investigate

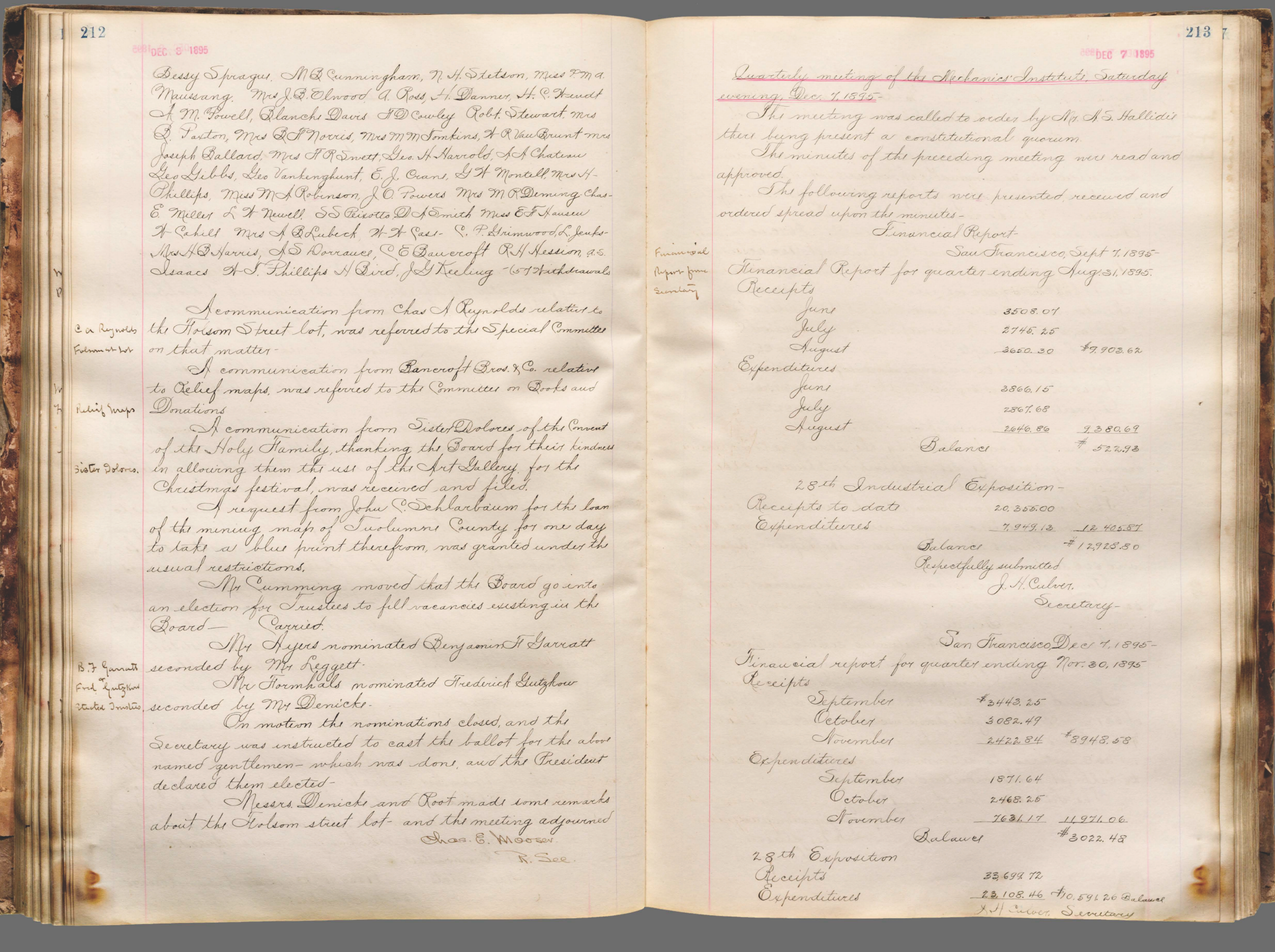
Nat School of Electricity the matter of the "National School of Electricity" and its connection with the Mechanics' Institute, reported that they had not been able to obtain the required information, and asked further time which was granted–

The Treasurer reported the balance on hand Nov. 30th to be $ 14,227.18

Librarians Report The Librarian presented his report for the month of November, which was read, the names of new members approved and the financial part referred to the Finance Committee. He also presented a list

Delinquent Members. of delinquent members, which was referred to the Finance Committee.

His receipts were $1303 95 Deposited with Secretary $ 1303.95
(54 New Members)



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Bessy Sprague, M B Cunningham, N. H. Stetson, Miss P. M. A. Maussang, Mrs J. B. Elwood, A. Ross, H. Danner, H. C. Wendt A. M. Powell, Blanche Davis F D Cowley Robt. Stewart, Mrs B. Paxton, Mrs B H Norris, Mrs M M Tomkins, W R Van Brunt Mrs Joseph Ballard, Mrs H R Swett, Geo. H Harrold, A A Chateau Geo Gibbs, Geo Vankenghunt, E. J. Evans, G W Montell, Mrs H. Phillips, Miss M A Robinson, J O. Powers Mrs M. R Deming Chas E. Miller L W Newell, S S Peixotto, D A Smith Miss E F Hansen W Cahill Mrs A B Lubeck, W H Cass C. P. Grimwood, L. Jenks Mrs H B Harris, A S Dorrance, C E Bancroft R H Hession, A.S. Isaacs W J. Phillips H Bird, J G Keeling -(57) Withdrawals

C A Reynolds Folsom st Lot

A communication from Chas A Reynolds relative to the Folsom Street lot, was referred to the Special Committee on that matter-

Relief maps

A communication from Bancroft Bros. & Co. relative to Relief maps, was referred to the Committee on Books and Donations.

Sister Dolores.

A communication from Sister Dolores, of the Convent of the Holy Family, thanking the Board for their kindness in allowing them the use of the Art Gallery for the Christmas festival, was received and filed.

A request from John C. Schlarbaum for the loan of the mining map of Tuolumne County for one day to take a blue print therefrom, was granted under the usual restrictions.

Mr Cumming moved that the Board go into an election for Trustees to fill vacancies existing in the Board— Carried.

B.F Garratt & Fred. Gutzkow Elected Trustees.

Mr Hyers nominated Benjamin F Garratt seconded by Mr Leggett-

Mr Formhals nominated Frederick Gutzkow seconded by Mr Denicke-

On motion the nominations closed, and the Secretary was instructed to cast the ballot for the above named gentlemen- which was done, and the President declared them elected-

Messrs. Denicke and Root made some remarks about the Folsom street lot- and the meeting adjourned

Chas. E. Mooser.

R. See.

DEC 7 1895

Quarterly meeting of the Mechanics' Institute, Saturday evening, Dec. 7, 1895-

The meeting was called to order by Mr. A S. Hallidie there being present a constitutional quorum.

The minutes of the preceding meeting were read and approved.

The following reports were presented, received and ordered spread upon the minutes-

Financial Report from Secretary

Financial Report-

San Francisco, Sept 7, 1895-

Financial Report for quarter ending Aug. 31, 1895.

Receipts		
June	3508.07	
July	2745.25	
August	3650.30	$9,903.62
Expenditures		
June	3866.15	
July	2867.68	
August	2646.86	9,380.69
Balance		$ 522.93

28th Industrial Exposition-

Receipts to date	20,355.00	
Expenditures	7,949.13	12,405.87
Balance		$12,928.80

Respectfully submitted
J. H. Culver.
Secretary-

San Francisco, Dec 7, 1895-

Financial report for quarter ending Nov. 30, 1895

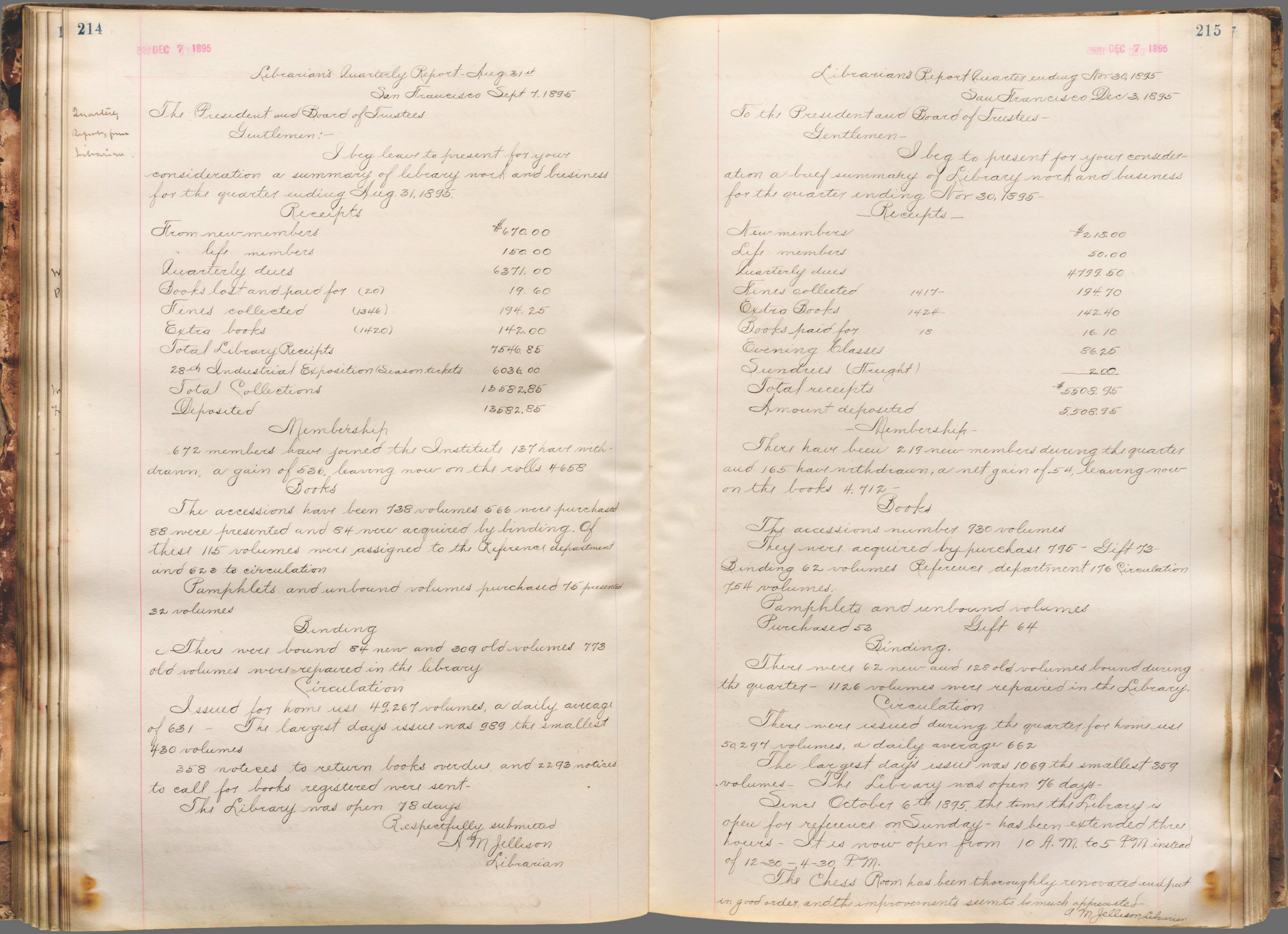
Receipts		
September	$3443.25	
October	3082.49	
November	2422.84	$8948.58
Expenditures		
September	1871.64	
October	2468.25	
November	7631.17	11,971.06
Balance		$3022.48

28th Exposition

Receipts	33,699.72	
Expenditures	23,108.46	$10,591.26 Balance

J. H Culver, Secretary

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.



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DEC 7 1895

Quarterly Reports from Librarian

Librarian's Quarterly Report - Aug. 31st
San Francisco Sept 7. 1895

The President and Board of Trustees
Gentlemen:-

I beg leave to present for your consideration a summary of library work and business for the quarter ending Aug. 31. 1895.

Receipts

From new members		$670.00
" life members		150.00
Quarterly dues		6371.00
Books lost and paid for	(20)	19.60
Fines collected	(1346)	194.25
Extra books	(1420)	142.00
Total Library Receipts		7546.85
28th Industrial Exposition (Season tickets		6036.00
Total Collections		13582.85
Deposited		13582.85

Membership

672 members have joined the Institute 137 have withdrawn, a gain of 536, leaving now on the rolls 4658

Books

The accessions have been 738 volumes 566 were purchased 88 were presented and 84 were acquired by binding. Of these 115 volumes were assigned to the Reference department and 623 to circulation

Pamphlets and unbound volumes purchased 75 presented 32 volumes

Binding

There were bound 84 new and 309 old volumes 773 old volumes were repaired in the library

Circulation

Issued for home use 49.267 volumes, a daily average of 631 - The largest days issue was 989 the smallest 430 volumes

358 notices to return books overdue, and 2293 notices to call for books registered were sent-

The Library was open 78 days

Respectfully submitted
A M Jellison
Librarian

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DEC 7 1895

Librarian's Report Quarter ending Nov 30, 1895
San Francisco, Dec 3, 1895

To the President and Board of Trustees-
Gentlemen-

I beg to present for your consideration a brief summary of Library work and business for the quarter ending Nov 30, 1895-

-Receipts-

New members		$218.00
Life members		50.00
Quarterly dues		4799.50
Fines collected	1417-	194.70
Extra Books	1424-	142.40
Books paid for	18	16.10
Evening Classes		86.25
Sundries (Freight)		2.00
Total receipts		$5508.95
Amount deposited		5,508.95

-Membership-

There have been 219 new members during the quarter and 165 have withdrawn, a net gain of 54, leaving now on the books 4.712-

Books

The accessions number 930 volumes

They were acquired by purchase 795 - Gift 73 - Binding 62 volumes Reference department 176 Circulation 754 volumes.

Pamphlets and unbound volumes
Purchased 53 Gift 64

Binding.

There were 62 new and 128 old volumes bound during the quarter - 1126 volumes were repaired in the Library.

Circulation

There were issued during the quarter for home use 50,297 volumes, a daily average 662

The largest day's issue was 1069 the smallest 359 volumes - The Library was open 76 days-

Since October 6th 1895, the time the Library is open for reference on Sunday - has been extended three hours - It is now open from 10 A. M. to 5 P. M. instead of 12-30 - 4-30 P. M.

The Chess Room has been thoroughly renovated and put in good order, and the improvements seem to be much appreciated-
A M Jellison, Librarian

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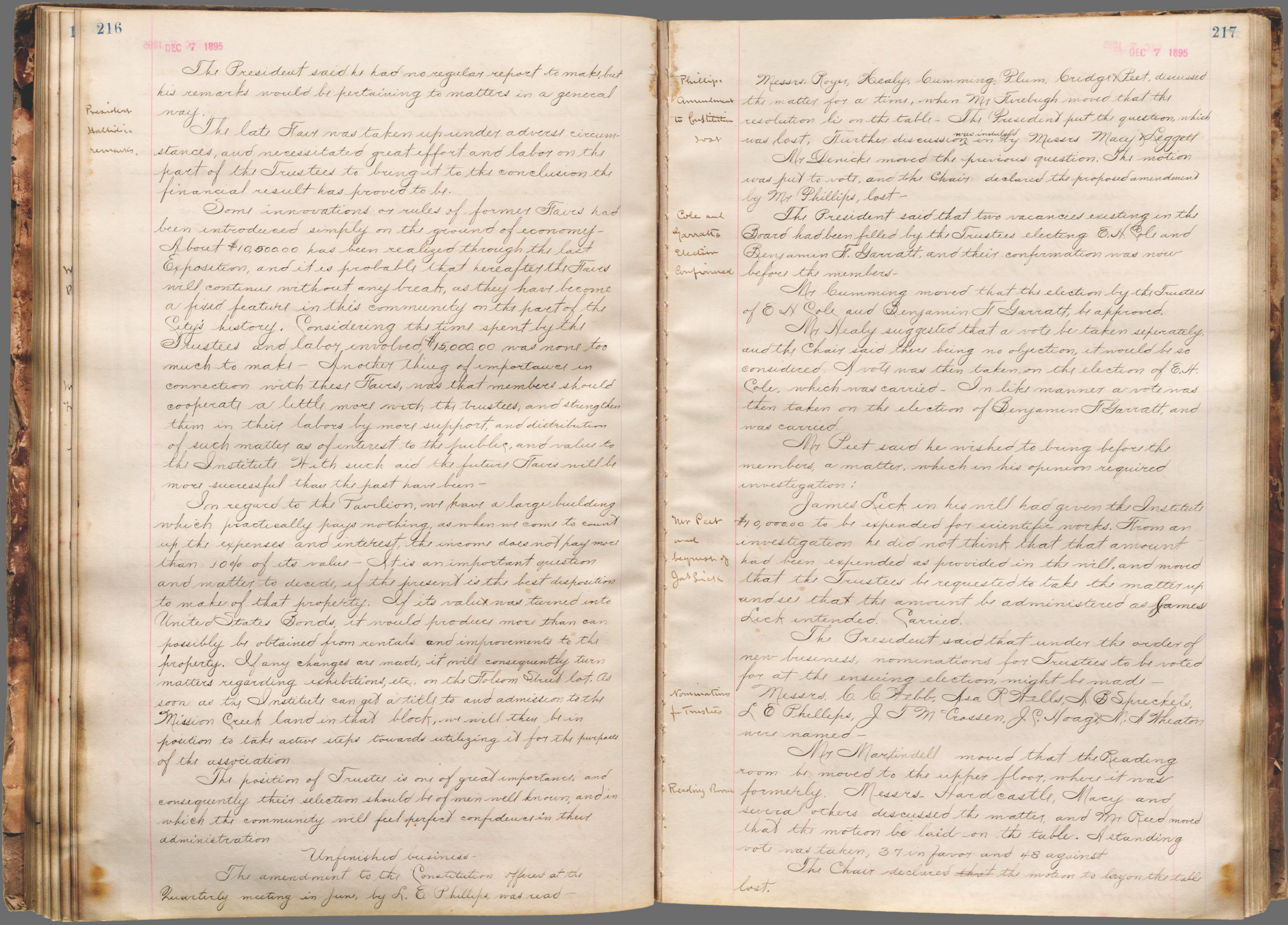

DEC 7 1895

President Hallidie's remarks.

The President said he had no regular report to make, but his remarks would be pertaining to matters in a general way.

The late Fair was taken up under adverse circumstances, and necessitated great effort and labor on the part of the Trustees to bring it to the conclusion the financial result has proved to be.

Some innovations or rules of former Fairs had been introduced simply on the ground of economy— About $10,500.00 has been realized through the last Exposition, and it is probable that hereafter the Fairs will continue without any break, as they have become a fixed feature in this community on the part of the City's history. Considering the time spent by the Trustees and labor involved, $15,000.00 was none too much to make— Another thing of importance in connection with these Fairs, was that members should cooperate a little more with the trustees, and strengthen them in their labors by more support, and distribution of such matter as of interest to the public, and value to the Institute. With such aid the future Fairs will be more successful than the past have been—

In regard to the Pavilion, we have a large building which practically pays nothing, as when we come to count up the expenses and interest, the income does not pay more than 10% of its value— It is an important question and matter to decide, if the present is the best disposition to make of that property. If its value was turned into United States Bonds, it would produce more than can possibly be obtained from rentals and improvements to the property. If any changes are made, it will consequently turn matters regarding exhibitions, etc., on the Folsom Street lot. As soon as the Institute can get a title to and admission to the Mission Creek land in that block, we will then be in position to take active steps towards utilizing it for the purposes of the association

The position of Trustee is one of great importance, and consequently their selection should be of men well known, and in which the community will feel perfect confidence in their administration

Unfinished business—

The amendment to the Constitution offered at the Quarterly meeting in June, by L. E. Phillips, was read—

DEC 7 1895

Phillips Amendment to Constitution Lost

Messrs. Royer, Healy, Cumming, Plum, Cridge & Peet, discussed the matter for a time, when Mr Firebugh moved that the resolution lie on the table— The President put the question, which was lost, Further discussion was indulged in by Messrs Macy & Leggett

Mr Denicke moved the previous question. The motion was put to vote, and the Chair declared the proposed amendment by Mr Phillips, lost—

Cole and Garratts Election Confirmed

The President said that two vacancies existing in the Board had been filled by the Trustees electing E. H. Cole and Benjamin F. Garratt, and their confirmation was now before the members—

Mr Cumming moved that the election by the Trustees of E H Cole and Benjamin F Garratt, be approved.

Mr Healy suggested that a vote be taken seperately, and the Chair said there being no objection, it would be so considered. A vote was then taken on the election of E. H. Cole, which was carried— In like manner a vote was then taken on the election of Benjamin F Garratt, and was carried.

Mr Peet said he wished to bring before the members, a matter, which in his opinion required investigation:

Mr Peet and bequest of Jas Lick

James Lick in his will had given the Institute $10,000.00 to be expended for scientific works. From an investigation he did not think that that amount had been expended as provided in the will, and moved that the Trustees be requested to take the matter up and see that the amount be administered as James Lick intended. Carried.

The President said that under the order of new business, nominations for Trustees to be voted for at the ensuing election, might be made—

Nominations for Trustees

Messrs. C. C. Webb, Asa R Wells, A B Spreckels, L E Phillips, J T McCrossen, J C Hoag & N. A Wheaton were named—

Reading Room

Mr Martindell moved that the Reading room be moved to the upper floor, where it was formerly. Messrs. Hardcastle, Macy and several others discussed the matter, and Mr Reed moved that the motion be laid on the table. A standing vote was taken, 37 in favor and 48 against

The Chair declared ~~that~~ the motion to lay on the table lost.

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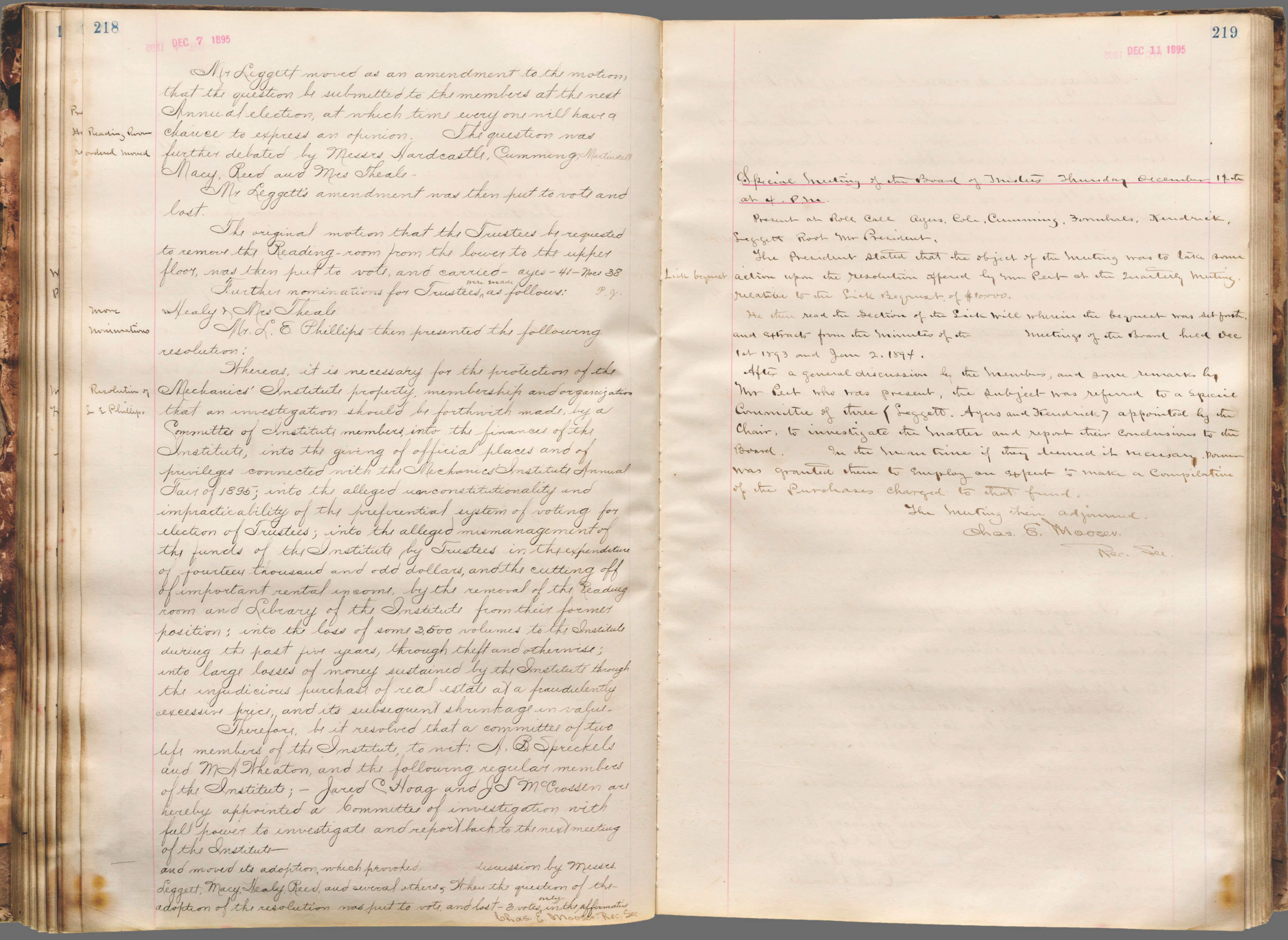

DEC 7 1895

Mr Leggett moved as an amendment to the motion, that the question be submitted to the members at the next Annual election, at which time every one will have a chance to express an opinion. The question was further debated by Messrs Hardcastle, Cumming, Martindell Macy, Reed and Mrs Theale-

Reading Room ordered moved

Mr Leggett's amendment was then put to vote and lost.

The original motion that the Trustees be requested to remove the Reading-room from the lower to the upper floor, was then put to vote, and carried- ayes-41-Noes 38

more nominations

Further nominations for Trustees, were made as follows: P. J. Healy & Mrs Theale.

Resolution of L. E. Phillips

Mr. L. E. Phillips then presented the following resolution:

Whereas, it is necessary for the protection of the Mechanics' Institute property, membership and organization that an investigation should be forthwith made, by a Committee of Institute members, into the finances of the Institute, into the giving of official places and of privileges connected with the Mechanics' Institute Annual Fair of 1895; into the alleged unconstitutionality and impracticability of the preferential system of voting for election of Trustees; into the alleged mismanagement of the funds of the Institute by Trustees in the expenditure of fourteen thousand and odd dollars, and the cutting off of important rental income, by the removal of the Reading room and Library of the Institute from their former position; into the loss of some 3,500 volumes to the Institute during the past five years, through theft and otherwise; into large losses of money sustained by the Institute through the injudicious purchase of real estate at a fraudulently excessive price, and its subsequent shrinkage in value-

Therefore, be it resolved that a committee of two life members of the Institute, to wit: A. B. Spreckels and M. A. Wheaton, and the following regular members of the Institute; - Jared C. Hoag and J. T. McCrossen are hereby appointed a Committee of investigation with full power to investigate and report back to the next meeting of the Institute—

and moved its adoption, which provoked discussion by Messrs. Leggett, Macy, Healy, Reed, and several others. When the question of the adoption of the resolution was put to vote, and lost - 3 votes only in the affirmative

Chas. E. Mooser. Rec. Sec

DEC 11 1895

Special Meeting of the Board of Trustees Thursday December 17th at 4. P.M.

Present at Roll Call Ayers. Cole, Cumming, Formhals, Kendrick, Leggett Root Mr President.

Lick bequest

The President stated that the object of the meeting was to take some action upon the resolution offered by Mr Peet at the Quarterly Meeting relative to the Lick Bequest of $10000.

He then read the Section of the Lick Will wherein the bequest was set forth, and extracts from the Minutes of the Meetings of the Board held Dec 1st 1893 and Jan 2. 1894.

After a general discussion by the Members, and some remarks by Mr Peet who was present, the subject was referred to a Special Committee of three (Leggett. Ayers and Kendrick) appointed by the Chair, to investigate the matter and report their conclusions to the Board. In the mean time if they deemed it necessary, power was granted them to employ an expert to make a compilation of the purchases charged to that fund.

The meeting then adjourned.

Chas. E. Mooser.

Rec. Sec.

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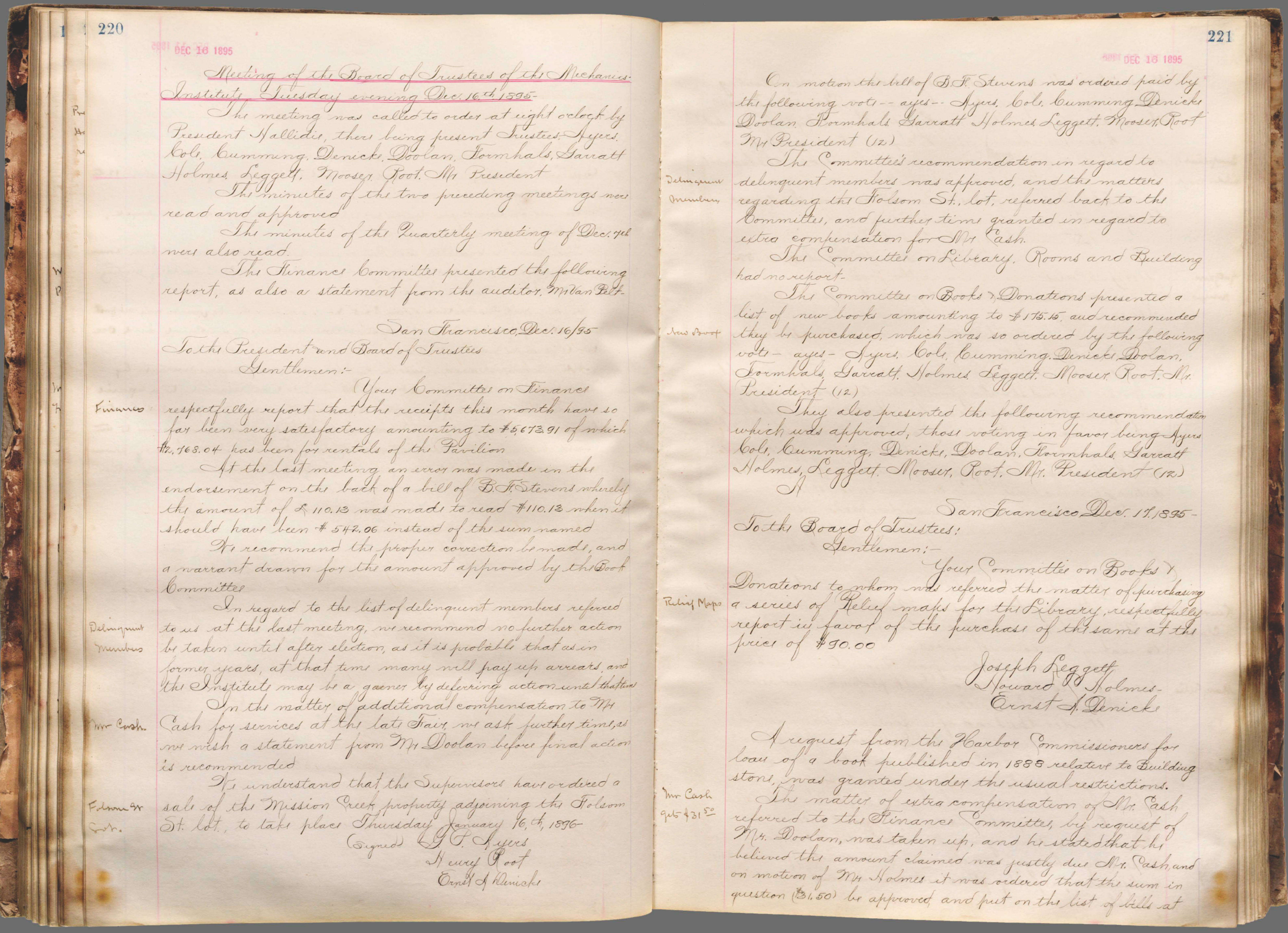

DEC 16 1895

Meeting of the Board of Trustees of the Mechanics' Institute, Tuesday evening Dec. 16th 1895-

The meeting was called to order at eight o'clock by President Hallidie, there being present Trustees: Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Garratt, Holmes, Leggett, Mooser, Root, Mr President

The minutes of the two preceding meetings were read and approved

The minutes of the Quarterly meeting of Dec. 7th were also read.

The Finance Committee presented the following report, as also a statement from the auditor, Mr Van Pelt-

San Francisco, Dec. 16/95

To the President and Board of Trustees

Gentlemen:-

Your Committee on Finance

Finances — respectfully report that the receipts this month have so far been very satisfactory amounting to $5,673.91 of which $2,768.04 has been for rentals of the Pavilion

At the last meeting an error was made in the endorsement on the back of a bill of B. F. Stevens whereby the amount of £110.13 was made to read $110.13 when it should have been $542.06 instead of the sum named

We recommend the proper correction be made, and a warrant drawn for the amount approved by the Book Committee

Delinquent Members — In regard to the list of delinquent members referred to us at the last meeting, we recommend no further action be taken until after election, as it is probable that as in former years, at that time many will pay up arrears, and the Institute may be a gainer by deferring action until that time

Mr Cash. — In the matter of additional compensation to Mr Cash for services at the late Fair, we ask further time, as we wish a statement from Mr Doolan before final action is recommended

Folsom St Lot. — We understand that the Supervisors have ordered a sale of the Mission Creek property adjoining the Folsom St. lot, to take place Thursday January 16th, 1896-

(Signed) G. F. Ayers
Henry Root
Ernst A. Denicke

DEC 16 1895

On motion the bill of B. F. Stevens was ordered paid by the following vote -- ayes -- Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Garratt, Holmes, Leggett, Mooser, Root, Mr President (12)

Delinquent members — The Committee's recommendation in regard to delinquent members was approved, and the matters regarding the Folsom St., lot, referred back to the Committee, and further time granted in regard to extra compensation for Mr Cash.

The Committee on Library, Rooms and Building had no report-

New Books — The Committee on Books & Donations presented a list of new books amounting to $175.15, and recommended they be purchased, which was so ordered by the following vote - ayes - Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Garratt, Holmes, Leggett, Mooser, Root, Mr. President (12)

They also presented the following recommendation which was approved, those voting in favor being Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Garratt, Holmes, Leggett, Mooser, Root, Mr. President (12)

A

San Francisco Dec. 17, 1895-

To the Board of Trustees:

Gentlemen:-

Your Committee on Books & Donations to whom was referred the matter of purchasing

Relief Maps — a series of Relief maps for the Library, respectfully report in favor of the purchase of the same at the price of $90.00

Joseph Leggett
Howard C. Holmes-
Ernst A. Denicke

A request from the Harbor Commissioners for loan of a book published in 1888 relative to Building stone, was granted under the usual restrictions.

Mr Cash gets $31.50 — The matter of extra compensation of Mr. Cash referred to the Finance Committee, by request of Mr. Doolan, was taken up, and he stated that he believed the amount claimed was justly due Mr. Cash, and on motion of Mr Holmes it was ordered that the sum in question ($31.50) be approved and put on the list of bills at

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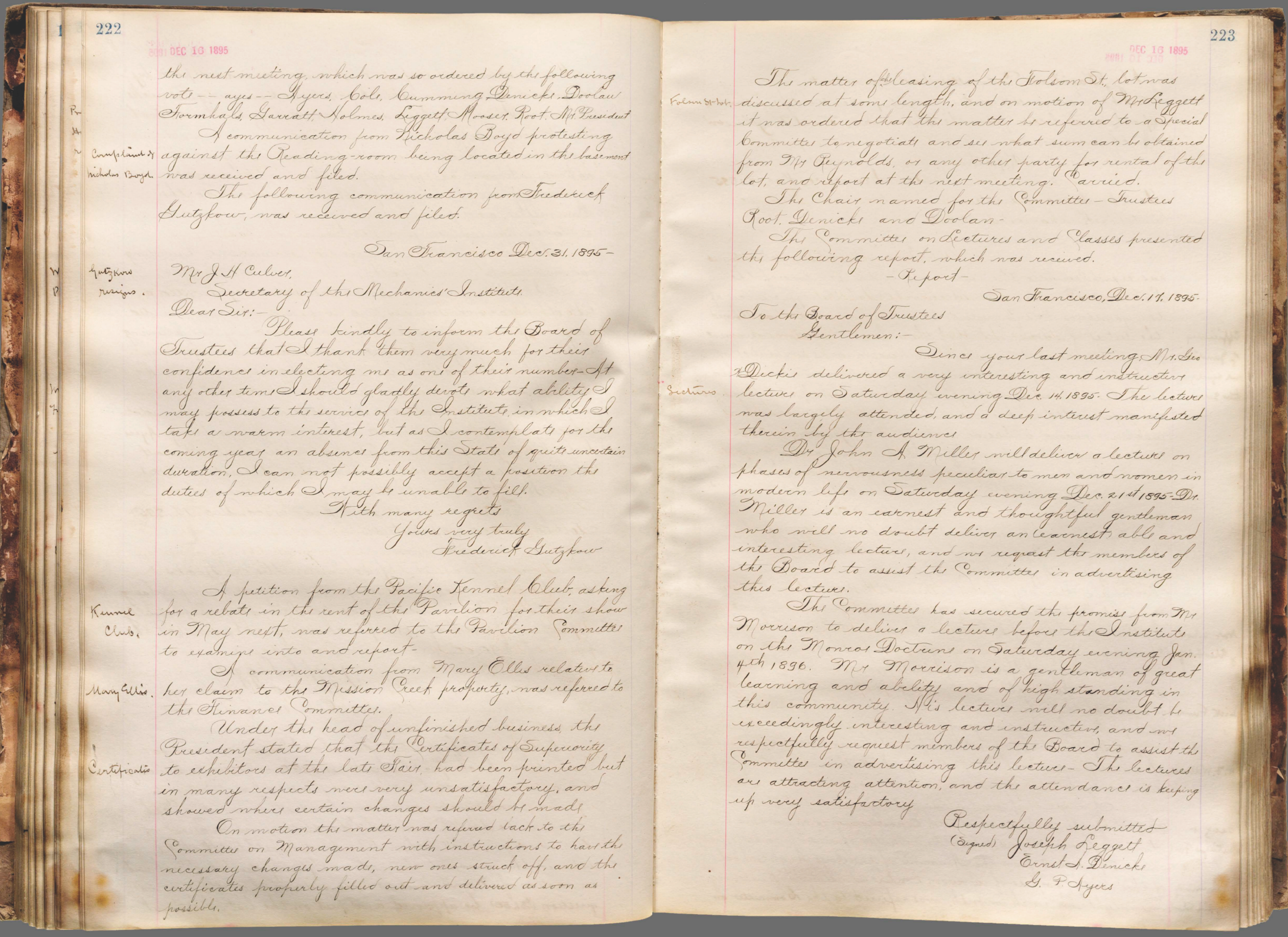

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the next meeting, which was so ordered by the following vote -- ayes -- Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Garratt, Holmes, Leggett, Mooser, Root, Mr President

Complaint of Nicholas Boyd. A communication from Nicholas Boyd protesting against the Reading-room being located in the basement was received and filed.

The following communication from Frederick Gutzkow, was received and filed.

San Francisco Dec. 31, 1895 –

Gutzkow resigns. Mr J H Culver,
Secretary of the Mechanics' Institute.
Dear Sir:–

Please kindly to inform the Board of Trustees that I thank them very much for their confidence in electing me as one of their number – At any other time I should gladly devote what ability I may possess to the service of the Institute, in which I take a warm interest, but as I contemplate for the coming year an absence from this State of quite uncertain duration, I can not possibly accept a position the duties of which I may be unable to fill.

With many regrets
Yours very truly
Frederick Gutzkow

Kennel Club. A petition from the Pacific Kennel Club, asking for a rebate in the rent of the Pavilion for their show in May next, was referred to the Pavilion Committee to examine into and report –

Mary Ellis. A communication from Mary Ellis relative to her claim to the Mission Creek property, was referred to the Finance Committee.

Certificates Under the head of unfinished business, the President stated that the Certificates of Superiority to exhibitors at the late Fair, had been printed but in many respects were very unsatisfactory, and showed where certain changes should be made

On motion the matter was referred back to the Committee on Management with instructions to have the necessary changes made, new ones struck off, and the certificates properly filled out and delivered as soon as possible.

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Folsom St-lot. The matter of the leasing of the Folsom St., lot was discussed at some length, and on motion of Mr Leggett it was ordered that the matter be referred to a Special Committee to negotiate and see what sum can be obtained from Mr Reynolds, or any other party for rental of the lot, and report at the next meeting. Carried.

The Chair named for the Committee – Trustees Root, Denicke and Doolan –

The Committee on Lectures and Classes presented the following report, which was received.

– Report –

San Francisco, Dec. 17, 1895 –

To the Board of Trustees
Gentlemen:–

Since your last meeting Mr. Geo H Dickie delivered a very interesting and instructive lecture on Saturday evening Dec. 14, 1895 – The lecture was largely attended, and a deep interest manifested therein by the audience

Lectures. Dr John A. Miller will deliver a lecture on phases of nervousness peculiar to men and women in modern life on Saturday evening Dec. 21st 1895 – Dr. Miller is an earnest and thoughtful gentleman who will no doubt deliver an earnest, able and interesting lecture, and we request the members of the Board to assist the Committee in advertising this lecture.

The Committee has secured the promise from Mr Morrison to deliver a lecture before the Institute on the Monroe Doctrine on Saturday evening Jan. 4th 1896. Mr Morrison is a gentleman of great learning and ability and of high standing in this community. His lecture will no doubt be exceedingly interesting and instructive, and we respectfully request members of the Board to assist the Committee in advertising this lecture – The lectures are attracting attention, and the attendance is keeping up very satisfactory

Respectfully submitted
(Signed) Joseph Leggett
Ernst A. Denicke
G. P. Ayers

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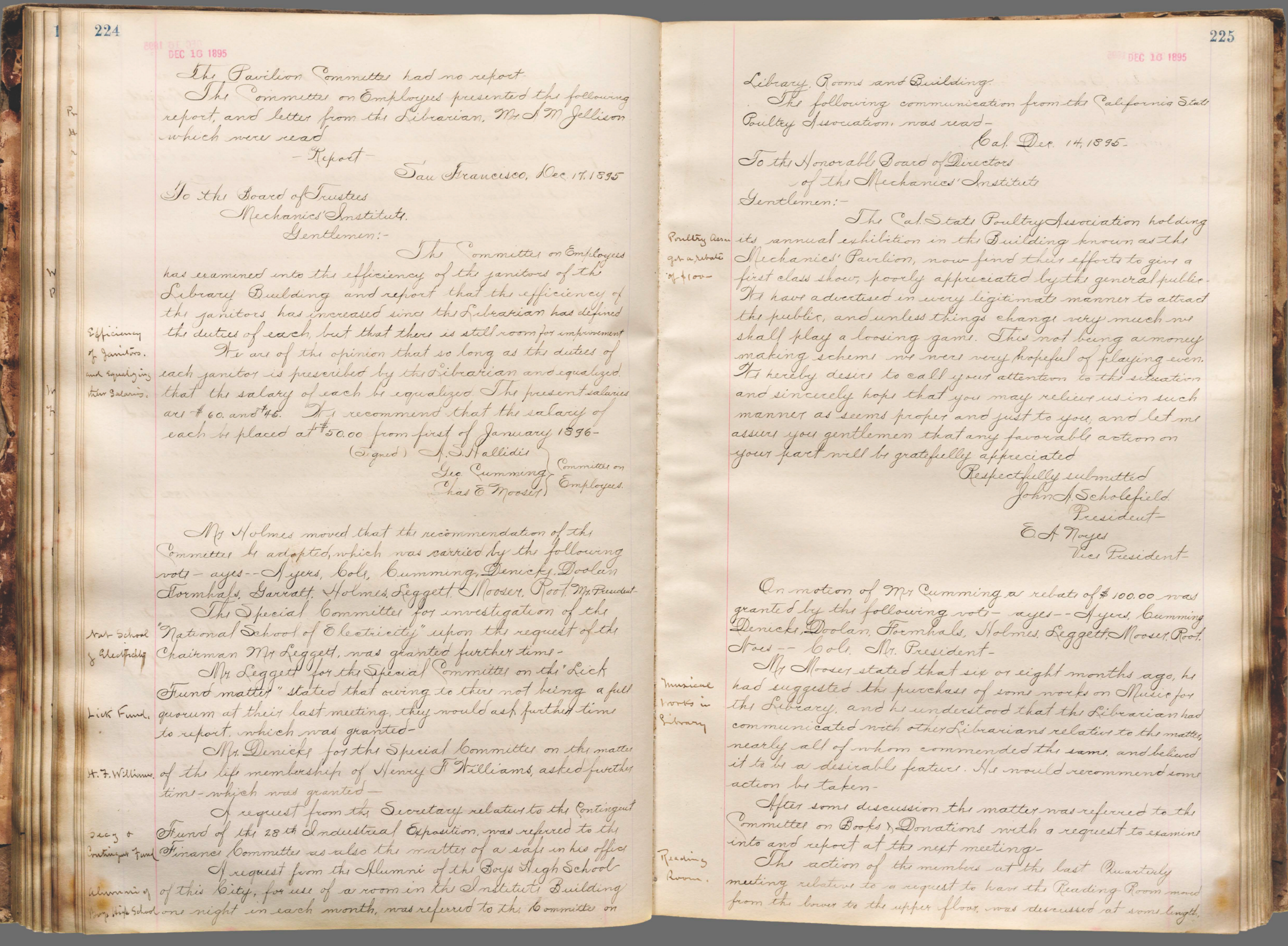

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The Pavilion Committee had no report-

The Committee on Employees presented the following report, and letter from the Librarian, Mr A M Jellison which were read

– Report –

San Francisco, Dec 17. 1895

To the Board of Trustees
Mechanics' Institute.
Gentlemen:-

Efficiency of Janitors. and equalizing their Salaries.

The Committee on Employees has examined into the efficiency of the janitors of the Library Building and report that the efficiency of the janitors has increased since the Librarian has defined the duties of each, but that there is still room for improvement

We are of the opinion that so long as the duties of each janitor is prescribed by the Librarian and equalized. that the salary of each be equalized. The present salaries are $60. and $45. We recommend that the salary of each be placed at $50.00 from first of January 1896-

(Signed) A. S. Hallidie
Geo. Cumming
Chas E Mooser
Committee on Employees.

Mr Holmes moved that the recommendation of the Committee be adopted, which was carried by the following vote – ayes -- Ayers, Cole, Cumming, Denicke, Doolan Formhals, Garratt, Holmes, Leggett, Mooser, Root, Mr President-

Nat School of Electricity

The Special Committee for investigation of the "National School of Electricity" upon the request of the Chairman Mr Leggett, was granted further time-

Lick Fund.

Mr. Leggett for the Special Committee on the "Lick Fund matter" stated that owing to there not being a full quorum at their last meeting, they would ask further time to report. which was granted-

H. F. Williams.

Mr. Denicke for the Special Committee on the matter of the life membership of Henry F Williams, asked further time – which was granted –

Secy & Contingent Fund

A request from the Secretary relative to the Contingent Fund of the 28th Industrial Exposition, was referred to the Finance Committee as also the matter of a safe in his office

Alumni of Boys High School

A request from the Alumni of the Boys High School of this City, for use of a room in the Institute Building one night in each month, was referred to the Committee on

DEC 10 1895

Library, Rooms and Building.

The following communication from the California State Poultry Association, was read-

Cal. Dec. 14, 1895-

To the Honorable Board of Directors
of the Mechanics' Institute
Gentlemen:-

Poultry Assn get a rebate of $100-

The Cal. State Poultry Association holding its annual exhibition in the Building known as the Mechanics' Pavilion, now find their efforts to give a first class show, poorly appreciated by the general public. We have advertised in every legitimate manner to attract the public, and unless things change very much we shall play a loosing game. This not being a money making scheme we were very hopeful of playing even. We hereby desire to call your attention to the situation and sincerely hope that you may relieve us in such manner as seems proper and just to you, and let me assure you gentlemen that any favorable action on your part will be gratefully appreciated

Respectfully submitted
John A. Scholefield.
President-
E. A. Noyes
Vice President-

On motion of Mr Cumming a rebate of $100.00 was granted by the following vote – ayes -- Ayers, Cumming Denicke, Doolan, Formhals, Holmes, Leggett, Mooser, Root. Noes -- Cole. Mr. President-

Musical works in Library

Mr Mooser stated that six or eight months ago, he had suggested the purchase of some works on Music for the Library, and he understood that the Librarian had communicated with other Librarians relative to the matter, nearly all of whom commended the same, and believed it to be a desirable feature. He would recommend some action be taken-

After some discussion the matter was referred to the Committee on Books & Donations with a request to examine into and report at the next meeting-

Reading Room.

The action of the members at the last Quarterly meeting relative to a request to have the Reading Room moved from the lower to the upper floor, was discussed at some length.

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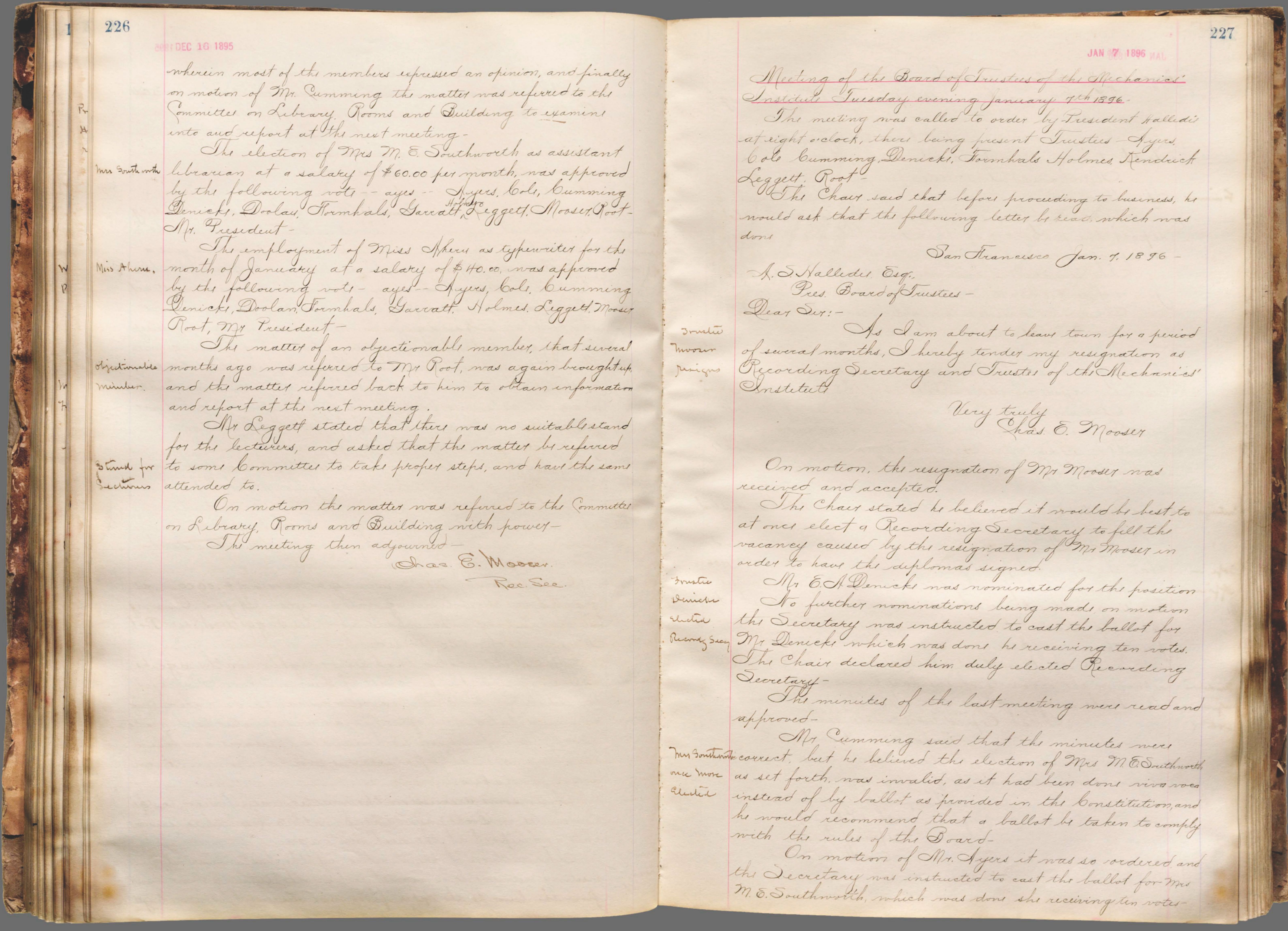

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wherein most of the members expressed an opinion, and finally on motion of Mr. Cumming the matter was referred to the Committee on Library, Rooms and Building to examine into and report at the next meeting -

Mrs Southworth

The election of Mrs M. E. Southworth as assistant librarian at a salary of $60.00 per month, was approved by the following vote -- ayes -- Ayers, Cole, Cumming Denicke, Doolan, Formhals, Garratt, Holmes Leggett, Mooser, Root - Mr. President -

Miss Ahern.

The employment of Miss Ahern as typewriter for the month of January at a salary of $40.00, was approved by the following vote - ayes -- Ayers, Cole, Cumming Denicke, Doolan, Formhals, Garratt, Holmes, Leggett, Mooser Root, Mr President -

Objectionable member.

The matter of an objectionable member, that several months ago was referred to Mr Root, was again brought up, and the matter referred back to him to obtain information and report at the next meeting.

Stand for Lecturers

Mr Leggett stated that there was no suitable stand for the lecturers, and asked that the matter be referred to some Committee to take proper steps, and have the same attended to.

On motion the matter was referred to the Committee on Library, Rooms and Building with power -

The meeting then adjourned -

Chas. E. Mooser.
Rec. Sec.

JAN 7 1896

Meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening January 7th 1896 -

The meeting was called to order by President Hallidie at eight o'clock, there being present Trustees - Ayers, Cole Cumming, Denicke, Formhals Holmes, Kendrick Leggett, Root -

The Chair said that before proceeding to business, he would ask that the following letter be read, which was done

San Francisco Jan. 7, 1896 -

A. S. Hallidie Esq.
Pres. Board of Trustees -

Dear Sir: -

Trustee Mooser resigns

As I am about to leave town for a period of several months, I hereby tender my resignation as Recording Secretary and Trustee of the Mechanics' Institute

Very truly
Chas. E. Mooser

On motion, the resignation of Mr Mooser was received and accepted.

The Chair stated he believed it would be best to at once elect a Recording Secretary to fill the vacancy caused by the resignation of Mr Mooser in order to have the diplomas signed.

Trustee Denicke elected Recording Secy

Mr E. A. Denicke was nominated for the position

No further nominations being made, on motion the Secretary was instructed to cast the ballot for Mr Denicke which was done he receiving ten votes. The Chair declared him duly elected Recording Secretary -

The minutes of the last meeting were read and approved -

Mrs Southworth once more Elected

Mr Cumming said that the minutes were correct, but he believed the election of Mrs M. E. Southworth as set forth, was invalid, as it had been done viva voce instead of by ballot as provided in the Constitution, and he would recommend that a ballot be taken to comply with the rules of the Board -

On motion of Mr. Ayers it was so ordered, and the Secretary was instructed to cast the ballot for Mrs M. E. Southworth, which was done she receiving ten votes -

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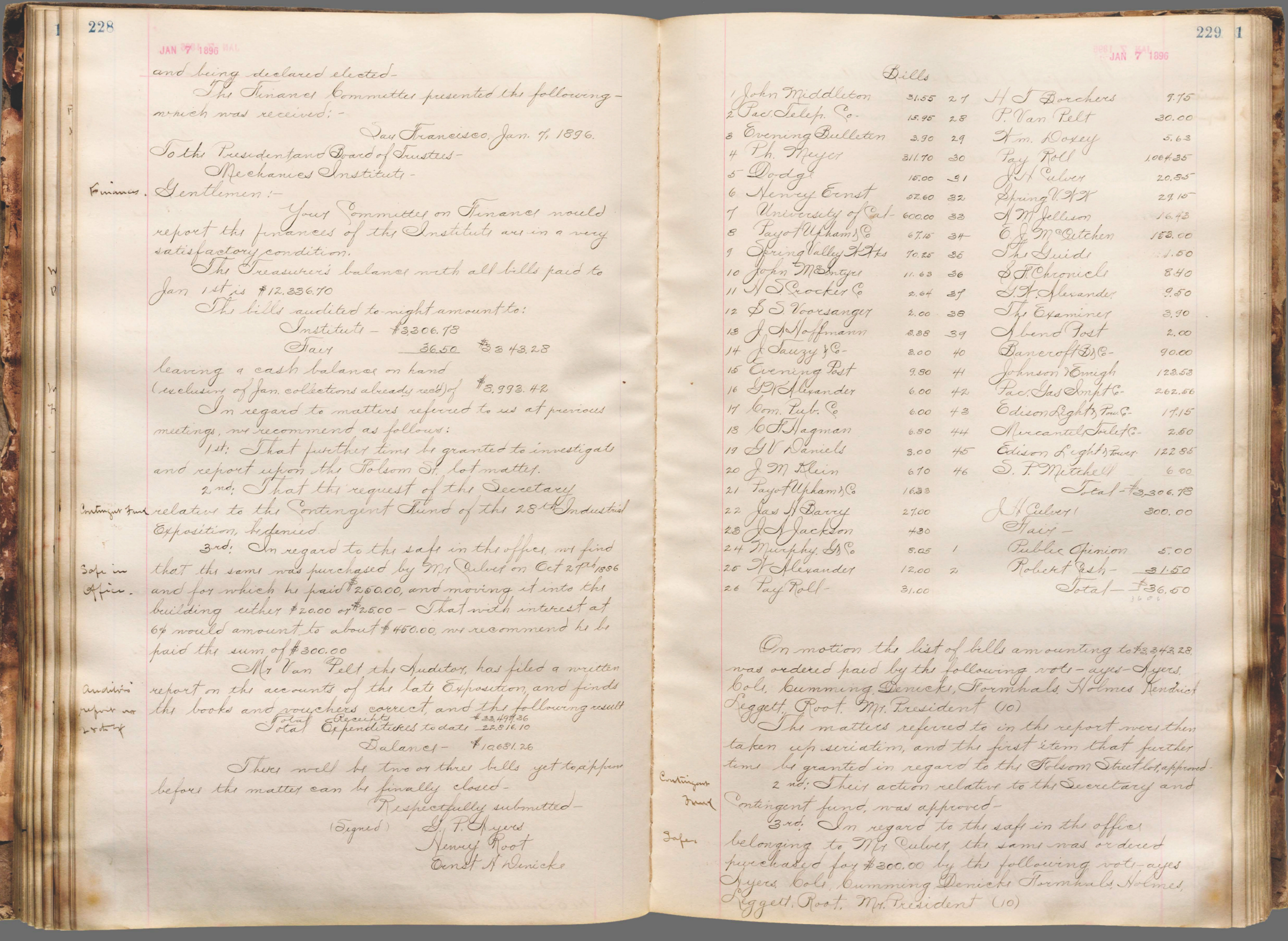

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and being declared elected-

The Finance Committee presented the following-which was received:-

San Francisco, Jan. 7, 1896.

To the President and Board of Trustees-
Mechanics Institute-

Finance. Gentlemen:-

Your Committee on Finance would report the finances of the Institute are in a very satisfactory condition.

The Treasurer's balance with all bills paid to Jan 1st is $12.336.70

The bills audited to-night amount to:

Institute –	$3,306.78	
Fair	36.50	$3343.28

leaving a cash balance on hand (exclusive of Jan. collections already rec'd) of $8.993.42

In regard to matters referred to us at previous meetings, we recommend as follows:

1st: That further time be granted to investigate and report upon the Folsom St. lot matter.

Contingent Fund 2nd: That the request of the Secretary relative to the Contingent Fund of the 28th Industrial Exposition, be denied.

Safe in Office. 3rd: In regard to the safe in the office, we find that the same was purchased by Mr Culver on Oct 27th 1886 and for which he paid $250.00, and moving it into the building either $20.00 or $25.00 - That with interest at 6% would amount to about $450.00, we recommend he be paid the sum of $300.00

Auditor's report on 28th Exp. Mr Van Pelt the Auditor, has filed a written report on the accounts of the late Exposition, and finds the books and vouchers correct, and the following result

Total Receipts	$33,497.36
Total Expenditures to date	22.816.10
Balance -	$10.681.26

There will be two or three bills yet to approve before the matter can be finally closed-

Respectfully submitted-
(Signed) G. P. Ayers
Henry Root
Ernst A Denicke

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Bills

1	John Middleton	31.55	27	H T Borchers	9.75
2	Pac. Teleph. Co-	15.95	28	P. Van Pelt	30.00
3	Evening Bulletin	3.90	29	Wm. Doxey	5.63
4	Ph. Meyer	311.70	30	Pay Roll	1,064.35
5	Dodge	15.00	31	J H Culver	20.85
6	Henry Ernst	52.60	32	Spring V. W W	29.15
7	University of Cal-	600.00	33	A M Jellison	16.43
8	Payot Upham & Co	67.15	34	E. J. McCutchen	153.00
9	Spring Valley W Wks	70.25	35	The Guide	1.50
10	John McIntyre	11.63	36	S F Chronicle	8.40
11	H S Crocker Co	2.64	37	G. W. Alexander	9.50
12	S S Voorsanger	2.00	38	The Examiner	3.90
13	J A Hoffmann	8.38	39	Abend Post	2.00
14	J Tauzy & Co-	3.00	40	Bancroft B & Co-	90.00
15	Evening Post	9.80	41	Johnson & Emigh	123.53
16	G W Alexander	6.00	42	Pac. Gas Impt Co-	262.56
17	Com. Pub. Co	6.00	43	Edison Light & Pow. Co-	17.15
18	C F Hagman	6.80	44	Mercantile Toilet Co-	2.50
19	G V Daniels	3.00	45	Edison Light & Power.	122.85
20	J M Klein	6.10	46	S. P. Mitchell	6.00
21	Payot Upham & Co	16.33		Total-	$3,306.78
22	Jas H Barry	27.00		J H Culver	300.00
23	J A Jackson	4.30		Fair-	
24	Murphy. G & Co	8.05	1	Public Opinion	5.00
25	W Alexander	12.00	2	Robert Cash-	31.50
26	Pay Roll-	31.00		Total-	$36.50 3606

On motion the list of bills amounting to $3,343.28 was ordered paid by the following vote - ayes - Ayers, Cole, Cumming, Denicke, Formhals, Holmes, Kendrick, Leggett, Root, Mr. President (10)

The matters referred to in the report were then taken up seriatim, and the first item that further time be granted in regard to the Folsom Street lot, approved-

Contingent Fund 2nd: Their action relative to the Secretary and Contingent fund, was approved-

Safes 3rd: In regard to the safe in the office belonging to Mr Culver, the same was ordered purchased for $300.00 by the following vote - ayes Ayers, Cole, Cumming, Denicke, Formhals, Holmes, Leggett, Root, Mr. President (10)

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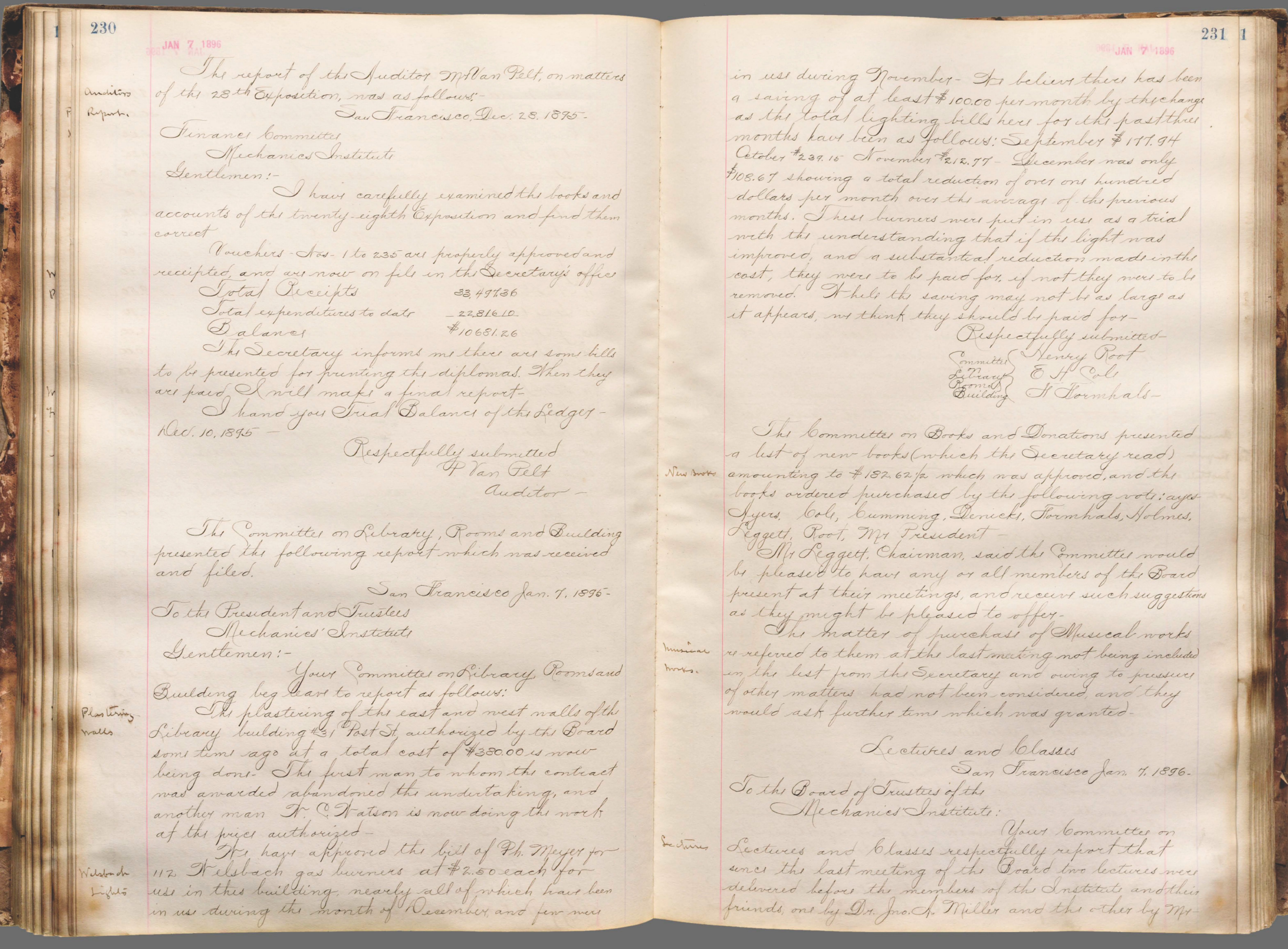

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The report of the Auditor Mr Van Pelt, on matters of the 28th Exposition, was as follows:-

Auditors Report.

San Francisco, Dec. 23. 1895-

Finance Committee
Mechanics Institute
Gentlemen:-

I have carefully examined the books and accounts of the twenty-eighth Exposition and find them correct

Vouchers-Nos-1 to 235 are properly approved and receipted, and are now on file in the Secretary's office

Total Receipts	33,497.36
Total expenditures to date	22,816.10
Balance	$10681.26

The Secretary informs me there are some bills to be presented for printing the diplomas. When they are paid, I will make a final report-

I hand you Trial Balance of the Ledger- Dec. 10, 1895 -

Respectfully submitted
P Van Pelt
Auditor -

The Committee on Library, Rooms and Building presented the following report which was received and filed.

San Francisco Jan. 7. 1895-

To the President and Trustees
Mechanics' Institute
Gentlemen:-

Your Committee on Library, Rooms and Building beg leave to report as follows:

Plastering walls — The plastering of the east and west walls of the Library building #31 Post St, authorized by the Board some time ago at a total cost of $380.00 is now being done- The first man to whom the contract was awarded abandoned the undertaking, and another man N. C. Watson is now doing the work at the price authorized-

Welsbach Lights — We have approved the bill of Ph. Meyer for 112 Welsbach gas burners at $2.50 each for use in this building, nearly all of which have been in use during the month of December, and few were

JAN 7 1896

in use during November- We believe there has been a saving of at least $100.00 per month by the change as the total lighting bills here for the past three months have been as follows: September $177.94 October $239.15 November $212.77- December was only $108.67 showing a total reduction of over one hundred dollars per month over the average of the previous months. These burners were put in use as a trial with the understanding that if the light was improved, and a substantial reduction made in the cost, they were to be paid for, if not they were to be removed. While the saving may not be as large as it appears, we think they should be paid for-

Respectfully submitted-
Committee Library Rooms Building } Henry Root
E H Cole
H Formhals-

The Committee on Books and Donations presented a list of new books (which the Secretary read)

New books — amounting to $182.62½ which was approved, and the books ordered purchased by the following vote: ayes- Ayers, Cole, Cumming, Dericks, Formhals, Holmes, Leggett, Root, Mr President -

Mr Leggett, Chairman, said the Committee would be pleased to have any or all members of the Board present at their meetings, and receive such suggestions as they might be pleased to offer-

Musical works. — The matter of purchase of Musical works re-referred to them at the last meeting not being included in the list from the Secretary and owing to pressure of other matters had not been considered, and they would ask further time which was granted-

Lectures and Classes

San Francisco Jan. 7. 1896-

To the Board of Trustees of the
Mechanics' Institute:

Your Committee on

Lectures — Lectures and Classes respectfully report that since the last meeting of the Board two lectures were delivered before the members of the Institute and their friends, one by Dr. Jno. A. Miller and the other by Mr-

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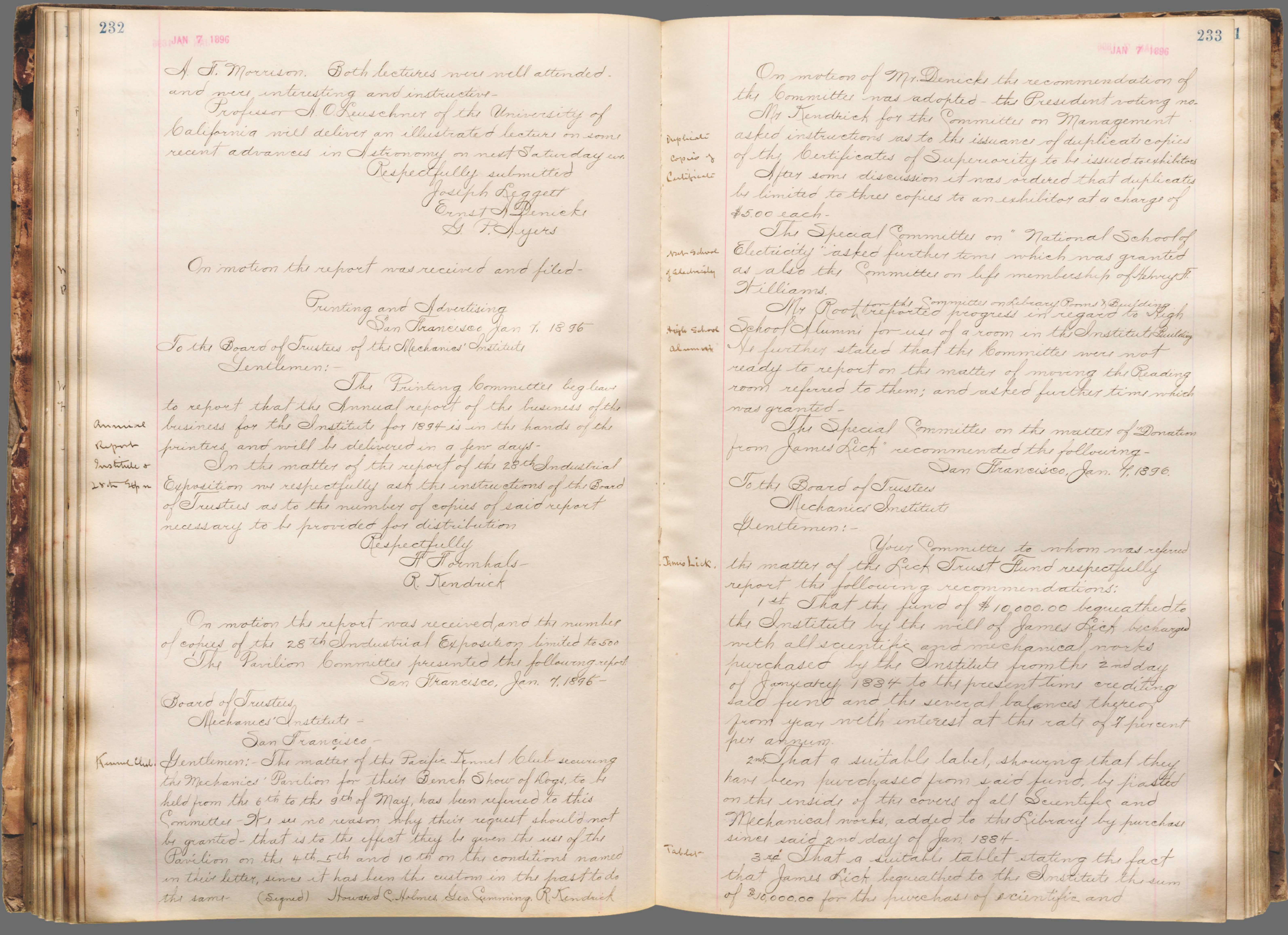

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A. F. Morrison. Both lectures were well attended and were interesting and instructive.

Professor A. O. Leuschner of the University of California will deliver an illustrated lecture on some recent advances in Astronomy on next Saturday ev.

Respectfully submitted
Joseph Leggett
Ernst A. Denicke
G. P. Ayers

On motion the report was received and filed.

Printing and Advertising
San Francisco Jan 7. 1896

To the Board of Trustees of the Mechanics' Institute
Gentlemen:-

Annual Report Institute & 28th Expn

The Printing Committee beg leave to report that the Annual report of the business of the business for the Institute for 1894 is in the hands of the printers and will be delivered in a few days.

In the matter of the report of the 28th Industrial Exposition we respectfully ask the instructions of the Board of Trustees as to the number of copies of said report necessary to be provided for distribution

Respectfully
F. Formhals-
R. Kendrick

On motion the report was received, and the number of copies of the 28th Industrial Exposition limited to 500

The Pavilion Committee presented the following report.

San Francisco, Jan. 7, 1896-

Board of Trustees,
Mechanics' Institute-
San Francisco-

Kennel Club.

Gentlemen:- The matter of the Pacific Kennel Club securing the Mechanics' Pavilion for their Bench Show of Dogs, to be held from the 6th to the 9th of May, has been referred to this Committee- We see no reason why their request should not be granted- that is to the effect they be given the use of the Pavilion on the 4th, 5th and 10th on the conditions named in their letter, since it has been the custom in the past to do the same- (Signed) Howard C. Holmes, Geo. Cumming, R. Kendrick

JAN 7 1896

On motion of Mr. Denicke the recommendation of the Committee was adopted- the President voting no.

Duplicate copies of Certificate

Mr Kendrick for the Committee on Management asked instructions as to the issuance of duplicate copies of the Certificates of Superiority to be issued to exhibitors

After some discussion it was ordered that duplicates be limited to three copies to an exhibitor at a charge of $5.00 each.

Nat. School of Electricity

The Special Committee on "National School of Electricity" asked further time which was granted as also the Committee on life membership of Henry H. Williams.

High School Alumni

Mr Root for the Committee on Library Rooms & Building reported progress in regard to High School Alumni for use of a room in the Institute Building. He further stated that the Committee were not ready to report on the matter of moving the Reading room referred to them; and asked further time which was granted.

The Special Committee on the matter of "Donation from James Lick" recommended the following-

San Francisco, Jan. 7, 1896.

To the Board of Trustees
Mechanics' Institute
Gentlemen:-

James Lick.

Your Committee to whom was referred the matter of the Lick Trust Fund respectfully report the following recommendations:

1st That the fund of $10,000.00 bequeathed to the Institute by the will of James Lick be charged with all scientific and mechanical works purchased by the Institute from the 2nd day of January 1884 to the present time crediting said fund and the several balances thereof from year with interest at the rate of 7 percent per annum.

2nd That a suitable label, showing that they have been purchased from said fund, be pasted on the inside of the covers of all Scientific and Mechanical works, added to the Library by purchase since said 2nd day of Jan. 1884.

Tablet

3rd That a suitable tablet stating the fact that James Lick bequeathed to the Institute the sum of $10,000.00 for the purchase of scientific and

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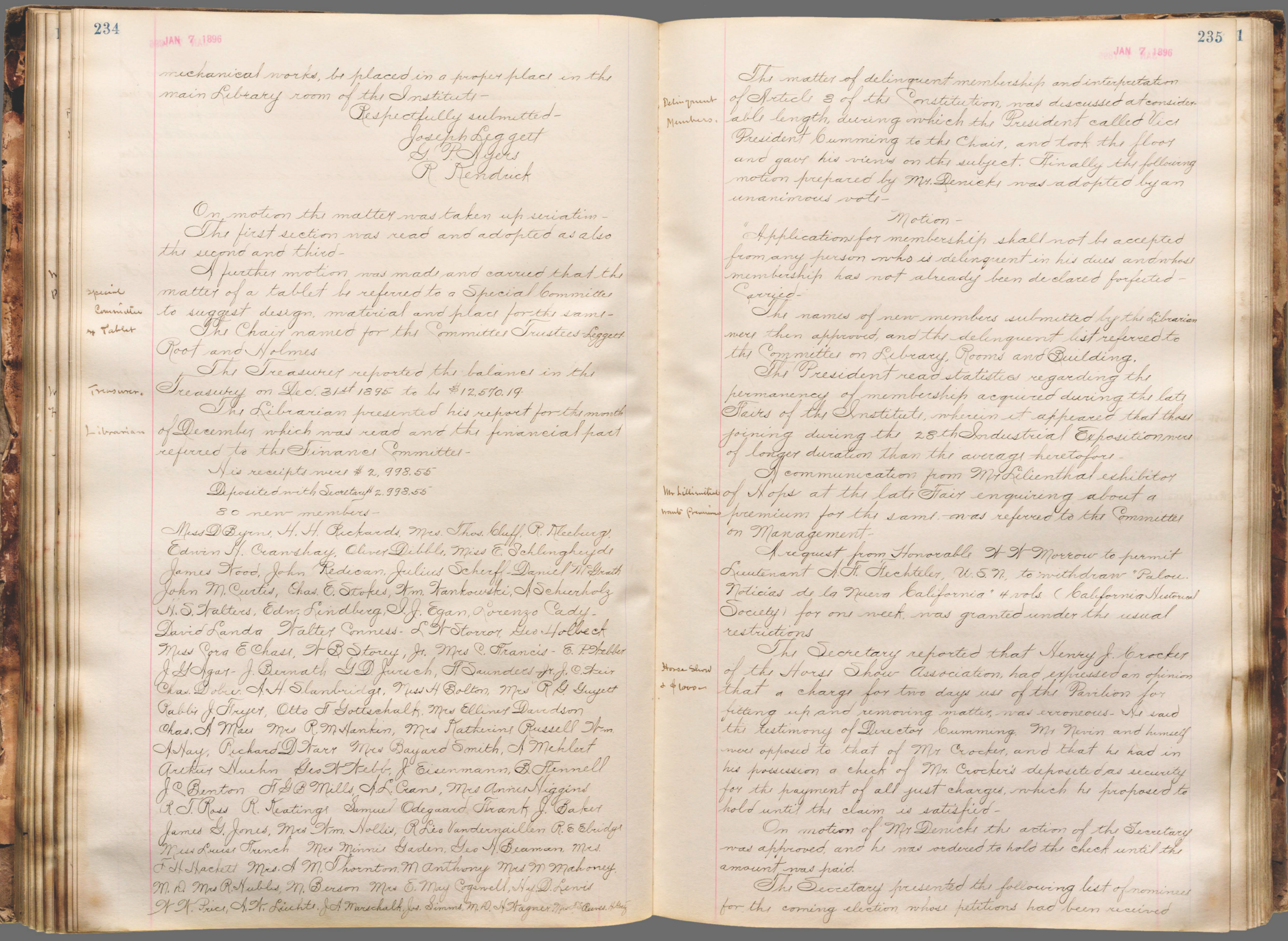

mechanical works, be placed in a proper place in the main Library room of the Institute—

Respectfully submitted—
Joseph Leggett
G. P. Ayers
R. Kendrick

On motion the matter was taken up seriatim—

The first section was read and adopted as also the second and third—

A further motion was made and carried that the matter of a tablet be referred to a Special Committee to suggest design, material and place for the same—

Special Committee on Tablet

The Chair named for the Committee Trustees Leggett Root and Holmes

Treasurer.

The Treasurer reported the balance in the Treasury on Dec. 31st 1895 to be $12,570.19

Librarian

The Librarian presented his report for the month of December which was read and the financial part referred to the Finance Committee—

His receipts were $2,998.55
Deposited with Secretary $2.998.55
80 new members—

Miss D Byrne, H. H. Rickards, Mrs. Thos. Cluff, R. Kleeburg, Edwin H. Cranshay, Oliver Dibble, Miss E. Schlingheyde James Wood, John Redican, Julius Scherff—Daniel McGrath John M. Curtis, Chas. E. Stokes, Wm. Wankowski, A Schierholz H. S. Walters, Edw. Lindberg, I. J. Egan, Lorenzo Cady— David Landa Walter Conness— L W Storror, Geo Holbeck Miss Cora E Chase, W B Storey, Jr. Mrs C. Francis—E. P. Webber J G Agar—J. Bernath G. D. Jursch, F Saunders Jr. J. C. Weir Chas. Dobie. A. H. Slanbridge, Miss H Bolton, Mrs R. G. Guyett Rabbi J Freyer, Otto F Gottschalk, Mrs Ellinor Davidson Chas. A Mace Mrs R. McHankin, Mrs Katherine Russell Wm. A Hay, Richard D Warr Mrs Bayard Smith, A Mehlert Arthur Huehn Geo W Webb, J Eisenmann, B Flennell J C Benton F G B Mills, A. L. Crane, Mrs Annie Higgins R. T. Ross R. Keatinge Samuel Odegaard, Frank J. Baker James G. Jones, Mrs Wm. Hollis, R Leo Vandernaillen R. E. Ebridge Miss Louise French Mrs Minnie Gaden, Geo H. Beaman, Mrs. F H Hackett Mrs. A M. Thornton, M Anthony Mrs M Mahoney. M. D. Mrs R. Huble, M. Berson Mrs E. May Cogswell, Hy. D. Lewis W. K. Price, A. W. Liechti. J A Marschalk, Jos. Simms, M.D. H Wagner Mrs E S Reeves. H Greig

Delinquent Members.

The matter of delinquent membership and interpretation of Article 3 of the Constitution, was discussed at considerable length, during which the President called Vice President Cumming to the Chair, and took the floor and gave his views on the subject. Finally the following motion prepared by Mr. Denicke was adopted by an unanimous vote—

Motion—

"Application for membership shall not be accepted from any person who is delinquent in his dues and whose membership has not already been declared forfeited—

Carried—

The names of new members submitted by the Librarian were then approved, and the delinquent list referred to the Committee on Library, Rooms and Building.

The President read statistics regarding the permanency of membership acquired during the late Fairs of the Institute, wherein it appeared that those joining during the 28th Industrial Exposition were of longer duration than the average heretofore—

Mr Lillienthal wants Premium

A communication from Mr Lilienthal exhibitor of Hops at the late Fair enquiring about a premium for the same—was referred to the Committee on Management—

A request from Honorable W W Morrow to permit Lieutenant A. H. Fechteler, U.S.N., to withdraw "Palou. Noticias de la Nueva California" 4 vols. (California Historical Society) for one week, was granted under the usual restrictions

Horse Show & $1000—

The Secretary reported that Henry J. Crocker of the Horse Show Association, had expressed an opinion that a charge for two days use of the Pavilion for fitting up and removing matter, was erroneous—He said the testimony of Director Cumming, Mr Nevin and himself were opposed to that of Mr Crocker, and that he had in his possession a check of Mr. Crocker's deposited as security for the payment of all just charges, which he proposed to hold until the claim is satisfied—

On motion of Mr Denicke the action of the Secretary was approved, and he was ordered to hold the check until the amount was paid.

The Secretary presented the following list of nominees for the coming election whose petitions had been received

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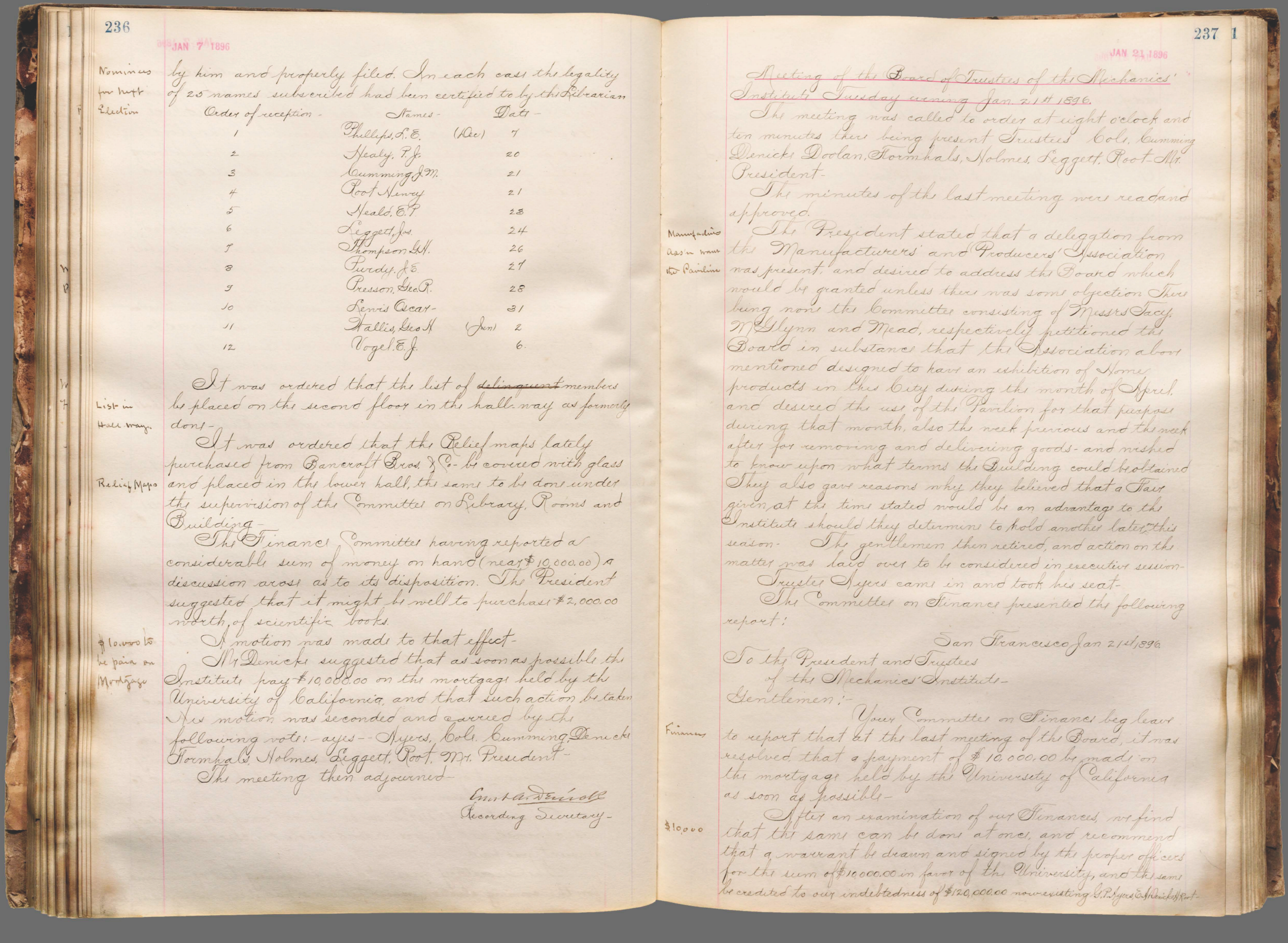

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Nominees for Supt Election

by him and properly filed. In each case the legality of 25 names subscribed had been certified to by the Librarian

Order of reception-	Names-	Date-
1	Phillips, L. E.	(Dec) 7
2	Healy, P. J.	20
3	Cumming J. M.	21
4	Root Henry	21
5	Heald, E. P.	23
6	Leggett, Jos.	24
7	Thompson G. H.	26
8	Purdy, J. E.	27
9	Presson, Geo. R.	28
10	Lewis Oscar-	31
11	Wallis, Geo H	(Jan) 2
12	Vogel. E. J.	6.

List in Hall way.

It was ordered that the list of ~~delinquent~~ members be placed on the second floor in the hall-way as formerly done-

Relief Maps

It was ordered that the Relief maps lately purchased from Bancroft Bros. & Co- be covered with glass and placed in the lower hall, the same to be done under the supervision of the Committee on Library, Rooms and Building-

The Finance Committee having reported a considerable sum of money on hand (near $10,000.00) a discussion arose as to its disposition. The President suggested that it might be well to purchase $2,000.00 worth of scientific books.

$10,000 to be paid on Mortgage

A motion was made to that effect-

Mr Denicke suggested that as soon as possible the Institute pay $10,000.00 on the mortgage held by the University of California, and that such action be taken. His motion was seconded and carried by the following vote:- ayes-- Ayers, Col. Cumming, Denicke Formhals, Holmes, Leggett, Root, Mr. President-

The meeting then adjourned-

Ernst A. Denicke
Recording Secretary-

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JAN 21 1896

Meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening Jan. 21st 1896.

The meeting was called to order at eight o'clock and ten minutes there being present Trustees Col. Cumming Denicke Doolan, Formhals, Holmes, Leggett, Root-Mr. President-

The minutes of the last meeting were read and approved.

Manufactures Ass'n want the Pavilion

The President stated that a delegation from the Manufacturers' and Producers' Association was present, and desired to address the Board which would be granted unless there was some objection. There being none the Committee consisting of Messrs Tacy, McGlynn and Mead, respectively petitioned the Board in substance that the Association above mentioned designed to have an exhibition of Home products in this City during the month of April, and desired the use of the Pavilion for that purpose during that month, also the week previous and the week after for removing and delivering goods- and wished to know upon what terms the Building could be obtained. They also gave reasons why they believed that a Fair given, at the time stated would be an advantage to the Institute should they determine to hold another later in this season- The gentlemen then retired, and action on the matter was laid over to be considered in executive session-

Trustee Ayers came in and took his seat-

The Committee on Finance presented the following report:

San Francisco Jan 21st, 1896.

To the President and Trustees
of the Mechanics' Institute-

Gentlemen:-

Finances

Your Committee on Finance beg leave to report that at the last meeting of the Board, it was resolved that a payment of $10,000.00 be made on the mortgage held by the University of California as soon as possible-

$10,000

After an examination of our Finances, we find that the same can be done at once, and recommend that a warrant be drawn and signed by the proper officers for the sum of $10,000.00 in favor of the University, and the same be credited to our indebtedness of $120,000.00 now existing G. P. Ayers, E. A. Denicke, H. Root-

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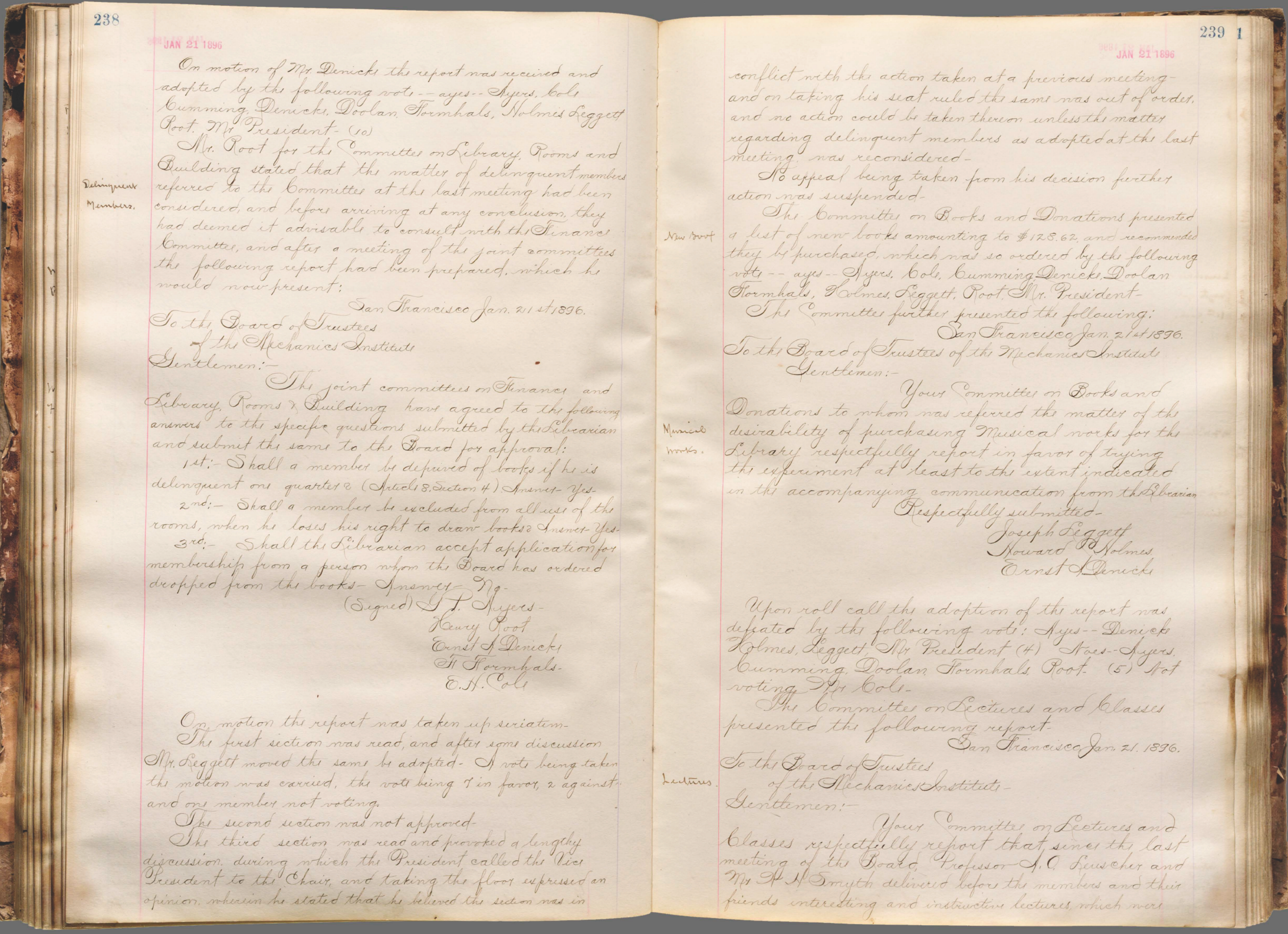

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On motion of Mr. Denicke the report was received and adopted by the following vote -- ayes -- Ayers, Cole Cumming, Denicke, Doolan, Formhals, Holmes Leggett Root, Mr President - (10)

Delinquent Members.

Mr. Root for the Committee on Library, Rooms and Building stated that the matter of delinquent members referred to the Committee at the last meeting had been considered, and before arriving at any conclusion, they had deemed it advisable to consult with the Finance Committee, and after a meeting of the joint committees the following report had been prepared, which he would now present:

San Francisco Jan. 21st 1896.

To the Board of Trustees
of the Mechanics Institute
Gentlemen:-

The joint committees on Finance and Library, Rooms & Building have agreed to the following answers to the specific questions submitted by the Librarian and submit the same to the Board for approval:

1st:- Shall a member be deprived of books if he is delinquent one quarter? (Article 8, Section 4) Answer - Yes -

2nd:- Shall a member be excluded from all use of the rooms, when he loses his right to draw books? Answer - Yes -

3rd:- Shall the Librarian accept application for membership from a person whom the Board has ordered dropped from the books - Answer - No -

(Signed) G. T. Ayers -
Henry Root
Ernst A. Denicke
F. Formhals -
E. H. Cole

On motion the report was taken up seriatim -

The first section was read, and after some discussion Mr. Leggett moved the same be adopted - A vote being taken the motion was carried, the vote being 7 in favor, 2 against and one member not voting.

The second section was not approved -

The third section was read and provoked a lengthy discussion, during which the President called the Vice President to the Chair, and taking the floor expressed an opinion, wherein he stated that he believed the section was in

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conflict with the action taken at a previous meeting - and on taking his seat ruled the same was out of order, and no action could be taken thereon unless the matter regarding delinquent members as adopted at the last meeting, was reconsidered -

No appeal being taken from his decision further action was suspended -

New Book

The Committee on Books and Donations presented a list of new books amounting to $128.62, and recommended they be purchased, which was so ordered by the following vote -- ayes -- Ayers, Cole, Cumming Denicke, Doolan Formhals, Holmes, Leggett, Root, Mr. President -

The Committee further presented the following:

San Francisco Jan. 21st 1896.

To the Board of Trustees of the Mechanics Institute
Gentlemen:-

Musical works.

Your Committee on Books and Donations to whom was referred the matter of the desirability of purchasing Musical works for the Library respectfully report in favor of trying the experiment at least to the extent indicated in the accompanying communication from the Librarian

Respectfully submitted -
Joseph Leggett
Howard P. Holmes.
Ernst A. Denicke

Upon roll call the adoption of the report was defeated by the following vote: Ayes -- Denicke Holmes, Leggett, Mr President (4) Noes -- Ayers, Cumming, Doolan, Formhals, Root - (5) Not voting Mr Cole -

The Committee on Lectures and Classes presented the following report -

San Francisco Jan. 21. 1896.

Lectures.

To the Board of Trustees
of the Mechanics Institute -
Gentlemen:-

Your Committee on Lectures and Classes respectfully report that, since the last meeting of the Board, Professor A. O. Leuscher and Mr H. H. Smyth delivered before the members and their friends interesting and instructive lectures, which were

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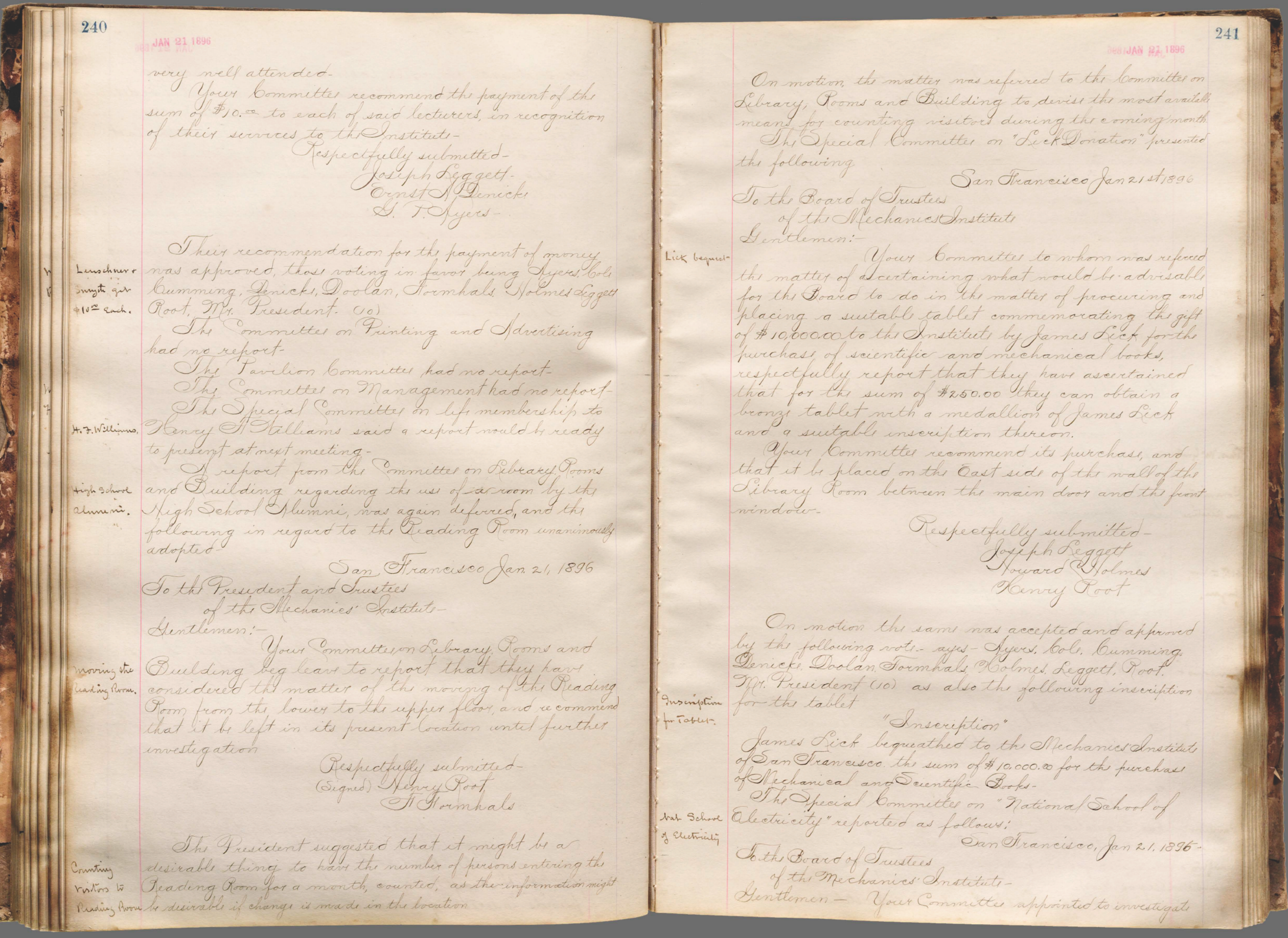

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very well attended-

Your Committee recommend the payment of the sum of $10.00 to each of said lecturers, in recognition of their services to the Institute-

Respectfully submitted-
Joseph Leggett-
Ernst A. Denicke
G. T. Ayers-

Lenschner & Smyth get $10.00 each.

Their recommendation for the payment of money was approved, those voting in favor being Ayers, Cole Cumming, Denicke, Doolan, Formhals, Holmes Leggett Root, Mr. President. (10)

The Committee on Printing and Advertising had no report-

The Pavilion Committee had no report-

The Committee on Management had no report-

H. F. Williams.

The Special Committee on life membership to Henry F. Williams said a report would be ready to present at next meeting-

High School alumni.

A report from the Committee on Library, Rooms and Building regarding the use of a room by the High School Alumni, was again deferred, and the following in regard to the Reading Room unanimously adopted-

San Francisco Jan. 21, 1896

To the President and Trustees
of the Mechanics' Institute-
Gentlemen:-

Moving the Reading Room.

Your Committee on Library, Rooms and Building beg leave to report that they have considered the matter of the moving of the Reading Room from the lower to the upper floor, and recommend that it be left in its present location until further investigation

Respectfully submitted-
(Signed) Henry Root,
F. Formhals

Counting visitors to Reading Room

The President suggested that it might be a desirable thing to have the number of persons entering the Reading Room for a month, counted, as the information might be desirable if change is made in the location

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On motion, the matter was referred to the Committee on Library, Rooms and Building to devise the most available means for counting visitors during the coming month.

The Special Committee on "Lick Donation" presented the following

San Francisco Jan 21st 1896

To the Board of Trustees
of the Mechanics' Institute
Gentlemen:-

Lick bequest-

Your Committee to whom was referred the matter of ascertaining what would be advisable for the Board to do in the matter of procuring and placing a suitable tablet commemorating the gift of $10,000.00 to the Institute by James Lick for the purchase of scientific and mechanical books, respectfully report that they have ascertained that for the sum of $250.00 they can obtain a bronze tablet with a medallion of James Lick and a suitable inscription thereon.

Your Committee recommend its purchase, and that it be placed on the East side of the wall of the Library Room between the main door and the front window-

Respectfully submitted-
Joseph Leggett
Howard Holmes
Henry Root

On motion the same was accepted and approved by the following vote- ayes- Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Holmes, Leggett, Root, Mr. President (10) as also the following inscription for the tablet

Inscription for Tablet.

"Inscription"

James Lick bequeathed to the Mechanics' Institute of San Francisco the sum of $10,000.00 for the purchase of Mechanical and Scientific Books-

Nat. School of Electricity

The Special Committee on "National School of Electricity" reported as follows:

San Francisco, Jan 21. 1896-

To the Board of Trustees
of the Mechanics' Institute-
Gentlemen- Your Committee appointed to investigate

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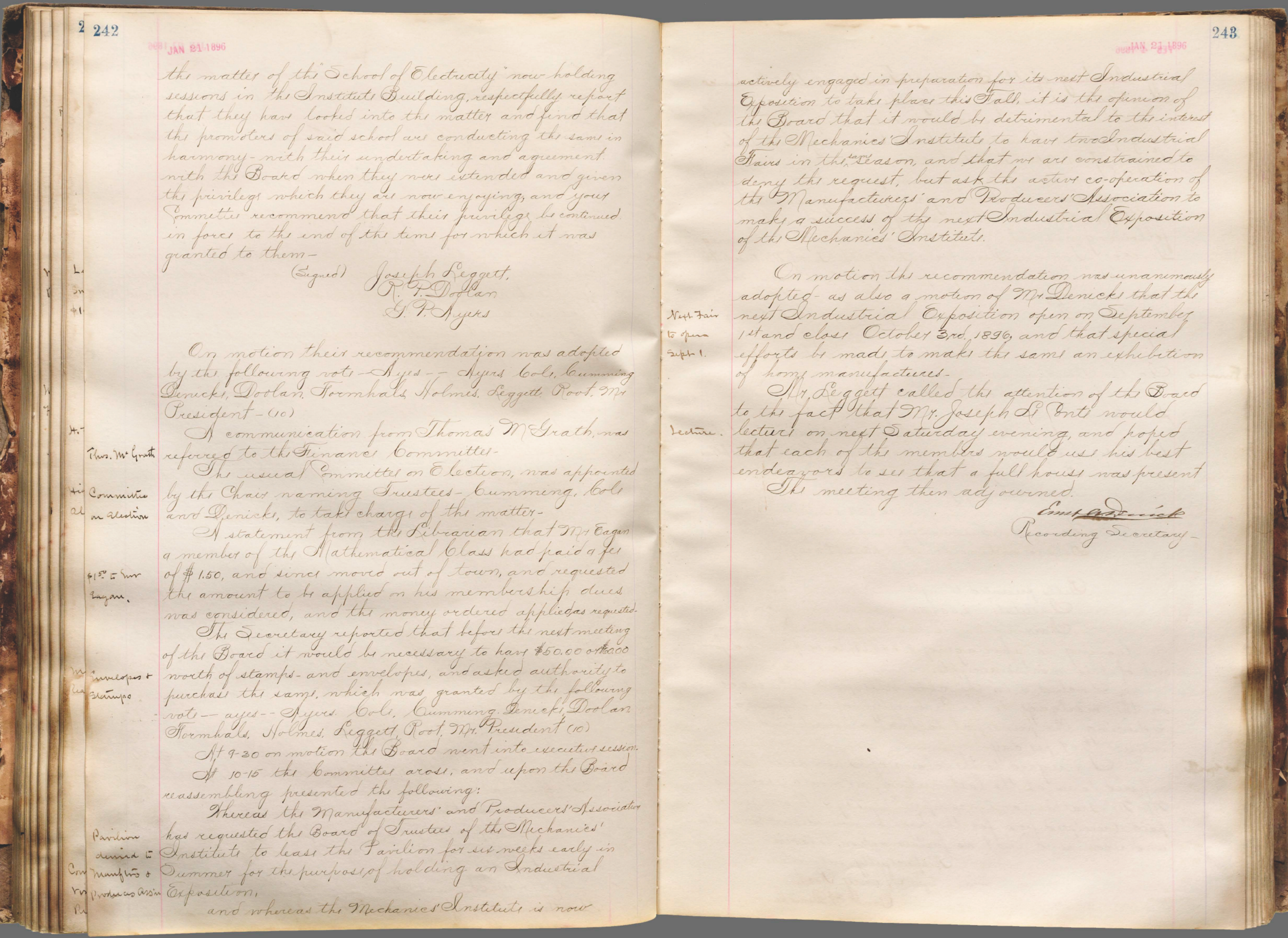

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the matter of the "School of Electricity" now holding sessions in the Institute Building, respectfully report that they have looked into the matter and find that the promoters of said school are conducting the same in harmony - with their undertaking and agreement. with the Board when they were extended and given the privileges which they are now enjoying, and your Committee recommend that their privilege be continued in force to the end of the time for which it was granted to them -

(Signed) Joseph Leggett,
R. P. Doolan
G. P. Ayers

On motion their recommendation was adopted by the following vote - Ayes -- Ayers Cole, Cumming Denicke, Doolan, Formhals, Holmes, Leggett, Root, Mr President - (10)

Thos. Mc Grath — A communication from Thomas McGrath, was referred to the Finance Committee -

Committee on election — The usual Committee on Election, was appointed by the Chair naming Trustees - Cumming, Cole and Denicke, to take charge of the matter -

$1.50 to Mr Eagan. — A statement from the Librarian that Mr Eagan a member of the Mathematical Class had paid a fee of $1.50, and since moved out of town, and requested the amount to be applied on his membership dues was considered, and the money ordered applied as requested.

Envelopes & Stamps — The Secretary reported that before the next meeting of the Board it would be necessary to have $50.00 or $60.00 worth of stamps - and envelopes, and asked authority to purchase the same, which was granted by the following vote -- ayes -- Ayers, Cole, Cumming, Denicke, Doolan Formhals, Holmes, Leggett, Root, Mr. President (10)

At 9-30 on motion the Board went into executive session.

At 10-15 the Committee arose, and upon the Board reassembling presented the following:

Pavilion denied to Manfctrs & Producers Ass'n — Whereas the Manufacturers' and Producers' Association has requested the Board of Trustees of the Mechanics' Institute to lease the Pavilion for six weeks early in Summer for the purpose of holding an Industrial Exposition,

and whereas the Mechanics' Institute is now

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actively engaged in preparation for its next Industrial Exposition to take place this Fall, it is the opinion of the Board that it would be detrimental to the interest of the Mechanics' Institute to have two Industrial Fairs in the same season, and that we are constrained to deny the request, but ask the active co-operation of the Manufacturers' and Producers' Association to make a success of the next Industrial Exposition of the Mechanics' Institute.

Next Fair to open Sept 1. — On motion the recommendation was unanimously adopted - as also a motion of Mr. Denicke that the next Industrial Exposition open on September 1st and close October 3rd, 1896, and that special efforts be made to make the same an exhibition of home manufactures -

Lecture. — Mr. Leggett called the attention of the Board to the fact that Mr. Joseph Le Conte would lecture on next Saturday evening, and hoped that each of the members would use his best endeavors to see that a full house was present

The meeting then adjourned.

Ernst A. Denicke
Recording Secretary -

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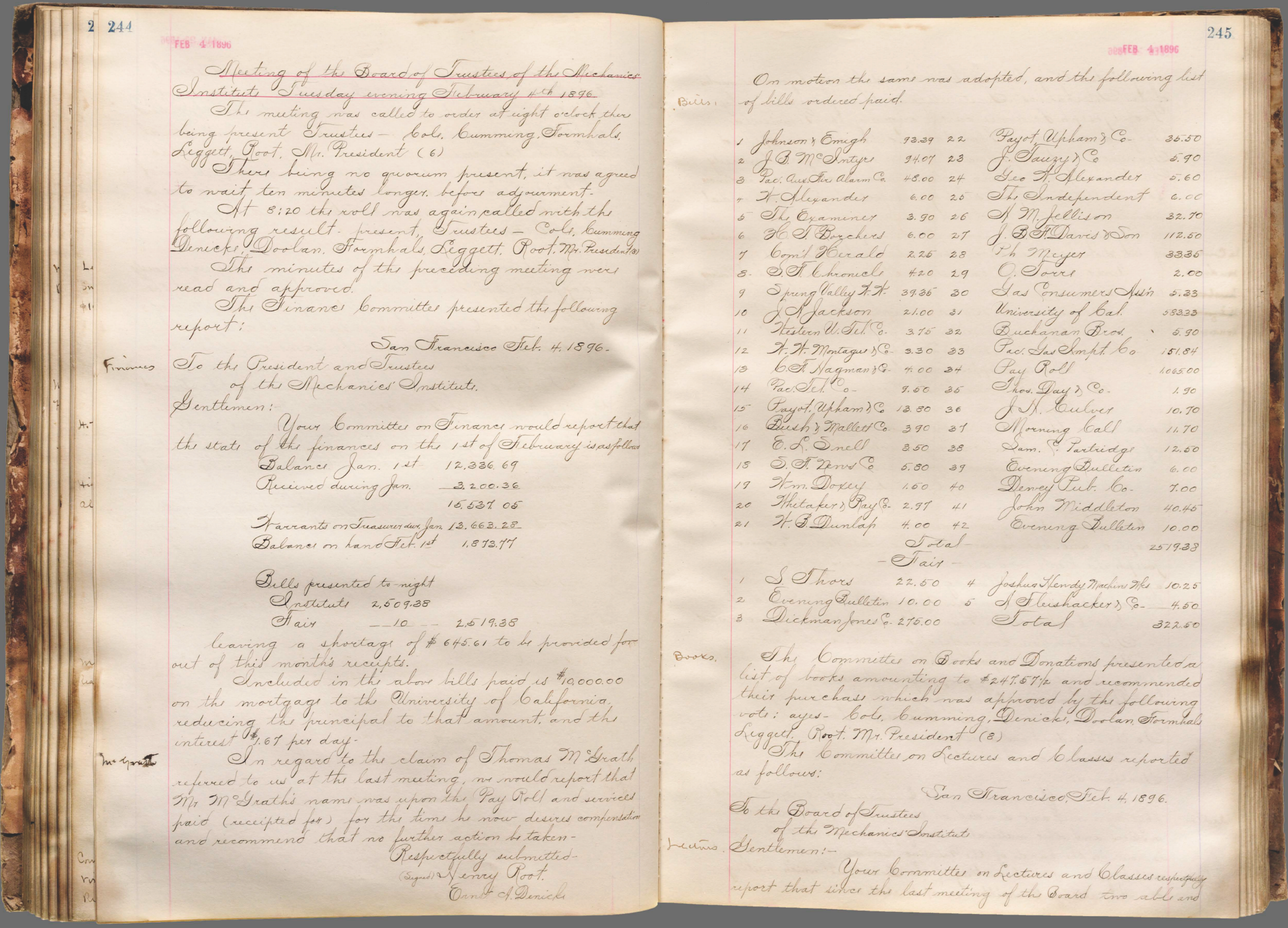

FEB 4 1896

Meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening February 4th 1896

The meeting was called to order at eight o'clock there being present Trustees – Cole, Cumming, Formhals, Leggett, Root, Mr. President (6)

There being no quorum present, it was agreed to wait ten minutes longer, before adjournment.

At 8:20 the roll was again called with the following result – present, Trustees – Cole, Cumming Denicke, Doolan, Formhals, Leggett, Root, Mr. President (8)

The minutes of the preceding meeting were read and approved.

The Finance Committee presented the following report:

San Francisco Feb. 4, 1896.

Finances To the President and Trustees
of the Mechanics' Institute.

Gentlemen:–

Your Committee on Finance would report that the state of the finances on the 1st of February is as follows

Balance Jan. 1st	12,336.69	
Received during Jan.	3,200.36	
	15,537.05	
Warrants on Treasurer dur. Jan.	13,663.28	
Balance on hand Feb. 1st	1,873.77	
Bills presented to-night		
Institute	2,509.38	
Fair	10	2,519.38

leaving a shortage of $645.61 to be provided for out of this month's receipts.

Included in the above bills paid is $10,000.00 on the mortgage to the University of California, reducing the principal to that amount, and the interest $1.67 per day.

McGrath In regard to the claim of Thomas McGrath referred to us at the last meeting, we would report that Mr McGrath's name was upon the Pay Roll and services paid (receipted for) for the time he now desires compensation and recommend that no further action be taken.

Respectfully submitted –
(Signed) Henry Root.
Ernst A. Denicke

FEB 4 1896

On motion the same was adopted, and the following list of bills ordered paid.

Bills.

1	Johnson & Emigh	93.39	22	Payot, Upham & Co.	35.50
2	J. B. McIntyre	94.07	23	J. Tauzy & Co	5.90
3	Pac. Aux. Fire Alarm Co.	48.00	24	Geo W. Alexander	5.60
4	W. Alexander	6.00	25	The Independent	6.00
5	The Examiner	3.90	26	H. M. Jellison	32.70
6	H. T. Borchers	6.00	27	J. B. H. Davis & Son	112.50
7	Com'l Herald	2.25	28	Ph Meyer	33.35
8	S. F. Chronicle	4.20	29	O. Torre	2.00
9	Spring Valley W. W.	39.35	30	Gas Consumers Ass'n	5.33
10	J. A. Jackson	21.00	31	University of Cal.	583.33
11	Western U. Tel. Co.	3.75	32	Buchanan Bros.	5.90
12	W. W. Montague & Co.	3.30	33	Pac. Gas Impt. Co	151.84
13	C. F. Hagman & Co.	4.00	34	Pay Roll	1,065.00
14	Pac. Tel. Co.	9.50	35	Thos. Day & Co.	1.90
15	Payot, Upham & Co	13.80	36	J. H. Culver	10.70
16	Bush & Mallett Co.	3.90	37	Morning Call	11.70
17	E. L. Snell	3.50	38	Sam. C. Partridge	12.50
18	S. F. News Co	5.80	39	Evening Bulletin	6.00
19	Wm. Doxey	1.50	40	Dewey Pub. Co.	7.00
20	Whitaker & Ray Co.	2.97	41	John Middleton	40.45
21	W. B. Dunlap	4.00	42	Evening Bulletin	10.00
	Total				2519.38

– Fair –

1	S. Thors	22.50	4	Joshua Hendy Machine Wks	10.25
2	Evening Bulletin	10.00	5	A. Fleishacker & Co.	4.50
3	Dickman Jones Co.	275.00		Total	322.50

Books. The Committee on Books and Donations presented a list of books amounting to $247.57½ and recommended their purchase which was approved by the following vote: ayes – Cole, Cumming, Denicke, Doolan, Formhals Leggett, Root, Mr. President (8)

The Committee on Lectures and Classes reported as follows:

San Francisco, Feb. 4, 1896.

To the Board of Trustees
of the Mechanics' Institute

Lectures. Gentlemen:–

Your Committee on Lectures and Classes respectfully report that since the last meeting of the Board two able and

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very interesting lectures have been delivered before the members of the Mechanics' Institute and their friends, one by Prof. Joseph Le Conte on the origin of the Peninsula, Reefs and Keys of Florida, and the other on Alfred Tennyson, by Prof. Wm. H. Jordan of Stanford University The attendance at the lectures was large, and the audiences showed their appreciation of the lectures in a very cordial manner-

Le Conte and ~~Hudson~~ ~~Sanborn~~ & ~~Hilgard~~ get Honorarium

Your Committee recommend the payment of an honorarium of ten dollars to each of the above named lecturers.

Your Committee have secured the services of the following lecturers:

February 8- Mr A. H. Sanborn-
"Efforts for securing Representative Government"
February 15- Prof. E. W. Hilgard.
"Deserts, Steppes and Alkali Lands.
February 29. Hon. W. W. Morrow
"Six Years with Statesmen"

and your Committee recommend that the present course of lectures be closed with the lecture on the 29th inst.

(Signed) Joseph Leggett.
Ernst A. Denicke

On motion the report was received and recommendations adopted, and the honorarium recommended to Professor Joseph Le Conte and also to Professor W. H. Jordan, were approved by the following vote: ayes-- Cole, Cumming Denicke, Doolan, Formhals, Leggett, Root. Mr. President-

The Committee on Printing and Advertising had no report

The Pavilion Committee had no report-

The Secretary reported that nearly all of the "Certificates of Superiority" had been properly engrossed and delivered.

The Committee on Election presented the following:

San Francisco Feb. 4. 1896.

To the President and Trustees
Mechanics' Institute-
Gentlemen:-

Election

Your Committee on Election beg to report that they have met and decided on the number of ballot, card notices and other material necessary for election and the matter is now in the hands of the Printing Committee. A full report will be given at next meeting of the Board, at which meeting the Installing Committee must be elected.

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The Committee would recommend the nomination of the following gentlemen as "Judges of Election": W. L. Peet, W. Cronan Alfred Cridge, Henry L. Davis as alternate Judge

(Signed) Geo. Cumming
E. H. Cole.

Judges of Election

On motion the report was adopted, and the Secretary on a further motion was instructed to cast the ballot for the Judges viz: W. L. Peet. Wm. Cronan, Alfred Cridge and Henry L. Davis which was done, and the same were declared elected-

The Special Committee on Life membership to Henry F. Williams reported as follows:

San Francisco, Feb. 4. 1896.

To the President and Board of Trustees
of the Mechanics' Institute
Gentlemen:-

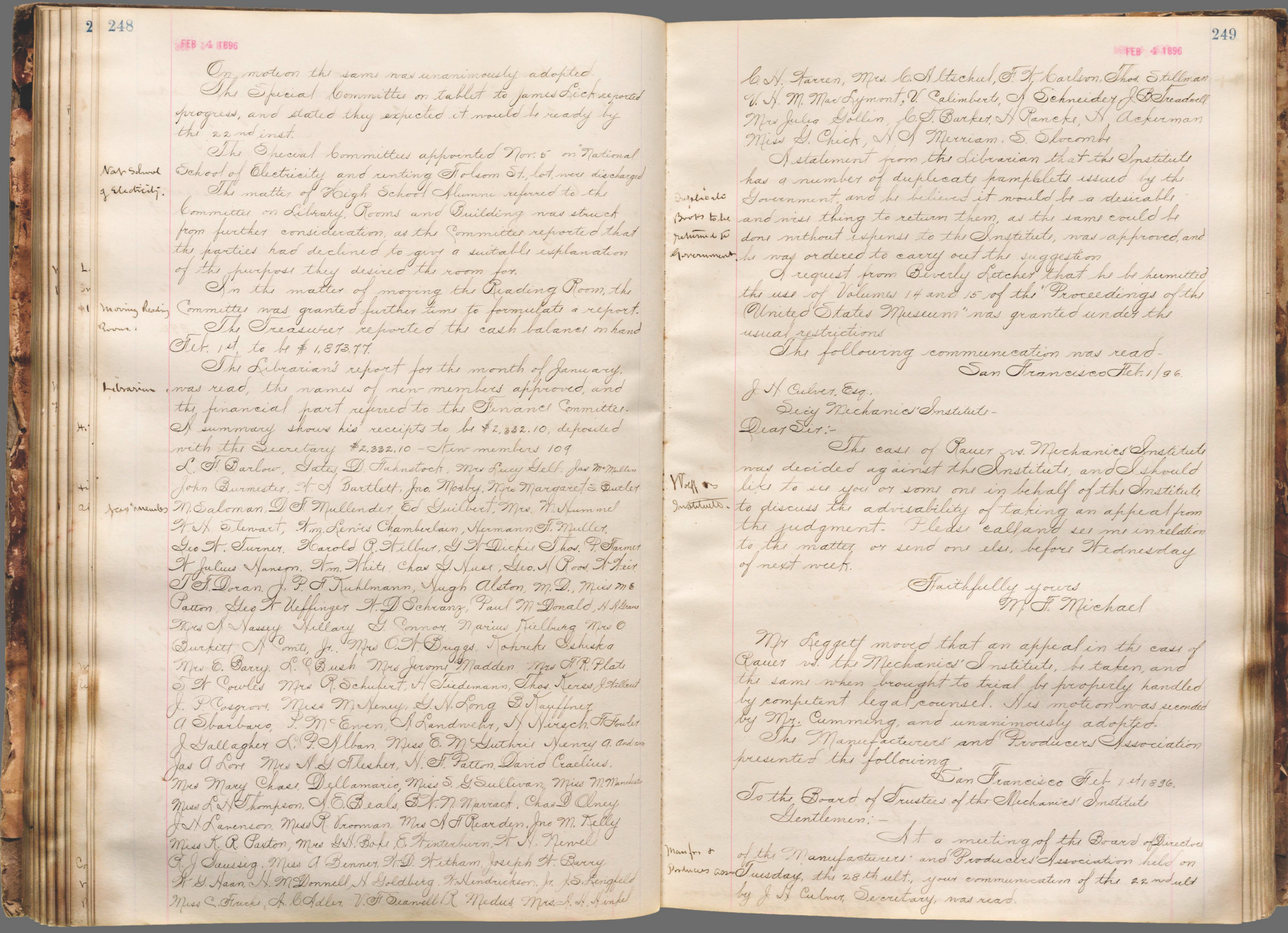
H. F. Williams

Your Committee on matter of Life membership of Henry F. Williams after a careful examination of the records, find there is no mention of his having paid the necessary sum for Life membership, and that he paid dues continuously from July 1. 1857 to Sept. 1st, 1877.

We also find that Mr. C. L. Taylor who was referred to as having been granted a life membership about the time Mr Williams claims his was (about 1862) paid dues until September 1st 1870 when he was placed on the list of life members.

From all the evidence before us we do not feel justified in recommending that a Life membership be issued to Mr. Williams, as it might set a precedent for others to claim an equal right for the same favor, but in as much as Mr Williams bore a very active and important part in the early years of the organization, and gave most valuable assistance in the first and subsequent Fairs of the Institute, and always an active sympathizer and worker for the good of the Society, we recommend that his name be presented at the next Quarterly meeting for Honorary membership

Respectfully submitted-
Ernst. A. Denicke
Grove P. Ayers
Joseph Leggett-



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On motion the same was unanimously adopted.

The Special Committee on tablet to James Lick reported progress, and stated they expected it would be ready by the 22nd inst.

Nat. School of Electricity.

The Special Committees appointed Nov. 5 on "National School of Electricity and renting Folsom St., lot, were discharged.

The matter of High School Alumni referred to the Committee on Library, Rooms and Building was struck from further consideration, as the Committee reported that the parties had declined to give a suitable explanation of the purpose they desired the room for.

Moving Reading Room.

In the matter of moving the Reading Room, the Committee was granted further time to formulate a report.

The Treasurer reported the cash balance on hand Feb. 1st, to be $ 1,873.77.

Librarian.

New members

The Librarian's report for the month of January, was read, the names of new members approved, and the financial part referred to the Finance Committee. A summary shows his receipts to be $2,332.10, deposited with the Secretary $2,332.10 – New members 109

L. F. Barlow, Gates D. Fahnstock, Mrs Lucy Gell. Jas McMullen John Burmester, W. A Bartlett, Jno. Mosby, Mrs Margaret S. Butler M. Saloman, D. F. Mullender, Ed Guilbert, Mrs. W. Hummel W. H. Stewart, Wm. Lewis Chamberlain, Hermann F. Muller, Geo W. Turner, Harold A. Wilbur, G W Dickie Thos. P. Farmer W Julius Hanson, Wm. White, Chas G. Huse, Geo. H Roos. W Weir, T. F. Doran, J. P. F. Kuhlmann, Hugh Alston, M. D., Miss M E Patton, Geo W Ueffinger W. D Schranz, Paul McDonald, H. A Graves Mrs A Hassey Hillary G. Connor, Marius Kielburg Mrs O Burkitt, A Comte, Jr., Mrs O. W. Driggs, Kohrcki Ishiska Mrs E. Barry, L. C Bush Mrs Jerome A Madden Mrs F. R. Plate S W Cowles Mrs R. Schubert, H Tiedemann, Thos. Kerss J Hilbert J. P. Cosgrove, Miss M. Henry, G. N. Long B Kauffner, A Sbarbaro, P. McEwen, A Landwehr, H Hirsch. F Fowler J Gallagher L. P. Alban, Miss E. McGuthrie Henry A. Anderson Jas A Love Mrs H. G. Flesher, H. F. Patton, David Craelius. Mrs Mary Chase, Dellamario, Miss S. G. Sullivan, Miss M. Manchester Miss L. H Thompson, A. E. Beals, B. W. N. Marrack, Chas D Olney J. H Lavenson, Miss R. Vrooman, Mrs A F Rearden, Jno M. Kelly Miss K. R. Paxton, Mrs G. H. Boke, E. Winterburn, W. H. Newell R. J Taussig, Miss A Benner, W. D. Witham, Joseph W. Barry W. G. Haan, H. McDonnell, H Goldberg. W. Hendrickson, Jr. J. S. Lengfeld Miss C. Fricke, A. C. Adler. V. F. Seawell R Medus Mrs. J. H. Hinkel

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C. H. Warren, Mrs. C. Altschul, F. W. Carlson, Thos. Stillman V. H. M. MacLymont, V. Calimberti, A Schneider, J. B. Treadwell Mrs Julia Gollin, C. T. Barker, H Rancke, H. Ackerman Miss G. Chick, H A Merriam. S. Slocombe

Duplicate Books to be returned to Government.

A statement from the Librarian that the Institute has a number of duplicate pamphlets issued by the Government, and he believed it would be a desirable and wise thing to return them, as the same could be done without expense to the Institute, was approved, and he was ordered to carry out the suggestion.

A request from Beverly Letcher that he be permitted the use of Volumes 14 and 15 of the "Proceedings of the United States Museum" was granted under the usual restrictions.

The following communication was read –

San Francisco Feb. 1/96.

J. H. Culver, Esq.,
Secy Mechanics' Institute –
Dear Sir: –

Wolff vs Institute.

The case of Rauer vs. Mechanics' Institute was decided against the Institute, and I should like to see you or some one in behalf of the Institute, to discuss the advisability of taking an appeal from the judgment. Please call and see me in relation to the matter or send one else, before Wednesday of next week.

Faithfully yours
M. F. Michael

Mr Leggett moved that an appeal in the case of Rauer vs. the Mechanics' Institute, be taken, and the same when brought to trial be properly handled by competent legal counsel. His motion was seconded by Mr. Cumming, and unanimously adopted.

The Manufacturers' and Producers' Association presented the following

San Francisco Feb 1st, 1896.

To the Board of Trustees of the Mechanics' Institute
Gentlemen: –

Manfrs & Producers Assn

At a meeting of the Board of Directors of the Manufacturers' and Producers' Association held on Tuesday, the 28th ult., your communication of the 22nd ult by J. H. Culver, Secretary, was read.

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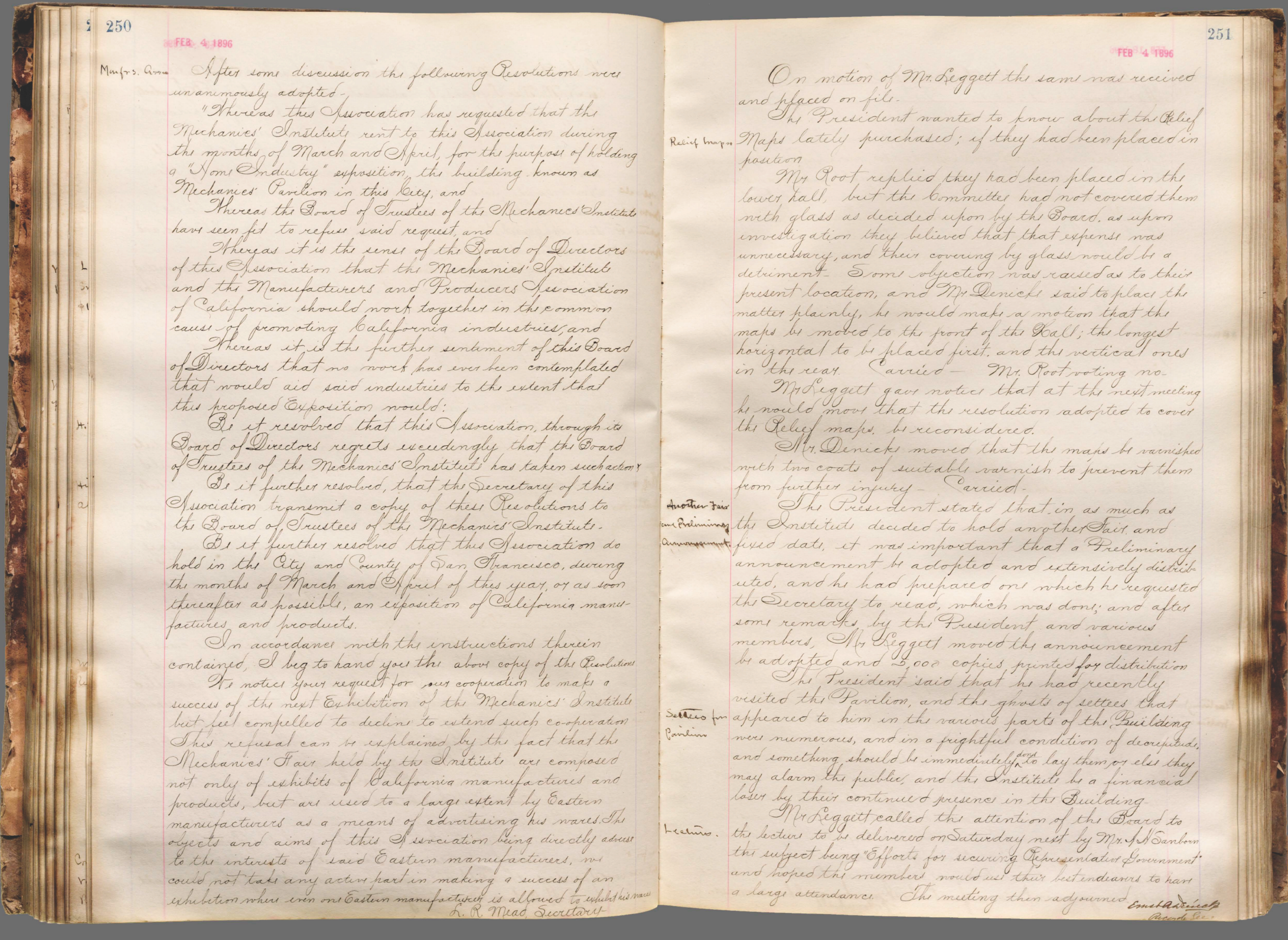

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Manfrs. Assn

After some discussion the following Resolutions were unanimously adopted-

"Whereas this Association has requested that the Mechanics' Institute rent to this Association during the months of March and April, for the purpose of holding a "Home Industry" exposition, the building known as Mechanics' Pavilion in this City, and

Whereas the Board of Trustees of the Mechanics' Institute have seen fit to refuse said request, and

Whereas it is the sense of the Board of Directors of this Association that the Mechanics' Institute and the Manufacturers and Producers Association of California should work together in the common cause of promoting California industries, and

Whereas it is the further sentiment of this Board of Directors that no work has ever been contemplated that would aid said industries to the extent that this proposed Exposition would:

Be it resolved that this Association, through its Board of Directors regrets exceedingly that the Board of Trustees of the Mechanics' Institute has taken such action &

Be it further resolved, that the Secretary of this Association transmit a copy of these Resolutions to the Board of Trustees of the Mechanics' Institute.

Be it further resolved that this Association do hold in the City and County of San Francisco, during the months of March and April of this year, or as soon thereafter as possible, an exposition of California manufactures and products.

In accordance with the instructions therein contained, I beg to hand you the above copy of the Resolutions

We notice your request for our cooperation to make a success of the next Exhibition of the Mechanics' Institute but feel compelled to decline to extend such co-operation This refusal can be explained by the fact that the Mechanics' Fair held by the Institute are composed not only of exhibits of California manufactures and products, but are used to a large extent by Eastern manufacturers as a means of advertising his wares. The objects and aims of this Association being directly adverse to the interests of said Eastern manufacturers, we could not take any active part in making a success of an exhibition where even one Eastern manufacturer is allowed to exhibit his wares

L. R. Mead, Secretary

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On motion of Mr. Leggett the same was received and placed on file.

Relief Maps

The President wanted to know about the Relief Maps lately purchased; if they had been placed in position

Mr Root replied they had been placed in the lower hall, but the Committee had not covered them with glass as decided upon by the Board, as upon investigation they believed that that expense was unnecessary, and their covering by glass would be a detriment- Some objection was raised as to their present location, and Mr. Denicke said to place the matter plainly, he would make a motion that the maps be moved to the front of the Hall; the longest horizontal to be placed first, and the vertical ones in the rear. Carried- Mr. Root voting no-

Mr Leggett gave notice that at the next meeting he would move that the resolution adopted to cover the Relief maps, be reconsidered.

Mr. Denicke moved that the maps be varnished with two coats of suitable varnish to prevent them from further injury- Carried-

Another Fair and Preliminary Announcement.

The President stated that, in as much as the Institute decided to hold another Fair, and fixed date, it was important that a Preliminary announcement be adopted and extensively distributed, and he had prepared one which he requested the Secretary to read, which was done; and after some remarks by the President and various members, Mr Leggett moved the announcement be adopted and 2,000 copies printed for distribution

Settees for Pavilion

The President said that he had recently visited the Pavilion, and the ghosts of settees that appeared to him in the various parts of the Building were numerous, and in a frightful condition of decrepitude, and something should be immediately done to lay them, or else they may alarm the public, and the Institute be a financial loser by their continued presence in the Building-

Lectures.

Mr Leggett called the attention of the Board to the lecture to be delivered on Saturday next by Mr. A. H. Sanborn the subject being "Efforts for securing Representative Government" and hoped the members would use their best endeavors to have a large attendance. The meeting then adjourned.

Ernst A Denicke
Recdg. Sec.

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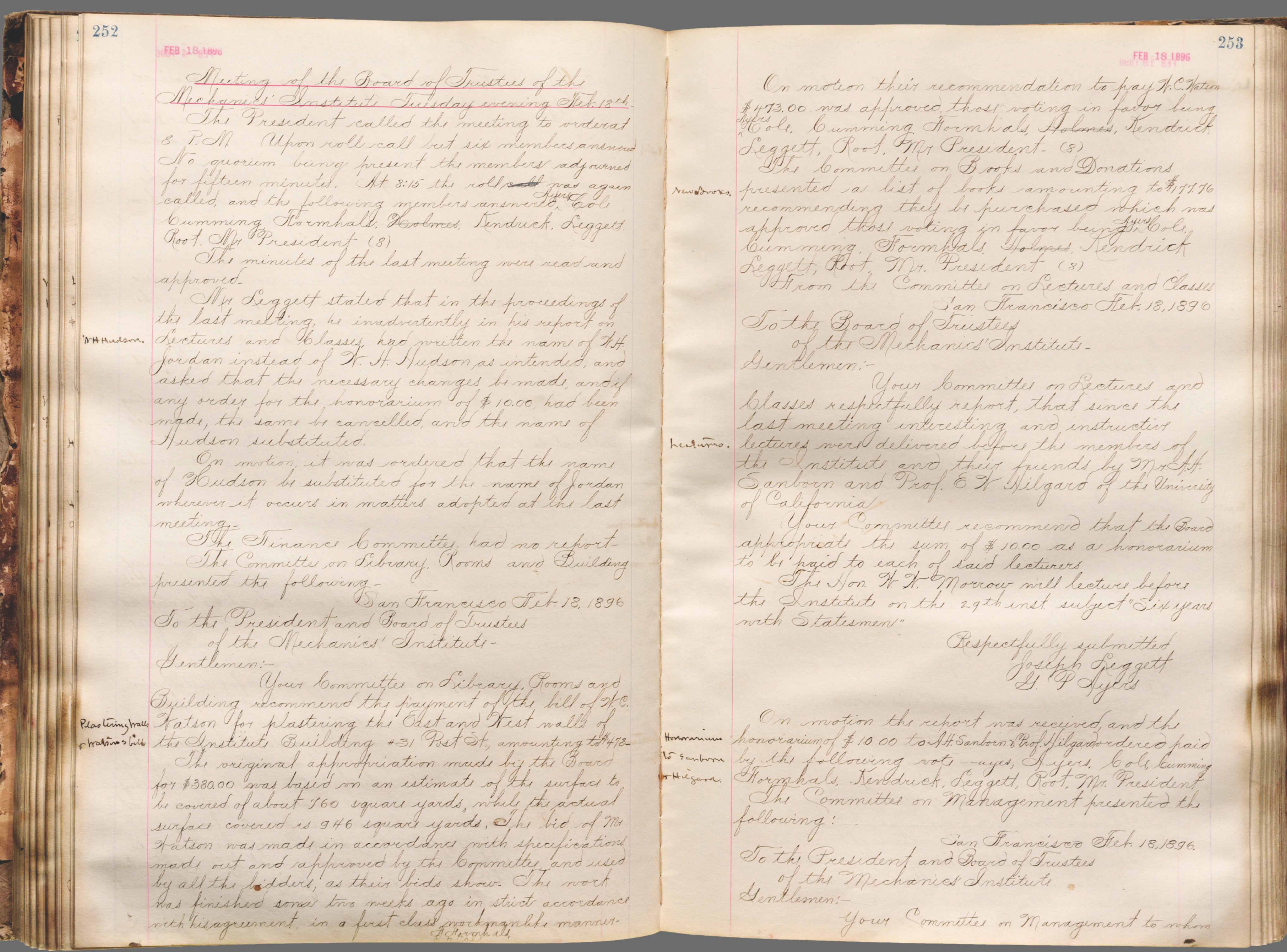

FEB 18 1896

Meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening Feb. 18th.

The President called the meeting to order at 8 P.M. Upon roll call but six members answered. No quorum being present the members adjourned for fifteen minutes. At 8:15 the roll ~~call~~ was again called, and the following members answered, Ayers, Cole, Cumming, Formhals, ~~Holmes~~, Kendrick, Leggett, Root, Mr President (8)

The minutes of the last meeting were read and approved.

W H Hudson. Mr Leggett stated that in the proceedings of the last meeting, he inadvertently in his report on Lectures and Classes, had written the name of W. H. Jordan instead of W. H. Hudson, as intended, and asked that the necessary changes be made, and if any order for the honorarium of $10.00 had been made, the same be cancelled, and the name of Hudson substituted.

On motion, it was ordered that the name of Hudson be substituted for the name of Jordan wherever it occurs in matters adopted at the last meeting.

The Finance Committee had no report.

The Committee on Library, Rooms and Building presented the following.

San Francisco Feb. 18, 1896

To the President and Board of Trustees
of the Mechanics' Institute.
Gentlemen:-

Plastering walls / Watson's bill. Your Committee on Library, Rooms and Building recommend the payment of the bill of W. C. Watson for plastering the East and West walls of the Institute Building #31 Post St., amounting to $473.-

The original appropriation made by the Board for $380.00 was based on an estimate of the surface to be covered of about 760 square yards, while the actual surface covered is 946 square yards. The bid of Mr Watson was made in accordance with specifications made out and approved by the Committee, and used by all the bidders, as their bids show. The work was finished some two weeks ago in strict accordance with his agreement, in a first class workmanlike manner.

F. Formhals
E. H. Cole

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On motion their recommendation to pay W. C. Watson $473.00 was approved, those voting in favor being Ayers, Cole, Cumming, Formhals, ~~Holmes~~, Kendrick, Leggett, Root, Mr. President. (8)

New Books. The Committee on Books and Donations presented a list of books amounting to $177.76 recommending they be purchased which was approved those voting in favor being Ayers, Cole, Cumming, Formhals, ~~Holmes~~, Kendrick, Leggett, Root, Mr. President (8)

From the Committee on Lectures and Classes

San Francisco Feb. 18, 1896

To the Board of Trustees
of the Mechanics' Institute.
Gentlemen:-

Your Committee on Lectures and Classes respectfully report, that since the last meeting interesting and instructive lectures were delivered before the members of the Institute and their friends by Mr A. H. Sanborn and Prof. E. W. Hilgard of the University of California. (Lectures.)

Your Committee recommend that the Board appropriate the sum of $10.00 as a honorarium to be paid to each of said lecturers.

The Hon. W. W. Morrow will lecture before the Institute on the 29th inst. subject "Six years with Statesmen."

Respectfully submitted
Joseph Leggett
G. P. Ayers

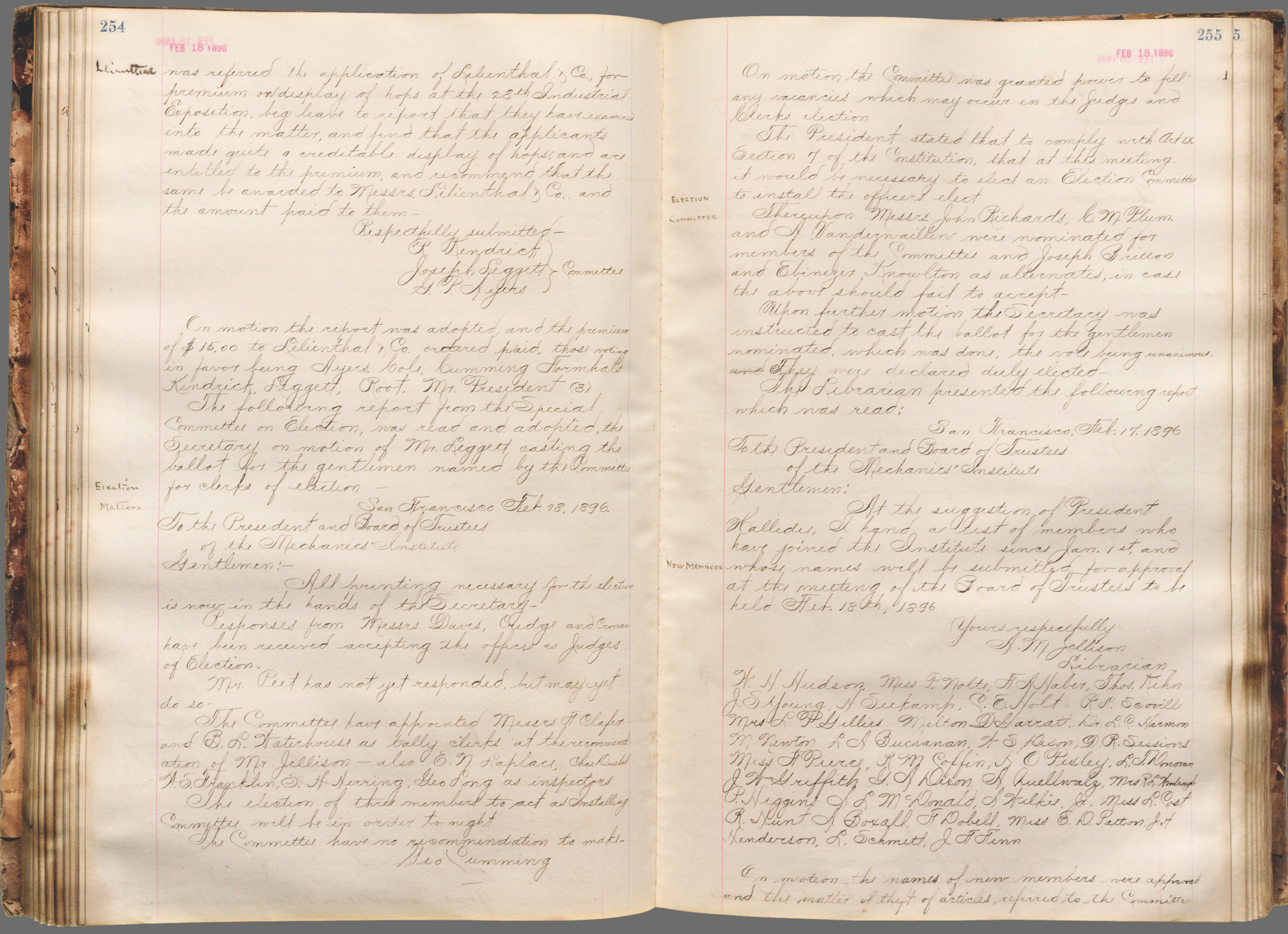
Honorarium to Sanborn & Hilgard. On motion the report was received, and the honorarium of $10.00 to A. H. Sanborn & Prof. Hilgard ordered paid by the following vote -- ayes, Ayers, Cole, Cumming, Formhals, Kendrick, Leggett, Root, Mr. President.

The Committee on Management presented the following:

San Francisco Feb. 18, 1896.

To the President and Board of Trustees
of the Mechanics' Institute
Gentlemen:-

Your Committee on Management to whom



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Lilienthal was referred the application of Lilienthal & Co., for premium on display of hops at the 28th Industrial Exposition, beg leave to report that they have examined into the matter, and find that the applicants made quite a creditable display of hops, and are entitled to the premium, and recommend that the same be awarded to Messrs. Lilienthal & Co., and the amount paid to them -

Respectfully submitted -
R. Kendrick
Joseph Leggett } Committee
G. P. Ayers

On motion the report was adopted, and the premium of $15.00 to Lilienthal & Co. ordered paid, those voting in favor being Ayers, Cole, Cumming, Formhals, Kendrick, Leggett, Root, Mr. President (8)

Election Matters — The following report from the Special Committee on Election, was read and adopted, the Secretary on motion of Mr. Leggett casting the ballot for the gentlemen named by the Committee for clerks of election -

San Francisco Feb. 18, 1896.

To the President and Board of Trustees
of the Mechanics' Institute
Gentlemen:-

All printing necessary for the election is now in the hands of the Secretary -

Responses from Messrs. Davis, Oedge and Cronan have been received accepting the offices as Judges of Election.

Mr. Peet has not yet responded, but may yet do so -

The Committee have appointed Messrs F. Clafer and B. L. Waterhouse as tally clerks at the recommendation of Mr Jellison - also E. N. Laplace, Chas. Quebel, W. S. Franklin, S. H. Herring, Geo Long as inspectors

The election of three members to act as Installing Committee will be in order to-night

The Committee have no recommendation to make -

Geo Cumming

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On motion the Committee was granted power to fill any vacancies which may occur in the Judges and Clerks election

The President stated that to comply with Art IX Section 7 of the Constitution, that at this meeting it would be necessary to elect an Election Committee to install the officers elect

Election Committee — Thereupon Messrs. John Richards, C. M. Plum. and A. Vanderneillen were nominated for members of the Committee and Joseph Britton and Ebinezer Knowlton as alternates, in case the above should fail to accept -

Upon further motion the Secretary was instructed to cast the ballot for the gentlemen nominated, which was done, the vote being unanimous. ~~and~~ They were declared duly elected -

The Librarian presented the following report which was read;

San Francisco, Feb. 17, 1896

To the President and Board of Trustees
of the Mechanics' Institute
Gentlemen:

New Members — At the suggestion of President Hallidie, I hand a list of members who have joined the Institute since Jan. 1st, and whose names will be submitted for approval at the meeting of the Board of Trustees to be held Feb. 18th, 1896

Yours respectfully
A. M. Jellison
Librarian

W. H. Hudson, Miss P. Nolte, F. A. Haber, Thos. Kihn
J. S. Young, H. Seekamp, C. E. Holt, R. S. Scoville
Mrs L. P. Gillies, Milton D. Garratt, Dr. L. C. Harmon
M. Newton, L. A. Buchanan, H. S. Dixon, D. R. Sessions
Miss H. Pierce, R. M. Coffin, J. O. Pisley, L. J. Donovan
J. W. Griffith, G. A. Dixon, A. Quellwalz, Mrs R. L. Woodrough
P. Higgins, J. L. McDonald, A. Wilkie, Jr., Miss L. Cost
R. Hunt, A. Boxall, F. Dobell, Miss E. D. Patton, J. H.
Henderson, L. Schmitt, J. F. Finn

On motion the names of new members were approved and the matter of theft of articles, referred to the Committee

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on Library, Rooms and Building.

The following communication to the Secretary was read:

San Francisco, Feb. 7th, 1896 -

J H Culver, Esq.,
Sec'y Mechanics' Institute -
Dear Sir:-

We have prepared and enclose you an Undertaking on appeal in the case of Rauer vs. the Institute. Please have it executed by two sureties before a Notary public, and return it to us. Have the Notary
Wolff's Case fill out the blank in the affidavit

Very truly
Page, McCutchen & Eells -

The Secretary stated that in compliance with the above request, Mr Cumming and himself had signed the necessary bond in the above case, and had been informed that the proper appeal had been taken by the attorneys -

The President stated that a bill or claim for
Paving 16th St. paving 16th St., between Folsom and Harrison amounting to over $1500,00 had been presented to him by Messrs Williams & Belser the contractors, which was referred to the Finance Committee.

The following communication from Day & Hunter was read, and on motion referred to the Committee on Machinery to examine into and report -

San Francisco, Feb. 17, 1896

To the honorable board of Trustees
of the Mechanics' Institute -
Dear Sirs:-

Day & Hunter We placed on exhibition at your last Fair a California Heater and Purifier, which was awarded the highest prize and received honorable mention, We also made a proposal to your Committee to sell it to the Institute for three hundred dollars ($300.00) set up and connected, and take the old heater, this price is one-half the price of the purifier. We would be pleased to have you accept our offer, a majority of the Committee have approved of it, and we feel justified from our success in the past two years experience in stating that the Cal. Heater and Purifier is the simplest and best made

FEB 18 1896

in the United States up to the present time -

Hoping to hear a favorable reply, we remain,

Yours sincerely
Day & Hunter
130 Main

River & Harbor Improvement Co want $100 - A communication from the California River and Harbor Improvement Convention for a contribution of $100.00 was referred to the Finance Committee.

Under the head of unfinished business, Mr Leggett said that in accordance with notice given at the last meeting, he would now move
Relief Maps. that the order of the Board to cover the Relief maps recently purchased from Bancroft Bros. & Co. with glass, be now reconsidered. A vote being taken his motion to reconsider was carried unanimously. A vote was taken on the question to cover with glass and lost. The President called the attention of the various committees to the fact that the meeting would be the last one before the Annual meeting, and he desired from them as full reports as possible that he might embody the same in his Annual address March 7th at the members meeting -

The Printing Committee reported that the
Election tickets and other matter pertaining to the coming election, and the preliminary announcement of the 29th Industrial Exposition, were printed and in the hands of the Secretary -

The Secretary stated that the report of the
28th Exposition Wound up. 28th Industrial Exposition was being printed, and it was necessary that all bills against the same should be at once acted upon in order that a correct financial statement might be made -

In accordance therewith the following bills were approved and ordered paid by special order -

A Fleishacker,	Paper Rolls	$4.50
E Thors -	Engrossing Diplomas	22.50
Dickman-Jones Co. -	Certificates	200.00
Lilienthal & Co. -	Hops	15.00

A further bill for printing report of $150.00 from Hinton & Co. and one of $4.80 from Gold Stock Telegraph Co., was referred to the Finance Committee and Secretary with power.

adjourned

Rec. Secretary

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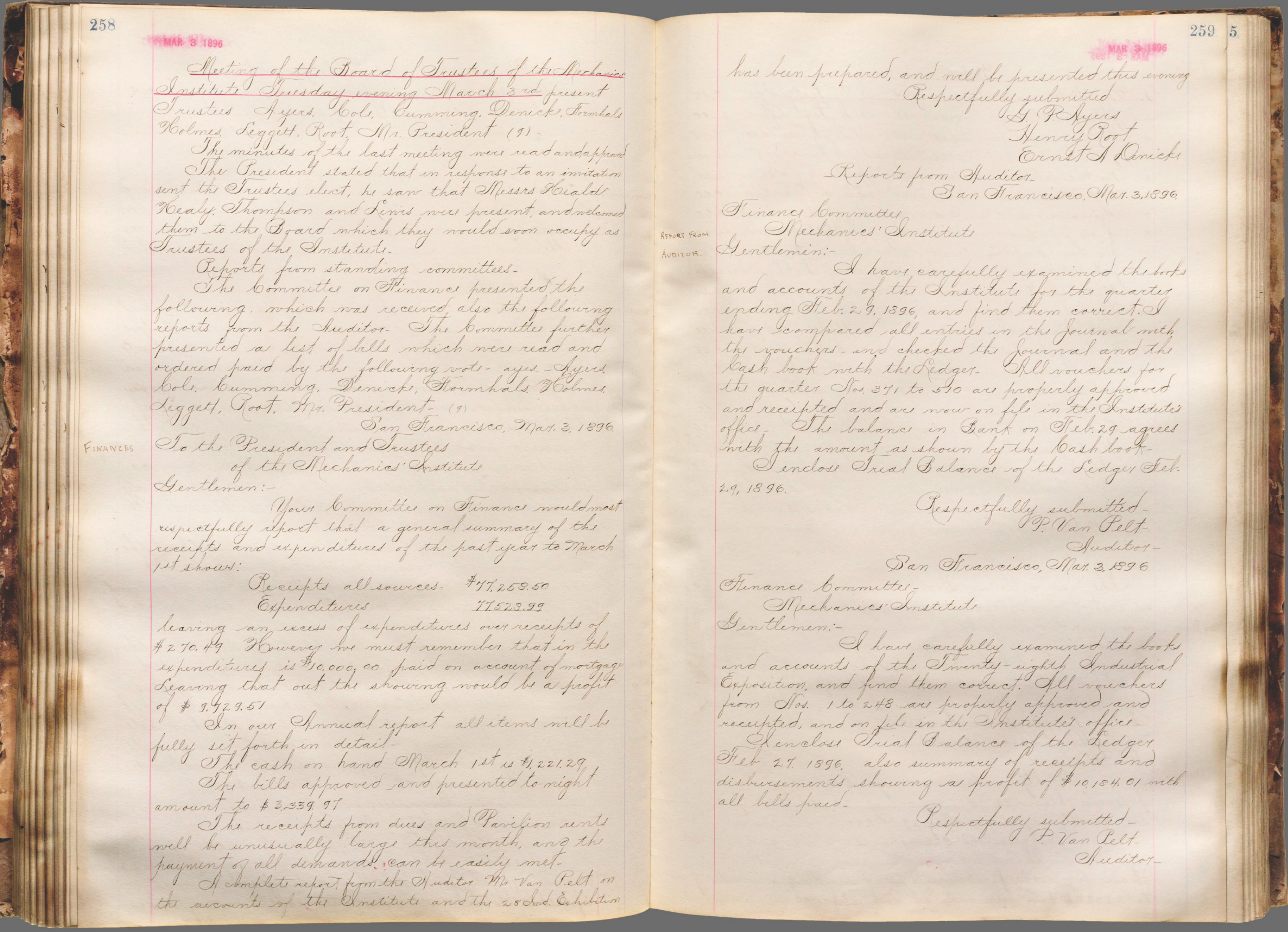

MAR 3 1896

Meeting of the Board of Trustees of the Mechanics Institute Tuesday evening March 3rd present Trustees Ayers, Cole, Cumming, Denicke, Formhals Holmes, Leggett, Root, Mr. President (9) -

The minutes of the last meeting were read and approved

The President stated that in response to an invitation sent the Trustees elect, he saw that Messrs Heald, Healy, Thompson and Lewis were present, and welcomed them to the Board which they would soon occupy as Trustees of the Institute.

Reports from standing committees -

The Committee on Finance presented the following, which was received, also the following reports from the Auditor - The Committee further presented a list of bills which were read and ordered paid by the following vote - ayes. - Ayers, Cole, Cumming, Denicke, Formhals, Holmes, Leggett, Root, Mr. President - (9)

San Francisco, Mar. 3, 1896.

FINANCES

To the President and Trustees
of the Mechanics' Institute
Gentlemen:-

Your Committee on Finance would most respectfully report that a general summary of the receipts and expenditures of the past year to March 1st shows:

Receipts all sources -	$77.258.50
Expenditures	77.528.99

leaving an excess of expenditures over receipts of $270.49 However we must remember that in the expenditures is $10,000.00 paid on account of mortgage Leaving that out the showing would be a profit of $9.729.51

In our Annual report all items will be fully set forth in detail -

The cash on hand March 1st is $1,221.29

The bills approved and presented to-night amount to $3,339.97

The receipts from dues and Pavilion rents will be unusually large this month, and the payment of all demands can be easily met -

A complete report from the Auditor Mr Van Pelt on the accounts of the Institute and the 28 Ind. Exhibition has been prepared, and will be presented this evening

Respectfully submitted
G. P. Ayers
Henry Root
Ernst A Denicke

MAR 3 1896

Reports from Auditor -

San Francisco, Mar. 3, 1896.

REPORT FROM AUDITOR.

Finance Committee
Mechanics' Institute
Gentlemen:-

I have carefully examined the books and accounts of the Institute for the quarter ending Feb. 29, 1896, and find them correct. I have compared all entries in the Journal with the vouchers - and checked the Journal and the Cash book with the Ledger - All vouchers for the quarter Nos. 371 to 510 are properly approved and receipted and are now on file in the Institute's office - The balance in Bank on Feb. 29 agrees with the amount as shown by the Cash book -

I enclose Trial Balance of the Ledger Feb. 29, 1896.

Respectfully submitted -
P. Van Pelt -
Auditor -

San Francisco, Mar. 3, 1896

Finance Committee -
Mechanics' Institute
Gentlemen:-

I have carefully examined the books and accounts of the Twenty-eighth Industrial Exposition, and find them correct. All vouchers from Nos. 1 to 248 are properly approved and receipted, and on file in the Institute's office -

I enclose Trial Balance of the Ledger Feb 27. 1896, also summary of receipts and disbursements showing a profit of $10,184.01 with all bills paid -

Respectfully submitted -
P. Van Pelt -
Auditor -

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Bills

1	Payot. Upham & Co.	64.46	24	S. C. Partridge	18.45
2	Johnson & Emigh	99.81	25	S. F. Post Office	65.00
3	Gas Consumers Assn	6.00	26	G. W. Alexander	5.75
4	J. H. Culver	29.85	27	C. A. Klinker & Co-	5.15
5	Pac. Teleph. Co.	16.80	28	J. Tauzy & Co	2.80
6	B. F. Stevens	518.91	29	Am. Soc. Mec. Eng.	10.00
7	Mercantile Toilet Co-	5.00	30	H. T. Borchers	6.00
8	A. M. Jellison	16.94	31	A. M. Robertson	16.99
9	Pac. Gas Impt Co-	187.17	32	Hinton Printing Co-	57.50
10	J. B. McIntyre	146.18	33	Pay Roll	1,064.00
11	Whyte & De Rome	250.00	34	Cubery & Co-	2.50
12	Publishers Weekly	4.00	35	Springhall. W. W.	31.45
13	W. T. Alexander	6.00	36	Univ. of Cal.	550.00
14	Evening Bulletin	3.00	37	H. B. Walkup	4.55
15	Wm. Doxey	48.14	38	W. T. Alexander	8.75
16	J. A. Hofman	10.13	39	Central L. & Mill Co	1.65
17	J. H. Barry	24.50	40	John Ogle	6.00
18	B. Westermann & Co-	1.99	41	Edison Lt & Pow. Co-	2.95
19	Payot. Upham & Co	1.50	42	J. Middleton	19.25
20	The Examiner	4.50	43	Fishbeck & Glootz	3.25
21	S. F. Chronicle	5.10		Total-	3339.97
22	J. A. Jackson	3.00			
23	Pay Roll. (Pavilion)	5.00			

G. P. Ayers,
Chairman Finance Com.

New Book. The Committee on Books and Donations presented a list of new books amounting to $220.12½, and recommended they be purchased, which was ordered by the following vote - ayes -- Ayers, Cole, Cumming Denicke Formhals Holmes, Leggett, Root. Mr President (9)

The following report was also presented-

San Francisco Mar. 3, 1896-

To the President and Trustees
Mechanics Institute
Gentlemen:-

Your Committee on Books and Donations presents herewith a report of their work for the quarter ending Feb. 29th 1896 -

Accessions 926 volumes
Binding 433 "

Bills for books, periodicals and binding amounting to $2,263.25 have been audited and approved

MAR 3 1896

The American periodical subscriptions for 1896 is included in this amount-

A set of Relief maps, viz: The World, The United States, North America, South America Europe, Asia and Africa have been purchased and with similar maps of California and France, already belonging to the Institute have been placed in the Entrance Hall where they are attracting much attention from the members- A suitable label for the books purchased under the Lick bequest has been prepared to be placed in the volumes as rapidly as possible-

Respectfully submitted
Joseph Leggett
Ernst A. Denicke
G. P. Ayers-
H. C. Holmes-

The following report from the Committee on Lectures and Classes was received and filed-

San Francisco, Mar. 3. 1896

To the President and Board of Trustees-
of the Mechanics' Institute-
Gentlemen:-

Your Committee on Lectures and Classes respectfully report that since the last meeting of the Board the Hon. W. W. Morrow delivered the 18th and closing lecture of the course: on the subject "Six Years with Statesmen" The lecture was exceedingly able and intensely interesting, and was highly appreciated by the intelligent audience which filled the lecture room to its full capacity-

Morrow's Lecture.

Joseph Leggett
G. P. Ayers
E. A. Denicke

The Committee on Printing and Advertising had no report-

Mr Holmes, Chairman of Pavilion Committee said the Committee had no written report, but he verbally stated that the Pavilion had been rented

MAR 3 1896

PAVILION.

for a bicycle tournament, and a new track of 1/8 mile lap had been constructed. There are however two posts in close proximity to the track that the lessee wishes removed, and the lessee Mr Wikidel is here to-night, and desires to address the Board on the matter- Permission being given Mr Wikidel stated in a general way the advantages of the present track and the absolute necessity of having the posts removed to prevent possible danger- Mr Ewell the builder of the track, Mr Kelmore, and a contractor, made some further remarks on the feasibility of removing the posts, and finally on motion of Mr Cumming, the whole matter was referred to the Library, Rooms and Buildings and Pavilion Committees with power.

The Committee on Management had no report.

The Committee on Machinery presented the following: relative to the heater; and referred to the next Board as recommended- San Francisco, Mar. 3. 1896.

Day & Hunter's Heater.

To the Board of Trustees
of the Mechanics' Institute-

Gentlemen:-

Your Committee on Machinery would report that they have considered the matter of Day & Hunter's heater, and recommend its favorable consideration by the next Board, as the Committee think it a very desirable acquisition for the boilers of the Institute. We do not think it desirable to repair and replace the old heater, as its efficiency we consider far below Day & Hunter's heater-

Respectfully submitted
George Cumming
Henry Root.
H. C. Holmes-

Mr. Cumming for the Committee on election presented the following report which was read and filed

San Francisco, Mar. 3 1896.

To the President and Trustees-
Mechanics' Institute-

The election for Trustees of the Mechanics' Institute took place last Tuesday

MAR 3 1896

ELECTION MATTERS.

and passed off in good order, and all in accordance with the Constitution. The report of the Judges will contain the full statement of the results of the canvas

George Cumming
E. H. Cole
Ernst A. Denicke

The Treasurer reported the amount of available funds March 1st to be $1,221.29

Finances.

The Librarian presented his report for the month of February, which was received, the names of new members approved, and the financial part referred to the Finance Committee

A summary shows his receipts to be $1,666.30, deposited with the Secretary $1,666.30. New members 56 Miss M. Houston, Mrs. E. A Lawrence. Geo. F. Day. S. V. Smith. H. Kibble, Jr. M. Strauss, jr. Miss A Munroe Miss R M Clark Leo Sussman, Miss C. L. Blake Mrs M. T. Campbell, B. S Goodhue, C. G. Breck, W. Foster M Fraser F. A Orr. Mrs Jas. Moore E L Jones Geo. Sterling R L Donald, Miss D Roth, J. F. Lomelino, life member-

He also presented a Quarterly report, which was received and ordered presented at the Quarterly meeting, March 7th

The following report from the Special Committee on Lick tablet was received and filed- and the Committee discharged-

San Francisco, Mar. 3, 1896-

To the President and Trustees-
of the Mechanics' Institute-

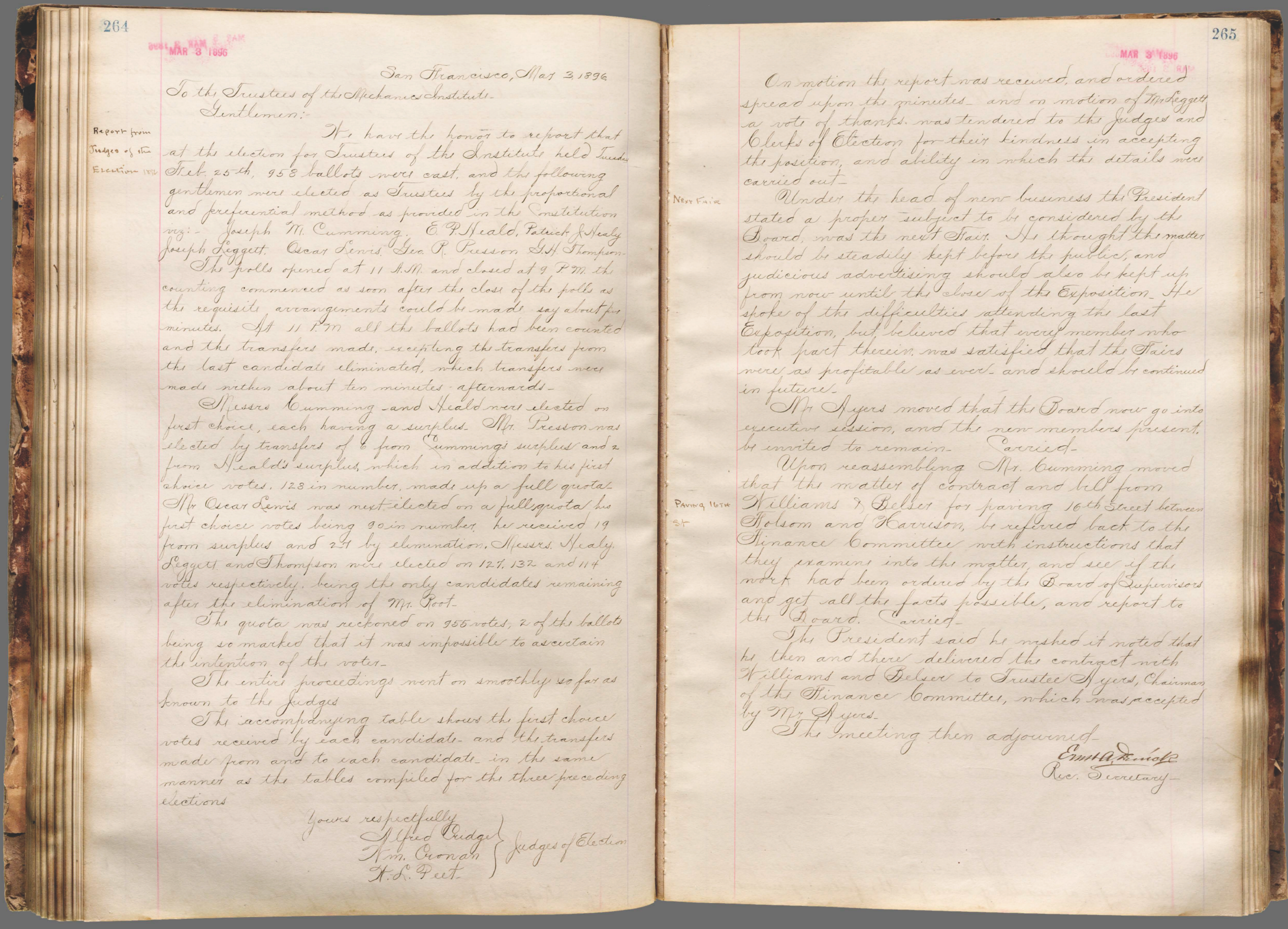
Gentlemen:-

James Lick.

Your Special Committee on the matter of the Lick memorial respectfully report that the medallion of Mr Lick with a suitable inscription as directed by the Board has been placed in the position indicated by the Board and respectfully ask to be discharged-

Respectfully submitted
Joseph Leggett-
Henry Root
H C Holmes

Report from the Judges of Election-



MAR 3 1896

San Francisco, Mar 3, 1896

To the Trustees of the Mechanics Institute–

Gentlemen:–

Report from Judges of the Election 1896

We have the honor to report that at the election for Trustees of the Institute held Tuesday Feb. 25th, 958 ballots were cast, and the following gentlemen were elected as Trustees by the proportional and preferential method as provided in the Constitution viz:– Joseph M. Cumming, E. P. Heald, Patrick J. Healy Joseph Leggett, Oscar Lewis, Geo. R. Presson G. H. Thompson–

The polls opened at 11 A.M. and closed at 9 P.M. the counting commenced as soon after the close of the polls as the requisite arrangements could be made say about five minutes. At 11 P.M. all the ballots had been counted and the transfers made, excepting the transfers from the last candidate eliminated, which transfers were made within about ten minutes afterwards–

Messrs Cumming and Heald were elected on first choice, each having a surplus– Mr. Presson was elected by transfers of 6 from Cummings surplus and 2 from Heald's surplus, which in addition to his first choice votes, 128 in number, made up a full quota– Mr Oscar Lewis was next elected on a full quota his first choice votes being 90 in number, he received 19 from surplus and 24 by elimination. Messrs. Healy, Leggett and Thompson were elected on 127, 132 and 114 votes respectively, being the only candidates remaining after the elimination of Mr. Root–

The quota was reckoned on 955 votes, 2 of the ballots being so marked that it was impossible to ascertain the intention of the voter–

The entire proceedings went on smoothly so far as known to the Judges

The accompanying table shows the first choice votes received by each candidate and the transfers made from and to each candidate in the same manner as the tables compiled for the three preceding elections

Yours respectfully
Alfred Cridge
Wm. Cronan } Judges of Election
H. L. Peet–

MAR 3 1896

On motion the report was received, and ordered spread upon the minutes– and on motion of Mr Leggett a vote of thanks was tendered to the Judges and Clerks of Election for their kindness in accepting the position, and ability in which the details were carried out–

Next Fair

Under the head of new business the President stated a proper subject to be considered by the Board, was the next Fair. He thought the matter should be steadily kept before the public, and judicious advertising should also be kept up from now until the close of the Exposition– He spoke of the difficulties attending the last Exposition, but believed that every member who took part therein, was satisfied that the Fairs were as profitable as ever– and should be continued in future–

Mr Ayers moved that the Board now go into executive session, and the new members present, be invited to remain– Carried–

Paving 16th St

Upon reassembling Mr. Cumming moved that the matter of contract and bill from Williams & Belser for paving 16th Street between Folsom and Harrison, be referred back to the Finance Committee with instructions that they examine into the matter, and see if the work had been ordered by the Board of Supervisors and get all the facts possible, and report to the Board. Carried–

The President said he wished it noted that he then and there delivered the contract with Williams and Belser to Trustee Ayers, Chairman of the Finance Committee, which was accepted by Mr Ayers–

The meeting then adjourned–

Ernst A. Denicke
Rec. Secretary–

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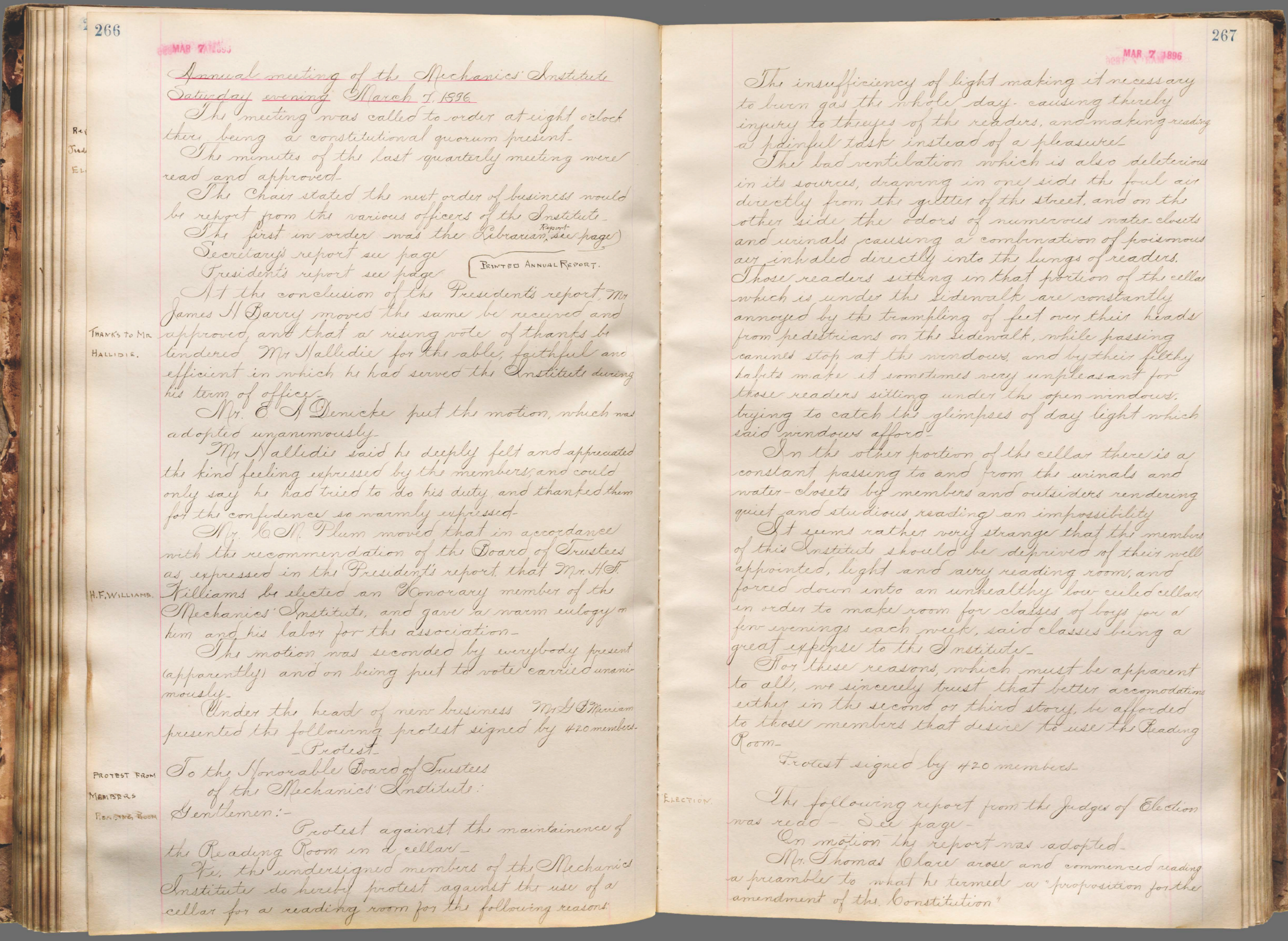

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Annual meeting of the Mechanics' Institute
Saturday evening March 7, 1896.

The meeting was called to order at eight o'clock there being a constitutional quorum present-

The minutes of the last quarterly meeting were read and approved-

The Chair stated the next order of business would be report from the various officers of the Institute-

The first in order was the Librarian^Report (see page)

Secretary's report see page

President's report see page

PRINTED ANNUAL REPORT.

At the conclusion of the President's report, Mr James H Barry moved the same be received and approved, and that a rising vote of thanks be tendered Mr Hallidie for the able, faithful and efficient in which he had served the Institute during his term of office-

THANKS TO MR HALLIDIE.

Mr. E. A Denicke put the motion, which was adopted unanimously-

Mr Hallidie said he deeply felt and appreciated the kind feeling expressed by the members, and could only say he had tried to do his duty, and thanked them for the confidence so warmly expressed-

Mr. C.M. Plum moved that in accordance with the recommendation of the Board of Trustees as expressed in the President's report, that Mr. H.F. Williams be elected an Honorary member of the Mechanics' Institute, and gave a warm eulogy on him and his labor for the association-

H.F. WILLIAMS.

The motion was seconded by everybody present (apparently) and on being put to vote carried unanimously-

Under the head of new business Mr G. D. Merriam presented the following protest signed by 420 members-

-Protest-

PROTEST FROM MEMBERS READING ROOM

To the Honorable Board of Trustees
of the Mechanics' Institute:

Gentlemen:-

Protest against the maintainence of the Reading Room in a cellar-

We, the undersigned members of the Mechanics Institute do hereby protest against the use of a cellar for a reading room for the following reasons:

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The insufficiency of light making it necessary to burn gas the whole day- causing thereby injury to theeyes of the readers, and making reading a painful task instead of a pleasure-

The bad ventilation which is also deleterious in its sources, drawing in one side the foul air directly from the gutter of the street, and on the other side the odors of numerous water-closets and urinals causing a combination of poisonous air inhaled directly into the lungs of readers. Those readers sitting in that portion of the cellar which is under the sidewalk are constantly annoyed by the trampling of feet over their heads from pedestrians on the sidewalk, while passing canines stop at the windows, and by their filthy habits make it sometimes very unpleasant for those readers sitting under the open windows, trying to catch the glimpses of day light which said windows afford-

In the other portion of the cellar there is a constant passing to and from the urinals and water-closets by members and outsiders rendering quiet and studious reading an impossibility

It seems rather very strange that the members of this Institute should be deprived of their well appointed, light and airy reading room, and forced down into an unhealthy low ceiled cellar, in order to make room for classes of boys for a few evenings each week, said classes being a great expense to the Institute-

For these reasons, which must be apparent to all, we sincerely trust that better accomodations either in the second or third story, be afforded to those members that desire to use the Reading Room-

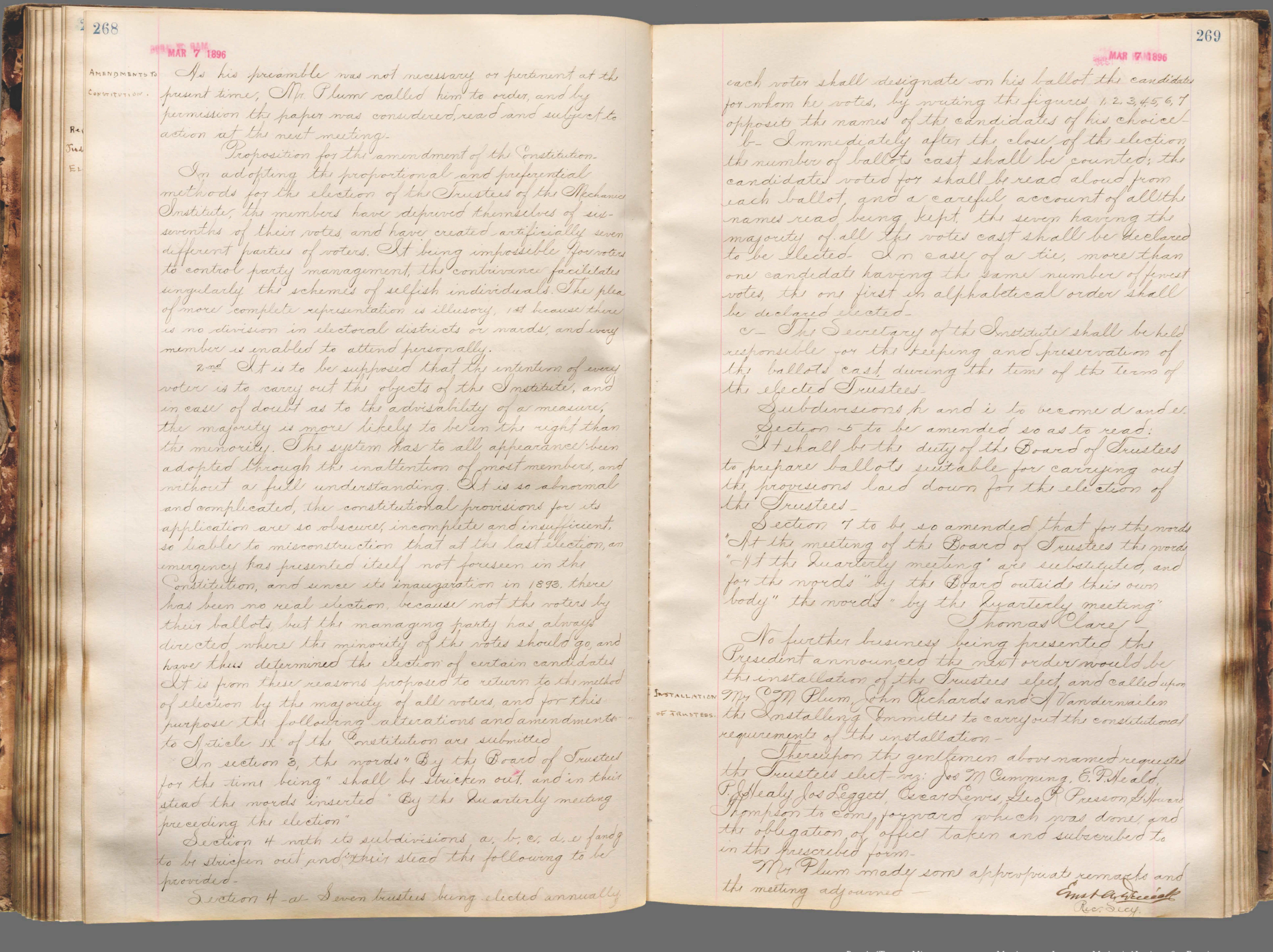
Protest signed by 420 members-

ELECTION.

The following report from the Judges of Election was read- See page-

On motion the report was adopted-

Mr. Thomas Clare arose and commenced reading a preamble to what he termed a "proposition for the amendment of the Constitution"



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AMENDMENTS TO CONSTITUTION.

As his preamble was not necessary or pertinent at the present time, Mr. Plum called him to order, and by permission the paper was considered, read and subject to action at the next meeting.

Proposition for the amendment of the Constitution.

In adopting the proportional and preferential methods for the election of the Trustees of the Mechanics Institute, the members have deprived themselves of six-sevenths of their votes, and have created artificially seven different parties of voters. It being impossible for voters to control party management, the contrivance facilitates singularly the schemes of selfish individuals. The plea of more complete representation is illusory, 1st because there is no division in electoral districts or wards, and every member is enabled to attend personally.

2nd It is to be supposed that the intention of every voter is to carry out the objects of the Institute, and in case of doubt as to the advisability of a measure, the majority is more likely to be in the right than the minority. The system has to all appearance been adopted through the inattention of most members, and without a full understanding. It is so abnormal and complicated, the constitutional provisions for its application are so obscure, incomplete and insufficient, so liable to misconstruction that at the last election, an emergency has presented itself not foreseen in the Constitution, and since its inauguration in 1893, there has been no real election, because not the voters by their ballots, but the managing party has always directed where the minority of the votes should go, and have thus determined the election of certain candidates It is from these reasons proposed to return to the method of election by the majority of all voters, and for this purpose the following alterations and amendments to Article IX of the Constitution are submitted

In section 3, the words "By the Board of Trustees for the time being" shall be stricken out, and in their stead the words inserted "By the Quarterly meeting preceding the election"

Section 4 with its subdivisions a, b, c, d, e f and g to be stricken out and in their stead the following to be provided.

Section 4 - a - Seven trustees being elected annually

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each voter shall designate on his ballot the candidates for whom he votes, by writing the figures 1, 2, 3, 4, 5, 6, 7 opposite the names of the candidates of his choice.

b - Immediately after the close of the election the number of ballots cast shall be counted; the candidates voted for shall be read aloud from each ballot, and a careful account of all the names read being kept, the seven having the majority of all the votes cast shall be declared to be elected. In case of a tie, more than one candidate having the same number of fewest votes, the one first in alphabetical order shall be declared elected.

c - The Secretary of the Institute shall be held responsible for the keeping and preservation of the ballots cast during the time of the term of the elected Trustees.

Subdivisions h and i to become d and e.

Section 5 to be amended so as to read:

"It shall be the duty of the Board of Trustees to prepare ballots suitable for carrying out the provisions laid down for the election of the Trustees.

Section 7 to be so amended that for the words "At the meeting of the Board of Trustees the words "At the Quarterly meeting" are substituted, and for the words "by the Board outside their own body" the words "by the Quarterly meeting"

Thomas Clare

No further business being presented the President announced the next order would be the installation of the Trustees elect, and called upon Mr C. M. Plum, John Richards and A Vandernailen the Installing Committee to carry out the constitutional requirements of the installation.

INSTALLATION OF TRUSTEES.

Thereupon the gentlemen above named requested the Trustees elect - viz: Jos M Cumming, E. P. Heald, P. J. Healy, Jos Leggett, Oscar Lewis, Geo R Presson, G. Howard Thompson to come forward which was done, and the obligation of office taken and subscribed to in the prescribed form.

Mr Plum made some appropriate remarks and the meeting adjourned.

Ernst A. Denicke
Rec. Secy.

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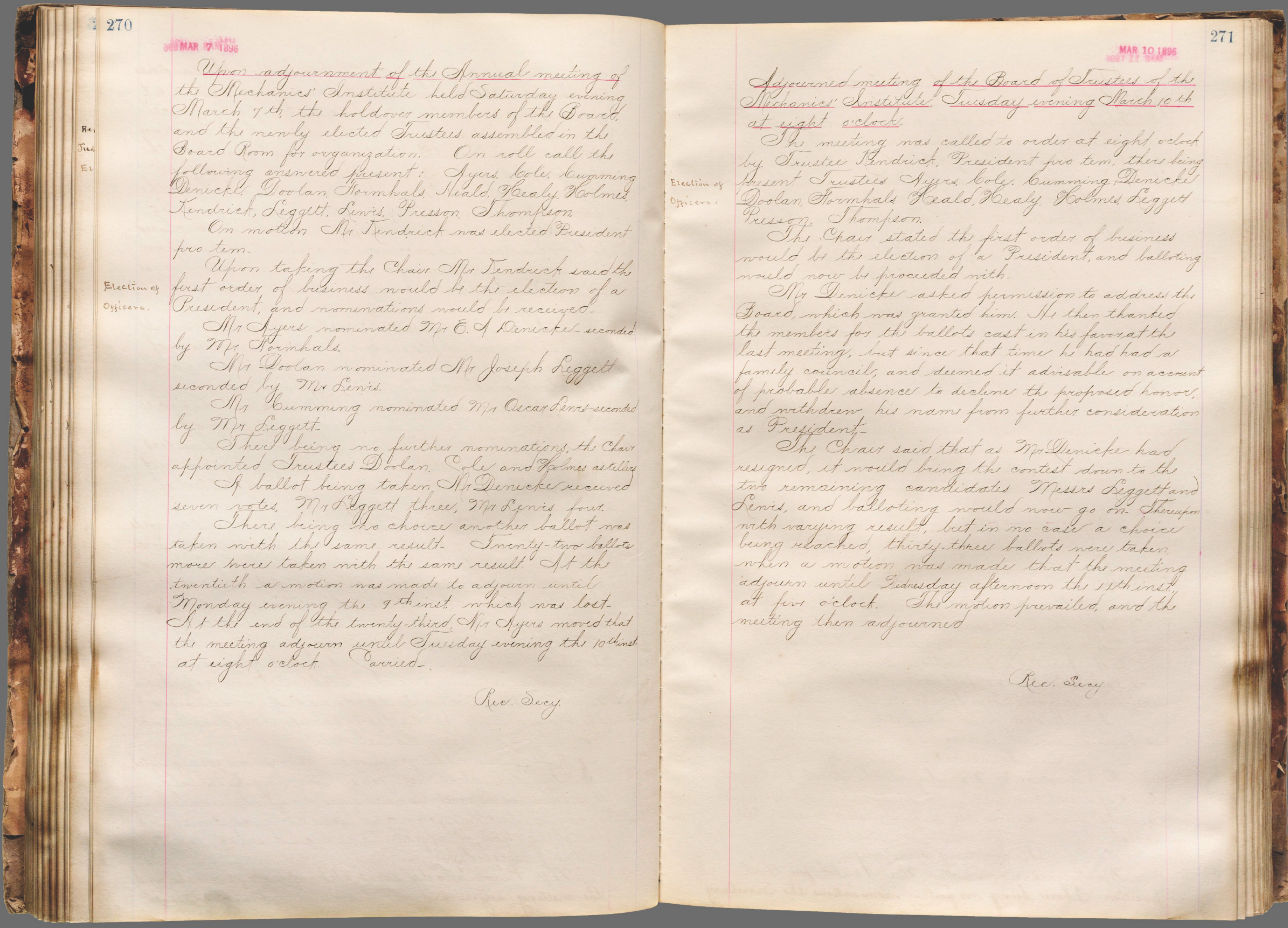

MAR 7 1896

Upon adjournment of the Annual meeting of the Mechanics' Institute held Saturday evening March 7th, the holdover members of the Board, and the newly elected Trustees assembled in the Board Room for organization. On roll call the following answered present: Ayers, Cole, Cumming Denicke, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Thompson.

On motion Mr Kendrick was elected President pro tem.

Election of Officers.

Upon taking the Chair Mr Kendrick said the first order of business would be the election of a President, and nominations would be received.

Mr Ayers nominated Mr E. A. Denicke seconded by Mr Formhals.

Mr Doolan nominated Mr Joseph Leggett seconded by Mr Lewis.

Mr Cumming nominated Mr Oscar Lewis seconded by Mr Leggett.

There being no further nominations, the Chair appointed Trustees Doolan, Cole and Holmes as tellers.

A ballot being taken, Mr Denicke received seven votes, Mr Leggett three, Mr Lewis four.

There being no choice another ballot was taken with the same result. Twenty-two ballots more were taken with the same result. At the twentieth a motion was made to adjourn until Monday evening the 9th inst. which was lost. At the end of the twenty-third Mr Ayers moved that the meeting adjourn until Tuesday evening the 10th inst. at eight o'clock. Carried.

Rec. Secy.

MAR 10 1896

Adjourned meeting of the Board of Trustees of the Mechanics' Institute, Tuesday evening March 10th at eight o'clock.

The meeting was called to order at eight o'clock by Trustee Kendrick, President pro tem, there being present Trustees Ayers, Cole, Cumming, Denicke Doolan, Formhals, Heald, Healy, Holmes, Leggett Presson, Thompson.

Election of Officers.

The Chair stated the first order of business would be the election of a President, and balloting would now be proceeded with.

Mr Denicke asked permission to address the Board, which was granted him. He then thanked the members for the ballots cast in his favor, at the last meeting, but since that time he had had a family council, and deemed it advisable on account of probable absence to decline the proposed honor, and withdrew his name from further consideration as President.

The Chair said that as Mr Denicke had resigned, it would bring the contest down to the two remaining candidates Messrs Leggett and Lewis, and balloting would now go on. Thereupon with varying result, but in no case a choice being reached, thirty-three ballots were taken, when a motion was made that the meeting adjourn until Wednesday afternoon the 11th inst. at five o'clock. The motion prevailed, and the meeting then adjourned.

Rec. Secy.

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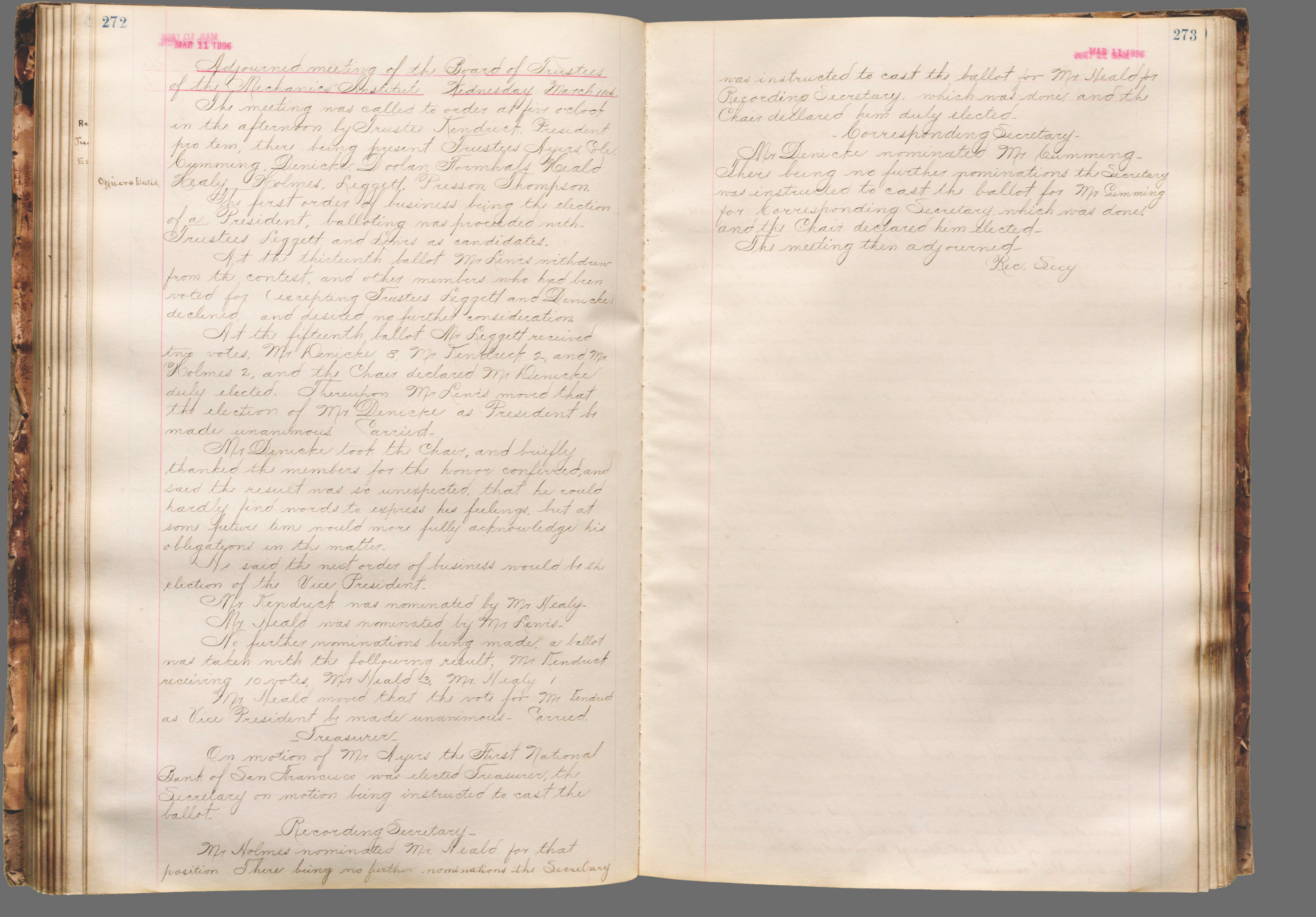

MAR 11 1896

Adjourned meeting of the Board of Trustees of the Mechanics' Institute Wednesday March 11th

Officers Elected.

The meeting was called to order at five o'clock in the afternoon by Trustee Kendrick, President pro tem, there being present Trustees Ayers, Cole, Cumming, Denicke, Doolan, Formhals, Heald, Healy, Holmes, Leggett, Presson, Thompson.

The first order of business being the election of a President, balloting was proceeded with. Trustees Leggett and Lewis as candidates.

At the thirteenth ballot Mr Lewis withdrew from the contest, and other members who had been voted for (excepting Trustees Leggett and Denicke) declined, and desired no further consideration.

At the fifteenth ballot Mr Leggett received two votes, Mr Denicke 8, Mr Kendrick 2, and Mr Holmes 2, and the Chair declared Mr Denicke duly elected. Thereupon Mr Lewis moved that the election of Mr Denicke as President be made unanimous. Carried.

Mr Denicke took the Chair, and briefly thanked the members for the honor conferred, and said the result was so unexpected, that he could hardly find words to express his feelings, but at some future time would more fully acknowledge his obligations in the matter.

He said the next order of business would be the election of the Vice President.

Mr Kendrick was nominated by Mr Healy.

Mr Heald was nominated by Mr Lewis.

No further nominations being made, a ballot was taken with the following result, Mr Kendrick receiving 10 votes, Mr Heald 3, Mr. Healy 1

Mr Heald moved that the vote for Mr Kendrick as Vice President be made unanimous. Carried.

– Treasurer –

On motion of Mr Ayers the First National Bank of San Francisco was elected Treasurer, the Secretary on motion being instructed to cast the ballot.

– Recording Secretary –

Mr Holmes nominated Mr. Heald for that position. There being no further nominations the Secretary

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was instructed to cast the ballot for Mr. Heald for Recording Secretary, which was done, and the Chair declared him duly elected.

– Corresponding Secretary –

Mr Denicke nominated Mr Cumming. There being no further nominations the Secretary was instructed to cast the ballot for Mr Cumming for Corresponding Secretary, which was done, and the Chair declared him elected.

The meeting then adjourned.

Rec. Secy

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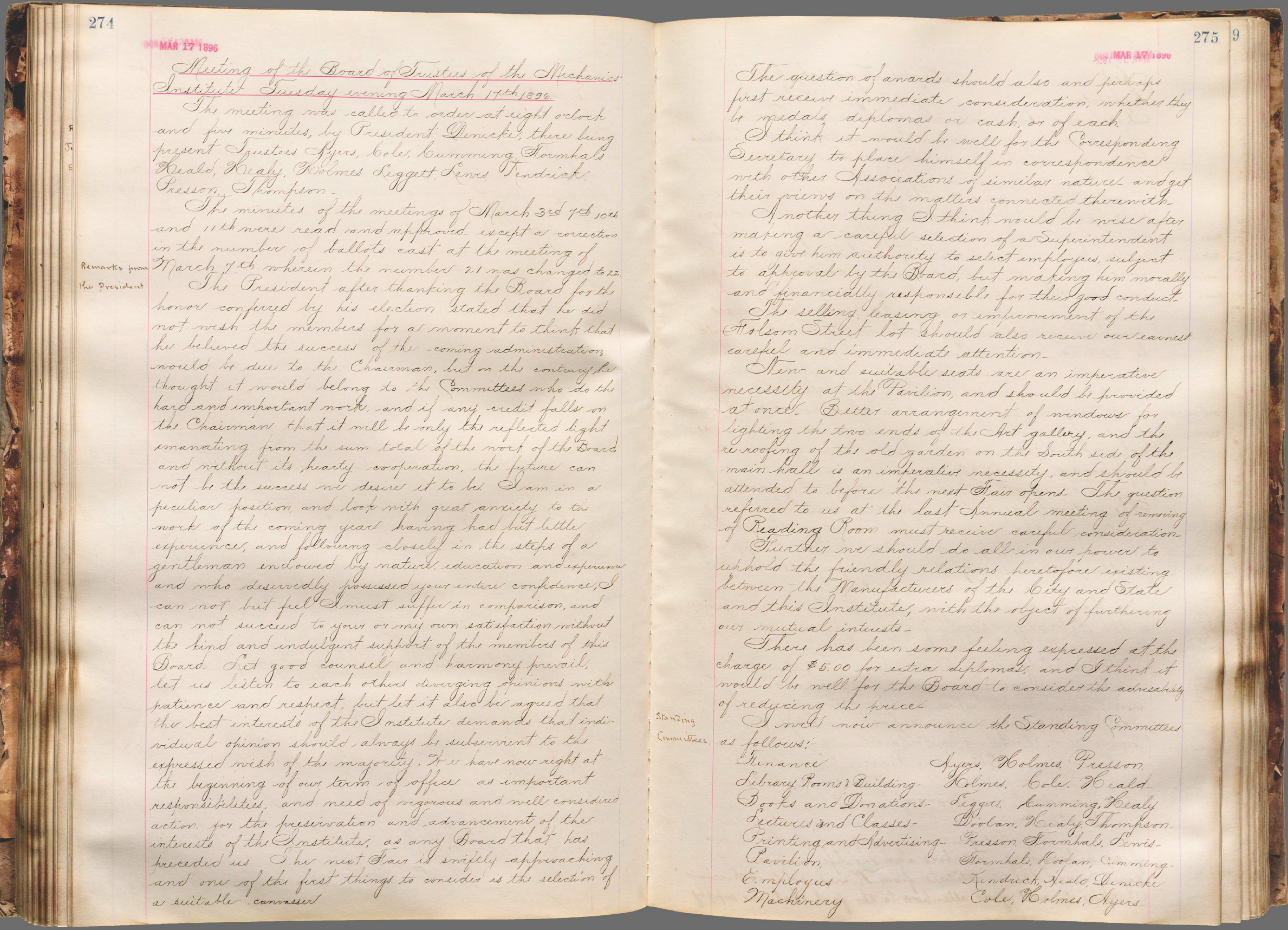

MAR 17 1896

Meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening March 17th 1896.

The meeting was called to order at eight o'clock and five minutes, by President Denicke, there being present Trustees Ayers, Cole, Cumming, Formhals Heald, Healy, Holmes Leggett, Lewis Kendrick. Presson, Thompson.

The minutes of the meetings of March 3rd 7th 10th and 11th were read and approved except a correction in the number of ballots cast at the meeting of March 7th wherein the number 21 was changed to 22.

Remarks from the President

The President after thanking the Board for the honor conferred by his election stated that he did not wish the members for a moment to think that he believed the success of the coming administration would be due to the Chairman, but on the contrary he thought it would belong to the Committees who do the hard and important work, and if any credit falls on the Chairman that it will be only the reflected light emanating from the sum total of the work of the Board and without its hearty cooperation, the future can not be the success we desire it to be. I am in a peculiar position, and look with great anxiety to the work of the coming year having had but little experience, and following closely in the steps of a gentleman endowed by nature, education and experience and who deservedly possessed your entire confidence, I can not but feel I must suffer in comparison, and can not succeed to your or my own satisfaction without the kind and indulgent support of the members of this Board. Let good counsel and harmony prevail; let us listen to each others diverging opinions with patience and respect, but let it also be agreed that the best interests of the Institute demands that individual opinion should always be subservient to the expressed wish of the majority. We have now right at the beginning of our term of office as important responsibilities, and need of vigorous and well considered action, for the preservation and advancement of the interests of the Institute, as any Board that has preceded us. The next Fair is swiftly approaching and one of the first things to consider is the selection of a suitable canvasser

MAR 17 1896

The question of awards should also and perhaps first receive immediate consideration, whether they be medals diplomas or cash, or of each.

I think it would be well for the Corresponding Secretary to place himself in correspondence with other Associations of similar nature and get their views on the matters connected therewith.

Another thing I think would be wise after making a careful selection of a Superintendent is to give him authority to select employees, subject to approval by the Board, but making him morally and financially responsible for their good conduct.

The selling, leasing or improvement of the Folsom Street lot should also receive our earnest careful and immediate attention.

New and suitable seats are an imperative necessity at the Pavilion, and should be provided at once. Better arrangement of windows for lighting the two ends of the Art gallery, and the re-roofing of the old garden on the South side of the main hall is an imperative necessity, and should be attended to before the next Fair opens. The question referred to us at the last Annual meeting of removing of Reading Room must receive careful consideration.

Further we should do all in our power to uphold the friendly relations heretofore existing between the Manufacturers of the City and State and this Institute, with the object of furthering our mutual interests.

There has been some feeling expressed at the charge of $5.00 for extra diplomas, and I think it would be well for the Board to consider the advisability of reducing the price.

Standing Committees.

I will now announce the Standing Committees as follows:

Finance	Ayers, Holmes, Presson.
Library, Rooms & Building-	Holmes, Cole, Heald-
Books and Donations-	Leggett, Cumming, Healy
Lectures and Classes-	Doolan, Healy, Thompson-
Printing and Advertising-	Presson, Formhals, Lewis-
Pavilion,	Formhals, Doolan, Cumming-
Employees	Kendrick, Heald, Denicke
Machinery	Cole, Holmes, Ayers-

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Art -	Heald, Kendrick, Cole
Exhibits	Lewis, Ayers, Cole.
Tickets and Admissions -	Healy, Thompson, Doolan
Music and Decoration -	Cumming, Formhals, Kendrick
Management -	Thompson, Lewis, Presson

Posts in Pavilion & McMahon's Contract to Move them.

Mr Holmes said that as the Board is aware, two of the posts in the Pavilion have been cut off, and extra ones put in with the understanding they are to be moved back whenever the board sees fit to order the work done - Mr McMahan the contractor, who has done the work, has also given a bond in the sum of two hundred dollars, to make the changes whenever so ordered by the Board. I think it would be well to leave them as they are for the present - On motion it was so ordered -

Wikidel wants $50.

A communication from Mr Wikidel, late lessee of the Pavilion, requesting a rebate of $50.00 paid for rental of the Pavilion on Sunday last, which was not used for the purpose intended owing to lack of patronage, was read.

Mr Leggett moved his request be granted - The motion was put to vote and lost, there being 6 votes in the affirmative and 7 in the negative

C H Clark.

A communication from Chas. H Clark applying for the position of agent or manager of the next Fair, was referred to the Committee on Employees -

Williams wants more Salary.

A communication from Robert Williams, employee of the Library, asking for an increase in salary was referred to the same Committee -

The Librarian presented a list of 29 subscribing members and one Life member, joining the Library since the 1st inst - whose names were approved. A reference made to printing in his report, was referred to the Committee on Printing and Advertising

Librarian's Report -

March 17, 1896 -

The President and Board of Trustees

Gentlemen: -

I present for approval the names of 29 subscribing members and one life member who have joined the Institute from March 1st to 14th inclusive I desire to call your attention to the fact that our supply

MAR 17 1896

of receipts for Quarterly dues is exhausted - there being only sufficient blanks on hand to carry us through this month - and beg that the Board authorize the printing of same immediately.

Yours respectfully
A M Jellison.
Librarian

Peter McCarty, A Becker, A Rosenthal, J A Lightship Mrs M Webb, J L Cox, Miss G. Deal, Mrs E. W Britt - Thos. H Soule. W S Davis, J H E. Huntington Mrs L. S. Reynolds Miss M Thomas, Chas. Elkus A Cooper J Ambruster, Miss N. L Murtha, J W Oldy Miss M Edgerton, E Whiting, Miss M. Hiester, A Ayres, H L Byrne Geo A Rigg, Geo E Bates, Mrs F Hutchinson, Mrs H Rosenfelt, D H McInerney - Miss H Berger J. McCurtis Life member -

Extra Diplomas

Mr Formhals moved that exhibitors at the late Fair desiring extra diplomas be furnished them at cost which was amended by fixing the price at $1.00 each, which was put to vote and carried -

The meeting then adjourned -

Heald Rec. Secy.

MAR 31 1896

Special meeting of the Board of Trustees of the Mechanics Institute Tuesday evening March 31st.

The meeting was called to order at eight o'clock and ten minutes there being present Trustees - Ayers, Cole, Formhals, Heald, Healy, Lewis, Presson, Thompson Mr. President (9)

The minutes of the last meeting were read and approved.

During the reading of the minutes Trustees Doolan, Holmes and Kendrick came in and took their seats.

The President stated that he had called the meeting to-night, for the purpose of getting information from the various committees, which might serve as a wedge for further investigation and comprehensive reports for the regular meeting April 7th. He would call upon the Committees in regular order for such statements as they may be prepared to make.

The Finance Committee - Mr Ayers the Chairman said he had no report ready for the evening. The bill for paving 16th St., referred to them at a previous meeting had not been acted upon, but before the next meeting he would get all the facts possible, and report.

The Library, Rooms and Building Committee - Mr Holmes the Chairman presented the following written report:

San Francisco, Mar 31, 1896.

To the President and Board of Directors
of the Mechanics Institute

Gentlemen:-

Moving the Reading Room.

The Committee on Library, Rooms and Building desire to make the following report

We have looked somewhat into the matter of removing the Reading Room from its present position in the basement, to the old quarters on the third floor, now occupied as a class room: While there is no doubt but that the basement is objectionable on account of the necessary artificial light employed, and the bad ventilation, it has in its favor, accessibility for members who desire to read the daily papers only, but for constant readers we can readily see the advantage of the old location; we would suggest that before making a change, which will necessarily involve considerable expense, that the preference of the resident members be obtained either by return postal or otherwise

MAR 31 1896

New Roof for Garden at Pavilion

With reference to the conservatory at the Pavilion which as all holdover members of this Board are aware, has been since its construction, a continual source of expense and annoyance to the Institute from the fact that said roof being one continuous skylight 280 feet in length by 20 feet in width, glazed with glass so thin, as to be susceptible even to the gentle footsteps of the Hayes Valley Cat. We herewith submit a plan for repairing and remodeling the roof of said conservatory.

We would suggest that all of the roof except the upper or northerly line of sash be covered with T & G. boards and Shingled, and a new gutter of tin be placed along the south side (the old one is delapidated beyond repair) and that the northern side be reglazed with new glass, in one length either of corrugated or with wire glass, such as sample herewith submitted, and that the under side of the roof be painted with some well known water paint such as alabastine or albadura.

The cost of this work would not exceed $700.00 if corrugated glass were used and $950.00 if wire glass were used; we recommend the wire glass.

If the Board should determine to do the above work we would suggest getting informal bids on the same, and the Chairman of this Committee is willing to furnish the necessary plans and specifications.

All of which is respectfully submitted-

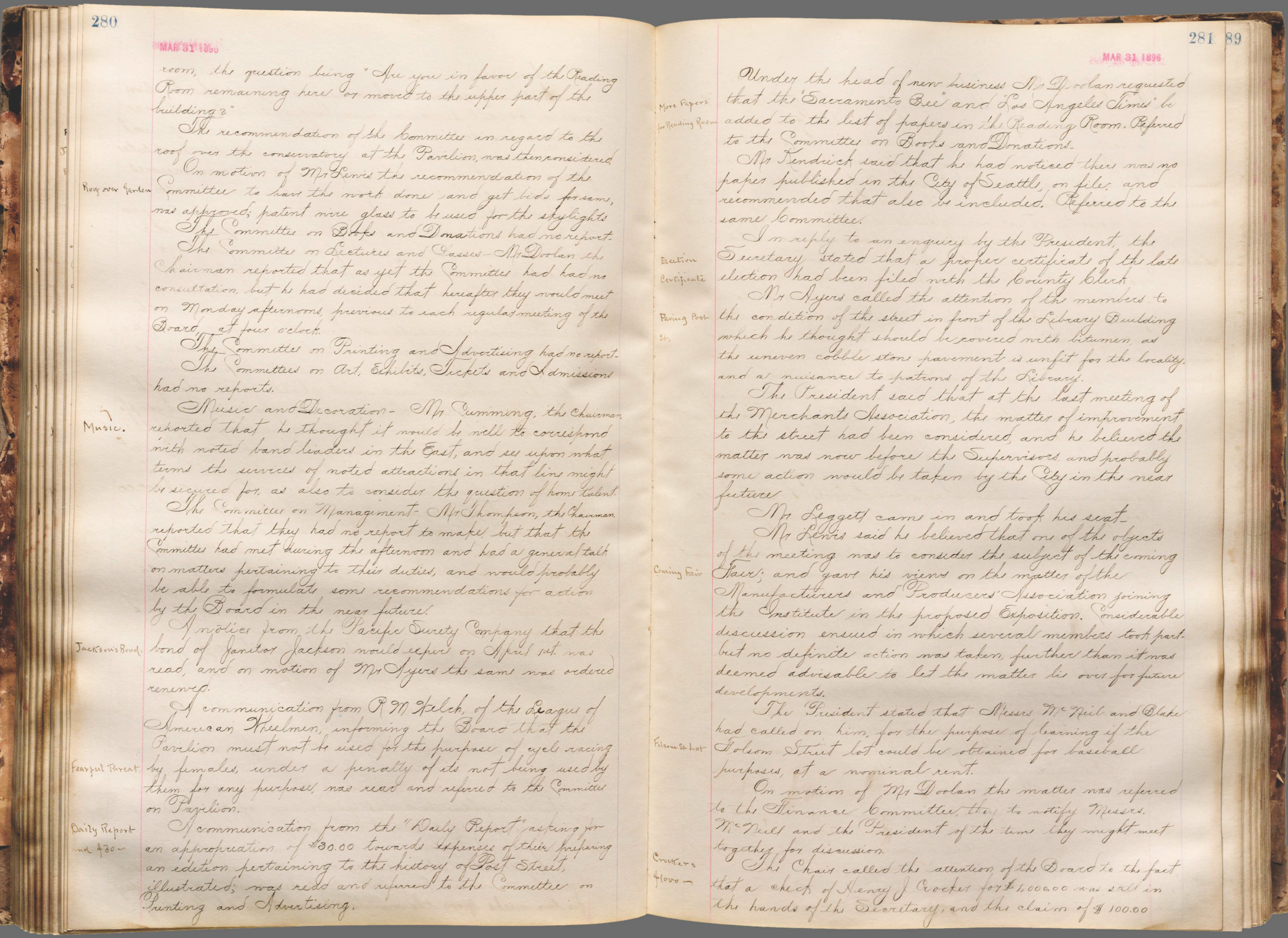
Committee on Library, Rooms & Building
Howard C. Holmes-
E. H. Cole
E. P. Heald

The President said the matters referred to would be taken up seriatim.

Vote on Moving Reading Room

The first question would be the consideration of a method for obtaining the preference of the various members for or against the proposed change in the Reading Room.

After some discussion, on motion it was decided that the Librarian have a vote taken several times a day for two weeks from the members present in the Reading



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room, the question being "Are you in favor of the Reading Room remaining here or moved to the upper part of the building?"

The recommendation of the Committee in regard to the roof over the conservatory at the Pavilion, was then considered.

Roof over Garden

On motion of Mr Lewis the recommendation of the Committee to have the work done and get bids for same, was approved; patent wire glass to be used for the skylights

The Committee on Books and Donations had no report.

The Committee on Lectures and Classes—Mr Doolan the Chairman reported that as yet the Committee had had no consultation, but he had decided that hereafter they would meet on Monday afternoons, previous to each regular meeting of the Board, at four o'clock.

The Committee on Printing and Advertising had no report.

The Committees on Art, Exhibits, Tickets and Admissions had no reports.

Music.

Music and Decoration—Mr Cumming, the Chairman, reported that he thought it would be well to correspond with noted band leaders in the East, and see upon what terms the services of noted attractions in that line might be secured for, as also to consider the question of home talent.

The Committee on Management—Mr Thompson, the Chairman, reported that they had no report to make, but that the Committee had met during the afternoon and had a general talk on matters pertaining to their duties, and would probably be able to formulate some recommendations for action by the Board in the near future.

Jackson's Bond.

A notice from the Pacific Surety Company that the bond of Janitor Jackson would expire on April 1st was read, and on motion of Mr Ayers the same was ordered renewed.

Fearful Threat.

A communication from R M Welch, of the League of American Wheelmen, informing the Board that the Pavilion must not be used for the purpose of cycle racing by females, under a penalty of its not being used by them for any purpose, was read and referred to the Committee on Pavilion.

Daily Report and $30—

A communication from the "Daily Report" asking for an appropriation of $30.00 towards expenses of their preparing an edition pertaining to the history of Post Street, illustrated; was read and referred to the Committee on Printing and Advertising.

MAR 31 1896

More Papers for Reading Room

Under the head of new business Mr Doolan requested that the "Sacramento Bee" and "Los Angeles Times" be added to the list of papers in the Reading Room. Referred to the Committee on Books and Donations.

Mr Kendrick said that he had noticed there was no paper published in the City of Seattle, on file, and recommended that also be included. Referred to the same Committee.

Election Certificate

In reply to an enquiry by the President, the Secretary stated that a proper certificate of the late election had been filed with the County Clerk

Paving Post St.

Mr Ayers called the attention of the members to the condition of the street in front of the Library Building which he thought should be covered with bitumen, as the uneven cobble stone pavement is unfit for the locality, and a nuisance to patrons of the Library.

The President said that at the last meeting of the Merchants Association, the matter of improvement to the street had been considered, and he believed the matter was now before the Supervisors, and probably some action would be taken by the City in the near future.

Mr Leggett came in and took his seat.

Coming Fair

Mr Lewis said he believed that one of the objects of the meeting was to consider the subject of the coming Fair; and gave his views on the matter of the Manufacturers and Producers' Association joining the Institute in the proposed Exposition. Considerable discussion ensued in which several members took part but no definite action was taken, further than it was deemed advisable to let the matter lie over for future developments.

Folsom St Lot

The President stated that Messrs McNeil and Blake had called on him, for the purpose of learning if the Folsom Street lot could be obtained for baseball purposes, at a nominal rent.

On motion of Mr Doolan the matter was referred to the Finance Committee, they to notify Messrs. McNeill and the President of the time they might meet together for discussion.

Crockers $1000—

The Chair called the attention of the Board to the fact that a check of Henry J Crocker for $1,000.00 was still in the hands of the Secretary, and the claim of $100.00

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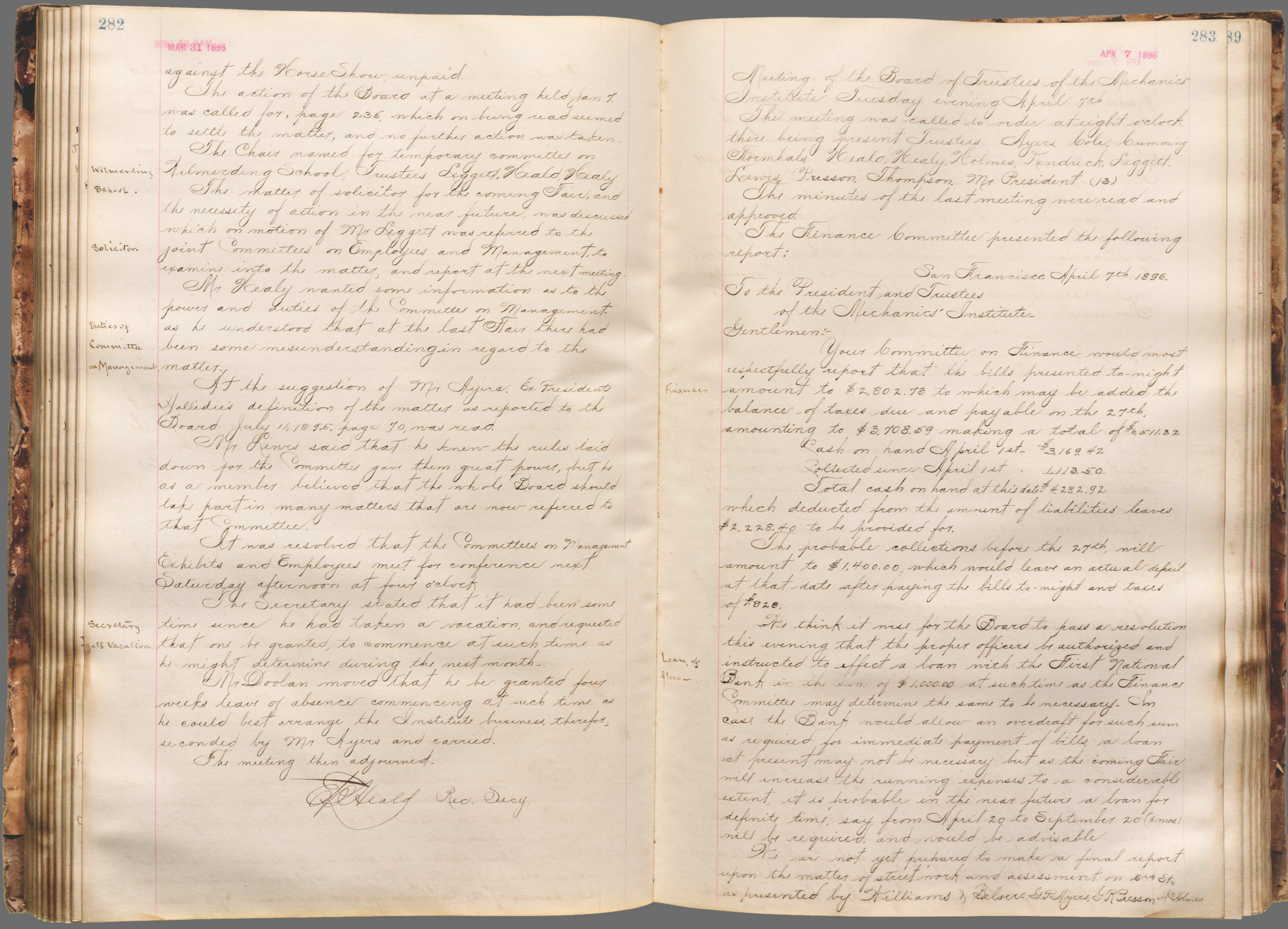

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against the Horse Show, unpaid.

The action of the Board at a meeting held Jan 7. was called for, page 235. which on being read seemed to settle the matter, and no further action was taken.

Wilmerding School.

The Chair named for temporary committee on Wilmerding School, Trustees Leggett, Heald, Healy

Solicitor.

The matter of solicitor for the coming Fair, and the necessity of action in the near future, was discussed which on motion of Mr Leggett was referred to the joint Committees on Employees and Management, to examine into the matter, and report at the next meeting.

Duties of Committee on Management.

Mr Healy wanted some information as to the power and duties of the Committee on Management as he understood that at the last Fair there had been some misunderstanding in regard to the matter.

At the suggestion of Mr Ayers, Ex President Hallidie's definition of the matter as reported to the Board July 11, 1895, page 70, was read.

Mr Lewis said that he knew the rules laid down for the Committee gave them great power, but he as a member believed that the whole Board should take part in many matters that are now referred to that Committee.

It was resolved that the Committees on Management, Exhibits and Employees meet for conference next Saturday afternoon at four o'clock

Secretary gets Vacation.

The Secretary stated that it had been some time since he had taken a vacation, and requested that one be granted, to commence at such time as he might determine during the next month.

Mr Doolan moved that he be granted four weeks leave of absence commencing at such time as he could best arrange the Institute business, therefor, seconded by Mr Ayers and carried.

The meeting then adjourned.

J. R. Heald Rec. Secy.

APR 7 1896

Meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening April 7th

The meeting was called to order at eight o'clock there being present Trustees Ayers, Cole, Cumming Hormhals Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Thompson, Mr President (13)

The minutes of the last meeting were read and approved.

The Finance Committee presented the following report:

San Francisco April 7th 1896.

To the President, and Trustees
of the Mechanics' Institute.

Gentlemen:-

Finances

Your Committee on Finance would most respectfully report that the bills presented to-night amount to \$2,802.73 to which may be added the balance of taxes due and payable on the 27th, amounting to \$3,708.59 making a total of \$6,511.32

Cash on hand April 1st- \$3,169.42
Collected since April 1st . 1113.50
Total cash on hand at this date \$4,282.92

which deducted from the amount of liabilities leaves \$2,228.40 to be provided for.

The probable collections before the 27th, will amount to \$1,400.00, which would leave an actual deficit at that date after paying the bills to-night and taxes of \$828.

Loan of \$1000 -

We think it wise for the Board to pass a resolution this evening that the proper officers be authorized and instructed to effect a loan with the First National Bank in the sum of \$1,000.00 at such time as the Finance Committee may determine the same to be necessary. In case the Bank would allow an overdraft for such sum as required for immediate payment of bills, a loan at present may not be necessary, but as the coming Fair will increase the running expenses to a considerable extent, it is probable in the near future a loan for definite time, say from April 20 to September 20 (6 mos.) will be required, and would be advisable

We are not yet prepared to make a final report upon the matter of street work and assessment on 16th St, as presented by Williams & Belser. G. P. Ayers, G. R. Presson, A. C. Holmes

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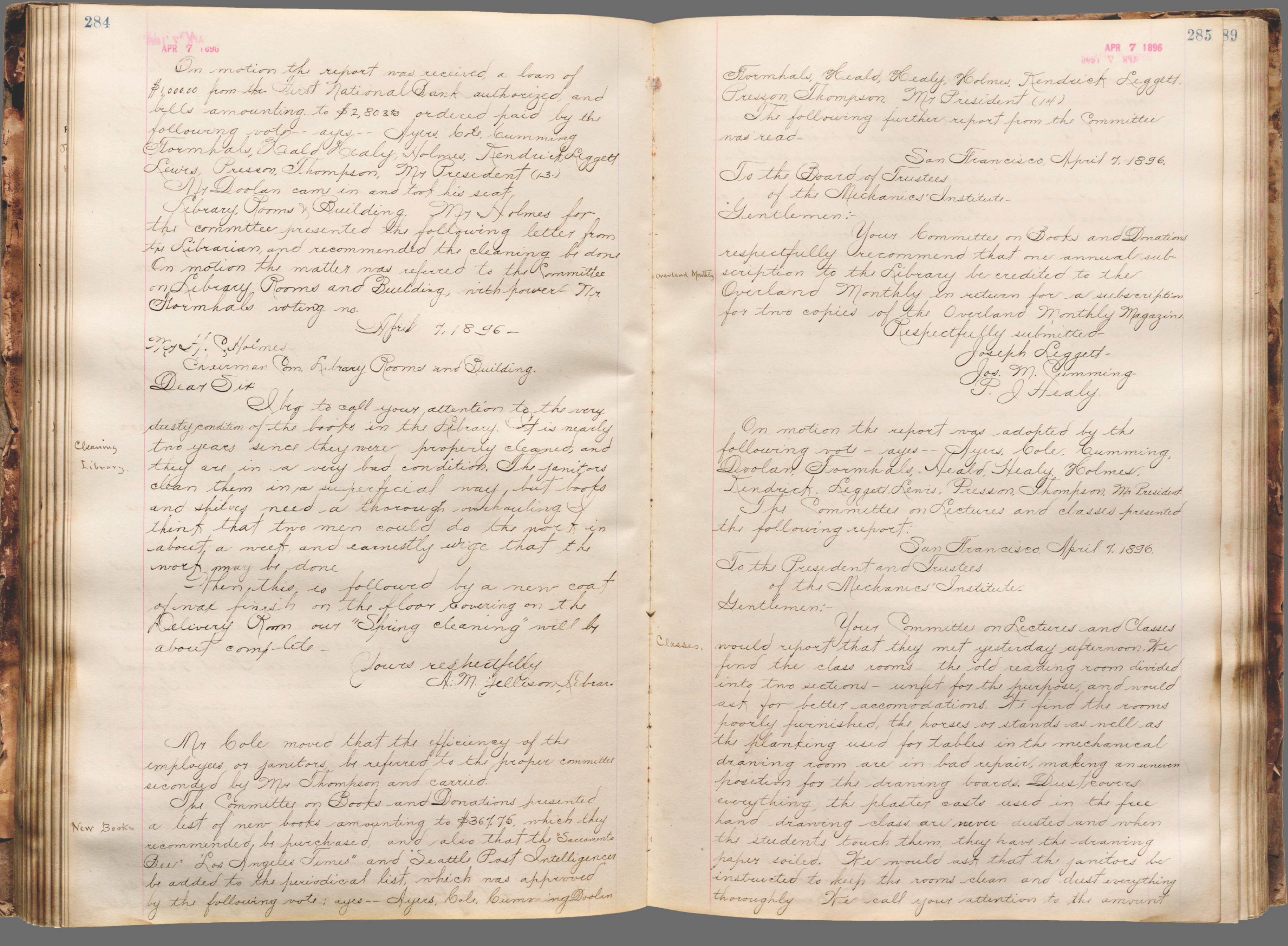

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On motion the report was received, a loan of $1,000.00 from the First National Bank authorized, and bills amounting to $2,803.13 ordered paid by the following vote -- ayes -- Ayers, Cole, Cumming Formhals, Heald Healy, Holmes, Kendrick, Leggett Lewis, Presson, Thompson, Mr President (13.)

Mr Doolan came in and took his seat.

Library, Rooms & Building. Mr Holmes for the committee presented the following letter from the Librarian, and recommended the cleaning be done. On motion the matter was referred to the Committee on Library Rooms and Building, with power - Mr Formhals voting no.

April 7, 1896 -

Mr H. L. Holmes
Chairman Com. Library Rooms and Building.
Dear Sir

Cleaning Library. I beg to call your attention to the very dusty condition of the books in the Library. It is nearly two years since they were properly cleaned, and they are in a very bad condition. The janitors clean them in a superficial way, but books and shelves need a thorough overhauling. I think that two men could do the work in about a week, and earnestly urge that the work may be done

When this is followed by a new coat of wax finish on the floor covering on the Delivery Room our "Spring cleaning" will be about complete -

Yours respectfully
A. M. Jellison, Librar.

Mr Cole moved that the efficiency of the employees or janitors, be referred to the proper committee seconded by Mr Thompson and carried.

The Committee on Books and Donations presented New Books a list of new books amounting to $367.75, which they recommended be purchased, and also that the "Sacramento Bee" "Los Angeles Times" and "Seattle Post Intelligencer" be added to the periodical list, which was approved by the following vote: ayes -- Ayers, Cole, Cumming Doolan

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Formhals, Heald, Healy, Holmes, Kendrick Leggett. Presson, Thompson, Mr President (14)

The following further report from the Committee was read -

San Francisco, April 7, 1896.

To the Board of Trustees
of the Mechanics' Institute -
Gentlemen:-

Your Committee on Books and Donations respectfully recommend that one annual sub- Overland Monthly scription to the Library be credited to the Overland Monthly in return for a subscription for two copies of the Overland Monthly Magazine.

Respectfully submitted -
Joseph Leggett -
Jos. M. Cumming -
P. J. Healy.

On motion the report was adopted by the following vote - ayes -- Ayers, Cole, Cumming, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Thompson, Mr President.

The Committee on Lectures and classes presented the following report:

San Francisco, April 7, 1896.

To the President and Trustees
of the Mechanics' Institute.
Gentlemen:-

Your Committee on Lectures and Classes Classes. would report that they met yesterday afternoon. We find the class rooms - the old reading room divided into two sections - unfit for the purpose, and would ask for better accomodations. We find the rooms poorly furnished, the horses or stands as well as the planking used for tables in the mechanical drawing room are in bad repair, making an uneven position for the drawing boards. Dust covers everything, the plaster casts used in the free hand drawing class are never dusted and when the students touch them, they have the drawing paper soiled. We would ask that the janitors be instructed to keep the rooms clean and dust everything thoroughly. We call your attention to the amount

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of old lumber or broken horses piled up in these rooms and ask its removal. The blackboards should be firmly attached to the wall. Some other room should be assigned to the class of mathematics, as whenever the room is so used, the paraphernalia belonging to the class of mechanical drawing is disarranged and injured. The students as well as teachers complain of the rooms, and the manner in which they are kept. The class of Mechanical drawing had an attendance Monday evening of twenty-two, and class of free hand drawing twenty-seven. We find the students interested in their studies and making good progress, and the teachers competent and earnest. We believe a great improvement would be obtainable by moving the classes to the basement and putting their rooms in good order. We are now considering the feasibility of holding a series of lectures during the Summer.

Respectfully submitted-
R. P. Doolan
G. H Thompson
P. J Healy.

On motion the report was received.

The Committee on Printing and Advertising reported as follows:

San Francisco, April 6, 1896.

To the Board of Trustees
of the Mechanics' Institute-
Gentlemen:-

Daily Report.

Your Committee on Printing and Advertising to whom the application of the Daily Report Mar 27. for a pictorial advertisement was referred to at a meeting of your Board March 31, do recommend as follows:

That the advertisement be given the Daily Report as requested at the price named therein ($30.) and that the reading matter accompanying the picture shall be mainly an announcement of our forthcoming exhibition prepared by our Secretary Mr Culver.

Geo R Presson
F Formhals
Oscar Lewis

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On motion of Mr Ayers the report was adopted by the following vote: ayes--Ayers, Cole, Cumming, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Presson, Thompson, Mr President (14)

The Committee on Employees presented the following report, which was adopted by an unanimous vote-

San Francisco, April 7, 1896.

To the Board of Trustees
of the Mechanics' Institute-
Gentlemen:-

Williams
gets salary
raised $5.00

Your Committee on Employees to whom was referred the application of W R Williams, an employe of the Library room, herewith beg to report that according to the custom and resolution of the Board providing for an increase of $5.00 per month to employes in the Library at the expiration of each years service it is the opinion of the committee that Mr Williams request should be granted, and therefore recommend that his salary be increased from $50.00 to $55.00 per month, said increase to commence from the 14th day of March, that being the date upon which his past year's services began.

Respectfully submitted
R. Kendrick
E. P. Heald-

The Librarian presented his report for the month of March, which was read the financial part referred to the Finance Committee, and the names of new members approved. The other matters referred to in his report were disposed as follows.

Delinquent
Members.

1st The list of members owing for four or more quarters was referred to the Finance Committee.

Cataloguing.

2nd A new clerk and cataloguing of books was on motion referred to the Committee on Employees.

3rd The matter of changing typewriter was referred to the Committee on Books and Donations.

During the discussion of this question Mr Cumming retired, and after the vote was taken, by permission Mr Leggett retired.

Folsom St Lot

Mr Ayers for the Committee on Folsom St., lot. said that a Mr Blake, was present, who desired to make a statement in regard to leasing the Folsom

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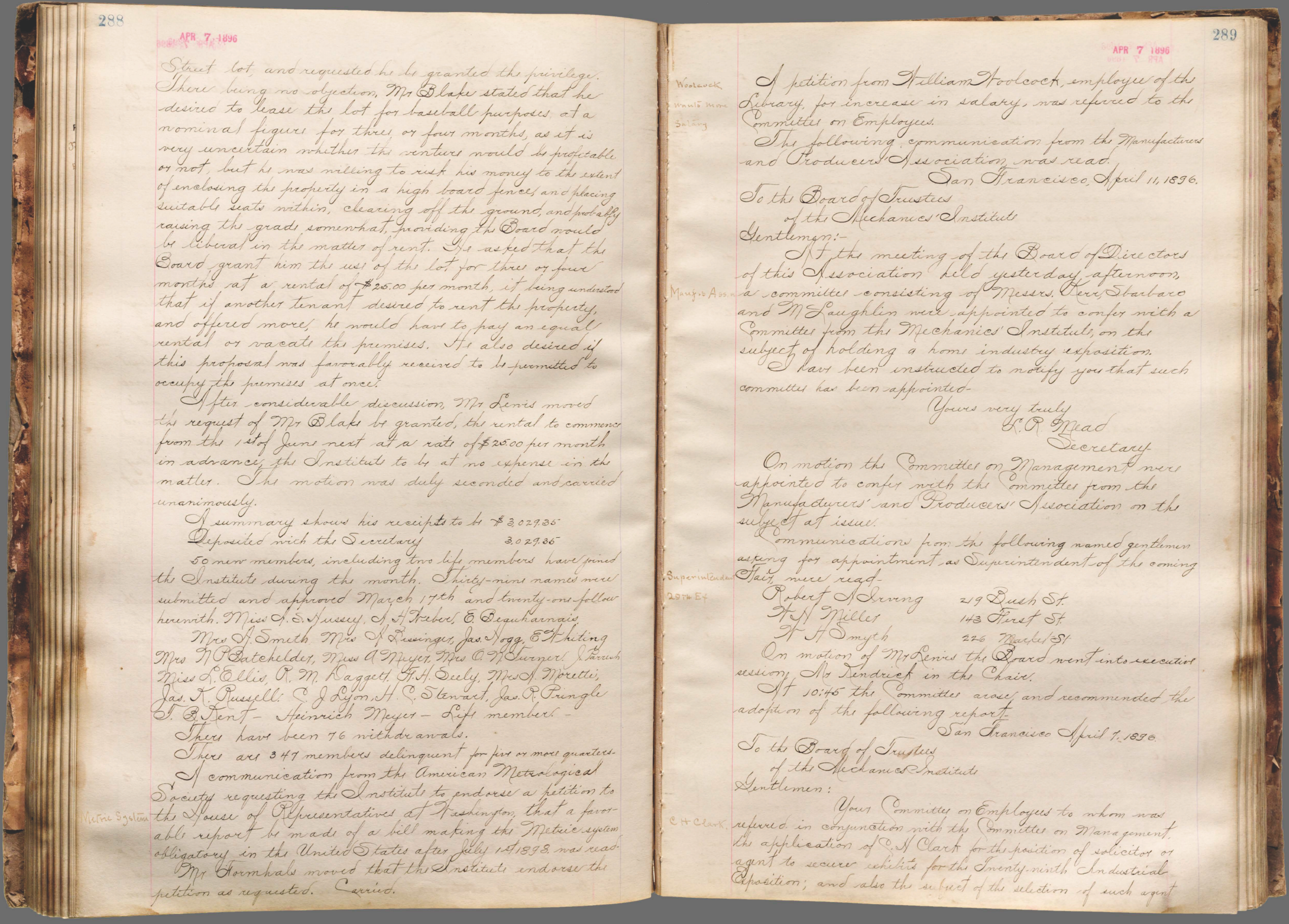

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Street lot, and requested he be granted the privilege. There being no objection, Mr Blake stated that he desired to lease the lot for baseball purposes at a nominal figure for three or four months, as it is very uncertain whether the venture would be profitable or not, but he was willing to risk his money to the extent of enclosing the property in a high board fence, and placing suitable seats within, clearing off the ground, and probably raising the grade somewhat, providing the Board would be liberal in the matter of rent. He asked that the Board grant him the use of the lot for three or four months at a rental of $25.00 per month, it being understood that if another tenant desired to rent the property, and offered more, he would have to pay an equal rental or vacate the premises. He also desired if this proposal was favorably received to be permitted to occupy the premises at once.

After considerable discussion, Mr Lewis moved the request of Mr Blake be granted, the rental to commence from the 1st of June next at a rate of $25.00 per month in advance, the Institute to be at no expense in the matter. The motion was duly seconded and carried unanimously.

A summary shows his receipts to be $3,029.35

Deposited with the Secretary 3,029.35

50 new members, including two life members have joined the Institute during the month. Thirty-nine names were submitted and approved March 17th and twenty-one follow herewith. Miss A. S. Hussey, A. H. Weber, E. Beauharnais, Mrs A. Smith, Mrs A. Rissinger, Jas. Hogg, E. Whiting Mrs N. P. Batchelder, Miss A. Meyer, Mrs O. N. Turner. J. Parrish Miss L. Ellis, R. M. Daggett. F. H. Seely, Mrs A. Morettie, Jas. K. Russell. C. J. Lyon, H. C. Stewart, Jas. R. Pringle T. B. Kent – Heinrich Meyer – Life member. –

There have been 76 withdrawals.

There are 347 members delinquent for five or more quarters–

A communication from the American Metrological Society requesting the Institute to endorse a petition to the House of Representatives at Washington, that a favorable report be made of a bill making the Metric system obligatory in the United States after July 1st 1898. was read– (Metric System)

Mr Hormhals moved that the Institute endorse the petition as requested. Carried.

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(Woolcock wants more Salary) A petition from William Woolcock, employee of the Library, for increase in salary, was referred to the Committee on Employees.

The following communication from the Manufacturers and Producers' Association, was read.

San Francisco, April 11, 1896.

To the Board of Trustees
of the Mechanics' Institute
Gentlemen:–

At the meeting of the Board of Directors of this Association held yesterday afternoon, (Manuf.s Ass.n) a committee consisting of Messrs. Kerr, Sbarbaro and McLaughlin were appointed to confer with a Committee from the Mechanics' Institute, on the subject of holding a home industry exposition.

I have been instructed to notify you that such committee has been appointed–

Yours very truly
L. R. Mead
Secretary–

On motion the Committee on Management were appointed to confer with the Committee from the Manufacturers' and Producers' Association on the subject at issue.

Communications from the following named gentlemen asking for appointment as Superintendent of the coming Fair, were read– (Superintendent 29th Ex)

Robert A Irving	219 Bush St.
W H Miller	143 First St.
W H Smyth	226 Market St

On motion of Mr Lewis the Board went into executive session, Mr Kendrick in the Chair.

At 10:45 the Committee arose and recommended the adoption of the following report–

San Francisco April 7, 1896.

To the Board of Trustees
of the Mechanics Institute
Gentlemen:

Your Committee on Employees to whom was (C H Clark.) referred in conjunction with the Committee on Management, the application of C. H Clark for the position of solicitor or agent to secure exhibits for the Twenty-ninth Industrial Exposition; and also the subject of the selection of such agent

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and other matters pertaining to the Exposition, beg to report upon consultation with the Committee on Management, that both of your Committees recommend that a proper person for the position be employed, whose duties shall commence not later than the first day of May next, and your Committees further recommend that when the rate of compensation for his services be fixed that Mr. C. H. Clark be engaged as agent for the service above indicated

Cash Award's

Your Committees also recommend that when the list of awards is arranged three cash prizes be provided for as follows:

$250.00 for the best prepared and most complete exhibit ready at the hour of the opening of the Exposition

$175.00 for the second best - ditto -

75.00 for the third best ditto -

Certificates

It is also the sense of your Committees that the plan adopted last year, of awarding, generally, certificates of Superiority instead of medals or cash prizes, be adhered to - in the Exposition of 1896

Respectfully submitted -

Committee on Employees } R. Kendrick
C. P. Heald

Committee on Management } G. H. Thompson
Oscar Lewis

Advertising

In addition to the report, it was ordered that a two square advertisement of the coming Fair be inserted in the six daily papers during a term of four weeks (alternating) and the matter of salary of solicitor be referred to the Committee on Employees, and that the Corresponding

Cor Secretary + County Boards.

Secretary be instructed to correspond with the various County Boards in the State, and learn if they have any desire to, or intention of, making a display of County products at the forthcoming Exposition -

The meeting then adjourned -

C. P. Heald Rec. Sec'y

Bills approved + ordered paid Apr 7 '96

1 W. W. Montague & Co.	7.60	10 F. N. Wood & Co.	1.50	19 Chosen & Co	10.50	F. D. Morrell	1.50	37 Jas A Berry	142.35
2 Evening Post	8.40	11 Gas Consumers	3.00	20 S. J. Valley R.R.	36.95	29 H. T. Borchers	1.50	38 Univ. of Cal.	550.00
3 J. H. Culver	14.99	12 Ph. Meyer	13.10	21 Galloway	8.00	30 Nathan D. & Co.	4.50	39 C. F. Hagman	15.30
4 Pac. Gas Impt Co.	148.67	13 Pac. Teleph. Co	11.85	22 I. Cohen	4.75	31 H. Ernst	106.00	40 Mercantile Toilet	2.50
5 Schussler Bros	8.75	14 P. Van Pelt	60.00	23 Payot Upham	94.94	32 The Guide	1.50	41 Lemcke & Buech	4.34
6 Johnson & Emigh	55.59	15 Pay Roll	27.00	24 J. B. McIntyre	118.31	33 Payot U & Co.	16.66	42 J. Tauzy & Co.	1.40
7 Buchan Bros.	22.35	16 Daily Report	9.00	25 O. Torre	2.00	34 Edison L & P Co.	4.00	43 J. O. Hoppman	4.50
8 Abend Post	1.95	17 S F Chronicle	4.20	26 H. Alexander	1.50	35 Pay Roll	1,069.00	44 Com. Herald	2.25
9 John Middleton	19.00	18 L. R. Fisher	7.80	27 A. M. Jellison	26.50	36 N. Wohlman	9.00	45 Wm Dosey	17.08
46 J M Robertson	28.00	47 S E Bradshaw	3.00	48 L E Alexander	2.00	49 Hinton Print Co.	96.25	Total	2,802.13

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Meeting of the Board of Trustees of the Mechanics Institute Tuesday evening April 21st

The meeting was called to order at eight o'clock by President Denicke there being present Trustees Ayers, Cole, Cumming, Doolan, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Thompson, Mr President (13)

The minutes of the last meeting were read and approved

Williams + Belser.

Mr Ayers, Chairman of the Finance Committee reported that the Committee desired further time on the bill of Williams & Belser, as also an extension of time for consideration of the list of delinquent members. He further recommended that the bill for taxes amounting to $3,108.59, now due be paid.

Taxes

On motion the report of the Committee was adopted, and the bill for taxes ordered paid by the following vote. ayes -- Ayers, Cole, Doolan, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Thompson, Mr President (13)

Folsom St Lot

Mr Ayers further stated that there was some difference of opinion between the Institute and A. S. Blake, lessee of the 16th Street lot, and asked that Mr Blake be allowed to explain his understanding of the agreement to replace the present fence around the lot, which was granted. He was asked if he was willing to have the bond drawn up without clause objected to by the Finance Committee, and reported that such a bond would be satisfactory to him. On motion it was referred back to the Finance Committee with power

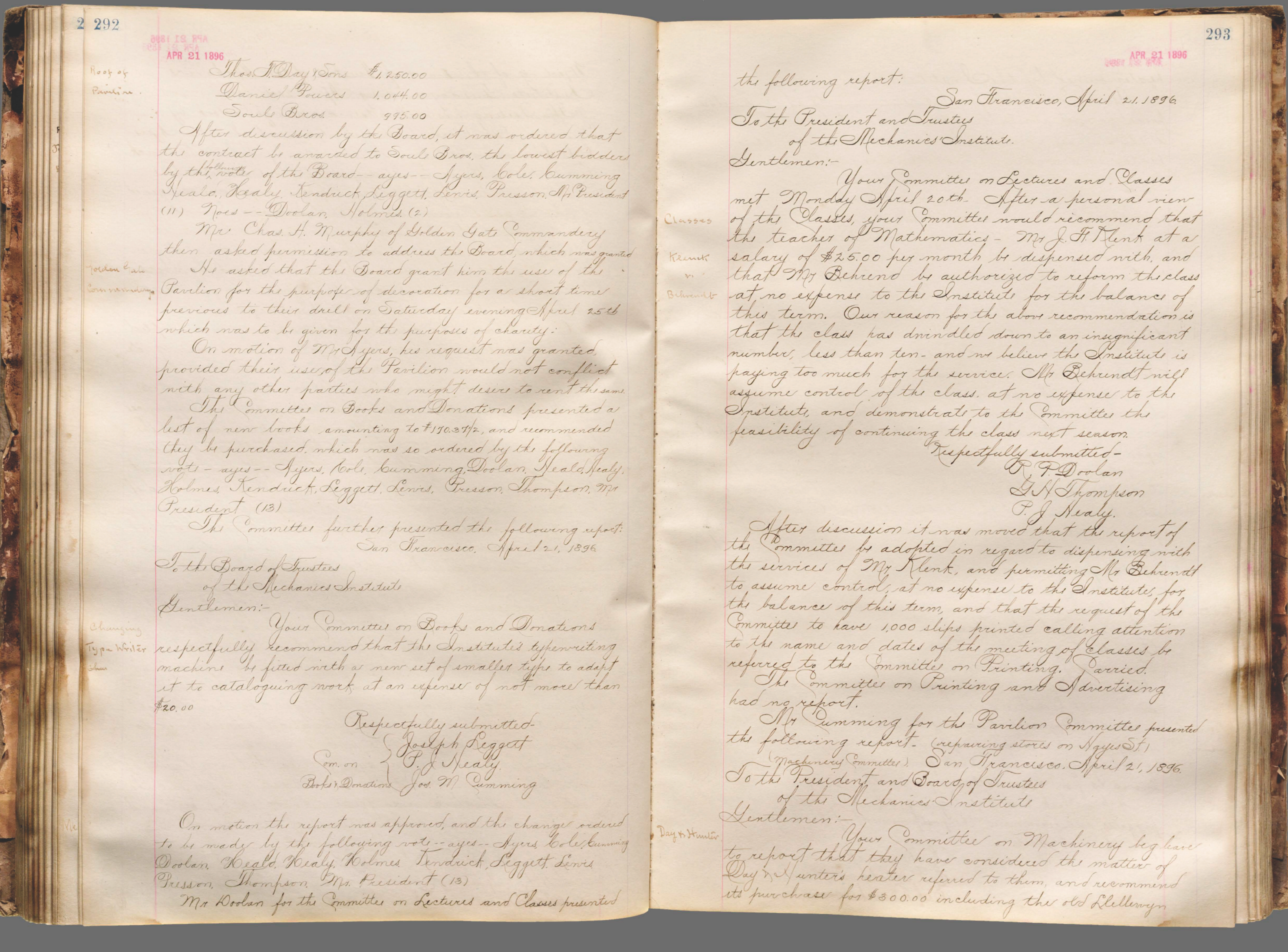
Von Sohnen + Electricity

Mr Cumming asked permission of the Board for Mr Von Sohnen to address them in regard to an electrical display which he wished to make at the forthcoming Fair. Permission being granted Mr Von Sohnen addressed the Board at some length explaining his proposition in regard to the electrical exhibit. On motion his application was referred to the committees on Exhibits and Management.

Mr Holmes for the Committee on Library, Rooms and Buildings stated that the work of repairing the roof of the Pavilion was greater than he expected, and was therefore somewhat in excess of his estimate.

He then read the following bids:

John Ogle	$1,097.00
A. L. Campbell	1,098.00
T. H. Doran	1,133.49



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Roof of Pavilion

Thos. F. Day & Sons $1,250.00
Daniel Powers 1,044.00
Soule Bros. 995.00

After discussion by the Board, it was ordered that the contract be awarded to Soule Bros. the lowest bidders by the following vote of the Board -- ayes -- Ayers, Cole, Cumming Heald, Healy, Kendrick, Leggett, Lewis, Presson, Mr President (11) Noes -- Doolan, Holmes. (2)

Mr Chas. H. Murphy of Golden Gate Commandery then asked permission to address the Board, which was granted

Golden Gate Commandery

He asked that the Board grant him the use of the Pavilion for the purpose of decoration for a short time previous to their drill on Saturday evening April 25th which was to be given for the purposes of charity:

On motion of Mr Ayers, his request was granted, provided their use of the Pavilion would not conflict with any other parties who might desire to rent the same.

The Committee on Books and Donations presented a list of new books amounting to $170.37½, and recommended they be purchased, which was so ordered by the following vote -- ayes -- Ayers, Cole, Cumming, Doolan, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Thompson, Mr President (13)

The Committee further presented the following report:

San Francisco, April 21, 1896

To the Board of Trustees
of the Mechanics Institute
Gentlemen:-

Changing Type Writer [illegible]

Your Committee on Books and Donations respectfully recommend that the Institute's typewriting machine be fitted with a new set of smaller type to adapt it to cataloguing work at an expense of not more than $20.00

Respectfully submitted-
Joseph Leggett
Com. on P. J. Healy.
Books & Donations Jos. M. Cumming

On motion the report was approved, and the change ordered to be made by the following vote -- ayes -- Ayers, Cole, Cumming Doolan, Heald, Healy, Holmes, Kendrick, Leggett, Lewis Presson, Thompson, Mr. President (13)

Mr Doolan for the Committee on Lectures and Classes presented

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the following report:

San Francisco, April 21, 1896.

To the President and Trustees
of the Mechanics' Institute.
Gentlemen:-

Classes

Klenck vs Behrendt

Your Committee on Lectures and Classes met Monday April 20th. After a personal view of the Classes, your Committee would recommend that the teacher of Mathematics - Mr J. F. Klenk at a salary of $25.00 per month be dispensed with, and that Mr Behrend be authorized to reform the class at no expense to the Institute for the balance of this term. Our reason for the above recommendation is that the class has dwindled down to an insignificant number, less than ten - and we believe the Institute is paying too much for the service. Mr Behrendt will assume control of the class. at no expense to the Institute, and demonstrate to the Committee the feasibility of continuing the class next season.

Respectfully submitted-
R. P. Doolan
G. H. Thompson
P. J. Healy.

After discussion it was moved that the report of the Committee be adopted in regard to dispensing with the services of Mr Klenk, and permitting Mr Behrendt to assume control, at no expense to the Institute, for the balance of this term, and that the request of the Committee to have 1,000 slips printed calling attention to the name and dates of the meeting of classes be referred to the Committee on Printing. Carried.

The Committee on Printing and Advertising had no report.

Mr Cumming for the Pavilion Committee presented the following report - (repairing stores on Hayes St.)

(Machinery Committee). San Francisco, April 21, 1896.

To the President and Board of Trustees
of the Mechanics Institute
Gentlemen:-

Day & Hunter

Your Committee on Machinery beg leave to report that they have considered the matter of Day & Hunter's heater referred to them, and recommend its purchase for $300.00 including the old Llellewyn

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heater owned by the Institute.

Your Committee further recommends if the purchase price be not available at the present time that Messrs Day & Hunter be allowed to remove the old heater in accordance with their request

Respectfully submitted –
Committee on } E. A. Cole
Machinery } H. S. Holmes
G. P. Ayers

On motion the report was referred back to the Committee with instructions to get estimates of cost.

Mr Kendrick for the Committee on Employees presented the following report:

San Francisco April 22, 1896.

To the President and Trustees
of the Mechanics' Institute –
Gentlemen: –

Your Committee on Employees beg leave to report upon the several matters referred to us as follows:

1st Salary of Solicitor – We recommend that Mr
Clark's Salary C. H. Clark the agent elected at our last meeting, to solicit exhibits for the 29th Industrial Exposition, be paid a salary of $150.00 per month commencing May 1st 1896, the same to continue from month to month at the pleasure of the Board.

2nd Efficiency of Janitors – This matter we have
Janitors to be warned. carefully considered, and after investigation and consultation with the Librarian recommend that the President give them warning that their duties must be more strictly attended to, and the hours for duty punctually observed, or else after a month's trial, some more effectual means will be taken to improve the service.

Woolcock's salary. 3rd Increase of salary to Mr Woolcock – As this young man has complied with the rules adopted for increase of salary, we recommend that from and after – – – his pay be increased from $30.00 to $35.00 per month.

Cataloging 4th – Clerk and Cataloguing – In this matter we report progress, and recommend the postponement of the subject until after the next Fair.

R. Kendrick –
E. P. Heald –
E. A. Denicke –

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On motion of Mr Leggett the report was taken up seriatim.

1st Salary of solicitor – The recommendation of the Committee that Mr Clark be paid a salary of $150.00 per month commencing May 1st 1896, the same to continue from month to month at the pleasure of the Board, was adopted by the following vote – ayes Ayers, Cole, Cumming, Doolan, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Thompson, Mr President

2nd Efficiency of Janitors – On motion of Mr. Leggett the President was requested to give the janitors warning in regard to paying strict attention to their duties –

The President reported that he had already spoken to them on this subject, but would make further efforts to bring about active service.

3rd – Increase of salary to Mr Woolcock – It was decided to increase his salary from $30.00 to $35.00 per month – by the following vote – ayes – – Ayers, Cole, Cumming, Doolan, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Thompson, Mr President (13)

4th – Clerk and Cataloguing –

On motion it was decided to postpone action on the matter until after the next Fair, as recommended by the Committee.

+ Mr Cole for the Machinery Committee presented the following report – (Day & Hunter's heater)

San Francisco, April 21, 1896.

To the President and Trustees
of the Mechanics' Institute
Gentlemen: –

The Pavilion Committee beg leave to report
Hayes St Buildings that the stores on Hayes Street are in a bad condition and not fit for occupancy, and recommend that the front of the Hayes Street buildings be painted, and put in first class condition generally.

Respectfully submitted –
Pavilion } F. Formhals
Committee } R. P. Doolan –
Jos. M. Cumming

Day & Hunter + On motion the report was adopted, and it was ordered that the heater be set up, provided payment on the same be not required until after the next Fair –

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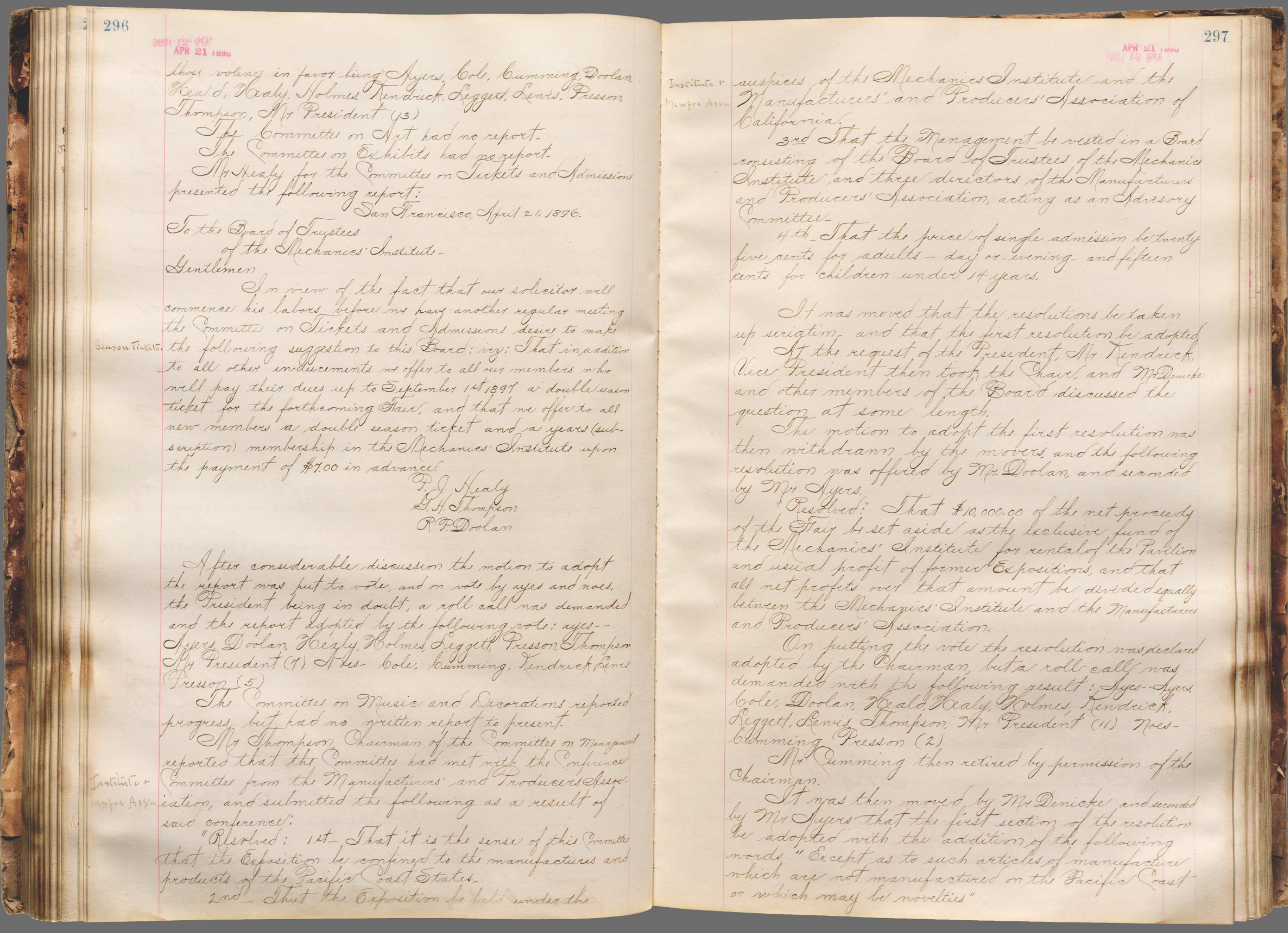

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those voting in favor being Ayers, Cole, Cumming, Doolan, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Thompson, Mr President (13)

The Committee on Art had no report.

The Committee on Exhibits had no report.

Mr Healy for the Committee on Tickets and Admissions presented the following report:

San Francisco, April 21, 1896.

To the Board of Trustees
of the Mechanics' Institute.

Gentlemen

In view of the fact that our solicitor will commence his labors before we have another regular meeting the Committee on Tickets and Admissions desire to make the following suggestion to this Board; viz: That in addition to all other inducements we offer to all our members who will pay their dues up to September 1st 1897 a double season ticket for the forthcoming Fair, and that we offer to all new members a double season ticket and a years (subscription) membership in the Mechanics' Institute upon the payment of $7.00 in advance.

Season Tickets.

P. J. Healy
G. H. Thompson
R. P. Doolan

After considerable discussion the motion to adopt the report was put to vote, and on vote by ayes and noes, the President being in doubt, a roll call was demanded and the report adopted by the following vote: ayes-- Ayers, Doolan, Healy, Holmes, Leggett, Presson, Thompson Mr President (7) Noes- Cole, Cumming, Kendrick, Lewis, Presson (5)

The Committee on Music and Decorations reported progress, but had no written report to present.

Mr Thompson, Chairman of the Committee on Management reported that the Committee had met with the Conference Committee from the Manufacturers' and Producers' Association, and submitted the following as a result of said conference:

Institute + Manfrs Ass'n

"Resolved: 1st- That it is the sense of this Committee that the Exposition be confined to the manufactures and products of the Pacific Coast States.

2nd- That the Exposition be held under the

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Institute + Manfrs Assn

auspices of the Mechanics Institute and the Manufacturers' and Producers' Association of California.

3rd That the Management be vested in a Board consisting of the Board of Trustees of the Mechanics Institute, and three directors of the Manufacturers and Producers' Association, acting as an Advisory Committee.

4th- That the price of single admission be twenty five cents for adults - day or evening - and fifteen cents for children under 14 years.

It was moved that the resolutions be taken up seriatim - and that the first resolution be adopted.

At the request of the President, Mr Kendrick, Vice President then took the Chair, and Mr Denicke and other members of the Board discussed the question at some length.

The motion to adopt the first resolution was then withdrawn by the movers, and the following resolution was offered by Mr. Doolan, and seconded by Mr Ayers.

"Resolved": That $10,000.00 of the net proceeds of the Fair be set aside as the exclusive fund of the Mechanics' Institute for rental of the Pavilion and usual profit of former Expositions, and that all net profits over that amount be divided equally between the Mechanics' Institute and the Manufacturers and Producers' Association.

On putting the vote the resolution was declared adopted by the Chairman, but a roll call was demanded with the following result: Ayes--Ayers, Cole, Doolan, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Thompson, Mr President (11) Noes- Cumming, Presson (2)

Mr Cumming then retired by permission of the Chairman.

It was then moved by Mr Denicke and seconded by Mr Ayers that the first section of the resolution be adopted with the addition of the following words "Except as to such articles of manufacture which are not manufactured on the Pacific Coast or which may be novelties"

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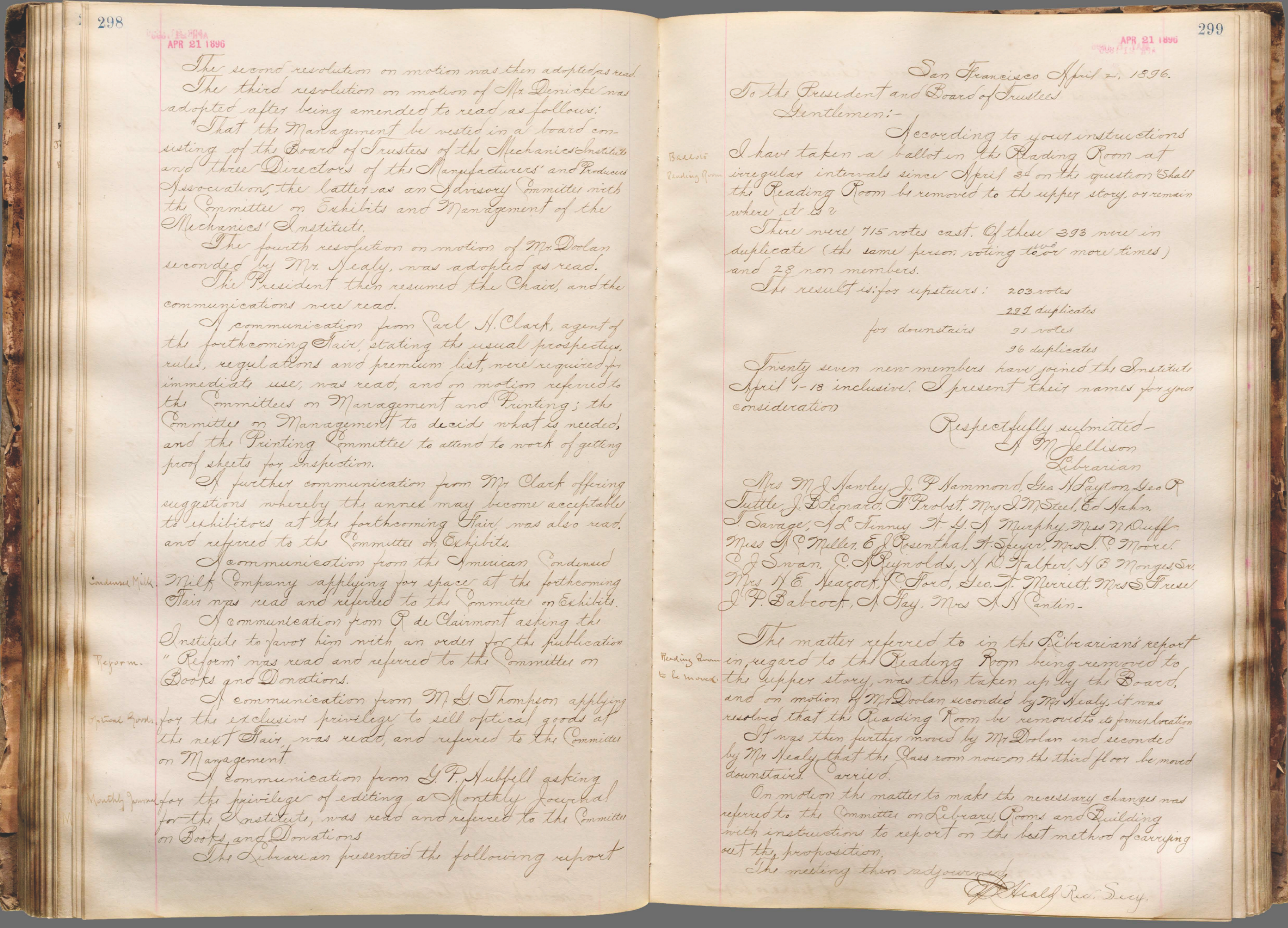

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The second resolution on motion was then adopted as read.

The third resolution on motion of Mr. Denicke was adopted after being amended to read as follows:

"That the Management be vested in a board consisting of the Board of Trustees of the Mechanics' Institute and three Directors of the Manufacturers' and Producers' Association, the latter as an Advisory Committee with the Committee on Exhibits and Management of the Mechanics' Institute.

The fourth resolution on motion of Mr. Doolan seconded by Mr. Healy, was adopted as read.

The President then resumed the Chair, and the communications were read.

A communication from Carl H. Clark, agent of the forthcoming Fair, stating the usual prospectus, rules, regulations and premium list, were required for immediate use, was read, and on motion referred to the Committees on Management and Printing; the Committee on Management to decide what is needed, and the Printing Committee to attend to work of getting proof sheets for inspection.

A further communication from Mr Clark offering suggestions whereby the annex may become acceptable to exhibitors at the forthcoming Fair, was also read, and referred to the Committee on Exhibits.

A communication from the American Condensed Condensed Milk. Milk Company applying for space at the forthcoming Fair was read and referred to the Committee on Exhibits.

A communication from R de Clairmont asking the Institute to favor him with an order for the publication Reform. "Reform" was read and referred to the Committee on Books and Donations.

A communication from M. G. Thompson applying Optical Goods. for the exclusive privilege to sell optical goods at the next Fair, was read, and referred to the Committee on Management.

A communication from G. P. Hubbell asking Monthly Journal for the privilege of editing a Monthly Journal for the Institute, was read and referred to the Committee on Books and Donations

The Librarian presented the following report

APR 21 1896

San Francisco April 21, 1896.

To the President and Board of Trustees

Gentlemen:-

According to your instructions Ballots Reading Room I have taken a ballot in the Reading Room at irregular intervals since April 3d on the question "Shall the Reading Room be removed to the upper story, or remain where it is?

There were 715 votes cast. Of these 393 were in duplicate (the same person voting two or more times) and 28 non members.

The result is: for upstairs: 203 votes
297 duplicates
for downstairs 91 votes
96 duplicates

Twenty seven new members have joined the Institute April 1-18 inclusive. I present their names for your consideration

Respectfully submitted-
A M Jellison
Librarian

Mrs M J Hawley, J. P. Hammond, Geo H Payton, Geo R Tuttle, J. D. Leonard, F Probst, Mrs J M Steel, Ed Hahn. T. Savage, A L Finney H. G. A. Murphy, Miss N. Duff. Miss A C Miller, E J Rosenthal, A. Speyer, Mrs T. C. Moore. C J Swan, C. N. Reynolds, H D. Walker, H B Monges Sr. Mrs H E. Heacock, R C Ford, Geo. A. Merritt, Mrs S. Frese. J. P. Babcock, A Fay, Mrs A H Cantin-

The matter referred to in the Librarian's report Reading Room to be moved. in regard to the Reading Room being removed to the upper story, was then taken up by the Board, and on motion of Mr Doolan seconded by Mr Healy, it was resolved that the Reading Room be removed to its former location

It was then further moved by Mr Doolan and seconded by Mr Healy that the Class room now on the third floor be moved downstairs. Carried.

On motion the matter to make the necessary changes was referred to the Committee on Library, Rooms and Building with instructions to report on the best method of carrying out the proposition.

The meeting then adjourned.

J. Healy Rec. Secy.

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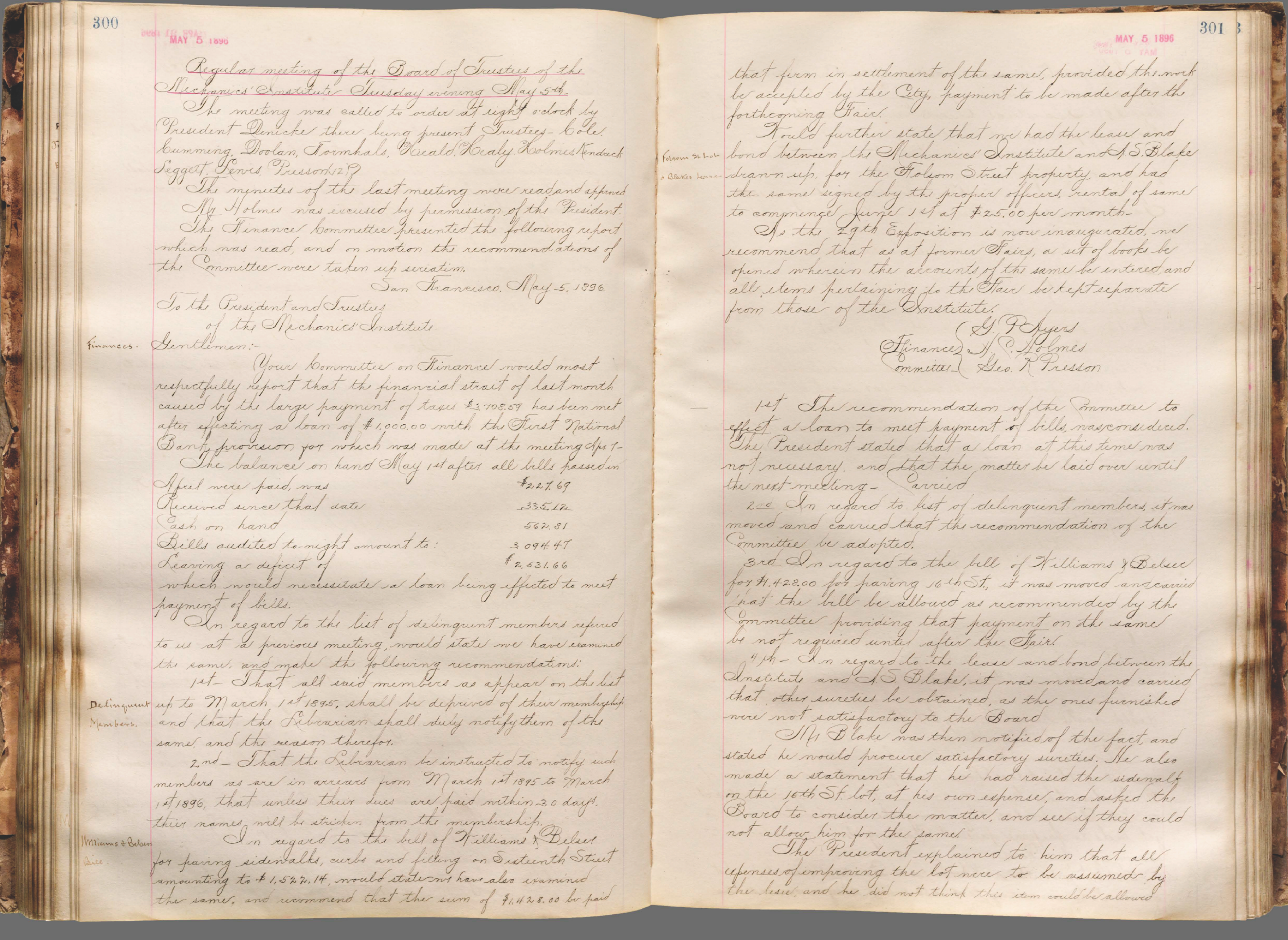

MAY 5 1896

Regular meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening May 5th.

The meeting was called to order at eight o'clock by President Denicke there being present Trustees - Cole, Cumming, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson (12)

The minutes of the last meeting were read and approved.

Mr Holmes was excused by permission of the President.

The Finance Committee presented the following report which was read, and on motion the recommendations of the Committee were taken up seriatim.

San Francisco, May 5, 1896.

To the President and Trustees
of the Mechanics' Institute.

Finances. Gentlemen:-

Your Committee on Finance would most respectfully report that the financial strait of last month caused by the large payment of taxes $3.708.59 has been met after effecting a loan of $1.000.00 with the First National Bank, provision for which was made at the meeting Apr 7-

The balance on hand May 1st after all bills passed in

April were paid, was	$227.69
Received since that date	335.12
Cash on hand	562.81
Bills audited to-night amount to:	3.094.47
Leaving a deficit of	$2.531.66

which would necessitate a loan being effected to meet payment of bills.

In regard to the list of delinquent members referred to us at a previous meeting, would state we have examined the same, and make the following recommendations:

Delinquent Members. 1st - That all said members as appear on the list up to March 1st 1895, shall be deprived of their membership and that the Librarian shall duly notify them of the same, and the reason therefor.

2nd - That the Librarian be instructed to notify such members as are in arrears from March 1st 1895 to March 1st 1896, that unless their dues are paid within 30 days, their names will be stricken from the membership.

Williams & Belser's Bill. In regard to the bill of Williams & Belser for paving sidewalks, curbs and filling on Sixteenth Street amounting to $1,522.14, would state we have also examined the same, and recommend that the sum of $1,428.00 be paid

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that firm in settlement of the same, provided the work be accepted by the City, payment to be made after the forthcoming Fair.

Folsom St Lot & Blake's Lease. Would further state that we had the lease and bond between the Mechanics' Institute and A. S. Blake drawn up, for the Folsom Street property, and had the same signed by the proper officers, rental of same to commence June 1st at $25.00 per month -

As the 29th Exposition is now inaugurated, we recommend that as at former Fairs, a set of books be opened wherein the accounts of the same be entered, and all items pertaining to the Fair be kept separate from those of the Institute.

Finance Committee { G. P. Ayers
H. C. Holmes
Geo. R. Presson

1st The recommendation of the Committee to effect a loan to meet payment of bills, was considered. The President stated that a loan at this time was not necessary, and that the matter be laid over until the next meeting - Carried

2nd In regard to list of delinquent members, it was moved and carried that the recommendation of the Committee be adopted.

3rd - In regard to the bill of Williams & Belser for $1.428.00 for paving 16th St., it was moved and carried that the bill be allowed as recommended by the Committee providing that payment on the same be not required until after the Fair.

4th - In regard to the lease and bond between the Institute and A. S. Blake, it was moved and carried that other sureties be obtained, as the ones furnished were not satisfactory to the Board

Mr Blake was then notified of the fact, and stated he would procure satisfactory sureties. He also made a statement that he had raised the sidewalk on the 16th St. lot, at his own expense, and asked the Board to consider the matter, and see if they could not allow him for the same.

The President explained to him that all expenses of improving the lot were to be assumed by the lessee, and he did not think this item could be allowed

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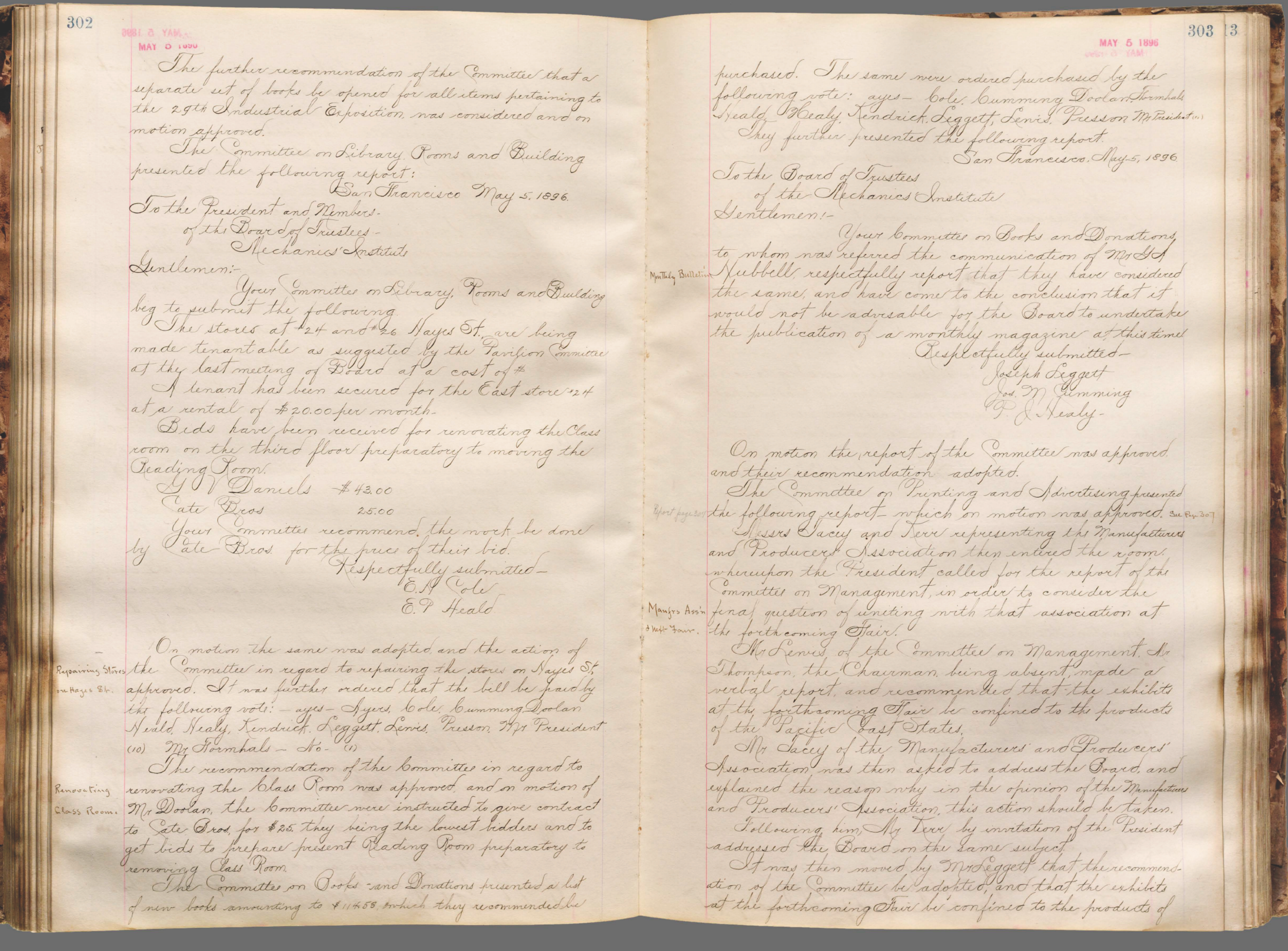

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The further recommendation of the Committee that a separate set of books be opened for all items pertaining to the 29th Industrial Exposition, was considered and on motion approved.

The Committee on Library, Rooms and Building presented the following report:

San Francisco May 5. 1896.

To the President and Members-
of the Board of Trustees-
Mechanics' Institute
Gentlemen:-

Your Committee on Library, Rooms and Building beg to submit the following.

The stores at #24 and #26 Hayes St., are being made tenantable as suggested by the Pavilion Committee at the last meeting of Board at a cost of $

A tenant has been secured for the East store #24 at a rental of $20.00 per month-

Bids have been received for renovating the Class room on the third floor preparatory to moving the Reading Room.

G V Daniels	$43.00
Cate Bros	25.00

Your Committee recommend the work be done by Cate Bros. for the price of their bid.

Respectfully submitted-
E. H. Cole
E. P. Heald

On motion the same was adopted, and the action of

Repairing Stores on Hayes St. the Committee in regard to repairing the stores on Hayes St, approved. It was further ordered that the bill be paid by the following vote:- ayes- Ayers, Cole, Cumming, Doolan Heald, Healy, Kendrick, Leggett, Lewis, Presson, Mr President (10) Mr Formhals - No- (1)

The recommendation of the Committee in regard to

Renovating Class Room. renovating the Class Room was approved, and on motion of Mr Doolan, the Committee were instructed to give contract to Cate Bros, for $25. they being the lowest bidders and to get bids to prepare present Reading Room preparatory to removing Class Room.

The Committee on Books and Donations presented a list of new books amounting to $114.58, which they recommended be purchased. The same were ordered purchased by the following vote: ayes- Cole, Cumming, Doolan, Formhals Heald, Healy, Kendrick, Leggett, Lewis, Presson, Mr President (11)

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They further presented the following report.

San Francisco, May 5, 1896.

To the Board of Trustees
of the Mechanics' Institute
Gentlemen:-

Your Committee on Books and Donations to whom was referred the communication of Mr G. A.

Monthly Bulletin Hubbell, respectfully report that they have considered the same, and have come to the conclusion that it would not be advisable for the Board to undertake the publication of a monthly magazine at this time.

Respectfully submitted-
Joseph Leggett
Jos. M Cumming
P. J. Healy-

On motion the report of the Committee was approved and their recommendation adopted.

The Committee on Printing and Advertising presented

Report page 307 the following report- which on motion was approved. See Page 307

Messrs Tacey and Kerr representing the Manufacturers and Producers' Association then entered the room, whereupon the President called for the report of the Committee on Management, in order to consider the

Manfrs Ass'n & Mech- Fair. final question of uniting with that association at the forthcoming Fair.

Mr Lewis, of the Committee on Management. Mr Thompson, the Chairman, being absent, made a verbal report, and recommended that the exhibits at the forthcoming Fair be confined to the products of the Pacific Coast States.

Mr Tacey of the Manufacturers' and Producers' Association was then asked to address the Board, and explained the reason why in the opinion of the Manufacturers and Producers' Association, this action should be taken.

Following him, Mr Kerr by invitation of the President addressed the Board on the same subject.

It was then moved by Mr Leggett that the recommendation of the Committee be adopted, and that the exhibits at the forthcoming Fair be confined to the products of

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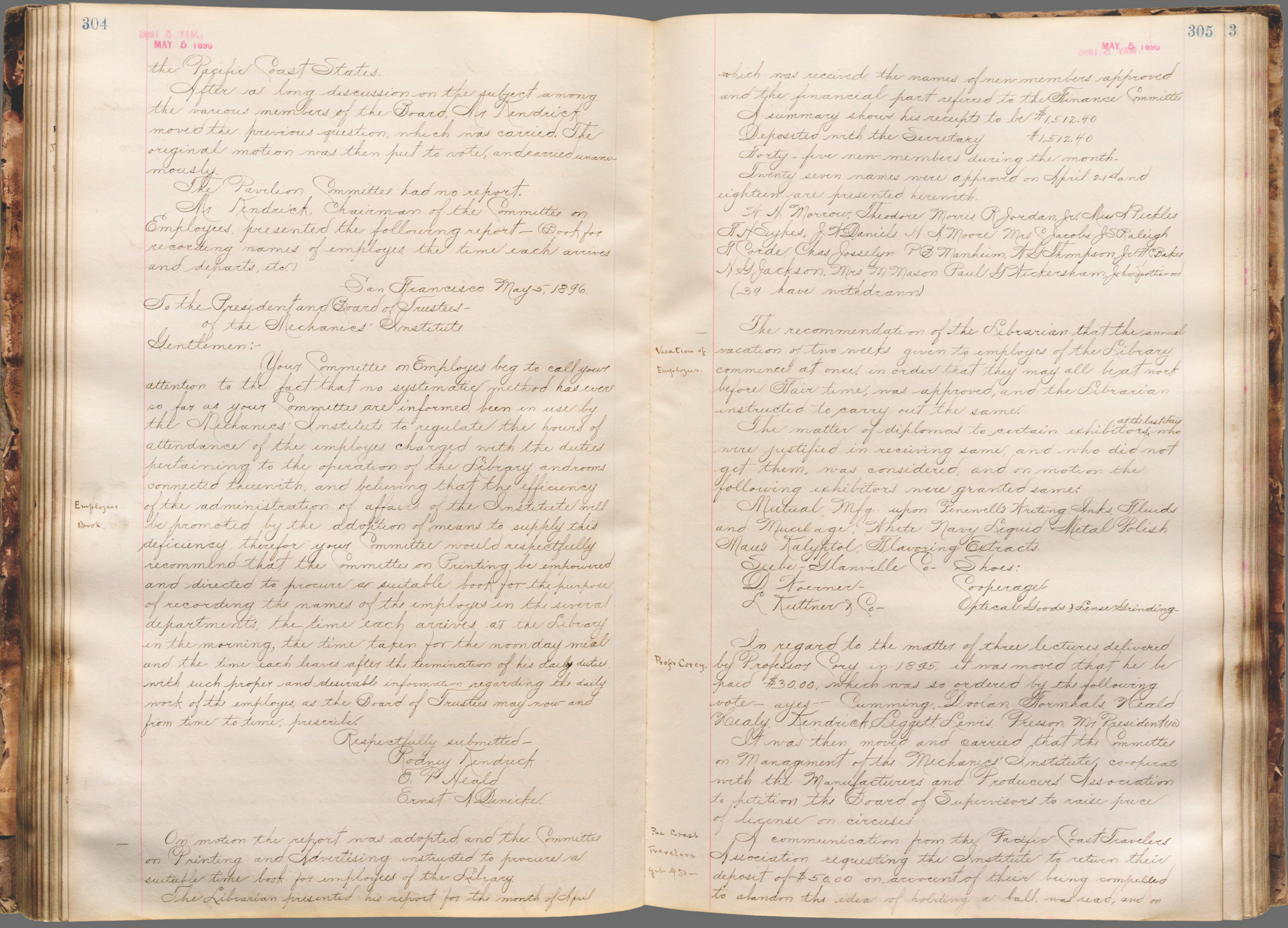

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the Pacific Coast States.

After a long discussion on the subject among the various members of the Board, Mr Kendrick moved the previous question, which was carried. The original motion was then put to vote, and carried unanimously.

The Pavilion Committee had no report.

Mr Kendrick, Chairman of the Committee on Employees, presented the following report— (Book for recording names of employes, the time each arrives and departs, etc.)

San Francisco May 5, 1896.

To the President and Board of Trustees—
of the Mechanics' Institute
Gentlemen:—

Employees Book.

Your Committee on Employes beg to call your attention to the fact that no systematic method has ever so far as your Committee are informed, been in use by the Mechanics' Institute to regulate the hours of attendance of the employes charged with the duties pertaining to the operation of the Library and rooms connected therewith, and believing that the efficiency of the administration of affairs of the Institute will be promoted by the adoption of means to supply this deficiency, therefor your Committee would respectfully recommend that the Committee on Printing be empowered and directed to procure a suitable book for the purpose of recording the names of the employes in the several departments, the time each arrives at the Library in the morning, the time taken for the noonday meal and the time each leaves after the termination of his daily duties, with such proper and desirable information regarding the daily work of the employes, as the Board of Trustees may now and from time to time, prescribe.

Respectfully submitted—
Rodney Kendrick
E. P. Heald
Ernst A. Denicke.

— On motion the report was adopted, and the Committee on Printing and Advertising instructed to procure a suitable time book for employees of the Library.

The Librarian presented his report for the month of April

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which was received, the names of new members approved and the financial part referred to the Finance Committee.

A summary shows his receipts to be $1,512.40

Deposited with the Secretary $1,512.40

Forty-five new members during the month—

Twenty seven names were approved on April 21st and eighteen are presented herewith.

H. H. Morrow, Theodore Morris, R. Jordan, Jr. Miss A. Pickles, F. H. Sykes, J. H. Daniels, H. A. Moore, Mrs C. Jacobs, J. S. Raleigh, F. Corde, Chas Josselyn, P. B. Manheim, W. G. Thompson, Jr. H. C. Baker, H. G. Jackson, Mrs M. Mason, Paul G. Wickersham, John Spottiswood
(39 have withdrawn)

— Vacation of Employees. The recommendation of the Librarian that the annual vacation of two weeks given to employes of the Library, commence at once, in order that they may all be at work before Fair time, was approved, and the Librarian instructed to carry out the same.

The matter of diplomas to certain exhibitors at the last Fair who were justified in receiving same, and who did not get them, was considered, and on motion the following exhibitors were granted same:

Mutual Mfg. upon Penewell's Writing Inks, Fluids and Mucilage, White Navy Liquid Metal Polish, Mau's Kalyptol, Flavoring Extracts.

Siebe-Glanville Co— Shoes:
D. Woerner— Cooperage—
L. Kuttner & Co— Optical Goods & Lense Grinding—

Profr Corey. In regard to the matter of three lectures delivered by Professor Cory in 1895, it was moved that he be paid $30.00, which was so ordered by the following vote— ayes—— Cumming, Doolan, Formhals, Heald, Healy, Kendrick, Leggett, Lewis, Presson, Mr President (10)

It was then moved and carried that the Committee on Management of the Mechanics' Institute, co-operate with the Manufacturers and Producers' Association to petition the Board of Supervisors to raise price of license on circuses

Pac Coast Travelers get $50— A communication from the Pacific Coast Travelers Association requesting the Institute to return their deposit of $50.00 on account of their being compelled to abandon the idea of holding a ball, was read, and on

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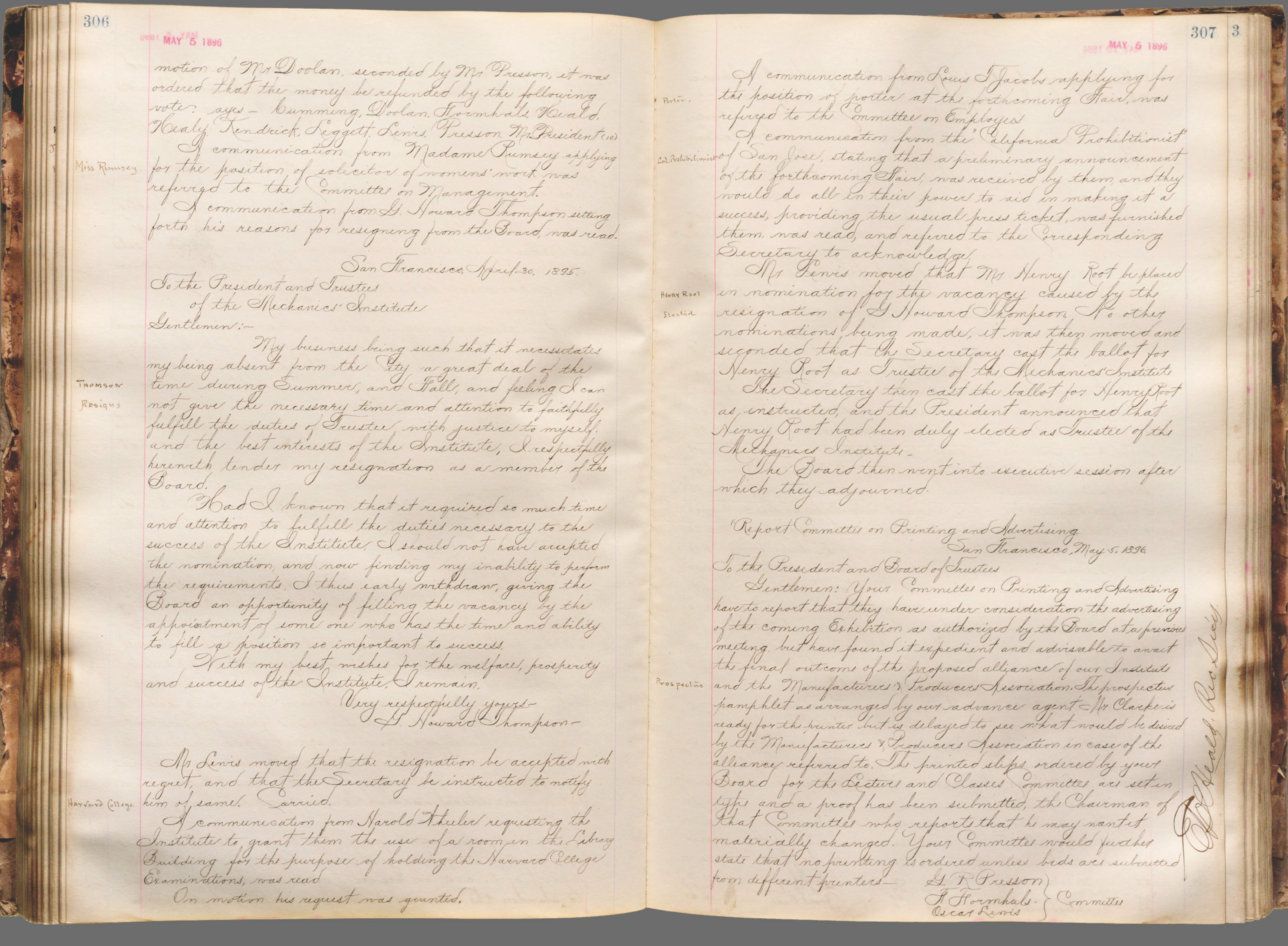

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motion of Mr Doolan, seconded by Mr Presson, it was ordered that the money be refunded by the following vote: ayes – Cumming, Doolan, Formhals, Heald, Healy, Kendrick, Leggett, Lewis, Presson, Mr President (10)

Miss Rumsey.

A communication from Madame Rumsey applying for the position of solicitor of womens' work was referred to the Committee on Management.

A communication from G. Howard Thompson setting forth his reasons for resigning from the Board, was read.

San Francisco, April 30, 1895.

To the President and Trustees
of the Mechanics' Institute
Gentlemen:–

Thomson Resigns

My business being such that it necessitates my being absent from the City a great deal of the time during Summer, and Fall, and feeling I can not give the necessary time and attention to faithfully fulfill the duties of Trustee with justice to myself, and the best interests of the Institute, I respectfully herewith tender my resignation as a member of the Board.

Had I known that it required so much time and attention to fulfill the duties necessary to the success of the Institute, I should not have accepted the nomination, and now finding my inability to perform the requirements, I thus early withdraw, giving the Board an opportunity of filling the vacancy by the appointment of some one who has the time and ability to fill a position so important to success.

With my best wishes for the welfare, prosperity and success of the Institute, I remain,

Very respectfully yours–
G. Howard Thompson–

Mr Lewis moved that the resignation be accepted with regret, and that the Secretary be instructed to notify him of same. Carried.

Harvard College

A communication from Harold Wheeler requesting the Institute to grant them the use of a room in the Library Building for the purpose of holding the Harvard College Examinations, was read.

On motion his request was granted.

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Porter.

A communication from Louis T Jacobs applying for the position of porter at the forthcoming Fair, was referred to the Committee on Employes

Cal. Prohibitionist

A communication from the "California Prohibitionist" of San Jose, stating that a preliminary announcement of the forthcoming Fair, was received by them, and they would do all in their power to aid in making it a success, providing the usual press ticket, was furnished them, was read, and referred to the Corresponding Secretary to acknowledge.

Henry Root Elected

Mr Lewis moved that Mr Henry Root be placed in nomination for the vacancy caused by the resignation of G Howard Thompson. No other nominations being made, it was then moved and seconded that the Secretary cast the ballot for Henry Root as Trustee of the Mechanics' Institute

The Secretary then cast the ballot for Henry Root as instructed, and the President announced that Henry Root had been duly elected as Trustee of the Mechanics Institute–

The Board then went into executive session after which they adjourned.

Report Committee on Printing and Advertising
San Francisco, May 5, 1896.

To the President and Board of Trustees

Prospectus

Gentlemen: Your Committee on Printing and Advertising have to report that they have under consideration the advertising of the coming Exhibition as authorized by the Board at a previous meeting, but have found it expedient and advisable to await the final outcome of the proposed alliance of our Institute and the Manufacturers' & Producers Association. The prospectus pamphlet as arranged by our advance agent Mr Clarke is ready for the printer but is delayed to see what would be desired by the Manufacturers & Producers Association in case of the alliance referred to. The printed slips ordered by your Board for the Lecture and Classes Committee are set in type and a proof has been submitted, the Chairman of that Committee who reports that he may want it materially changed. Your Committee would further state that no printing is ordered unless bids are submitted from different printers–

G. R Presson
F Formhals.
Oscar Lewis
} Committee

Heald, Rec. Sec'y.

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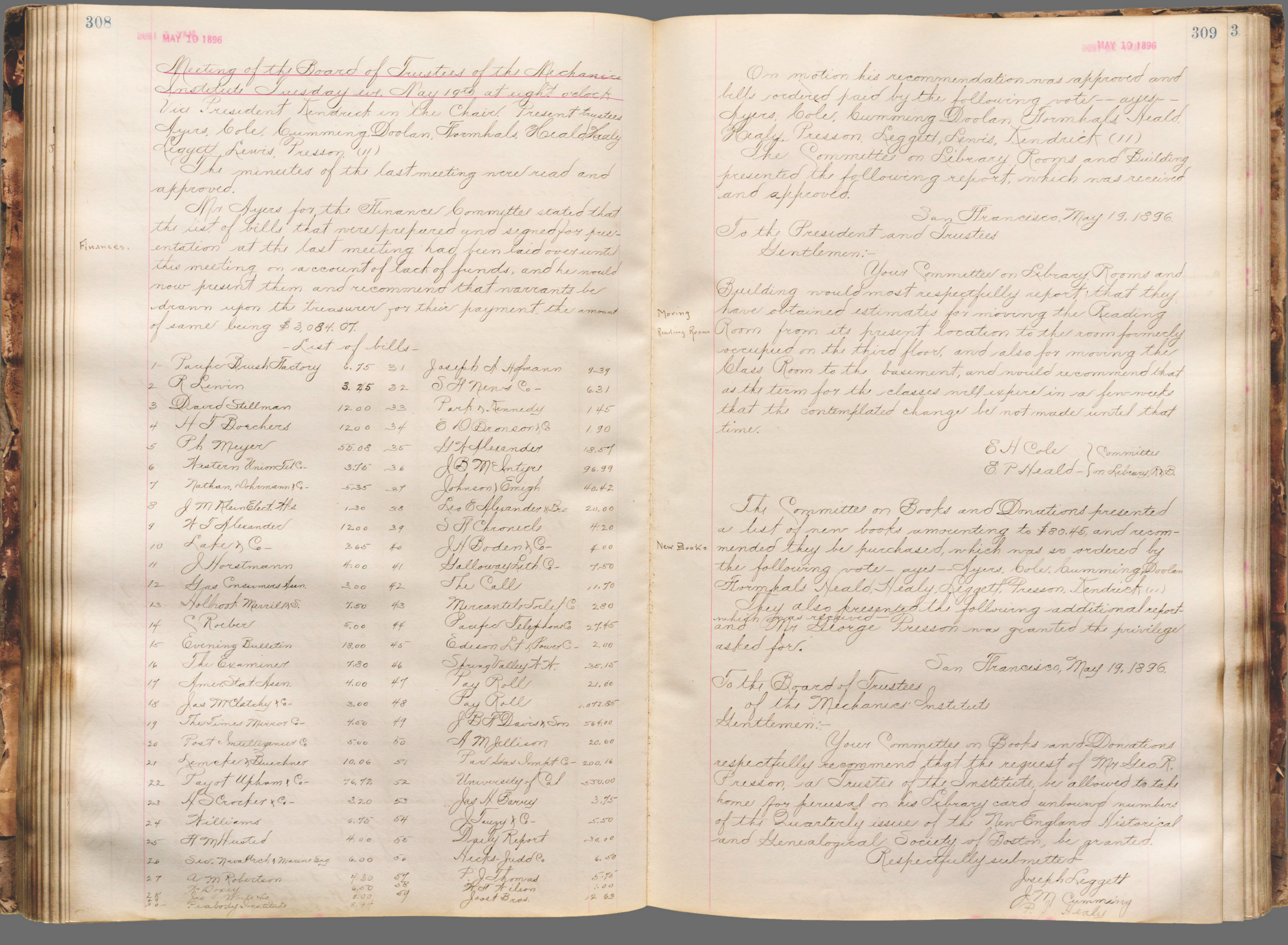

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Meeting of the Board of Trustees of the Mechanics Institute Tuesday eve. May 19th at eight o'clock

Vice President Kendrick in the Chair. Present trustees Ayers, Cole, Cumming, Doolan, Formhals, Heald, Healy Leggett, Lewis, Presson. (11)

The minutes of the last meeting were read and approved.

Finances. Mr Ayers for the Finance Committee stated that the list of bills that were prepared and signed for presentation at the last meeting had been laid over until this meeting on account of lack of funds, and he would now present them and recommend that warrants be drawn upon the treasurer for their payment, the amount of same being $3,084.07.

-List of bills-

1-	Pacific Brush Factory	6.75	31	Joseph A Hofmann	9.39
2	R Levin	3.25	32	S F News Co-	6.31
3	David Stillman	12.00	33	Park & Kennedy	1.45
4	H T Borchers	12.00	34	E D Bronson & Co	1.90
5	Ph Meyer	55.08	35	G A Alexander	18.57
6	Western Union Tel. Co-	3.75	36	J D McIntyre	96.99
7	Nathan, Dohrmann & Co-	5.35	37	Johnson & Emigh	40.42
8	J M Klein Elect. Wks	1.30	38	Leo E Alexander & Bro	20.00
9	W T Alexander	12.00	39	S F Chronicle	4.20
10	Lake & Co-	3.65	40	J H Boden & Co-	4.00
11	J Horstmann	4.00	41	Galloway Lith. Co-	7.50
12	Gas Consumers Assn.	3.00	42	The Call	11.70
13	Holbrook Merrill & S.	7.50	43	Mercantile Toilet Co	2.80
14	C Roeber	5.00	44	Pacific Telephone Co	27.45
15	Evening Bulletin	18.00	45	Edison Lt & Power Co-	2.00
16	The Examiner	7.30	46	Spring Valley W W.	35.15
17	Amer. Stat. Assn.	4.00	47	Pay Roll	21.00
18	Jas McClatchy & Co-	3.00	48	Pay Roll	1,072.85
19	The Times Mirror Co-	4.50	49	J B F Davis & Son	564.00
20	Post Intelligencer Co	5.00	50	A M Jellison	20.60
21	Lemcke & Buechner	10.06	51	Pac Gas Impt Co-	200.16
22	Payot Upham & Co-	76.72	52	University of Cal	550.00
23	H S Crocker & Co-	3.20	53	Jas H Barry	3.75
24	Williams	6.75	54	J Tauzy & Co-	5.50
25	F M Husted	4.00	55	Daily Report	30.00
26	Soc. Naval Arch & Marine Eng	6.00	56	Hicks-Judd Co	6.50
27	A M Robertson	4.30	57	P J Thomas	5.75
28	K Doxey	6.50	58	H H Wilson	1.00
29	Jas T White & Co	8.00	59	Joost Bros.	12.63
30-	Peabody Institute	8.44			

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On motion his recommendation was approved and bills ordered paid by the following vote -- ayes - Ayers, Cole, Cumming, Doolan, Formhals, Heald, Healy, Presson, Leggett, Lewis, Kendrick (11)

The Committee on Library Rooms and Building presented the following report, which was received and approved.

San Francisco, May 19, 1896.

To the President and Trustees

Gentlemen:-

Moving Reading Room Your Committee on Library Rooms and Building would most respectfully report, that they have obtained estimates for moving the Reading Room from its present location to the room formerly occupied on the third floor, and also for moving the Class Room to the basement, and would recommend that as the term for the classes will expire in a few weeks that the contemplated change be not made until that time.

E H Cole } Committee
E. P Heald - } on Library, R & B.

New Books The Committee on Books and Donations presented a list of new books amounting to $80.45, and recommended they be purchased, which was so ordered by the following vote - ayes -- Ayers, Cole, Cumming, Doolan Formhals Heald, Healy, Leggett, Presson, Kendrick (11)

They also presented the following additional report- which was received - and Mr George Presson was granted the privilege asked for.

San Francisco, May 19, 1896.

To the Board of Trustees
of the Mechanics' Institute

Gentlemen:-

Your Committee on Books and Donations respectfully recommend that the request of Mr Geo. R. Presson, as Trustee of the Institute, be allowed to take home for perusal on his Library card unbound numbers of the Quarterly issue of the New England Historical and Genealogical Society of Boston, be granted.

Respectfully submitted

Joseph Leggett
J. M. Cumming
P. J. Healy

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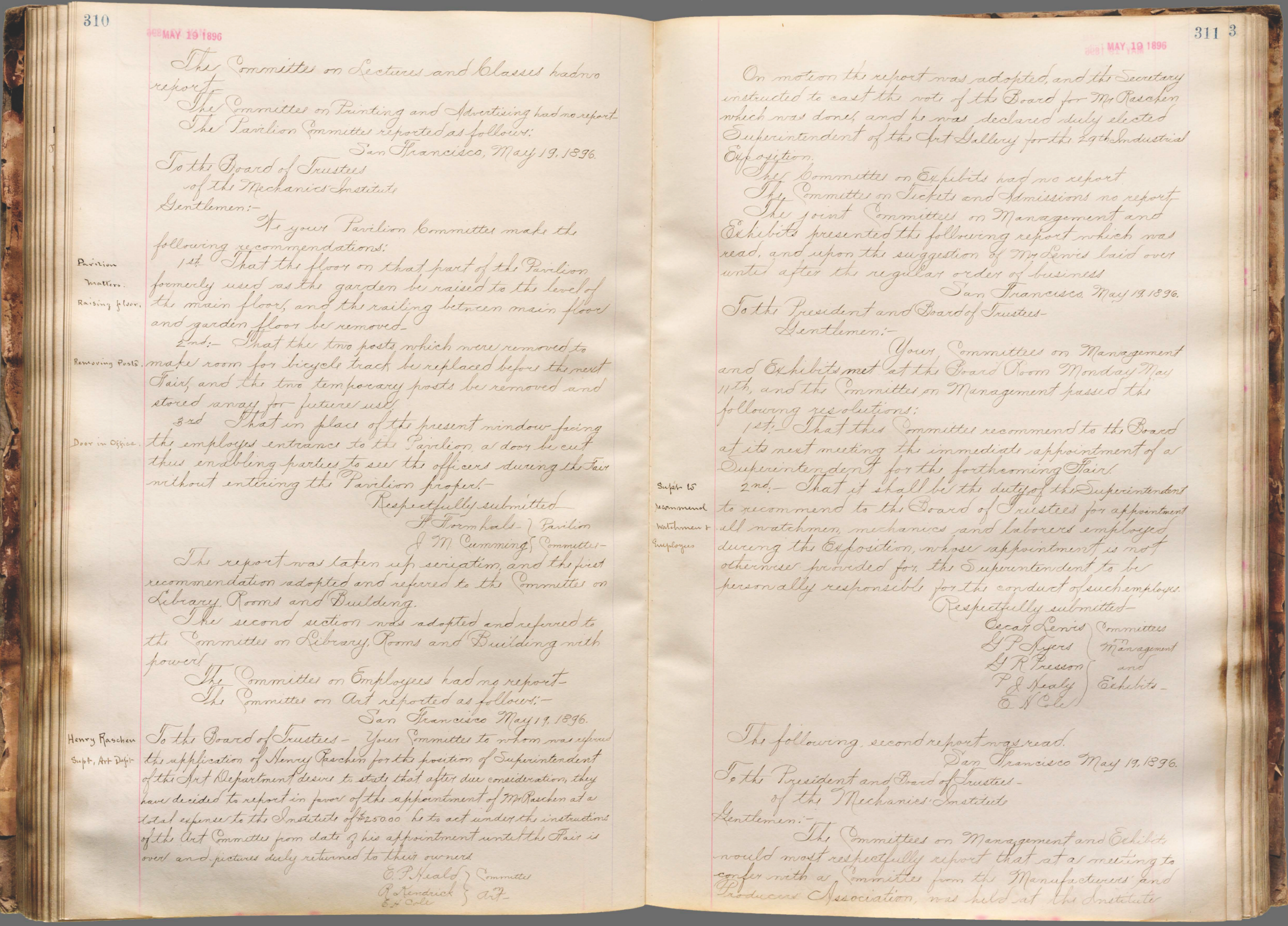

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The Committee on Lectures and Classes had no report.

The Committee on Printing and Advertising had no report–

The Pavilion Committee reported as follows:

San Francisco, May 19, 1896.

To the Board of Trustees
of the Mechanics' Institute

Gentlemen:–

We your Pavilion Committee make the following recommendations:

Pavilion Matters. Raising floor.
1st That the floor on that part of the Pavilion formerly used as the garden be raised to the level of the main floor, and the railing between main floor and garden floor be removed–

Removing Posts.
2nd:– That the two posts which were removed to make room for bicycle track be replaced before the next Fair, and the two temporary posts be removed and stored away for future use.

Door in Office.
3rd That in place of the present window facing the employes entrance to the Pavilion, a door be cut thus enabling parties to see the officers during the Fair without entering the Pavilion proper.–

Respectfully submitted–
H. Hormhals– } Pavilion
J. M. Cumming } Committee–

The report was taken up seriatim, and the first recommendation adopted and referred to the Committee on Library, Rooms and Building.

The second section was adopted and referred to the Committee on Library, Rooms and Building with power.

The Committee on Employees had no report–

The Committee on Art reported as follows:–

San Francisco May 19, 1896.

Henry Raschen Supt, Art Dept–
To the Board of Trustees– Your Committee to whom was referred the application of Henry Raschen for the position of Superintendent of the Art Department desire to state that after due consideration, they have decided to report in favor of the appointment of Mr Raschen at a total expense to the Institute of $250.00 he to act under the instructions of the Art Committee from date of his appointment until the Fair is over and pictures duly returned to their owners.

E. P. Heald } Committee
R. Kendrick } on
E. H. Cole } Art–

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On motion the report was adopted, and the Secretary instructed to cast the vote of the Board for Mr Raschen which was done, and he was declared duly elected Superintendent of the Art Gallery for the 29th Industrial Exposition.

The Committee on Exhibits had no report.

The Committee on Tickets and Admissions no report.

The joint Committees on Management and Exhibits presented the following report which was read, and upon the suggestion of Mr Lewis laid over until after the regular order of business

San Francisco, May 19, 1896.

To the President and Board of Trustees–

Gentlemen:–

Your Committees on Management and Exhibits met at the Board Room Monday May 11th, and the Committee on Management passed the following resolutions:

1st:– That this Committee recommend to the Board at its next meeting the immediate appointment of a Superintendent for the forthcoming Fair.

Supt to recommend Watchmen & Employees
2nd:– That it shall be the duty of the Superintendent to recommend to the Board of Trustees for appointment all watchmen, mechanics and laborers employed during the Exposition, whose appointment is not otherwise provided for, the Superintendent to be personally responsible for the conduct of such employes.

Respectfully submitted–
Oscar Lewis } Committees
G. P. Ayers } on
G. R. Presson } Management
P. J. Healy } and
E. H. Cole } Exhibits–

The following second report was read.

San Francisco May 19, 1896.

To the President and Board of Trustees–
of the Mechanics' Institute

Gentlemen:–

The Committees on Management and Exhibits would most respectfully report that at a meeting to confer with a Committee from the Manufacturers' and Producers' Association, was held at the Institute

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on Friday evening last, there being present from the Institute – Trustees Lewis, Presson and Healy of the Management Committee, and Trustees Kendrick, Ayers and Cole of the Committee on Exhibits – President Denicke was also present

The Manufacturers and Producers' Association was represented by Messrs Bowers and Tacey.

Announcement of Exposition

After a general discussion of the situation, a copy of an announcement to the public embodying the general aim and object of the Exposition, and the joining of the two associations to carry out the work, was submitted by Mr Tacey, and after a few changes and amendments, was on motion of Mr Denicke adopted, and 5,000 copies ordered printed.

Application for Space.

An application for space of different form from the ones already printed was also offered by Mr Tacey which after some revision and changes by himself and Mr Clarke was approved, and 1,500 ordered printed

We present for your consideration a copy of the above, and recommend they be approved by the Board.

We also recommend that 1,500 copies of the premium list be printed for use of our agent and general distribution

Oscar Lewis – Rodney Kendrick G. R Presson G. P. Ayers P. J. Healy E H Cole	Committees on Management and Exhibits –

On motion of Mr Leggett the report was approved, and the action of the joint committees adopted as the action of the Board, those voting aye being: Ayers, Cole Cumming, Doolan, Formhals, Heald, Healy, Leggett, Lewis Presson, Kendrick (11)

The Treasurer had no report

The Librarian presented a list of twenty-three members joining the Institute since May 1st to 16th, whose names were approved.

The Secretary was authorized to purchase necessary postal cards for notice to members of the next Quarterly meeting by the following vote: ayes – Ayers, Cole, Cumming Doolan, Formhals, Heald, Healy Leggett, Lewis, Presson, Kendrick (11)

The following communication from the Manufacturers and Producers' Association, was read and filed –

San Francisco May 13, 1896

J. H. Culver, Esq.,
Secretary Mechanics Institute

Mnfrs Ass'n Name Committee

Dear Sir: –

At a meeting of the Board of Directors held yesterday afternoon, the following gentlemen were named as a committee to act with your Committees in the matter of holding a Home Industry Fair in this City:

Messrs A. H. Bowers, H. J. Crocker and S. H. Tacey.

Very truly yours.
L. R. Meade
Secretary –

A communication from Carrie L. Burt asking for employment at the forthcoming Fair, was referred to the Committee on Employees.

The following petition for a trophy for chess players, was read –

San Francisco, May 9, 1896.

To the Honorable,
the Board of Trustees
of the Mechanics Institute

Gentlemen: –

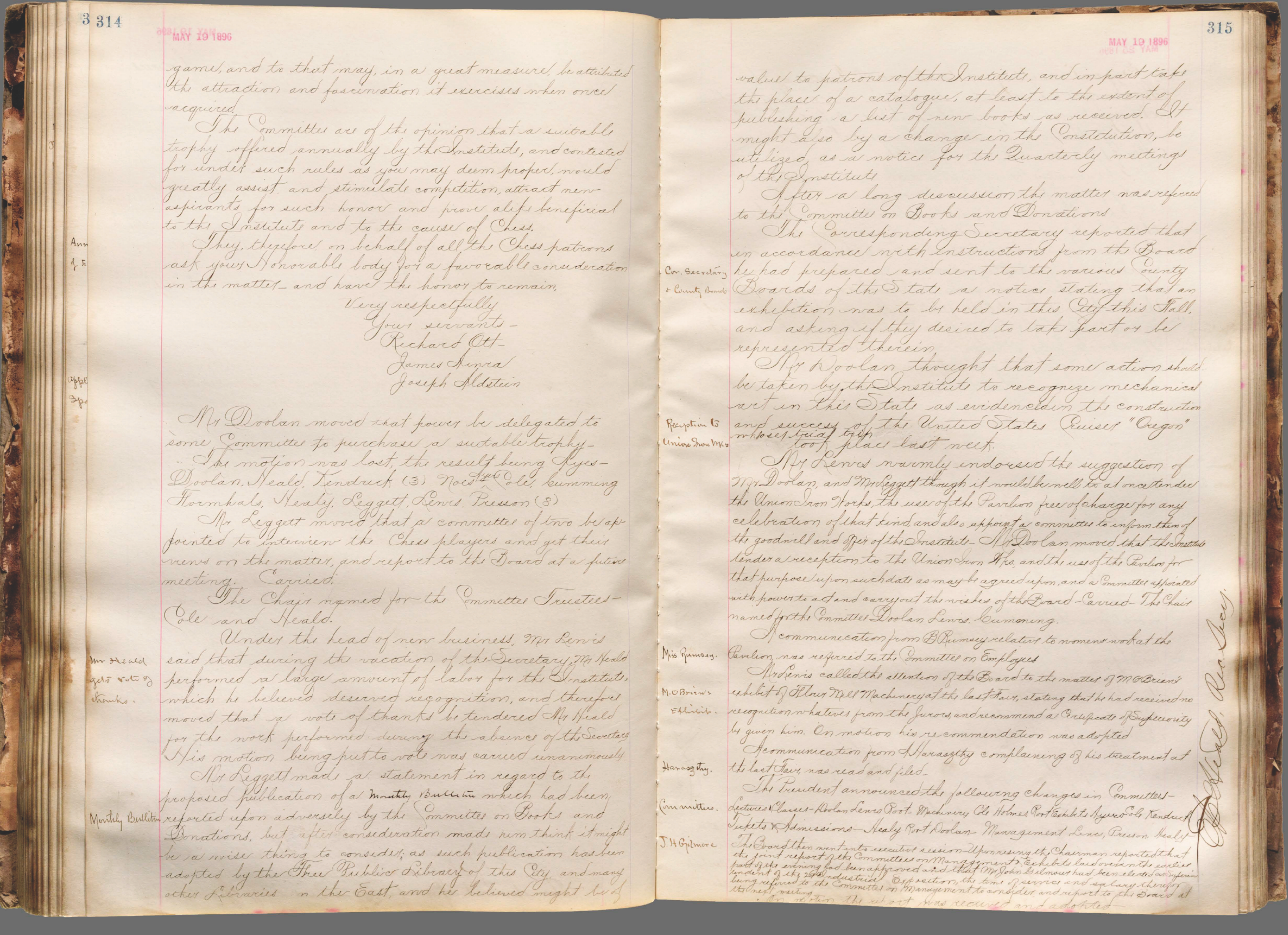
Chess Trophy

The undersigned Committee appointed at a meeting held 1st inst., for the purpose of bringing before your Honorable the matter of providing a suitable trophy to be contested for annually by the Chess players of the Institute, beg leave to submit the following:

It is universally conceded that Chess is to the mental faculty what athletics are to the physical that is a highly beneficial exercise, if pursued in the proper manner.

The study and practice of chess, therefore, should be encouraged and fostered in every possible way, and one of the best means to spread and further the game has been, and is, the holding of Congresses, the playing of matches, etc., and the subsequent publicity given them, by the press and chess literature –

The element of competition enters largely into the



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game, and to that may, in a great measure, be attributed the attraction and fascination it exercises when once acquired.

The Committee are of the opinion that a suitable trophy offered annually by the Institute, and contested for under such rules as you may deem proper, would greatly assist and stimulate competition, attract new aspirants for such honor and prove alike beneficial to the Institute and to the cause of Chess.

They, therefore, on behalf of all the Chess patrons ask your Honorable body for a favorable consideration in the matter– and have the honor to remain,

Very respectfully
Your servants–
Richard Ott–
James Hinra
Joseph Aldstein

Mr Doolan moved that power be delegated to some Committee to purchase a suitable trophy–

The motion was lost, the result being Ayes– Doolan, Heald, Kendrick (3) Noes– Ayers Cole, Cumming Formhals, Healy, Leggett, Lewis, Presson (8)

Mr Leggett moved that a committee of two be appointed to interview the Chess players and get their views on the matter, and report to the Board at a future meeting. Carried.

The Chair named for the Committee Trustees– Cole and Heald.

Mr Heald gets vote of thanks.

Under the head of new business, Mr Lewis said that during the vacation of the Secretary, Mr Heald performed a large amount of labor for the Institute, which he believed deserved recognition, and therefore moved that a vote of thanks be tendered Mr Heald for the work performed during the absence of the Secretary. His motion being put to vote was carried unanimously.

Monthly Bulletin

Mr Leggett made a statement in regard to the proposed publication of a Monthly Bulletin which had been reported upon adversely by the Committee on Books and Donations, but after consideration made him think it might be a wise thing to consider; as such publication has been adopted by the Free Public Library of this City, and many other Libraries in the East, and he believed might be of

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value to patrons of the Institute, and in part take the place of a catalogue, at least to the extent of publishing a list of new books as received. It might also by a change in the Constitution, be utilized as a notice for the Quarterly meetings of the Institute

After a long discussion the matter was referred to the Committee on Books and Donations

Cor. Secretary & County Boards

The Corresponding Secretary reported that in accordance with instructions from the Board he had prepared and sent to the various County Boards of the State a notice stating that an exhibition was to be held in this City this Fall, and asking if they desired to take part or be represented therein

Reception to Union Iron Wks

Mr Doolan thought that some action should be taken by the Institute to recognize mechanical art in this State as evidenced in the construction and success of the United States Cruiser "Oregon" whose trial trip took place last week.

Mr Lewis warmly endorsed the suggestion of Mr Doolan, and Mr Leggett though it would be well to at once tender the Union Iron Works, the use of the Pavilion free of charge for any celebration of that kind, and also appoint a committee to inform them of the goodwill and offer of the Institute– Mr Doolan moved that the Institute tender a reception to the Union Iron Wks, and the use of the Pavilion for that purpose upon such date as may be agreed upon, and a Committee appointed with power to act and carry out the wishes of the Board– Carried– The Chair named for the Committee Doolan Lewis, Cumming.

Miss Rumsey.

A communication from B Rumsey relative to womens work at the Pavilion, was referred to the Committee on Employees

M. O'Brien's Exhibit.

Mr Lewis called the attention of the Board to the matter of M O'Brien's exhibit of Flour Mill Machinery at the last Fair, stating that he had received no recognition whatever from the Jurors, and recommend a Certificate of Superiority be given him. On motion his recommendation was adopted

Haraszthy.

A communication from A Haraszthy complaining of his treatment at the last Fair, was read and filed–

Committees.

The President announced the following changes in Committees– Lectures & Classes– Doolan Lewis Root– Machinery Cole Holmes Root Exhibits Ayers Cole Kendrick Tickets & Admissions– Healy Root Doolan– Management Lewis, Presson, Healy

J. H. Gilmore

The Board then went into executive session– Upon rising the Chairman reported that the joint report of the Committees on Management & Exhibits laid over in the earlier part of the evening had been approved and that Mr John Gilmour had been elected as Superintendent of the 29th Industrial Exposition, the time of service and salary therefor being referred to the Committee on Management to consider and report to the Board at the next meeting

On motion the report was received and adopted–

Rec. Secy.

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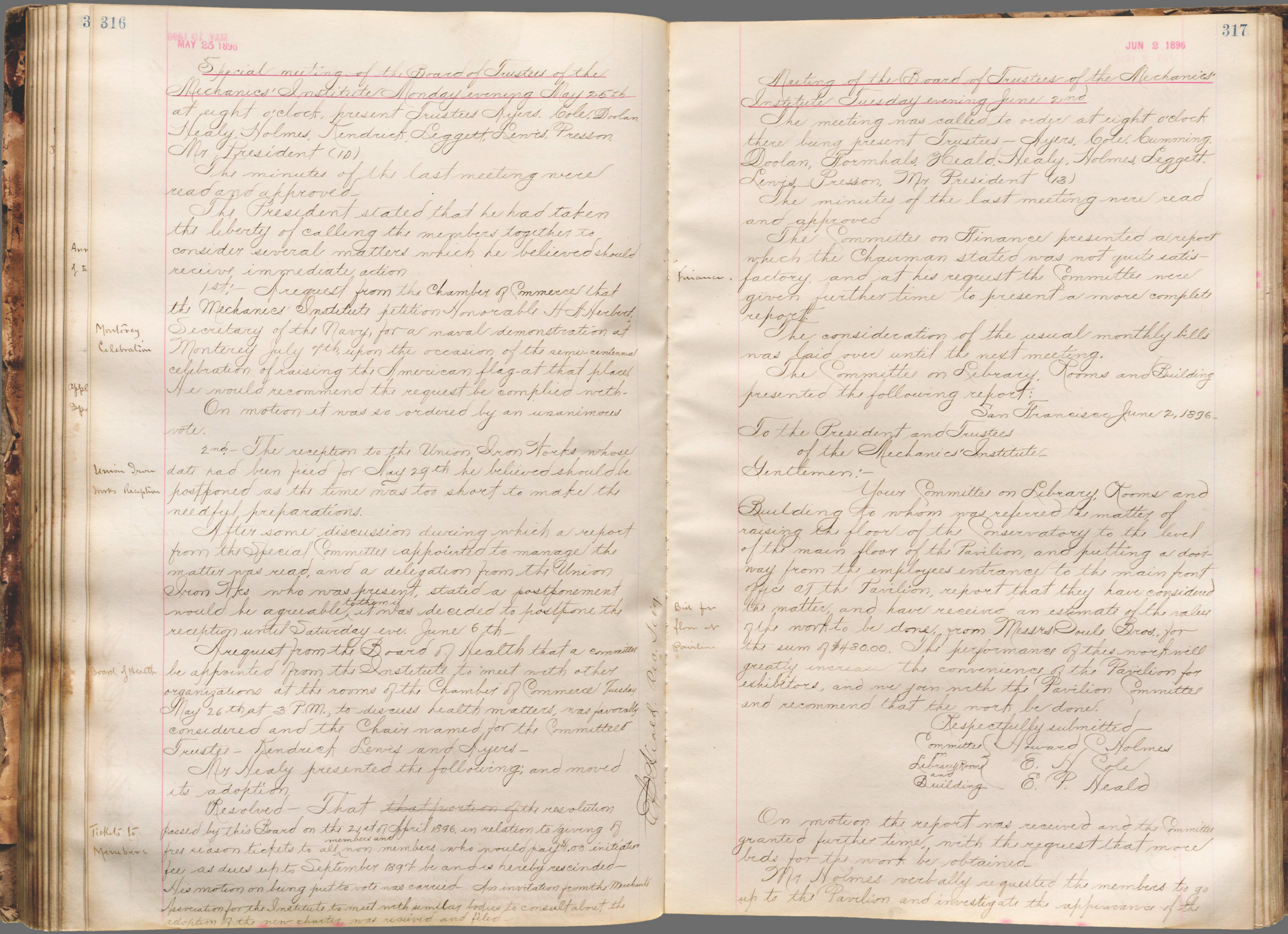

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Special meeting of the Board of Trustees of the Mechanics' Institute Monday evening May 25th

at eight o'clock, present Trustees Ayers, Cole, Doolan Healy, Holmes, Kendrick, Leggett, Lewis, Presson Mr President (10)

The minutes of the last meeting were read and approved—

The President stated that he had taken the liberty of calling the members together to consider several matters which he believed should receive immediate action

Monterey Celebration

1st:— A request from the Chamber of Commerce that the Mechanics' Institute petition Honorable H. A. Herbert, Secretary of the Navy, for a naval demonstration at Monterey July 7th, upon the occasion of the semi-centennial celebration of raising the American flag at that place. He would recommend the request be complied with—

On motion it was so ordered by an unanimous vote.

Union Iron Works Reception

2nd:— The reception to the Union Iron Works whose date had been fixed for May 29th he believed should be postponed as the time was too short to make the needful preparations.

After some discussion during which a report from the Special Committee appointed to manage the matter was read, and a delegation from the Union Iron Wks who was present, stated a postponement would be agreeable to them if it was decided to postpone the reception until Saturday eve. June 6th—

Board of Health

A request from the Board of Health that a committee be appointed from the Institute to meet with other organizations at the rooms of the Chamber of Commerce Tuesday May 26th at 3 P.M., to discuss health matters, was favorably considered and the Chair named for the Committee Trustees— Kendrick Lewis and Ayers—

Mr Healy presented the following; and moved its adoption

Tickets to Members

Resolved— That ~~that portion~~ of the resolution passed by this Board on the 21st of April 1896, in relation to giving of free season tickets to all members and non members who would pay $4.00 initiation fee as dues up to September 1897 be and is hereby rescinded— His motion on being put to vote was carried— An invitation from the Merchants Association for the Institute to meet with similar bodies to consult about the adoption of the new charter was received and filed—

Rec. Sec'y

JUN 2 1896

Meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening June 2nd

The meeting was called to order at eight o'clock there being present Trustees— Ayers, Cole, Cumming, Doolan, Formhals, Heald, Healy, Holmes, Leggett, Lewis, Presson, Mr President (13)

The minutes of the last meeting were read and approved

Finance.

The Committee on Finance presented a report which the Chairman stated was not quite satisfactory, and at his request the Committee were given further time to present a more complete report.

The consideration of the usual monthly bills was laid over until the next meeting.

The Committee on Library, Rooms and Building presented the following report:

San Francisco June 2, 1896—

To the President and Trustees
of the Mechanics' Institute—

Gentlemen:—

Bid for floor at Pavilion

Your Committee on Library, Rooms and Building to whom was referred the matter of raising the floor of the Conservatory to the level of the main floor of the Pavilion, and putting a doorway from the employees entrance to the main front office at the Pavilion, report that they have considered the matter, and have received an estimate of the value of the work to be done, from Messrs Soule Bros., for the sum of $480.00. The performance of this work will greatly increase the convenience of the Pavilion for exhibitors, and we join with the Pavilion Committee and recommend that the work be done.

Respectfully submitted
Committee on Library, Rooms and Building
Howard C. Holmes
E. H. Cole
E. P. Heald

On motion the report was received and the Committee granted further time, with the request that more bids for the work be obtained—

Mr Holmes verbally requested the members to go up to the Pavilion and investigate the appearance of the

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garden space recently covered with roofing, and the lighting properties of the new skylight.

New Books. The Committee on Books and Donations presented a list of new books amounting to $128.22½, and recommended their purchase which was so ordered by the following vote -- ayes - Ayers, Cole, Cumming Doolan, Formhals, Heald, Healy, Holmes, Leggett. Lewis, Presson, Mr President (13)

A Quarterly report from the Committee was received and filed.

The following further report was also presented -

San Francisco June 2, 1896.

To the Board of Trustees
of the Mechanics' Institute
Gentlemen:-

Library Bulletin Your Committee on Books and Donations to whom was referred the matter of the publication of a Library Bulletin, respectfully report that they recommend to the Board the acceptance of a proposition made to the Committee by Mr Jas. H. Barry to print and deliver to the Institute a sufficient number of copies of such a Bulletin monthly to furnish a copy to each member of the Institute, said printing to be done without cost to the Institute, four pages of each issue to be given to the Institute for the publication of such matter as it may direct, said Barry to provide for the proper editing of such matter, the Institute to give to said Barry the exclusive right for two years to publish such bulletin, the Institute to have the right to determine what advertisements may be inserted in said bulletin

Respectfully submitted -
Joseph Leggett
Jos. M. Cumming
T. J. Healy

On motion the report was adopted, and a Committee authorized to supervise the matter of advertisements in the bulletin, and prepare a specific contract for its publication with the proposed ~~proprietors.~~ publishers

The Committee on Lectures and Classes presented the following report, which was received and adopted.

JUN 2 1896

San Francisco June 2, 1896.

To the President and Trustees -
of the Mechanics' Institute
Gentlemen:-

Classes. Your Committee on Lectures and Classes would report that we will prepare to close the classes at the time the public schools will close.

We have under consideration the opening of a class in electricity next term under the guidance of Prof. E. E. Farmer of Stanford University - now in charge of the class.

Respectfully submitted -
R. P. Doolan
Oscar Lewis.

The following communication from the Librarian to the Committee, was approved and adopted by the Board. (Tickets for Picture Play)

San Francisco June 2, 1896.

Mr R. P. Doolan -
Chairman Com. Lectures & Classes.
Dear Sir:-

Picture Play. I hand you herewith circulars describing an entertainment called a "Picture play" The Managers desire to place tickets on sale at the Library, giving the members the advantage of a reduced rate -

They charge $.75 for the best seats, but offer the same to our members for $.50

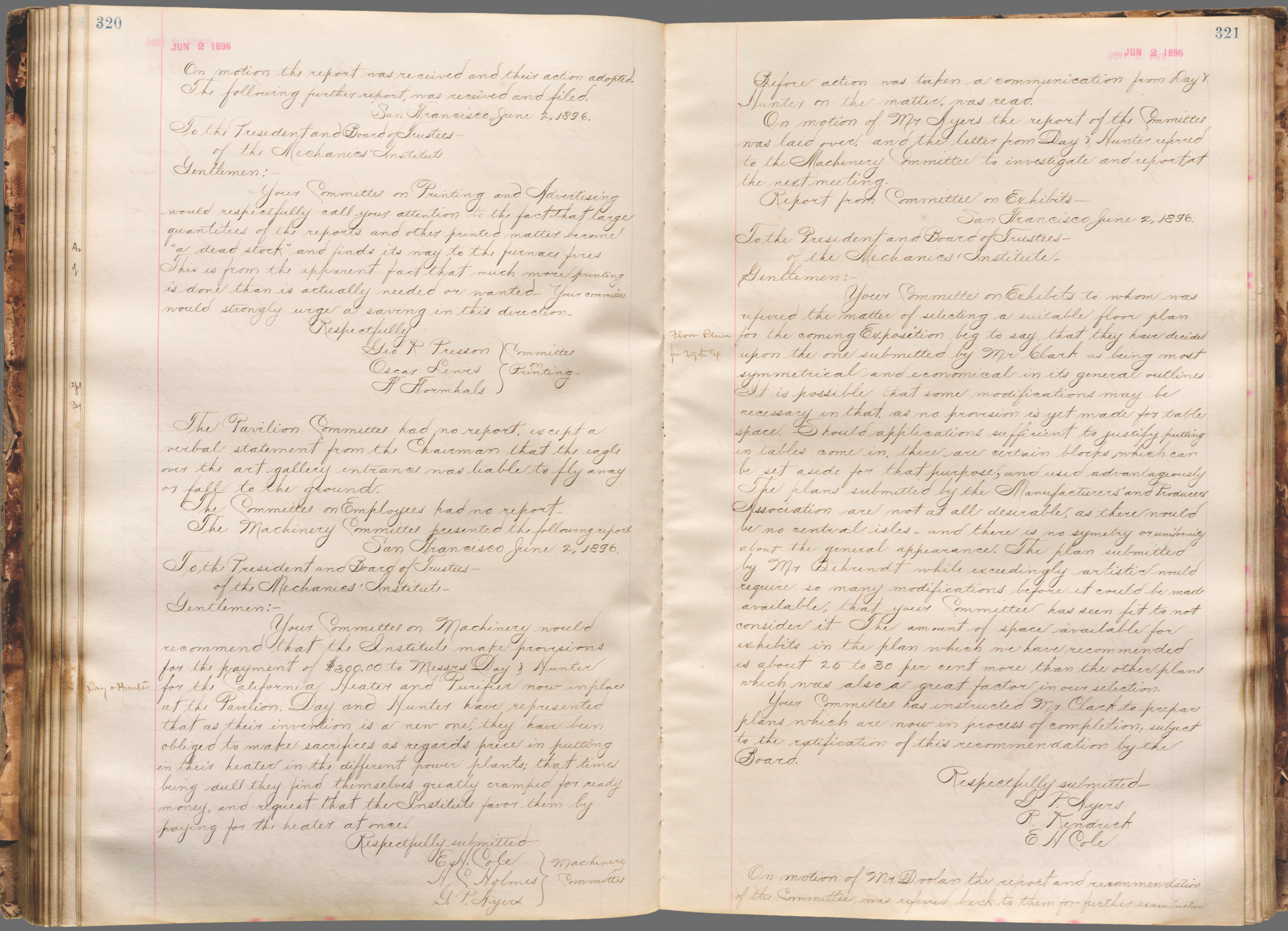
Yours respectfully
A. M. Jellison
Librarian -

The Committee on Printing and Advertising reported as follows:-

To the President and Board of Trustees -

Printing for 29th St Your Committee on Printing and Advertising beg leave to report that they have ordered the printing requested by the Board at its last regular meeting as follows: 4000 Prospectus - $18.00 - 1500 books. Classification. Rules and Premium list awarded $66. to Payot, Upham & Co. Application Blanks - $12.50 for 1500 - awarded to Cubery & Co. These parties in each case being the lowest bidders.

Respectfully - G. R. Presson - H. Formhals - O. Lewis



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On motion the report was received and their action adopted.
The following further report, was received and filed.

San Francisco, June 2, 1896.

To the President and Board of Trustees –
of the Mechanics' Institute
Gentlemen:–

Your Committee on Printing and Advertising would respectfully call your attention to the fact that large quantities of the reports and other printed matter become "a dead stock" and finds its way to the furnace fires. This is from the apparent fact that much more printing is done than is actually needed or wanted – Your committee would strongly urge a saving in this direction –

Respectfully
Geo R Presson }
Oscar Lewis } Committee on Printing –
F Hormhals }

The Pavilion Committee had no report, except a verbal statement from the Chairman that the eagle over the art gallery entrance was liable to fly away or fall to the ground.

The Committee on Employees had no report –

The Machinery Committee presented the following report

San Francisco June 2, 1896.

To the President and Board of Trustees –
of the Mechanics' Institute –
Gentlemen:–

Day & Hunter

Your Committee on Machinery would recommend that the Institute make provisions for the payment of $300.00 to Messrs. Day & Hunter for the California Heater and Purifier now in place at the Pavilion. Day and Hunter have represented that as their invention is a new one, they have been obliged to make sacrifices as regards price in putting in their heater in the different power plants; that times being dull they find themselves greatly cramped for ready money, and request that the Institute favor them by paying for the heater at once.

Respectfully submitted –
E. H. Cole }
H. C. Holmes } Machinery Committee
G. P. Ayers }

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Before action was taken a communication from Day & Hunter on the matter, was read.

On motion of Mr Ayers the report of the Committee was laid over, and the letter from Day & Hunter referred to the Machinery Committee to investigate and report at the next meeting.

Report from Committee on Exhibits –

San Francisco June 2, 1896.

To the President and Board of Trustees –
of the Mechanics' Institute –
Gentlemen:–

Floor Plan for 29th Ex

Your Committee on Exhibits to whom was referred the matter of selecting a suitable floor plan for the coming Exposition beg to say, that they have decided upon the one submitted by Mr Clark as being most symmetrical and economical in its general outlines. It is possible that some modifications may be necessary in that, as no provision is yet made for table space. Should applications sufficient to justify putting in tables come in, there are certain blocks which can be set aside for that purpose, and used advantageously. The plans submitted by the Manufacturers' and Producers' Association are not at all desirable, as there would be no central isles – and there is no symetry or uniformity about the general appearance. The plan submitted by Mr Behrendt while exceedingly artistic would require so many modifications before it could be made available, that your Committee has seen fit to not consider it. The amount of space available for exhibits in the plan which we have recommended is about 25 to 30 per cent more than the other plans which was also a great factor in our selection.

Your Committee has instructed Mr Clark to prepare plans which are now in process of completion, subject to the ratification of this recommendation by the Board.

Respectfully submitted –
G. P. Ayers
R. Kendrick
E H Cole

On motion of Mr Doolan the report and recommendation of the Committee, was referred back to them for further examination

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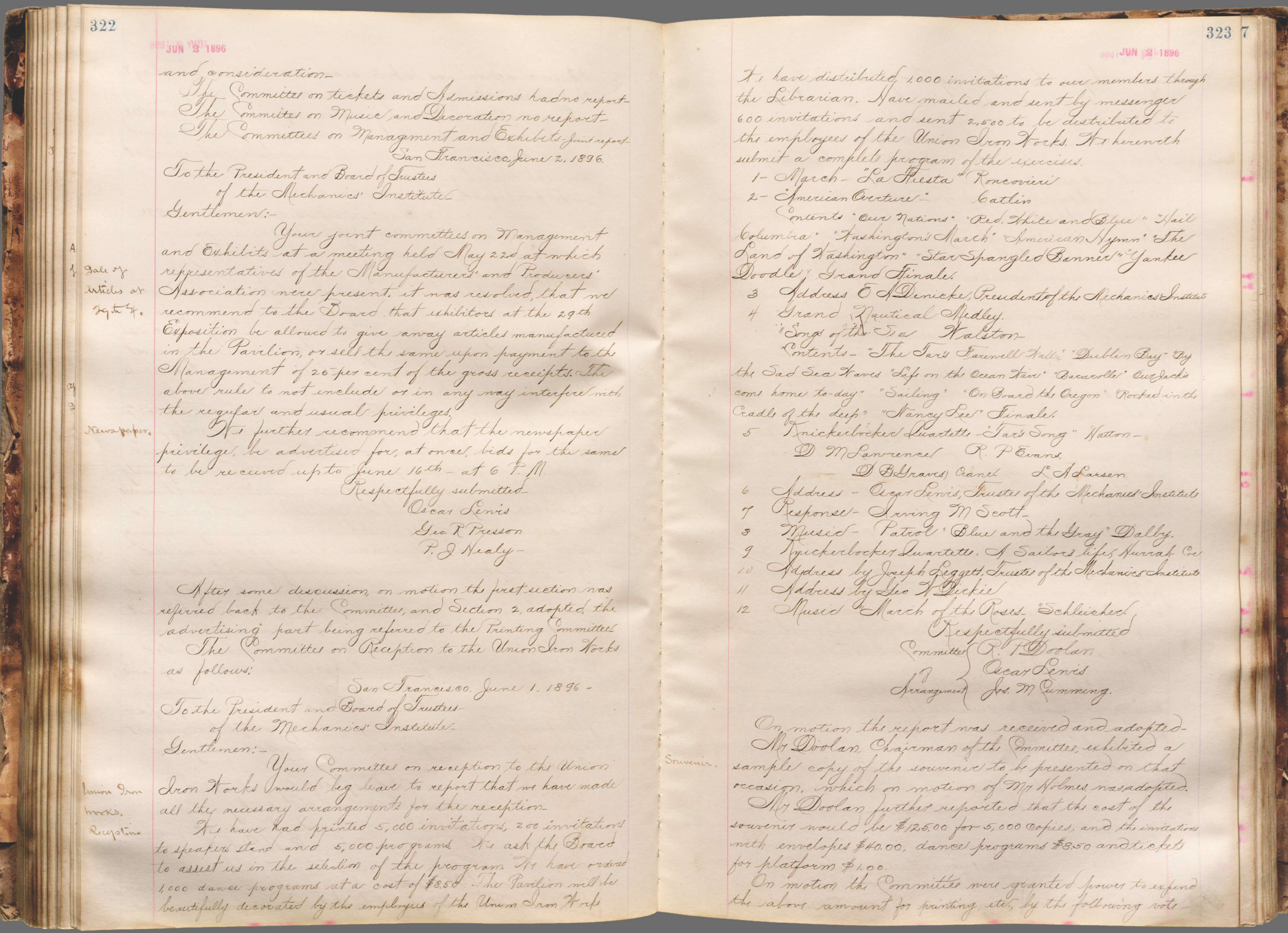

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and consideration—

The Committee on tickets and Admissions had no report—

The Committee on Music, and Decoration no report—

The Committees on Management and Exhibits—Joint report—

San Francisco, June 2. 1896.

To the President and Board of Trustees
of the Mechanics' Institute—

Gentlemen:—

Sale of articles at 29th Ex.

Your joint committees on Management and Exhibits at a meeting held May 22d at which representatives of the Manufacturers' and Producers' Association were present, it was resolved, that we recommend to the Board that exhibitors at the 29th Exposition be allowed to give away articles manufactured in the Pavilion, or sell the same upon payment to the Management of 26 per cent of the gross receipts. The above rule to not include or in any way interfere with the regular and usual privileges.

Newspaper.

We further recommend that the newspaper privilege, be advertised for, at once, bids for the same to be received up to June 16th — at 6 P. M.

Respectfully submitted—
Oscar Lewis
Geo. R Presson
P. J Healy—

After some discussion, on motion the first section was referred back to the Committee, and Section 2, adopted, the advertising part being referred to the Printing Committee.

The Committee on Reception to the Union Iron Works as follows:

San Francisco. June 1. 1896—

To the President and Board of Trustees
of the Mechanics' Institute—

Gentlemen:—

Union Iron Works. Reception

Your Committee on reception to the Union Iron Works would beg leave to report that we have made all the necessary arrangements for the reception—

We have had printed 5,000 invitations, 200 invitations to speakers stand and 5,000 programs. We ask the Board to assist us in the selection of the program. We have ordered 1,000 dance programs at a cost of $8.50. The Pavilion will be beautifully decorated by the employees of the Union Iron Works

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We have distributed 1,000 invitations to our members through the Librarian. Have mailed and sent by messenger 600 invitations and sent 2,500 to be distributed to the employees of the Union Iron Works. We herewith submit a complete program of the exercises.

1— March— "La Fiesta" Roncovieri
2— "American Overture"— Catlin
Contents "Our Nations" "Red. White and Blue" "Hail Columbia" "Washington's March" "American Hymn" "The Land of Washington" "Star Spangled Banner" "Yankee Doodle", Grand Finale.
3 Address E A Denicke, President of the Mechanics' Institute
4 Grand Nautical Medley.
"Songs of the Sea" Walston—
Contents— "The Tar's Farewell Waltz" "Dublin Bay" "By the Sad Sea Waves" "Life on the Ocean Wave" "Bacarolle" "Our Jack's come home to-day" "Sailing" "On Board the Oregon" "Rocked in the Cradle of the deep" "Nancy Lee" Finale.
5 Knickerbocker Quartette—"Tar's Song" Hatton—
D M Lawrence R. P Evans.
D B Graves, Crane L A Larsen.
6 Address — Oscar Lewis, Trustee of the Mechanics' Institute
7 Response— Irving M Scott—
8 Music— Patrol "Blue and the Gray" Dalby.
9 Knickerbocker Quartette. A Sailor's life, Hurrah Coe
10 Address by Joseph Leggett, Trustee of the Mechanics' Institute
11 Address by Geo W Dickie
12 Music "March of the Roses" Schleicher.

Respectfully submitted
Committee of Arrangement
R. P Doolan
Oscar Lewis
Jos. M Cumming.

On motion the report was received and adopted—

Souvenir.

Mr Doolan, Chairman of the Committee, exhibited a sample copy of the souvenir to be presented on that occasion, which on motion of Mr Holmes was adopted.

Mr Doolan further reported that the cost of the souvenir would be $125.00 for 5,000 copies, and the invitations with envelopes $40.00, dance programs $8.50 and tickets for platform $1.00.

On motion the Committee were granted power to expend the above amount for printing, etc., by the following vote—

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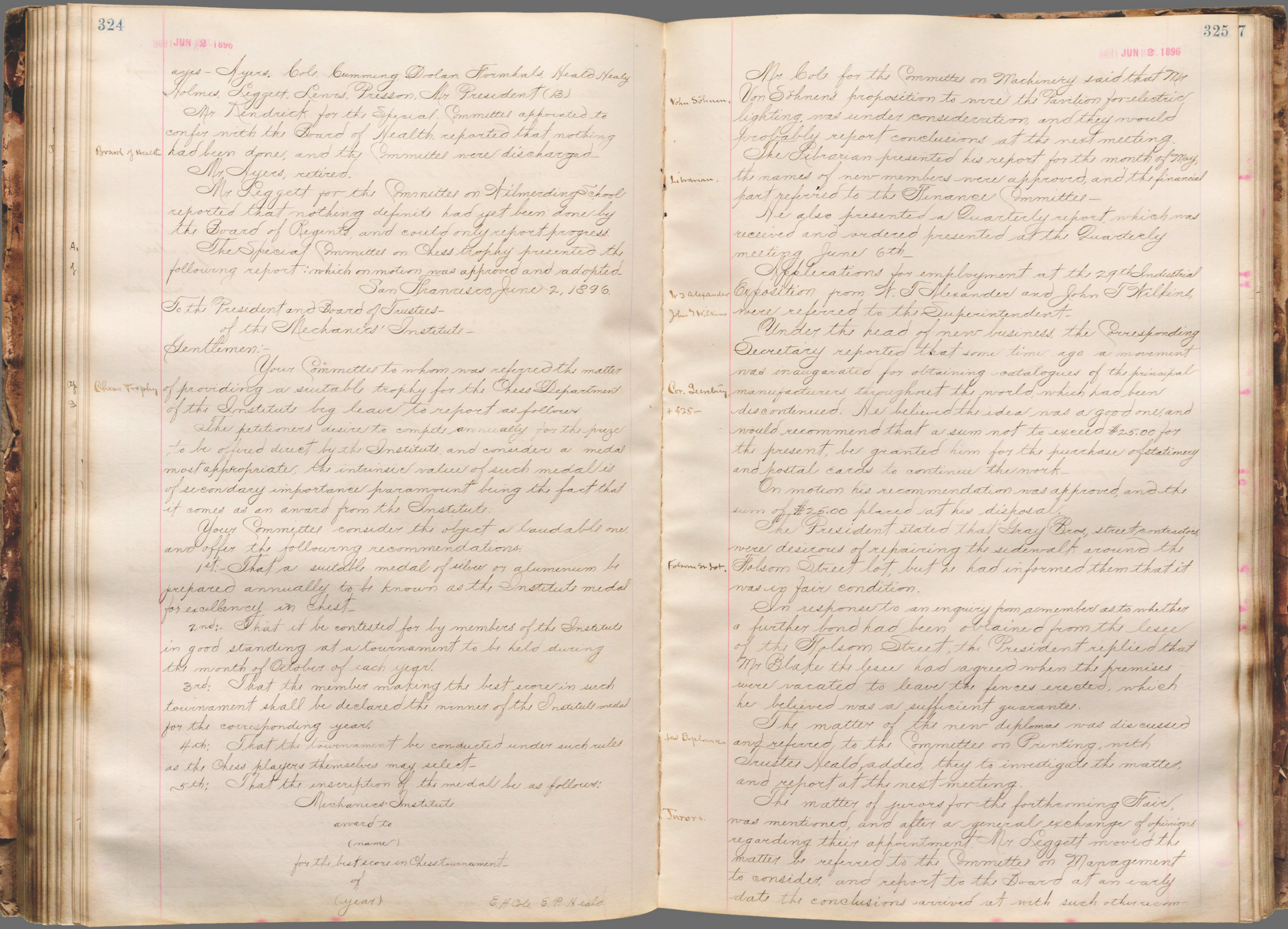

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ayes – Ayers. Cole. Cumming. Doolan. Formhals. Heald. Healy. Holmes. Leggett. Lewis. Presson. Mr President (13)

Mr Kendrick for the Special Committee appointed to confer with the Board of Health, reported that nothing

Board of Health had been done, and the Committee were discharged –

Mr Ayers, retired.

Mr Leggett for the Committee on Wilmerding School reported that nothing definite had yet been done by the Board of Regents, and could only report progress.

The Special Committee on Chess trophy presented the following report: which on motion was approved and adopted –

San Francisco June 2, 1896.

To the President and Board of Trustees –
of the Mechanics' Institute –

Gentlemen: –

Your Committee to whom was referred the matter

Chess Trophy of providing a suitable trophy for the Chess Department of the Institute beg leave to report as follows.

The petitioners desire to compete annually for the prize to be offered direct by the Institute, and consider a medal most appropriate, the intrinsic value of such medal is of secondary importance paramount being the fact that it comes as an award from the Institute.

Your Committee consider the object a laudable one, and offer the following recommendations:

1st: – That a suitable medal of silver or aluminum be prepared annually to be known as the Institute medal for excellency in Chest –

2nd: – That it be contested for by members of the Institute in good standing at a tournament to be held during the month of October of each year.

3rd: That the member making the best score in such tournament shall be declared the winner of the Institute medal for the corresponding year.

4th: That the tournament be conducted under such rules as the Chess players themselves may select –

5th: That the inscription of the medal be as follows:

Mechanics' Institute
award to
(name)
for the best score in Chess tournament –
of
(year)

E. H. Cole. E. P. Heald.

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Mr Cole for the Committee on Machinery said that Mr

John Söhnen. Von Söhnen's proposition to wire the Pavilion for electric lighting, was under consideration, and they would probably report conclusions at the next meeting.

The Librarian presented his report for the month of May,

Librarian. the names of new members were approved, and the financial part referred to the Finance Committee –

He also presented a Quarterly report, which was received and ordered presented at the Quarterly meeting June 6th –

Applications for employment at the 29th Industrial

W. J. Alexander Exposition from W. J. Alexander and John T. Wilkins,

John T. Wilkins were referred to the Superintendent –

Under the head of new business, the Corresponding Secretary reported that some time ago a movement was inaugarated for obtaining catalogues of the principal

Cor. Secretary manufacturers throughout the world, which had been

+ $25 – discontinued. He believed the idea was a good one, and would recommend that a sum not to exceed $25.00 for the present, be granted him for the purchase of stationery and postal cards to continue the work –

On motion his recommendation was approved, and the sum of $25.00 placed at his disposal.

The President stated that Gray Bros, street contractors, were desirous of repairing the sidewalk around the

Folsom St. lot. Folsom Street lot, but he had informed them that it was in fair condition.

In response to an enquiry from a member as to whether a further bond had been obtained from the lesee of the Folsom Street, the President replied that Mr Blake the lesee had agreed when the premises were vacated to leave the fences erected, which he believed was a sufficient guarantee.

The matter of the new diplomas was discussed

New Diplomas and referred to the Committee on Printing, with Trustee Heald, added, they to investigate the matter, and report at the next meeting.

The matter of jurors for the forthcoming Fair,

Jurors. was mentioned, and after a general exchange of opinions regarding their appointment. Mr Leggett moved the matter be referred to the Committee on Management to consider, and report to the Board at an early date the conclusions arrived at with such other recom-

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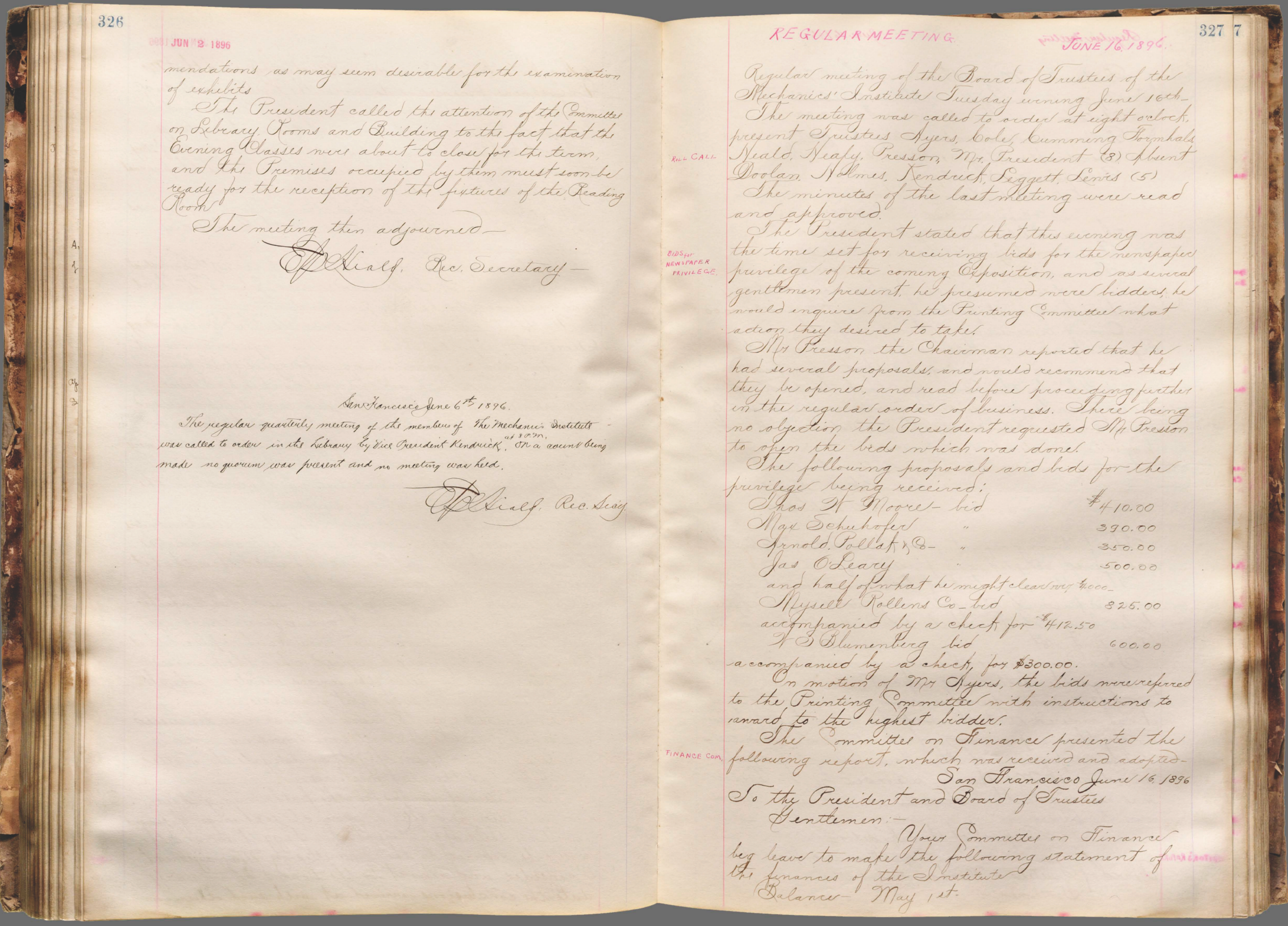

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mendations as may seem desirable for the examination of exhibits

The President called the attention of the Committee on Library, Rooms and Building to the fact that the Evening Classes were about to close for the term, and the Premises occupied by them must soon be ready for the reception of the fixtures of the Reading Room

The meeting then adjourned—

E. P. Healy, Rec. Secretary—

San Francisco June 6th 1896.

The regular quarterly meeting of the members of The Mechanics Institute was called to order in the Library by Vice President Kendrick at 8 P.M. On a count being made no quorum was present and no meeting was held.

E. P. Healy, Rec. Secy.

REGULAR MEETING

JUNE 16, 1896.

Regular meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening June 16th—

The meeting was called to order at eight o'clock, present Trustees Ayers, Cole, Cumming, Formhals, ROLL CALL Neald, Healy, Presson, Mr President (8) Absent Doolan, Holmes, Kendrick, Leggett, Lewis (5)

The minutes of the last meeting were read and approved.

The President stated that this evening was BIDS for NEWSPAPER PRIVILEGE. the time set for receiving bids for the newspaper privilege of the coming Exposition, and as several gentlemen present, he presumed were bidders, he would enquire from the Printing Committee what action they desired to take.

Mr Presson the Chairman reported that he had several proposals, and would recommend that they be opened, and read before proceeding further in the regular order of business. There being no objection the President requested Mr Presson to open the bids which was done.

The following proposals and bids for the privilege being received:

Thos H Moore— bid	$410.00
Max Schuhofer "	390.00
Arnold, Pollak & Co— "	350.00
Jas O'Leary "	500.00
and half of what he might clear over $4000—	
Mysell Rollins Co— bid	825.00
accompanied by a check for $412.50	
H S Blumenberg bid	600.00

accompanied by a check for $300.00.

On motion of Mr Ayers, the bids were referred to the Printing Committee with instructions to award to the highest bidder.

The Committee on Finance presented the FINANCE COM. following report, which was received and adopted—

San Francisco June 16, 1896

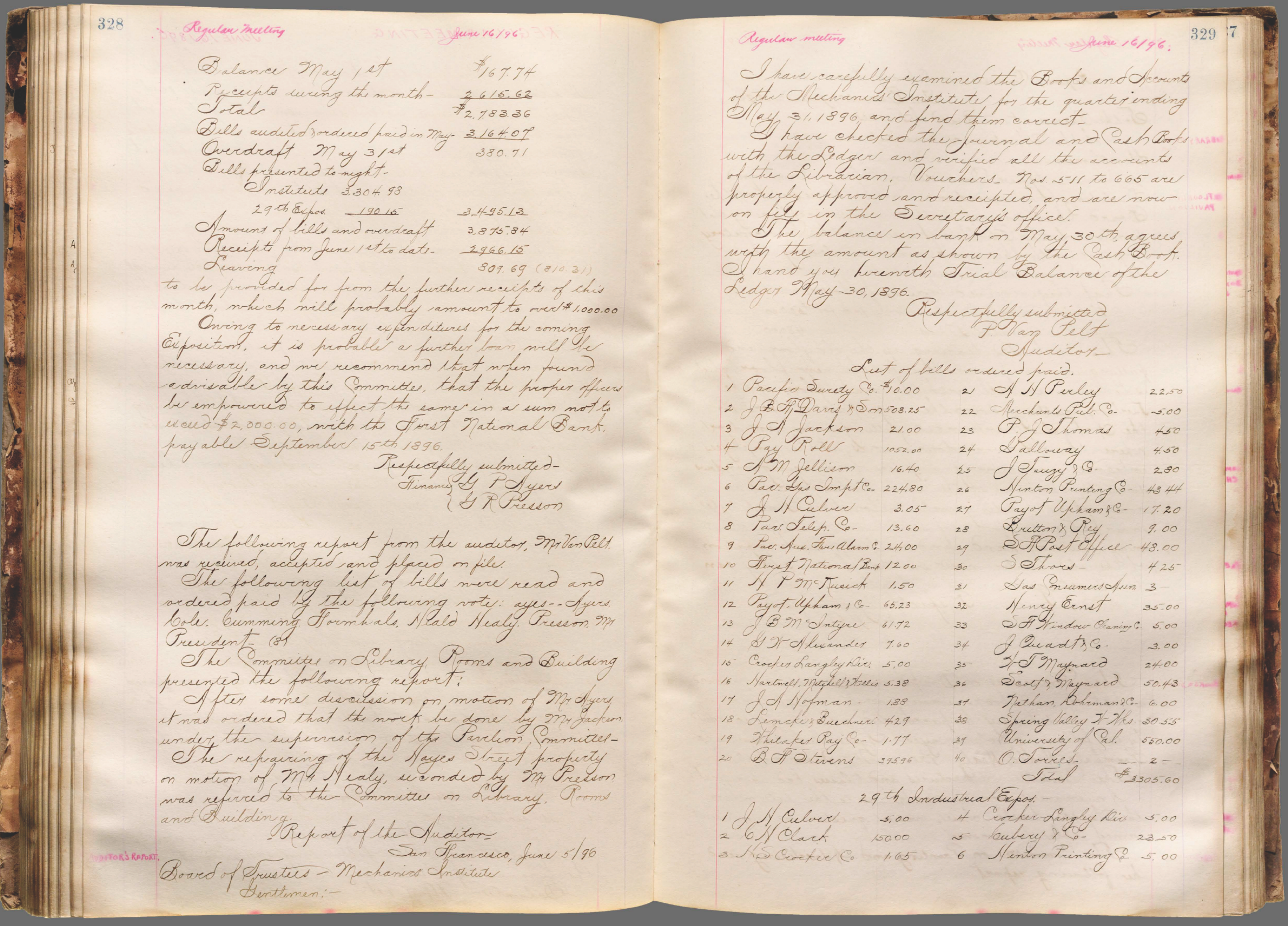
To the President and Board of Trustees

Gentlemen:—

Your Committee on Finance beg leave to make the following statement of the finances of the Institute

Balance— May 1st.

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.



Balance May 1st $167.74
Receipts during the month- 2615.62
Total $2,783.36
Bills audited & ordered paid in May- 3.164.07
Overdraft May 31st 380.71
Bills presented to-night-
Institute 3.304.98
29th Expos. 190.15 3.495.13
Amount of bills and overdraft 3.875.84
Receipts from June 1st to date- 2966.15
Leaving 809.69 (810.31)

to be provided for from the further receipts of this month, which will probably amount to over $1,000.00

Owing to necessary expenditures for the coming Exposition, it is probable a further loan will be necessary, and we recommend that when found advisable by this Committee, that the proper officers be empowered to effect the same in a sum not to exceed $2,000.00, with the First National Bank, payable September 15th 1896.

Respectfully submitted-
Finance { G P Ayers
{ G R Presson

The following report from the auditor, Mr Van Pelt, was received, accepted and placed on file.

The following list of bills were read and ordered paid by the following vote: ayes--Ayers, Cole, Cumming, Formhals, Neald Healy, Presson, Mr President- (8)

The Committee on Library, Rooms and Building presented the following report:

After some discussion on motion of Mr Ayers, it was ordered that the work be done by Mr Jackson, under the supervision of the Pavilion Committee-

The repairing of the Hayes Street property on motion of Mr Healy, seconded by Mr Presson, was referred to the Committee on Library, Rooms and Building.

AUDITOR'S REPORT.

-Report of the Auditor-

San Francisco, June 5/96

Board of Trustees - Mechanics Institute
Gentlemen:-

I have carefully examined the Books and Accounts of the Mechanics' Institute for the quarter ending May 31, 1896, and find them correct-

I have checked the Journal and Cash Books with the Ledger and verified all the accounts of the Librarian. Vouchers- Nos. 511 to 665 are properly approved and receipted, and are now on file in the Secretary's office.

The balance in bank on May 30th agrees with the amount as shown by the Cash Book. I hand you herewith Trial Balance of the Ledger May 30, 1896.

Respectfully submitted
P. Van Pelt
Auditor-

List of bills ordered paid.

1	Pacific Surety Co.	$10.00	21	A H Perley	22.50
2	J B F Davis & Son	508.25	22	Merchants Pub. Co-	5.00
3	J A Jackson	21.00	23	P. J Thomas	4.50
4	Pay Roll	1052.00	24	Galloway	4.50
5	A M Jellison	16.40	25	J Tauzy & Co-	2.80
6	Pac. Gas Impt Co-	224.80	26	Hinton Printing Co-	43.44
7	J H Culver	3.05	27	Payot Upham & Co-	17.20
8	Pac. Teleph. Co-	13.60	28	Britton & Rey	9.00
9	Pac. Aux. Fire Alarm Co-	24.00	29	S F Post Office	48.00
10	First National Bank	12.00	30	S Thors-	4.25
11	H P McKusick	1.50	31	Gas Consumers Assn.	3-
12	Payot, Upham & Co-	65.23	32	Henry Ernst	35.00
13	J B McIntyre	61.72	33	S F Window Cleaning Co-	5.00
14	G W Alexander	7.60	34	J Quadt & Co-	3.00
15	Crocker Langley Dir.	5.00	35	H T Maynard	24.00
16	Hartwell, Mitchell & Willis	5.38	36	Scott & Maynard	50.43
17	J A Hofman.	1.88	37	Nathan, Dohrmann & Co-	6.00
18	Lemcke & Buechner.	4.29	38	Spring Valley W- Wks.	30.55
19	Whitaker Ray Co-	1.77	39	University of Cal.	550.00
20	B F Stevens	395.96	40	O. Torres-	2-
				Total	$3305.60

29th Industrial Expos.-

1	J H Culver	5.00	4	Crocker Langley Dir.	5.00
2	C H Clark	150.00	5	Cubery & Co-	23.50
3	H S Crocker Co	1.65	6	Hinton Printing Co	5.00

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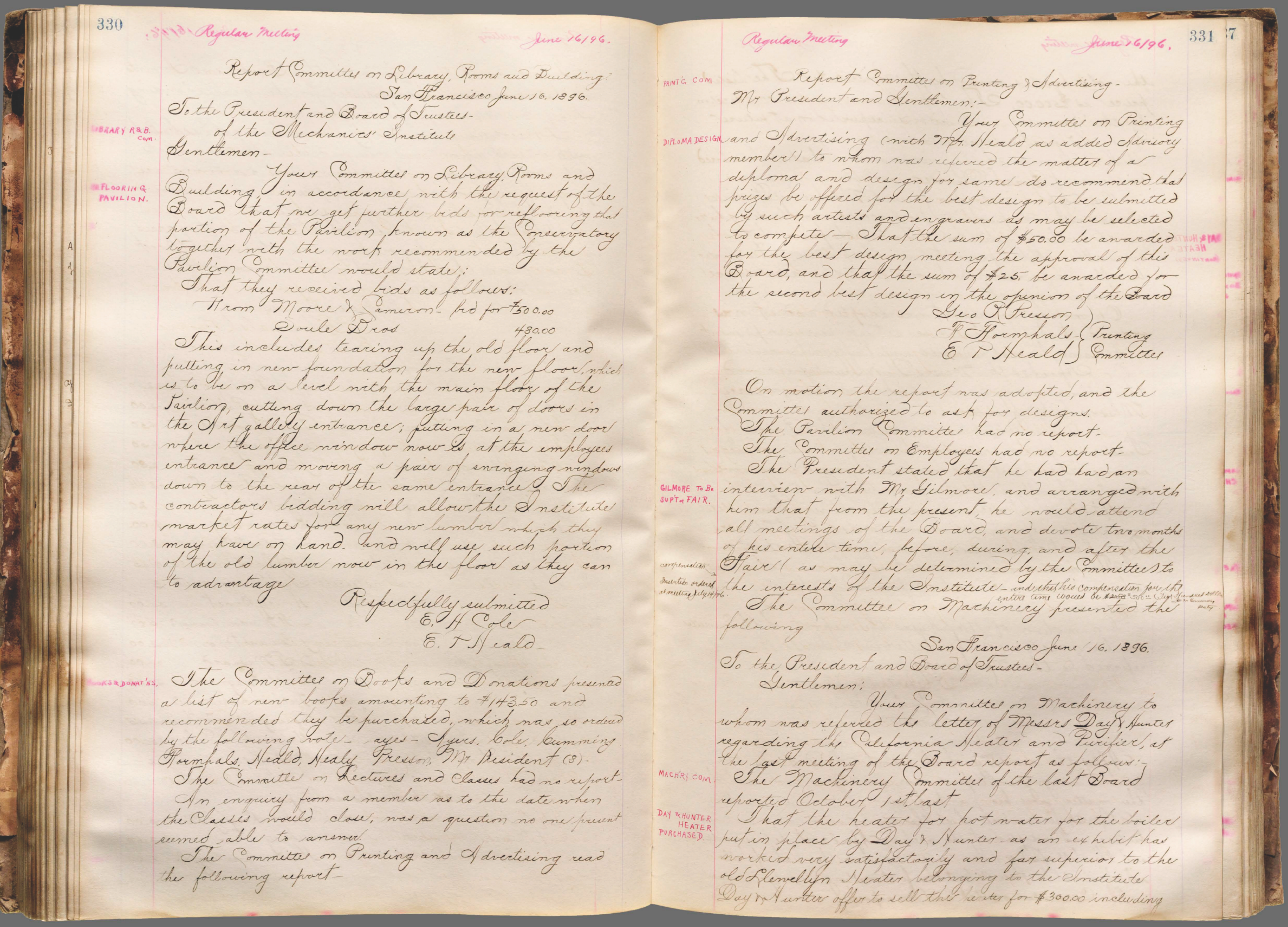

Report Committee on Library, Rooms and Building.

San Francisco June 16. 1896.

To the President and Board of Trustees-
of the Mechanics' Institute

LIBRARY R&B. Com.

Gentlemen-

Your Committee on Library, Rooms and Building, in accordance with the request of the Board that we get further bids for reflooring that portion of the Pavilion known as the Conservatory together with the work recommended by the Pavilion Committee would state:

FLOORING PAVILION.

That they received bids as follows:

From Moore & Cameron- bid for	$500.00
Soule Bros	480.00

This includes tearing up the old floor and putting in new foundation for the new floor, which is to be on a level with the main floor of the Pavilion, cutting down the large pair of doors in the Art gallery entrance; putting in a new door where the office window now is at the employees entrance and moving a pair of swinging windows down to the rear of the same entrance. The contractors bidding will allow the Institute market rates for any new lumber which they may have on hand. and will use such portion of the old lumber now in the floor as they can to advantage

Respectfully submitted
E. H Cole
E. T Heald-

BOOKS & DONAT'NS. The Committee on Books and Donations presented a list of new books amounting to $143.50 and recommended they be purchased, which was so ordered by the following vote- ayes- Ayers, Cole, Cumming Formhals, Heald, Healy, Presson, Mr President (8).

The Committee on Lectures and Classes had no report-

An enquiry from a member as to the date when the Classes would close, was a question no one present seemed able to answer.

The Committee on Printing and Advertising read the following report-

PRINT'G COM

Report Committee on Printing & Advertising-

Mr President and Gentlemen:-

DIPLOMA DESIGN.

Your Committee on Printing and Advertising (with Mr. Heald as added Advisory member) to whom was referred the matter of a diploma and design for same do recommend that prizes be offered for the best design to be submitted by such artists and engravers as may be selected to compete- That the sum of $50.00 be awarded for the best design meeting the approval of this Board, and that the sum of $25. be awarded for the second best design in the opinion of the Board

Geo R Presson
F Formhals- } Printing
E T Heald } Committee

On motion the report was adopted, and the Committee authorized to ask for designs.

The Pavilion Committee had no report-

The Committee on Employees had no report-

GILMORE TO BE SUP'T of FAIR.

The President stated that he had had an interview with Mr Gilmore, and arranged with him that from the present, he would attend all meetings of the Board, and devote two months of his entire time, before, during, and after the Fair (as may be determined by the Committees to the interests of the Institute- and that his compensation for the entire time would be ~~$250~~ $500.00 (Five Hundred Dollars)

compensation → Insertion ordered at meeting July 14/96. [illegible] Secty

The Committee on Machinery presented the following

San Francisco June 16. 1896.

To the President and Board of Trustees-

Gentlemen:

Your Committee on Machinery to whom was referred the letter of Messrs Day & Hunter regarding the California Heater and Purifier, at the last meeting of the Board report as follows:-

MACH'RY COM.

The Machinery Committee of the last Board reported October 1st, last

DAY & HUNTER HEATER PURCHASED.

That the heater for hot water for the boiler put in place by Day & Hunter as an exhibit has worked very satisfactorily and far superior to the old Llewellyn Heater belonging to the Institute Day & Hunter offer to sell the heater for $300.00 including

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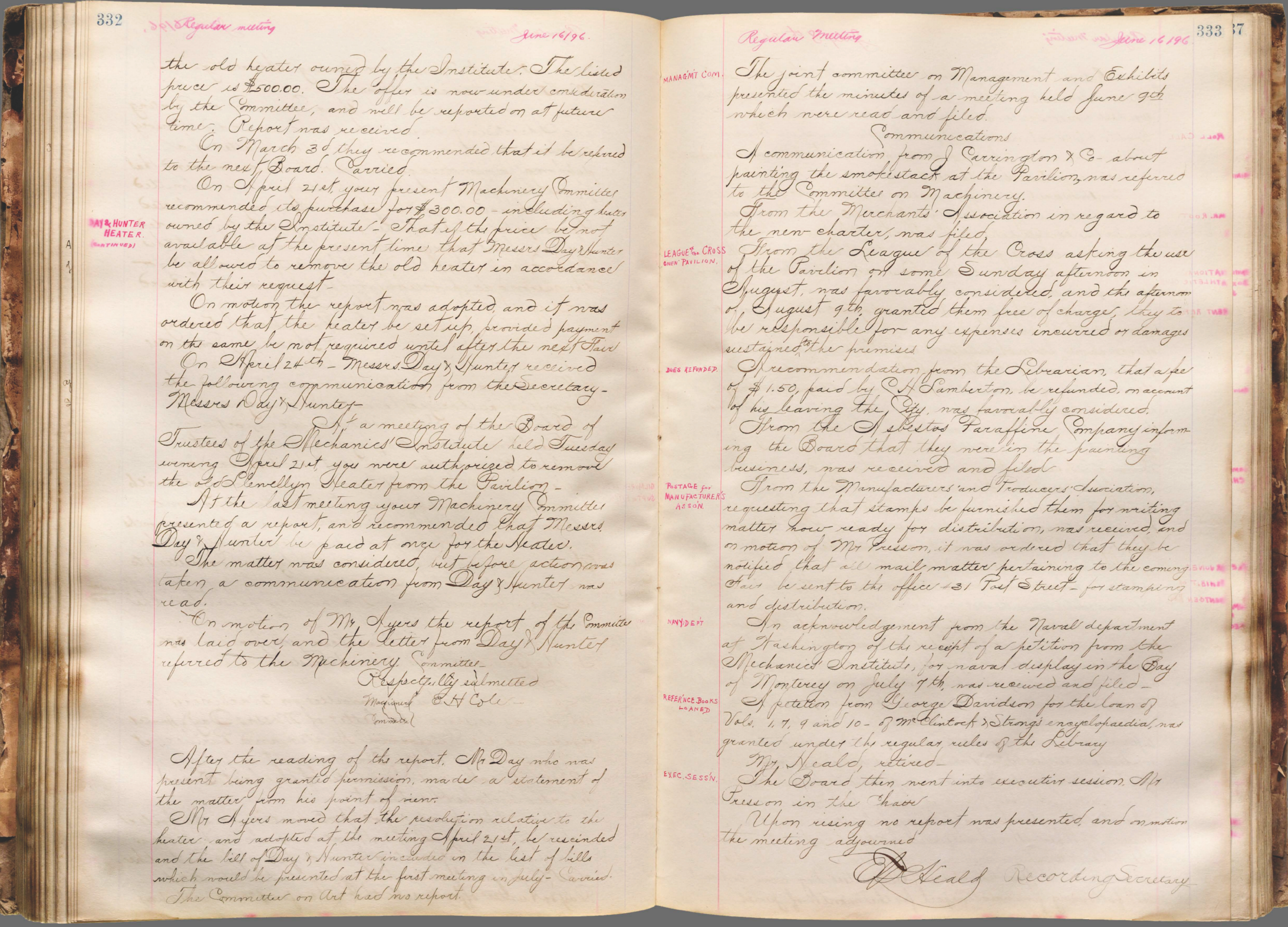

the old heater owned by the Institute. The listed price is $500.00. The offer is now under consideration by the Committee, and will be reported on at future time. Report was received.

AY & HUNTER HEATER. (CONTINUED)

On March 3d they recommended that it be referred to the next Board. Carried.

On April 21st, your present Machinery Committee recommended its purchase for $300.00 - including heater owned by the Institute - That if the price be not available at the present time that Messrs Day & Hunter be allowed to remove the old heater in accordance with their request -

On motion the report was adopted, and it was ordered that the heater be set up, provided payment on the same be not required until after the next Fair

On April 24th - Messrs. Day & Hunter received the following communication from the Secretary -

Messrs Day & Hunter -

At a meeting of the Board of Trustees of the Mechanics' Institute held Tuesday evening April 21st, you were authorized to remove the old Llewellyn Heater from the Pavilion -

At the last meeting your Machinery Committee presented a report, and recommended that Messrs. Day & Hunter be paid at once for the Heater.

The matter was considered, but before action was taken a communication from Day & Hunter was read.

On motion of Mr Ayers the report of the Committee was laid over, and the letter from Day & Hunter referred to the Machinery Committee -

Respectfully submitted
E H Cole -
Machinery Committee

After the reading of the report, Mr Day who was present being granted permission, made a statement of the matter from his point of view.

Mr Ayers moved that the resolution relative to the heater and adopted at the meeting April 21st, be rescinded and the bill of Day & Hunter included in the list of bills which would be presented at the first meeting in July - Carried.

The Committee on Art had no report.

MANAG'MT COM.

The joint committee on Management and Exhibits presented the minutes of a meeting held June 9th which were read and filed.

Communications

A communication from J Carrington & Co - about painting the smokestack at the Pavilion, was referred to the Committee on Machinery.

From the Merchants' Association in regard to the new charter, was filed.

LEAGUE of the CROSS GIVEN PAVILION.

From the League of the Cross asking the use of the Pavilion on some Sunday afternoon in August, was favorably considered, and the afternoon of August 9th granted them free of charge, they to be responsible for any expenses incurred or damages sustained to the premises.

DUES REFUNDED.

A recommendation from the Librarian, that a fee of $1.50, paid by C H Lamberton, be refunded, on account of his leaving the City, was favorably considered.

From the Asbestos Paraffine Company informing the Board that they were in the painting business, was received and filed.

POSTAGE for MANUFACTURER'S ASS'N.

From the Manufacturers' and Producers' Association, requesting that stamps be furnished them for writing matter now ready for distribution, was received, and on motion of Mr Presson, it was ordered that they be notified that all mail matter pertaining to the coming Fair be sent to the office +31 Post Street - for stamping and distribution.

NAVY DEP'T

An acknowledgement from the Naval department at Washington of the receipt of a petition from the Mechanics' Institute, for naval display in the Bay of Monterey on July 7th, was received and filed -

REFER'NCE BOOKS LOANED

A petition from George Davidson for the loan of Vols. 1, 7, 9 and 10 - of McClintock & Strong's encyclopaedia, was granted under the regular rules of the Library

Mr. Heald, retired -

EXEC. SESS'N.

The Board then went into executive session. Mr Presson in the Chair

Upon rising no report was presented, and on motion the meeting adjourned

J H Heald Recording Secretary

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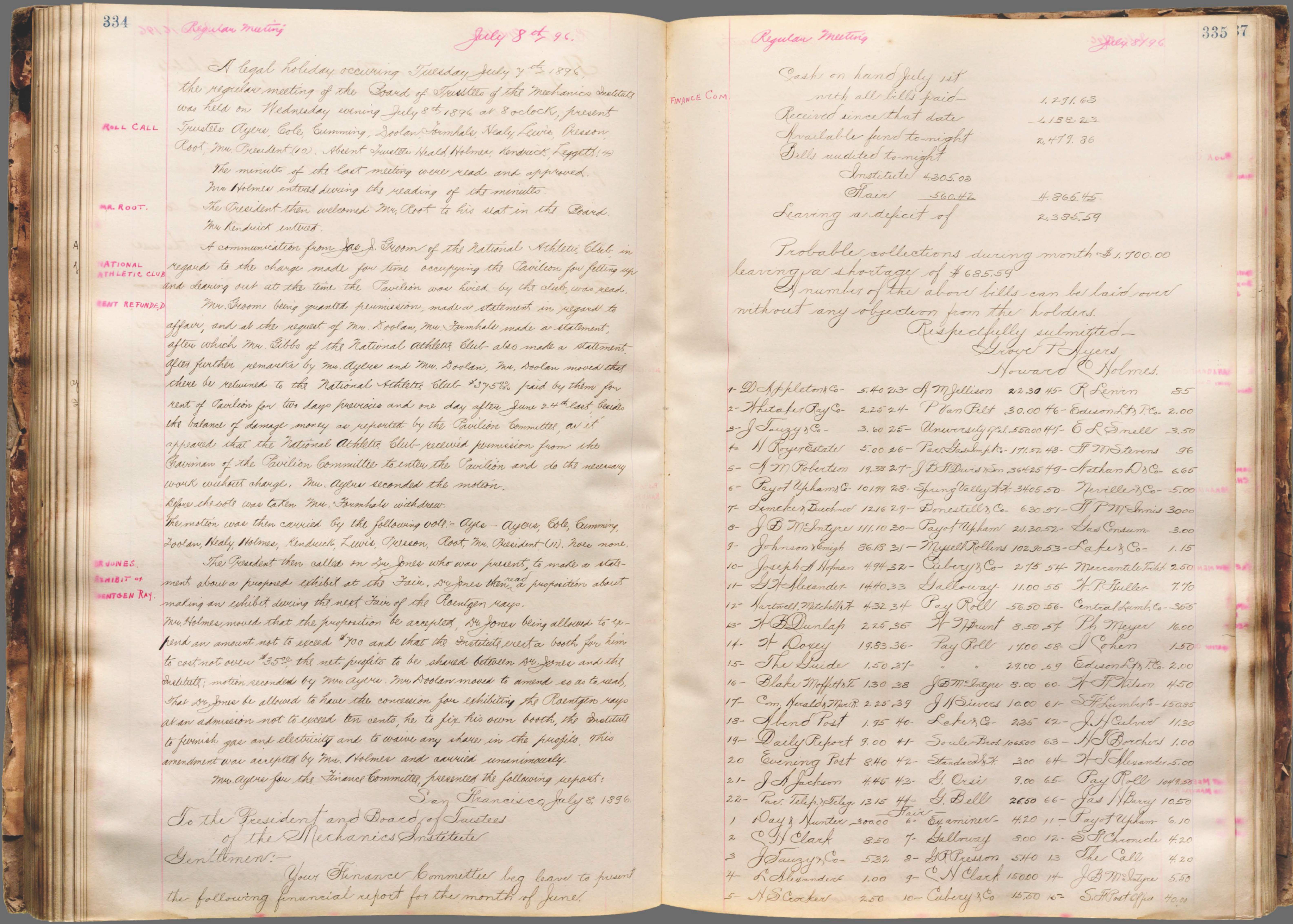

ROLL CALL

MR. ROOT.

NATIONAL ATHLETIC CLUB

RENT REFUNDED

DR JONES. EXHIBIT OF ROENTGEN RAY.

A legal holiday occurring Tuesday July 7th 1896, the regular meeting of the Board of Trustees of the Mechanics Institute was held on Wednesday evening July 8th 1896 at 8 oclock, present Trustees Ayers, Cole, Cumming, Doolan, Formhals, Healy, Lewis, Presson, Root, Mr. President (10). Absent Trustees Heald, Holmes, Kendrick, Leggett (4)

The minutes of the last meeting were read and approved.

Mr Holmes entered during the reading of the minutes.

The President then welcomed Mr. Root to his seat in the Board.

Mr. Kendrick entered.

A communication from Jas. J. Groom of the National Athletic Club in regard to the charge made for time occupying the Pavilion for fitting up and clearing out at the time the Pavilion was hired by the club, was read.

Mr. Groom being granted permission, made a statement in regard to affair, and at the request of Mr. Doolan, Mr. Formhals made a statement, after which Mr. Gibbs of the National Athletic Club also made a statement. After further remarks by Mr. Ayers and Mr. Doolan, Mr. Doolan moved that there be returned to the National Athletic Club $375.00/100 paid by them for rent of Pavilion for two days previous and one day after June 24th last, besides the balance of damage money as reported by the Pavilion Committee, as it appeared that the National Athletic Club received permission from the Chairman of the Pavilion Committee to enter the Pavilion and do the necessary work without charge. Mr. Ayers seconded the motion.

Before the vote was taken Mr. Formhals withdrew.

The motion was then carried by the following vote:- Ayes – Ayers, Cole, Cumming, Doolan, Healy, Holmes, Kendrick, Lewis, Presson, Root, Mr. President (11). Noes none.

The President then called on Dr. Jones who was present, to make a statement about a proposed exhibit at the Fair. Dr. Jones then read a proposition about making an exhibit during the next Fair of the Roentgen rays.

Mr. Holmes moved that the proposition be accepted, Dr. Jones being allowed to expend an amount not to exceed $700 and that the Institute erect a booth for him to cost not over $35.00, the net profits to be shared between Dr. Jones and the Institute; motion seconded by Mr. Ayers. Mr. Doolan moved to amend so as to read, That Dr. Jones be allowed to have the concession for exhibiting the Roentgen rays at an admission not to exceed ten cents, he to fix his own booth, the Institute to furnish gas and electricity and to waive any share in the profits. This amendment was accepted by Mr. Holmes and carried unanimously.

Mr. Ayers for the Finance Committee, presented the following report:

San Francisco, July 8, 1896

To the President and Board of Trustees
of the Mechanics Institute

Gentlemen:–

Your Finance Committee beg leave to present the following financial report for the month of June.

FINANCE COM.

Cash on hand July 1st with all bills paid–		1,291.63
Received since that date		1,188.23
Available fund to-night		2,479.86
Bills audited to-night		
Institute	4,305.03	
Fair	560.42	4,865.45
Leaving a deficit of		2,385.59

Probable collections during month $1,700.00 leaving a shortage of $685.59

A number of the above bills can be laid over without any objection from the holders.

Respectfully submitted–
Grove P. Ayers
Howard C. Holmes.

1-	D Appleton & Co-	5.40	23-	A M Jellison	22.30	45-	R Levin	.85
2-	Whitaker Ray Co-	2.25	24-	P Van Pelt	30.00	46-	Edison Lt & P. Co-	2.00
3-	J Tauzy & Co-	3.60	25-	University of Cal.	550.00	47-	E L Snell	3.50
4-	H Royer Estate	5.00	26-	Pac. Gas Impt Co-	171.52	48-	F M Stevens	.96
5-	A M Robertson	19.38	27-	J B H Davis & Son	364.25	49-	Nathan D & Co-	6.65
6-	Payot Upham & Co-	101.99	28-	Spring Valley W.W.	34.05	50-	Neville & Co-	5.00
7-	Lemcke & Buechner	12.16	29-	Bonestell & Co-	6.30	51-	F P McInnis	3000
8-	J B McIntyre	111.10	30-	Payot Upham	21.30	52-	Gas Consum-	3.00
9-	Johnson & Emigh	86.18	31-	Mysell Rollins	102.90	53-	Lake & Co-	1.15
10-	Joseph A Hofman	4.94	32-	Cubery & Co-	2.75	54-	Mercantile Toilet	2.50
11-	G H Alexander-	14.40	33	Galloway-	11.00	55	H. P. Fuller-	7.70
12-	Hartwell, Mitchell & W.	4.32	34	Pay Roll	56.50	56-	Central Lumb. Co-	365
13-	H B Dunlap	2.25	35-	H T Brunt	8.50	57	Ph Meyer	16.00
14-	H Doxey	19.83	36-	Pay Roll	17.00	58-	I Cohen	1.50
15-	The Guide	1.50	37-	" "	29.00	59	Edison Lt & P. Co-	2.00
16-	Blake Moffitt & T.	1.30	38	J B McIntyre	8.00	60-	H F Wilson	4.50
17-	Com. Herald & Merc. R.	2.25	39	J H Sievers	10.00	61-	S F Lumber Co-	150.85
18-	Abend Post	1.95	40-	Lake & Co-	2.35	62-	J H Culver	11.30
19-	Daily Report	9.00	41-	Soule Bros.	1065.00	63-	H T Borchers	1.00
20	Evening Post	8.40	42-	Standard S. H.	3.00	64-	H T Alexander	5.00
21-	J A Jackson	4.45	43-	G. Orsi	9.00	65-	Pay Roll	1049.50
22-	Pac. Telep. & Teleg.	13.15	44-	G. Bell	26.50	66-	Jas H Barry	10.50
				Fair–				
1	Day & Hunter	300.00	6-	Examiner-	4.20	11-	Payot Upham-	6.10
2	C H Clark	8.50	7-	Galloway	8.00	12-	S F Chronicle	4.20
3	J Tauzy & Co-	5.32	8-	G R Presson	5.40	13	The Call	4.20
4-	L. Alexander	1.00	9-	C N Clark	150.00	14-	J B McIntyre	5.50
5-	H S Crocker	2.50	10-	Cubery & Co	15.50	15-	S. F. Post Office	40.00

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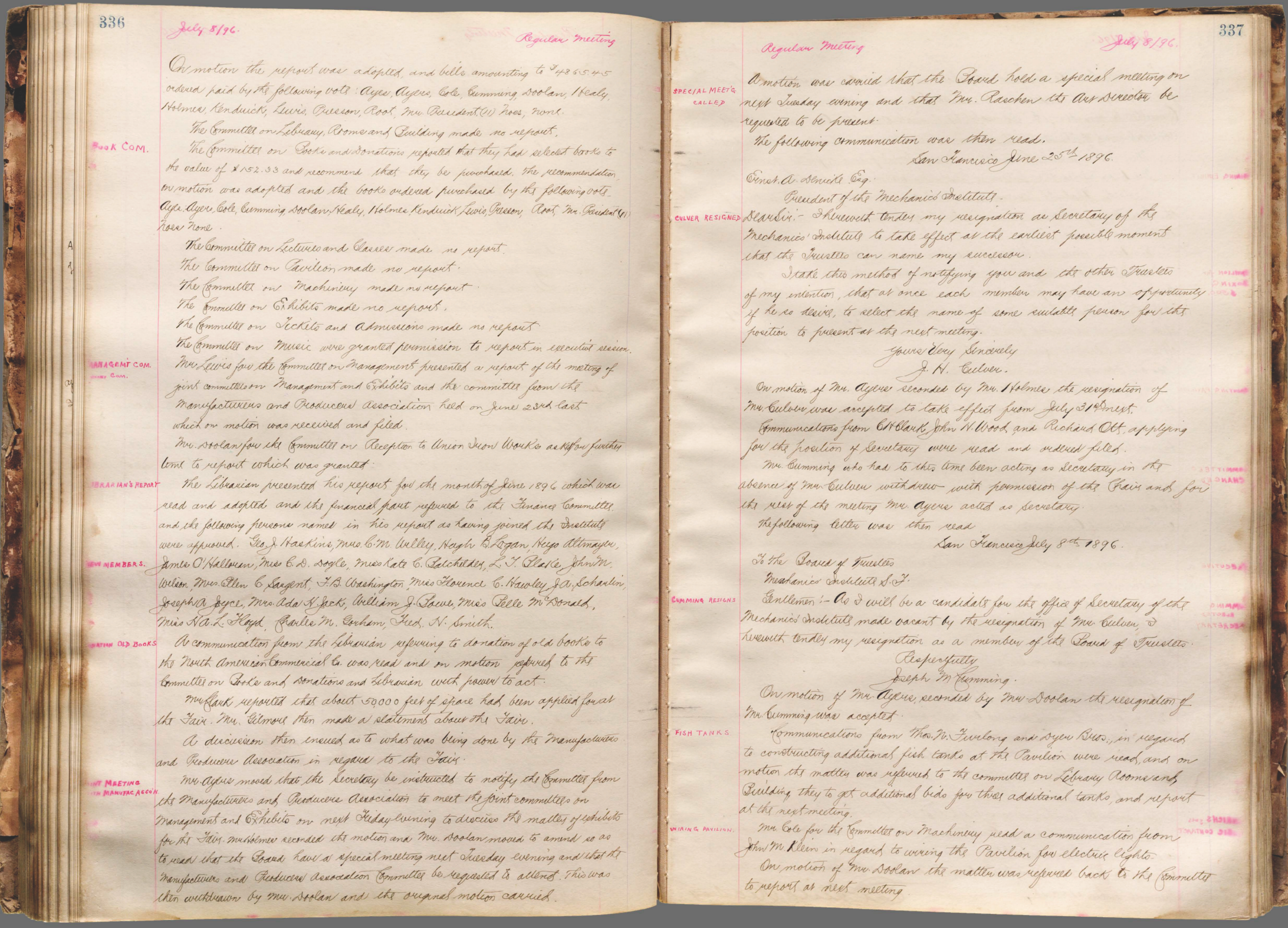

July 8/96. Regular Meeting

On motion the report was adopted, and bills amounting to $4865.45 ordered paid by the following vote: Ayes, Ayers, Cole, Cumming, Doolan, Healy, Holmes, Kendrick, Lewis, Pierson, Root, Mr. President (11) Noes, none.

The Committee on Library, Rooms and Building made no report.

BOOK COM. The Committee on Books and Donations reported that they had select books to the value of $152.33 and recommend that they be purchased. The recommendation on motion was adopted and the books ordered purchased by the following vote. Ayes: Ayers, Cole, Cumming, Doolan, Healy, Holmes, Kendrick, Lewis, Pierson, Root, Mr. President (11) Noes None.

The Committee on Lectures and Classes made no report.

The Committee on Pavilion made no report.

The Committee on Machinery made no report.

The Committee on Exhibits made no report.

The Committee on Tickets and Admissions made no report.

The Committee on Music were granted permission to report in executive session.

ANAGEM'T COM.
COM.
Mr. Lewis for the Committee on Management presented a report of the meeting of joint committee on Management and Exhibits and the committee from the Manufacturers and Producers Association held on June 23rd last which on motion was received and filed.

Mr. Doolan for the Committee on Reception to Union Iron Works asked for further time to report which was granted.

BRARIAN'S REPORT The Librarian presented his report for the month of June 1896 which was read and adopted and the financial part referred to the Finance Committee, and the following persons named in his report as having joined the Institute were approved. Geo. J. Haskins, Mrs. C. M. Willey, Hugh B. Logan, Hugo Altmayer, James O'Halloran, Miss C. D. Doyle, Miss Kate C. Batchelder, L. T. Blake, John M. Wilson, Mrs. Ellen C. Sargent, F. B. Washington, Miss Florence C. Hawley, J. A. Schaelin, Joseph A. Joyce, Mrs. Ada H. Jack, William J. Lowe, Miss Belle McDonald, Miss H. A. L. Floyd, Charles M. Gorham, Fred. N. Smith.

EW MEMBERS.

ATION OLD BOOKS A communication from the Librarian referring to donation of old books to the North American Commercial Co. was read and on motion referred to the Committee on Books and Donations and Librarian with power to act.

Mr. Clark reported that about 50,000 feet of space had been applied for at the Fair. Mr. Gilmore then made a statement about the Fair.

A discussion then ensued as to what was being done by the Manufacturers and Producers Association in regard to the Fair.

NT MEETING
TH MANUFAC ASSO'N.
Mr. Ayers moved that the Secretary be instructed to notify the Committee from the Manufacturers and Producers Association to meet the joint committees on Management and Exhibits on next Friday evening to discuss the matter of exhibits for the Fair. Mr. Holmes seconded the motion and Mr. Doolan moved to amend so as to read that the Board have a special meeting next Tuesday evening and that the Manufacturers and Producers Association Committee be requested to attend. This was then withdrawn by Mr. Doolan and the original motion carried.

Regular Meeting July 8/96.

SPECIAL MEET'G CALLED A motion was carried that the Board hold a special meeting on next Tuesday evening and that Mr. Raschen the Art Director be requested to be present.

The following communication was then read.

San Francisco June 25th 1896.

Ernst A. Denicke Esq.
President of the Mechanics' Institute.

CULVER RESIGNED Dear Sir:- I herewith tender my resignation as Secretary of the Mechanics' Institute to take effect at the earliest possible moment that the Trustees can name my successor.

I take this method of notifying you and the other Trustees of my intention, that at once each member may have an opportunity if he so desire, to select the name of some suitable person for the position to present at the next meeting.

Yours Very Sincerely
J. H. Culver.

On motion of Mr. Ayers seconded by Mr. Holmes the resignation of Mr. Culver was accepted to take effect from July 31st next.

Communications from C. H. Clark, John N. Wood, and Richard Ott, applying for the position of Secretary were read and ordered filed.

Mr. Cumming who had to this time been acting as Secretary in the absence of Mr. Culver withdrew with permission of the Chair and for the rest of the meeting Mr. Ayers acted as Secretary.

The following letter was then read.

San Francisco July 8th 1896.

To the Board of Trustees
Mechanics' Institute S. F.

CUMMING RESIGNS Gentlemen:- As I will be a candidate for the office of Secretary of the Mechanics' Institute made vacant by the resignation of Mr. Culver, I herewith tender my resignation as a member of the Board of Trustees.

Respectfully
Joseph M. Cumming.

On motion of Mr. Ayers, seconded by Mr. Doolan the resignation of Mr. Cumming was accepted.

FISH TANKS Communications from Thos. N. Furlong and Dyer Bros., in regard to constructing additional fish tanks at the Pavilion were read, and on motion the matter was referred to the committee on Library Rooms and Building they to get additional bids for these additional tanks, and report at the next meeting.

WIRING PAVILION. Mr. Cole for the Committee on Machinery read a communication from John M. Klein in regard to wiring the Pavilion for electric lights.

On motion of Mr. Doolan the matter was referred back to the Committee to report at next meeting.

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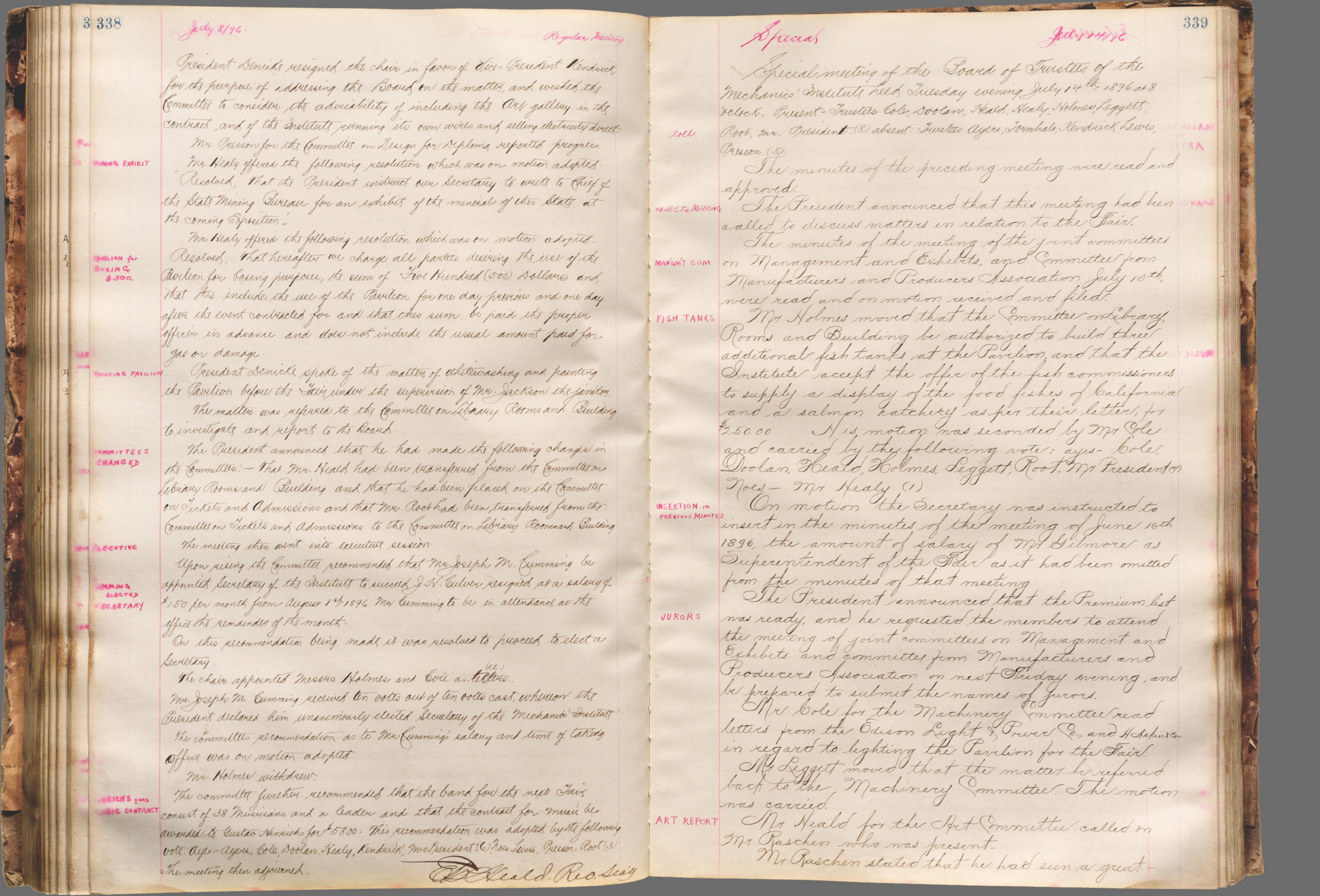

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July 8/96. Regular Meeting

President Denicke resigned the chair in favor of Vice-President Kendrick for the purpose of addressing the Board on the matter, and wished the Committee to consider the advisability of including the Art gallery in the contract, and of the Institute running its own wires and selling electricity direct.

Mr. Presson for the Committee on Design for Diploma reported progress.

INING EXHIBIT

Mr. Healy offered the following resolution which was on motion adopted.

"Resolved, That the President instruct our Secretary to write to Chief of the State Mining Bureau for an exhibit of the minerals of this State at the coming Exposition."

Mr. Healy offered the following resolution which was on motion adopted.

AVILION for BOXING $500.

Resolved, That hereafter we charge all parties desiring the use of the Pavilion for boxing purposes, the sum of Five Hundred (500) Dollars and that this include the use of the Pavilion for one day previous and one day after the event contracted for and that this sum be paid the proper officer in advance and does not include the usual amount paid for gas or damage.

AINTING PAVILION

President Denicke spoke of the matter of whitewashing and painting the Pavilion before the Fair under the supervision of Mr. Jackson the janitor.

The matter was referred to the Committee on Library Rooms and Building to investigate and report to the Board.

OMMITTEES CHANGED

The President announced that he had made the following changes in the Committees:— That Mr. Heald had been transferred from the Committee on Library Rooms and Building and that he had been placed on the Committee on Tickets and Admissions and that Mr. Root had been transferred from the Committee on Tickets and Admissions to the Committee on Library Rooms and Building.

ECUTIVE

The meeting then went into executive session.

MMING ELECTED ECRETARY

Upon rising the Committee recommended that Mr. Joseph M. Cumming be appointed Secretary of the Institute to succeed J. H. Culver, resigned, at a salary of $150 per month from August 1st 1896 Mr. Cumming to be in attendance at the office the remainder of the month.

On this recommendation being made it was resolved to proceed to elect a Secretary.

The chair appointed Messrs. Holmes and Cole as (ee) tellers.

Mr. Joseph M. Cumming received ten votes out of ten votes cast, whereon the President declared him unanimously elected Secretary of the Mechanics' Institute.

The committee's recommendation as to Mr. Cumming's salary and time of taking office was on motion adopted.

Mr. Holmes withdrew.

NRICHS gets SIC CONTRACT.

The committee further recommended that the band for the next Fair consist of 38 Musicians and a Leader and that the contract for music be awarded to Gustav Hinrichs for $5800. This recommendation was adopted by the following vote. Ayes—Ayers, Cole, Doolan, Healy, Kendrick, Mr. President (6). Noes, Lewis, Presson, Root. (3)

The meeting then adjourned.

C. H. Heald. Rec. Sec'y

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Special July 14/96

Special meeting of the Board of Trustees of the Mechanics' Institute held Tuesday evening July 14th 1896 at 8 o'clock.

Roll

Present—Trustees Cole, Doolan, Heald, Healy, Holmes, Leggett, Root, Mr. President (8) absent. Trustees Ayers, Tormhale, Kendrick, Lewis, Presson. (5).

The minutes of the preceding meeting were read and approved.

OBJECT of MEETING

The President announced that this meeting had been called to discuss matters in relation to the Fair.

MANG'MT COM

The minutes of the meeting of the joint committees on Management and Exhibits, and Committee from Manufacturers and Producers Association, July 10th, were read and on motion received and filed.

FISH TANKS

Mr Holmes moved that the Committee on Library, Rooms and Building be authorized to build three additional fish tanks at the Pavilion, and that the Institute accept the offer of the fish commissioners to supply a display of the food fishes of California and a salmon hatchery as per their letters, for $250.00 His motion was seconded by Mr Cole and carried by the following vote: ayes—Cole, Doolan, Heald, Holmes, Leggett, Root, Mr President (7) Noes—Mr Healy (1)

INSERTION IN PREVIOUS MINUTES

On motion the Secretary was instructed to insert in the minutes of the meeting of June 16th 1896, the amount of salary of Mr Gilmore as Superintendent of the Fair as it had been omitted from the minutes of that meeting.

JURORS

The President announced that the Premium list was ready, and he requested the members to attend the meeting of joint committees on Management and Exhibits and committee from Manufacturers and Producers Association on next Friday evening, and be prepared to submit the names of Jurors.

Mr Cole for the Machinery Committee read letters from the Edison Light & Power Co., and H. Abkin & Co. in regard to lighting the Pavilion for the Fair.

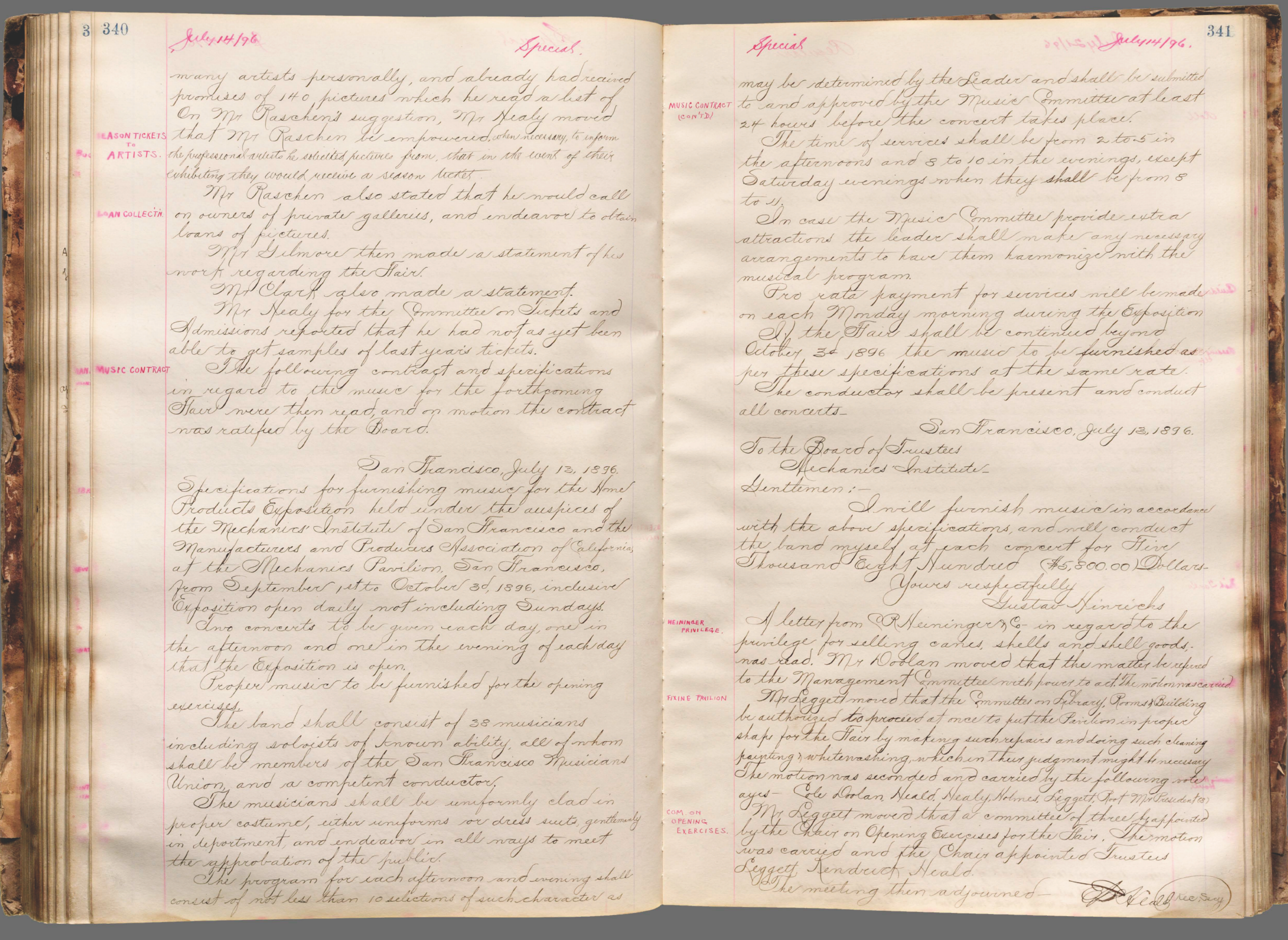
Mr Leggett moved that the matter be referred back to the Machinery Committee. The motion was carried.

ART REPORT

Mr Heald for the Art Committee called on Mr Raschen who was present.

Mr Raschen stated that he had seen a great—

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.



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many artists personally, and already had received promises of 140 pictures which he read a list of

On Mr Raschen's suggestion, Mr Healy moved that Mr Raschen be empowered, when necessary, to inform the professional artists he solicited pictures from, that in the event of their exhibiting they would receive a season ticket.

SEASON TICKETS TO ARTISTS.

Mr Raschen also stated that he would call on owners of private galleries, and endeavor to obtain loans of pictures.

LOAN COLLECT'N.

Mr Gilmore then made a statement of his work regarding the Fair.

Mr Clark also made a statement.

Mr Healy for the Committee on Tickets and Admissions reported that he had not as yet been able to get samples of last year's tickets.

The following contract and specifications in regard to the music for the forthcoming Fair were then read, and on motion the contract was ratified by the Board.

MUSIC CONTRACT

San Francisco, July 13, 1896.

Specifications for furnishing music for the Home Products Exposition held under the auspices of the Mechanics' Institute of San Francisco and the Manufacturers and Producers Association of California, at the Mechanics Pavilion, San Francisco, from September 1st to October 3d, 1896, inclusive Exposition open daily not including Sundays.

Two concerts to be given each day, one in the afternoon and one in the evening of each day that the Exposition is open.

Proper music to be furnished for the opening exercises.

The band shall consist of 38 musicians including soloists of known ability, all of whom shall be members of the San Francisco Musicians Union, and a competent conductor.

The musicians shall be uniformly clad in proper costume, either uniforms or dress suits, gentlemanly in deportment, and endeavor in all ways to meet the approbation of the public.

The program for each afternoon and evening shall consist of not less than 10 selections of such character as

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may be determined by the Leader and shall be submitted to and approved by the Music Committee at least 24 hours before the concert takes place.

MUSIC CONTRACT (CON'T'D)

The time of services shall be from 2 to 5 in the afternoons and 8 to 10 in the evenings, except Saturday evenings when they shall be from 8 to 11.

In case the Music Committee provide extra attractions the leader shall make any necessary arrangements to have them harmonize with the musical program.

Pro rata payment for services will be made on each Monday morning during the Exposition

If the Fair shall be continued beyond October 3d 1896 the music to be furnished as per these specifications at the same rate.

The conductor shall be present and conduct all concerts-

San Francisco, July 13, 1896.

To the Board of Trustees
Mechanics Institute-
Gentlemen:-

I will furnish music in accordance with the above specifications, and will conduct the band myself at each concert for Five Thousand Eight Hundred ($5,800.00) Dollars-

Yours respectfully
Gustav Hinrichs

A letter from C R Heininger & Co- in regard to the privilege for selling canes, shells and shell goods, was read. Mr Doolan moved that the matter be referred to the Management Committee with power to act. The motion was carried.

HEININGER PRIVILEGE.

Mr Leggett moved that the Committee on Library, Rooms & Building be authorized to proceed at once to put the Pavilion in proper shape for the Fair by making such repairs and doing such cleaning painting & whitewashing, which in their judgment might be necessary The motion was seconded and carried by the following vote ayes- Cole Doolan, Heald, Healy, Holmes, Leggett, Root Mr President (8)

FIXING PAVILION

Mr Leggett moved that a committee of three be appointed by the Chair on Opening Exercises for the Fair. The motion was carried and the Chair appointed Trustees Leggett, Kendrick, Heald.

COM. ON OPENING EXERCISES.

The meeting then adjourned-

F B Heald Rec. Secy

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

July 21/96 Regular.

Regular meeting of the Board of Trustees of the Mechanic's Institute held Tuesday evening July 21st 1896 at 8 o'clock. Present-Trustees
Roll Cole, Doolan, Holmes, Kendrick, Leggett, Lewis, Presson, Root, Mr. President (9)
absent-Trustees Ayers, Formhals, Heald, Healy. (4)

The minutes of the previous meeting were read and approved.

The Finance Committee made no report.

The Library Rooms and Building Committee, Mr. Holmes. Chairman made the following report:

San Francisco July 21, 1896.

Chairman, Board of Directors
Mechanics' Institute, S.F. Cal.

Building Com. Gentlemen:- In regard to the various matters submitted to them at the last meeting of the Board, the Committee on Library Rooms and Building desire to report as follows:-

Reading Room cleaning 1st. As to the question of placing additional windows in the west wall of the reading room the Committee reports adversely; not only as this would be an additional expense but that the light gained would not warrant it and it is an open question as to whether the parties owning the adjoining property would not object to the same and in case of any improvements on said adjoining property in the way of an additional story these windows would be rendered useless. We would recommend, however, that the interior woodwork, with the exception of the base boards, be painted three coats of white, that the sides and ceiling, with the exception of the dado be covered with a very light shade of paper; that the present frames for the papers be cleaned and varnished.
We have received bids for this work and recommend the acceptance of that of Messrs Cate Bros, for the sum of $70.00/100.

Fish Tanks 2nd. With regard to the fish tanks in the Pavilion, we recommend that the bid of Thos. Furlong, for the concrete work, for the sum of $120.00 for three tanks be accepted. This anticipates walls and bottom four inches in thickness. Also that the bid for the iron work for the said tanks, that of N. Ralston for $53.00 be accepted; the price being about one half that of any other bid.

Painting Pavilion 3rd. We have, at the present time, employed in the building, in renovating and painting the same, in addition to the janitor, one carpenter, one painter and one laborer, and also have an agreement with Mr. Spence, house-mover, for raising one of the posts in the machinery hall, for the sum of $10.00; the same having settled on account of faulty sub-foundation.

Cleaning Hayes St. House 4th. The tenement at No. 14 Hayes St. is in a very bad condition, the plastering in the rooms on the lower floor being badly broken in places, and the painting and walls of the other rooms being in such condition as to render it unfit for occupancy.

5th. We have received proposals for painting and whitening this work and recommend the acceptance of a bid of G. Orsi for the sum of $50.

We herewith submit bids on all of the above work. Respectfully Submitted
Howard C. Holmes, E.H. Cole. Henry Root, Com. on Library Rooms and Building

Regular. July 21/96.

The report was acted on in the following manner.

Recommendation No 1. was adopted by the following vote: ayes - Cole, Doolan, Holmes, Kendrick, Leggett, Lewis, Presson, Root, Mr. President (9) Noes. None.

Mr. Healy entered.

Recommendations No's. 2, 3, 4 and 5, were adopted by the following vote: ayes - Cole, Doolan, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Root, Mr. President. (10) Noes - None.

Book Com. The Committee on Books and Donations reported that they had selected books to the value of $91.67½ which they recommended be purchased. The recommendation was adopted by the following vote: ayes - Cole, Doolan, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Root, Mr. President (10) Noes - None.

Donation to Pribyloo Islands The Committee further ~~recommended~~ reported that they had donated 156 old books to the Pribyloo Island natives. The report was received and filed.

The Committee on Lectures and Classes made no report.

The Committee on Printing and Advertising made no report.

The Committee on Pavilion made no report.

The Committee on Employees made no report.

The Committee on Machinery - Mr. Cole read the latest letter from
Light. Pavilion the Edison Light & Power Co. and also letters from H. Askin & Co, and the Western Light and Power Co. regarding the lighting of the Pavilion.

This was followed by a discussion in regard to the matter.

Mr. Ayers entered during the discussion.

On motion the matter of lighting the Pavilion was laid over to be taken up in executive session.

Art Loan. aid of J.D. PHELAN Mr. Raschen reported that he had seen Mr. Jas. D. Phelan, and Mr. Phelan had promised to aid him in securing pictures for the loan exhibit.

The Secretary read a copy of the letters that had been sent to owners of private galleries requesting a loan of pictures for the Fair.

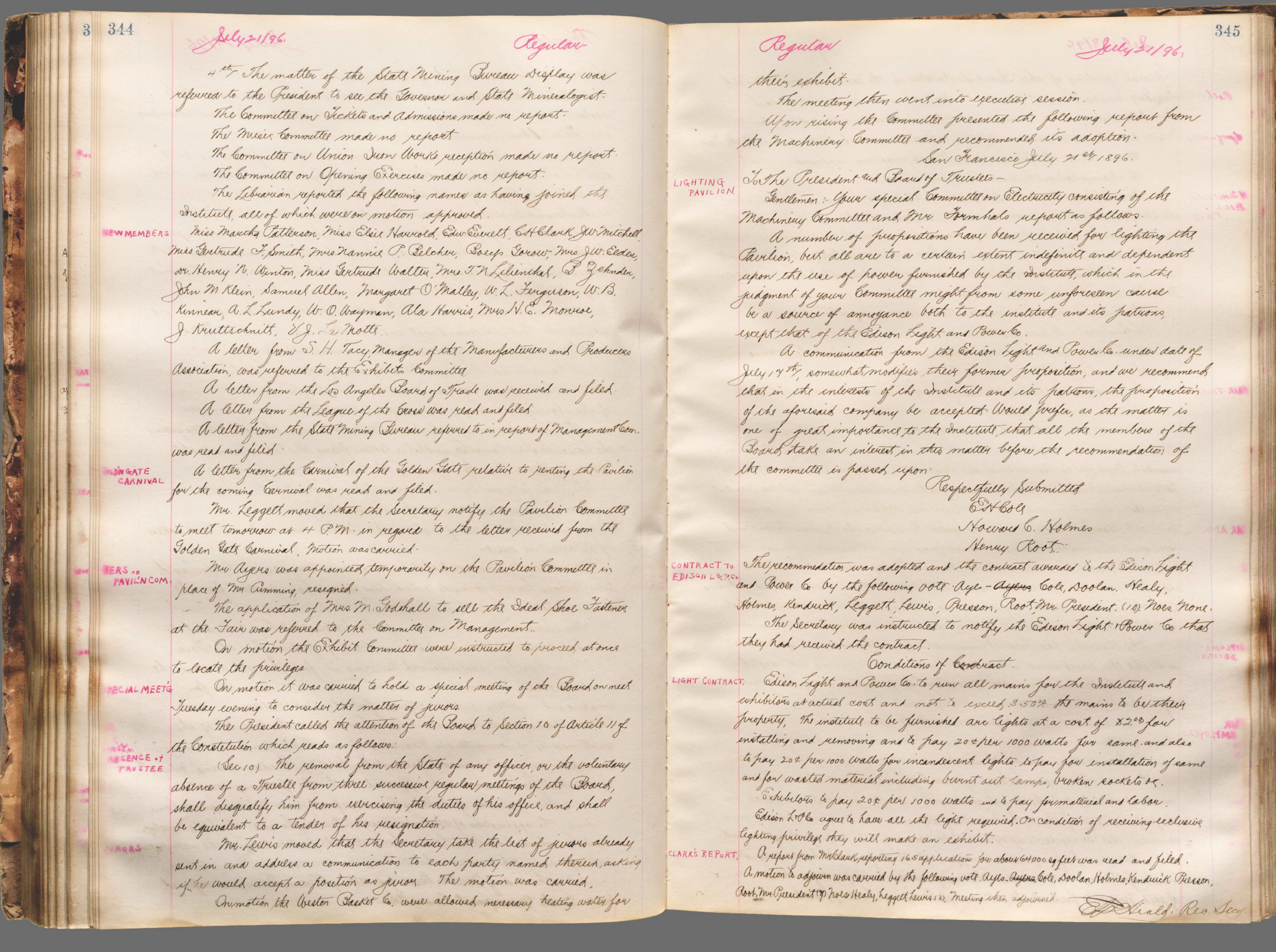
ART COM TO "PASS ON PICTURES Mr. Raschen was instructed to bring in for the next meeting, the names of artists who would be willing to serve on the committee for accepting and rejecting pictures offered for the Art Gallery.

MAN. COM. Management Committee - Mr. Lewis read the minutes of the joint meeting of Committees on Management and Exhibits and Committee from Manufacturers and Producers Association, held on Friday evening July 17th 1896, which was received and approved with the following exceptions.

1. The application of D. Foley & Co. was referred back to Management Com.

2. The application of the Louis Roesch Printing Co. and the State Development Co. which had been laid over until the parties owning the newspaper privilege consented to their exhibition were admitted.

GUM 3. The bid of Newton Bros. for selling Chewing Gum, was referred back to the Management Committee.



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4th The matter of the State Mining Bureau display was referred to the President to see the Governor and State Mineralogist.

The Committee on Tickets and Admissions made no report.

The Music Committee made no report

The Committee on Union Iron Works reception made no report.

The Committee on Opening Exercises made no report.

The Librarian reported the following names as having joined the Institute, all of which were on motion approved.

NEW MEMBERS

Miss Martha Patterson, Miss Elsie Harrold, Edw. Everett, C.H. Clark, J.W. Mitchell, Miss Gertrude F. Smith, Mrs. Nannie P. Belcher, Boeys Gorow, Mrs. J.W. Elder, Dr. Henry N. Winton, Miss Gertrude Walter, Mrs. T.N. Lilienthal, B. Zehnder, John M Klein, Samuel Allen, Margaret O'Malley, W.L. Ferguson, W.B. Kinnear, A.L. Lundy, W.O. Wayman, Ala Harris, Mrs. H.E. Monroe, J. Kruttschnitt, V.J. La Motte.

A letter from S.H. Tacy, Manager of the Manufacturers and Producers Association, was referred to the Exhibits Committee.

A letter from the Los Angeles Board of Trade was received and filed.

A letter from the League of the Cross was read and filed.

A letter from the State Mining Bureau referred to in report of Management Com. was read and filed.

LD'N GATE CARNIVAL

A letter from the Carnival of the Golden Gate relative to renting the Pavilion for the coming Carnival was read and filed.

Mr. Leggett moved that the Secretary notify the Pavilion Committee to meet tomorrow at 4 P.M. in regard to the letter received from the Golden Gate Carnival. Motion was carried.

ERS ON PAVIL'N COM.

Mr. Ayers was appointed temporarily on the Pavilion Committee in place of Mr. Cumming, resigned.

The application of Mrs. M. Godshall to sell the Ideal Shoe Fastener at the Fair was referred to the Committee on Management.

On motion the Exhibit Committee were instructed to proceed at once to locate the privileges.

ECIAL MEET'G

On motion it was carried to hold a special meeting of the Board on next Tuesday evening to consider the matter of jurors.

The President called the attention of the Board to Section 10 of Article 11 of the Constitution which reads as follows:

NST'N. ABSENCE of TRUSTEE

(Sec 10) The removal from the State of any officer, or the voluntary absence of a Trustee from three successive regular meetings of the Board, shall disqualify him from exercising the duties of his office, and shall be equivalent to a tender of his resignation.

URORS

Mr. Lewis moved that the Secretary take the list of jurors already sent in and address a communication to each party named therein, asking if he would accept a position as juror. The motion was carried.

On motion the Weston Basket Co. were allowed necessary heating water for

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their exhibit.

The meeting then went into executive session.

Upon rising the Committee presented the following report from the Machinery Committee and recommended its adoption.

San Francisco July 21st 1896.

LIGHTING PAVILION.

To The President and Board of Trustees—

Gentlemen:- Your special Committee on Electricity consisting of the Machinery Committee and Mr. Formhals report as follows.

A number of propositions have been received for lighting the Pavilion, but all are to a certain extent indefinite and dependent upon the use of power furnished by the Institute, which in the judgment of your Committee might from some unforeseen cause be a source of annoyance both to the institute and its patrons, except that of the Edison Light and Power Co.

A communication from the Edison Light and Power Co. under date of July 17th, somewhat modifies their former proposition, and we recommend that in the interests of the Institute and its patrons, the proposition of the aforesaid company be accepted. Would prefer, as the matter is one of great importance to the Institute, that all the members of the Board take an interest in this matter before the recommendation of the committee is passed upon.

Respectfully Submitted
E.H. Cole
Howard C. Holmes
Henry Root.

CONTRACT TO EDISON L&P.Co.

The recommendation was adopted and the contract awarded to the Edison Light and Power Co. by the following vote. Ayes— ~~Ayers~~ Cole, Doolan, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Root, Mr. President. (10). Noes None.

The Secretary was instructed to notify the Edison Light & Power Co that they had received the contract.

Conditions of Contract.

LIGHT CONTRACT.

Edison Light and Power Co. to run all mains for the Institute and exhibitors at actual cost and not to exceed $50.00 the mains to be their property, the institute to be furnished arc lights at a cost of $2.00 for installing and removing and to pay 20¢ per 1000 watts for same. and also to pay 20¢ per 1000 watts for incandescent lights to pay for installation of same and for wasted material including burnt out lamps, broken sockets &c.

Exhibitors to pay 20¢ per 1000 watts and to pay for material and labor.

Edison L&P Co agree to have all the light required. On condition of receiving exclusive lighting privilege they will make an exhibit.

CLARK'S REPORT.

A report from Mr. Clark, reporting 165 applications for about 64,000 sq feet was read and filed.

A motion to adjourn was carried by the following vote. Ayes ~~Ayers~~ Cole, Doolan, Holmes, Kendrick, Presson, Root, Mr. President (7) Noes Healy, Leggett, Lewis (3). Meeting then adjourned.

J. F. Heald. Rec. Secy.

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

Special meeting of the Board of Trustees of the Mechanics' Institute, held Tuesday evening July 28th 1896 at 8 o'clock:- Present Trustees Cole, Doolan, Formhals, Healy, Holmes, Kendrick, Lewis, Presson, Root, Mr President (10) Absent Trustees Ayers, Heald, Leggett (3). Meeting called to consider the matter of prices for the Fair.

Roll.

Object of meeting

The minutes of the previous meeting were read and approved.

The Finance Committee made no report.

H SCHOTTLER BILL PAID

For the Library Rooms and Building Committee, Mr. Cole made a statement about the bill of H. Schottler & Co. for $\$15$ for repairing damage to the roof at #27 Post St. during a discussion which followed Mr. Heald entered.

On motion the bill of H Schottler & Co., was ordered paid by the following vote ayes:- Cole, Formhals, Heald, Healy, Holmes, Kendrick, Lewis, Presson, Root, Mr. President (10) Noes,- Mr. Doolan (1)

The Committee on Books and Donations made no report.

The Committee on Lectures and Classes made no report.

The Committee on Printing and Advertising Mr. Presson made the following reports.

AIR TICKETS.

1st That the bids for printing the season and single admission tickets for the Fair were as follow.

Hicks Judd Co.	$\$113.50$
Cubery & Co	109.50
Payot Upham & Co	94.

and they recommended that the bid be awarded to Payot Upham & Co: Recommendation adopted by the following vote Ayes. Cole, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Lewis, Presson, Root, Mr President (11) Noes None.

AR ADS.

2nd. That J. F. Foster be given the contract to advertise the Fair in the Oakland local steam cars and the San Jose narrow guage cars, the institute to furnish the printing, he to place it in 140 cars during the month of September for $\$50$. provided in addition it be placed in the cars 5 days prior to Sept 1st & continue up to and including Oct 3rd. Recommendation adopted by the following vote - Ayes Cole, Formhals, Heald, Healy, Holmes, Kendrick, Lewis, Presson, Root, Mr. President (10) Noes, Mr Doolan (1)

DIPLOMA-DESIGNS

3rd. That they had held the competition for diploma designs open another week and they would report at the next meeting. Report received and adopted.

For the Pavilion Committee Mr. Formhals presented a report which was referred back to the committee

AIR EMPLOYEES.

The Committee on Employees presented the following report.

San Francisco July 28th, 1896.

To The President and Board of Trustees

Gentlemen:- Your committee on Employees beg leave to report that they have considered the subject of the clerical, mechanical and other assistance required for the proper conduct of the 29th Industrial Exposition, and it is the belief of your committee that $\overset{37.}{(38)}$ regular employees will be necessary, and respectfully recommend that in due time proper persons be appointed to perform the duties designated in the following list, and that the compensation to be paid for the services of said persons be fixed at the rates named herein. List appended.

No provision is made in this list for an entry clerk as that position and the salary appertaining have already been provided for in previous action of your Board.

Respectfully Submitted
Rodney Kendrick
E. P. Heald
Ernest A. Denicke.
Committee

Employees for the Coming Fair, 29th Industrial Exposition.

1 Day Sergeant at	$\$3^{50}$ per day,		1 Carpenter	at 3^{00} per day	J W Gilmore Dept.
1 Night "	" 3^{00} " "		1 Porter	" 2^{50} " "	
1 Ticket office	" 4^{00} " "	Secretary	1 Messenger & Clerk	2^{00} " "	
2 " "	" 2^{50} " "		9 Day Watch	" 2^{50} " "	
1 Day Door Keeper	3^{00} " "	com on Tickets and admissions	6 Night "	2^{50} " "	
3 " " "	3^{00} " "		2 Check Rooms	1^{50} " "	
2 Night " "	1^{50} " "		2 Ladies "	1^{50} " "	
1 Engineer	" 3^{50} " "	com. on machinery	1 Art Gallery	3^{00} " "	
1 Fireman	" 2^{50} " "		Laborers	2^{00} " "	
1 Gas Man	" 4^{00} " "	J W Gilmore Dept.			

ABOVE REPORT LOST

The motion to adopt the report was lost by the following vote - Ayes Formhals, Heald, Kendrick, Presson, Mr President (5) Noes - Cole, Doolan, Healy, Holmes, Lewis, Root (6)

PAY of HELP SAME AS LAST YEAR.

Mr Holmes moved that the employees at the Fair receive the same compensation as last year.

The motion was carried by the following vote,- ayes - Cole, Doolan, Healy, Holmes, Lewis, Root (6) Noes Formhals, Heald, Kendrick, Presson, Mr. President (5)

Mr. Kendrick moved that as the report of the Committee on Employees recommended that this year's messenger also act as clerk, that the compensation for position of messenger and clerk combined be fixed at $\$2^{00}$ per day in place of $\$1^{00}$ per day as last year. The motion was carried.

ELEVATOR.

Mr. Lacy of the Manufacturers and Producers' Association stated that he had seen Cahill and Hall in relation to putting an elevator in the Pavilion in operation as an exhibit.

The matter was referred to the Exhibits Committee.

SKYLIGHT IN ART GALLERY

For the Art Committee Mr. Heald presented a report recommending the putting of two skylights in the Art gallery and requesting investigation as to the lighting of the Art gallery by electricity. The report was referred to the committee on Library Rooms and Building.

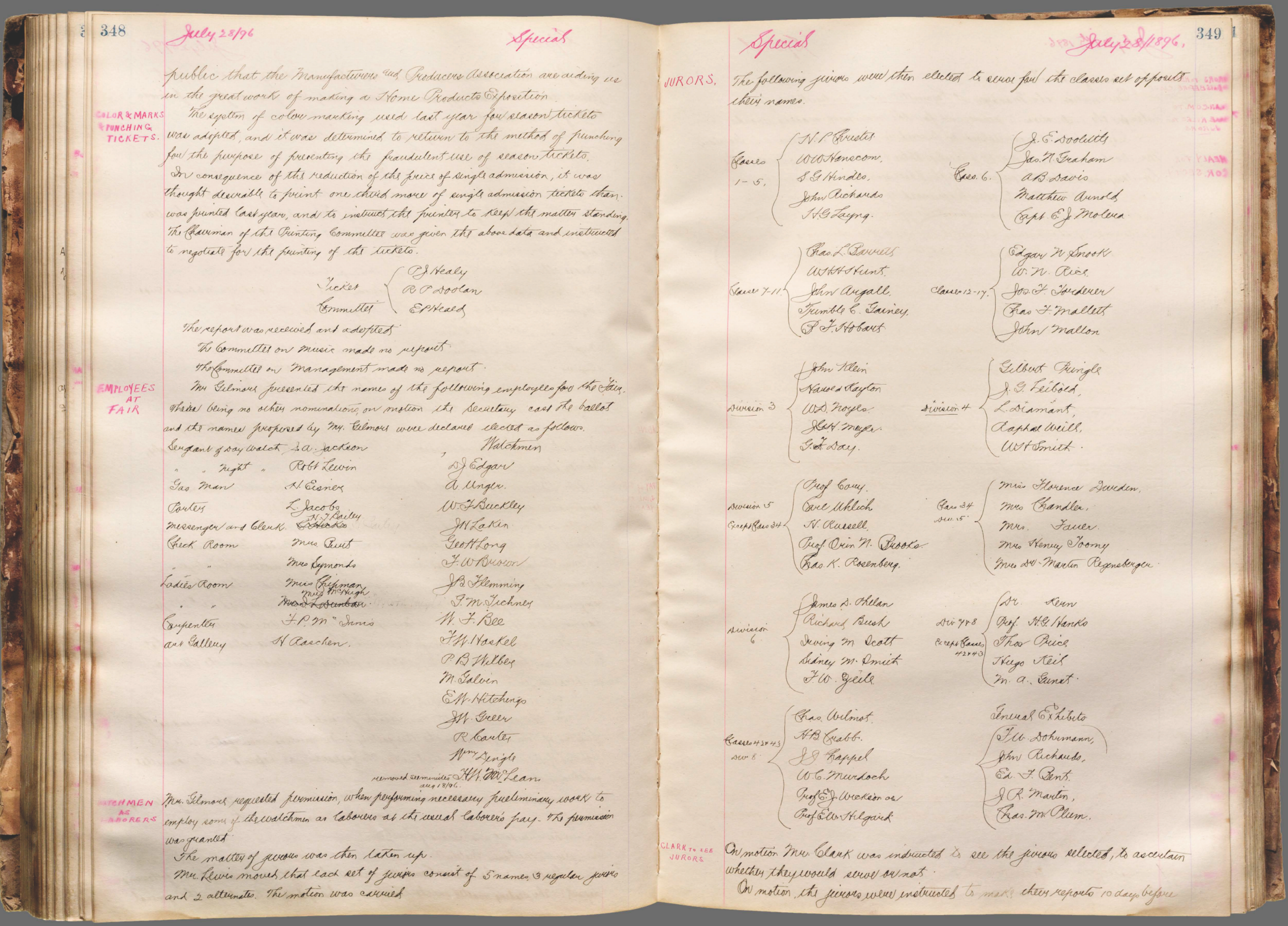
TICKET COM.

Committee on Tickets and Admissions - Mr. Healy presented the following report.

San Francisco, July 27th, 1896.

To The President and Board of Trustees
of the Mechanics' Institute.

Gentlemen:- The Ticket Committee met on the 22nd and submit the following report: The reading matter on the tickets was changed so as to inform the general



public that the Manufacturers and Producers Association are aiding us in the great work of making a Home Products Exposition.

COLOR & MARKS & PUNCHING TICKETS.

The system of color marking used last year for season tickets was adopted, and it was determined to return to the method of punching for the purpose of preventing the fraudulent use of season tickets.

In consequence of the reduction of the price of single admission, it was thought desirable to print one third more of single admission tickets than was printed last year, and to instruct the printer to keep the matter standing. The Chairman of the Printing Committee was given the above data and instructed to negotiate for the printing of the tickets.

Ticket Committee { P J Healy
R P Doolan
E P Heald

The report was received and adopted.

The Committee on Music made no report.

The Committee on Management made no report.

EMPLOYEES AT FAIR

Mr Gilmore presented the names of the following employees for the Fair. There being no other nominations, on motion the Secretary cast the ballot and the names proposed by Mr. Gilmore were declared elected as follows.

Sergeant of day watch	S. A. Jackson
" " night "	Robt Lewin
Gas Man	H. Eisner
Porter	L. Jacobs
Messenger and Clerk	~~E. Hicks~~ H. J. Bailey
Check Room	Mrs. Pruitt
" "	Mrs Symonds
Ladies Room	Miss Chipman
" "	~~Mrs. J. L. Dunbar~~ Miss McHugh
Carpenter	F. P. McInnis
Art Gallery	H. Raschen.

Watchmen

D J Edgar
A. Unger.
W. F. Buckley
J H Lakin
Geo H Long
F. W Brown
J B Flemming
G. M. Tichner
W. F. Bee
F. W. Haskel
P B Wilber
M. Galvin
E W. Hitchings
J W. Greer
R. Carter
Wm Dingle
removed see minutes aug 18/96. H. W. McLean.

WATCHMEN AS LABORERS

Mr. Gilmore requested permission, when performing necessary preliminary work to employ some of the watchmen as laborers at the usual laborer's pay. The permission was granted.

The matter of jurors was then taken up.

Mr. Lewis moved that each set of jurors consist of 5 names, 3 regular jurors and 2 alternates. The motion was carried.

JURORS.

The following jurors were then elected to serve for the classes set opposite their names.

Classes 1–5.	H. P. Christie W. W. Hanscom. S. G. Hindes. John Richards H. G. Layng.	Class. 6.	J. E. Doolittle Jas. H. Graham A. B. Davis Matthew Arnold Capt. E. J. Molera
Classes 7–11.	Chas. L. Barrett W. H. H. Hunt. John Argall. Trimble C. Gainey. P. F. Hobart.	Classes 12–17.	Edgar W. Snook W. N. Rice. Jos. F. Forderer Chas F. Mallett John Mallon
Division 3	John Klein Harold Kayton W. D. Noyes. J. G. H. Meyer. G. F. Day.	Division 4	Gilbert Pringle J. G. Leibold, L. Diamant, Raphael Weill, W. H. Smith.
Division 5 Except Class 34.	Prof Cory. Carl Uhlich H. Russell. Prof. Orin N. Brooks. Chas. K. Rosenberg.	Class 34 Div. 5.	Miss Florence Dreeden, Mrs Chandler, Mrs. Fauer. Mrs Henry Toomy Mrs Dr. Martin Regensberger
Division 6	James D. Phelan Richard Bush Irving M. Scott Sidney M. Smith F. W. Zeile.	Div 7 & 8 Except Classes 42 & 43	Dr. Kern Prof. H. G. Hanks Thos Price Hugo Keil M. A. Gunst.
Classes 42 & 43 Div 8.	Chas. Wilmot. H. B. Crabb. J. J. Krappel W. C. Murdoch Prof E. J. Wickson or Prof E. W. Hilgard.	General Exhibits	F. W. Dohrmann, John Richards, Ed. F. Bent. J. R. Martin, Chas. M. Plum.

CLARK TO SEE JURORS.

On motion Mr. Clark was instructed to see the jurors selected, to ascertain whether they would serve or not.

On motion, the jurors were instructed to make their reports 10 days before

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

July 28th 1896. Special

URORS TO REPORT
DAYS BEFORE CLOSE

the close of the Fair.

On motion the Management Committee were instructed to formulate

AN-COM. TO
AKE RULES FOR
JURORS

rules for the instructions to jurors, and for the manner of making awards.

On motion it was resolved to proceed to elect a Corresponding Secretary.

HEALY FOR
COR. SECT'Y.

Mr. Doolan nominated Mr. P. J. Healy. there being no other nominees, the Secretary cast the ballot for Mr. Healy, and he was declared duly elected.

Meeting then adjourned.

J. H. Heald
Rec. Secretary

Regular - Aug 4/96.

ROLL

Regular meeting of the Board of Trustees of the Mechanics' Institute Tuesday evening August 4th at eight o'clock - present Trustees Ayers, Cole Doolan, Heald, Healy, Kendrick, Leggett, Presson, Root Mr President (10) Absent Trustees Hormkals, Holmes, Lewis. (3)

Messrs. Gilmore, Clark and Raschen were also present

The minutes of the previous meeting were read and approved.

FINANCE

The Finance Committee presented the following report

San Francisco Aug. 4, 1896.

Trustees of the Mechanics Institute

Gentlemen:-

Your Finance Committee reports as follows:-

Cash on hand July 1st-		$1,291.63
Collections July	2,618.73	
" Aug. 1-4.	640.60	3259.33
		$4,550.96
June bills paid during July		3,082.73
Balance Cash on hand to-night		$1468.23
Pay Roll and other accounts to be paid at once		1345.25
Leaving available		$122.98

There are presented to-night bills as follows-

Regular-	$1,954.25
29th Expos.	750.29
	$2,704.54
There is still unpaid	2173.22
	$4,877.76

This am't is made up as follows-

Am't of pay roll as above	$1,345.25	
" which can be deferred	556.02	
" necessary & to be provided for later this month	2,976.49	
	$4,877.76	
Cash on hand after paying pay roll	122.98	
Estimated, collections balance of month	1400.	
	$1522.98	
Am't to provide for this month	2976.49	$1453.51

This deficit will no doubt be decreased by payments which will be made by holders of privileges. G. P. Ayers G. R. Presson-

List of Bills

1	Institute Pay Roll	805.00	31	E. McTauzy	.45
2	" "	10.00	32	The Creightons	1.75
3	Pac. Teleph & Teleg	13.55	33	The Examiner	23.40
4	Univ. Cal.	550.00	34	The Call	11.70
5	H. S Crocker Co	.25	35	S F Chronicle	27.30
6	Mysell Rollins Co	17.10	36	A M Jellison	11.70
7	W F Wilson	2.85	37	Spring Valley W Wks	29.35
8	E W Hill	.70		Total	1,954.25
9	Payot Upham & Co	4.00		29th Industrial Expos.	
10	Ph. Meyer	19.94	1	S H Clark	150.00
11	Joost Bros.	1.15	2	Pay Roll	158.25
12	J B H Davis & Son	45.00	3	Pay Roll	185.00
13	I Cohen	7.50	4	Jos M Cumming	5.40
14	O. Torre	2.00	5	S H Clark	4.90
15	Lake & Co	1.70	6	J W Pence	10.00
16	W P Fuller & Co	8.70	7	The Bulletin	4.00
17	Gas Consumers Assn.	3.00	8	The Call	3.60
18	Western Union Tel. Co	3.75	9	S. F Chronicle	8.40
19	Mercantile Toilet	5.00	10	Evening Post	4.00
20	Central Lumber & Mill	5.29	11	Examiner	5.60
21	A M Robertson	26.35	12	E. L. Snell	2.50
22	Dewey Pub. Co	7.00	13	Cent. Lumb. & Mill Co	39.80
23	Johnson & Emigh	62.30	14	Amer. Oil & Paint Co	19.90
24	J B McIntyre	94.31	15	Lake & Co	17.60
25	Payot Upham & Co	37.76	16	Levi Strauss & Co	6.08
26	Pac. Gas Impt Co	83.52	17	Joost Bros.	26.11
27	G W Alexander	3.30	18	J. Winterburn & Co	4.00
28	W Doxey	8.26	19	Joost Bros.	4.90
29	Hartwell, Mitchell & Willis	5.82	20	Payot Upham & Co	4.25
30	E M Sleator	13.50	21	Payot Upham & Co	84.00
					750.29

The report was received and adopted and the bills ordered paid by the following vote: Ayes- Ayers, Cole, Doolan, Heald, Healy Kendrick, Leggett, Presson, Root, Mr President (10) Noes None)

AD'G ROOM MOVED

For the Library, Rooms and Building Committee Mr Cole reported that the Reading Room had been moved upstairs-

BOOKS

For the Committee on Books and Donations- Mr. Leggett reported that they had selected books amounting to $84.67½ and recommended that they be purchased, which was so ordered by the following vote- ayes-- Ayers, Cole, Doolan, Heald Healy, Kendrick. Leggett. Presson, Root, Mr President (10) Noes-- None-

NATION TO SAILORS

He also reported that they had received a request from the Sailors Home for a donation of worn books

to be given to sailors going to sea.

Mr Leggett moved that the Librarian be authorized to deliver to the Chaplain of the Sailors Home 100 worn volumes. The motion was carried-

The Committee on Lectures and Classes made the following report:-

San Francisco July 28, 1896-

To the President and Board of Trustees-

Gentlemen-

ABOLITION of CLASSES RECOMM'D

Your Committee on Lectures and Classes report that they have considered the proposition of reorganizing the Classes for the coming year, and after intervening the Chairman of the Finance Committee and obtaining a statement of the finances of the Institute, we have come to the conclusion that it would be illadvised for the Institute to continue the Classes in the present state of financial affairs, and as also during the past term (6 months) very little interest was displayed by the pupils in the Classes The average attendance of the class in mathematics was about 5, while in the Class of Mechanical Drawing there was about 12 to 15- Class of Freehand Drawing was much better attended and averaged about 30 pupils At least 10 of these pupils were children to which the teacher and older pupils strenuously objected-

ELECTRIC CLASS

Professor Farmer of the State University is willing to assume charge of the Class in Electricity at no expense to the Institute, he to look to the pupils for his compensation, the only provision being that they should be members of the Institute. Last year the fee charged was $25.00- this year he is willing to render like service at an expense of $12.00 to each pupil-

We favor granting to Professor Farmer the privilege of organizing said Class under the supervision of this Committee, at a date not later than Sept. 15th, the time at which the Professor is ready to begin.

We also favor the discontinuing of the other classes until such time as the Institute is in a condition to meet the expense.

R. P. Doolan. Henry Root, Oscar Lewis-

During the discussion which followed Mr Lewis entered–

Mr Allen the teacher in the class last year, who was present, being granted permission made a statement about the classes, and the following letter was also read–

San Francisco Aug. 4, 1896

To the Board of Trustees –
Mechanics Institute
Gentlemen:–

BEHREND TO TEACH

Allow me to make the following proposal in regard to the Classes in Mathematics and Drawing.

I propose to make the Instruction in Mathematics and Drawing a success without any cost to the Institute, if you will leave the entire management of those Classes to my care and responsibility. The tuition fee would not be less than $1.00 per Month.

The only assistance I expect from the Institute is a Class Room and light, the models & the assurance, that the Classes would not be taken from me, after having brought them to a paying basis.

Respectfully,
Gustav A. Behrend
#22½ Geary St.

ELECTRIC CLASS APPROVED

The recommendation of the Committee as to Professor Farmer Conducting the Class in Electricity, was adopted

EPORT REFERR'D

Mr Leggett moved that the rest of the report be reffered back to the Committee. The motion was Carried by the following vote: Ayes– Cole, Heald, Healy, Kendrick Leggett, Mr. President. (6) Noes– Ayers, Doolan, Presson Root, (4) Excused Lewis (1)

For the Committee on Printing and Advertising Mr Presson made the following report.

PRIZES FOR DIPLOMAS
AHL & DIETZ

The report was received and adopted, and the Board proceeded to ballot for the prizes for diplomas with the result that design No 13 by Pelham W. Wahl received the first prize of $50.00 and design #2 by G. Dietz received the second prize of $20.00 The prizes being conditional on the recipients making any necessary changes ordered by the Committee

Report–

San Francisco, Aug. 3, 1896.

To the President and Board of Trustees–
Gentlemen:–

Your Committee on Printing and Advertising have the pleasure to submit to you the designs for diplomas, which have been advertised for, and a prize of $50.00 for the best design, as per resolution duly passed by your Board and as these designs were submitted subject to the approval of the Board, your Committee would now recommend that the Board now choose by ballot the first and second best designs

Respectfully submitted–
G. R. Presson
Oscar Lewis
E. P. Heald

On motion the Committee on Art were instructed to bring in a report as to the proper lettering for the diplomas

The Pavilion Committee made no report–

Under this head Mr Healy moved that the Chairmanship of the Pavilion Committee be declared vacant–

PAVILION COM REORGANIZED
DOOLAN CHAIRMAN.

Mr Doolan moved to amend the motion so as to read– that the Committee be reorganized

The amendment was accepted by Mr Healy and the amended motion carried.

Change in position of names
Correct
Jo M Cumming
Secretary

The Chair appointed the new Pavilion Committee as follows: Trustees ~~Ayers~~ Doolan, ayers and Holmes.

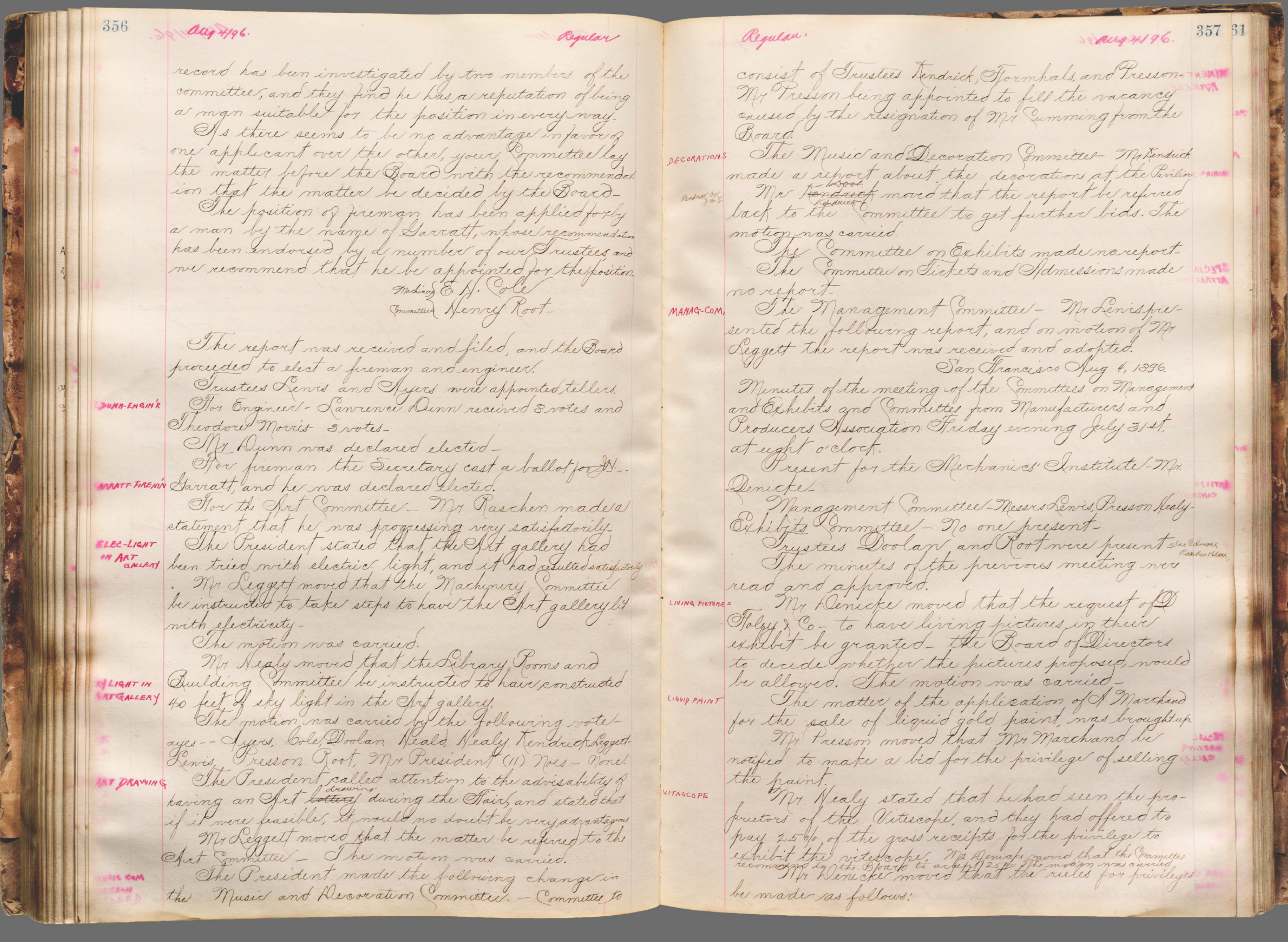
For the Machinery Committee– Mr Cole read the following report

San Francisco Aug. 4, 1896.

To the President and Board of Trustees–
Gentlemen:–

MACH COM.
ENGIN'R & FIREM'N.

Your Machinery Committee desire to report as follows: There are two applications for the position of engineer for the coming Exposition one from Mr Dunn who was the engineer during the last Fair who gave entire satisfaction. The other from Mr Morris who was highly recommended by a number of people known to the Institute His –



record has been investigated by two members of the committee, and they find he has a reputation of being a man suitable for the position in every way.

As there seems to be no advantage in favor of one applicant over the other, your Committee lay the matter before the Board with the recommendation that the matter be decided by the Board–

The position of fireman has been applied for by a man by the name of Garratt, whose recommendation has been endorsed by a number of our Trustees and we recommend that he be appointed for the position.

Machinery } E. H. Cole
Committee } Henry Root–

The report was received and filed, and the Board proceeded to elect a fireman and engineer.

Trustees Lewis and Ayers were appointed tellers.

DUNN-ENGIN'R

For Engineer– Lawrence Dunn received 8 votes and Theodore Morris 3 votes–

Mr Dunn was declared elected–

For fireman the Secretary cast a ballot for H.– Garratt, and he was declared elected.

ARRATT-FIREM'N

For the Art Committee– Mr Raschen made a statement that he was progressing very satisfactorily–

ELEC-LIGHT IN ART GALLERY

The President stated that the Art gallery had been tried with electric light, and it had resulted satisfactorily.

Mr Leggett moved that the Machinery Committee be instructed to take steps to have the Art gallery lit with electricity–

The motion was carried.

Mr Healy moved that the Library, Rooms and Building Committee be instructed to have constructed 40 feet of sky light in the Art gallery.

SKY LIGHT IN ART GALLERY

The motion was carried by the following vote– ayes–– Ayers, Cole, Doolan, Heald, Healy, Kendrick, Leggett, Lewis, Presson, Root, Mr President (11) Noes– None.

ART DRAWING

The President called attention to the advisability of having an Art ~~lottery~~ drawing during the Fair, and stated that if it were feasible, it would no doubt be very advantageous

Mr Leggett moved that the matter be referred to the Art Committee– The motion was carried.

MUSIC COM PRESSON ADDED

The President made the following change in the Music and Decoration Committee.– Committee to

consist of Trustees Kendrick, Formhals, and Presson– Mr Presson being appointed to fill the vacancy caused by the resignation of Mr Cumming from the Board.

DECORATIONS

The Music and Decoration Committee– Mr Kendrick made a report about the decorations at the Pavilion

Kendrick OK JMG

Mr ~~Kendrick~~ Root moved that the report be referred back to the Kendrick Committee to get further bids. The motion was carried.

The Committee on Exhibits made no report–

The Committee on Tickets and Admissions made no report–

MANAG-COM,

The Management Committee– Mr Lewis presented the following report, and on motion of Mr Leggett the report was received and adopted.

San Francisco Aug 4, 1896.

Minutes of the meeting of the Committees on Management and Exhibits and Committee from Manufacturers and Producers Association Friday evening July 31st. at eight o'clock.

Present for the Mechanics' Institute– Mr. Denicke–

Management Committee– Messrs Lewis, Presson Healy–

Exhibits Committee– No one present–

Trustees Doolan and Root were present also Gilmore Raschen Clark,

The minutes of the previous meeting were read and approved.

LIVING PICTURES

Mr Denicke moved that the request of D Foley & Co– to have living pictures in their exhibit be granted– the Board of Directors to decide whether the pictures proposed would be allowed. The motion was carried–

LIQUID PAINT

The matter of the application of A Marchand for the sale of liquid gold paint, was brought up.

Mr Presson moved that Mr Marchand be notified to make a bid for the privilege of selling the paint.

VITASCOPE

Mr Healy stated that he had seen the proprietors of the Vitescope, and they had offered to pay 25% of the gross receipts for the privilege to exhibit the vitescope. Mr Denicke moved that the Committee recommend to the Board to accept 25% The motion was carried.

Mr Denicke moved that the rules for privileges be made as follows:

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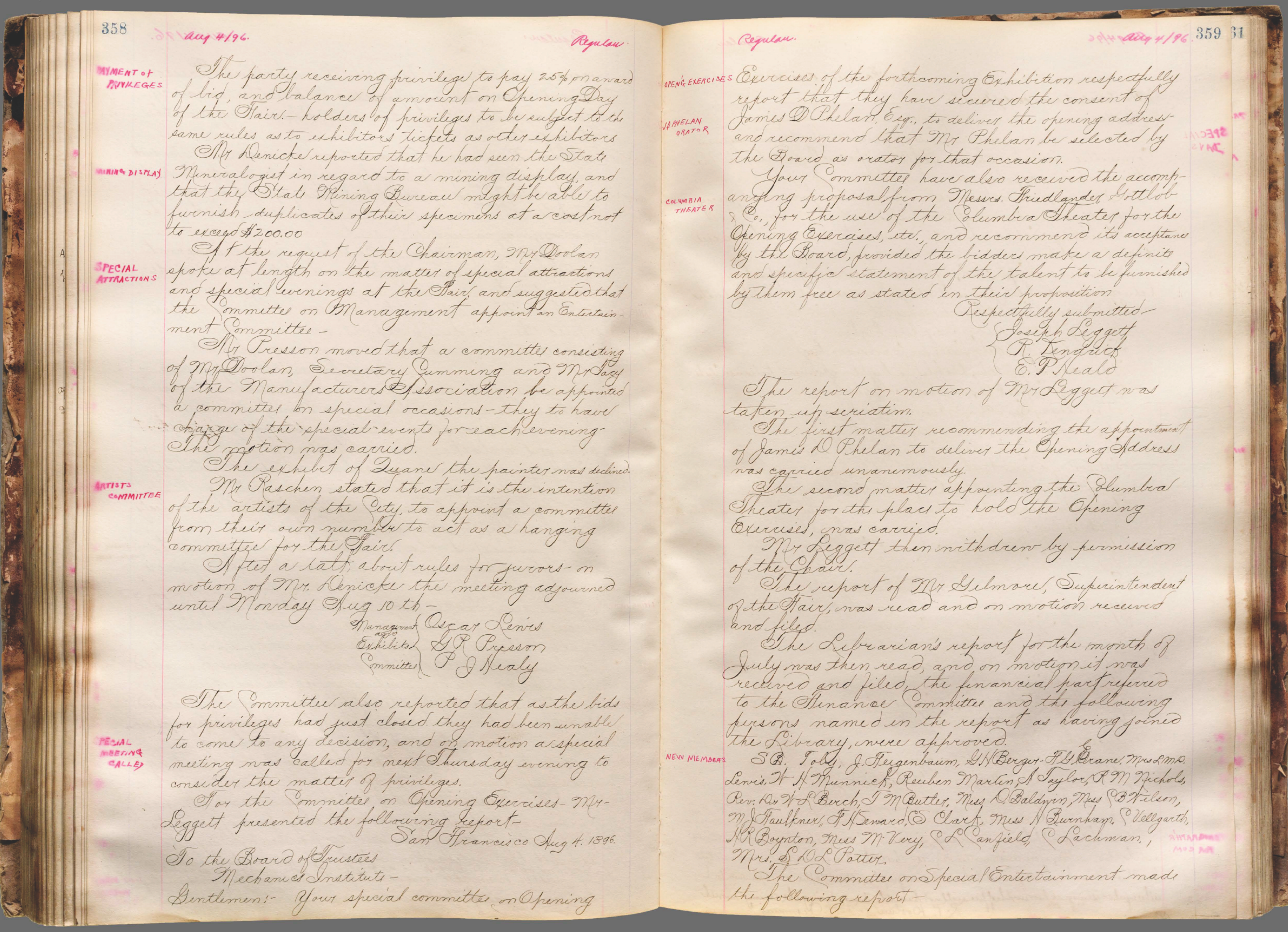

AYMENT of PRIVILEGES

The party receiving privilege to pay 25% on award of bid, and balance of amount on Opening Day of the Fair.– holders of privileges to be subject to the same rules as to exhibitors tickets as other exhibitors

INING DISPLAY

Mr Denicke reported that he had seen the State Mineralogist in regard to a mining display, and that the State Mining Bureau might be able to furnish duplicates of their specimens at a cost not to exceed $200.00

SPECIAL ATTRACTIONS

At the request of the Chairman, Mr Doolan spoke at length on the matter of special attractions and special evenings at the Fair, and suggested that the Committee on Management appoint an Entertainment Committee –

Mr Presson moved that a committee consisting of Mr Doolan, Secretary Cumming and Mr Lacy of the Manufacturers Association be appointed a committee on special occasions – they to have charge of the special events for each evening. The motion was carried.

The exhibit of Duane the painter was declined.

ARTISTS COMMITTEE

Mr Raschen stated that it is the intention of the artists of the City, to appoint a committee from their own number to act as a hanging committee for the Fair.

After a talk about rules for jurors – on motion of Mr. Denicke the meeting adjourned until Monday Aug 10th –

Management and Exhibits Committee { Oscar Lewis
G R Presson
P J Healy

The Committee also reported that as the bids for privileges had just closed they had been unable to come to any decision, and on motion a special

PECIAL MEETING CALLED

meeting was called for next Thursday evening to consider the matter of privileges.

For the Committee on Opening Exercises – Mr Leggett presented the following report –

San Francisco Aug 4. 1896.

To the Board of Trustees
Mechanics Institute –

Gentlemen:– Your special committee on Opening

OPEN'G EXERCISES

Exercises of the forthcoming Exhibition respectfully report that they have secured the consent of

J.D. PHELAN ORATOR

James D Phelan, Esq., to deliver the opening address and recommend that Mr Phelan be selected by the Board as orator for that occasion.

COLUMBIA THEATER

Your Committee have also received the accompanying proposal from Messrs. Friedlander, Gottlob & Co., for the use of the Columbia Theater for the Opening Exercises, etc., and recommend its acceptance by the Board, provided the bidders make a definite and specific statement of the talent to be furnished by them free as stated in their proposition

Respectfully submitted –
{ Joseph Leggett
R. Kendrick
E. P. Heald

The report on motion of Mr Leggett was taken up seriatim.

The first matter recommending the appointment of James D Phelan to deliver the Opening Address was carried unanimously.

The second matter appointing the Columbia Theater for the place to hold the Opening Exercises, was carried.

Mr Leggett then withdrew by permission of the Chair.

The report of Mr Gilmore, Superintendent of the Fair, was read and on motion received and filed.

The Librarian's report for the month of July was then read, and on motion it was received and filed, the financial part referred to the Finance Committee and the following persons named in the report as having joined the Library, were approved.

NEW MEMBERS

S.B. Toby, J. Feigenbaum, G H Berger – F G E Crane, Mrs L M D. Lewis. W H Munnick, Reuben Martin, A Taylor, R M Nichols, Rev. Dr W L Burch, T M Butler, Miss D. Baldwin, Miss C B Wilson, M J Faulkner, F H Seward, C S Clark, Miss N Burnham, C Vellgarth, H R Boynton, Miss M. Very, C L Canfield, C Lachman, Mrs. S D L Potter.

The Committee on Special Entertainment made the following report –

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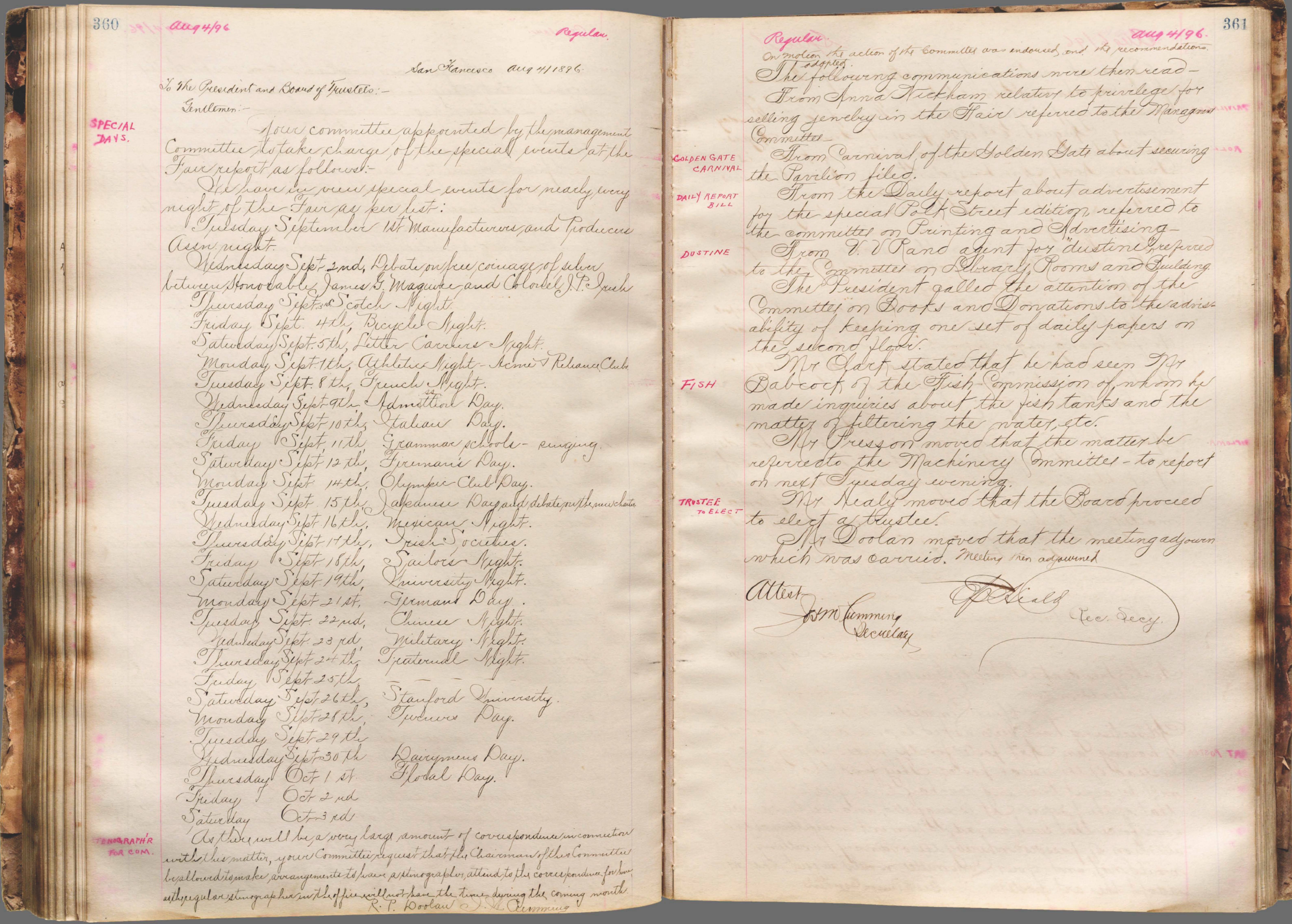

360 Aug 4/96 Regular.

San Francisco Aug 4/1896.

To The President and Board of Trustees:-

Gentlemen:-

SPECIAL DAYS.

Your committee appointed by the management Committee to take charge of the special events at the Fair report as follows:-

We have in view special events for nearly every night of the Fair as per list:

Tuesday September 1st Manufacturers and Producers Assn. night.

Wednesday Sept. 2nd, Debate on free coinage of silver between Honorable James G. Maguire and Colonel J. P. Irish

Thursday Sept 3rd Scotch Night.

Friday Sept. 4th, Bicycle Night.

Saturday Sept. 5th, Letter Carriers Night.

Monday Sept. 7th, Athletic Night - Acme & Reliance Clubs.

Tuesday Sept. 8th, French Night.

Wednesday Sept. 9th Admission Day.

Thursday Sept 10th, Italian Day.

Friday Sept. 11th Grammar schools - singing.

Saturday Sept 12th, Fireman's Day.

Monday Sept. 14th, Olympic Club Day.

Tuesday Sept. 15th, Japanese Day and debate on the new charter.

Wednesday Sept. 16th, Mexican Night.

Thursday Sept 17th, Irish Societies.

Friday Sept. 18th, Sailor's Night.

Saturday Sept. 19th, University Night.

Monday Sept 21st, German Day.

Tuesday Sept. 22nd, Chinese Night.

Wednesday Sept. 23rd Military Night.

Thursday Sept 24th Fraternal Night.

Friday Sept. 25th, — — —

Saturday Sept. 26th, Stanford University.

Monday Sept 28th, Turners Day.

Tuesday Sept 29th

Wednesday Sept 30th Dairymens Day.

Thursday Oct 1st. Floral Day.

Friday Oct 2nd

Saturday Oct 3rd

STENOGRAPH'R FOR COM.

As there will be a very large amount of correspondence in connection with this matter, your Committee request that the Chairman of this Committee be allowed to make arrangements to have a stenographer attend to the correspondence for him, as the regular stenographer in the office will not have the time during the coming month.

R. P. Doolan J. M. Cumming

Regular Aug 4/96. 361

On motion the action of the Committee was endorsed and the recommendations adopted.

The following communications were then read-

From Anna Wickham relative to privilege for selling jewelry in the Fair referred to the Management Committee-

GOLDEN GATE CARNIVAL

From Carnival of the Golden Gate about securing the Pavilion filed.

DAILY REPORT BILL

From the Daily report about advertisement for the special Polk Street edition referred to the committee on Printing and Advertising-

DUSTINE

From V. V Rand agent for "dustine", referred to the Committee on Library, Rooms and Building.

The President called the attention of the Committee on Books and Donations to the advisability of keeping one set of daily papers on the second floor.

FISH

Mr Clark stated that he had seen Mr Babcock of the Fish Commission of whom he made inquiries about the fish tanks and the matter of filtering the water, etc.

Mr Presson moved that the matter be referred to the Machinery Committee - to report on next Tuesday evening.

TRUSTEE TO ELECT

Mr Healy moved that the Board proceed to elect a trustee.

Mr Doolan moved that the meeting adjourn which was carried. Meeting then adjourned

Attest J. M. Cumming Secretary

J. P. Heald Rec. Secy.

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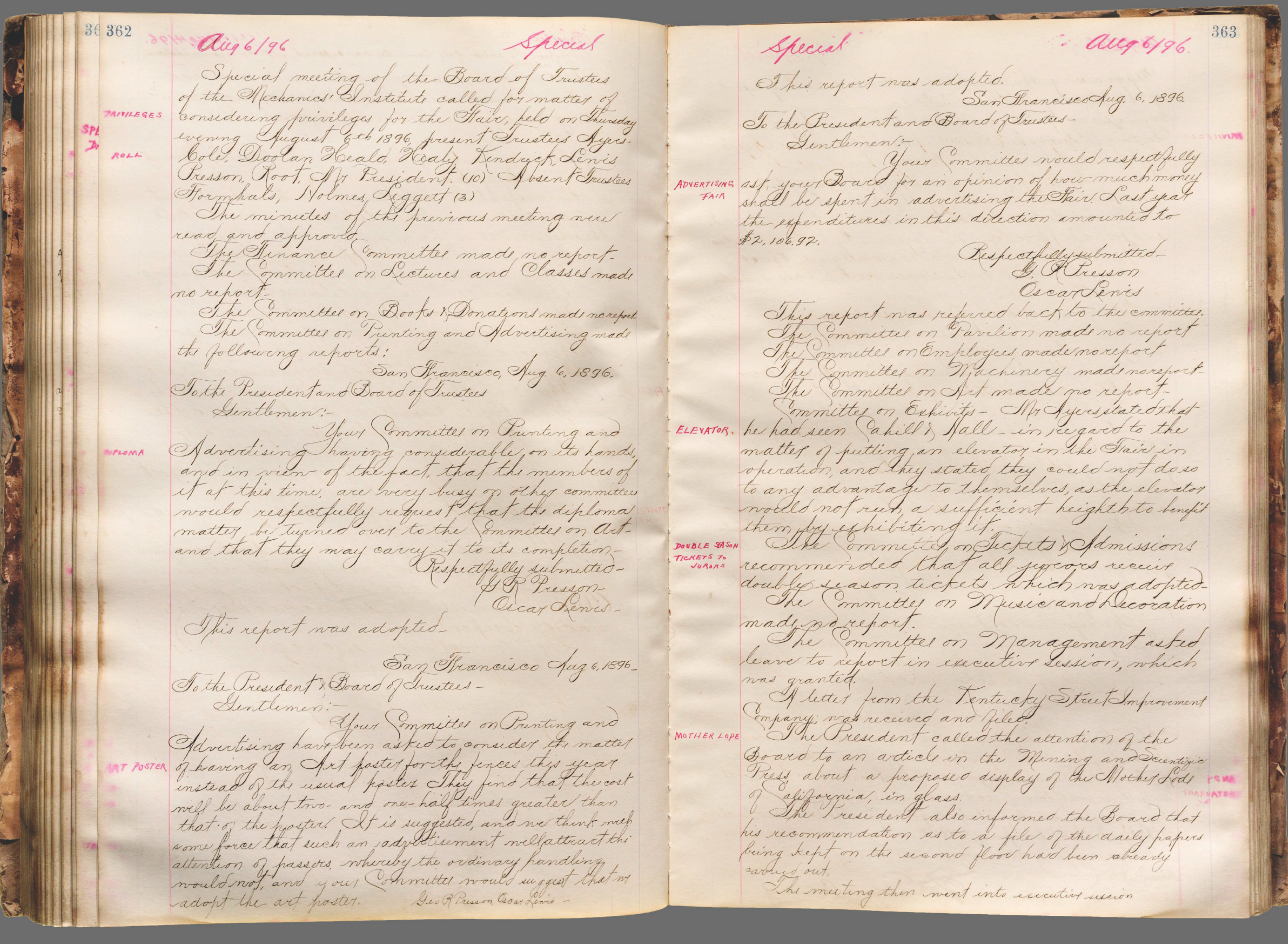


362 Aug 6/96 Special

Special meeting of the Board of Trustees of the Mechanics' Institute called for matter of
PRIVILEGES considering privileges for the Fair, held on Thursday evening August 6th 1896, present Trustees Ayers
ROLL Cole, Doolan Heald, Healy Kendrick, Lewis Presson, Root, Mr President. (10) Absent Trustees Formhals, Holmes, Leggett (3)

The minutes of the previous meeting were read and approved.

The Finance Committee made no report.

The Committee on Lectures and Classes made no report.

The Committee on Books & Donations made no report.

The Committee on Printing and Advertising made the following reports:

San Francisco, Aug. 6, 1896.

To the President and Board of Trustees

Gentlemen:-

Your Committee on Printing and
DIPLOMA Advertising having considerable on its hands, and in view of the fact, that the members of it at this time, are very busy on other committees would respectfully request that the diploma matter be turned over to the Committee on Art and that they may carry it to its completion.

Respectfully submitted-
G R Presson-
Oscar Lewis-

This report was adopted-

San Francisco Aug 6, 1896-

To the President & Board of Trustees-

Gentlemen:-

Your Committee on Printing and Advertising have been asked to consider the matter
ART POSTER of having an Art poster for the fences this year instead of the usual poster. They find that the cost will be about two- and one-half times greater than that of the poster. It is suggested, and we think with some force that such an advertisement will attract the attention of passers, whereby the ordinary handling would not, and your Committee would suggest that we adopt the art poster. Geo R Presson Oscar Lewis-

Special Aug 6/96. 363

This report was adopted.

San Francisco Aug. 6, 1896.

To the President and Board of Trustees-

Gentlemen:-

Your Committee would respectfully
ADVERTISING FAIR ask your Board for an opinion of how much money shall be spent in advertising the Fair. Last year the expenditures in this direction amounted to $2,106.92.

Respectfully submitted-
G. R. Presson
Oscar Lewis

This report was referred back to the committee.

The Committee on Pavilion made no report

The Committee on Employees made no report

The Committee on Machinery made no report-

The Committee on Art made no report-

Committee on Exhibits- Mr Ayers stated that
ELEVATOR. he had seen Cahill & Hall- in regard to the matter of putting an elevator in the Fair in operation, and they stated they could not do so to any advantage to themselves, as the elevator would not run a sufficient heighth to benefit them by exhibiting it.

The Committee on Tickets & Admissions
DOUBLE SEASON TICKETS TO JURORS recommended that all jurors receive double season tickets which was adopted-

The Committee on Music and Decoration made no report.

The Committee on Management asked leave to report in executive session, which was granted.

A letter from the Kentucky Street Improvement Company, was received and filed.

MOTHER LODE The President called the attention of the Board to an article in the Mining and Scientific Press about a proposed display of the Mother Lode of California, in glass.

The President also informed the Board that his recommendation as to a file of the daily papers being kept on the second floor had been already carried out.

The meeting then went into executive session

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

Aug 6/96 Special.

Upon rising the committee made the following report of the Management committee.

San Francisco, Aug. 6. 1896.

PRIVILEGES To the Board of Trustees of the Mechanics' Institute

Gentlemen:-

Your Committee on Management report as follows regarding the bids for the Fair.

We recommend that the following bids be accepted-

J. H. Graefkens for Mechanical & Optical Illusions $4.00
S. P. Heininger & Co- Canes & Shell goods $50.00
Greenebaum & Co. Perfumery, not exclusive 25% gross sales
Kate Breen- Fire jewelry and Spectacles, not exclusive $50.00
M Goldstein- Monogram Stamps $50.00
W H Steiger- Root Beer. $100.00
Jones & Kennett- taking ferrotypes $50.00
Mrs M Godshall- Ideal Shoe String Fastener $20.00
Newton Bros.- Chewing Gum $100.00
W H Martin- Lemonade & Cider- $102.00

For the restaurant and tamale privilege Kapp & Street have bid $300.00 flat or 20% of the gross receipts and a guarantee of $301.00.

The I. X L. Tamale Co. have bid $335.00 flat or 20% of gross sales and a guarantee of $300.00.

For candy, soda, ice cream and pop corn, Thain Bros. have bid flat $2300.00 or 35% of gross receipts with a guarantee of $2,000.00.

C G. Sparrowe has bid 33 1/3% of gross receipts with a guarantee of $2,650.00.

We refer bids of Kapp & Street, I. X. L. Tamale Co.- C G Sparrowe & Thain Bros. back to the Board.

Respectfully submitted-

Oscar Lewis }
J J Healy } management
Geo. R. Presson } Committee.

On motion the recommendations were adopted- and the bids awarded to the parties specified. The privilege of selling candy, etc., was awarded to C G Sparrowe on condition that
CANDY
RESTAURANT &c.
he files a satisfactory bond guaranteeing payment, and the bid for restaurant and tamale privilege was awarded to the I. X L. Tamale Company, for $335 cash

The meeting then adjourned.

Attest. Jos M Cumming Secty

J. B. Heald, Rec. Secy

Regular. Aug 18/96.

Regular meeting of the Board of Trustees of the Mechanics Institute held on Tuesday evening August 18th, 1896.

ROLL present Trustees- Cole, Doolan, Formhals. Healy. Kendrick, Leggett. Presson, Root, Mr President (9)
Absent Trustees- Ayrs, Heald. Holmes, Lewis (4)

The minutes of the previous meeting were read and approved.

For the Finance Committee- Mr Presson presented the following report:

San Francisco, Aug 18. 1896.

FINANCE COM To the President and Board of Trustees-

Gentlemen:-

Your Finance Committee reports as follows:

Cash on hand Aug. 1st		$792.60
Collections this month	Fair 1408.60 Regular 422.50	1831.10
		$2,623.70
Paid out this month for pay rolls	1330.25	
ordered paid to-night	464.90	1,795.15
Balance-		828.55
Estimated collections balance of month		900.00
		$1,728.55
Amt. June bills which should be paid	2,143.72	
Interest necessary to pay	550	
Deficit		2,693.72 965.17

As there will be some labor bills to pay at the Pavilion, we recommend that the President execute the note for $2,000. already authorized by the Board, and if he deems it advisable, he instruct the Secretary to use $1,000.00 of same to pay off the present note of $. 1,000.00- We have ordered renewed the general liability accident policy covering accidents at the Pavilion, and have inspected and approved the bond of Jos. M Cumming as Secretary, and C. G Sparrowe for candy privilege and have ordered renewed the bond of A M Jellison

TO BORROW $2000
Mem. This was never done.
ACCIDENT POLICY
BONDS SEC & LIB.
SPARROWE BOND

Respectfully submitted-

G. R. Ayers, } Finance
G. R. Presson } Committee-

The report was received and adopted, and the recommendation about borrowing $2,000.00, was adopted by the following vote— ayes— Cole, Doolan Formhals, Healy, Kendrick Leggett, Presson, Root, Mr President (9) Noes— None.

The Committee also presented the following report:

San Francisco, Aug. 15. 1896.

To the Board of Trustees Mechanics' Institute

Gentlemen:—

Your Finance Committee recommend that the following bills be ordered paid:

29th Industrial Exposition	
Labor for week ending Aug. 8/96—	$165.00
" " " " " 15	266.50
	$431.50
Regular account—	
E. H Cole advanced for labor	12.40
Jos M. Gumming Pavilion license	21
	$33.40

Respectfully submitted—
G. P Ayers } Finance
G. R Presson— } Committee—

The report was received and adopted and bills ordered paid by the following vote— ayes— Cole, Doolan Formhals Healy, Kendrick Leggett, Root Mr President (9), Noes— None—

ART GALLERY SKYLIGHT Committee on Library Rooms and Building— Mr Cole reported that the sky-light ordered for the Pavilion was finished, at a total cost not exceeding $30.

BOOKS Committee on Books and Donations— Mr Leggett reported that he had selected books amounting to $162.32½ and recommended that they be purchased—

The report was adopted and books ordered purchased by the following vote: ayes— Cole, Doolan Formhals, Healy, Kendrick, Leggett, Presson, Root, Mr. President— (9) Noes— None.

Committee on Lectures and Classes— Mr Doolan made the following report—

San Francisco, Aug 14. 1896.

To the Board of Trustees— Mechanics' Institute—

Gentlemen:—

Your Committee on Lectures & Classes to whom was referred back their last report, report as follows:

LECTURES & CLASSES If it is the intention of the Board to continue the classes we recommend as follows:

1st That the classes be confined to members or members of members family, and except in special cases that students under 14 years of age be excluded.

2nd That the class in freehand drawing meet on Monday and Friday evenings and the class in Mechanical Drawing meet on Tuesday and Thursday evening, and the Electrical Class on Saturday evening.

3rd That the salary of the instructor in mechanical and in free hand drawing be $30.00 per month—

4th That the tuition fee be $1.50 per term, payable in advance.

LATIMER & BEHRND 5th That L. P Latimer be appointed instructor in free hand and Gustav Behrnd in mechanical drawing.

COMMENCE SEP 1ST 6th That the classes commence September 1st 1896

We are now preparing circular for class in electricity.

Respectfully submitted—
R. P Doolan } Com.
Henry Root } Lectures Classes

After the reading of the report, a letter was read from Mr Allen, instructor in last year's mechanical drawing class.

The Board resolved to continue the classes, and the recommendations of the committee were adopted and the Board proceeded to elect teachers for the classes

The Chair appointed Trustees Presson and Formhals as tellers

LATIMER & BEHRND ELECTED On motion the Secretary cast the ballot for L. P Latimer for instructor in class of Free hand Drawing, and Gustav Behrnd for mechanical drawing, and they were declared duly elected.

Insertion ok J.M.G.

The Committee on Printing & Advertising presented the following report:

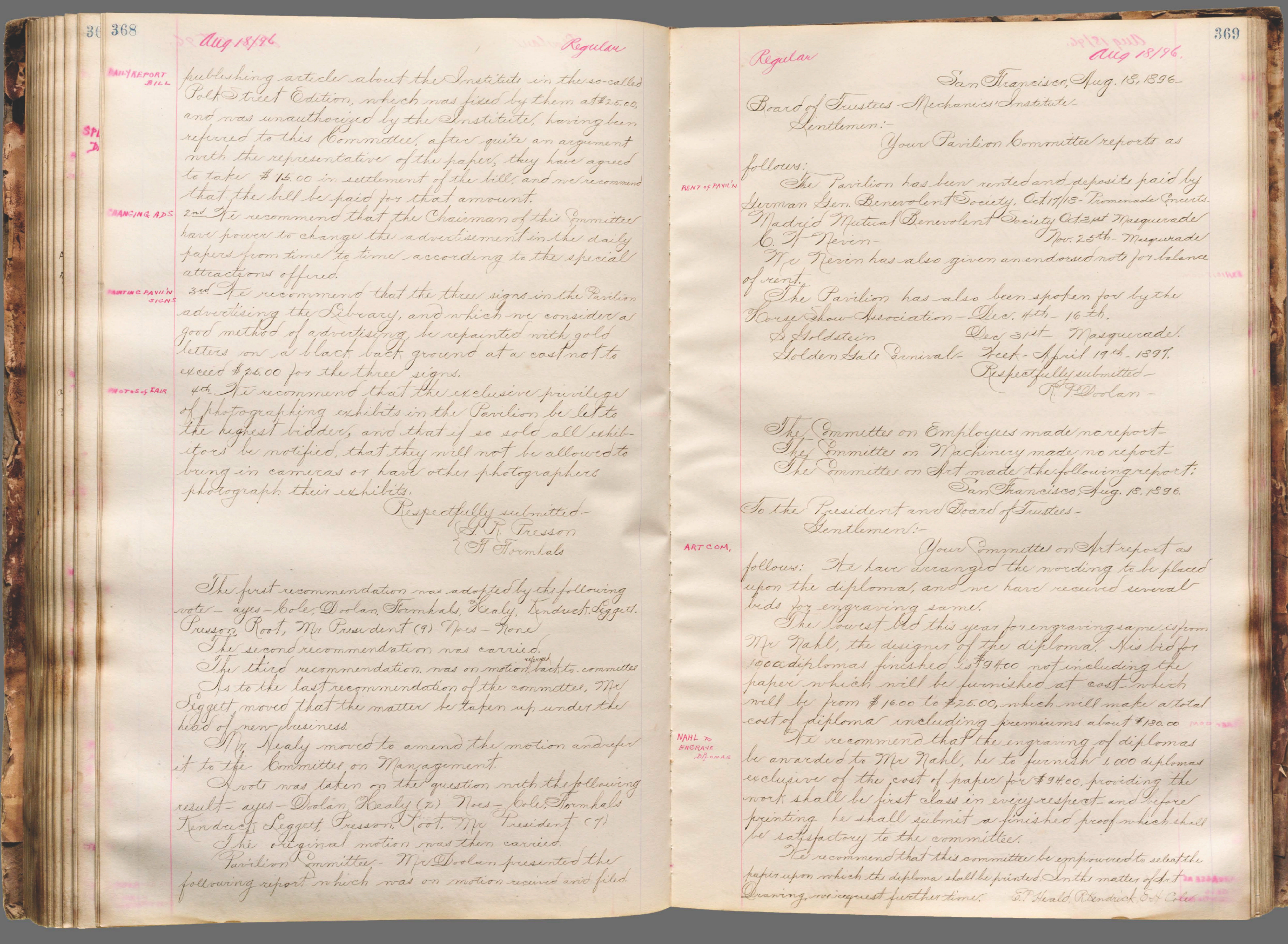
San Francisco, Aug. 19, 1896

To the President and Board of Trustees—

Gentlemen:—

Your Committee on Printing & Advertising reports as follows:

1 1— The matter of the bill of the Daily Report for



DAILY REPORT BILL publishing article about the Institute in the so-called Polk Street Edition, which was fixed by them at $25.00, and was unauthorized by the Institute, having been referred to this Committee, after quite an argument with the representative of the paper, they have agreed to take $15.00 in settlement of the bill, and we recommend that the bill be paid for that amount.

CHANGING ADS 2nd We recommend that the Chairman of this Committee have power to change the advertisement in the daily papers from time to time according to the special attractions offered.

PAINTING PAVIL'N SIGNS 3rd We recommend that the three signs in the Pavilion advertising the Library, and which we consider a good method of advertising, be repainted with gold letters on a black back ground at a cost not to exceed $25.00 for the three signs.

PHOTOS of FAIR 4th We recommend that the exclusive privilege of photographing exhibits in the Pavilion be let to the highest bidder, and that if so sold all exhibitors be notified, that they will not be allowed to bring in cameras or have other photographers photograph their exhibits.

Respectfully submitted—
G. R. Presson
F. Formhals

The first recommendation was adopted by the following vote — ayes — Cole, Doolan, Formhals, Healy, Kendrick, Leggett, Presson, Root, Mr President (9) Noes — None

The second recommendation was carried.

The third recommendation was on motion referred back to committee

As to the last recommendation of the committee, Mr Leggett moved that the matter be taken up under the head of new business.

Mr Healy moved to amend the motion and refer it to the Committee on Management.

A vote was taken on the question with the following result — ayes — Doolan, Healy (2) Noes — Cole, Formhals Kendrick, Leggett, Presson, Root, Mr President (7)

The original motion was then carried.

Pavilion Committee — Mr Doolan presented the following report which was on motion received and filed.

San Francisco, Aug. 18, 1896—

Board of Trustees — Mechanics' Institute —
Gentlemen:—

Your Pavilion Committee reports as follows:

RENT of PAVIL'N The Pavilion has been rented and deposits paid by
German Gen. Benevolent Society, Oct. 17/18 — Promenade Concerts.
Madrid Mutual Benevolent Society Oct. 31st Masquerade
C. H. Nevin — Nov. 25th — Masquerade

Mr Nevin has also given an endorsed note for balance of rent.

The Pavilion has also been spoken for by the Horse Show Association — Dec. 4th — 16th.
S. Goldstein Dec 31st — Masquerade.
Golden Gate Carnival — Week — April 19th — 1897.

Respectfully submitted —
R. P. Doolan —

The Committee on Employees made no report —
The Committee on Machinery made no report —
The Committee on Art made the following report:

San Francisco, Aug. 18, 1896.

To the President and Board of Trustees —
Gentlemen:—

ART COM, Your Committee on Art report as follows: We have arranged the wording to be placed upon the diploma, and we have received several bids for engraving same.

The lowest bid this year for engraving same is from Mr Nahl, the designer of the diploma. His bid for 1000 diplomas finished is $94.00 not including the paper which will be furnished at cost — which will be from $16.00 to $25.00, which will make a total cost of diploma including premiums about $130.00

NAHL TO ENGRAVE DIPLOMAS We recommend that the engraving of diplomas be awarded to Mr Nahl, he to furnish 1,000 diplomas exclusive of the cost of paper for $94.00, providing the work shall be first class in every respect — and before printing he shall submit a finished proof which shall be satisfactory to the committee.

We recommend that this committee be empowered to select the paper upon which the diploma shall be printed. In the matter of Art Drawing, we request further time. E. P. Heald, R. Kendrick, E. H. Cole

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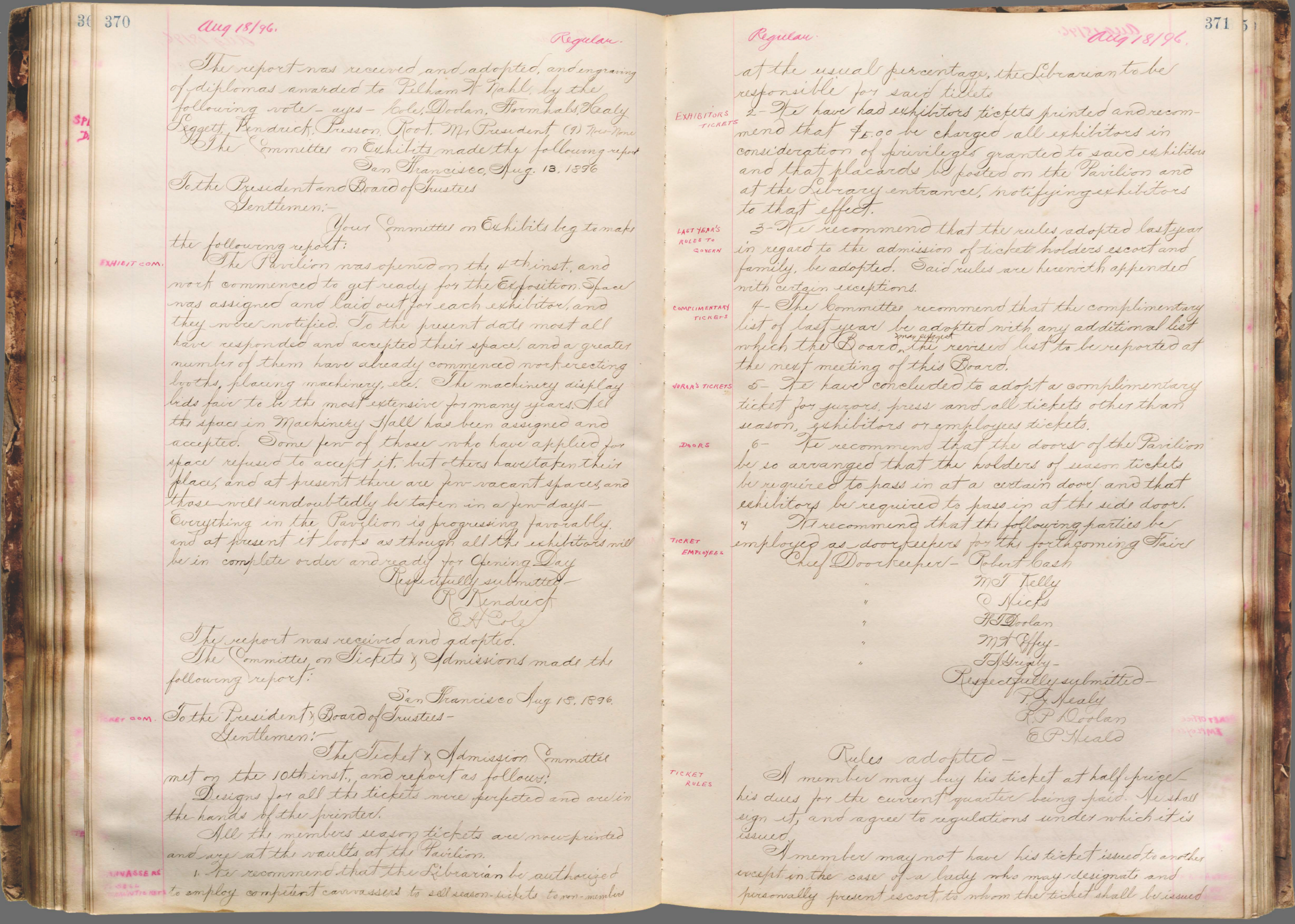

Aug 18/96. Regular.

The report was received and adopted, and engraving of diplomas awarded to Pelham & Nahl, by the following vote — ayes — Cole, Doolan, Formhals, Healy Leggett, Kendrick, Presson, Root, Mr President (9) Noes — None

The Committee on Exhibits made the following report

San Francisco, Aug. 13, 1896

To the President and Board of Trustees

Gentlemen: —

EXHIBIT COM.

Your Committee on Exhibits beg to make the following report:

The Pavilion was opened on the 4th inst., and work commenced to get ready for the Exposition. Space was assigned and laid out for each exhibitor, and they were notified. To the present date most all have responded and accepted their space, and a greater number of them have already commenced work erecting booths, placing machinery, etc. The machinery display bids fair to be the most extensive for many years. All the space in Machinery Hall has been assigned and accepted. Some few of those who have applied for space refused to accept it, but others have taken their place, and at present there are few vacant spaces, and those will undoubtedly be taken in a few days — Everything in the Pavilion is progressing favorably, and at present it looks as though all the exhibitors will be in complete order and ready for Opening Day

Respectfully submitted —
R Kendrick
E H Cole

The report was received and adopted.

The Committee on Tickets & Admissions made the following report:

San Francisco Aug 15, 1896.

TICKET COM.

To the President & Board of Trustees —

Gentlemen: —

The Ticket & Admission Committee met on the 10th inst., and report as follows:

Designs for all the tickets were perfected and are in the hands of the printer.

All the members season tickets are now printed and are at the vaults at the Pavilion.

NVASSERS
O SELL
SON TICKETS

1. We recommend that the Librarian be authorized to employ competent canvassers to sell season-tickets to non-members

Regular. Aug 18/96.

at the usual percentage, the Librarian to be responsible for said tickets

EXHIBITORS TICKETS

2 — We have had exhibitors tickets printed and recommend that $5.00 be charged all exhibitors in consideration of privileges granted to said exhibitors and that placards be posted on the Pavilion and at the Library entrance, notifying exhibitors to that effect.

LAST YEAR'S RULES TO GOVERN

3 — We recommend that the rules adopted last year in regard to the admission of ticket holders escort and family, be adopted. Said rules are herewith appended with certain exceptions.

COMPLIMENTARY TICKETS

4 — The Committee recommend that the complimentary list of last year be adopted with any additional list which the Board may suggest, the revised list to be reported at the next meeting of this Board.

JUROR'S TICKETS

5 — We have concluded to adopt a complimentary ticket for jurors, press and all tickets other than season, exhibitors or employees tickets.

DOORS

6 — We recommend that the doors of the Pavilion be so arranged that the holders of season tickets be required to pass in at a certain door and that exhibitors be required to pass in at the side door.

TICKET EMPLOYEES

7 We recommend that the following parties be employed as doorkeepers for the forthcoming Fair

Chief Doorkeeper — Robert Cash
" M J Kelly
" C Hicks
" H J Doolan
" M A Effey —
" T J Grigsby —

Respectfully submitted —
P J Healy
R P Doolan
E P Heald

Rules adopted —

TICKET RULES

A member may buy his ticket at half price — his dues for the current quarter being paid. He shall sign it, and agree to regulations under which it is issued.

A member may not have his ticket issued to another except in the case of a lady who may designate and personally present escort, to whom the ticket shall be issued

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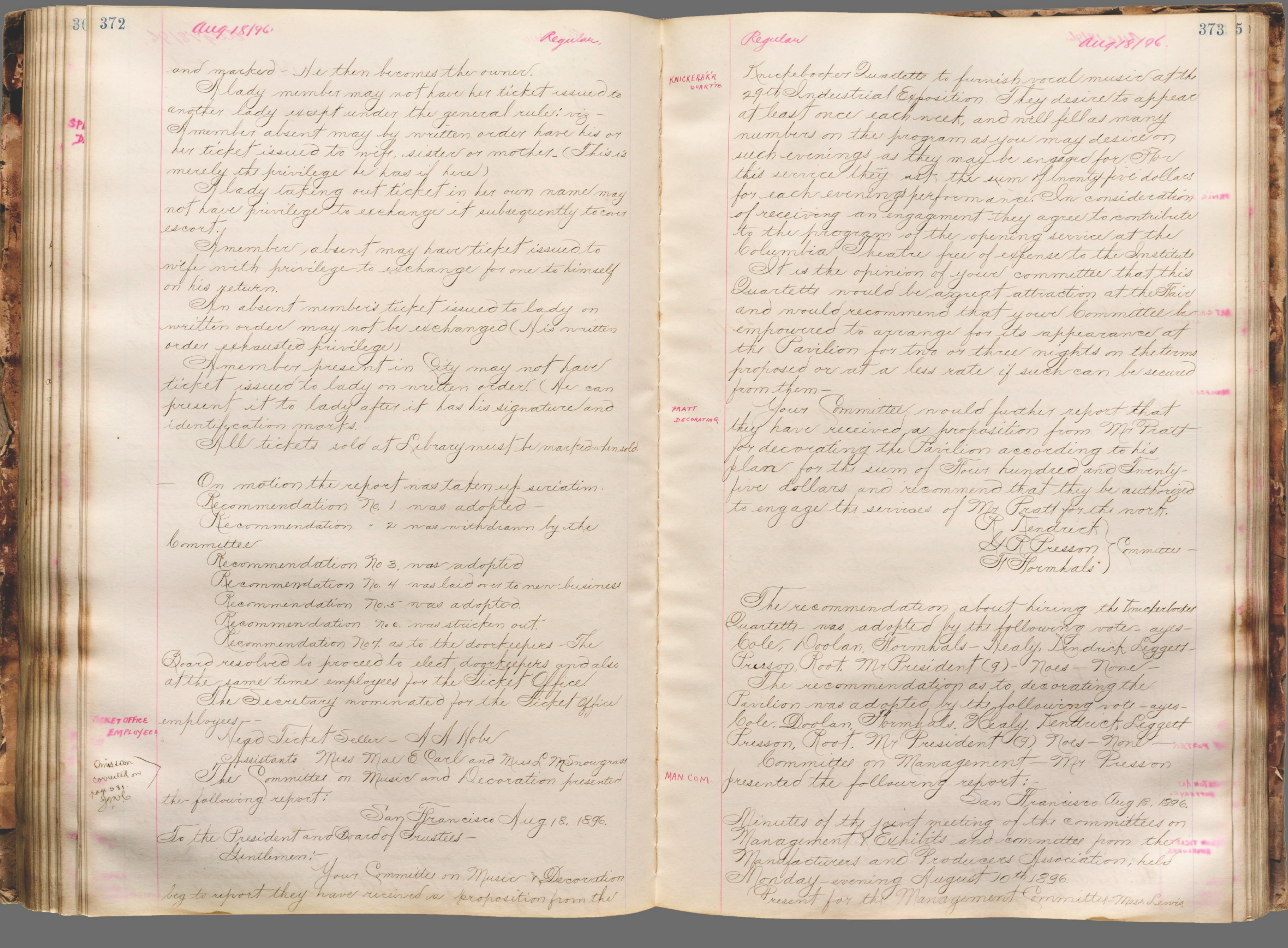

and marked — He then becomes the owner.

A lady member may not have her ticket issued to another lady except under the general rule: viz —

A member absent may by written order have his or her ticket issued to wife, sister or mother — (This is merely the privilege he has if here)

A lady taking out ticket in her own name may not have privilege to exchange it subsequently to cover escort.

A member, absent may have ticket issued to wife with privilege to exchange for one to himself on his return.

An absent member's ticket issued to lady on written order may not be exchanged (His written order exhausted privilege)

A member present in City may not have ticket issued to lady on written order. (He can present it to lady after it has his signature and identification marks.

All tickets sold at Library must be marked when sold.

On motion the report was taken up seriatim.

Recommendation No. 1 was adopted —

Recommendation " 2 was withdrawn by the Committee.

Recommendation No 3. was adopted

Recommendation No. 4 was laid over to new business

Recommendation No. 5 was adopted.

Recommendation No. 6. was stricken out.

Recommendation No 7. as to the doorkeepers — The Board resolved to proceed to elect doorkeepers and also at the same time employees for the Ticket Office.

TICKET OFFICE EMPLOYEES

The Secretary nominated for the Ticket Office employees —

Head Ticket Seller — A A Nobe

Assistants Miss Mae E Carl and Miss L McSnowgrass

Omission corrected on page 381. J.M.C.

The Committee on Music and Decoration presented the following report:

San Francisco Aug 18. 1896.

To the President and Board of Trustees —

Gentlemen: —

Your Committee on Music & Decoration beg to report they have received a proposition from the

KNICKERBK'R QUARTTE

Knickebocker Quartette to furnish vocal music at the 29th Industrial Exposition. They desire to appear at least once each week, and will fill as many numbers on the program as you may desire on such evenings as they may be engaged for. For this service they ask the sum of Twenty five dollars for each evenings performance. In consideration of receiving an engagement they agree to contribute to the program of the opening service at the Columbia Theatre free of expense to the Institute.

It is the opinion of your committee that this Quartette would be a great attraction at the Fair and would recommend that your Committee be empowered to arrange for its appearance at the Pavilion for two or three nights on the terms proposed or at a less rate if such can be secured from them —

PRATT DECORATING

Your Committee would further report that they have received a proposition from Mr Pratt for decorating the Pavilion according to his plan for the sum of Four hundred and Twenty-five dollars and recommend that they be authorized to engage the services of Mr Pratt for the work.

R Kendrick
G R Presson
F Hormhals } Committee —

The recommendation about hiring the Knickerbocker Quartette — was adopted by the following vote — ayes — Cole, Doolan, Hormhals — Healy, Kendrick, Leggett — Presson, Root. Mr President (9) — Noes — None —

The recommendation as to decorating the Pavilion was adopted by the following vote — ayes — Cole. Doolan, Hormhals. Healy. Kendrick, Leggett Presson, Root. Mr President (9) Noes — None —

MAN. COM.

Committee on Management — Mr Presson presented the following report: —

San Francisco Aug 18. 1896.

Minutes of the joint meeting of the committees on Management & Exhibits and committee from the Manufacturers and Producers Association, held Monday — evening August 10th 1896.

Present for the Management Committee — Mess. Lewis

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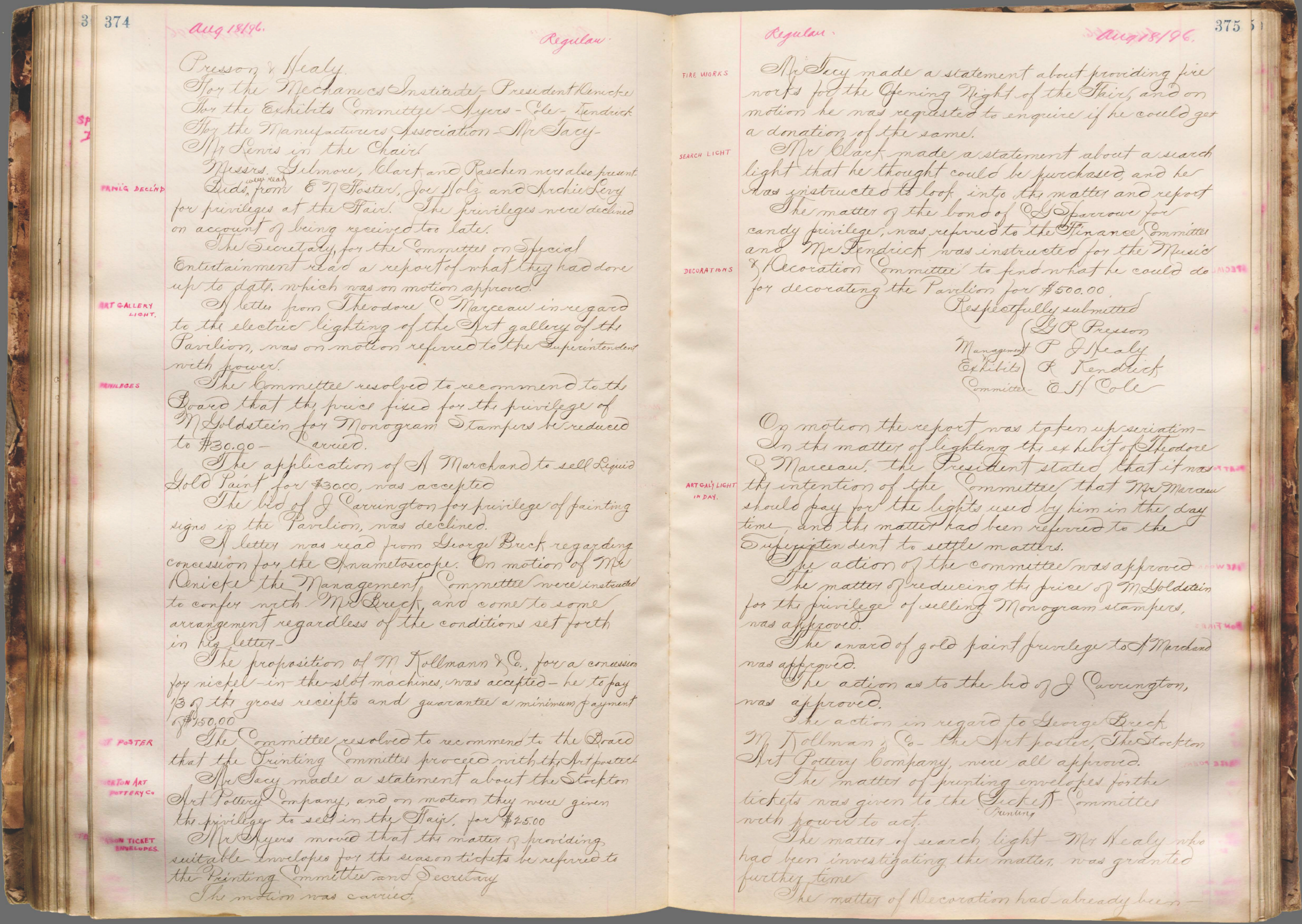

Presson & Healy.
For the Mechanics Institute - President Denicke
For the Exhibits Committee - Ayers - Cole - Kendrick
For the Manufacturers Association - Mr Tacy -
Mr Lewis in the Chair.

Messrs. Gilmore, Clark and Raschen were also present.

PRIV'G DECL'ND

Bids, were read from E N Foster, Joe Holz and Archie Levy for privileges at the Fair. The privileges were declined on account of being received too late.

The Secretary, for the Committee on Special Entertainment read a report of what they had done up to date, which was on motion approved.

ART GALLERY LIGHT.

A letter from Theodore C Marceau in regard to the electric lighting of the Art gallery of the Pavilion, was on motion referred to the Superintendent with power.

PRIVILEGES

The Committee resolved to recommend to the Board that the price fixed for the privilege of M Goldstein for Monogram Stampers be reduced to $30.00 - Carried.

The application of A Marchand to sell Liquid Gold Paint for $30.00, was accepted

The bid of J Carrington for privilege of painting signs in the Pavilion, was declined.

A letter was read from George Breck regarding concession for the Anametoscope. On motion of Mr Denicke the Management Committee were instructed to confer with Mr Breck, and come to some arrangement regardless of the conditions set forth in his letter -

The proposition of M Kollmann & Co., for a concession for nickel-in-the-slot machines, was accepted - he to pay 1/3 of the gross receipts and guarantee a minimum payment of $150.00

POSTER

The Committee resolved to recommend to the Board that the Printing Committee proceed with the Art poster.

TON ART POTTERY Co

Mr Tacy made a statement about the Stockton Art Pottery Company, and on motion they were given the privilege to sell in the Fair, for $25.00

SON TICKET ENVELOPES.

Mr Ayers moved that the matter of providing suitable envelopes for the season tickets be referred to the Printing Committee and Secretary

The motion was carried.

FIRE WORKS

Mr Tacy made a statement about providing fire works for the Opening Night of the Fair, and on motion he was requested to enquire if he could get a donation of the same.

SEARCH LIGHT

Mr Clark made a statement about a search light that he thought could be purchased, and he was instructed to look into the matter and report

The matter of the bond of C G Sparrowe for candy privilege, was referred to the Finance Committee

DECORATIONS

and Mr Kendrick was instructed for the Music & Decoration Committee to find what he could do for decorating the Pavilion for $500.00.

Respectfully submitted
G R Presson
Management P J Healy
Exhibits R Kendrick
Committee - E H Cole

On motion the report was taken up seriatim -

ART GAL'Y LIGHT IN DAY.

In the matter of lighting the exhibit of Theodore C Marceau, the President stated that it was the intention of the Committee that Mr Marceau should pay for the lights used by him in the day time, and the matter had been referred to the Superintendent to settle matters.

The action of the committee was approved

The matter of reducing the price of M Goldstein for the privilege of selling Monogram stampers, was approved.

The award of gold paint privilege to A Marchand was approved.

The action as to the bid of J Carrington, was approved.

The action in regard to George Breck M Kollman & Co - the Art poster, The Stockton Art Pottery Company, were all approved.

The matter of printing envelopes for the tickets was given to the (Ticket) Printing Committee with power to act.

The matter of search light - Mr Healy who had been investigating the matter, was granted further time

The matter of Decoration had already been -

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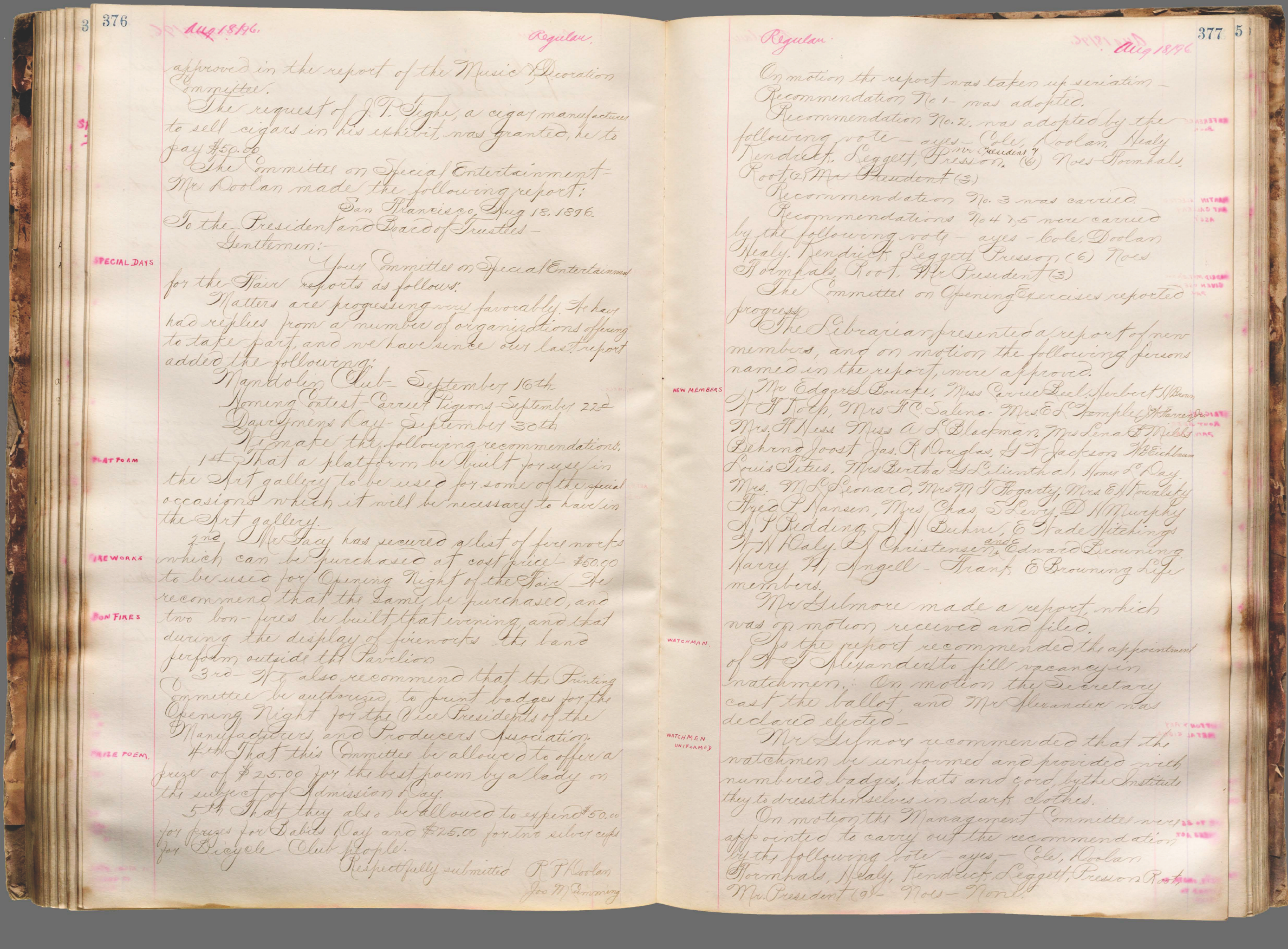

approved in the report of the Music & Decoration Committee.

The request of J. P. Tighe, a cigar manufacturer to sell cigars in his exhibit, was granted, he to pay $50.00

The Committee on Special Entertainment — Mr Doolan made the following report:

San Francisco, Aug 18. 1896.

To the President and Board of Trustees —

Gentlemen:—

SPECIAL DAYS

Your Committee on Special Entertainment for the Fair reports as follows:

Matters are progressing very favorably. We have had replies from a number of organizations offering to take part, and we have since our last report added the following:

Mandolin Club — September 16th

Homing Contest — Carrier Pigeons — September 22d

Dairymens Day — September 30th

We make the following recommendations:

PLATFORM

1st — That a platform be built for use in the Art gallery to be used for some of the special occasions which it will be necessary to have in the Art gallery.

FIREWORKS

2nd Mr Lacy has secured a list of fireworks which can be purchased at cost price — $50.00 to be used for Opening Night of the Fair. We recommend that the same be purchased, and

BON FIRES

two bon-fires be built that evening, and that during the display of fireworks the band perform outside the Pavilion.

3rd — We also recommend that the Printing Committee be authorized to print badges for the Opening Night for the Vice Presidents of the Manufacturers and Producers Association.

PRIZE POEM.

4th That this Committee be allowed to offer a prize of $25.00 for the best poem by a lady on the subject of Admission Day.

5th That they also be allowed to expend $50.00 for prizes for Babies Day and $25.00 for two silver cups for Bicycle Club people.

Respectfully submitted R. P. Doolan

Jos M Cumming

On motion the report was taken up seriatim —

Recommendation No 1 — was adopted.

Recommendation No. 2. was adopted by the following vote — ayes — Cole, Doolan, Healy Kendrick, Leggett, Presson, Mr President 7 (6) Noes — Formhals, Root, (2) ~~Mr President~~ (3)

Recommendation No. 3 was carried.

Recommendations No 4 & 5 were carried by the following vote — ayes — Cole, Doolan Healy, Kendrick, Leggett, Presson (6) Noes Formhals, Root, Mr President (3)

The Committee on Opening Exercises reported progress.

The Librarian presented a report of new members, and on motion the following persons named in the report, were approved.

NEW MEMBERS

Mr Edgar L Bourke, Miss Carrie Beel, Herbert H Brown H H Koch, Mrs H C Saleno — Mrs. E L Kemple, J H Harren Jr. Mrs. H Hess, Miss A L Blackman, Mrs Lena B Mills Behrend Joost, Jas. R Douglas, G H Jackson, W B Eichbaum Louis Titus, Mrs Bertha G Lilienthal, Homer L Day, Mrs. M L Leonard, Mrs M T Fogarty, Mrs. E H Kowalsky Fred P Hansen, Mrs Chas S Levy, D H Murphy A T Redding, A H Buhne, E Wade Hitchings W H Daly, L J Christensen and Edward Browning Harry H Angell — Frank E Browning Life members.

Mr Gilmore made a report, which was on motion received and filed.

WATCHMAN.

As the report recommended the appointment of W J Alexander to fill vacancy in watchmen. On motion the Secretary cast the ballot, and Mr Alexander was declared elected —

WATCHMEN UNIFORMED

Mr Gilmore recommended that the watchmen be uniformed and provided with numbered badges, hats and cord, by the Institute they to dress themselves in dark clothes.

On motion the Management Committee were appointed to carry out the recommendation by the following vote — ayes — Cole, Doolan Formhals, Healy, Kendrick, Leggett, Presson, Root, Mr. President (9) — Noes — None.

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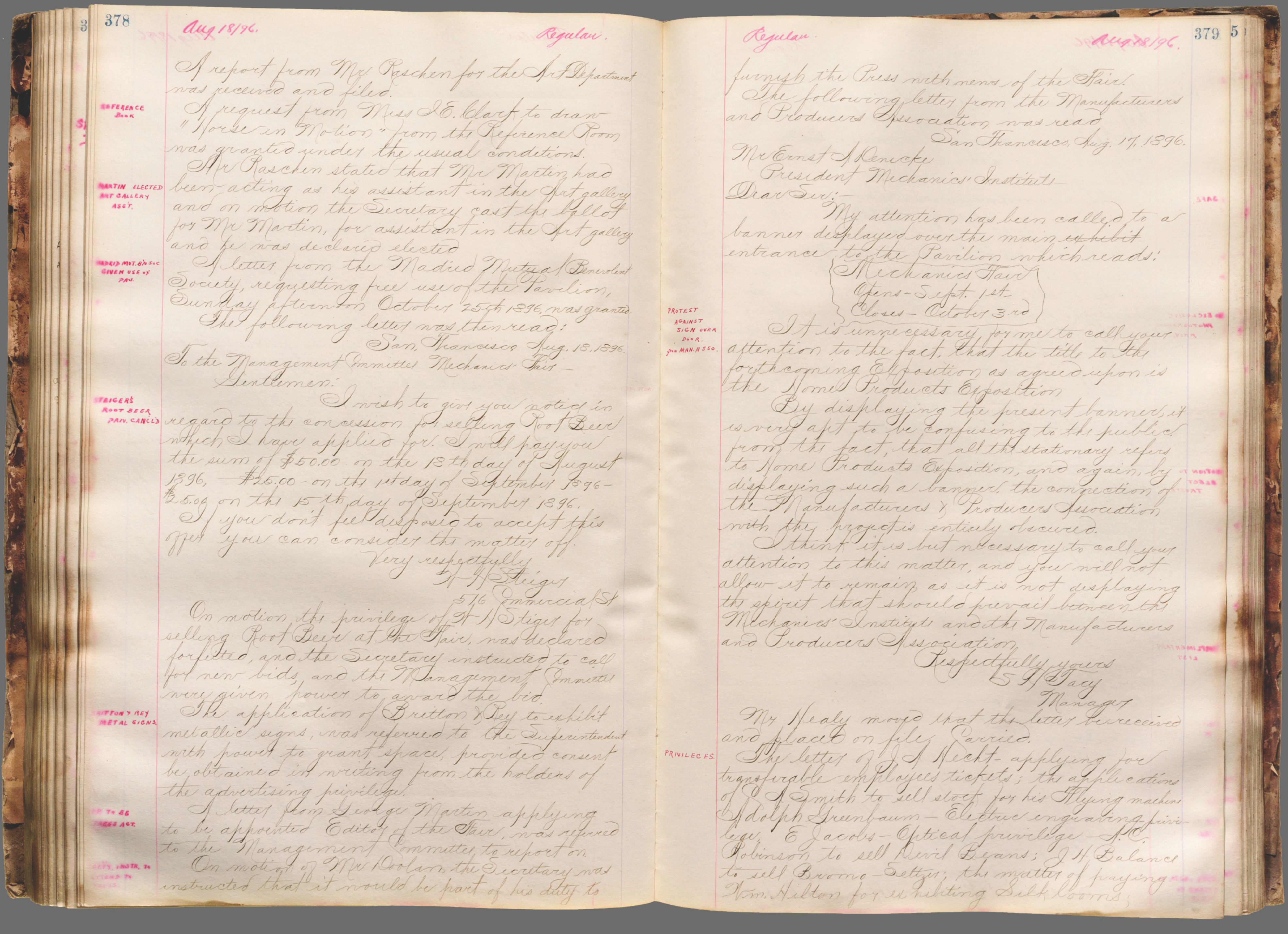

A report from Mr Raschen for the Art Department was received and filed.

EFERENCE Book

A request from Miss I. E. Clark to draw "Horse in Motion" from the Reference Room was granted under the usual conditions.

ARTIN ELECTED ART GALLERY ASS'T.

Mr Raschen stated that Mr Martin had been acting as his assistant in the Art gallery and on motion the Secretary cast the ballot for Mr Martin, for assistant in the Art gallery and he was declared elected

ADRID MUT. B'N SOC GIVEN USE of PAV.

A letter from the Madrid Mutual Benevolent Society, requesting free use of the Pavilion, Sunday afternoon October 25th 1896, was granted.

The following letter was then read:

San Francisco Aug. 18. 1896.

To the Management Committee Mechanics Fair —

Gentlemen:

TEIGER'S ROOT BEER PRIV. CANC'L'D

I wish to give you notice in regard to the concession for selling Root Beer which I have applied for. I will pay you the sum of $50.00 on the 18th day of August 1896, — $25.00 - on the 1st day of September 1896 - $25.00 on the 15th day of September 1896.

If you don't feel disposed to accept this offer you can consider the matter off.

Very respectfully

H. H. Steiger

516 Commercial St

On motion the privilege of H. H. Stieger for selling Root Beer at the Fair, was declared forfeited, and the Secretary instructed to call for new bids, and the Management Committee were given power to award the bid.

ITTON & REY METAL SIGNS.

The application of Britton & Rey to exhibit metallic signs, was referred to the Superintendent with power to grant space, provided consent be obtained in writing from the holders of the advertising privilege.

P. TO BE RESS AGT.

A letter from George Martin applying to be appointed Editor of the Fair, was referred to the Management Committee to report on.

ETY, INSTR. TO TEND TO

On motion of Mr Doolan, the Secretary was instructed that it would be part of his duty to

furnish the Press with news of the Fair.

The following letter from the Manufacturers and Producers Association was read

San Francisco, Aug. 17. 1896.

Mr Ernst A. Denicke

President Mechanics' Institute —

Dear Sir: —

My attention has been called to a banner displayed over the main ~~exhibit~~ entrance to the Pavilion which reads:

Mechanics' Fair

Opens - Sept. 1st -

Closes - October 3rd

PROTEST AGAINST SIGN OVER DOOR. from MAN. ASSO.

It is unnecessary for me to call your attention to the fact, that the title to the forthcoming Exposition as agreed upon is the Home Products Exposition

By displaying the present banner, it is very apt to be confusing to the public from the fact, that all the stationary refers to Home Products Exposition, and again, by displaying such a banner, the connection of the Manufacturers & Producers Association with the project is entirely obscured.

I think it is but necessary to call your attention to this matter, and you will not allow it to remain as it is not displaying the spirit that should prevail between the Mechanics' Institute and the Manufacturers and Producers Association.

Respectfully yours

E. H. Tacy

Manager

Mr Healy moved that the letter be received and placed on file. Carried.

PRIVILEGES.

The letter of J. A. Hecht - applying for transferable employees tickets; the applications of J. A. Smith to sell stock for his Flying machine Adolph Greenbaum - Electric engraving privilege, E Jacobs - Optical privilege - A. C. Robinson to sell Devil Beans; J. H. Balance to sell Bromo-Seltzer; the matter of paying Wm. Hilton for exhibiting Silk looms;

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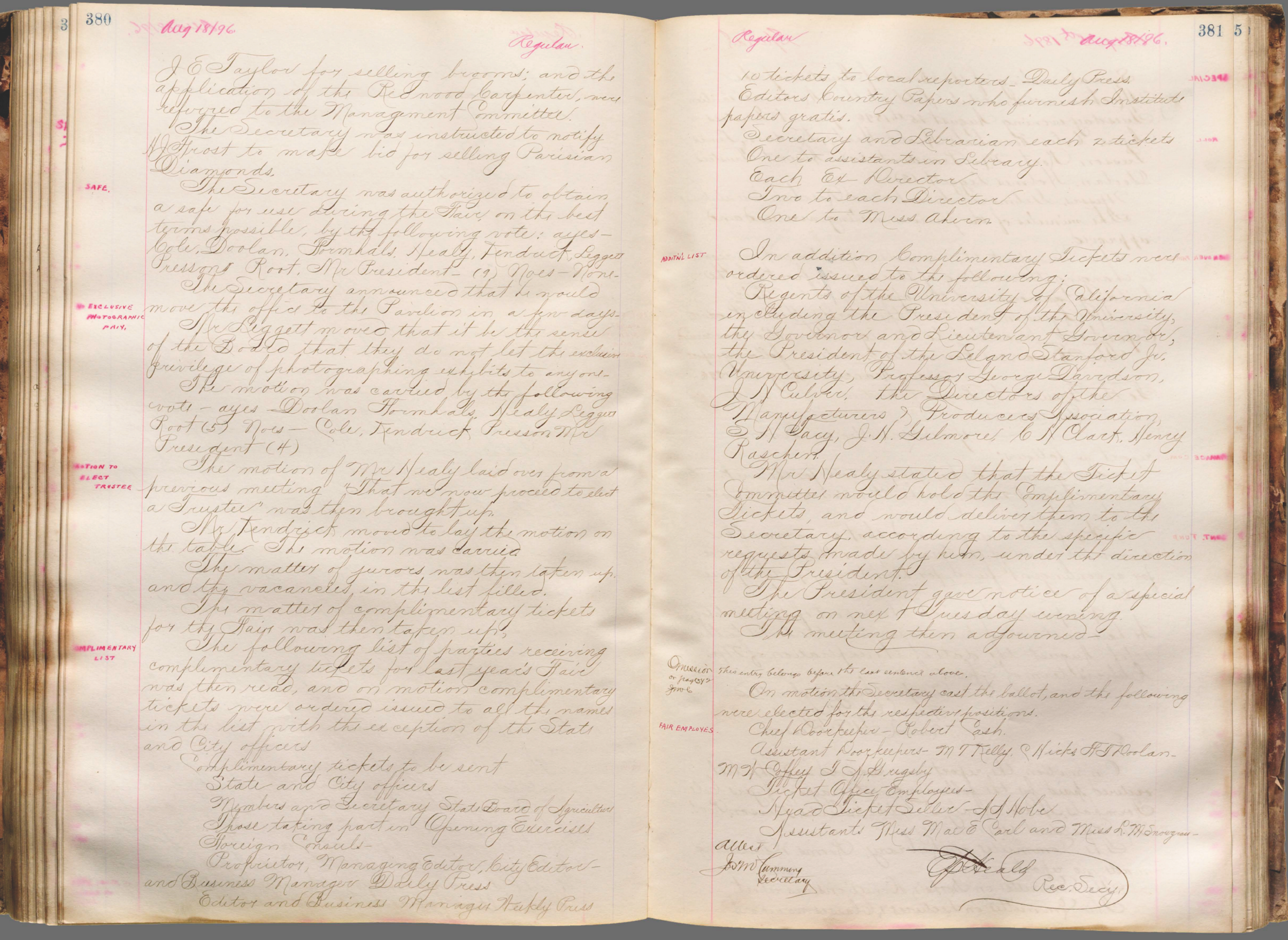

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J E Taylor for selling brooms; and the application of the Redwood Carpenter, were referred to the Management Committee.

The Secretary was instructed to notify H J Frost to make bid for selling Parisian Diamonds.

SAFE.

The Secretary was authorized to obtain a safe for use during the Fair, on the best terms possible, by the following vote: ayes – Cole, Doolan, Formhals, Healy, Kendrick, Leggett Presson, Root, Mr President – (9) Noes – None.

The Secretary announced that he would move the office to the Pavilion in a few days.

EXCLUSIVE PHOTOGRAPHIC PRIV,

Mr Leggett moved that it be the sense of the Board that they do not let the exclusive privilege of photographing exhibits to anyone.

The motion was carried by the following vote – ayes – Doolan Formhals, Healy, Leggett Root (5) Noes – Cole, Kendrick Presson, Mr President (4)

OTION TO ELECT TRUSTEE

The motion of Mr Healy laid over from a previous meeting "That we now proceed to elect a Trustee" was then brought up.

Mr Kendrick moved to lay the motion on the table. The motion was carried.

The matter of jurors was then taken up, and the vacancies in the list filled.

The matter of complimentary tickets for the Fair was then taken up.

MPLIMENTARY LIST

The following list of parties receiving complimentary tickets for last year's Fair was then read, and on motion complimentary tickets were ordered issued to all the names in the list with the exception of the State and City officers

Complimentary tickets to be sent
State and City officers
Members and Secretary State Board of Agriculture
Those taking part in Opening Exercises
Foreign Consuls –
Proprietor, Managing Editor, City Editor – and Business Manager Daily Press
Editor and Business Manager Weekly Press

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10 tickets to local reporters – Daily Press.
Editors Country Papers who furnish Institute papers gratis.
Secretary and Librarian each 2 tickets
One to assistants in Library.
Each Ex Director
Two to each Director
One to Miss Ahern

ADDITN'L LIST

In addition Complimentary Tickets were ordered issued to the following;
Regents of the University of California including the President of the University, the Governor and Lieutenant Governor, the President of the Leland Stanford Jr. University, Professor George Davidson, J H Culver, the Directors of the Manufacturers & Producers Association, S H Tacy, J. H. Gilmore, C H Clark, Henry Raschen.

Mr Healy stated that the Ticket Committee would hold the Complimentary Tickets, and would deliver them to the Secretary, according to the specific requests made by him, under the direction of the President.

The President gave notice of a special meeting on next Tuesday evening.

The meeting then adjourned –

Omission on page 372 Nov 6

This entry belongs before the last sentence above.

On motion the Secretary cast the ballot, and the following were elected for the respective positions.

FAIR EMPLOYES.

Chief Doorkeeper – Robert Cash.
Assistant Doorkeepers – M T Kelly, C Hicks, F T Doolan – M F Coffey T J Grigsby
Ticket Office Employees –
Head Ticket Seller – A A Hobe
Assistants Miss Mae E Carl and Miss L. M. Snowgrass –

Attest
J. M. Cumming
Secretary

Heald
Rec. Secy.

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Aug 25th 1896 Special

SPECIAL

Special meeting of the Board of Trustees of the Mechanics' Institute held at the Mechanics Pavilion Tuesday evening August 25th, 1896. – present Trustees

ROLL

Ayers, Cole, Formhals, Heald Healy, Kendrick, Lewis Presson, Root, Mr President (10) Absent-Trustees Doolan, Holmes, Leggett (3)

Messrs, Gilmore, Clark and Raschen were also present

The minutes of the previous meeting were read and approved.

N OVER FAIR DOOR

The President then made a statement in regard to changing the wording of the sign in front of the building announcing the opening of the Fair.

Mr Ayers, moved that the words Home Products Exposition be added to the sign. The motion was carried.

The Finance Committee made the following report.

San Francisco, Aug. 25, 1896

To the President & Board of Trustees

Gentlemen:-

Your Committee on Finance

NANCE COM.

report as follows:

We recommend that the pay roll for the week ending August 22nd. for the Pavilion amounting to $249.00, be paid.

NT. FUND

We further recommend that a warrant be drawn in favor of the Secretary for the sum of $150.00 for a contingent fund, for him to pay petty expenses with.

We present herewith the report of the auditor. We have instructed him to examine the books to the 1st of August, the date of the expiration of Mr. Culver's term of office.

Respectfully submitted
Finance G. P. Ayers
Committee G. R. Presson

On motion the report was received, and the bill ordered paid by the following vote- ayes- Ayers, Cole Formhals, Heald, Healy, Kendrick Lewis, Presson, Root, Mr. President (10) Noes none.

The Committee on Library, Rooms & Building made no report.

The Committee on Books & Donations no report.

The Committee on Lectures & Classes no report

Special Aug 25/96

The Committee on Printing & Advertising – Mr Presson presented the following report:

San Francisco, Aug. 25, 1896.

To the Board of Trustees-

Gentlemen-

PRINT. COM. TO ARRANGE FOR ADS. FOR TICKETS.

Your Committee would ask your permission to arrange some advertising in exchange for tickets to the Fair. A number of propositions of this kind are coming up which have more or less merit in them.

Respectfully
G. R. Presson-
F. Formhals.
Oscar Lewis.

The report was received, and the request of the Committee granted.

The President called attention to the matter of advertising that the single admission to the Fair is twenty-five cents, and on motion the Printing Committee were instructed to advertise the 25 cents admission in every possible way.

The Pavilion Committee presented the following report:

San Francisco Aug. 25, 1896.

To the Board of Trustees-

Gentlemen;

Your Pavilion Committee

NAT'L ATHLETIC CLUB DEPOSIT

would recommend that the $100.00 on deposit from Mr Groom, National Athletic Club be returned, the Club not having used the Pavilion, and having given notice to that effect.

R. P. Doolan-
G. P. Ayers-

On motion the report was laid on the table

The Machinery Committee presented the

MACHINERY COM. COAL CONTRACT TO OREGON IMP. CO.

following report:-

San Francisco Aug 25, 1896.

To the President and Board of Trustees-

Gentlemen-

Your Machinery Committee beg to submit an offer to supply coal for the –

forthcoming Exposition from the Oregon Improvement Company, and recommend its acceptance.

Respectfully submitted
E. A. Cole } Machinery
Henry Root } Com

On motion the report was received and adopted

The Art Committee reported progress.

The Committee on Exhibits presented the following report:

San Francisco Aug. 25, 1896 -

To the Board of Trustees
Mechanics' Institute
Gentlemen:-

HIBIT COM.

Your Committee on Exhibits beg to report that a great majority of the exhibitors are at work on their booths. Many of them are complete, and most will be completed and ready for their goods by Saturday the 29th inst. Some of them are complete and their goods in place and receipted for. Everything is working smoothly. and the prospects are favorable for the Exposition to be in perfect working order on the opening, all of which is respectfully submitted -

Committee on Exhibits { G. P. Ayers -
E. A. Cole
R. Kendrick

The report was received and adopted

ERS LEFT.

Mr. Ayers then withdrew by permission of the Chair

CKET PUNCHES

The Committee on Tickets and Admissions - Mr Healy stated that it would be necessary to purchase punches for the doorkeepers, and on motion the Ticket Committee were authorized to purchase necessary punches by the following vote: ayes - Cole, Formhals, Heald, Healy, Kendrick, Lewis, Presson, Root, Mr President (9). Noes None.

ICKETS TO
DIRECTORS
STEAD OF 2.

Mr Healy moved that each director receive 5 of the regular double season tickets in place of the previous order, that they each receive 2 complimentary tickets. The motion was carried -

The Committee on Employees made no report -

The Committee on Music and Decoration presented the following report:

San Francisco, Aug. 25, 1896.

President and Board of Trustees -
Gentlemen:-

MUSIC COM.

KNICKERBOCKER QUARTETTE

Your Committee on Music and Decoration beg to report that on the authority of the Trustees given at the last meeting, they have engaged the services of the Knickerbocker Quartette for three evenings during the 29th Industrial Exposition for the sum of $16.00 for each evening's service, providing at the same time for the services of the Quartette at the opening exercises without any additional cost to the Institute -

ANNEX DECORATION

Your Committee would also recommend that they be authorized to provide for the decoration of the annex at an expense not to exceed $40.00 also for the decoration of the Band Stand at an expense not to exceed the sum paid for the same service last year.

Respectfully submitted -
Music and Decoration Committee { R. Kendrick
F. Formhals
G. R. Presson -

The report was received, and the recommendations of the Committee adopted by the following vote: ayes - Cole, Formhals, Heald, Healy, Kendrick, Lewis, Presson, Root, Mr President (9) Noes None.

The Management Committee presented the following report:

San Francisco Aug. 25, 1896.

To the President and Board of Trustees -
Gentlemen:-

MAN. COM.

Your Management Committee to whom various matters were referred at the last meeting, report as follows:-

PRIVILEGES.

We have agreed to allow the exhibit of Madame Marchand, she to pay $25.00 for selling privilege

We have also agreed to allow W. H. Davis the privilege of coming in and photographing exhibits, he to pay $10.00 and buy ticket, privilege not to be exclusive,

M. J. Sahlein selling Cigar Tip Protectors $10.00

We have awarded the whip privilege to W. H. Martin for $28.00.

We have declined the application of Mr Marks to sell Furs and G. Latheaume to sell Waffles.

We have fixed the price on the application of W M Naigo, Japanese Artist, at $25.00 –

We have agreed to allow Wm. Hilton to exhibit his Silk Looms – and manufacture handkerchiefs, he to sell the handkerchiefs, without charge.

We have fixed the price for the privilege of J. E. Taylor & Son, to sell Brooms at $25.00.

The matter of the Redwood Carpenter, we referred back to the Superintendent to see if space can be obtained and permission of insurance company be granted.

The application of H J Frost who was instructed by the Board to make a cash bid for selling Imitation Diamonds, we have declined.

We have declined the application of Anna Wickham to sell Jewelry.

We have declined the application of J A Hecht to have his employees tickets transferable.

We have agreed to allow E. A. Smith to sell stock for his Flying Machine, free, also E Jacobs to sell Optical goods for $50, not exclusive, and J. Hatch to sell veneering free.

We have declined the following applications:

J H Balance – Bromo-Seltzer
A C Robinson – Devil Beans
A Greenbaum – Electric Engraving & selling Jewelry.
J A Ephraim – Theatrical Photographs
O M Peck – Glass eating boy.

We have awarded privilege of Root Beer and Ginger ale to W. H. Martin for $90.00 –
A C Williams – Silhouettes $25.00

Oscar Lewis
Management Geo. R Presson
Committee P. J. Healy.

The report was received and all the recommendations of the Committee adopted.

PENING EXERCISES The Committee on Opening Exercises – Mr Kendrick reported that the program was about ready

SPECIAL DAYS The Committee on Special Entertainment – The Secretary presented ~~the following~~ a report which was received and adopted –

Mr Healy spoke of the matter of having a Mechanics' Institute Day for the members of the Mechanics' Institute.

Mr Gilmore stated that everything was progressing very satisfactorily, and the exhibits would no doubt be in very satisfactory order on the Opening Day, and he was very pleased with the outlook.

The following matters presented by him were disposed of as follows:

POWER TO X RAY The matter of supplying power to the concession of the X Ray, was referred to the Machinery Committee, with power.

JURORS 1ST NIGHT The Board decided that the jurors for the special cash prizes should make their decision on the exhibits ready at 7 o'clock on the evening of September 1st 1896.

The matter of purchasing the badges for the watchmen, was referred to the Superintendent with power, by the following vote – ayes – Cole Formhals, Heald, Healy, Kendrick, Lewis Presson, Root, Mr President (9) noes none.

HAT CHECKS The matter of checks for the Hat Room and Umbrella stand, was referred to the Printing Committee, with power.

WATER FISH TANKS The matter of the quantity of water to be supplied the fish tanks, was referred to the Machinery Committee with power.

ART Mr Raschen presented a report of the work in the Art Gallery, which was received and filed. He also stated that he had 10 or 12 pictures for the loan collection

JUDSON Co EXHIBIT. Mr Healy spoke of the matter of the Judson Manufacturing Company not exhibiting at the Fair, and moved that a committee of three with the President as Chairman, be appointed to call upon the Judson Manufacturing Company and request them to exhibit. The motion was carried and the Chair appointed as the other two members of the Committee – Trustees – Kendrick, Lewis

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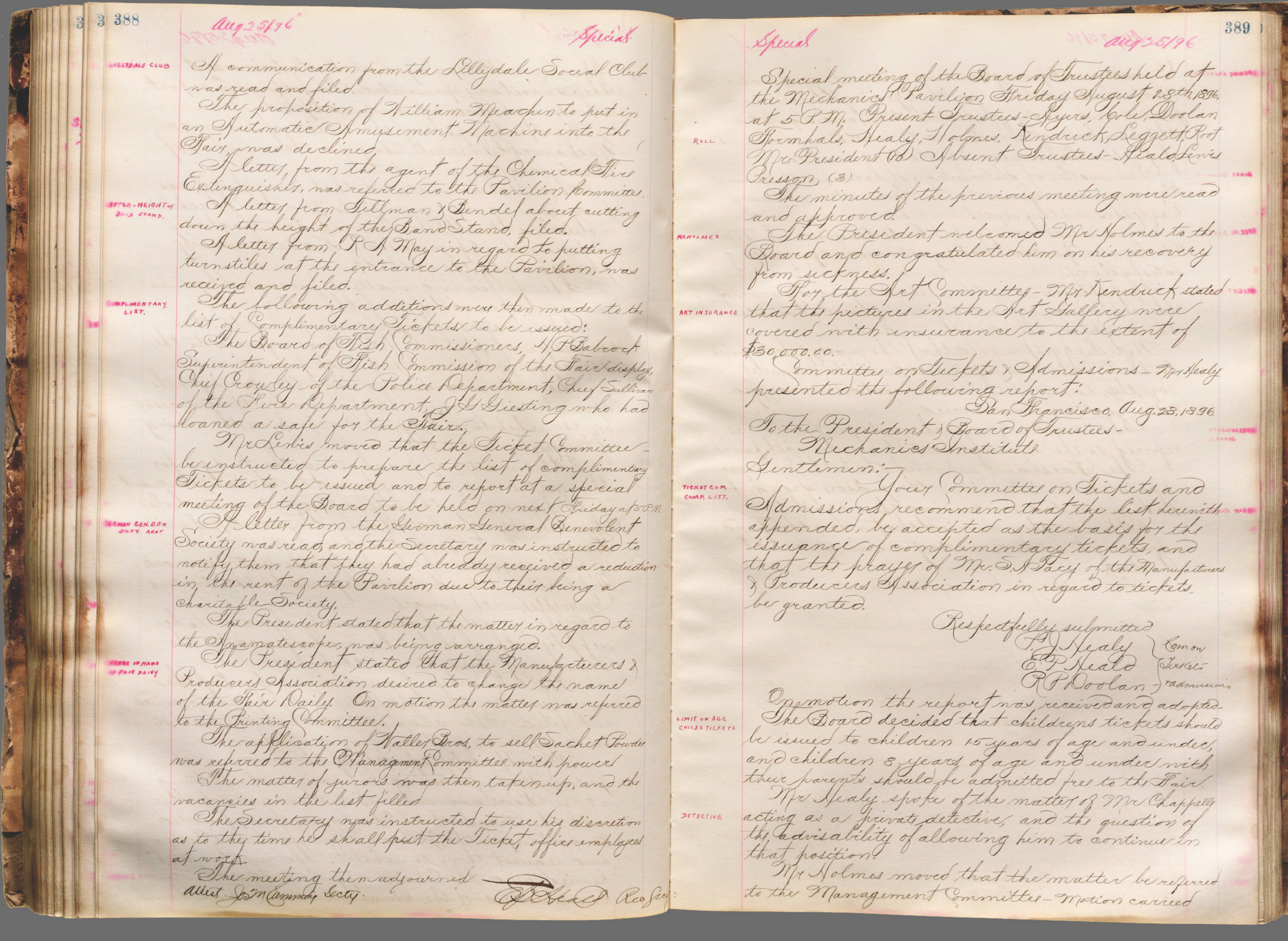

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LLYDALE CLUB

A communication from the Lillydale Social Club was read and filed.

The proposition of William Meachin to put in an Automatic Amusement Machine into the Fair, was declined.

A letter, from the agent of the Chemical Fire Extinguisher, was referred to the Pavilion Committee.

TTER - HEIGHT of BAND STAND.

A letter from Tillman & Bendel about cutting down the height of the Band Stand, filed.

A letter from R A May in regard to putting turnstiles at the entrance to the Pavilion, was received and filed.

COMPLIMENTARY. LIST.

The following additions were then made to the list of Complimentary Tickets to be issued:

The Board of Fish Commissioners, H P Babcock Superintendent of Fish Commission of the Fair display, Chief Crowley of the Police Department, Chief Sullivan of the Fire Department, J G Giesting who had loaned a safe for the Fair.

Mr Lewis moved that the Ticket Committee be instructed to prepare the list of complimentary Tickets to be issued and to report at a special meeting of the Board to be held on next Friday at 5 P.M.

RMAN GEN. BEN SOCY. RENT

A letter from the German General Benevolent Society was read, and the Secretary was instructed to notify them that they had already received a reduction in the rent of the Pavilion due to their being a charitable Society.

The President stated that the matter in regard to the Animatescope, was being arranged.

HANGE IN NAME F FAIR DAILY

The President stated that the Manufacturers & Producers Association desired to change the name of the Fair Daily. On motion the matter was referred to the Printing Committee.

The application of Waller Bros, to sell Sachet Powder was referred to the Management Committee with power.

The matter of jurors was then taken up, and the vacancies in the list filled.

The Secretary was instructed to use his discretion as to the time he shall put the Ticket office employees at work.

The meeting then adjourned

Attest. Jos M Cummings Secty. E P Heald Rec Secy

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Special Aug 25/96

ROLL

Special meeting of the Board of Trustees held at the Mechanics' Pavilion Friday August 28th, 1896, at 5 P.M. Present Trustees - Ayers, Cole, Doolan, Formhals, Healy, Holmes, Kendrick, Leggett, Root Mr President (10) Absent Trustees - Heald, Lewis Presson, (3)

The minutes of the previous meeting were read and approved.

MR HOLMES

The President welcomed Mr Holmes to the Board and congratulated him on his recovery from sickness.

ART INSURANCE

For the Art Committee - Mr Kendrick stated that the pictures in the Art Gallery were covered with insurance to the extent of $30,000.00.

Committee on Tickets & Admissions - Mr Healy presented the following report:

San Francisco, Aug. 28, 1896

To the President & Board of Trustees -
Mechanics Institute

Gentlemen:-

TICKET COM. COMP. LIST.

Your Committee on Tickets and Admissions, recommend that the list herewith appended, be accepted as the basis for the issuance of complimentary tickets, and that the prayer of Mr. S. A Pacy of the Manufacturers & Producers Association in regard to tickets, be granted.

Respectfully submitted
P. J. Healy } Com on
E. P. Heald } Tickets
R P Doolan - } & admissions

On motion the report was received and adopted -

LIMIT ON AGE CHILD'S TICKETS

The Board decided that childrens tickets should be issued to children 15 years of age and under, and children 8 years of age and under with their parents should be admitted free to the Fair.

DETECTIVE

Mr Healy spoke of the matter of Mr Chappell's acting as a private detective, and the question of the advisability of allowing him to continue in that position.

Mr Holmes moved that the matter be referred to the Management Committee - Motion carried

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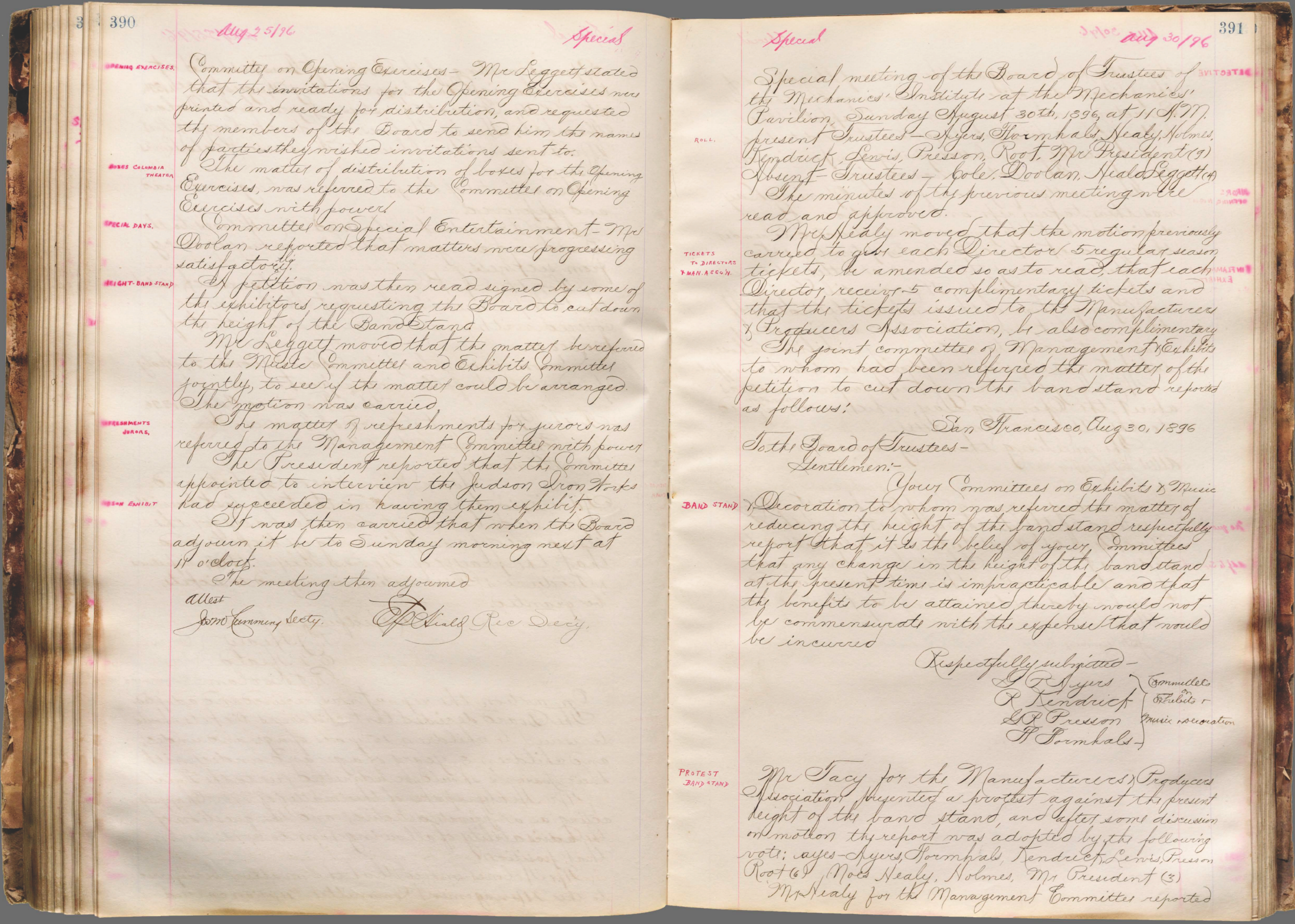

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OPENING EXERCISES. Committee on Opening Exercises – Mr Leggett stated that the invitations for the Opening Exercises were printed and ready for distribution, and requested the members of the Board to send him the names of parties they wished invitations sent to.

BOXES COLUMBIA THEATER The matter of distribution of boxes for the Opening Exercises, was referred to the Committee on Opening Exercises with power.

SPECIAL DAYS. Committee on Special Entertainment – Mr Doolan reported that matters were progressing satisfactorily.

HEIGHT-BAND STAND A petition was then read signed by some of the exhibitors requesting the Board to cut down the height of the Band Stand

Mr Leggett moved that the matter be referred to the Music Committee and Exhibits Committee jointly, to see if the matter could be arranged. The motion was carried.

REFRESHMENTS JURORS, The matter of refreshments for jurors was referred to the Management Committee with power

The President reported that the Committee appointed to interview the Judson Iron Works

JUDSON EXHIBIT had succeeded in having them exhibit.

It was then carried that when the Board adjourn it be to Sunday morning next at 11 o'clock.

The meeting then adjourned

Attest

Jos M Cumming Secty.

J. P. Heald Rec Secy.

Special Aug 30/96 391

Special meeting of the Board of Trustees of the Mechanics' Institute at the Mechanics' Pavilion, Sunday August 30th, 1896, at 11 A.M.

ROLL. present Trustees – Ayers, Formhals, Healy, Holmes, Kendrick, Lewis, Presson, Root, Mr President (9)
Absent – Trustees – Cole, Doolan, Heald, Leggett (4)

The minutes of the previous meeting were read and approved.

Mr Healy moved that the motion previously

TICKETS TO DIRECTORS & MAN. ASSO'N. carried to give each Director 5 regular season tickets, be amended so as to read, that each Director receive 5 complimentary tickets and that the tickets issued to the Manufacturers & Producers Association, be also complimentary

The joint committee of Management & Exhibits to whom had been referred the matter of the petition to cut down the band stand reported as follows:

San Francisco, Aug 30, 1896

To the Board of Trustees –

Gentlemen:–

Your Committees on Exhibits & Music

BAND STAND & Decoration to whom was referred the matter of reducing the height of the band stand respectfully report that it is the belief of your Committees that any change in the height of the band stand at the present time is impracticable and that the benefits to be attained thereby would not be commensurate with the expense that would be incurred

Respectfully submitted –
G. P. Ayers
R Kendrick
G. R. Presson
F. Formhals –
} Committees on Exhibits & Music & Decoration

PROTEST BAND STAND Mr Tacy for the Manufacturers & Producers Association presented a protest against the present height of the band stand, and after some discussion on motion the report was adopted by the following vote: ayes – Ayers, Formhals, Kendrick, Lewis, Presson Root (6) Noes Healy, Holmes, Mr President (3)

Mr Healy for the Management Committee reported

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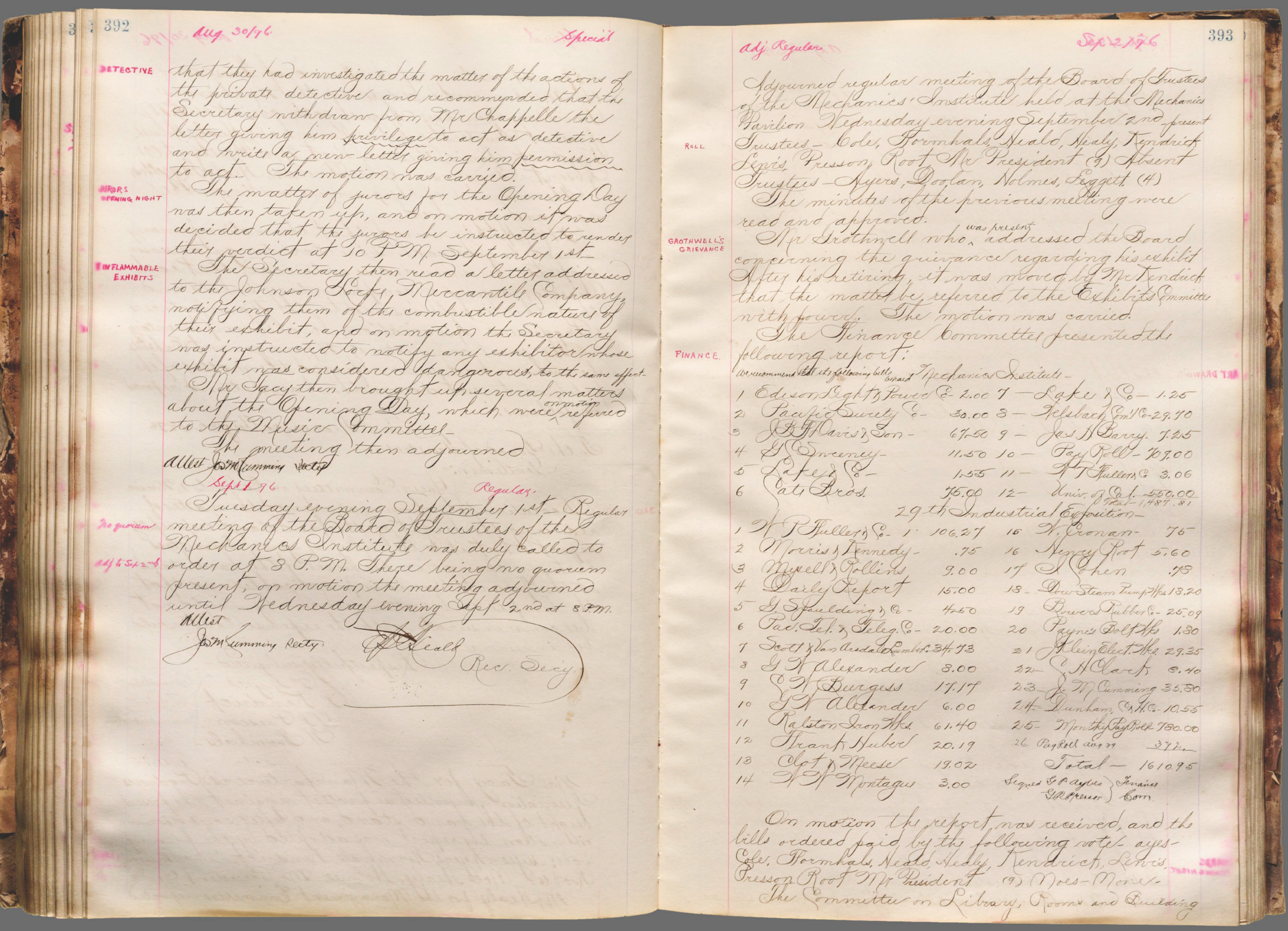

Aug 30/96. Special

DETECTIVE

that they had investigated the matter of the actions of the private detective and recommended that the Secretary withdraw from Mr Chappelle the letter giving him privilege to act as detective and write a new letter giving him permission to act. The motion was carried.

JURORS OPENING NIGHT

The matter of jurors for the Opening Day was then taken up, and on motion it was decided that the jurors be instructed to render their verdict at 10 P.M. September 1st.

INFLAMMABLE EXHIBITS

The Secretary then read a letter addressed to the Johnson Locke Mercantile Company, notifying them of the combustible nature of their exhibit, and on motion the Secretary was instructed to notify any exhibitor whose exhibit was considered dangerous, to the same effect.

Mr Tacy then brought up several matters about the Opening Day, which were on motion referred to the Music Committee.

The meeting then adjourned

Attest Jos M Cumming Secty

Sept 1 96. Regular.

No quorum

Adj to Sep 2nd

Tuesday evening September 1st. Regular meeting of the Board of Trustees of the Mechanics Institute was duly called to order at 8 P.M. There being no quorum present, on motion the meeting adjourned until Wednesday evening Sept 2nd at 8 P.M.

Attest
Jos M Cumming Secty

J. Heald
Rec. Secy.

Adj. Regular Sep 2 1896

Adjourned regular meeting of the Board of Trustees of the Mechanics' Institute held at the Mechanics Pavilion Wednesday evening September 2nd. present

ROLL

Trustees – Cole, Formhals, Heald, Healy, Kendrick Lewis, Presson, Root, Mr President (9) Absent Trustees – Ayers, Doolan, Holmes, Leggett. (4)

The minutes of the previous meeting were read and approved.

GROTHWELL'S GRIEVANCE

Mr Grothwell who was present addressed the Board concerning the grievance regarding his exhibit. After his retiring, it was moved by Mr Kendrick that the matter be referred to the Exhibits Committee with power. The motion was carried.

FINANCE.

The Finance Committee presented the following report:

We recommend that the following bills be paid Mechanics Institute –

1	Edison Light & Power Co –	2.00	7 –	Lake & Co –	1.25
2	Pacific Surety Co –	30.00	8 –	Welsbach Com'l Co –	29.40
3	J B Davis & Son –	67.50	9 –	Jas H Barry.	7.25
4	G S Sweeney –	11.50	10 –	Pay Roll –	707.00
5	Lake & Co –	1.55	11 –	W P Fuller & Co	3.06
6	Tate Bros.	75.00	12 –	Univ. of Cal.	550.00
				Total –	1,487.81

29th Industrial Exposition –

1	W P Fuller & Co –	1: 106.27	15	W. Cronan –	75
2	Morris & Kennedy –	.75	16	Henry Root	5.60
3	Mysell & Rollins	9.00	17	S Cohen	.78
4	Daily Report	15.00	18 –	Dow Steam Pump Wks	18.20
5	G. Spaulding & Co –	4.50	19	Bowers Rubber Co –	25.09
6	Pac. Tel. & Teleg. Co –	20.00	20	Payne's Bolt Wks	1.80
7	Scott & Van Arsdale Lumber Co.	34.73	21	Klein Elect. Wks.	29.35
8	G W Alexander	8.00	22 –	S H Clark	8.40
9	E W Burgess	17.17	23 –	J. M Cumming	35.80
10	G W Alexander	6.00	24 –	Dunham, C & H. Co –	10.55
11	Ralston Iron Wks.	61.40	25 –	Monthly Pay Roll –	780.00
12	Frank Huber	20.19	26.	Pay Roll Aug 29	372.
13	Clot & Meese	19.02		Total –	1610.95
14	W W Montague	3.00			

Signed G P Ayers } Finance
G R Presson } Com.

On motion the report was received, and the bills ordered paid by the following vote – ayes – Cole, Formhals, Heald, Healy, Kendrick, Lewis, Presson, Root, Mr President (9) Noes – None.

The Committee on Library, Rooms and Building

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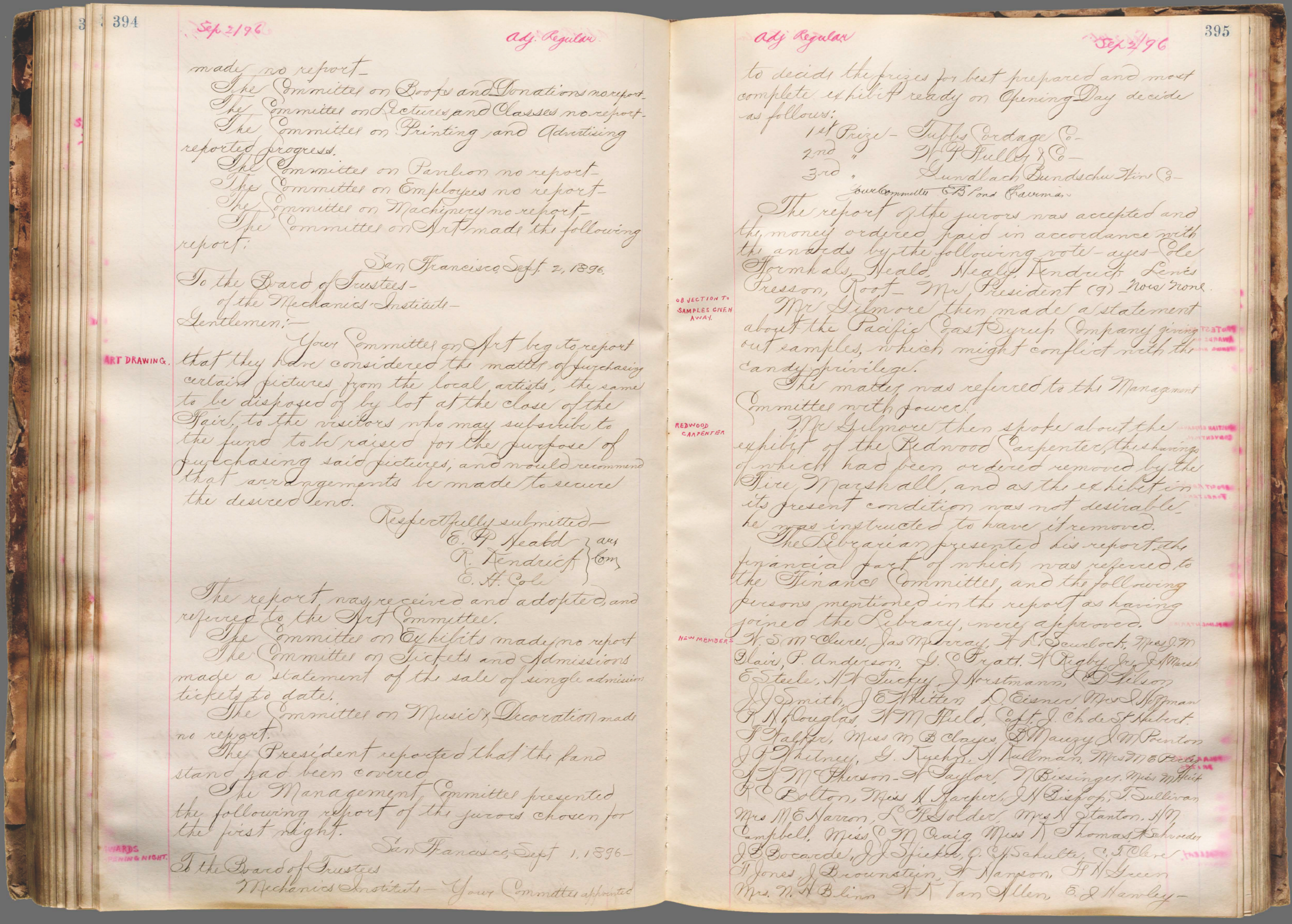

made no report–

The Committee on Books and Donations no report–

The Committee on Lectures and Classes no report–

The Committee on Printing and Advertising reported progress.

The Committee on Pavilion no report–

The Committee on Employees no report–

The Committee on Machinery no report–

The Committee on Art made the following report:

San Francisco, Sept. 2, 1896.

To the Board of Trustees–
of the Mechanics' Institute–
Gentlemen:–

ART DRAWING. Your Committee on Art beg to report that they have considered the matter of purchasing certain pictures from the local artists, the same to be disposed of by lot at the close of the Fair, to the visitors who may subscribe to the fund to be raised for the purpose of purchasing said pictures, and would recommend that arrangements be made to secure the desired end.

Respectfully submitted–
E. P. Heald }
R. Kendrick } art Com
E. H. Cole }

The report was received and adopted, and referred to the Art Committee.

The Committee on Exhibits made no report

The Committee on Tickets and Admissions made a statement of the sale of single admission tickets to date.

The Committee on Music & Decoration made no report.

The President reported that the band stand had been covered

The Management Committee presented the following report of the jurors chosen for the first night.

AWARDS OPENING NIGHT. San Francisco, Sept 1, 1896–

To the Board of Trustees
Mechanics' Institute– Your Committee appointed

to decide the prizes for best prepared and most complete exhibit ready on Opening Day decide as follows:

1st Prize – Tubbs Cordage Co–
2nd " W. P. Fuller & Co–
3rd " Gundlach Bundschu Wine Co–

Your Committee E. B. Pond Chairman

The report of the jurors was accepted and the money ordered paid in accordance with the awards by the following vote – ayes – Cole Formhals, Heald, Healy, Kendrick, Lewis Presson, Root – Mr President (9) – Noes none.

OBJECTION TO SAMPLES GIVEN AWAY. Mr Gilmore then made a statement about the Pacific Coast Syrup Company giving out samples, which might conflict with the candy privilege.

The matter was referred to the Management Committee with power.

REDWOOD CARPENTER Mr Gilmore then spoke about the exhibit of the Redwood Carpenter, the shavings of which had been ordered removed by the Fire Marshall, and as the exhibit in its present condition was not desirable, he was instructed to have it removed.

The Librarian presented his report, the financial part of which was referred to the Finance Committee, and the following persons mentioned in the report as having joined the Library, were approved.

NEW MEMBERS W. S. McClure, Jas Murray, H. L. Sourbock, Miss J. M. Blair, P. Anderson, J. C. Pratt, H. Rigby, Jr, J. A. Marsh E. Steele, H. W. Tuckey, J. Horstmann, R. D. Wilson J. J. Smith, J. E. Whitten, D. Eisner, Mrs I. Hoffman R. H. Douglas, W. M. Field, Capt. J. Ch. de St Hubert. F. Walker, Miss M. B. Clayes, D. Maury, J. M. Pointon J. P. Whitney, G. Kuehn, A. Kullman, Mrs M. E. Perley A. H. McPherson – W. Taylor, N. Bissinger, Miss M. Heit R. C. Bolton, Miss H. Harper, J. H. Bishop, T. Sullivan Mrs M. E. Harron, L. H. Golder, Mrs H. Stanton, H. M. Campbell, Miss C. M. Craig, Miss K. Thomas, H. Schroeder J. B. Docarde, J. J. Spieker, C. H. Schulte, C. T. Clere F. Jones, J. Brounstein, W. Hanson, F. H. Green Mrs. N. H. Blinn, W. K. Van Allen, E. J. Hawley–

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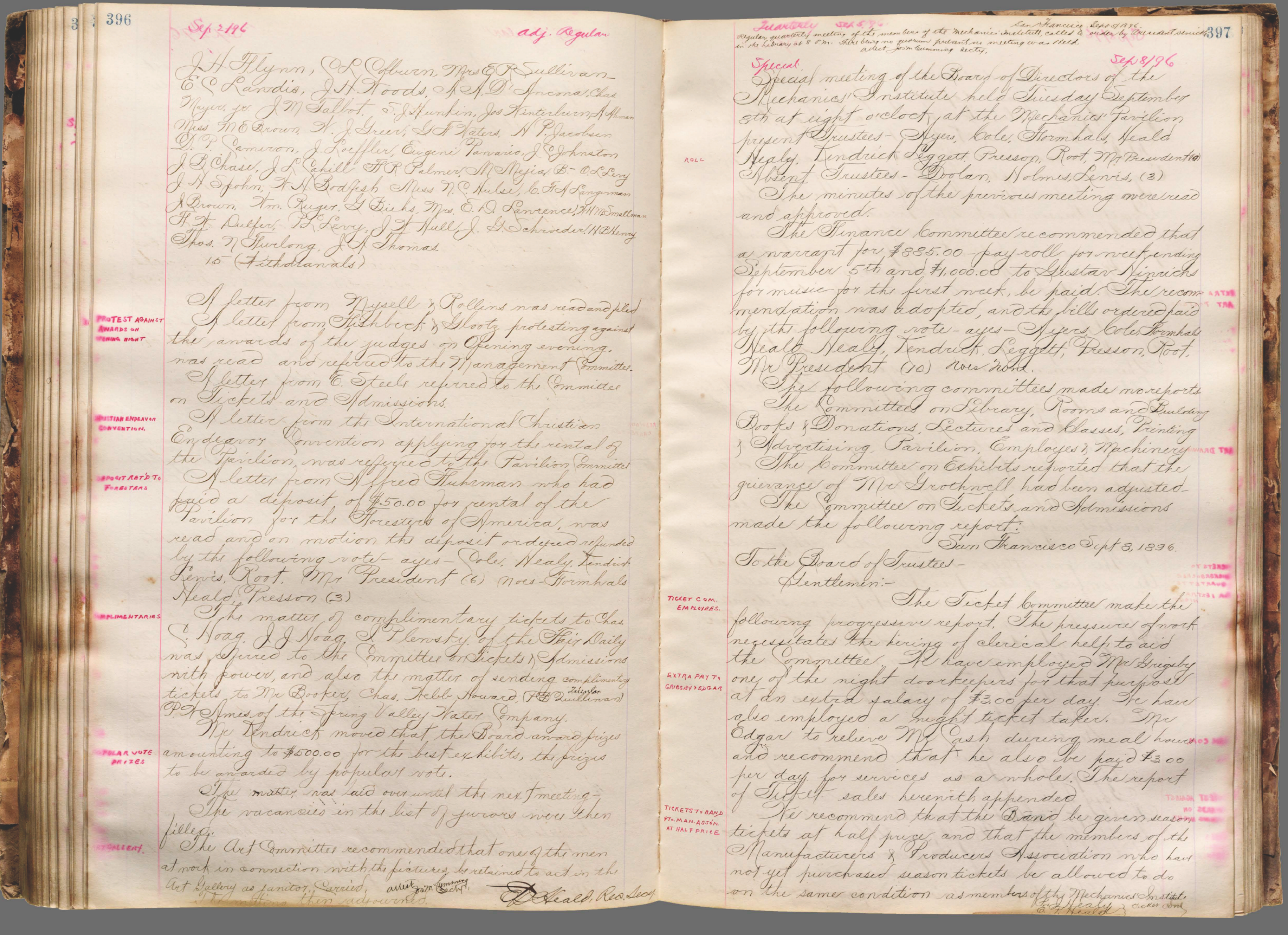

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Sep 2/96 adj. Regular

J H Flynn, C L Cofburn, Mrs E R Sullivan– E C Landis, J H Woods, A A D'Ancona, Chas Mayer, jr. J M Talbot. T. J Hunkin, Jos Winterburn, A Ahman Miss M E Brown, W. J. Greer, G F Waters, N P Jacobsen D. P. Cameron, J. Loeffler, Eugene Panario, J C Johnston J B Chase, J L Cahill H R Palmer, M Mejia, B– O L Levy J H Spohn, W H Bodfish Miss N C Hulse, C. F A Langerman J Brown, Wm. Ruger, G Diehs, Mrs. E. D. Lawrence, W H McSmallman H W Dulfer, P L Levy, J F Hull, J. G. Schroeder, H B Henry Thos. N Furlong, J A Thomas.
15 (Withdrawals)

A letter from Mysell & Rollins was read and filed

PROTEST AGAINST AWARDS ON OPENING NIGHT

A letter from Fishbeck & Gloots protesting against the awards of the judges on Opening evening, was read and referred to the Management Committee.

A letter from E. Steele referred to the Committee on Tickets and Admissions.

CHRISTIAN ENDEAVOR CONVENTION.

A letter from the International Christian Endeavor Convention applying for the rental of the Pavilion, was referred to the Pavilion Committee

DEPOSIT RET'D TO FORESTERS

A letter from Alfred Fuhrman who had paid a deposit of $50.00 for rental of the Pavilion for the Foresters of America, was read and on motion the deposit ordered refunded by the following vote– ayes– Cole, Healy, Kendrick Lewis, Root, Mr President (6) Noes– Formhals Heald, Presson (3)

COMPLIMENTARIES

The matter of complimentary tickets to Chas. S. Hoag, J J Hoag, I Plensky, of the Fair Daily was referred to the Committee on Tickets & Admissions with power, and also the matter of sending complimentary tickets to Mr Booker, Chas. Webb Howard, (F B Zeleman Quillinan) P. H Ames of the Spring Valley Water Company.

POPULAR VOTE PRIZES

Mr Kendrick moved that the Board award prizes amounting to $500.00 for the best exhibits, the prizes to be awarded by popular vote.

The matter was laid over until the next meeting–

The vacancies in the list of jurors were then filled.

ART GALLERY.

The Art Committee recommended that one of the men at work in connection with the pictures be retained to act in the Art Gallery as janitor, Carried, attest Jos M Cumming Secty

The meeting then adjourned.

E P Heald, Rec. Secy

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Quarterly Sep 5/96

San Francisco Sept 5/1896.

Regular quarterly meeting of the members of the Mechanics Institute, called to order by President Hendrick in the Library at 8 P.M. There being no quorum present, no meeting was held.
attest Jos M Cumming Secty.

Special Sep 8/96

Special meeting of the Board of Directors of the Mechanics' Institute held Tuesday September 8th at eight o'clock, at the Mechanics' Pavilion

ROLL

present Trustees– Ayers, Cole, Formhals, Heald Healy, Kendrick Leggett, Presson, Root, Mr President (10) Absent Trustees– Doolan, Holmes, Lewis, (3)

The minutes of the previous meeting were read and approved.

The Finance Committee recommended that a warrant for $885.00– pay roll for week ending September 5th and $1,000.00 to Gustav Hinrichs for music for the first week, be paid. The recommendation was adopted, and the bills ordered paid by the following vote– ayes– Ayers, Cole, Formhals Heald, Healy, Kendrick, Leggett, Presson, Root, Mr President (10) Noes None.

The following committees made no reports

The Committees on Library, Rooms and Building Books & Donations, Lectures and Classes, Printing & Advertising, Pavilion, Employes & Machinery

The Committee on Exhibits reported that the grievance of Mr Grothwell had been adjusted–

The Committee on Tickets and Admissions made the following report:

San Francisco Sept 8, 1896.

To the Board of Trustees–

Gentlemen:–

TICKET COM. EMPLOYEES.

The Ticket Committee make the following progressive report. The pressure of work necessitates the hiring of clerical help to aid the Committee. We have employed Mr Grigsby

EXTRA PAY TO GRIGSBY & EDGAR

one of the night doorkeepers for that purpose at an extra salary of $3.00 per day. We have also employed a night ticket taker. Mr Edgar to relieve Mr Cash during meal hours and recommend that he also be paid $3.00 per day for services as a whole. The report of Ticket sales herewith appended

TICKETS TO BAND & TO MAN. ASS'N. AT HALF PRICE

We recommend that the Band be given season tickets at half price, and that the members of the Manufacturers & Producers Association who have not yet purchased season tickets be allowed to do on the same condition as members of the Mechanics' Institute.

F. J. Healy
E. P. Heald } ticket com

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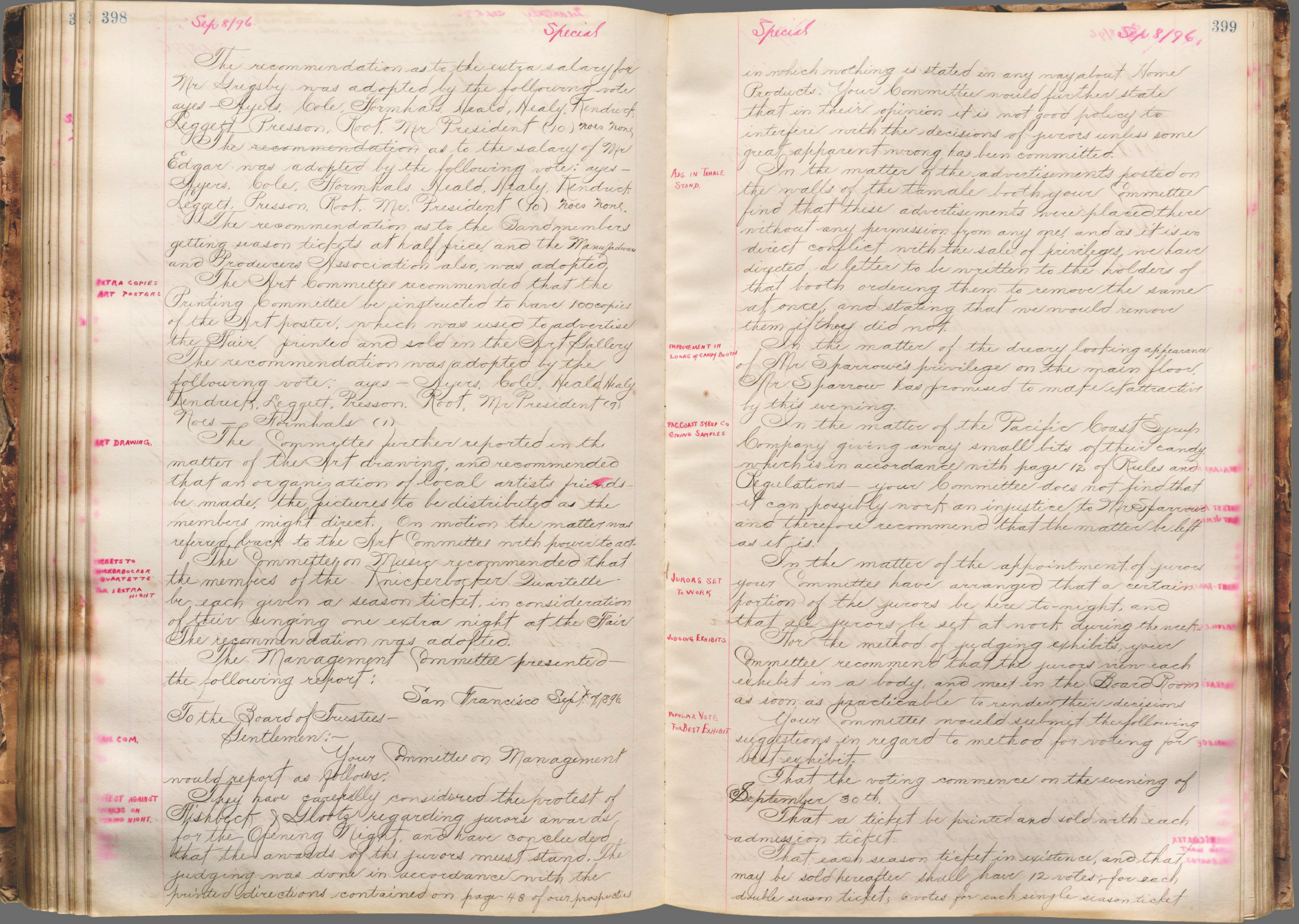

The recommendation as to the extra salary for Mr Grigsby was adopted by the following vote ayes—Ayers, Cole, Formhals, Heald, Healy, Kendrick Leggett, Presson, Root, Mr President (10) noes none.

~~The recommendation~~ as to the salary of Mr Edgar was adopted by the following vote: ayes—Ayers, Cole, Formhals, Heald, Healy, Kendrick, Leggett, Presson, Root, Mr. President (10) noes none.

The recommendation as to the Band members getting season tickets at half price, and the Manufacturers and Producers Association also, was adopted.

EXTRA COPIES ART POSTERS

The Art Committee recommended that the Printing Committee be instructed to have 100 copies of the Art poster, which was used to advertise the Fair, printed and sold in the Art Gallery. The recommendation was adopted by the following vote: ayes—Ayers, Cole, Heald, Healy, Kendrick, Leggett, Presson, Root, Mr President (9) Noes—Formhals (1)

ART DRAWING.

The Committee further reported in the matter of the Art drawing, and recommended that an organization of local artists friends be made, the pictures to be distributed as the members might direct. On motion the matter was referred back to the Art Committee with power to act.

ICKETS TO ICKERBOCKER QUARTETTE R 1 EXTRA NIGHT

The Committee on Music recommended that the members of the Knickerbocker Quartette be each given a season ticket, in consideration of their singing one extra night at the Fair. The recommendation was adopted.

The Management Committee presented the following report:

San Francisco Sept 7/896.

To the Board of Trustees—

Gentlemen:—

AN. COM.

Your Committee on Management would report as follows:

OTEST AGAINST WARDS ON ENING NIGHT.

They have carefully considered the protest of Fishbeck & Glootz regarding jurors awards for the Opening Night, and have concluded that the awards of the jurors must stand. The judging was done in accordance with the printed directions contained on page 48 of our prospectus in which nothing is stated in any way about Home Products. Your Committee would further state that in their opinion it is not good policy to interfere with the decisions of jurors unless some great apparent wrong has been committed.

ADS. IN TAMALE STAND.

In the matter of the advertisements posted on the walls of the tamale booth, your Committee find that these advertisements were placed there without any permission from any one, and as it is in direct conflict with the sale of privileges, we have directed a letter to be written to the holders of that booth ordering them to remove the same at once, and stating that we would remove them if they did not.

IMPROVEMENT IN LOOKS of CANDY BOOTH

In the matter of the dreary looking appearance of Mr Sparrowe's privilege on the main floor, Mr Sparrow has promised to make it attractive by this evening.

PAC. COAST SYRUP Co GIVING SAMPLES

In the matter of the Pacific Coast Syrup Company giving away small bits of their candy, which is in accordance with page 12 of Rules and Regulations—your Committee does not find that it can possibly work an injustice to Mr Sparrowe and therefore recommend that the matter be left as it is.

JURORS SET TO WORK

In the matter of the appointment of jurors your Committee have arranged that a certain portion of the jurors be here to-night, and that all jurors be set at work during the week.

JUDGING EXHIBITS

For the method of judging exhibits, your Committee recommend that the jurors view each exhibit in a body, and meet in the Board Room as soon as practicable to render their decisions

POPULAR VOTE FOR BEST EXHIBIT

Your Committee would submit the following suggestions in regard to method for voting for best exhibit.

That the voting commence on the evening of September 30th.

That a ticket be printed and sold with each admission ticket.

That each season ticket in existence, and that may be sold hereafter shall have 12 votes; for each double season ticket; 6 votes for each single season ticket

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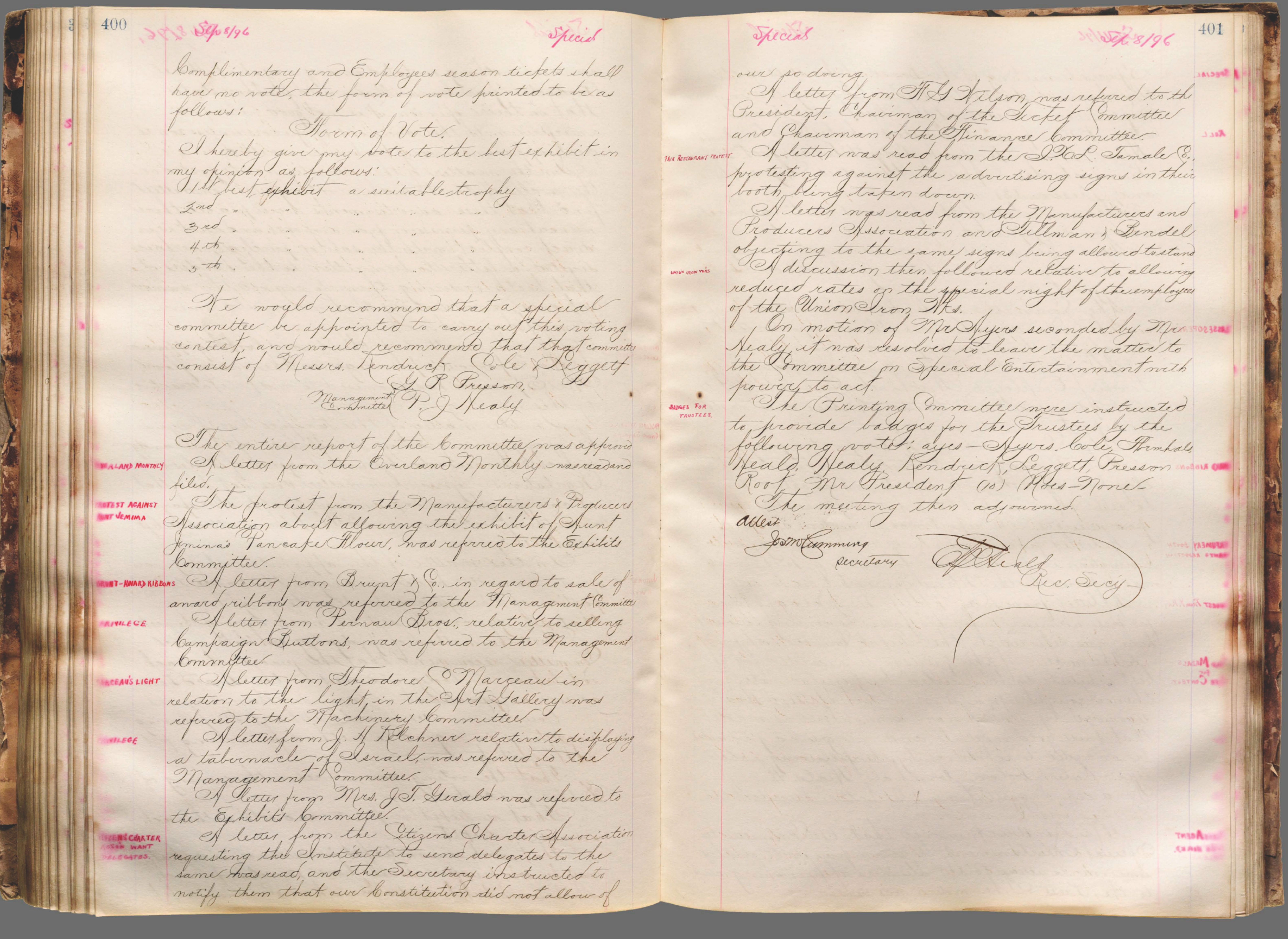

400 Sep 8/96 Special

Complimentary and Employees season tickets shall have no vote, the form of vote printed to be as follows:

Form of Vote.

I hereby give my vote to the best exhibit in my opinion as follows:

1st best exhibit a suitable trophy
2nd " " " " "
3rd " " " " "
4th " " " " "
5th " " " " "

We would recommend that a special committee be appointed to carry out this voting contest, and would recommend that that committee consist of Messrs. Kendrick, Cole & Leggett

G. R. Presson,
Management Committee P. J. Healy

The entire report of the Committee was approved

RLAND MONTHLY

A letter from the Overland Monthly was read and filed.

ROTEST AGAINST
NT JEMIMA

The protest from the Manufacturers & Producers Association about allowing the exhibit of Aunt Jemima's Pancake Flour, was referred to the Exhibits Committee.

RUNT-AWARD RIBBONS

A letter from Brunt & Co., in regard to sale of award ribbons was referred to the Management Committee

RIVILEGE

A letter from Pernau Bros., relative to selling Campaign Buttons, was referred to the Management Committee.

RCEAU'S LIGHT

A letter from Theodore C. Marceau in relation to the light in the Art Gallery was referred to the Machinery Committee.

IVILEGE

A letter from J. H. Kolchner relative to displaying a tabernacle of Israel, was referred to the Management Committee.

A letter from Mrs. J. T. Gerald was referred to the Exhibits Committee.

IZENS CHARTER
ASSON WANT
DELEGATES.

A letter from the Citizens Charter Association requesting the Institute to send delegates to the same was read, and the Secretary instructed to notify them that our Constitution did not allow of our so doing.

Special Sep 8/96 401

A letter from F. G. Wilson was referred to the President, Chairman of the Ticket Committee and Chairman of the Finance Committee.

FAIR RESTAURANT PROTEST

A letter was read from the I. X. L. Tamale Co., protesting against the advertising signs in their booth being taken down.

A letter was read from the Manufacturers and Producers Association and Tillman & Bendel objecting to the same signs being allowed to stand

UNION IRON WKS

A discussion then followed relative to allowing reduced rates on the special night of the employees of the Union Iron Wks.

On motion of Mr Ayers seconded by Mr Healy it was resolved to leave the matter to the Committee on Special Entertainment with power to act.

BADGES FOR
TRUSTEES.

The Printing Committee were instructed to provide badges for the Trustees by the following vote: ayes—Ayers, Cole, Thornhals, Heald, Healy, Kendrick, Leggett, Presson, Root, Mr President (10) Noes—None—

The meeting then adjourned.

Attest
Jos M Cumming
Secretary

J. A. Heald
Rec. Secy—

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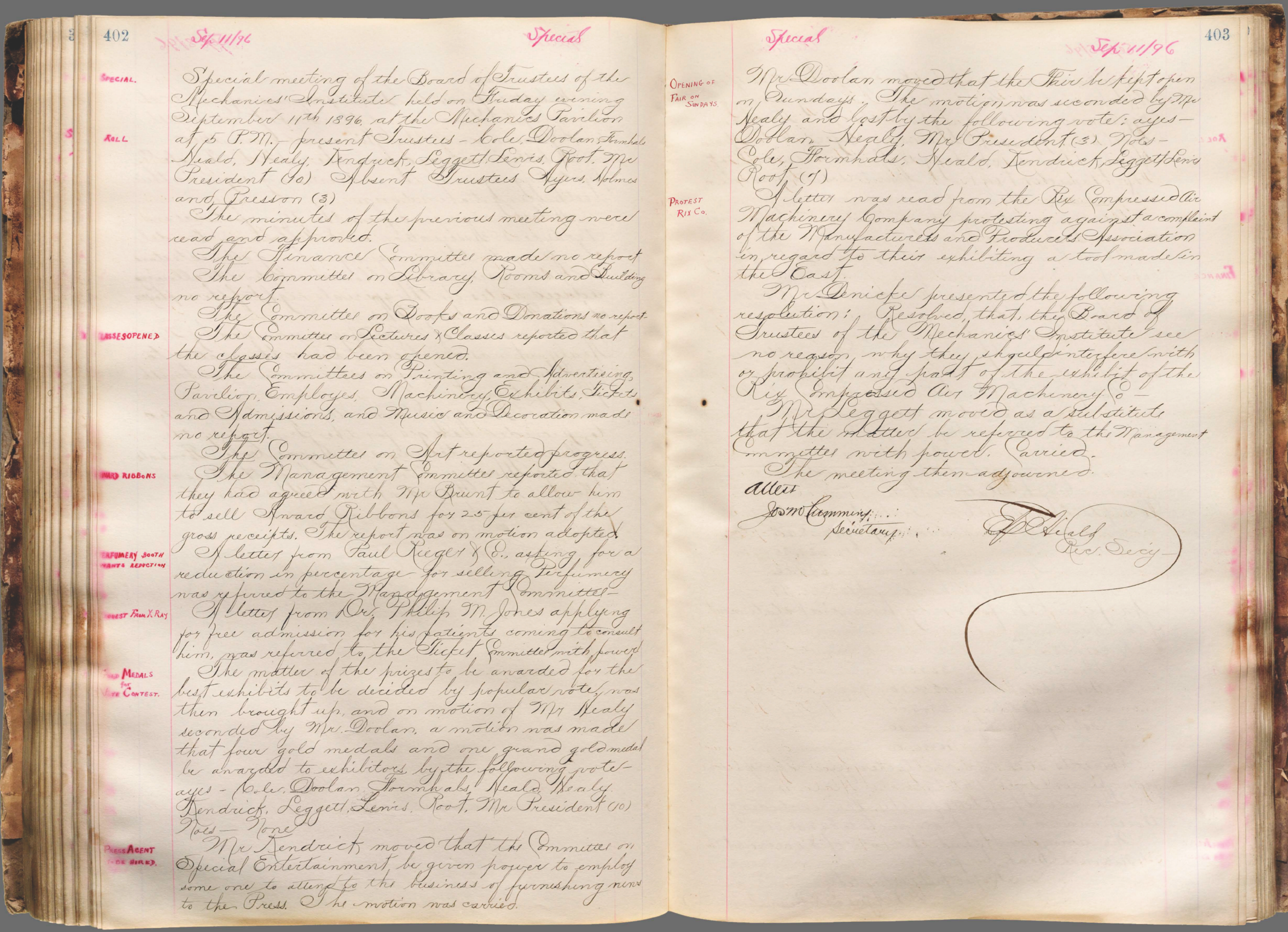


402 Sep 11/96 Special

SPECIAL. Special meeting of the Board of Trustees of the Mechanics' Institute held on Friday evening September 11th 1896 at the Mechanics Pavilion at 5 P.M. –

ROLL present Trustees – Cole, Doolan, Formhals Heald, Healy, Kendrick, Leggett, Lewis, Root, Mr President (10) Absent Trustees Ayers, Holmes and Presson (3)

The minutes of the previous meeting were read and approved.

The Finance Committee made no report

The Committee on Library, Rooms and Building no report.

The Committee on Books and Donations no report.

LASSES OPENED The Committee on Lectures & Classes reported that the classes had been opened.

The Committees on Printing and Advertising, Pavilion, Employes, Machinery, Exhibits, Tickets and Admissions, and Music and Decoration made no report.

The Committee on Art reported progress.

WARD RIBBONS The Management Committee reported that they had agreed with Mr Brunt to allow him to sell Award Ribbons for 25 per cent of the gross receipts. The report was on motion adopted.

ERFUMERY BOOTH WANTS REDUCTION A letter from Paul Rieger & Co., asking for a reduction in percentage for selling Perfumery was referred to the Management Committee –

UEST FROM X RAY A letter from Dr. Philip M. Jones applying for free admission for his patients coming to consult him, was referred to the Ticket Committee with power.

MEDALS for TE CONTEST. The matter of the prizes to be awarded for the best exhibits to be decided by popular vote, was then brought up, and on motion of Mr Healy seconded by Mr. Doolan, a motion was made that four gold medals and one grand gold medal be awarded to exhibitors, by the following vote – ayes – Cole, Doolan, Formhals, Heald, Healy, Kendrick, Leggett, Lewis, Root, Mr President (10) Noes – None

PRESS AGENT -BE HIRED. Mr Kendrick moved that the Committee on Special Entertainment be given power to employ some one to attend to the business of furnishing news to the Press. The motion was carried.

Special Sep 11/96 403

OPENING OF FAIR ON SUNDAYS. Mr Doolan moved that the Fair be kept open on Sundays. The motion was seconded by Mr Healy and lost by the following vote: ayes – Doolan, Healy, Mr President (3) Noes – Cole, Formhals, Heald, Kendrick, Leggett, Lewis Root (7)

PROTEST RIX Co. A letter was read from the Rix Compressed Air Machinery Company protesting against a complaint of the Manufacturers and Producers Association in regard to their exhibiting a tool made in the East.

Mr Denicke presented the following resolution; Resolved, that, the Board of Trustees of the Mechanics' Institute see no reason why they should interfere with or prohibit any part of the exhibit of the Rix Compressed Air Machinery Co. –

Mr Leggett moved as a substitute that the matter be referred to the Management Committee with power. Carried.

The meeting then adjourned.

Attest

Jos M Cummings

Secretary

Heald

Rec. Secy –

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

Sep 15/96 Regular

ROLL

Regular meeting of the Board of Trustees of the Mechanics Institute held Tuesday evening September 15th at eight o'clock - Mechanics Pavilion - present Trustees - Ayers, Cole, Neald, Healy, Kendrick, Leggett, Lewis, Presson, Root Mr President (10) Absent - Trustees - Doolan, Hormhals, Holmes (3)

The minutes of the previous meeting were read and approved

FINANCE

The Finance Committee presented the following report:

San Francisco, Sept. 15th, 1896.

To the Board of Trustees

Gentlemen:-

Your Finance Committee reports as follows:

We present the following bills

Institute	600.31
Fair 29th Exp.	3469.50
	$4.069.81

and recommend that they be paid

Cash Statement -

Receipts this month -	Institute	2943.60
	29th Industrial Exp.	14938.25
		$17.881.85
	Warrants Paid	5.546.06
	Cash on hand	$12.335.79

We present the following financial statement of the Fair:

Receipts -

Privileges -	3525.50
Tickets sold here	9570.10
" " at Library	3348.00
Sale of Art Catalogues	46.90
	16490.50

There is still to be collected from Mr Sparrow from percentages $1597.95

The amount of bills for the Fair including those audited to-night amounts to $9.296.81

We recommend that the note of $1,000.00 at the 1st National Bank be paid.

Respectfully submitted -

G. P. Ayers, G. R. Presson Finance Com.

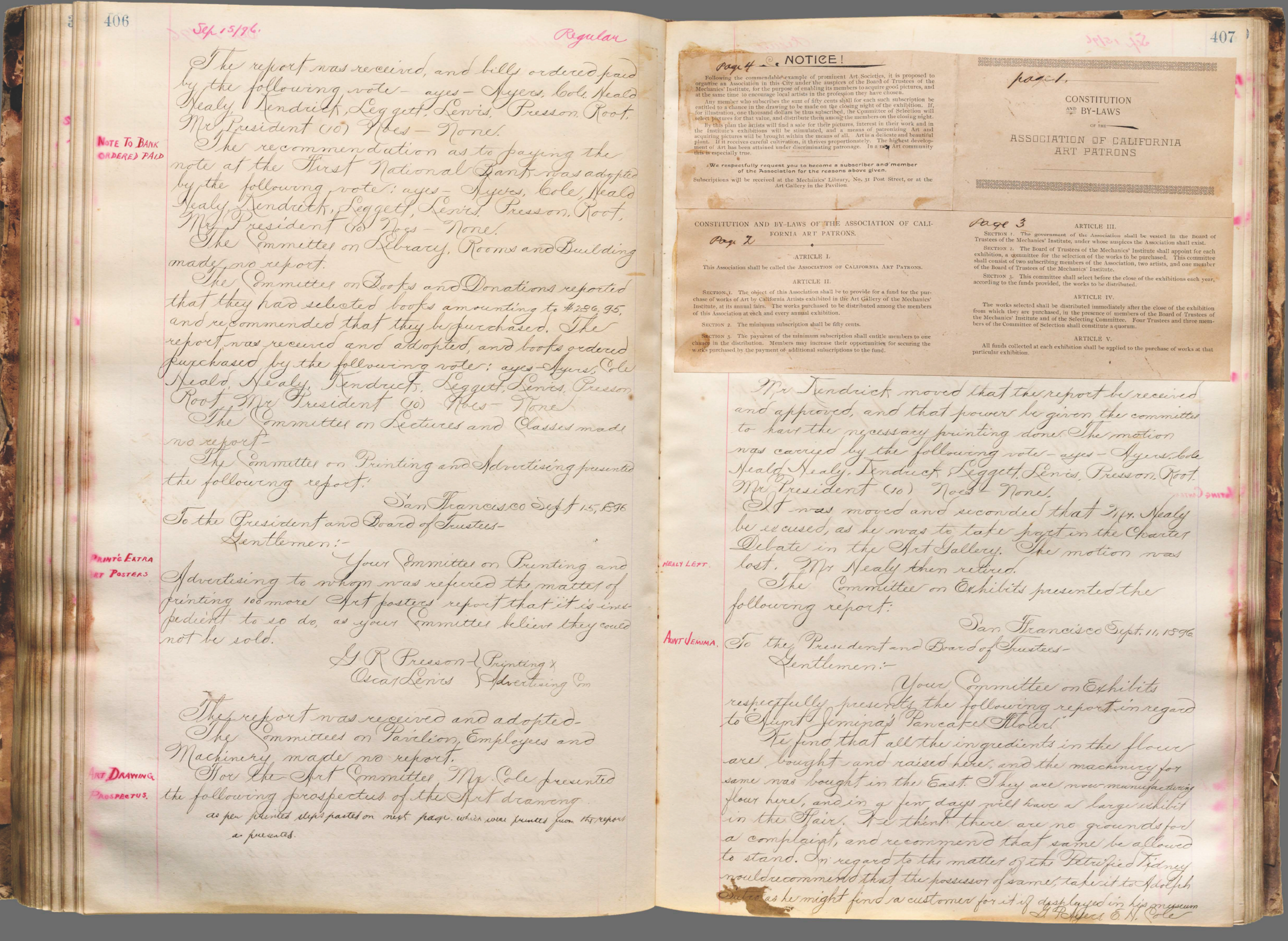
Regular Sep 15/96

Bills - 29th Industrial Exposition

1-	S. F. Novelty Co-	25.00	32-	Joseph Winterburn	10.50
2-	Neville & Co-	1.50	33-	Hinton Printing Co-	1.25
3-	Cal. Mills	7.80	34-	Sieber & Green-	22.75
4-	Bowers Rubber Co-	4.80	35-	Herring Hall Marvin Co-	2.00
5-	L. H Butcher & Co-	17.25	36-	Gustav Hinrichs	1200.00
6-	C. M Plum & Co-	20.15	37-	F. E. Pratt -	50.00
7-	Goodyear Rubber Co-	6.85	38-	August Duhem	5.00
8-	J. N Furlong & Co-	120.00	39-	Pac. Tel. & Teleg. Co-	14.85
9-	F. Hormhals	32.02	40-	Spring Vall. Water Wks-	2.50
10-	Mysell Rollins Co-	6.50	41-	Pac. Gas Impt. Co-	45.76
11-	H. S Crocker & Co-	1.39	42-	Henry Root	1.25
12-	Osborn Hardware Co-	7.25	43-	Bush & Mallett Co-	62.10
13-	Oregon Coal & Nav. Co-	33.37	44-	W Cronan	6.40
14-	~~H H Bogart~~ S. J. Bean	1.35	45-	Holbrook, Merrill & Stetson	18.24
15-	Payot Upham & Co-	2.62	46-	" " "	36.83
16-	Cubery & Co-	6.75	47-	W. T. Garratt & Co-	1.40
17-	Justinian Caire Co-	11.37	48-	Oreg Impt. Co-	41.00
18-	Mysell Rollins Co	13.00	49-	G. W Alexander -	5.00
19-	Sterett Printing Co-	18.00	50-	J. J. O'Brien & Co-	1.00
20-	H. S Crocker Co-	15.50	51-	Clot & Meese	5.07
21-	Adsigns Co-	48.00	52-	J Winterburn	69.35
22-	J Bien	5.00	53-	Cent. Lumb. & Mill Co-	33.55
23-	L. H Moise	1.50	54-	Joost Bros.	35.62
24-	Cal. Fireworks Co. Ltd	50.00	55-	Pay Roll	818.50
25-	Hicks Judd Co-	7.75	56-	R Levin	17.35
26-	Payot Upham & Co-	15.76	57-	J Porcher	12.75
27-	R. M Wood & Co-	111.00	58-	J M Cumming	163.45
28-	F Eastman & Co	3.00	59-	Union Ice Co-	9.00
					3469.50
29-	E. W Hill	1.75	60-	Pay Roll	72.00 added after report
30-	E. L Snell	1.25	61	Cash Awards	595.00 "
31-	Galloway Lith. Co-	7.00		Total	4.136.50 ~~4,064.50~~

Institute Bills

1-	Payot Upham & Co-	24.71	11-	J Dewing Co-	1.50
2-	Freygang-Leary Co-	2.00	12-	Lemcke & Buechner	12.30
3-	W. P Fuller & Co-	1.50	13-	B. F Stevens	125.73
4-	Edison Lt & Power Co-	2.00	14-	Payot, Upham & Co-	47.49
5-	Pac. Gas Impt Co-	51.04	15-	Johnson & Emigh	76.57
6-	Gas Consum. Ass'n.	3.00	16-	A. M Robertson	12.19
7-	Pac. Telep. & Teleg Co-	13.50	17-	W Doxey.	7.33
8-	Frank Eastman & Co-	3.00	18-	G. W Alexander -	15.93
9-	Cubery & Co-	9.75	19-	J. B. McIntyre	93.28
			20-	J. M Cumming	43.00
10-	J. Winterburn Co-	3.50	21-	J. M Jefferson	24.50
			22-	Spring Val. Water Wks	26.25
					600.31
				1st Nat. Bank	1003.10



Sep 15/96. Regular

The report was received, and bills ordered paid by the following vote – ayes – Ayers, Cole, Heald Healy, Kendrick, Leggett, Lewis, Presson, Root, Mr President (10) Noes – None.

Note To Bank Ordered Paid

The recommendation as to paying the note at the First National Bank was adopted by the following vote: ayes – Ayers, Cole, Heald Healy, Kendrick, Leggett, Lewis, Presson, Root, Mr President (10) Noes – None.

The Committee on Library, Rooms and Building made no report.

The Committee on Books and Donations reported that they had selected books amounting to $286.95, and recommended that they be purchased. The report was received and adopted, and books ordered purchased by the following vote: ayes – Ayers, Cole Heald, Healy, Kendrick, Leggett, Lewis, Presson Root, Mr President (10) Noes – None

The Committee on Lectures and Classes made no report –

The Committee on Printing and Advertising presented the following report:

San Francisco Sept 15, 1896

To the President and Board of Trustees –

Gentlemen: –

Print'g Extra
rt Posters

Your Committee on Printing and Advertising to whom was referred the matter of printing 100 more Art posters report that it is inexpedient to so do, as your Committee believe they could not be sold.

G R Presson } Printing &
Oscar Lewis } Advertising Com

The report was received and adopted –

The Committees on Pavilion, Employees and Machinery made no report.

Art Drawing
Prospectus.

For the Art Committee Mr Cole presented the following prospectus of the Art drawing.

as per printed slips pasted on next page. which was printed from the report as presented.

Page 4

NOTICE!

Following the commendable example of prominent Art Societies, it is proposed to organize an Association in this City under the auspices of the Board of Trustees of the Mechanics' Institute, for the purpose of enabling its members to acquire good pictures, and at the same time to encourage local artists in the profession they have chosen.

Any member who subscribes the sum of fifty cents shall for each such subscription be entitled to a chance in the drawing to be made on the closing night of the exhibition. If, for illustration, one thousand dollars be thus subscribed, the Committee of Selection will select pictures for that value, and distribute them among the members on the closing night.

By this plan the artists will find a sale for their pictures, interest in their work and in the Institute's exhibitions will be stimulated, and a means of patronizing Art and acquiring pictures will be brought within the means of all. Art is a delicate and beautiful plant. If it receives careful cultivation, it thrives proportionately. The highest development of Art has been attained under discriminating patronage. In a new Art community this is especially true.

We respectfully request you to become a subscriber and member of the Association for the reasons above given.

Subscriptions will be received at the Mechanics' Library, No. 31 Post Street, or at the Art Gallery in the Pavilion.

page 1.

CONSTITUTION
AND BY-LAWS
OF THE
ASSOCIATION OF CALIFORNIA
ART PATRONS

CONSTITUTION AND BY-LAWS OF THE ASSOCIATION OF CALIFORNIA ART PATRONS.

Page 2

ATRICLE I.

This Association shall be called the ASSOCIATION OF CALIFORNIA ART PATRONS.

ARTICLE II.

SECTION 1. The object of this Association shall be to provide for a fund for the purchase of works of Art by California Artists exhibited in the Art Gallery of the Mechanics' Institute, at its annual fairs. The works purchased to be distributed among the members of this Association at each and every annual exhibition.

SECTION 2. The minimum subscription shall be fifty cents.

SECTION 3. The payment of the minimum subscription shall entitle members to one chance in the distribution. Members may increase their opportunities for securing the works purchased by the payment of additional subscriptions to the fund.

Page 3

ARTICLE III.

SECTION 1. The government of the Association shall be vested in the Board of Trustees of the Mechanics' Institute, under whose auspices the Association shall exist.

SECTION 2. The Board of Trustees of the Mechanics' Institute shall appoint for each exhibition, a committee for the selection of the works to be purchased. This committee shall consist of two subscribing members of the Association, two artists, and one member of the Board of Trustees of the Mechanics' Institute.

SECTION 3. This committee shall select before the close of the exhibitions each year, according to the funds provided, the works to be distributed.

ARTICLE IV.

The works selected shall be distributed immediately after the close of the exhibition from which they are purchased, in the presence of members of the Board of Trustees of the Mechanics' Institute and of the Selecting Committee. Four Trustees and three members of the Committee of Selection shall constitute a quorum.

ARTICLE V.

All funds collected at each exhibition shall be applied to the purchase of works at that particular exhibition.

Mr Kendrick moved that the report be received and approved, and that power be given the committee to have the necessary printing done. The motion was carried by the following vote – ayes – Ayers, Cole Heald, Healy, Kendrick, Leggett, Lewis, Presson, Root. Mr President (10) Noes – None.

It was moved and seconded that Mr. Healy be excused, as he was to take part in the Charter Debate in the Art Gallery. The motion was lost. Mr Healy then retired.

Healy Left.

The Committee on Exhibits presented the following report:

San Francisco Sept. 11, 1896.

Aunt Jemima.

To the President and Board of Trustees –

Gentlemen: –

Your Committee on Exhibits respectfully presents the following report in regard to "Aunt Jemima's Pancake Flour."

We find that all the ingredients in the flour are bought and raised here, and the machinery for same was bought in the East. They are now manufacturing flour here, and in a few days will have a large exhibit in the Fair. We think there are no grounds for a complaint, and recommend that same be allowed to stand. In regard to the matter of the Petrified Kidney would recommend that the possessor of same, take it to Adolph Sutro as he might find a customer for it if displayed in his museum

G. P. Ayers E. H. Cole

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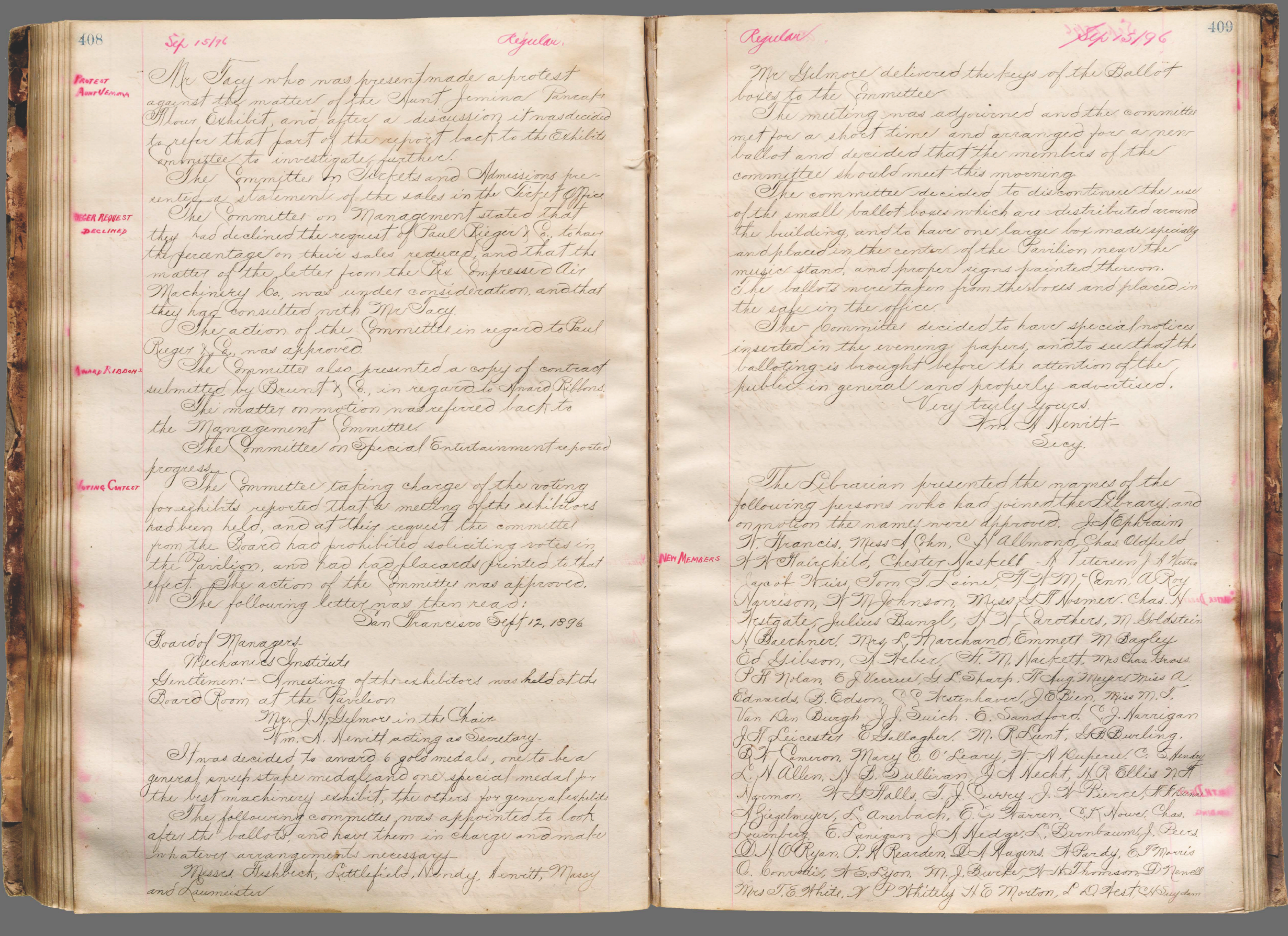

PROTEST AUNT JEMIMA

Mr Tacy who was present made a protest against the matter of the Aunt Jemima Pancake Flour Exhibit, and after a discussion it was decided to refer that part of the report back to the Exhibits Committee to investigate further.

The Committee on Tickets and Admissions presented a statement of the sales in the Ticket Office

IEGER REQUEST DECLINED

The Committee on Management stated that they had declined the request of Paul Rieger & Co., to have the percentage on their sales reduced, and that the matter of the letter from the Rix Compressed Air Machinery Co., was under consideration, and that they had consulted with Mr Tacy.

The action of the Committee in regard to Paul Rieger & Co., was approved.

AWARD RIBBONS

The Committee also presented a copy of contract submitted by Brunt & Co., in regard to Award Ribbons.

The matter on motion was referred back to the Management Committee.

The Committee on Special Entertainment reported progress.

OTING CONTEST

The Committee taking charge of the voting for exhibits reported that a meeting of the exhibitors had been held, and at their request the committee from the Board had prohibited soliciting votes in the Pavilion, and had had placards printed to that effect. The action of the Committee was approved.

The following letter was then read:

San Francisco Sept 12, 1896

Board of Managers
Mechanics Institute

Gentlemen:— A meeting of the exhibitors was held at the Board Room at the Pavilion

Mr. J. H. Gilmore in the Chair
Wm. A. Hewitt acting as Secretary

It was decided to award 6 gold medals, one to be a general sweepstake medal, and one special medal for the best machinery exhibit, the others for general exhibits

The following committee was appointed to look after the ballots, and have them in charge and make whatever arrangements necessary

Messrs. Fishbeck, Littlefield, Hendy, Hewitt, Massy and Laumeister

Mr Gilmore delivered the keys of the Ballot boxes to the Committee

The meeting was adjourned and the committee met for a short time and arranged for a new ballot and decided that the members of the committee should meet this morning.

The committee decided to discontinue the use of the small ballot boxes which are distributed around the building, and to have one large box made specially and placed in the center of the Pavilion near the music stand, and proper signs painted thereon. The ballots were taken from the boxes and placed in the safe in the office.

The Committee decided to have special notices inserted in the evening papers, and to see that the balloting is brought before the attention of the public in general and properly advertised.

Very truly Yours.
Wm. A. Hewitt
Secy.

NEW MEMBERS

The Librarian presented the names of the following persons who had joined the Library, and on motion the names were approved. J. A. Ephraim W. Francis, Miss A Cohn, C. H. Allmond, Chas. Oldfield H. H. Fairchild, Chester Haskell A. Petersen J. A. Weston Jacob Weiss, Tom T. Laine, F. H. McCann, A Roy Harrison, H. M. Johnson, Miss G. A. Hosmer. Chas. H. Westgate, Julius Bunzl, H. H. Carothers, M. Goldstein H. Baechner, Mrs L. Marchand, Emmett M Bagley Ed Gibson, A. Heber, F. M. Hackett, Mrs Chas. Gross. P. H. Nolan, E J Verrue, G. L. Sharp, F. Aug. Meyer, Miss A. Edwards, B. Edson, C. C. Westenhaver, J. E. Bien, Miss M. T. Van Den Burgh J. J. Suich. E. Sandford. C. J. Harrigan J. H. Leicester E. Gallagher. M. R. Lunt, G. B. Burling. R. W. Cameron, Mary E. O'Leary, W. A. Duperu. C. S. Hendry L. H. Allen, H. B. Sullivan, J. A. Hecht, H. R. Ellis N. A. Harmon, W. G. Halls, T. J. Curry, J. W. Pierce, F. H. Dunne A. Ziegelmeyer, L. Auerbach, E. S. Warren, C. K. Howe. Chas. Lowenberg, E. Lanigan, J. A. Hedge, L. Birnbaum, J. Peers. D. H. O'Ryan. P. H. Rearden, D. A. Hagins. A. Pardy, E. T. Morris O. Conradi, H. S. Lyon. M. J. Burke, W. H. Thomson, D Newell Mrs T. E. White, W. P. Whitely H. E. Morton, L. D. West, C. H. Suydam

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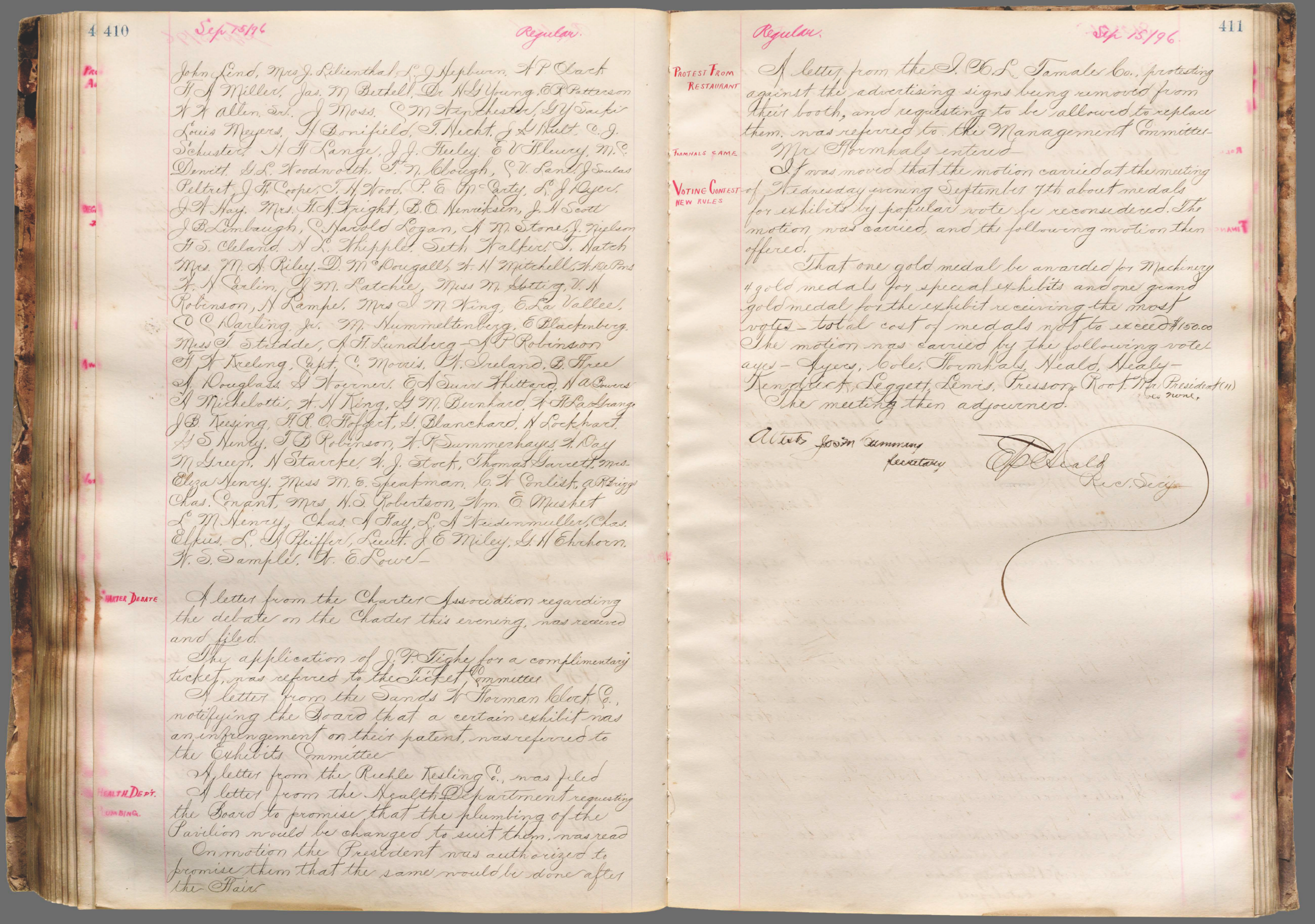


John Lind, Mrs J. Lilienthal, L. J. Hepburn, A P. Clark, F. A. Miller, Jas. M Bethel, Dr H G Young, E R Patterson, W H Allen, Sr., J Moss, C M Winchester, G Y Saiki, Louis Meyers, H Bonifield, T. Hecht, J L Hult, C. J. Schuster, H F Lange, J. J. Feeley, E V Fleury, M. C. Dewitt, G. L. Woodworth, T. N. Clough, C V. Lane, J Soulas Peltret, J F. Cooper, T. H Wood, P. E McCarty, L. J Dyer, J H Hay, Mrs. F. A. Wright, B. E. Henriksen, J. H Scott, J B Limbaugh, C Harold Logan, A M. Stone, J. Nielson, F S. Cleland, H L. Whipple, Seth Walker, T. Hatch, Mrs. M. A. Riley, D. McDougall, W. H Mitchell, W. DePons, W. H Carlin, J M. Latchie, Miss M. Gotting, V. H Robinson, H Lampe, Mrs I M King, E. La Vallee, C C Darling, Jr. M. Hummeltenberg, E Blackenberg, Miss T. Stridde, A F. Lundberg – A P Robinson, F. W Kreling, Capt. C. Morris, W. Ireland, B. Free, J. Douglass, G Woerner, E A Surr Whittard, H A Bowers, A Michelotti, W. H King, G M. Bernhard, W F La Grange, J B. Keesing, F. R. O. Hofgert, G. Blanchard, H Lockhart, G S Henry, T B Robinson, W. R Summerhayes, W. Day, M Green, H Starcke, W. J. Stock, Thomas Garrett, Mrs. Eliza Henry, Miss M. E. Speakman, C. W Conlisk, A R Briggs, Chas. Conant, Mrs H. S. Robertson, Wm. E. Mushet, L. M Henry, Chas. A Hay, L. A Weidenmuller, Chas. Elkus, L. A Pfeiffer, Lieut. J E Miley, G. H Ehrhorn, W. S. Sample, W. E. Lowe –

HARTER DEBATE

A letter from the Charter Association regarding the debate on the Charter this evening, was received and filed.

The application of J. P. Tighe for a complimentary ticket, was referred to the Ticket Committee

A letter from the Sands & Forman Clock Co., notifying the Board that a certain exhibit was an infringement on their patent, was referred to the Exhibits Committee

A letter from the Riehle Kesling Co., was filed

HEALTH DEP'T.
UMBING.

A letter from the Health Department requesting the Board to promise that the plumbing of the Pavilion would be changed to suit them, was read

On motion the President was authorized to promise them that the same would be done after the Fair.

PROTEST FROM RESTAURANT

A letter from the I. X. L. Tamale Co., protesting against the advertising signs being removed from their booth, and requesting to be allowed to replace them, was referred to the Management Committee –

FORMHALS CAME

Mr Formhals entered –

VOTING CONTEST NEW RULES

It was moved that the motion carried at the meeting of Wednesday evening September 7th about medals for exhibits by popular vote be reconsidered. The motion was carried, and the following motion then offered.

That one gold medal be awarded for Machinery 4 gold medals for special exhibits and one grand gold medal for the exhibit receiving the most votes – total cost of medals not to exceed $150.00 The motion was carried by the following vote – ayes – Ayers, Cole, Formhals, Heald, Healy – Kendrick, Leggett, Lewis, Presson, Root, Mr President (11) noes none.

The meeting then adjourned.

Attest John M Cumming
Secretary

E. P. Heald
Rec. Secy

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

Special meeting of the Board of Trustees of the Mechanics' Institute at the Mechanics Pavilion Tuesday evening September 22nd 1896 at eight o'clock

ROLL present Trustees Ayers, Cole, Doolan, Formhals, Heald, Healy, Kendrick, Presson, Root, Mr President (10)
Absent - Trustees - Holmes, Leggett, Lewis (3)

The minutes of the previous meeting were read and approved

FINANCE The Finance Committee presented the following report:

San Francisco Sept 22, 1896.

To the Board of Trustees
Mechanics Institute
Gentlemen:-

Your Finance Committee reports as follows:

We present the following bills and recommend that they be paid.

Pay Roll - Week of September 19th -	810.25
Gottlob & Friedlander	100.00
Gustav Hinrichs	1200.00
Jos McCumming -	142.40
	$2252.65

Cash Statement

Cash rec'd during September Regular account -	3572.80
Fair -	20700.30
	24,273.10
Less Overdraft Sept 1 -	1,278.52
	22,994.58
Less Bills Paid -	7,155.72
	15,838.86
Less Bills presented to-night	2,252.65
	13,586.21

The note of $1,000.00 to the 1st National Bank has been paid. We present the following statement of the Fair account -

Cash received to date including receipts of previous months;

Tickets sold at Library	$3,440.50
" " " Pavilion	14825.10
	18265 60
Sale of Art Drawing Tickets	6.00
" " " Catalogues	66.90

Sale of Privileges	4,163.80
Total Receipts	22502.30
Still to be collected from Cigar Privilege	50.00
Still to be collected from Spaceous -	1003.80
	23,556.10
The bills already ordered paid including those presented tonight	12,144.65

Respectfully submitted,
Grove P. Ayers - } Finance
G R Presson } Committee -

The report was received and adopted, and bills ordered paid by the following vote: ayes - Ayers, Cole, Doolan, Formhals, Heald, Healy, Kendrick, Presson, Root, Mr President (10) Noes - None

REPAIRS NEEDED PAV. ROOF. The President called the attention of the Committee on Library, Rooms and Building to the necessity of having the roof of the Pavilion repaired.

The Committee on Lectures and Classes, Printing and Advertising, Pavilion, Employees, and Machinery made no report.

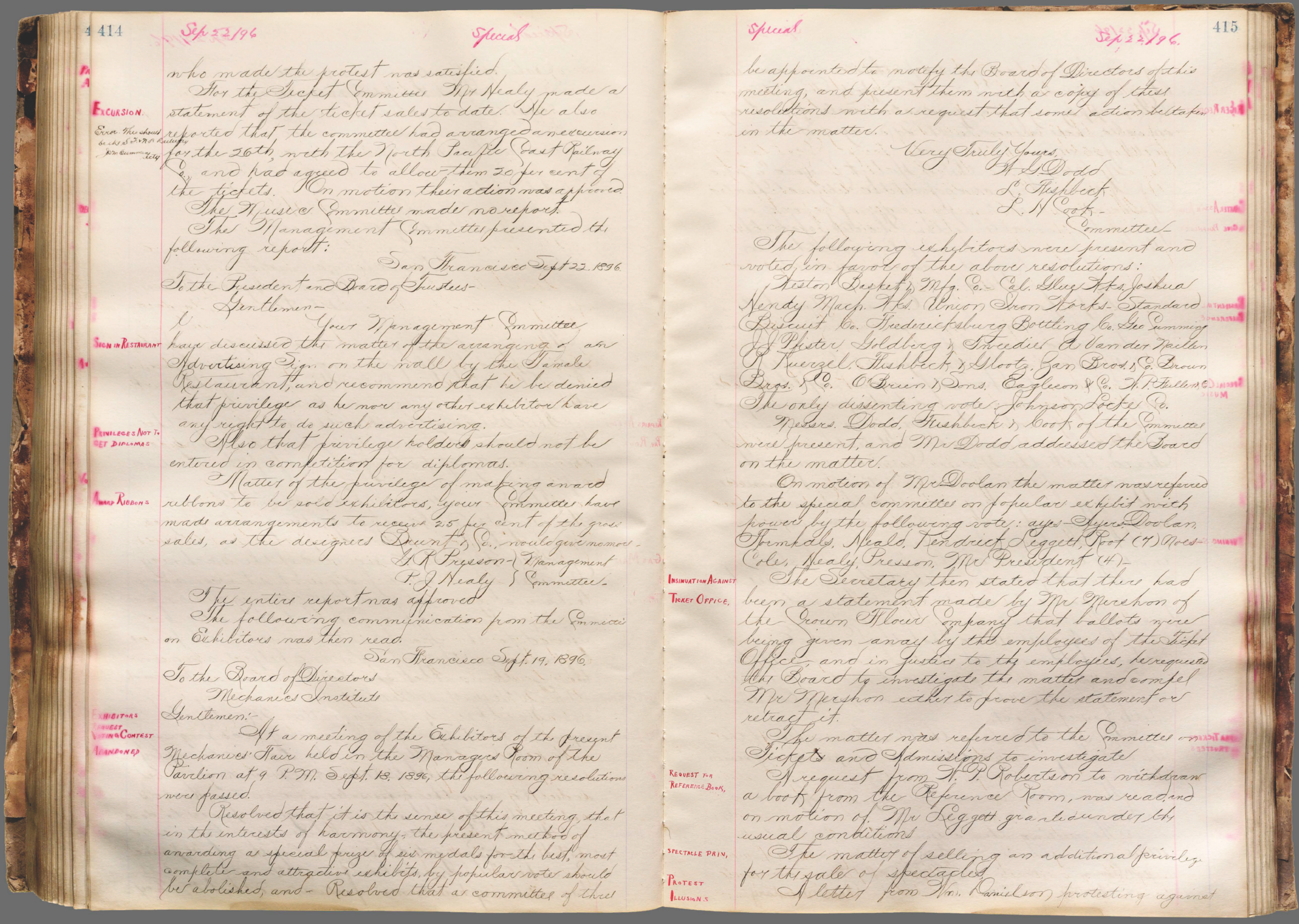
GAS MAN The President enquired of the Machinery Committee, if in their judgment it was necessary to have a gas man and helper during the entire Fair

Mr Kendrick moved that the matter be referred to the Machinery Committee with power to discharge the gas man and helper, when in their judgment it should be necessary. Motion Carried

LEGGETT CAME Mr Leggett entered.

ART DRAWING SOLICITOR For the Art Committee Mr Heald reported that the Art Drawing was progressing and asked authority from the Board to employ a canvasser to sell tickets at a percentage to be deducted from the gross sales, and on Mr Heald's motion the Art Committee were given power to do so

AUNT JEMIMA For the Committee on Exhibits - Mr Cole stated that he had investigated the matter of the Aunt Jemima Pancake Flour, and had found that the parties had machinery here to manufacture, and that Mr Tacy -



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who made the protest was satisfied.

EXCURSION.

Error. This should be the S. F. & N. P. Railway
Jos. Cummings Secty

For the Ticket Committee Mr Healy made a statement of the ticket sales to date. He also reported that the committee had arranged an excursion for the 26th, with the North Pacific Coast Railway Co. and had agreed to allow them 20 per cent of the tickets. On motion their action was approved.

The Music Committee made no report.

The Management Committee presented the following report:

San Francisco Sept 22. 1896.

To the President and Board of Trustees–

Gentlemen–

SIGN IN RESTAURANT

Your Management Committee have discussed the matter of the arranging of an Advertising Sign on the wall by the Tamale Restaurant, and recommend that he be denied that privilege as he nor any other exhibitor have any right to do such advertising.

PRIVILEGES NOT TO GET DIPLOMAS

Also that privilege holders should not be entered in competition for diplomas.

AWARD RIBBONS

Matter of the privilege of making award ribbons to be sold exhibitors, your Committee have made arrangements to receive 25 per cent of the gross sales, as the designers Brunt & Co., would give no more–

G. R. Presson – } Management
P. J. Healy } Committee–

The entire report was approved.

The following communication from the Committee on Exhibitors was then read.

San Francisco Sept. 19, 1896.

To the Board of Directors
Mechanics Institute

Gentlemen:–

EXHIBITORS REQUEST VOTING CONTEST ABANDONED

At a meeting of the Exhibitors of the present Mechanics' Fair held in the Managers Room of the Pavilion at 9 P.M. Sept. 18, 1896, the following resolutions were passed.

Resolved that it is the sense of this meeting, that in the interests of harmony, the present method of awarding a special prize of six medals for the best, most complete and attractive exhibits, by popular vote should be abolished, and – Resolved that a committee of three

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be appointed to notify the Board of Directors of this meeting, and present them with a copy of these resolutions with a request that some action be taken in the matter.

Very Truly Yours,
W. G. Dodd
L. Fishbeck
L. H. Cook –
Committee–

The following exhibitors were present and voted in favor of the above resolutions:

Weston Basket & Mfg. Co. – Cal. Glue Wks. Joshua Hendy Mach. Wks. Union Iron Works – Standard Biscuit Co. Fredericksburg Bottling Co. Geo Cumming J. J. Pfister, Goldberg & Tweedie, A. Van der Nailen R. Kuerzel, Fishbeck & Glootz, Zan Bros. & Co. Brown Bros. & Co. O'Brien & Sons, Eagleson & Co. W. P. Fuller & Co.

The only dissenting vote: Johnson Locke Co.

Messrs. Dodd, Fishbeck & Cook of the Committee were present, and Mr Dodd addressed the Board on the matter.

On motion of Mr Doolan the matter was referred to the special committee on popular exhibit with power by the following vote: ayes – Ayers, Doolan, Formhals, Neald, Kendrick, Leggett, Root (7) Noes – Cole, Healy, Presson, Mr President (4) –

INSINUATION AGAINST TICKET OFFICE,

The Secretary then stated that there had been a statement made by Mr Mershon of the Crown Flour Company that ballots were being given away by the employees of the Ticket Office, and in justice to the employees, he requested the Board to investigate the matter and compel Mr Mershon either to prove the statement or retract it.

The matter was referred to the Committee on Tickets and Admissions to investigate.

REQUEST FOR REFERENCE BOOK,

A request from W. P. Robertson to withdraw a book from the Reference Room, was read, and on motion of Mr Leggett granted under the usual conditions.

SPECTACLE PRIV,

The matter of selling an additional privilege for the sale of spectacles.

PROTEST ILLUSIONS

A letter from Wm. Danielson protesting against

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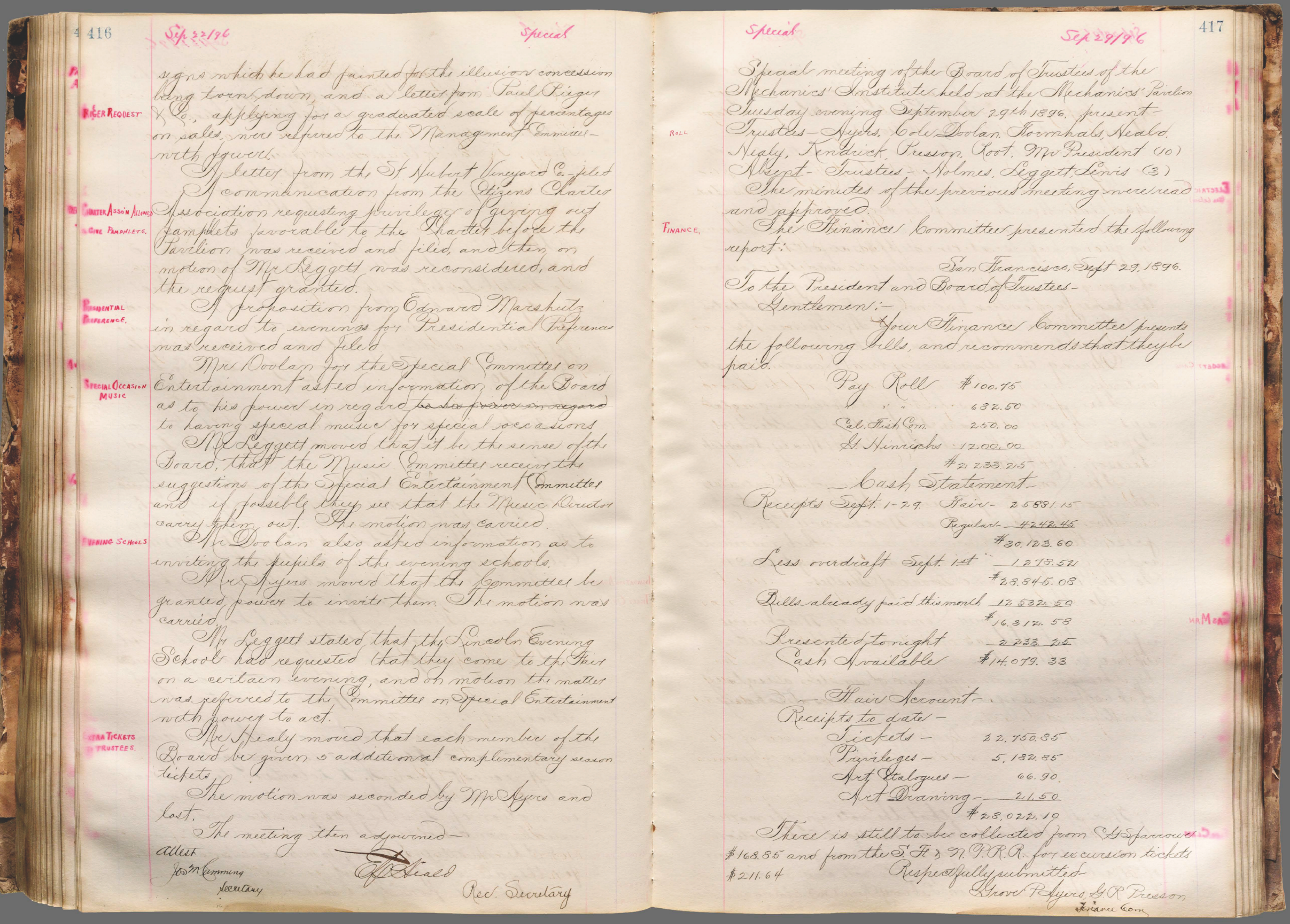

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signs which he had painted for the illusion concession being torn down, and a letter from Paul Rieger & Co., applying for a graduated scale of percentages on sales, were referred to the Management Committee with power.

RIEGER REQUEST

A letter from the St Hubert Vineyard Co. filed

A communication from the Citizens Charter Association requesting privilege of giving out pamplets favorable to the Charter before the Pavilion was received and filed, and then on motion of Mr Leggett was reconsidered, and the request granted.

CHARTER ASSO'N ALLOWED GIVE PAMPHLETS.

A proposition from Edward Marshutz in regard to evenings for Presidential Preferences was received and filed

PRESIDENTIAL PREFERENCE.

Mr Doolan for the Special Committee on Entertainment asked information of the Board as to his power in regard ~~to his power in regard~~ to having special music for special occasions

SPECIAL OCCASION MUSIC

Mr Leggett moved that it be the sense of the Board, that the Music Committee receive the suggestions of the Special Entertainment Committee and if possible they see that the Music Director carry them out. The motion was carried.

Mr Doolan also asked information as to inviting the pupils of the evening schools.

EVENING SCHOOLS

Mr Ayers moved that the Committee be granted power to invite them. The motion was carried.

Mr Leggett stated that the Lincoln Evening School had requested that they come to the Fair on a certain evening, and on motion the matter was referred to the Committee on Special Entertainment with power to act.

Mr Healy moved that each member of the Board be given 5 additional complimentary season tickets.

EXTRA TICKETS TO TRUSTEES.

The motion was seconded by Mr Ayers and lost.

The meeting then adjourned—

Attest
Jos M Cumming
Secretary

E F Heald
Rec. Secretary

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Special meeting of the Board of Trustees of the Mechanics' Institute held at the Mechanics' Pavilion Tuesday evening September 29th 1896. present—

ROLL

Trustees—Ayers, Cole, Doolan, Formhals, Heald, Healy, Kendrick, Presson, Root, Mr President (10)
Absent—Trustees—Holmes, Leggett, Lewis (3)

The minutes of the previous meeting were read and approved.

The Finance Committee presented the following report:

FINANCE,

San Francisco, Sept 29, 1896.

To the President and Board of Trustees—

Gentlemen:—

Your Finance Committee presents the following bills, and recommends that they be paid.

Pay Roll	$100.75
" "	682.50
Cal. Fish Com.	250.00
G. Hinrichs	1200.00
	$2 233.25

—Cash Statement—

Receipts Sept. 1-29.	Fair—	25881.15
	Regular—	4242.45
		$30,123.60
Less overdraft Sept. 1st		1,278.52
		$28,845.08
Bills already paid this month		12,532.50
		$16,312.58
Presented tonight		2 233.25
Cash Available		$14,079.33

—Fair Account—

Receipts to date—

Tickets—	22,750.85
Privileges—	5,182.85
Art Catalogues—	66.90
Art Drawing—	21.50
	$28,022.10

There is still to be collected from C G Sparrowe $168.85 and from the S. F. & N. P. R. R. for excursion tickets $211.64

Respectfully submitted—
Grove P Ayers, G. R Presson
Finance Com

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

On motion the report was received and adopted and the bills ordered paid by the following vote-ayes- Ayers, Cole, Doolan, Formhals, Heald, Healy, Kendrick Presson, Root. Mr President (10) Noes - None.

The Committee on Books and Donations made no report.

Electric Class (See below) The Committee on Lectures and Classes - Mr Doolan stated that Mr Farmer who had undertaken to handle the class in electricity had not been successful in getting pupils at the rate of $12.00 for the term, and that Mr Farmer was willing to take the class and charge a fee of $6.00 for the course, the price to be the same to members and non-members of the Institute.

Mr Doolan then moved that Mr Farmer be authorized to start the class on this basis.

Leggett Came During the discussion which ensued - Mr Leggett entered.

The motion was lost by the following vote ayes - Ayers, Doolan, Leggett, Mr President (4) Noes - Cole, Formhals. Heald, Healy, Kendrick Presson, Root (7)

The Committees on Printing and Advertising Pavilion, and Employees made no report -

For the Committee on Machinery - Mr Cole presented the following report which was received and adopted - San Francisco Sept 29. 1896.

To the President and Board of Trustees -

Gentlemen:-

Gas Man. Your Committee on Machinery report that the gas man and helper matter referred to them has been satisfactorily arranged by the gas man continuing under a salary of $1.00 per day. The helper was discharged sometime since

Respectfully submitted -
E. H. Cole } Machinery
Henry Root } Com,

ec. Class Mr Healy moved that the vote in the matter of electrical class, be reconsidered. The motion to reconsider was carried, and the original motion of Mr Doolan was then put to vote and carried.

For the Committee on Library, Rooms & Building - Mr Cole

presented the following report:

San Francisco Sept - 29, 1896.

To the President and Board of Trustees -

Gentlemen:-

Art Gallery Roof to be Fixed Your Committee on Library, Rooms and Building report that the roof of the Art Gallery and the main gutter on the south side of the Pavilion need to be repaired at once. The cost will be some $550 to $600.00 approximately. Your Committee recommend the work be done under the supervision of the present employees

Respectfully submitted -
E. H. Cole } Library Rooms
Henry Root } & Building Com,

The report was received and adopted, and the committee authorized to proceed with the work by the following vote; ayes - Ayers, Cole Formhals, Heald, Healy, Kendrick, Leggett, Presson, Root, Mr President (10) Absent from the room temporarily - Mr Doolan.

The Committees on Art, Exhibits and Music made no report.

For the Committee on Tickets and Admissions Mr Healy presented the following report, which was received and adopted.

San Francisco. Sept 29, 1896.

To the President and Board of Trustees -

Gentlemen:-

Tickets

T & B want reduction on quantity.

Your Committee on Tickets and Admissions met Monday evening September 28th, present Chairman Healy, Heald and Doolan

The proposition of Tillmann & Bendel to take 1,500 tickets to be distributed among their customers at 10¢ apiece - $150.00, was considered. It was moved and seconded that the proposition be not accepted - it being thought that it would be injudicious on the part of the Institute to lower the price of admission, as it might establish a precedent that would cause inconvenience to the Institute. We feel that we would like to extend any courtesy that lay within our power to to Mess. Tillmann & Bendel, but in this proposition we do not see our way clear to assist them - P. J. Healy, E. P. Heald. R. P. Doolan - Tickets and Com

Insinuation Against Ticket Office Groundless.

Mr Healy then stated that the matter referred to the Ticket Committee to investigate in regard to an alleged irregularity in the distribution of the voting ballots in the Ticket Office, had been investigated by the Committee and they had found that there was no foundation for the accusation.

The Committee on Management presented the following report

S. F. Sept 29, 1896.

To the President and Board of Trustees

Gentlemen:—

Your Management Committee reports as follows on the various matters referred to it with power.

Sliding Scale On Perfumery.

Application of Paul Rieger & Co. for sliding scale of percentages to be paid on sales of perfumery has been granted.

Illusion Signs.

Application of Wm. Danielson to have advertising signs returned which were torn down. we have allowed Mr Danielson to replace the signs

Spectacle Priv.

The application to allow an additional spectacle concession, declined

Kollman's Deposit

Mr Kollman the holder of the nickel machine concession made a deposit at the opening of the Fair of $75.00 to guarantee that his concession would net us $150.00 - we recommend that the deposit be returned—

Restaur't Signs.

We have interviewed the I. X L. Tamale Co., regarding their protest, and a communication received ~~received~~ from their attorney regarding the removal of the signs from their booth, and after interviewing Mr. Tacy who made the protest against the signs remaining up, we have concluded the wisest thing is to allow the signs to be replaced This has been done and ~~the~~ I. X L. Tamale Co., have given us a letter holding us free from damages for the time sign was removed.

Respectfully submitted

G. R. Presson } Management
P. J. Healy } Committee

The report was received and adopted - and the matter of returning deposit to M Kollmann, was carried by the following vote ayes— Ayers, Cole Doolan, Fromhals, Heald, Healy, Kendrick Liggett, Presson, Root, Mr President. (11) Noes None.

Straw Vote for President

Mr E Marshutz then addressed the Board in relation to having an evening at the Fair and taking a straw vote for President of the United States, and submitted a proposition to have a number of turnstiles in the building for voters to pass through

Mr Doolan moved that turnstiles be hired and Mr Marshutz be put in charge of the same.

Mr Heald seconded the motion The motion was lost—

New Jurors for Photographs,

The President stated that it had been necessary to appoint jurors separate from the Art jurors. to judge the exhibits of photography, and he had appointed as such Oscar Kunath Geo A Reed and C Watkins. The action of the President was approved.

The Management Committee presented the following report:

S. F. Sept 29/96

To the President and Trustees—

Gentlemen:—

Beer Award.

Your Committee on Management to whom was referred the matter of the premiums to be awarded for the best beer - exhibited in the Fair, beg to report that owing to the unsatisfactory arrangements made at the time fixed by the Judges for their examination of the several beers exhibited it is the opinion of your Committee that no certificate should be awarded to any exhibit of beer unless an equitable examination ~~be~~ under proper arrangements be first had.

G. R. Presson, } Management
P. J. Healy } Com.
R. Kendrick }

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

Mr Leggett moved that as the jurors had not made a report to the Board as yet, that the matter be referred back to the Management Committee to endeavor to make an equitable arrangement, and that it be the sense of the Board that a certificate be granted to the party found to be entitled to it by the Committee

The motion was carried.

Awards Announced.

The President then withdrew to announce the parties to whom certificates had been awarded and Mr Kendrick took the Chair.

Jurors's Reports Approved

The report of the jurors in the various classes was then received and on motion approved

Extending Fair 1 Night

Mr Doolan then stated that the Examiner had requested the Fair to remain open on the eve. of Monday October 5th, to allow the award of its prizes for bicycle riders on that evening to be made in the Pavilion

Messrs Doolan and Ayers were appointed a committee to look into the matter and then withdrew and returned shortly. They stated that they had interviewed the Management of the Examiner by telephone, and as a result they reported against the proposition. The report was approved.

Governor's Day.

The Chair notified the Board that the coming Friday evening would be Governor's Day at the Fair, and he requested the presence of the Board on that evening to receive the Governor

He also announced that Mr Kendrick had been added to the Management Committee temporarily

Wire To Sec. of Navy. About Gun Boats

A letter was read from the Union Iron Works requesting the Board to authorize the President to sign a telegram to the Secretary of the Navy, requesting the award of contract for a gun boat to the Pacific Coast–

On motion the President was authorized to sign the same.

Ellinghouse Request

A letter from Al Ellinghouse requesting reduction in the rent of the Pavilion for a prize fight, was filed.

The Secretary presented a claim from

Claim From Redwood Carpenter.

the exhibit of the Redwood Carpenter for $99.00 for damage alleged to have been ~~done~~ caused by having his exhibit removed from the Pavilion

On motion the matter was referred to the Finance Committee–

Protest– Walker

A protest from Frank Walker in regard to the award for flush tanks, was referred to the Management Committee with power–

Dup. Medal

A letter from Mrs A M Brutscher asking to be allowed to duplicate a medal at her own expense– which was awarded her in 1880 was granted–

Award Ribbons

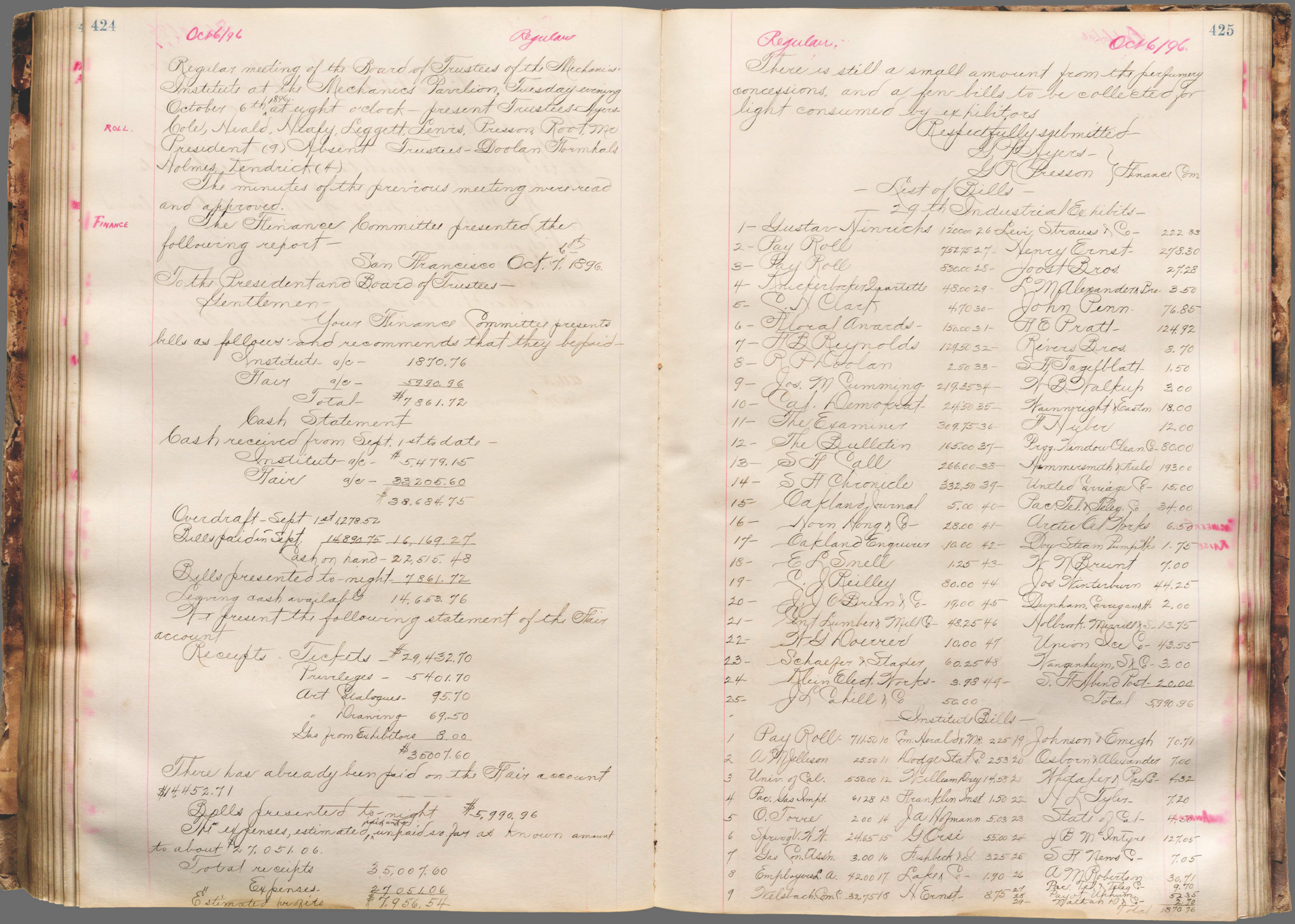
The contract with Walter N Brunt for Award Ribbons for the Fair was read, and on motion the President and Secretary were authorized to sign the same on behalf of the Institute

The meeting then adjourned

Attest
Jos. M. Cumming
Secretary.

C F Heald
Rec. Secretary–

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.



Oct 6/96 Regular

ROLL. Regular meeting of the Board of Trustees of the Mechanics Institute at the Mechanics Pavilion, Tuesday evening October 6th 1896, at eight o'clock — present Trustees Ayers, Cole, Heald, Healy, Leggett, Lewis, Presson, Root, Mr President (9) Absent Trustees — Doolan Formhals Holmes, Kendrick (4)

The minutes of the previous meeting were read and approved.

FINANCE The Finance Committee presented the following report —

San Francisco Oct. ~~7~~ 6th 1896.

To the President and Board of Trustees —

Gentlemen —

Your Finance Committee presents bills as follows: and recommends that they be paid —

Institute	a/c —	1870.76
Fair	a/c —	5990.96
	Total —	$7861.72

Cash Statement

Cash received from Sept. 1st to date —

Institute	a/c —	$5,479.15
Fair	a/c —	33,205.60
		$38,684.75

Overdraft — Sept 1st	1,278.52	
Bills paid in Sept.	14890.75	16,169.27
Cash on hand —		22,515.48
Bills presented to-night —		7861.72
Leaving cash available		14,653.76

We present the following statement of the Fair account

Receipts.	Tickets —	$29,432.70
	Privileges —	5401.70
	Art Catalogues —	95.70
	" Drawing	69.50
	Gas from Exhibitors	8.00
		$35007.60

There has already been paid on the Fair account $14,452.71

Bills presented to-night $5,990.96

The expenses, estimated, paid and unpaid so far as known amount to about $27,051.06.

Total receipts	35,007.60
" Expenses —	27,051.06
Estimated profits	$7,956.54

Regular. Oct 6/96.

There is still a small amount from the perfumery concessions, and a few bills to be collected for light consumed by exhibitors

Respectfully submitted —

G. H. Ayers —
G. R. Presson } Finance Com.

— List of Bills —

29th Industrial Exhibits —

1 —	Gustav Hinrichs	120.00	26 —	Levi Strauss & Co —	222.83
2 —	Pay Roll	752.75	27 —	Henry Ernst —	278.30
3 —	Pay Roll	830.00	28 —	Joost Bros.	27.28
4 —	Knickerbocker Quartette	48.00	29 —	L. M. Alexander & Bro.	3.50
5 —	S. H. Clark	4.70	30 —	John Penn —	76.85
6 —	Floral Awards —	150.00	31 —	H E Pratt —	124.92
7 —	H B Reynolds	129.50	32 —	Rivers Bros.	8.70
8 —	R P Doolan	2.50	33 —	S F Tageblatt —	1.50
9 —	Jos. M Cumming —	219.35	34 —	H B Walkup	3.00
10 —	Cal. Demokrat —	24.50	35 —	Wainwright & Easton	18.00
11 —	The Examiner	309.75	36 —	F Huber	12.00
12 —	The Bulletin	165.00	37 —	Prog. Window Clean. Co —	80.00
13 —	S F Call	266.00	38 —	Hammersmith & Field	193.00
14 —	S F Chronicle	332.50	39 —	United Carriage Co —	15.00
15 —	Oakland Journal	5.00	40 —	Pac. Tel. & Teleg. Co	34.00
16 —	Horn Hong & Co —	28.00	41 —	Arctic Oil Works	6.50
17 —	Oakland Enquirer	10.00	42 —	Dow Steam Pump Wks	1.75
18 —	E L Snell	1.25	43 —	W N Brunt	7.00
19 —	C. J Reilley	80.00	44	Jos Winterburn	44.25
20 —	J. J O'Brien & Co —	19.00	45	Dunham, Carrigan & H.	2.00
21 —	Cent. Lumber & Mill Co —	48.25	46	Holbrook. Merrill & S. —	13.75
22 —	H G Doerrer	10.00	47	Union Ice Co —	43.55
23 —	Schaefer & Slader	60.25	48	Wangenheim, S & Co —	3.00
24	Klein Elect. Works —	3.98	49 —	S. F. Abend Post —	20.00
25 —	J L Cahill & Co	50.00		Total	5,990.96

— Institute Bills —

1	Pay Roll —	711.50	10	Com. Herald & MR.	2.25	19	Johnson & Emigh	70.71
2	A M Jellison	25.50	11	Dodge Stat. Co.	2.53	20	Osborn & Alexander	7.00
3	Univ. of Cal.	550.00	12	William Doxey	14.58	21	Whitaker & Ray Co —	4.32
4	Pac. Gas Impt.	61.28	13	Franklin Inst.	1.50	22	H L Tyler —	7.20
5	O. Torre	2.00	14	J A Hofmann	5.03	23	State of Cal —	4.50
6	Spring V. W. W.	24.65	15	G Orsi	55.00	24	J B McIntyre	127.05
7	Gas Con. Ass'n.	3.00	16	Fishbeck & G.	3.25	25	S F News Co —	7.05
8	Employers L. A.	42.00	17	Lake & Co —	1.90	26	A M Robertson	30.71
9	Welsbach Com. Co.	32.75	18	H Ernst —	8.75	27	Pac. Tel. & Teleg Co —	9.70
						28	Pay of Upham	52.35
						29 —	Waltham W. Co —	2.70
							Total	1870.76

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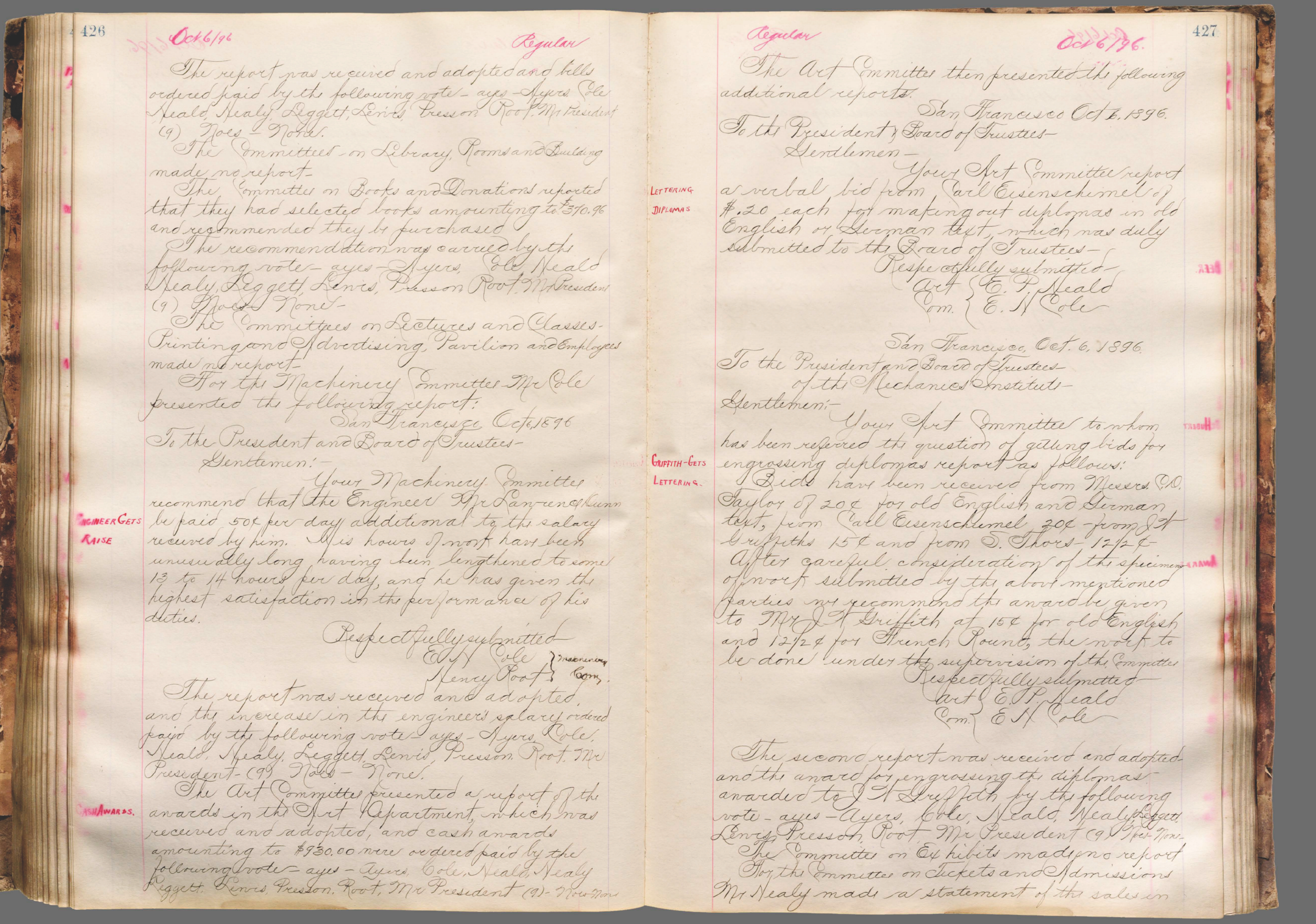

The report was received and adopted and bills ordered paid by the following vote - ayes - Ayers, Cole Heald, Healy, Leggett, Lewis, Presson Root, Mr President (9) Noes - None.

The Committees on Library, Rooms and Building made no report -

The Committee on Books and Donations reported that they had selected books amounting to $370.96 and recommended they be purchased

The recommendation was carried by the following vote - ayes - Ayers, Cole Heald Healy, Leggett, Lewis, Presson Root, Mr President (9) Noes - None -

The Committees on Lectures and Classes - Printing and Advertising, Pavilion and Employees made no report -

For the Machinery Committee Mr Cole presented the following report:

San Francisco Oct 6, 1896

To the President and Board of Trustees -

Gentlemen: -

Engineer Gets Raise

Your Machinery Committee recommend that the Engineer Mr Lawrence Dunn be paid 50¢ per day additional to the salary received by him. His hours of work have been unusually long having been lengthened to some 13 to 14 hours per day, and he has given the highest satisfaction in the performance of his duties.

Respectfully submitted -
E H Cole } Machinery
Henry Root } Com.

The report was received and adopted, and the increase in the engineer's salary ordered paid by the following vote - ayes - Ayers, Cole, Heald, Healy, Leggett, Lewis, Presson, Root, Mr President - (9) Noes - None.

Cash Awards.

The Art Committee presented a report of the awards in the Art Department, which was received and adopted, and cash awards amounting to $930.00 were ordered paid by the following vote - ayes - Ayers, Cole, Heald, Healy Leggett, Lewis, Presson, Root, Mr President (9) - Noes None

The Art Committee then presented the following additional reports.

San Francisco Oct 6, 1896.

To the President & Board of Trustees -

Gentlemen -

Lettering Diplomas

Your Art Committee report a verbal bid from Carl Eisenschimel of $.20 each for making out diplomas in old English or German text, which was duly submitted to the Board of Trustees -

Respectfully submitted -
Art { E. P. Heald
Com. { E. H. Cole

San Francisco, Oct. 6, 1896.

To the President and Board of Trustees - of the Mechanics' Institute -

Gentlemen: -

Griffith - Gets Lettering.

Your Art Committee to whom has been referred the question of getting bids for engrossing diplomas report as follows:

Bids have been received from Messrs. C. O. Taylor of 20¢ for old English and German text, from Carl Eisenschimel 20¢ - from J H Griffiths 15¢ and from S. Thors - 12½¢ -

After careful consideration of the specimens of work submitted by the above mentioned parties we recommend the award be given to Mr J H Griffith at 15¢ for old English and 12½¢ for French Round, the work to be done under the supervision of the Committee

Respectfully submitted -
Art { E. P. Heald
Com. { E H Cole

The second report was received and adopted - and the award for engrossing the diplomas awarded to J H Griffith by the following vote - ayes - Ayers, Cole, Heald, Healy, Leggett, Lewis, Presson, Root, Mr President (9) Noes - None -

The Committee on Exhibits made no report

For the Committee on Tickets and Admissions Mr Healy made a statement of the sales in

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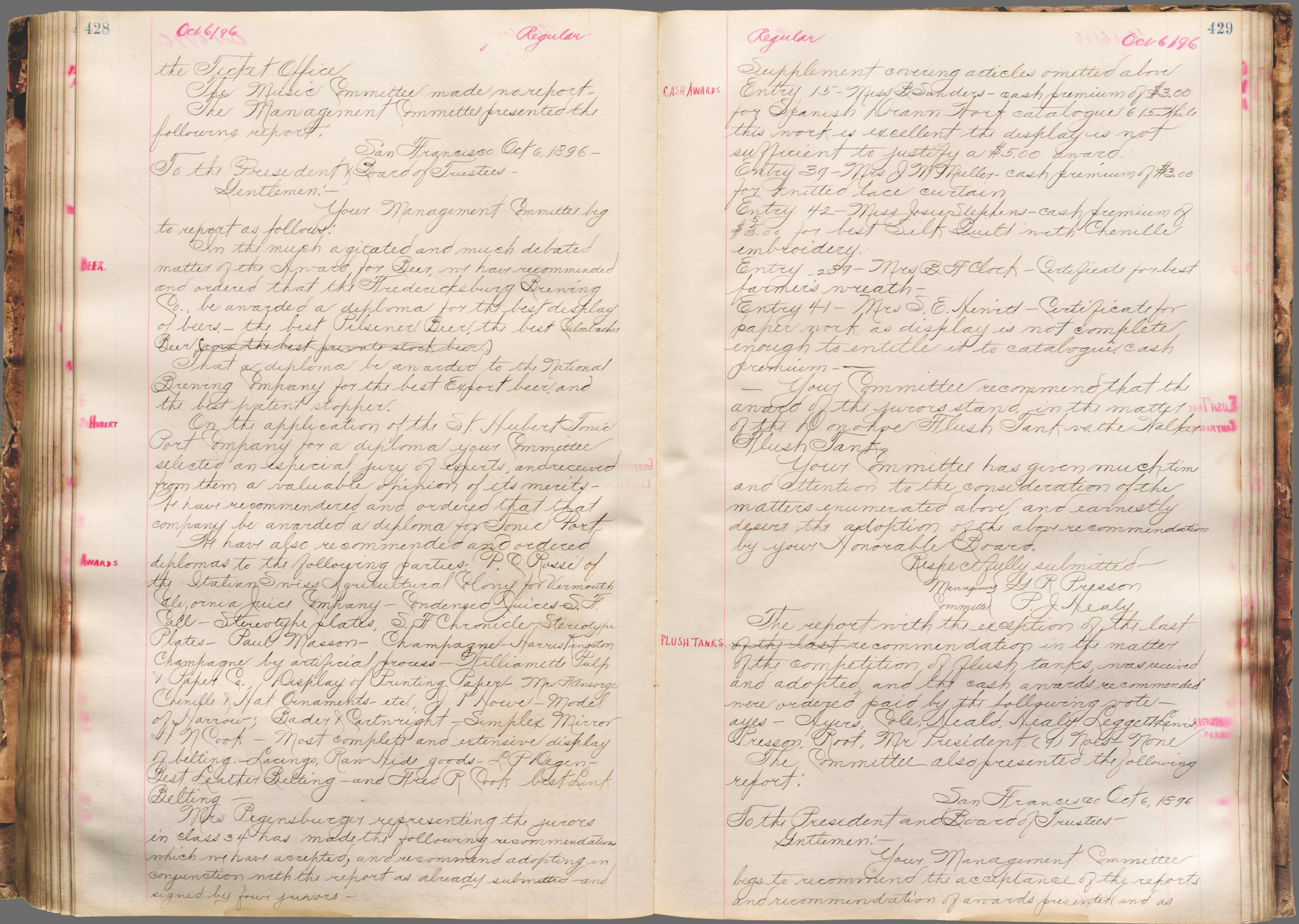

the Ticket Office.

The Music Committee made no report.

The Management Committee presented the following report:

San Francisco Oct 6, 1896 –

To the President & Board of Trustees –

Gentlemen:–

Your Management Committee beg to report as follows:

BEER.

In the much agitated and much debated matter of the Award for Beer, we have recommended and ordered that the Fredericksburg Brewing Co., be awarded a diploma for the best display of beers. – the best Pilsener Beer, the best Culmbacher Beer, ~~(and the best private stock beer.~~)

That a diploma be awarded to the National Brewing Company for the best Export beer, and the best patent stopper.

HUBERT

On the application of the St. Hubert Tonic Port Company for a diploma your Committee selected an especial jury of experts, and received from them a valuable opinion of its merits – We have recommendered and ordered that that company be awarded a diploma for Tonic Port.

AWARDS

We have also recommended and ordered diplomas to the following parties: P. C. Rossi of the Italian Swiss Agricultural Colony for Vermouth California Juice Company – Condensed Juices S. F. Call – Stereotype plates, S. F. Chronicle Stereotype Plates – Paul Masson – Champagne – Harris Kingston Champagne by artificial process – Williamette Pulp & Paper Co., Display of Printing Paper – Mrs Ansorge Chenille & Hat Ornaments – etc., J. P. Howe – Model of Harrow; Bader & Cartwright – Simplex Mirror H. N. Cook – Most complete and extensive display of belting. – Lacings, Raw Hide goods – L. P. Degen – Best Leather Belting – and Fred R. Cook best Link Belting –

Mrs Regensburger representing the jurors in class 34 has made the following recommendation which we have accepted, and recommend adopting in conjunction with the report as already submitted – and signed by four jurors –

Supplement covering articles omitted above

CASH AWARDS

Entry 15 – Miss B. Sanders – cash premium of $3.00 for Spanish Drawn Work catalogue 615 – While this work is excellent the display is not sufficient to justify a $5.00 award.

Entry 39 – Mrs J. M. Muller – cash premium of $3.00 for knitted lace curtain

Entry 42 – Miss Josie Stephens – cash premium of $5.00 for best Silk Quilt with Chenille embroidery.

Entry 239 – Mrs B. F. Clock – Certificate for best farmer's wreath –

Entry 41 – Mrs S. E. Hewitt – Certificate for paper work, as display is not complete enough to entitle it to catalogue cash premium –

– Your Committee recommend that the award of the jurors stand, in the matter of the Donohoe Flush Tank vs. the Walker Flush Tank.

Your Committee has given much time and attention to the consideration of the matters enumerated above, and earnestly desire the adoption of the above recommendation by your Honorable Board.

Respectfully submitted –
Management Committee G. R. Presson
P. J. Healy

FLUSH TANKS.

The report with the exception of the last ~~of the last~~ recommendation in the matter of the competition of flush tanks, was received and adopted, and the cash awards recommended were ordered paid by the following vote – ayes – Ayers, Cole, Heald, Healy, Leggett, Lewis, Presson, Root, Mr President. (9) Noes – None

The Committee also presented the following report:

San Francisco Oct 6, 1896

To the President and Board of Trustees –

Gentlemen:–

Your Management Committee begs to recommend the acceptance of the reports and recommendation of awards presented and as

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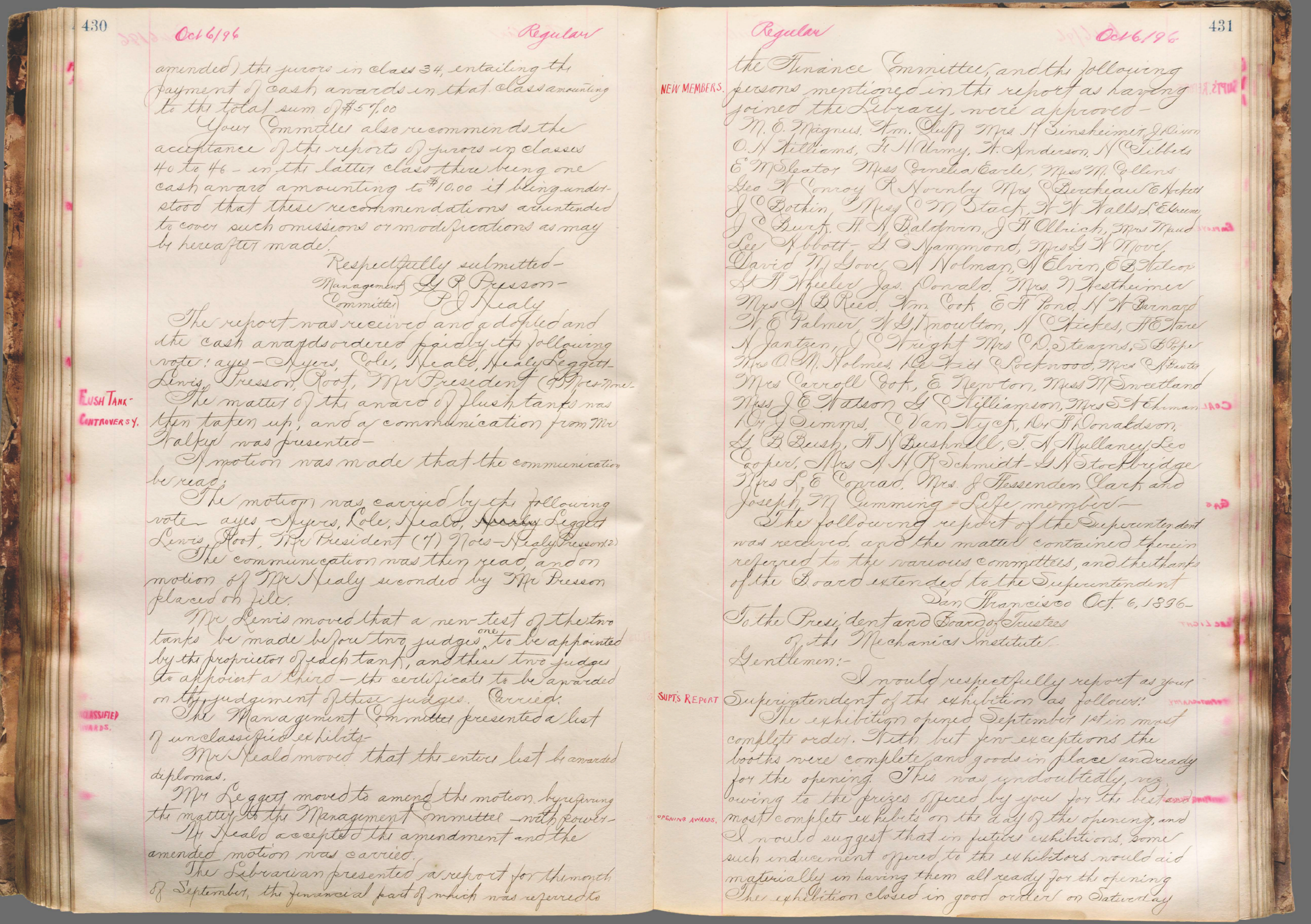

amended) the jurors in class 34, entailing the payment of cash awards in that class amounting to the total sum of $57.00

Your Committee also recommends the acceptance of the reports of jurors in classes 40 to 46 – in the latter class there being one cash award amounting to $10.00 it being understood that these recommendations are intended to cover such omissions or modifications as may be hereafter made.

Respectfully submitted–
Management } G R Presson–
Committee } P J Healy

The report was received and adopted and the cash awards ordered paid by the following vote: ayes–Ayers, Cole, Heald, Healy Leggett–Lewis, Presson, Root, Mr President (9) Noes–None–

FLUSH TANK- CONTROVERSY.

The matter of the award of flush tanks was then taken up, and a communication from Mr Walker was presented–

A motion was made that the communication be read.

The motion was carried by the following vote– ayes–Ayers, Cole, Heald, ~~Healy~~ Leggett Lewis, Root, Mr President (7) Noes–Healy, Presson (2)

The communication was then read, and on motion of Mr Healy seconded by Mr Presson placed on file.

Mr Lewis moved that a new test of the two tanks be made before two judges, one to be appointed by the proprietor of each tank, and these two judges to appoint a third – the certificate to be awarded on the judgment of these judges. Carried.

CLASSIFIED WARDS.

The Management Committee presented a list of unclassified exhibits–

Mr Heald moved that the entire list be awarded diplomas.

Mr Leggett moved to amend the motion by referring the matter to the Management Committee – with power–

Mr Heald accepted the amendment and the amended motion was carried.

The Librarian presented a report for the month of September, the financial part of which was referred to

the Finance Committee, and the following

NEW MEMBERS.

persons mentioned in the report as having joined the Library, were approved– M. E. Magnus, Wm. Cluff Mrs. H Sinsheimer, J Dixon O. H Williams, F. H Urmy, A. Anderson, N C Tibbets E M Sleator Miss Cornelia Earle, Miss M. Collins Geo W Conroy R Hornby Mrs C Bertheau E Hackett J C Bothin, Miss C M Stack, W W Walls, L E Greene J C Burk, F. A Baldwin, J F Ollrich, Mrs Maud Lee Abbott– G S Hammond, Mrs G W Moore, David M Gove, A Holman, A Elvin, E B Wilcox G F Wheeler Jas. Donald, Mrs. N Westheimer Mrs A B Reed, Wm. Cook, E F Pond, H W Barnard W E Palmer, W G Knowlton, N C Hickes, F E Ware H Jantzen, J C Wright Mrs C D. Stearns, S B Pope Mrs O. M. Holmes, De Witt C Lockwood, Mrs C A Baxter Mrs Carroll Cook, E. Newton, Miss M Sweetland Miss J E Watson G C Williamson, Mrs S W Ehrman Dr J Simms, C Van Wyck, Dr F Donaldson, G B Bush, F N Bushnell, T. A Mullaney, Leo Cooper, Mrs A H R Schmidt– G H Stockbridge Mrs L E Conrad, Mrs. J Fessenden Clark, and Joseph M Cumming – Life member–

The following report of the Superintendent was received, and the matter contained therein referred to the various committees, and the thanks of the Board extended to the Superintendent

San Francisco Oct. 6, 1896–

To the President and Board of Trustees
of the Mechanics Institute–

Gentlemen:–

I would respectfully report as your

SUPT'S REPORT

Superintendent of the exhibition as follows:

The exhibition opened September 1st in most complete order. With but few exceptions the booths were complete and goods in place and ready for the opening. This was undoubtedly, viz, owing to the prizes offered by you for the best and

OPENING AWARDS.

most complete exhibits on the day of the opening, and I would suggest that in future exhibitions, some such inducement offered to the exhibitors would aid materially in having them all ready for the opening

The exhibition closed in good order on Saturday

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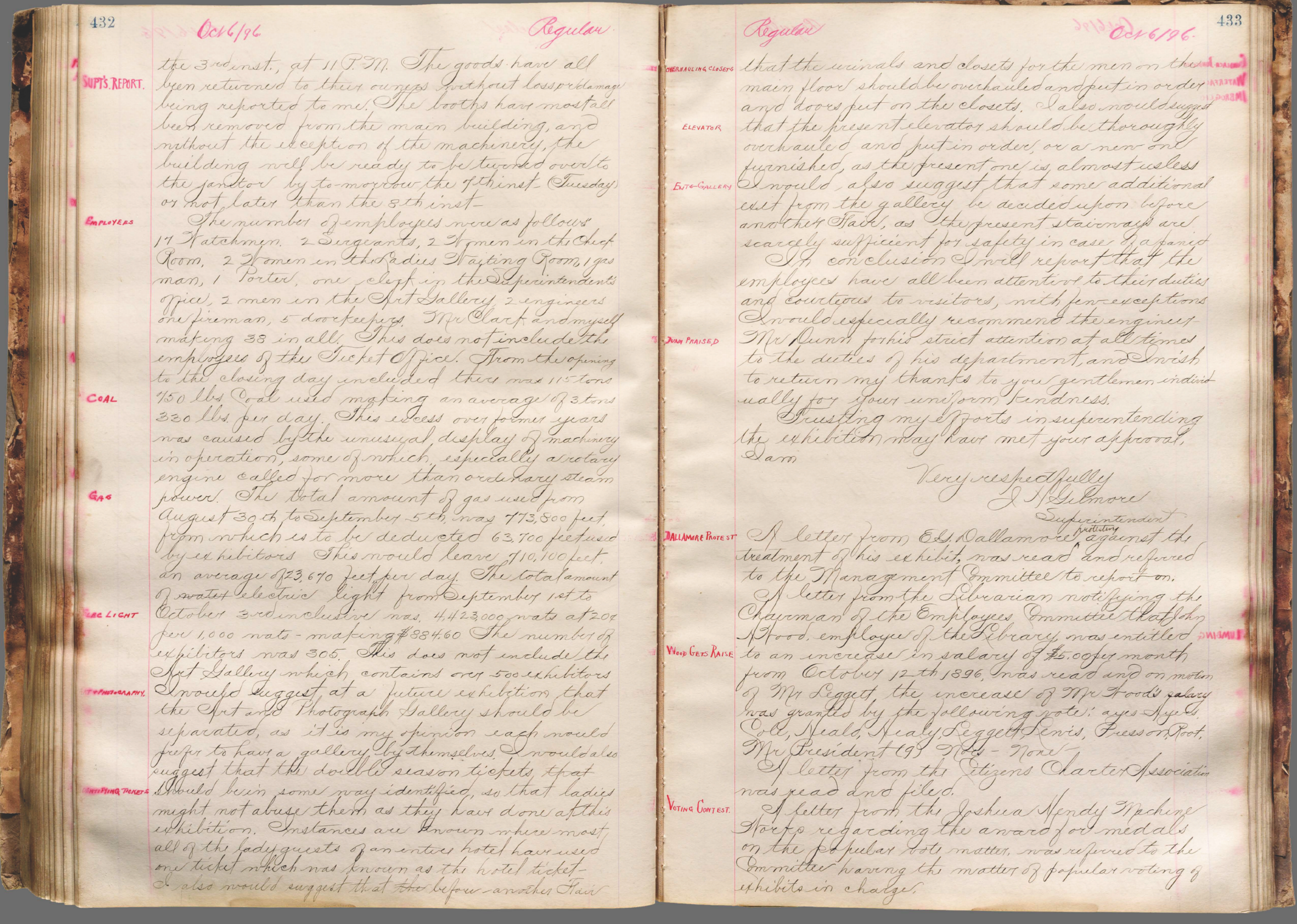

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SUPT'S. REPORT.
the 3rd inst., at 11 P.M. The goods have all
been returned to their owners without loss or damage
being reported to me. The booths have most all
been removed from the main building, and
without the exception of the machinery, the
building will be ready to be turned over to
the janitor by to-morrow the 7th inst. (Tuesday)
or not later than the 8th inst.—

EMPLOYEES
The number of employees were as follows:
17 Watchmen. 2 Sergeants, 2 Women in the Check
Room, 2 Women in the Ladies Waiting Room, 1 gas
man, 1 Porter, one clerk in the Superintendent's
office, 2 men in the Art Gallery, 2 engineers
one fireman, 5 doorkeepers. Mr Clark and myself
making 38 in all. This does not include the
employees of the Ticket Office. From the opening
to the closing day included there was 115 tons

COAL
750 lbs Coal used making an average of 3 tons
330 lbs. per day. This excess over former years
was caused by the unusual display of machinery
in operation, some of which, especially a rotary
engine called for more than ordinary steam

GAS
power. The total amount of gas used from
August 30th to September 5th, was 773,800 feet,
from which is to be deducted 63,700 feet used
by exhibitors This would leave 710,100 feet,
an average of 23,670 feet per day. The total amount
of ~~water~~ electric light from September 1st to

LEC LIGHT
October 3rd inclusive was, 4,423,000 wats at 20¢
per 1,000 wats - making $884.60 The number of
exhibitors was 305. This does not include the
Art Gallery which contains over 500 exhibitors

T+PHOTOGRAPHY.
I would suggest at a future exhibition that
the Art and Photograph Gallery should be
separated, as it is my opinion each would
prefer to have a gallery by themselves. I would also
suggest that the double season tickets, that

NTIFYING TICKETS
should be in some way identified, so that ladies
might not abuse them as they have done at this
exhibition. Instances are known where most
all of the lady guests of an entire hotel have used
one ticket which was known as the hotel ticket—
I also would suggest that ~~the~~ before another Fair

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OVERHAULING CLOSETS
that the urinals and closets for the men on the
main floor should be overhauled and put in order
and doors put on the closets. I also would suggest

ELEVATOR
that the present elevator should be thoroughly
overhauled and put in order, or a new one
furnished, as the present one is almost useless

EXITS–GALLERY
I would also suggest that some additional
exit from the gallery be decided upon before
another Fair, as the present stairways are
scarcely sufficient for safety in case of a panic
In conclusion I will report that the
employees have all been attentive to their duties
and courteous to visitors, with few exceptions
I would especially recommend the engineer—

DUNN PRAISED
Mr Dunn for his strict attention at all times
to the duties of his department, and I wish
to return my thanks to you gentlemen individ-
ually for your uniform kindness.
Trusting my efforts in superintending
the exhibition may have met your approval,
I am

Very respectfully
J H Gilmore
Superintendent.

DALLAMORE PROTEST
A letter from E. G. Dallamore protesting against the
treatment of his exhibit, was read and referred
to the Management Committee to report on.
A letter from the Librarian notifying the
Chairman of the Employees Committee that John
A Hood, employee of the Library, was entitled

WOOD GETS RAISE
to an increase in salary of $5.00 per month
from October 12th 1896, was read and on motion
of Mr Leggett, the increase of Mr Hood's salary
was granted by the following vote: ayes—Ayers,
Cole, Heald, Healy, Leggett, Lewis, Presson, Root,
Mr President (9) Noes - None—
A letter from the Citizens Charter Association
was read and filed.

VOTING CONTEST.
A letter from the Joshua Hendy Machine
Works regarding the award for medals
on the popular vote matter, was referred to the
Committee having the matter of popular voting of
exhibits in charge.

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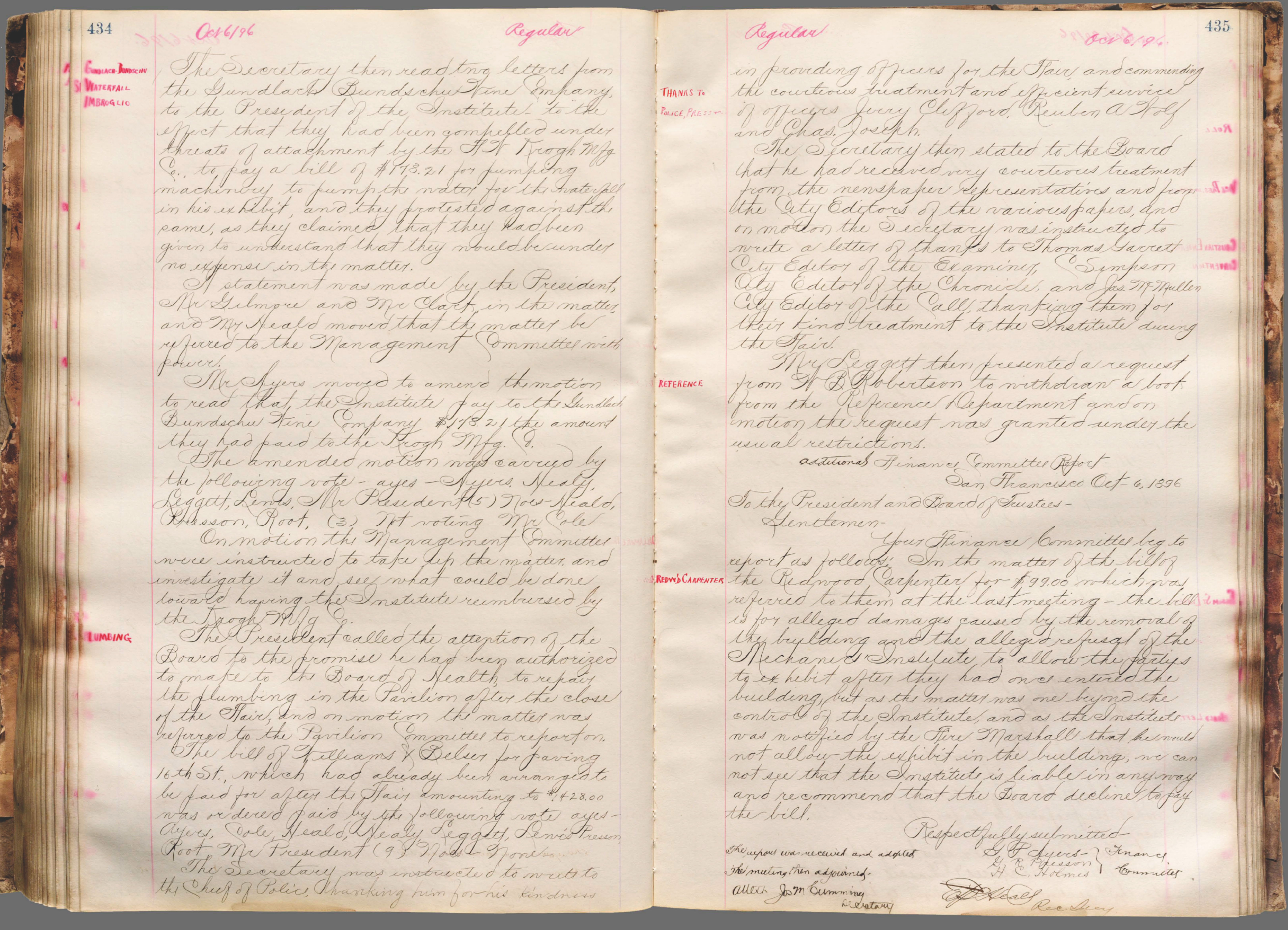

GUNDLACH-BUNDSCHU
WATERFALL
IMBROGLIO

The Secretary then read two letters from the Gundlach Bundschu Wine Company, to the President of the Institute - to the effect that they had been compelled under threats of attachment by the F W Krogh Mfg Co., to pay a bill of $173.21 for pumping machinery to pump the water for the waterfall in his exhibit, and they protested against the same, as they claimed that they had been given to understand that they would be under no expense in the matter.

A statement was made by the President, Mr Gilmore and Mr Clark, in the matter, and Mr Heald moved that the matter be referred to the Management Committee with power.

Mr Ayers moved to amend the motion to read that the Institute pay to the Gundlach Bundschu Wine Company $173.21 the amount they had paid to the Krogh Mfg Co.

The amended motion was carried by the following vote - ayes - Ayers, Healy, Leggett, Lewis, Mr President (5) Noes - Heald, Presson, Root, (3) Not voting Mr Cole

On motion the Management Committee were instructed to take up the matter, and investigate it and see what could be done toward having the Institute reimbursed by the Krogh Mfg Co.

LUMBING

The President called the attention of the Board to the promise he had been authorized to make to the Board of Health, to repair the plumbing in the Pavilion after the close of the Fair, and on motion the matter was referred to the Pavilion Committee to report on.

The bill of Williams & Belser for paving 16th St., which had already been arranged to be paid for after the Fair amounting to $1428.00 was ordered paid by the following vote ayes - Ayers, Cole, Heald, Healy, Leggett, Lewis Presson, Root, Mr President (9) Noes - None.

The Secretary was instructed to write to the Chief of Police, thanking him for his kindness

THANKS TO
POLICE, PRESS &c.

in providing officers for the Fair, and commending the courteous treatment and efficient service of officers Jerry Clifford, Reuben A Wolf and Chas. Joseph.

The Secretary then stated to the Board that he had received very courteous treatment from the newspaper representatives and from the City Editors of the various papers, and on motion the Secretary was instructed to write a letter of thanks to Thomas Garrett City Editor of the Examiner, C Simpson City Editor of the Chronicle, and Jas. McMullen City Editor of the Call, thanking them for their kind treatment to the Institute during the Fair.

REFERENCE

Mr Leggett then presented a request from W B Robertson to withdraw a book from the Reference Department and on motion the request was granted under the usual restrictions.

additional Finance Committee Report

San Francisco Oct - 6, 1896

To the President and Board of Trustees -

Gentlemen -

REDW'D CARPENTER

Your Finance Committee beg to report as follows: In the matter of the bill of the Redwood Carpenter for $99.00 which was referred to them at the last meeting - the bill is for alleged damages caused by the removal of the building and the alleged refusal of the Mechanics' Institute to allow the parties to exhibit after they had once entered the building, but as the matter was one beyond the control of the Institute, and as the Institute was notified by the Fire Marshall that he would not allow the exhibit in the building, we can not see that the Institute is liable in any way and recommend that the Board decline to pay the bill.

Respectfully submitted -
G P Ayers - } Finance
G R Presson } Committee.
H C. Holmes }

The report was received and adopted
The meeting then adjourned -
Attest Jos M Cumming
Secretary

Rec. Secy

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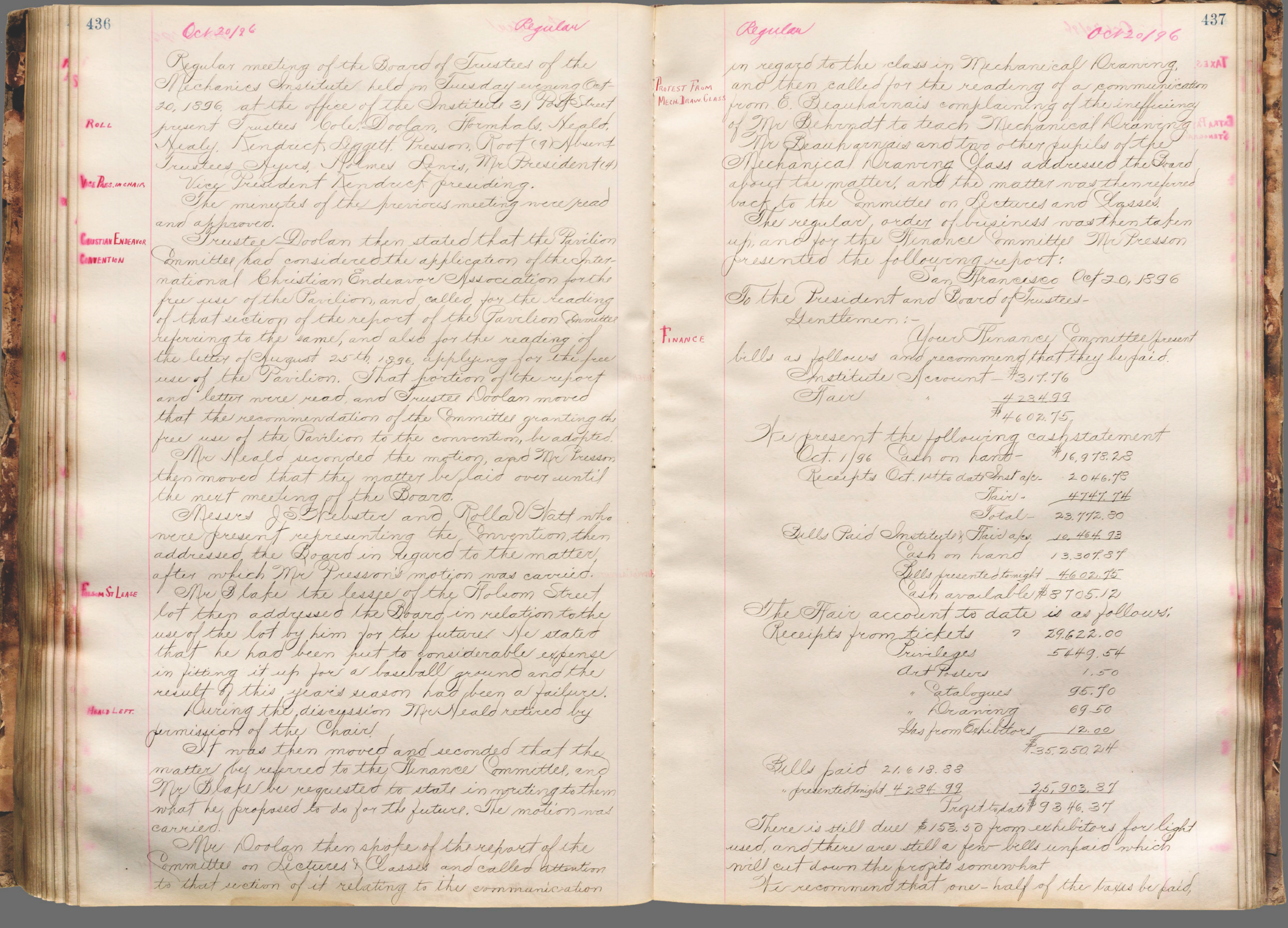

Roll

Vice Pres. in chair

Christian Endeavor Convention

Regular meeting of the Board of Trustees of the Mechanics Institute held on Tuesday evening Oct. 20, 1896, at the office of the Institute 31 Post Street present Trustees Cole, Doolan, Hormhals, Heald, Healy, Kendrick, Leggett, Presson, Root (9) Absent Trustees Ayers, Holmes Lewis, Mr President (4)

Vice President Kendrick presiding.

The minutes of the previous meeting were read and approved.

Trustee Doolan then stated that the Pavilion Committee had considered the application of the International Christian Endeavor Association for the free use of the Pavilion, and called for the reading of that section of the report of the Pavilion Committee referring to the same, and also for the reading of the letter of August 25th, 1896, applying for the free use of the Pavilion. That portion of the report and letter were read, and Trustee Doolan moved that the recommendation of the Committee granting the free use of the Pavilion to the convention, be adopted.

Mr Heald seconded the motion, and Mr Presson then moved that the matter be laid over until the next meeting of the Board.

Messrs J.S. Webster and Rolla V Watt who were present representing the Convention, then addressed the Board in regard to the matter, after which Mr Presson's motion was carried.

Folsom St Lease

Mr Blake the lessee of the Folsom Street lot then addressed the Board in relation to the use of the lot by him for the future. He stated that he had been put to considerable expense in fitting it up for a baseball ground and the result of this year's season had been a failure.

Heald Left.

During the discussion Mr Heald retired by permission of the Chair.

It was then moved and seconded that the matter be referred to the Finance Committee, and Mr Blake be requested to state in writing to them what he proposed to do for the future. The motion was carried.

Mr Doolan then spoke of the report of the Committee on Lectures & Classes and called attention to that section of it relating to the communication

Protest From Mech. Draw. Class

in regard to the class in Mechanical Drawing, and then called for the reading of a communication from E. Beauharnais complaining of the inefficiency of Mr Behrndt to teach Mechanical Drawing. Mr Beauharnais and two other pupils of the Mechanical Drawing Class addressed the Board about the matter, and the matter was then referred back to the Committee on Lectures and Classes.

Taxes

The regular order of business was then taken up, and for the Finance Committee Mr Presson presented the following report:

San Francisco Oct 20, 1896

To the President and Board of Trustees-

Gentlemen:-

Finance

Your Finance Committee present bills as follows and recommend that they be paid.

Institute Account	#317.76
Fair "	4284.99
	#4602.75

We present the following cash statement

Oct. 1/96	Cash on hand-	#16,978.28
Receipts Oct. 1st to date	Inst a/c-	2046.78
	Fair "	4747.74
	Total-	23.772.80
Bills Paid Institute & Fair a/cs.		10.464.93
	Cash on hand	13.307.87
	Bills presented tonight	4602.75
	Cash available	#8705.12

The Fair account to date is as follows;

Receipts from tickets ?	29.622.00
Privileges	5449.54
Art Posters	1.50
" Catalogues	95.70
" Drawing	69.50
Gas from Exhibitors	12.00
	#35.250.24

Bills paid	21.618.88	
" presented tonight	4284.99	25,903.87
	Profit to date	#9346.37

There is still due $153.50 from exhibitors for light used, and there are still a few bills unpaid which will cut down the profits somewhat

We recommend that one-half of the taxes be paid,

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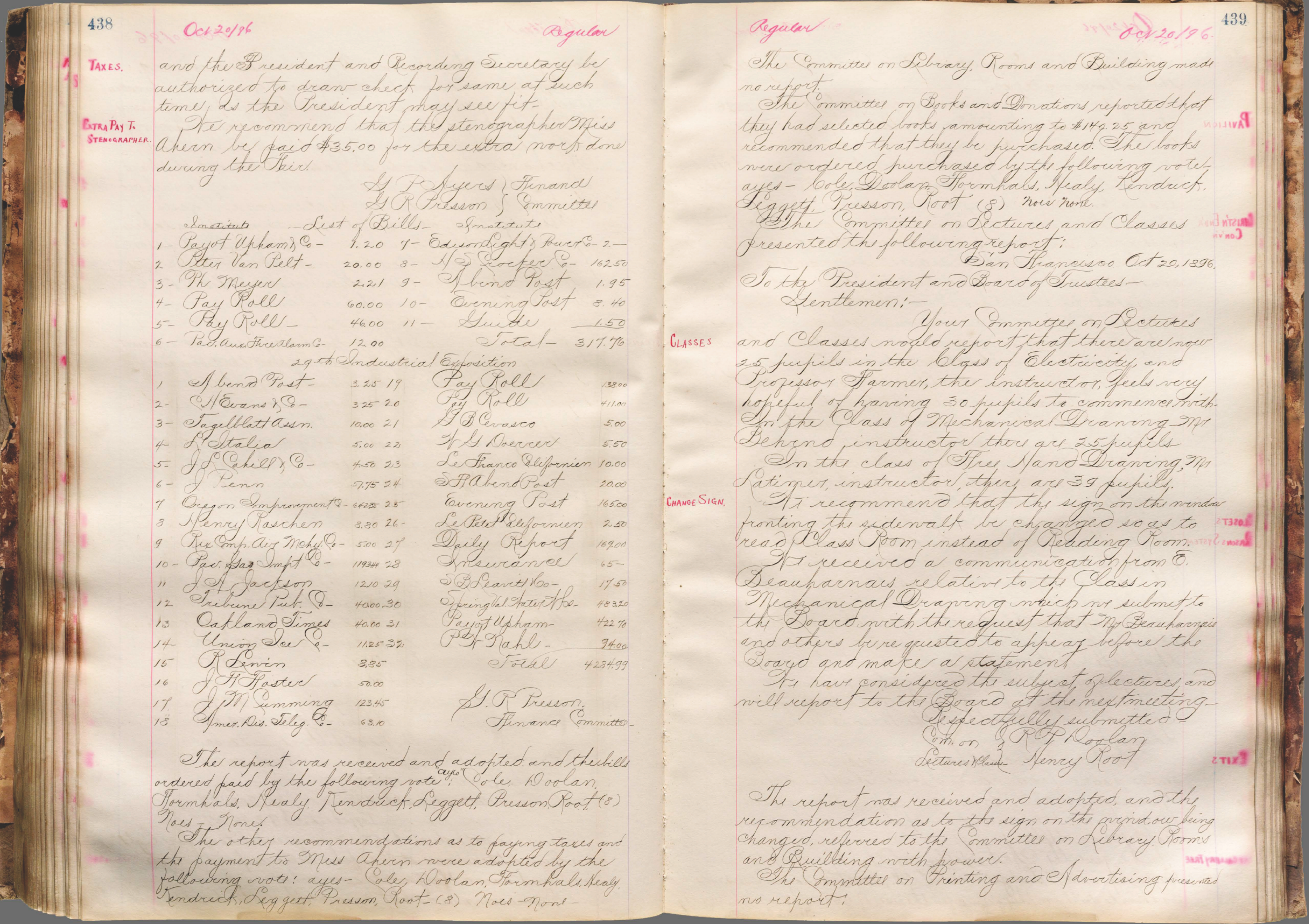

TAXES.

and the President and Recording Secretary be authorized to draw check for same at such time, as the President may see fit-

EXTRA PAY TO STENOGRAPHER.

We recommend that the stenographer Miss Ahern be paid $35.00 for the extra work done during the Fair.

G. P. Ayers } Finance
G. R. Presson } Committee

Institute —List of Bills— Institute

1-	Payot Upham & Co-	1.20	7-	Edison Light & Power Co-	2—
2	Peter Van Pelt-	20.00	8-	H S Crocker Co-	162.50
3-	Ph Meyer	2.21	9-	Abend Post	1.95
4-	Pay Roll	60.00	10-	Evening Post	8.40
5-	Pay Roll-	46.00	11-	Guide	1.50
6-	Pac. Aux. Fire Alarm Co-	12.00		Total-	317.76

29th Industrial Exposition

1	Abend Post-	3.25	19	Pay Roll	138.00
2-	H Evans & Co-	3.25	20	Pay Roll	411.00
3-	Tageblatt Assn.	10.00	21	G B Cevasco	5.00
4-	L'Italia	5.00	22	A G. Doerrer	5.50
5-	J L Cahill & Co-	4.50	23	Le Franco Californien	10.00
6-	J Penn	57.75	24	S F Abend Post	20.00
7	Oregon Improvement Co-	642.85	25	Evening Post	165.00
8	Henry Raschen	3.80	26-	Le Petit Californien	2.50
9	Rix Comp. Air Mchy. Co-	5.00	27	Daily Report	169.00
10-	Pac. Gas Impt Co-	1193.44	28	Insurance	65—
11	J A Jackson	12.10	29	S B Leavitt & Co-	17.50
12	Tribune Pub. Co-	40.00	30	Spring Val. Water Wks-	483.20
13	Oakland Times	40.00	31	Payot Upham-	422.70
14	Union Ice Co-	11.25	32	P H Kahl-	94.00
15	R Levin	3.35		Total	4284.99
16	J H Foster	50.00			
17	J M Cumming	123.45			
18	Amer. Dis. Teleg. Co-	63.10			

G. R. Presson.
Finance Committee-

The report was received and adopted. and the bills ordered paid by the following vote "ayes": Cole, Doolan, Formhals, Healy, Kendrick, Leggett, Presson, Root (8) Noes - None.

The other recommendations as to paying taxes and the payment to Miss Ahern were adopted by the following vote: ayes- Cole, Doolan, Formhals, Healy, Kendrick, Leggett, Presson, Root- (8) Noes -None-

The Committee on Library, Rooms and Building made no report.

The Committee on Books and Donations reported that they had selected books amounting to $149.25 and recommended that they be purchased. The books were ordered purchased by the following vote- ayes- Cole, Doolan, Formhals, Healy, Kendrick, Leggett, Presson, Root (8) Noes None.

The Committee on Lectures and Classes presented the following report:

San Francisco Oct 20, 1896.

To the President and Board of Trustees—
Gentlemen:—

CLASSES

Your Committee on Lectures and Classes would report that there are now 25 pupils in the Class of Electricity, and Professor Farmer, the instructor, feels very hopeful of having 30 pupils to commence with. In the Class of Mechanical Drawing Mr Behrend, instructor there are 25 pupils-

In the class of Free Hand Drawing, Mr Latimer, instructor, there are 39 pupils.

CHANGE SIGN.

We recommend that the sign on the window fronting the sidewalk be changed so as to read Class Room instead of Reading Room.

We received a communication from E. Beauharnais relative to the Class in Mechanical Drawing which we submit to the Board with the request that Mr Beauharnais and others be requested to appear before the Board and make a statement.

We have considered the subject of lectures, and will report to the Board at the next meeting-

Respectfully submitted
Com. on } R P Doolan
Lectures & Classes- } Henry Root

The report was received and adopted, and the recommendation as to the sign on the window being changed, referred to the Committee on Library, Rooms and Building with power.

The Committee on Printing and Advertising presented no report.

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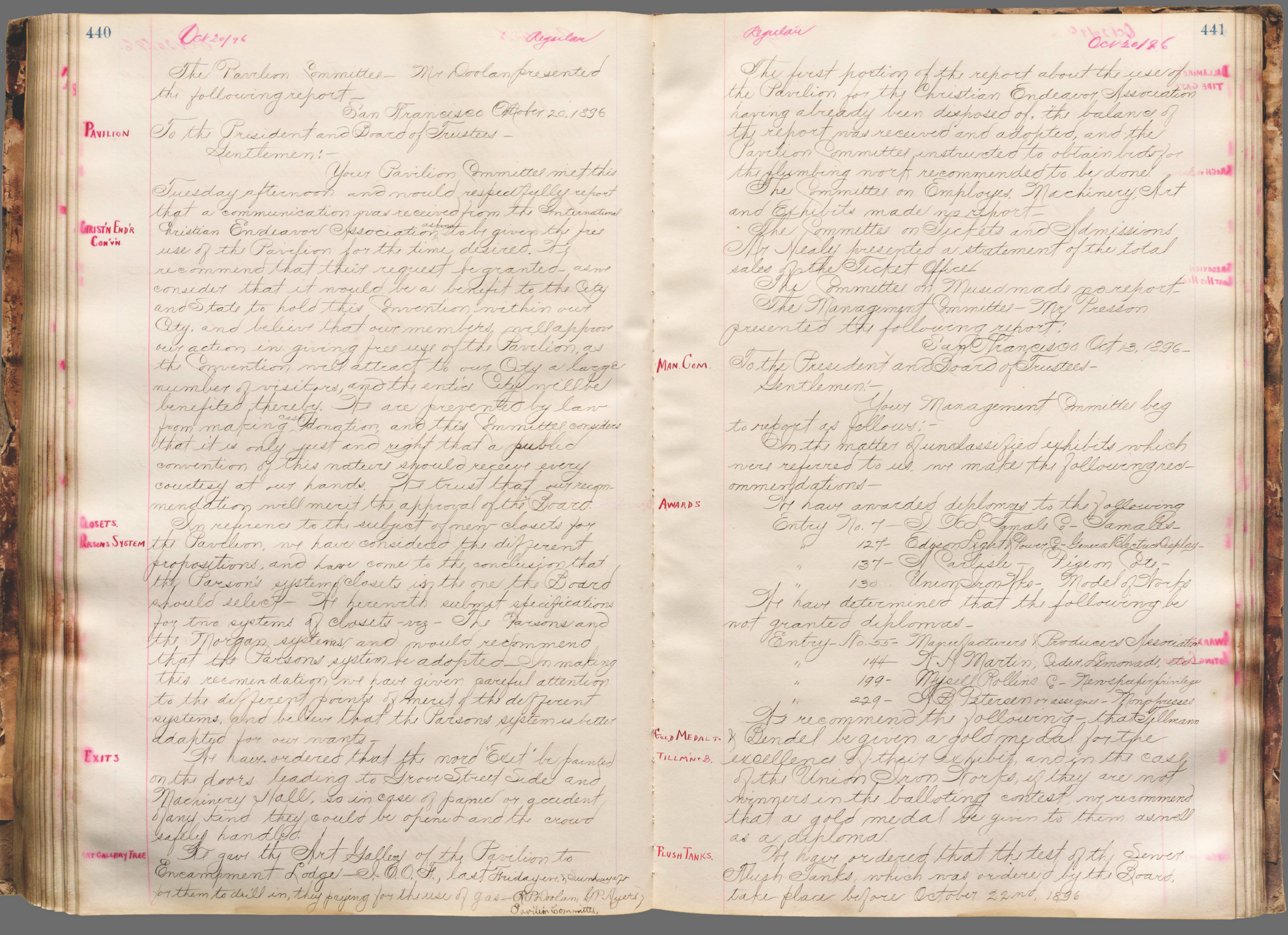

440 Oct 20/96 Regular

The Pavilion Committee — Mr Doolan presented the following report —

San Francisco October 20, 1896

PAVILION To the President and Board of Trustees —

Gentlemen: —

Your Pavilion Committee met this Tuesday afternoon and would respectfully report that a communication was received from the International

CHRIST'N END'R CON'VN. Christian Endeavor Association asking to be given the free use of the Pavilion for the time desired. We recommend that their request be granted — as we consider that it would be a benefit to the City and State to hold this Convention within our City, and believe that our members will approve our action in giving free use of the Pavilion, as the Convention will attract to our City a large number of visitors, and the entire City will be benefited thereby. We are prevented by law from making cash donation, and this Committee considers that it is only just and right that a public convention of this nature should receive every courtesy at our hands. We trust that our recommendation will merit the approval of the Board.

CLOSETS. PARSONS SYSTEM In reference to the subject of new closets for the Pavilion, we have considered the different propositions, and have come to the conclusion that the Parson's system of closets is the one the Board should select — We herewith submit specifications for two systems of closets — viz — The Parsons and the Morgan systems, and would recommend that the Parsons system be adopted — In making this recomendation we have given careful attention to the different points of merit of the different systems, and believe that the Parsons system is better adapted for our wants —

EXITS We have ordered that the word "Exit" be painted on the doors leading to Grove Street Side and Machinery Hall, so in case of panic or accident of any kind they could be opened and the crowd safely handled.

ART GALLERY FREE We gave the Art Gallery of the Pavilion to Encampment Lodge — I. O. O. F., last Friday eve'g & Sunday aft for them to drill in, they paying for the use of gas — R. P. Doolan, G. P. Ayers, Pavilion Committee.

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The first portion of the report about the use of the Pavilion for the Christian Endeavor Association having already been disposed of, the balance of the report was received and adopted, and the Pavilion Committee instructed to obtain bids for the plumbing work recommended to be done.

The Committee on Employes, Machinery, Art and Exhibits made no report —

The Committee on Tickets and Admissions Mr Healy presented a statement of the total sales of the Ticket Office

The Committee on Music made no report —

The Management Committee — Mr Presson presented the following report:

San Francisco Oct 13, 1896 —

MAN. COM. To the President and Board of Trustees —

Gentlemen: —

Your Management Committee beg to report as follows: —

In the matter of unclassified exhibits which were referred to us, we make the following recommendations —

AWARDS We have awarded diplomas to the following

Entry No. 7 — J. K. L. Tamale Co. — Tamales —
" 127 — Edison Light & Power Co. — General Electric display —
" 137 — J. Carlisle — Pigeon Cote —
" 130 Union Iron Wks — Model of Works

We have determined that the following be not granted diplomas —

Entry — No. 55 — Manufacturers & Producers Association
" 144 — H. H. Martin, Cider, Lemonade, etc —
" 199 — Mysell Rollins Co. — Newspaper privilege
" 229 — A. B. Petersen or assignee — Monopresses

We recommend the following — that Tillmann

GOLD MEDAL TO TILLM'N & B. & Bendel be given a gold medal for the excellence of their exhibit, and in the case of the Union Iron Works, if they are not winners in the balloting contest, we recommend that a gold medal be given to them as well as a diploma.

FLUSH TANKS. We have ordered that the test of the Sewer Flush Tanks, which was ordered by the Board, take place before October 22nd, 1896

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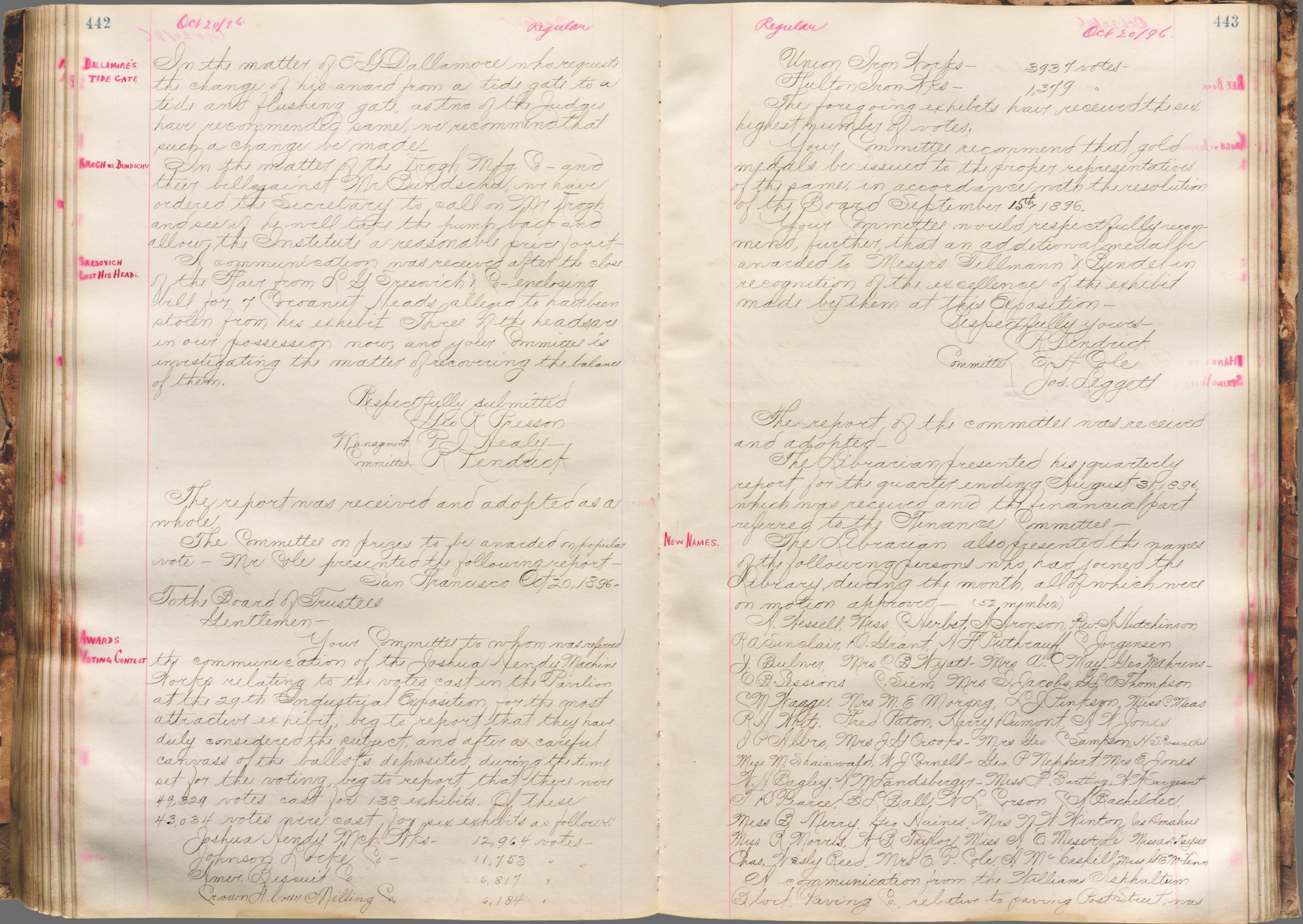

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DALLAMORE'S TIDE GATE

In the matter of E G Dallamore who requests the change of his award from a tide gate to a tide and flushing gate, as two of the Judges have recommended same, we recommend that such a change be made_

KROGH vs. BUNDSCHU

In the matter of the Krogh Mfg. Co - and their bill against Mr Bundschu, we have ordered the Secretary to call on Mr Krogh and see if he will take the pump back and allow the Institute a reasonable price for it-

SRESOVICH LOST HIS HEADS.

A communication was received after the close of the Fair from L G Sresovich & Co - enclosing bill for 7 Cocoanut Heads alleged to have been stolen from his exhibit. Three of the heads are in our possession now, and your Committee is investigating the matter of recovering the balance of them.

Respectfully submitted
Geo R Presson
Managment Committee P J Healy-
R Kendrick

The report was received and adopted as a whole.

The Committee on prizes to be awarded on popular vote - Mr Cole presented the following report-

San Francisco Oct 20, 1896-

To the Board of Trustees
Gentlemen-

AWARDS VOTING CONTEST

Your Committee to whom was referred the communication of the Joshua Hendy Machine Works relating to the votes cast in the Pavilion at the 29th Industrial Exposition for the most attractive exhibit, beg to report that they have duly considered the subject, and after a careful canvass of the ballots deposited during the time set for the voting, beg to report that there were 49,329 votes cast for 138 exhibits. Of these 43,034 votes were cast for six exhibits as follows:

Joshua Hendy Mch. Wks-	12,964 votes-
Johnson Locke Co-	11,753 "
Amer. Biscuit Co	6,817 "
Crown Flour Milling Co.	6,184 "
Union Iron Works-	3937 votes-
Fulton Iron Wks-	1,379 "

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The foregoing exhibits have received the six highest number of votes.

Your Committee recommend that gold medals be issued to the proper representatives of the same, in accordance with the resolution of the Board September 15th, 1896.

Your Committee would respectfully recommend, further, that an additional medal be awarded to Messrs Tillmann & Bendel in recognition of the excellence of the exhibit made by them at this Exposition-

Respectfully yours-
R Kendrick
Committee E. H Cole
Jos. Leggett

The report of the committee was received and adopted-

The Librarian presented his quarterly report for the quarter ending August 31, 1896, which was received and the financial part referred to the Finance Committee-

NEW NAMES.

The Librarian also presented the names of the following persons who had joined the Library during the month, all of which were on motion approved- (52 members)

A. Hessell, Miss C Herbst, A Aronson, Rev. A Hutchinson
R A Sinclair, D. Grant, A F Ruthrauff, C Jorgensen
J. Bulmer, Mrs C B Wyatt- Mrs A. C May- Geo M Ahrens-
C B Sessions C. Siem Mrs I Jacobs, G. L. O Thompson
C M Waage, Mrs M E Morong, L J Pinkson, Miss C Maas
R H Wity, Fred Paton, Harry Dumont, A W Jones
J P Albro, Mrs J G Crooks- Mrs Geo C Sampson, N S Rosenthal
Miss M Shainwald, W J Cornell- Geo. P Neppert, Mrs E Jones
W H Bagley, A M Landsberger- Miss F. Barting, W W Sargeant
T D Pearce, B L Ball, W L Corson C A Bachelder,
Miss B. Merry, Geo Haines, Mrs N W Winton, Jas Donahue
Miss R Morris, A B Taylor, Miss A E Meserve Miss A L Kayser
Chas. Wesly Reed, Mrs E. P. Cole, A Mc Caskill, Miss G E McKenn

A communication from the Williams Asphaltum Block Paving Co., relative to paving Post Street, was

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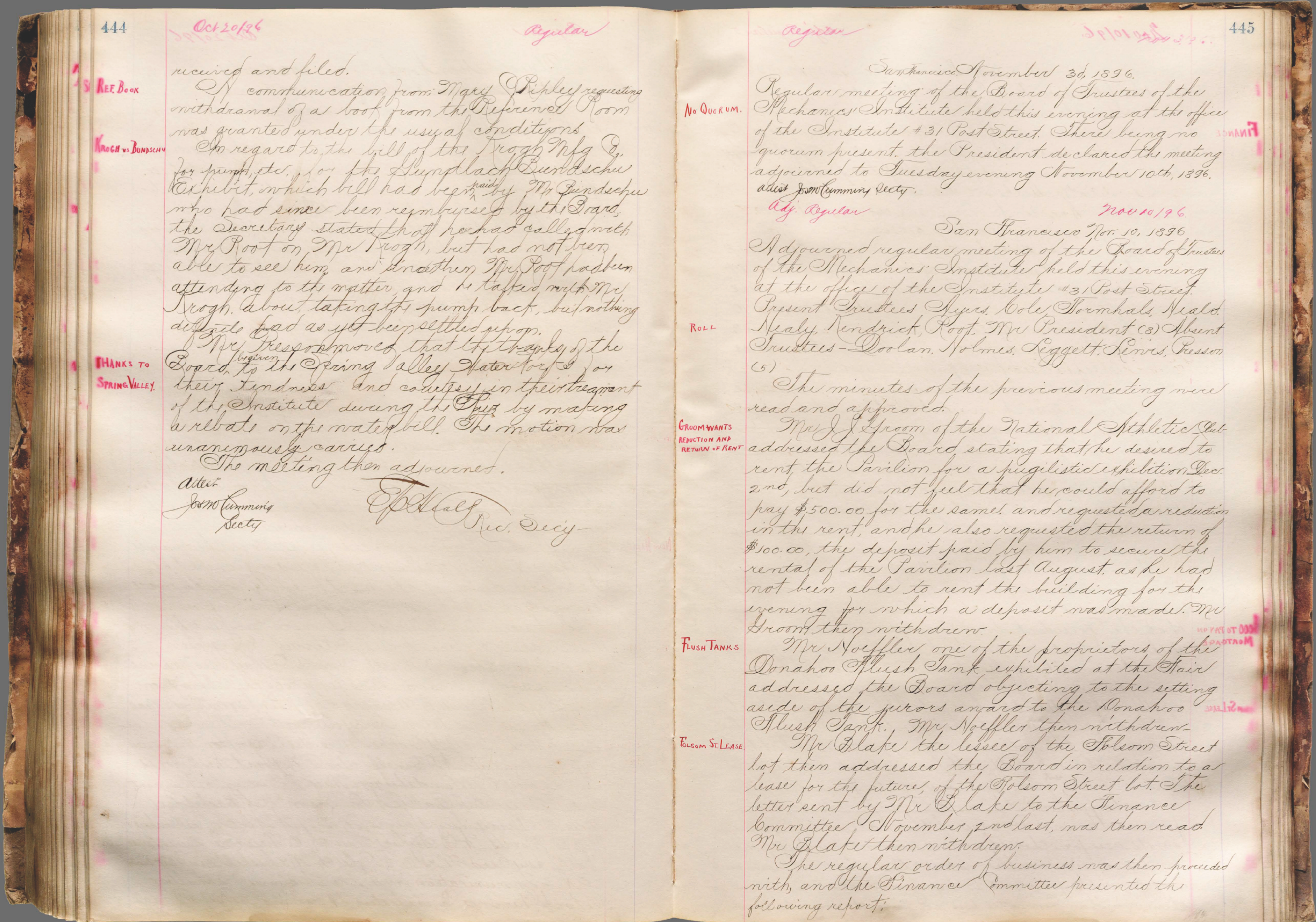

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received and filed.

Ref. Book — A communication from Mary Ripley requesting withdrawal of a book from the Reference Room was granted under the usual conditions.

Krogh vs Bundschu — In regard to the bill of the Krogh Mfg Co, for pump, etc, for the Gundlach Bundschu Exhibit, which bill had been paid by Mr Bundschu who had since been reimbursed by the Board, the Secretary stated that he had called with Mr Root on Mr Krogh, but had not been able to see him, and since then Mr Root had been attending to the matter, and he talked with Mr Krogh about taking the pump back, but nothing definite had as yet been settled upon.

Thanks to Spring Valley. — Mr Presson moved that the thanks of the Board be given to the Spring Valley Water Works for their kindness and courtesy in their treatment of the Institute during the Fair by making a rebate on the water bill. The motion was unanimously carried.

The meeting then adjourned.

Attest.
Jos M Cumming
Secty

E. P. Heald
Rec. Secy

445

Regular

San Francisco November 3d, 1896.

No Quorum. — Regular meeting of the Board of Trustees of the Mechanics' Institute held this evening at the office of the Institute #31 Post Street. There being no quorum present, the President declared the meeting adjourned to Tuesday evening November 10th, 1896.

attest Jos M Cumming Secty.

Adj. Regular Nov 10/96.

San Francisco Nov. 10, 1896

Adjourned regular meeting of the Board of Trustees of the Mechanics' Institute held this evening at the office of the Institute #31 Post Street.

Roll — Present Trustees Ayers, Cole, Tormhals, Heald, Healy, Kendrick, Root, Mr President (8) Absent Trustees — Doolan, Holmes, Leggett, Lewis, Presson (5)

The minutes of the previous meeting were read and approved.

Groom wants reduction and return of rent — Mr J J Groom of the National Athletic Club addressed the Board stating that he desired to rent the Pavilion for a pugilistic exhibition Dec. 2nd, but did not feel that he could afford to pay $500.00 for the same, and requested a reduction in the rent, and he also requested the return of $100.00, the deposit paid by him to secure the rental of the Pavilion last August, as he had not been able to rent the building for the evening for which a deposit was made. Mr Groom then withdrew.

Flush Tanks — Mr Noeffler one of the proprietors of the Donahoo Flush Tank exhibited at the Fair addressed the Board objecting to the setting aside of the jurors award to the Donahoo Flush Tank. Mr Noeffler then withdrew.

Folsom St. Lease — Mr Blake the lessee of the Folsom Street lot then addressed the Board in relation to a lease for the future, of the Folsom Street lot. The letter sent by Mr Blake to the Finance Committee November 2nd last, was then read. Mr Blake then withdrew.

The regular order of business was then proceeded with, and the Finance Committee presented the following report:

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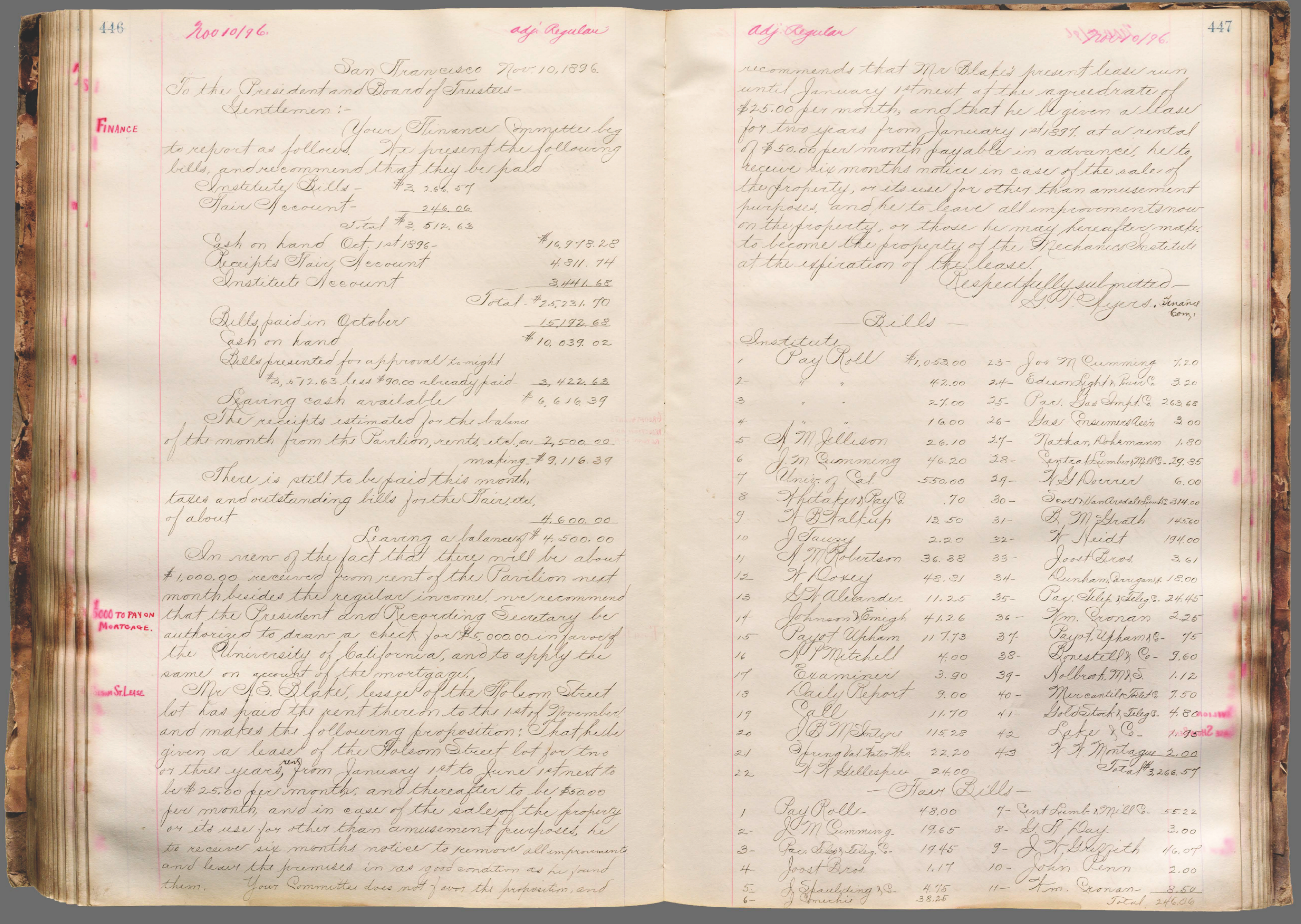

Nov 10/96. adj. Regular

San Francisco Nov. 10, 1896.

To the President and Board of Trustees—

Gentlemen:—

FINANCE

Your Finance Committee beg to report as follows. We present the following bills, and recommend that they be paid

Institute Bills—	$3. 266. 57	
Fair Account—	246. 06	
Total	$3. 512. 63	
Cash on hand Oct. 1st 1896—		$16. 978. 28
Receipts Fair Account		4. 811. 74
Institute Account		3. 441. 68
Total—		$25. 231. 70
Bills paid in October		15. 192. 68
Cash on hand		$10. 039. 02
Bills presented for approval to-night $3, 512. 63 less $90.00 already paid—		3, 422. 63
Leaving cash available		$6, 616. 39
The receipts estimated for the balance of the month from the Pavilion, rents, etc., are		2, 500. 00
making—		$9. 116. 39
There is still to be paid this month, taxes and outstanding bills for the Fair, etc., of about		4. 600. 00
Leaving a balance of		$4. 500. 00

5000 TO PAY ON MORTGAGE.

In view of the fact that there will be about $1,000.00 received from rent of the Pavilion next month besides the regular income, we recommend that the President and Recording Secretary be authorized to draw a check for $5,000.00 in favor of the University of California, and to apply the same on account of the mortgage.

SOM ST. LEASE

Mr A. S. Blake, lessee of the Folsom Street lot has paid the rent thereon to the 1st of November, and makes the following proposition: That he be given a lease of the Folsom Street lot for two or three years, rents from January 1st to June 1st next to be $25.00 per month, and thereafter to be $50.00 per month, and in case of the sale of the property or its use for other than amusement purposes, he to receive six months notice to remove all improvements and leave the premises in as good condition as he found them. Your Committee does not favor the proposition, and

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recommends that Mr Blake's present lease run until January 1st next at the agreed rate of $25.00 per month, and that he be given a lease for two years from January 1st 1897, at a rental of $50.00 per month payable in advance, he to receive six months notice in case of the sale of the property, or its use for other than amusement purposes, and he to leave all improvements now on the property, or those he may hereafter make, to become the property of the Mechanics Institute at the expiration of the lease.

Respectfully submitted—
G. W. Ayers. Finance Com.

—Bills—

Institute

1	Pay Roll	$1,053.00	23—	Jos M Cumming	7.20
2—	" "	42.00	24—	Edison Light & Power Co.	3.20
3	" "	27.00	25—	Pac. Gas Impt. Co.	263.68
4	" "	16.00	26—	Gas Consumers Ass'n	3.00
5	A M Jellison	26.10	27—	Nathan Dohrmann	1.80
6	J M Cumming	46.20	28—	Central Lumber & Mill Co.	29.85
7	Univ. of Cal.	550.00	29—	W G Doerrer	6.00
8	Whitaker & Ray Co.	.70	30—	Scott & Van Arsdale Lumb. Co.	314.00
9	H B Halkup	13.50	31—	B. McGrath	145.60
10	J Tauzy	2.20	32—	W Heidt	194.00
11	A M Robertson	36.38	33—	Joost Bros.	3.61
12	W Doxey	48.31	34—	Dunham, Carrigan & H.	18.00
13	G W Alexander	11.25	35—	Pac. Telep. & Teleg. Co.	24.45
14	Johnson & Emigh	41.26	36—	Wm. Cronan	2.25
15	Payot Upham	117.73	37—	Payot, Upham & Co.	75
16	A P Mitchell	4.00	38—	Bonestell & Co.	9.60
17	Examiner	3.90	39—	Holbrook, M & S.	1.12
18	Daily Report	9.00	40—	Mercantile Toilet Co.	7.50
19	Call	11.70	41—	Gold Stock & Teleg. Co.	4.80
20	J B McIntyre	115.28	42	Lake & Co.	1.95
21	Spring Val. Water Wks.	22.20	43	W W Montague	2.00
22	A W Gillespie	24.00		Total	$3,266.57

—Fair Bills—

1	Pay Roll—	48.00	7—	Cent Lumb. & Mill Co.	55.22
2—	J M Cumming	19.65	8—	G. F. Day.	3.00
3—	Pac. Telep. & Teleg. Co.	19.45	9—	J. W. Griffith	46.07
4—	Joost Bros.	1.17	10—	John Penn	2.00
5—	J. Spaulding & Co.	4.75	11—	Wm. Cronan	8.50
6—	J Comichi	38.25		Total	246.06

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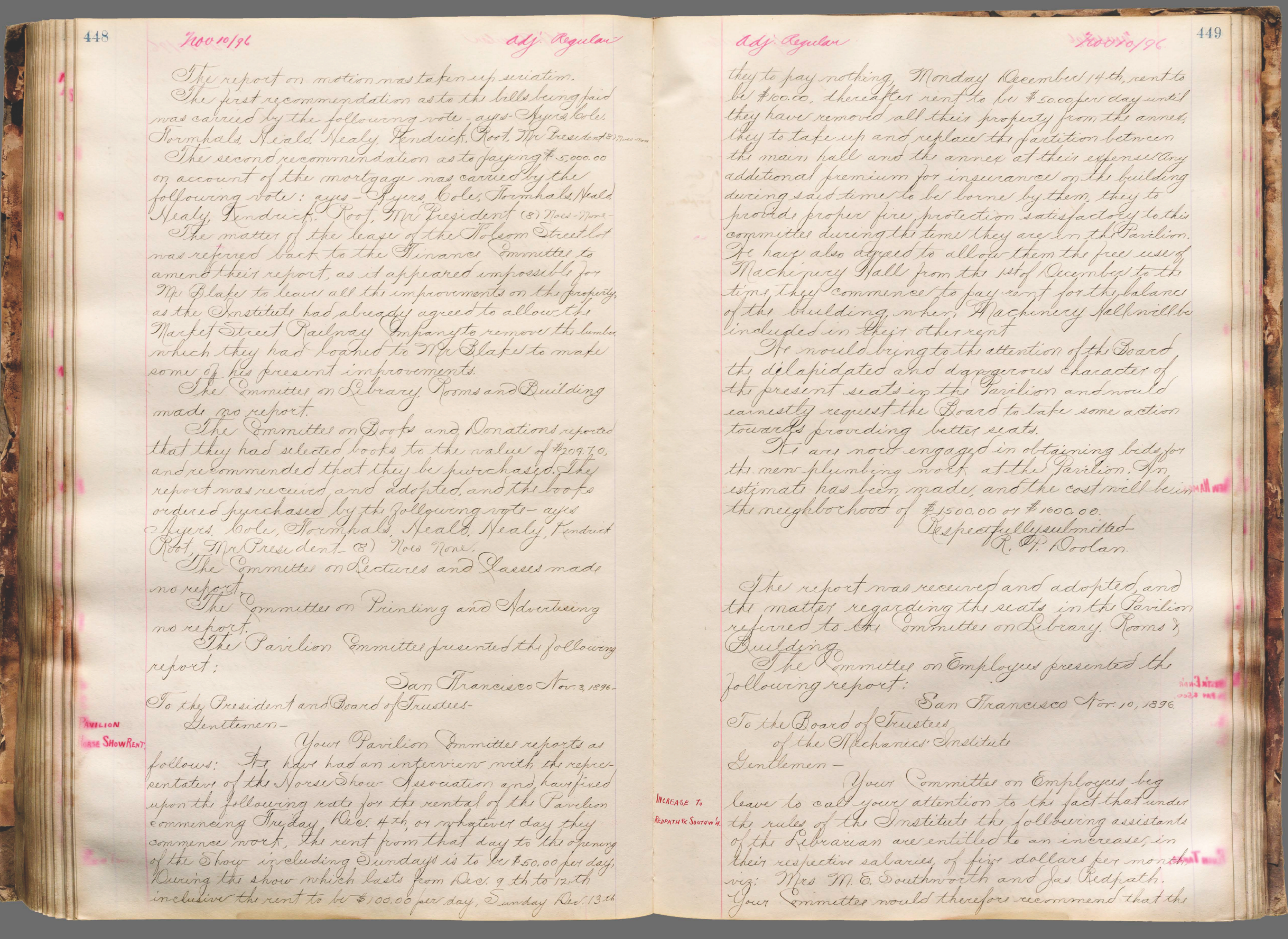

The report on motion was taken up seriatim.

The first recommendation as to the bills being paid was carried by the following vote - ayes - Ayers, Cole, Formhals, Heald, Healy, Kendrick, Root, Mr President (8) Noes-None

The second recommendation as to paying $5,000.00 on account of the mortgage was carried by the following vote: ayes - Ayers, Cole, Formhals, Heald, Healy, Kendrick, Root, Mr President (8) Noes - None -

The matter of the lease of the Folsom Street lot was referred back to the Finance Committee to amend their report, as it appeared impossible for Mr Blake to leave all the improvements on the property, as the Institute had already agreed to allow the Market Street Railway Company to remove the lumber which they had loaned to Mr Blake to make some of his present improvements.

The Committee on Library, Rooms and Building made no report.

The Committee on Books and Donations reported that they had selected books to the value of $209.70, and recommended that they be purchased. The report was received, and adopted, and the books ordered purchased by the following vote - ayes Ayers, Cole, Formhals, Heald, Healy, Kendrick Root, Mr President - (8) Noes None.

The Committee on Lectures and Classes made no report.

The Committee on Printing and Advertising no report.

The Pavilion Committee presented the following report:

San Francisco Nov. 3, 1896 -

To the President and Board of Trustees -

Gentlemen -

Pavilion Horse Show Rent.

Your Pavilion Committee reports as follows: We have had an interview with the representatives of the Horse Show Association and have fixed upon the following rate for the rental of the Pavilion commencing Friday, Dec. 4th, or whatever day they commence work, the rent from that day to the opening of the Show including Sundays is to be $50.00 per day, During the show which lasts from Dec. 9th to 12th inclusive the rent to be $100.00 per day, Sunday Dec. 13th

they to pay nothing, Monday December 14th, rent to be $100.00, thereafter rent to be $50.00 per day until they have removed all their property from the annex, they to take up and replace the partition between the main hall and the annex at their expense. Any additional premium for insurance on the building during said time to be borne by them, they to provide proper fire protection satisfactory to this committee during the time they are in the Pavilion. We have also agreed to allow them the free use of Machinery Hall from the 1st of December to the time they commence to pay rent for the balance of the building when Machinery Hall will be included in their other rent

We would bring to the attention of the Board the dilapidated and dangerous character of the present seats in the Pavilion and would earnestly request the Board to take some action towards providing better seats.

We are now engaged in obtaining bids for the new plumbing work at the Pavilion. An estimate has been made, and the cost will be in the neighborhood of $1500.00 or $1600.00.

Respectfully submitted -
R. P. Doolan.

The report was received and adopted, and the matter regarding the seats in the Pavilion referred to the Committee on Library, Rooms & Building.

The Committee on Employees presented the following report:

San Francisco Nov. 10, 1896.

To the Board of Trustees
of the Mechanics' Institute

Gentlemen -

Increase to Redpath & Southw'th.

Your Committee on Employees beg leave to call your attention to the fact that under the rules of the Institute the following assistants of the Librarian are entitled to an increase, in their respective salaries, of five dollars per month, viz: Mrs M. E. Southworth and Jas. Redpath. Your Committee would therefore recommend that the

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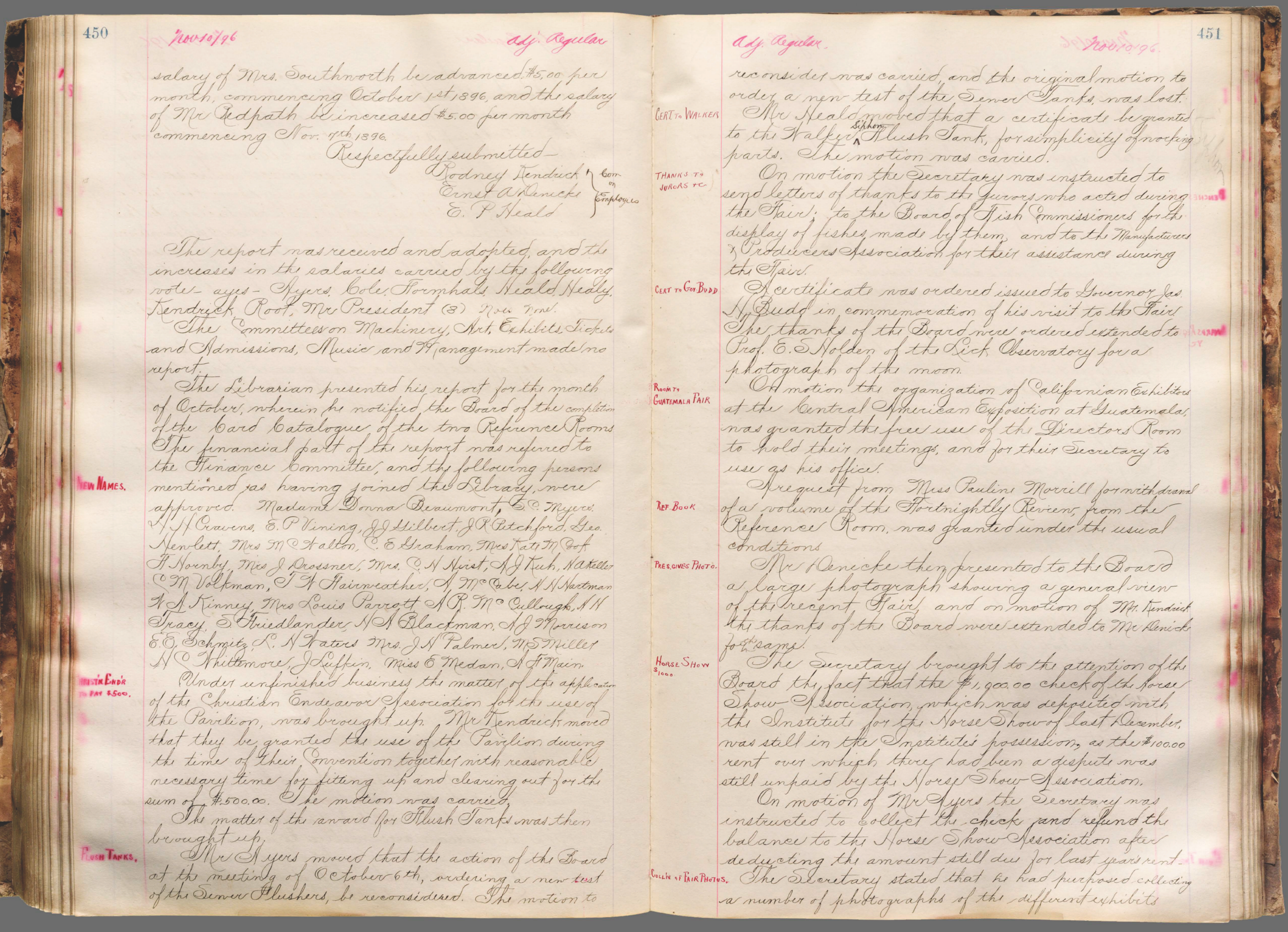

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salary of Mrs. Southworth be advanced $5.00 per month, commencing October 1st 1896, and the salary of Mr Redpath be increased $5.00 per month commencing Nov. 7th 1896.

Respectfully submitted—
Rodney Kendrick
Ernst A Denicke
E. P. Heald
Com on Employees

The report was received and adopted, and the increases in the salaries carried by the following vote- ayes- Ayers, Cole, Formhals, Heald, Healy, Kendrick, Root, Mr President (8) Noes None.

The Committees on Machinery, Art, Exhibits, Tickets and Admissions, Music and Management made no report.

The Librarian presented his report for the month of October, wherein he notified the Board of the completion of the Card Catalogue of the two Reference Rooms. The financial part of the report was referred to the Finance Committee, and the following persons

New Names.

mentioned as having joined the Library, were approved. Madame Donna Beaumont, C. C. Myers, H. H. Cravens, E. P. Vining, J. J. Gilbert, J. R. Pitchford, Geo. Hewlett, Mrs M. C. Walton, C. E. Graham, Mrs Kate M. Goff, F. Hornby, Mrs J. Drossner, Mrs. C. H. Hirst, A. J. Kuh, H. A. Keller, C. M. Volkman, T. H. Fairweather, A. McCabe, H. H. Hartman, W. A. Kinney, Mrs Louis Parrott, A. R. McCullough, A. H. Tracy, S. Friedlander, H. A. Blackman, A. J. Morrison, E. E. Schmitz, L. H. Waters, Mrs. J. H. Palmer, M. S. Miller, H. C. Whittemore, J. Lufkin, Miss E. Medan, A. F. Main.

hrist'n End'r To Pay $500.

Under unfinished business the matter of the application of the Christian Endeavor Association for the use of the Pavilion, was brought up. Mr Kendrick moved that they be granted the use of the Pavilion during the time of their Convention together with reasonable necessary time for fitting up and clearing out for the sum of $500.00. The motion was carried.

The matter of the award for Flush Tanks was then brought up.

Flush Tanks.

Mr Ayers moved that the action of the Board at the meeting of October 6th, ordering a new test of the Sewer Flushers, be reconsidered. The motion to

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reconsider was carried, and the original motion to order a new test of the Sewer Tanks, was lost.

Cert. to Walker

Mr Heald moved that a certificate be granted to the Walker Siphon Flush Tank, for simplicity of working parts. The motion was carried.

Thanks to Jurors &c

On motion the Secretary was instructed to send letters of thanks to the Jurors who acted during the Fair; to the Board of Fish Commissioners for the display of fishes made by them, and to the Manufacturers & Producers Association for their assistance during the Fair.

Cert to Gov. Budd

A certificate was ordered issued to Governor Jas. H. Budd in commemoration of his visit to the Fair. The thanks of the Board were ordered extended to Prof. E. S. Holden of the Lick Observatory for a photograph of the moon.

Room to Guatemala Fair

On motion the organization of Californian Exhibitors at the Central American Exposition at Guatemala, was granted the free use of the Directors Room to hold their meetings, and for their Secretary to use as his office.

Ref. Book

A request from Miss Pauline Morrill for withdrawal of a volume of the Fortnightly Review, from the Reference Room, was granted under the usual conditions

Pres. gives Photo.

Mr Denicke then presented to the Board a large photograph showing a general view of the recent Fair, and on motion of Mr. Kendrick the thanks of the Board were extended to Mr Denicke for the same.

Horse Show $1000.

The Secretary brought to the attention of the Board the fact that the $1,000.00 check of the Horse Show Association, which was deposited with the Institute for the Horse Show of last December, was still in the Institute's possession, as the $100.00 rent over which there had been a dispute was still unpaid by the Horse Show Association.

On motion of Mr Ayers the Secretary was instructed to collect the check and refund the balance to the Horse Show Association after deducting the amount still due for last year's rent.

Coll'n of Fair Photos.

The Secretary stated that he had purposed collecting a number of photographs of the different exhibits

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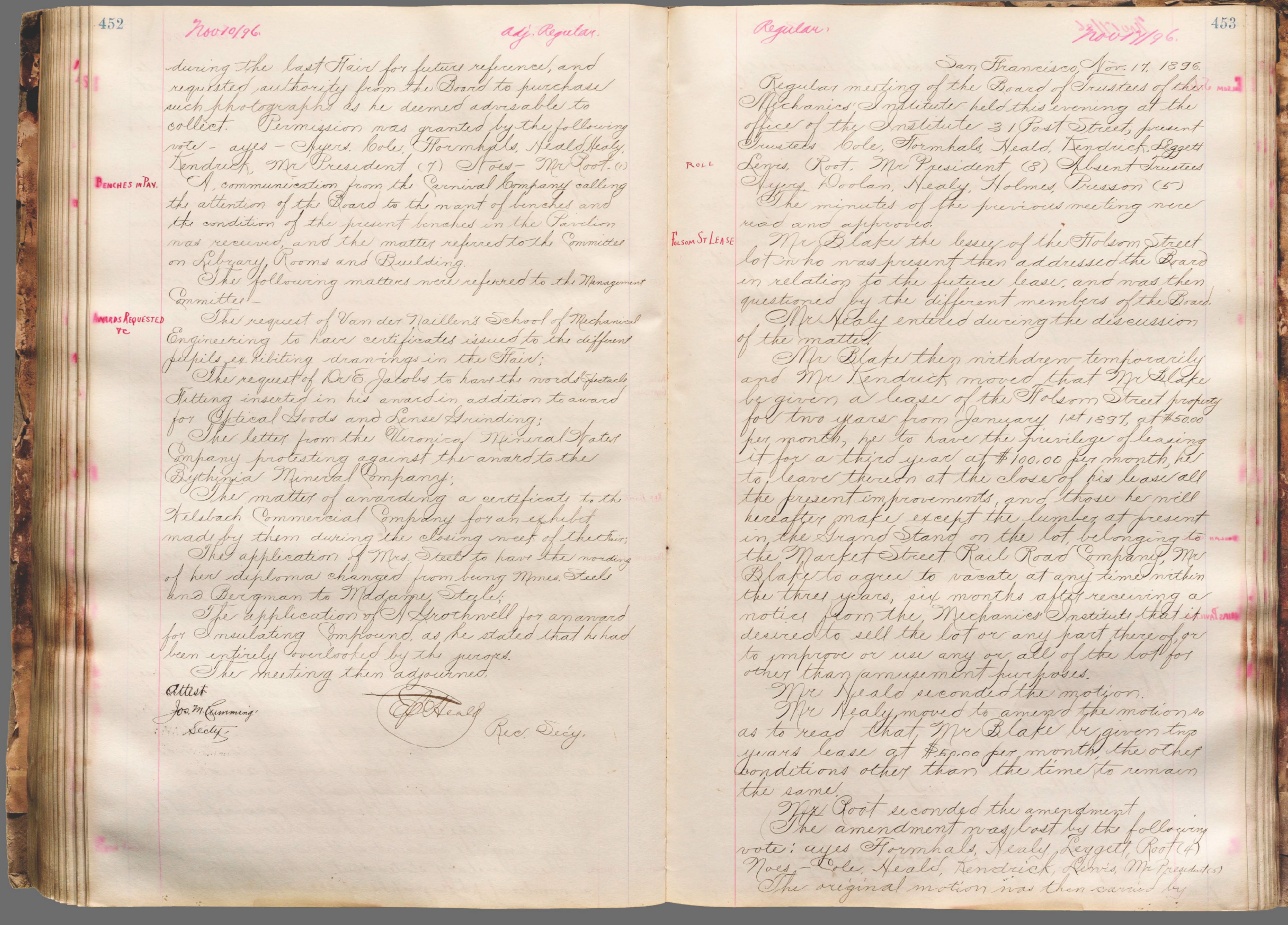

during the last Fair for future reference, and requested authority from the Board to purchase such photographs as he deemed advisable to collect. Permission was granted by the following vote - ayes - Ayers, Cole, Formhals, Heald, Healy, Kendrick, Mr President (7) Noes - Mr Root. (1)

BENCHES IN PAV.

A communication from the Carnival Company calling the attention of the Board to the want of benches and the condition of the present benches in the Pavilion was received, and the matter referred to the Committee on Library, Rooms and Building.

The following matters were referred to the Management Committee -

AWARDS REQUESTED &C

The request of Van der Naillen's School of Mechanical Engineering to have certificates issued to the different pupils exhibiting drawings in the Fair;

The request of Dr E. Jacobs to have the words "Spectacle Fitting" inserted in his award in addition to award for Optical Goods and Lense Grinding;

The letter from the Veronica Mineral Water Company protesting against the award to the Bythinia Mineral Company;

The matter of awarding a certificate to the Welsbach Commercial Company for an exhibit made by them during the closing week of the Fair;

The application of Mrs. Steele to have the wording of her diploma changed from being Mmes. Steele and Bergman to Madame Steele;

The application of A Grothwell for an award for Insulating Compound, as he stated that he had been entirely overlooked by the jurors.

The meeting then adjourned.

Attest
Jos. M. Cumming
Secty.

Heald
Rec. Secy.

San Francisco, Nov. 17, 1896.

Regular meeting of the Board of Trustees of the Mechanics' Institute held this evening at the office of the Institute 31 Post Street, present

ROLL

Trustees Cole, Formhals, Heald, Kendrick, Leggett Lewis, Root, Mr President (8) Absent Trustees Ayers, Doolan, Healy, Holmes, Presson (5)

The minutes of the previous meeting were read and approved.

FOLSOM ST LEASE

Mr Blake the lessee of the Folsom Street lot who was present then addressed the Board in relation to the future lease, and was then questioned by the different members of the Board.

Mr Healy entered during the discussion of the matter.

Mr Blake then withdrew temporarily and Mr Kendrick moved that Mr Blake be given a lease of the Folsom Street property for two years from January 1st 1897, at $50.00 per month, he to have the privilege of leasing it for a third year at $100.00 per month, he to leave thereon at the close of his lease all the present improvements, and those he will hereafter make except the lumber at present in the Grand Stand on the lot, belonging to the Market Street Rail Road Company, Mr Blake to agree to vacate at any time within the three years, six months after receiving a notice from the Mechanics' Institute that it desired to sell the lot or any part thereof, or to improve or use any or all of the lot for other than amusement purposes.

Mr Heald seconded the motion.

Mr Healy moved to amend the motion so as to read that Mr Blake be given two years lease at $50.00 per month, the other conditions other than the time to remain the same.

Mr Root seconded the amendment.

The amendment was lost by the following vote: ayes Formhals, Healy, Leggett, Root (4) Noes - Cole, Heald, Kendrick, Lewis, Mr President (5)

The original motion was then carried by

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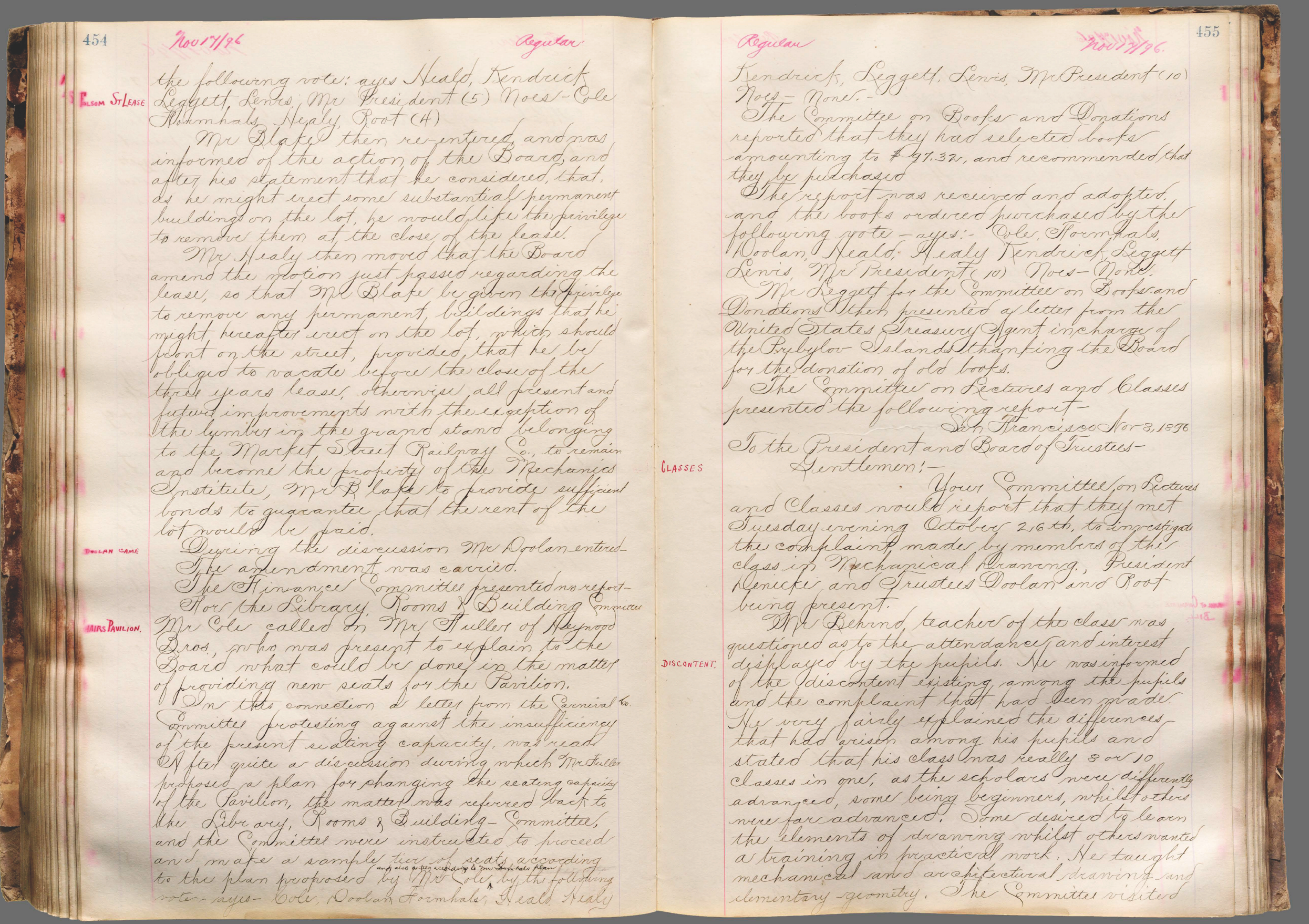

FOLSOM ST LEASE

the following vote: ayes Heald, Kendrick Leggett, Lewis, Mr President (5) Noes - Cole Formhals, Healy, Root (4)

Mr Blake then re-entered and was informed of the action of the Board, and after his statement that he considered that, as he might erect some substantial permanent buildings on the lot, he would like the privilege to remove them at the close of the lease.

Mr Healy then moved that the Board amend the motion just passed regarding the lease, so that Mr Blake be given the privilege to remove any permanent buildings that he might hereafter erect on the lot, which should front on the street, provided that he be obliged to vacate before the close of the three years lease, otherwise all present and future improvements with the exception of the lumber in the grand stand belonging to the Market Street Railway Co., to remain and become the property of the Mechanics Institute, Mr Blake to provide sufficient bonds to guarantee that the rent of the lot would be paid.

DOOLAN CAME

During the discussion Mr Doolan entered-

The amendment was carried.

The Finance Committee presented no report-

AIRS PAVILION.

For the Library, Rooms & Building Committee Mr Cole called on Mr Fuller of Heywood Bros, who was present to explain to the Board what could be done in the matter of providing new seats for the Pavilion.

In this connection a letter from the Carnival Co. Committee protesting against the insufficiency of the present seating capacity, was read. After quite a discussion during which Mr Fuller proposed a plan for changing the seating capacity of the Pavilion, the matter was referred back to the Library, Rooms & Building Committee, and the Committee were instructed to proceed and make a sample tier of seats according to the plan proposed by Mr Cole and also a tier according to Mr Formhals plan by the following vote - ayes - Cole, Doolan, Formhals, Heald, Healy

Kendrick, Leggett, Lewis, Mr President (10) Noes - None. -

The Committee on Books and Donations reported that they had selected books amounting to $97.32, and recommended that they be purchased

The report was received and adopted, and the books ordered purchased by the following vote - ayes:- Cole, Formhals, Doolan, Heald, Healy Kendrick, Leggett Lewis, Mr President (10) Noes - None.

Mr Leggett for the Committee on Books and Donations then presented a letter from the United States Treasury Agent in charge of the Pribylov Islands thanking the Board for the donation of old books.

The Committee on Lectures and Classes presented the following report-

San Francisco Nov 8, 1896

To the President and Board of Trustees-

Gentlemen:-

CLASSES

Your Committee on Lectures and Classes would report that they met Tuesday evening October 26th, to investigate the complaint made by members of the class in Mechanical Drawing, President Denicke and Trustees Doolan and Root being present.

DISCONTENT.

Mr Behrnd, teacher of the class was questioned as to the attendance and interest displayed by the pupils. He was informed of the discontent existing among the pupils and the complaint that had been made. He very fairly explained the differences that had arisen among his pupils and stated that his class was really 8 or 10 classes in one, as the scholars were differently advanced, some being beginners, whilst others were far advanced. Some desired to learn the elements of drawing whilst others wanted a training in practical work. He taught mechanical and architectural drawing and elementary geometry. The Committee visited

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the class room, Mr Behrend being absent and questioned the scholars. From a very careful examination we have reached the conclusion that Mr Behrend is a competent teacher, and in every way qualified to instruct the class of Mechanical Drawing. The action of several of the scholars is unjust to the teacher, and not warranted in any manner. A little assistance on their part would tend to remove all friction. The Committee have made no arrangements as yet for lectures, but will proceed to arrange a program by the next meeting.

Respectfully submitted-
R. P. Doolan
Oscar Lewis,
Henry Root- } Com on Lectures & Classes.

The report was received and adopted and a discussion then ensued as to various subjects which might be lectured upon in the near future.

The Committee on Printing and Advertising presented the following report:

San Francisco Nov. 17, 1896.

To the President and Board of Trustees-
Gentlemen:-

rnal of Commerce Bill,

Your Printing Committee reports as follows: Last April an article concerning the Mechanics' Institute was published in the annual edition of the Journal of Commerce, which was authorized by Mr A. S. Hallidie while President. The price to be paid for same was $25.00. On account of several errors in such article, the bill has never been paid. The Journal of Commerce also without any authority from the Printing Committee published a daily advertisement of the last Fair.

Your Committee would recommend that the sum of $12.50 be paid to the Journal of Commerce in settlement of all claims against the Mechanics Institute's for advertising.

Respectfully submitted- Oscar Lewis
F. Formhals, } Com on Printing & Advertising

The report was received and adopted, and the amount stated ordered paid to the Journal of Commerce by the following vote: ayes- Cole, Doolan, Formhals, Heald, Healy, Kendrick, Leggett, Lewis, Mr President (10) Noes- None.

The Committees on Pavilion, Employees, Machinery, Art, Exhibits, Tickets, and Music made no report.

The Management Committee presented the following report:

San Francisco, Nov 17, 1896.

To the President and Board of Trustees,
Gentlemen:-

Your Management Committee to whom various matters were referred reports as follows:-

Awards.

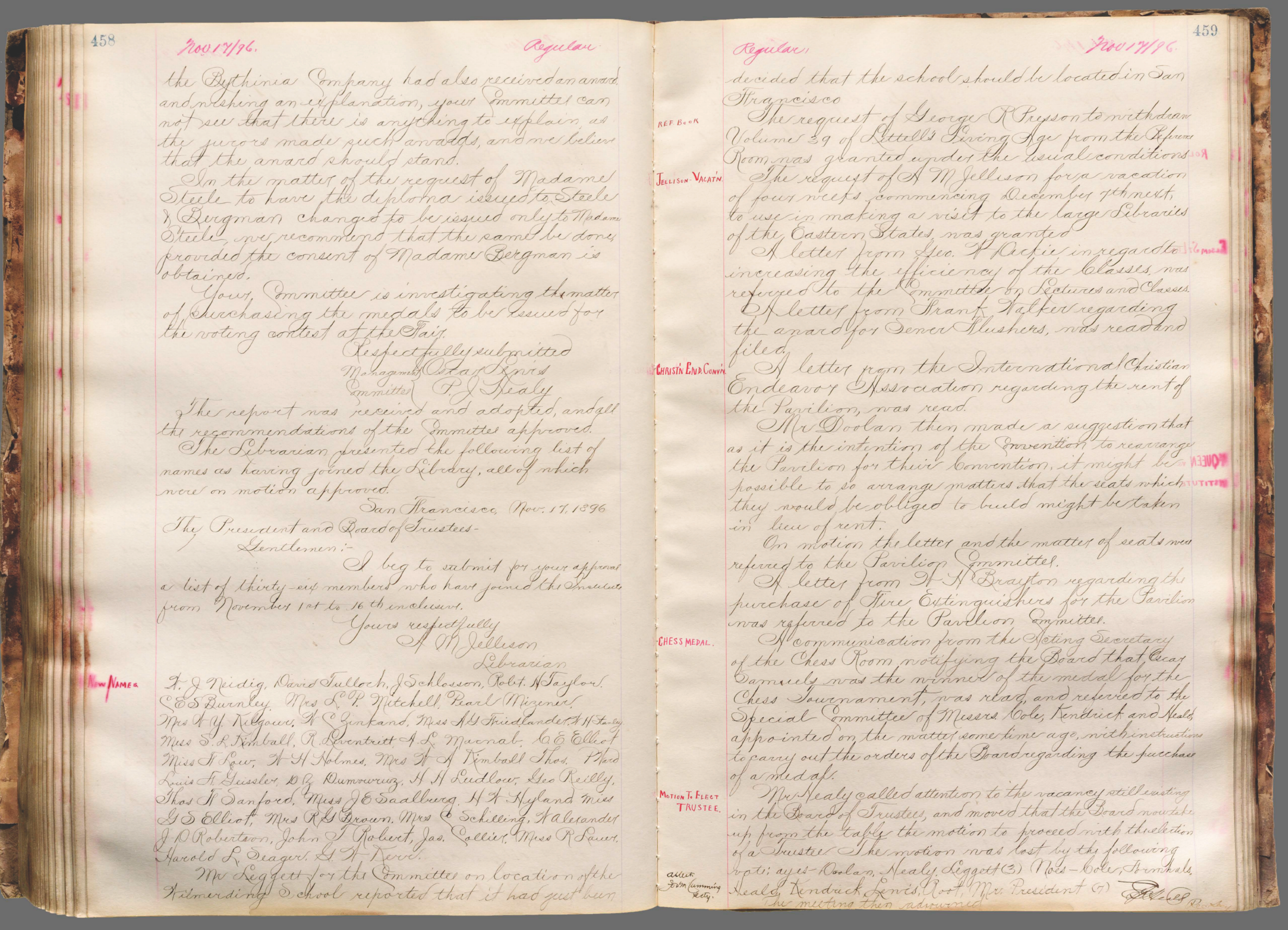
In the matter of the request of C. A. Smith's exhibit of a Flying Machine; of Whyte & De Rome's exhibit of a steam turbine; of the Welsbach Commercial Company for a display of Welsbach lights,- as the jurors did not recommend awards in any of these cases- we recommend that no action be taken.

The application of Dr E. Jacobs to receive an award for Spectacle Fitting in addition to the award already granted by the jurors for Optical Goods and Lense Grinding we recommend be declined, as the jurors made no recommendation for the same.

We recommend that a diploma be granted to A. Grothwell for his Insulating Compound as it was very evidently overlooked.

In the matter of Van der Naillen's School of Engineering to have diplomas granted to the different pupils exhibiting drawings, your Committee would recommend that the pupils be requested to bring the drawings to the Institute Office, and that a committee consisting of Henry Root, J. H. Culver and Gustav Behrend pass upon the same, and if they be found worthy in the judgment of this Committee, that diplomas be issued.

In the matter of the letter of the Veronica Mineral Water Company wishing to know why



the Bythinia Company had also received an award and wishing an explanation, your Committee can not see that there is anything to explain, as the jurors made such awards, and we believe that the award should stand.

In the matter of the request of Madame Steele to have the diploma issued to Steele & Bergman changed to be issued only to Madame Steele, we recommend that the same be done, provided the consent of Madame Bergman is obtained.

Your Committee is investigating the matter of purchasing the medals to be issued for the voting contest at the Fair.

Respectfully submitted
Management } Oscar Lewis
Committee } P. J. Healy

The report was received and adopted, and all the recommendations of the Committee approved.

The Librarian presented the following list of names as having joined the Library, all of which were on motion approved.

San Francisco, Nov. 17, 1896

The President and Board of Trustees-
Gentlemen:-

I beg to submit for your approval a list of thirty-six members who have joined the Institute from November 1st to 16th inclusive.

Yours respectfully
A M Jellison
Librarian

NEW NAMES

F. J. Neidig, David Tulloch, J Schlosson, Robt. H Taylor, C E S Burnley, Mrs L. P. Mitchell, Pearl Mizener, Mrs F. Y. Kilgour, F C Zinkand, Miss A G. Friedlander, F H Stanley, Miss S. L. Kimball, R. Leventritt, A. L. Macnab, C. E. Elliot, Miss F Low, F H Holmes, Mrs F A Kimball, Thos. P Ward, Louis F. Geissler, D Z Dumouriez, H H Ludlow, Geo Reilly, Thos F Sanford, Miss J E Saalburg, H F Hyland, Miss G S Elliot, Mrs R G Brown, Mrs C Schilling, F Alexander, J D Robertson, John T Robert, Jas. Collier, Miss R Lauer, Harold L. Seager, G. F. Kerr.

Mr Leggett for the Committee on location of the Wilmerding School reported that it had just been

decided that the school should be located in San Francisco

REF. BOOK

The request of George R Presson to withdraw Volume 39 of Littell's Living Age from the Reference Room was granted under the usual conditions

JELLISON - VACAT'N.

The request of A M Jellison for a vacation of four weeks commencing December 7th next, to use in making a visit to the large Libraries of the Eastern States, was granted

A letter from Geo. F Dickie in regard to increasing the efficiency of the Classes, was referred to the Committee on Lectures and Classes.

A letter from Frank Walker regarding the award for Sewer Flushers, was read and filed.

CHRIST'N END. CONV'N.

A letter from the International Christian Endeavor Association regarding the rent of the Pavilion, was read.

Mr Doolan then made a suggestion that as it is the intention of the Convention to rearrange the Pavilion for their Convention, it might be possible to so arrange matters that the seats which they would be obliged to build might be taken in lieu of rent.

On motion the letter and the matter of seats were referred to the Pavilion Committee.

A letter from F. H. Brayton regarding the purchase of Fire Extinguishers for the Pavilion was referred to the Pavilion Committee.

CHESS MEDAL.

A communication from the Acting Secretary of the Chess Room notifying the Board that Oscar Samuels was the winner of the medal for the Chess Tournament, was read, and referred to the Special Committee of Messrs. Cole, Kendrick and Heald, appointed on the matter some time ago, with instructions to carry out the orders of the Board regarding the purchase of a medal.

MOTION TO ELECT TRUSTEE.

Mr Healy called attention to the vacancy still existing in the Board of Trustees, and moved that the Board now take up from the table the motion to proceed with the election of a Trustee. The motion was lost by the following vote: ayes - Doolan, Healy, Leggett (3) Noes - Cole, Formhals, Heald, Kendrick, Lewis, Root, Mr. President (7)

The meeting then adjourned

attest
Jos M Cumming
Secty.

Presdt

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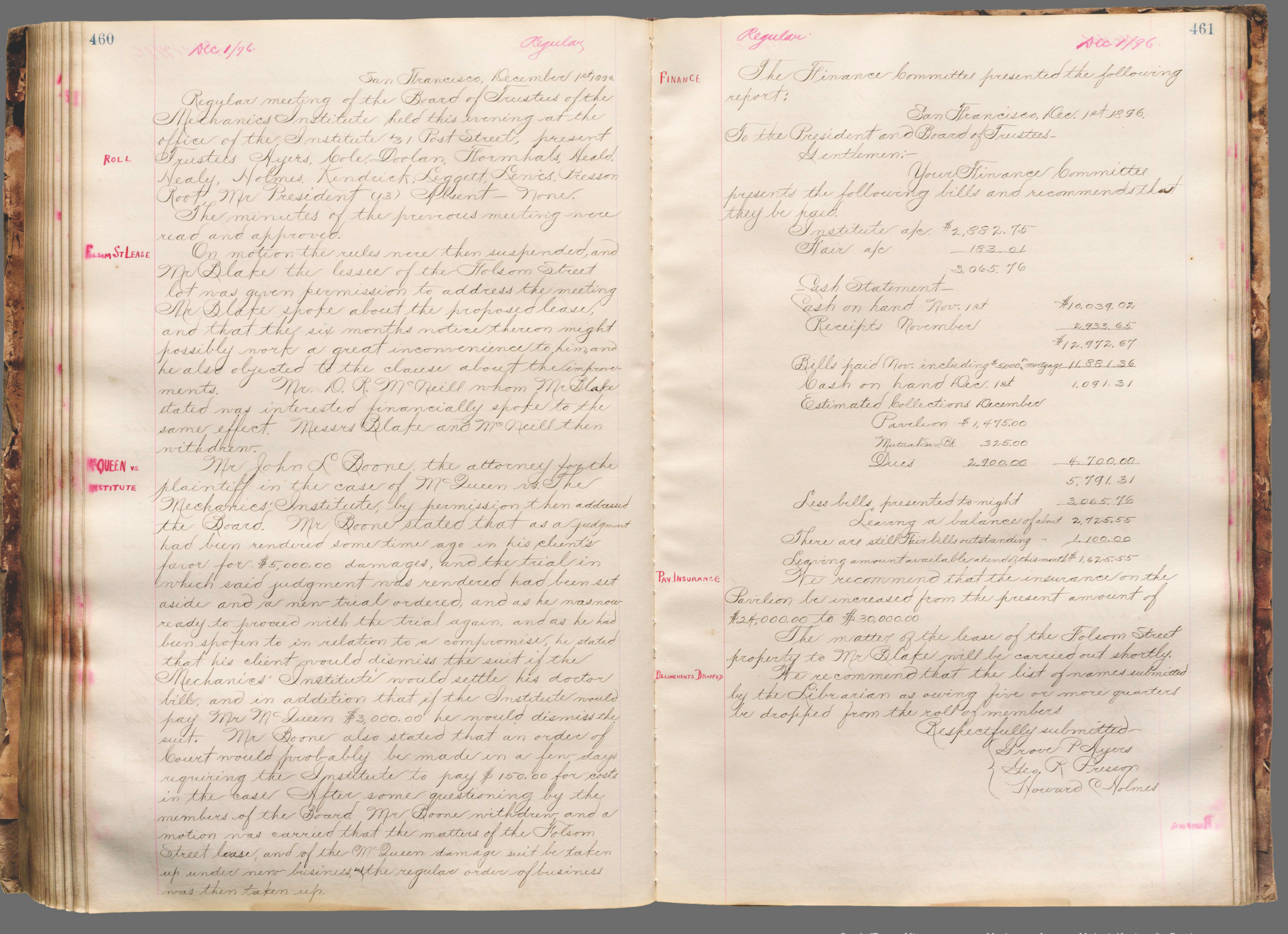

Dec 1/96. Regular

San Francisco, December 1st 1896.

Regular meeting of the Board of Trustees of the Mechanics Institute held this evening at the office of the Institute #31 Post Street, present

ROLL Trustees Ayers, Cole, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson Root, Mr President (13) Absent – None.

The minutes of the previous meeting were read and approved.

FOLSOM ST LEASE On motion the rules were then suspended, and Mr Blake the lessee of the Folsom Street lot was given permission to address the meeting Mr Blake spoke about the proposed lease, and that the six months notice thereon might possibly work a great inconvenience to him, and he also objected to the clause about the improvements. Mr. D. R. McNeill whom Mr Blake stated was interested financially spoke to the same effect. Messrs Blake and McNeill then withdrew.

McQUEEN vs. INSTITUTE Mr John L. Boone, the attorney for the plaintiff in the case of McQueen vs. The Mechanics' Institute, by permission then addressed the Board. Mr Boone stated that as a judgment had been rendered some time ago in his client's favor for $5,000.00 damages, and the trial in which said judgment was rendered had been set aside and a new trial ordered, and as he was now ready to proceed with the trial again, and as he had been spoken to in relation to a compromise, he stated that his client would dismiss the suit if the Mechanics' Institute would settle his doctor bill, and in addition that if the Institute would pay Mr McQueen $3,000.00 he would dismiss the suit. Mr Boone also stated that an order of Court would probably be made in a few days requiring the Institute to pay $150.00 for costs in the case After some questioning by the members of the Board, Mr Boone withdrew, and a motion was carried that the matters of the Folsom Street lease, and of the McQueen damage suit be taken up under new business, and the regular order of business was then taken up.

Regular Dec 1/96.

FINANCE The Finance Committee presented the following report:

San Francisco, Dec. 1st 1896.

To the President and Board of Trustees –

Gentlemen: –

Your Finance Committee presents the following bills and recommends that they be paid.

Institute a/c	$2,882.75	
Fair a/c	183.01	
	3,065.76	
Cash Statement –		
Cash on hand Nov. 1st		$10,039.02
Receipts November		2,933.65
		$12,972.67
Bills paid Nov. including $5,000 on mortgage		11,881.36
Cash on hand Dec. 1st		1,091.31
Estimated Collections December		
Pavilion	$1,475.00	
Mutual Sav. Bk.	325.00	
Dues	2,900.00	4,700.00
		5,791.31
Less bills presented to-night		3,065.76
Leaving a balance of about		2,725.55
There are still Fair bills outstanding "		1,100.00
Leaving amount available at end of this month		$1,625.55

PAV. INSURANCE We recommend that the insurance on the Pavilion be increased from the present amount of $24,000.00 to $30,000.00

The matter of the lease of the Folsom Street property to Mr Blake will be carried out shortly.

DELINQUENTS DROPPED We recommend that the list of names submitted by the Librarian as owing five or more quarters be dropped from the roll of members.

Respectfully submitted –
Grove P Ayers
Geo. R Presson
Howard C Holmes

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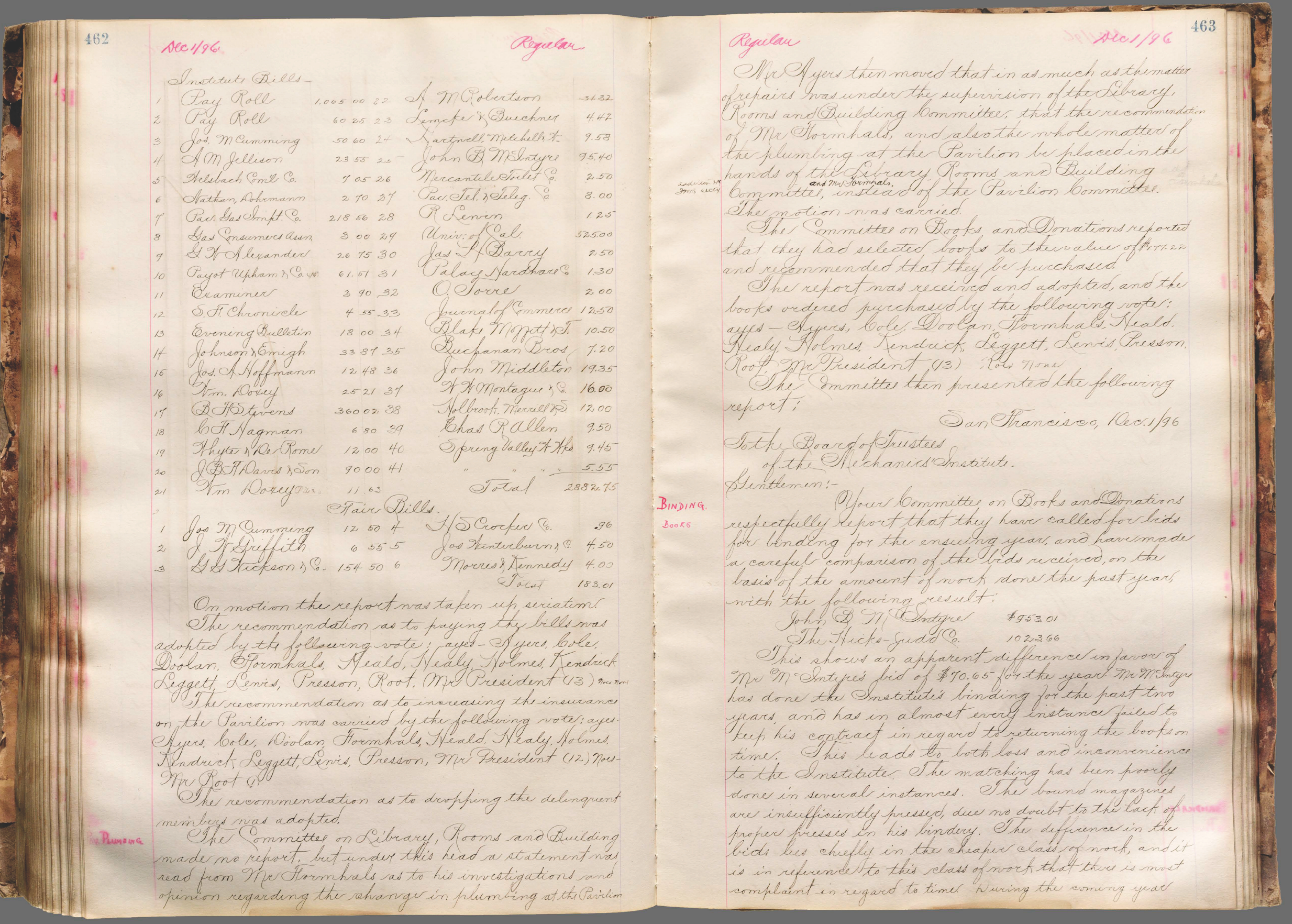

Dec 1/96 Regular

Institute Bills –

1	Pay Roll	1,065 00	22	A. M. Robertson	31.32
2	Pay Roll	60 25	23	Lemcke & Buechner	4.47
3	Jos. McCumming	50 60	24	Hartwell, Mitchell & W.	9.58
4	A M Jellison	23 55	25	John B. McIntyre	95.40
5	Welsbach Com'l Co.	7 05	26	Mercantile Toilet Co.	2.50
6	Nathan, Dohrmann	2 70	27	Pac. Tel. & Teleg. Co.	8.00
7	Pac. Gas Impt. Co.	218 56	28	R Levin	1.25
8	Gas Consumers Assn.	3 00	29	Univ. of Cal.	525.00
9	G W Alexander	26 75	30	Jas H Barry	2.50
10	Payot Upham & Co.	61.51	31	Palace Hardware Co.	1.30
11	Examiner	3 90	32	O. Torre	2.00
12	S. F. Chronicle	4 55	33	Journal of Commerce	12.50
13	Evening Bulletin	18 00	34	Blake, Moffitt & T.	10.50
14	Johnson & Emigh	33 87	35	Buchanan Bros.	7.20
15	Jos. A Hoffmann	12 48	36	John Middleton	19.35
16	Wm. Doxey	25 21	37	W W Montague & Co.	16.00
17	B F Stevens	360 02	38	Holbrook, Merrill & S.	12.00
18	C F Hagman	6 80	39	Chas R Allen	9.50
19	Whyte & De Rome	12 00	40	Spring Valley W. Wks	9.45
20	J B F Davis & Son	90 00	41	" " "	5.55
21	Wm Doxey Pav.	11 63		Total	2882.75

Fair Bills.

1	Jos McCumming	12 50	4	H S Crocker Co.	.96
2	J. W. Griffith	6 55	5	Jos Winterburn & Co.	4.50
3	G G Wickson & Co.	154 50	6	Morris & Kennedy	4.00
				Total	183.01

On motion the report was taken up seriatim.

The recommendation as to paying the bills was adopted by the following vote: ayes – Ayers, Cole, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Root, Mr President (13) Noes None

The recommendation as to increasing the insurance on the Pavilion was carried by the following vote: ayes – Ayers, Cole, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Mr President (12) Noes – Mr Root (1)

The recommendation as to dropping the delinquent members was adopted.

Pav. Plumbing

The Committee on Library, Rooms and Building made no report, but under this head a statement was read from Mr Formhals as to his investigations and opinion regarding the change in plumbing at the Pavilion

Regular Dec 1/96

Mr Ayers then moved that in as much as the matter of repairs was under the supervision of the Library, Rooms and Building Committee, that the recommendation of Mr Formhals, and also the whole matter of the plumbing at the Pavilion be placed in the hands of the Library Rooms and Building Committee, and Mr Formhals, instead of the Pavilion Committee.
The motion was carried.

The Committee on Books and Donations reported that they had selected books to the value of $177.22 and recommended that they be purchased.

The report was received and adopted, and the books ordered purchased by the following vote: ayes – Ayers, Cole, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Root, Mr President (13) Noes None

The Committee then presented the following report;

San Francisco, Dec. 1/96

To the Board of Trustees
of the Mechanics' Institute.

Gentlemen:–

Binding.
Books

Your Committee on Books and Donations respectfully report that they have called for bids for binding for the ensuing year, and have made a careful comparison of the bids received, on the basis of the amount of work done the past year, with the following result:

John B McIntyre	$953.01
The Hicks-Judd Co.	1023.66

This shows an apparent difference in favor of Mr McIntyre's bid of $70.65 for the year. Mr McIntyre has done the Institute's binding for the past two years, and has in almost every instance failed to keep his contract in regard to returning the books on time. This leads to both loss and inconvenience to the Institute. The matching has been poorly done in several instances. The bound magazines are insufficiently pressed, due no doubt to the lack of proper presses in his bindery. The difference in the bids lies chiefly in the cheaper class of work, and it is in reference to this class of work that there is most complaint in regard to time. During the coming year

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a large amount of high class work will be needed to be done by the Institute, particularly Patent Report binding. For this class of work the Hicks-Judd Co's bids are lower than Mr McIntyre's. Your Committee are afraid to recommend that that class of work be awarded to Mr McIntyre. The Patent Reports ought to be pressed better than the work of that character has been done by Mr McIntyre or not at all. There is a difference of $10.00 in favor of the Hicks Judd Co's bid on work on the Patent Reports, and this would reduce the aggregate difference to $60.00

For these reasons your Committee recommend that the contract for binding the books of the Institute, for the ensuing year be awarded to the Hicks-Judd Co.

We recommend that the subscriptions for American periodicals be awarded to Messrs. Johnson & Emigh, San Francisco, and the Foreign periodicals to B F Stevens, London. Their bids were the lowest offered.

By act of Congress we are now required to pay $3.00 per month for the Specifications and Drawings of the U. S. patents. This is 50 cents a month more than was formerly required. Your Committee have diligently endeavored to get them for less, but have failed in their efforts.

We therefore, recommend that the Secretary be authorized to forward to the Commissioners of Patents the sum of $72.00 to cover the cost for the years 1894 and 1895. We consider it to be absolutely necessary to have these specifications and Drawings

Respectfully submitted—
Com. } Joseph Leggett.
Books & Donations } P J Healy.

PERIODICALS.

The report was received and adopted, and the binding for the ensuing year awarded to the Hicks-Judd Co; the subscription for American Periodicals to Johnson & Emigh, and Foreign Periodicals to B F Stevens, and the bill of $72.00 for patents, was

ordered paid, and the Secretary instructed to draw a check for the American Periodicals amounting to $630.00 to Johnson & Emigh by the following vote: ayes— Ayers, Cole, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Root, Mr President (13) noes none.

The Committee on Lectures and Classes presented the following report:

San Francisco Dec 1, 1896

To the President and Board of Trustees—

CLASSES.

Gentlemen:—

Your Committee on Lectures and Classes met, Monday Nov. 23rd, present Doolan, Root— Absent—Lewis. The communication of Geo. W Dickie regarding instruction in Marine Engineering was duly considered. The Committee is of the opinion that it is unwise to form such a class at the present time, as the class in Mechanical Drawing is not any too large. We think that there are not enough scholars to form such a class.

NEW COM. ASKED

Your Committee also considered the subject of lectures, and recommend that a new committee be appointed by the President at once, and the series of lectures commenced the 1st of the year.

Respectfully submitted
Com. on } R. P. Doolan—
Lectures & Classes } Henry Root
Oscar Lewis—

The report was received and filed.

The Committee on Printing and Advertising made no report.

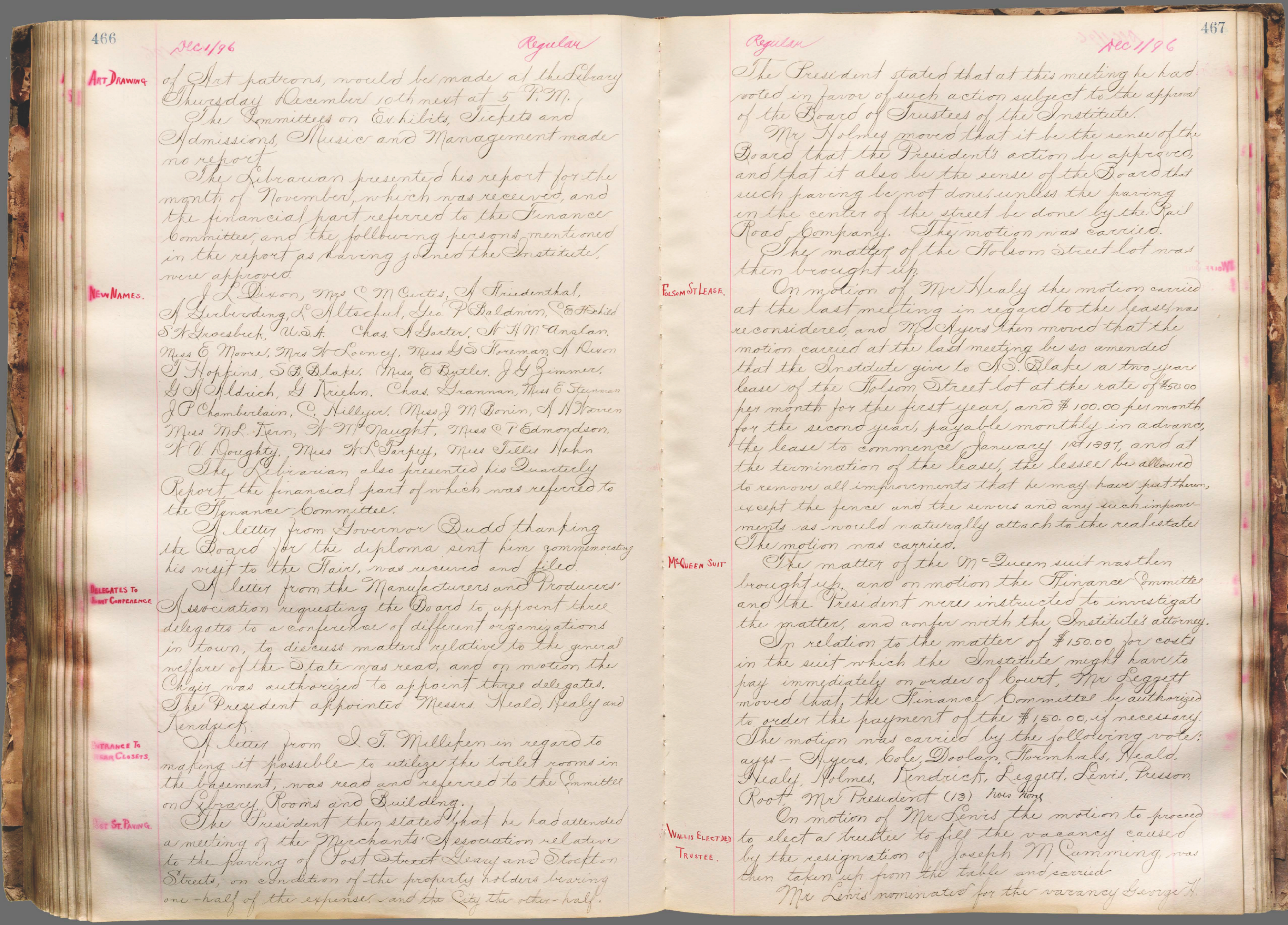
PAV. SEATS.

The Pavilion Committee reported, that they had been considering the question of building new seats which had been referred to them, in connection with the seats to be used by the Christian Endeavor Association, and they had nothing definite to report as yet.

On motion the Committee were granted further time.

The Committees on Employees and Machinery made no report.

The Committee on Art reported that the allotment of pictures to subscribers for the California Association



ART DRAWING

of Art patrons, would be made at the Library Thursday December 10th next at 5 P.M.

The Committees on Exhibits, Tickets and Admissions, Music and Management made no report.

The Librarian presented his report for the month of November, which was received, and the financial part referred to the Finance Committee, and the following persons mentioned in the report as having joined the Institute, were approved.

NEW NAMES.

J L Dixon, Mrs C M Curtis, A Friedenthal, A Gerberding, L Altschul, Geo P Baldwin, C E Fachild S N Groesbeck, U.S.A. Chas. A Garter, N H McAnslan, Miss E Moore, Mrs N Loeney, Miss G S Foreman, A Dixon T. Hopkins, S B Blake, Miss E Butler. J G Zimmer, G A Aldrich, G Kriehn. Chas. Grannan, Miss E Steinman J P Chamberlain, C. Hillyer, Miss J M Bonin, A H Warren Miss M L. Kern, N McNaught, Miss C P Edmondson, N V. Doughty, Miss N L Tarpey, Miss Tillie Hahn

The Librarian also presented his Quarterly Report the financial part of which was referred to the Finance Committee.

A letter from Governor Budd thanking the Board for the diploma sent him commemorating his visit to the Fair, was received and filed.

DELEGATES TO JOINT CONFERENCE

A letter from the Manufacturers and Producers' Association requesting the Board to appoint three delegates to a conference of different organizations in town, to discuss matters relative to the general welfare of the State was read, and on motion the Chair was authorized to appoint three delegates. The President appointed Messrs. Heald, Healy and Kendrick.

ENTRANCE TO EAR CLOSETS,

A letter from I. T. Milliken in regard to making it possible to utilize the toilet rooms in the basement, was read and referred to the Committee on Library, Rooms and Building.

POST ST. PAVING.

The President then stated that he had attended a meeting of the Merchants' Association relative to the paving of Post Street Geary and Stockton Streets, on condition of the property holders bearing one-half of the expense, and the City the other-half.

The President stated that at this meeting he had voted in favor of such action subject to the approval of the Board of Trustees of the Institute.

Mr Holmes moved that it be the sense of the Board that the President's action be approved, and that it also be the sense of the Board that such paving be not done, unless the paving in the center of the street be done by the Rail Road Company. The motion was carried.

The matter of the Folsom Street lot was then brought up.

FOLSOM ST LEASE.

On motion of Mr Healy the motion carried at the last meeting in regard to the lease, was reconsidered, and Mr Ayers then moved that the motion carried at the last meeting be so amended that the Institute give to A. S. Blake a two years lease of the Folsom Street lot at the rate of $50.00 per month for the first year, and $100.00 per month for the second year, payable monthly in advance, the lease to commence January 1st 1897, and at the termination of the lease, the lessee be allowed to remove all improvements that he may have put therein, except the fence and the sewers and any such improvements as would naturally attach to the real estate. The motion was carried.

McQUEEN SUIT

The matter of the McQueen suit was then brought up, and on motion the Finance Committee and the President were instructed to investigate the matter, and confer with the Institute's attorney.

In relation to the matter of $150.00 for costs in the suit which the Institute might have to pay immediately on order of Court, Mr Leggett moved that the Finance Committee be authorized to order the payment of the $150.00, if necessary. The motion was carried by the following vote: ayes – Ayers, Cole, Doolan, Formhals, Heald, Healy, Holmes, Kendrick, Leggett, Lewis, Presson, Root, Mr President (13) Noes None

WALLIS ELECTDED TRUSTEE.

On motion of Mr Lewis the motion to proceed to elect a trustee to fill the vacancy caused by the resignation of Joseph M Cumming, was then taken up from the table and carried

Mr Lewis nominated for the vacancy George H.

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Wallis; Mr Doolan nominated Chas. E. Mooser.

The Chair appointed Trustees Cole and Healy as tellers.

On the first ballot Mr Mooser received one vote, and Mr Wallis twelve votes.

Mr Doolan moved that the election of Mr Wallis be made unanimous.

The motion was carried, and the President announced that George H Wallis had been duly elected.

Wolff Suit

A letter was then read from Page, McCutchen & Eells, informing the Board that the case of Rauer vs. the Mechanics' Institute for alleged damages to the exhibit of Julius Wolff in the Fair of 1895, which had been decided against the Institute in the Justice's Court, had been tried on appeal in the Superior Court, and judgment rendered in favor of the Mechanics' Institute.

The meeting then adjourned.

Attest
Jos M Cumming
Secty

G J Healy Rec. Secy.

Members Quarterly Dec 5/96

San Francisco Dec. 5, 1896.

Quarterly.

Regular Quarterly meeting of the members of the Mechanics Institute held this evening in the Library Building #31 Post Street.

The meeting was called to order at eight o'clock by President Denicke, and a constitutional quorum was present.

The minutes of the last Annual meeting, and the statement of there being no quorum present at the previous Quarterly meetings in June and September were read and on motion approved.

Secty. Report

The Secretary presented the following cash statement, which was received and filed

San Francisco, Dec. 5, 1896.

To the Members of the Mechanics Institute.

I herewith submit financial statement of the past three quarters;

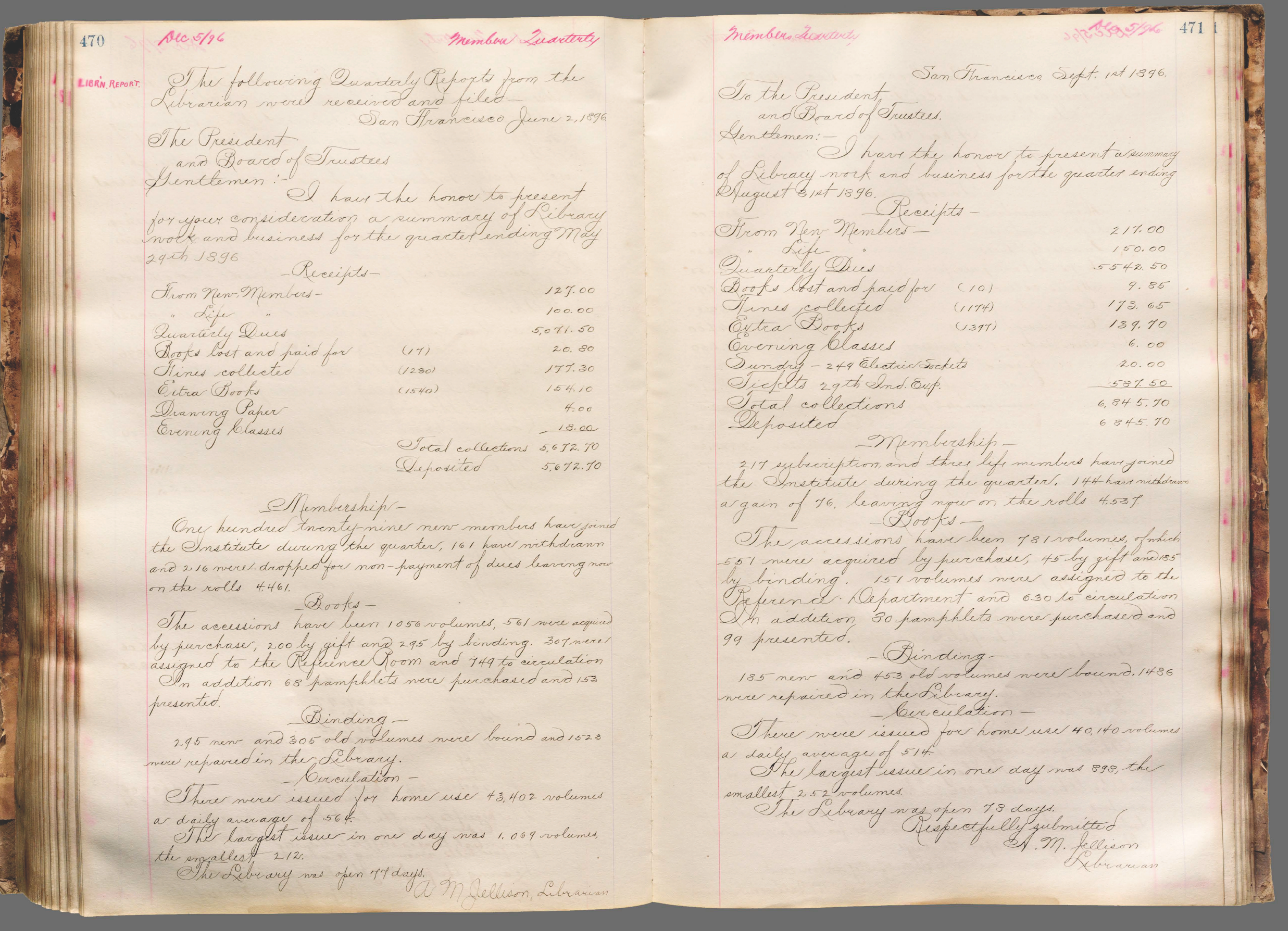
Cash on hand March 1st 1896 —		1,221.29
–Receipts–		
March–	5,288.10	
April	3,511.00	
May	2615.62	
June	4.767.44	
July	2,618.73	
Aug.	2629.55	
Sept.	4.447.05	
Oct.	3441.68	
Nov.	2613.39	
29th Ind. Exp.	35.634.50	67,567.06
		68,788.35

–Disbursements–

March–	3,339.97	
April	6,512.68	
May	3.164.07	
June	3.317.45	
July	4,695.03	
Aug.	1,999.69	
Sept.	3,141.40	
Oct.	3 658.52	
Nov.	11,683.30	
29th Ind. Exp.	26,184.93	67.697.04
Cash on hand, Dec. 1st 1896 –		$1 091.31

The receipts from the last Fair were	35,634.50
Expenditures " " " "	26,184.93
	$9.449.57
from which there is still to be deducted unpaid bills amounting to about	1,300.00
Leaving the profit of the Fair about	$8.149.57

Respectfully submitted
Jos M Cumming, Secretary



Dec 5/96 Members Quarterly

LIBR'N. REPORT.

The following Quarterly Reports from the Librarian were received and filed—

San Francisco June 2, 1896

The President
and Board of Trustees
Gentlemen:—

I have the honor to present for your consideration a summary of Library work and business for the quarter ending May 29th 1896

—Receipts—

From New Members—		127.00
" Life "		100.00
Quarterly Dues		5,071.50
Books lost and paid for	(17)	20.80
Fines collected	(1230)	177.30
Extra Books	(1540)	154.10
Drawing Paper		4.00
Evening Classes		18.00
Total collections		5,672.70
Deposited		5,672.70

—Membership—

One hundred twenty-nine new members have joined the Institute during the quarter, 161 have withdrawn and 216 were dropped for non-payment of dues leaving now on the rolls 4.461.

—Books—

The accessions have been 1056 volumes, 561 were acquired by purchase, 200 by gift and 295 by binding. 307 were assigned to the Reference Room and 749 to circulation

In addition 68 pamphlets were purchased and 153 presented.

—Binding—

295 new and 305 old volumes were bound and 1523 were repaired in the Library.

—Circulation—

There were issued for home use 43,402 volumes a daily average of 564.

The largest issue in one day was 1,069 volumes, the smallest 212.

The Library was open 77 days.

A M Jellison, Librarian

Members Quarterly Dec 5/96

San Francisco Sept. 1st 1896.

To the President,
and Board of Trustees.
Gentlemen:—

I have the honor to present a summary of Library work and business for the quarter ending August 31st 1896.

—Receipts—

From New Members—		217.00
" Life "		150.00
Quarterly Dues		5542.50
Books lost and paid for	(10)	9.85
Fines collected	(1174)	173.65
Extra Books	(1397)	139.70
Evening Classes		6.00
Sundry – 249 Electric Sockets		20.00
Tickets 29th Ind. Exp.		537.50
Total collections		6,845.70
Deposited		6845.70

—Membership—

217 subscription, and three life members have joined the Institute during the quarter, 144 have withdrawn a gain of 76, leaving now on the rolls 4.537.

—Books—

The accessions have been 781 volumes, of which 551 were acquired by purchase, 45 by gift and 185 by binding. 151 volumes were assigned to the Reference Department and 630 to circulation

In addition 80 pamphlets were purchased and 99 presented.

—Binding—

185 new and 453 old volumes were bound. 1486 were repaired in the Library.

—Circulation—

There were issued for home use 40,140 volumes a daily average of 514.

The largest issue in one day was 898, the smallest 252 volumes.

The Library was open 78 days.

Respectfully submitted
A. M. Jellison
Librarian

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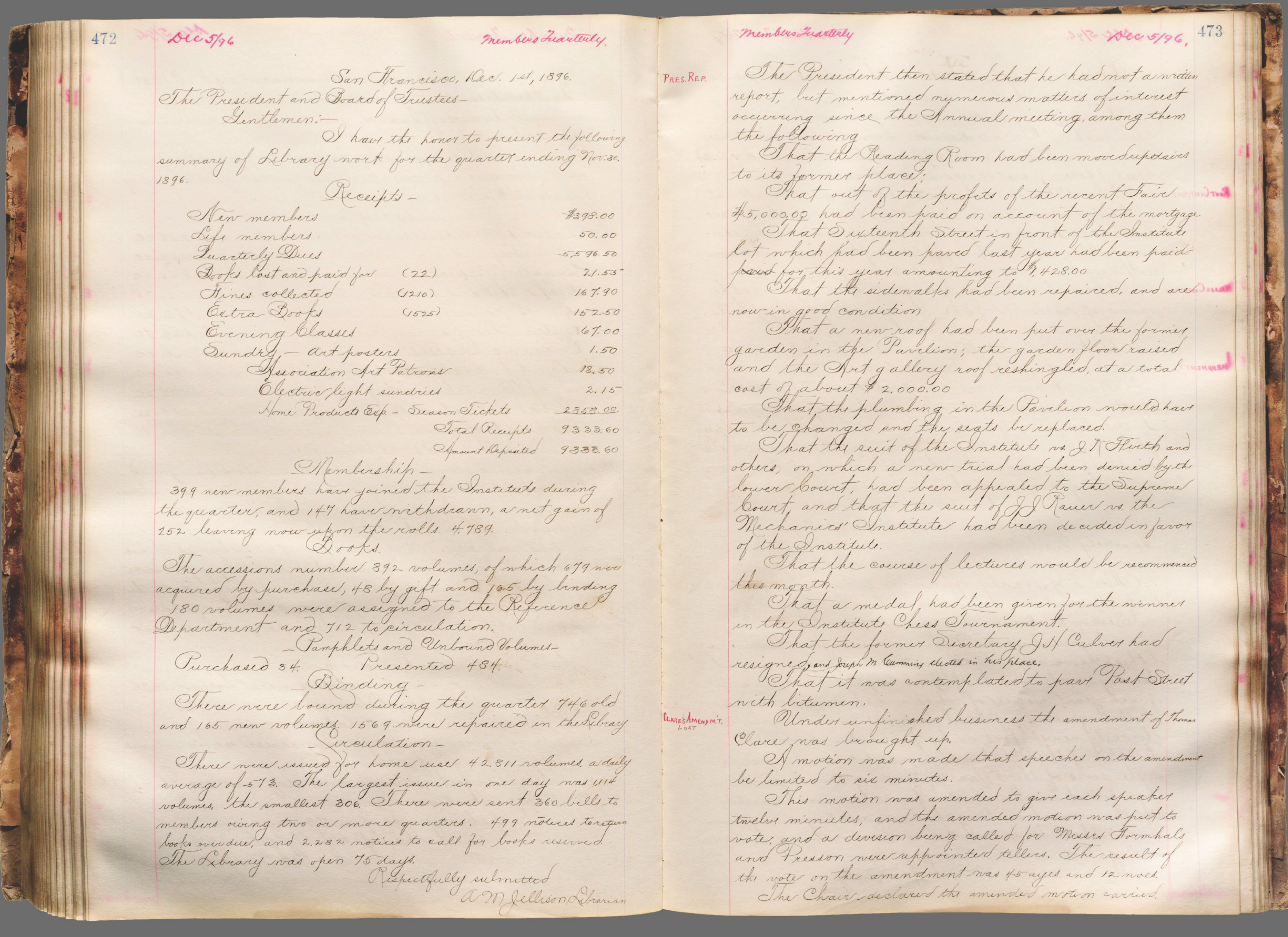

San Francisco, Dec. 1st, 1896.

The President and Board of Trustees—

Gentlemen:—

I have the honor to present the following summary of Library work for the quarter ending Nov. 30. 1896.

Receipts—

New members		$398.00
Life members—		50.00
Quarterly Dues		5,596.50
Books lost and paid for	(22)	21.55
Fines collected	(1210)	167.90
Extra Books	(1525)	152.50
Evening Classes		67.00
Sundry — art posters		1.50
Association Art Patrons		18.50
Electric light sundries		2.15
Home Products Exp. — Season Tickets		2853.00
Total Receipts		9333.60
Amount Deposited		9333.60

Membership—

399 new members have joined the Institute during the quarter, and 147 have withdrawn, a net gain of 252 leaving now upon the rolls 4,789.

Books.

The accessions number 892 volumes, of which 679 were acquired by purchase, 48 by gift and 165 by binding 180 volumes were assigned to the Reference Department and 712 to circulation.

—Pamphlets and Unbound Volumes—

Purchased 34. Presented 484.

—Binding—

There were bound during the quarter 746 old and 165 new volumes. 1569 were repaired in the Library

—Circulation—

There were issued for home use 42,811 volumes, a daily average of 573. The largest issue in one day was 1,114 volumes, the smallest 306. There were sent 360 bills to members owing two or more quarters. 499 notices to return books overdue, and 2,282 notices to call for books reserved. The Library was open 75 days.

Respectfully submitted

A M Jellison, Librarian

Pres. Rep.

The President then stated that he had not a written report, but mentioned numerous matters of interest occurring since the Annual meeting, among them the following

That the Reading Room had been moved upstairs to its former place;

That out of the profits of the recent Fair $5,000.00 had been paid on account of the mortgage

That Sixteenth Street in front of the Institute lot which had been paved last year had been paid ~~paid~~ for, this year amounting to $1,428.00

That the sidewalks had been repaired, and are now in good condition

That a new roof had been put over the former garden in the Pavilion; the garden floor raised and the Art gallery roof reshingled, at a total cost of about $2,000.00

That the plumbing in the Pavilion would have to be changed and the seats be replaced.

That the suit of the Institute vs. J R Firth and others, on which a new trial had been denied by the lower Court, had been appealed to the Supreme Court, and that the suit of J J Rauer vs. the Mechanics' Institute had been decided in favor of the Institute.

That the course of lectures would be recommenced this month.

That a medal had been given for the winner in the Institute Chess Tournament.

That the former Secretary J H Culver had resigned, and Joseph M Cumming elected in his place.

That it was contemplated to pave Post Street with bitumen.

Clare's Amend m't. Lost

Under unfinished business the amendment of Thomas Clare was brought up.

A motion was made that speeches on the amendment be limited to six minutes.

This motion was amended to give each speaker twelve minutes, and the amended motion was put to vote, and a division being called for Messrs Formhals and Presson were appointed tellers. The result of the vote on the amendment was 45 ayes and 12 noes.

The Chair declared the amended motion carried.

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After a lengthy debate on the subject the previous question was moved and carried.

The main question on the amendments was then put. On a division being called for Messrs Presson and Root were appointed tellers, and reported that there were 13 ayes and 59 noes.

The Chair then declared the amendments lost.

ROOT CONFIRMED

On motion the election of Henry Root in the Board of Trustees to fill vacancy caused by the resignation of G. Howard Thompson, was unanimously confirmed.

WALLIS CONFIRMED

The election of George H Wallis to fill the vacancy caused by the resignation of Joseph M. Cumming, was unanimously confirmed

AMENDMENTS,

Mr L E Phillips offered the following amendment to the Constitution;

'Be it resolved, that Article IX Sections 1 to 7 inclusive of the Constitution of the Mechanics' Institute be amended so as to effect the adoption of the Australian Ballot System in the place of and for the proportional and preferential system now in force, governing the election of trustees.

Respectfully,
L E Phillips
Life member

Quarterly Meeting Dec 5. 1896.

Mr P. J. Healy offered the following amendments to the Constitution:

(Section 3 Article XII of the Constitution -)

There shall be Quarterly meetings of the members of this Association on the first Saturday after the first Tuesday in the months of June, September and December of each year, notice of which and of the annual meeting shall be given by postal card, or by publication in the daily newspapers, or by publication in the Library Bulletin of the Mechanics' Institute, and by posting on the doors of the Library, Reading Room and Chess Room for at least one week previous to each meeting. At the annual meeting, business relating to the previous quarter shall be transacted as at an ordinary quarterly meeting. x

P. J. Healy

(Section 4 of Article XII. ~~XIII~~ of the Constitution)

x The President at the request of the Board of Trustees, or by written request of twenty-five members stating the reason thereof shall call a meeting of the Institute for transacting special business, giving three days notice thereof in two daily City papers, and by posting on the doors of the Library, Reading Room and Chess Room for at least three days prior to such meeting. The members petitioning for said meeting must be in good standing and at least (six ~~twelve~~ months members of the Institute - x

Change from twelve to six correct
Jos M Cumming
Secty.

P J Healy.

NOMINATIONS FOR TRUSTEES.

The Chair then declared that the next matter in order was the opening of nominations for the office of Trustees - and called attention to the fact that signers of petitions to place candidates on the ballot must have their dues for the current quarter paid.

The following parties were then nominated E A Denicke D A McDonald, A J McNicoll, A H Allen, R P Clement, C L Taylor, A R Wells, M A Wheaton, G B Merriam, L E Phillips, S G. Kellogg, Frank T Doolan, Dr C A Kern.

Mr Culver then nominated every member of the Institute with the exception of himself.

On motion the meeting then adjourned.

Attest
Jos M Cumming,
Secretary

P J Healy
Rec. Secy.

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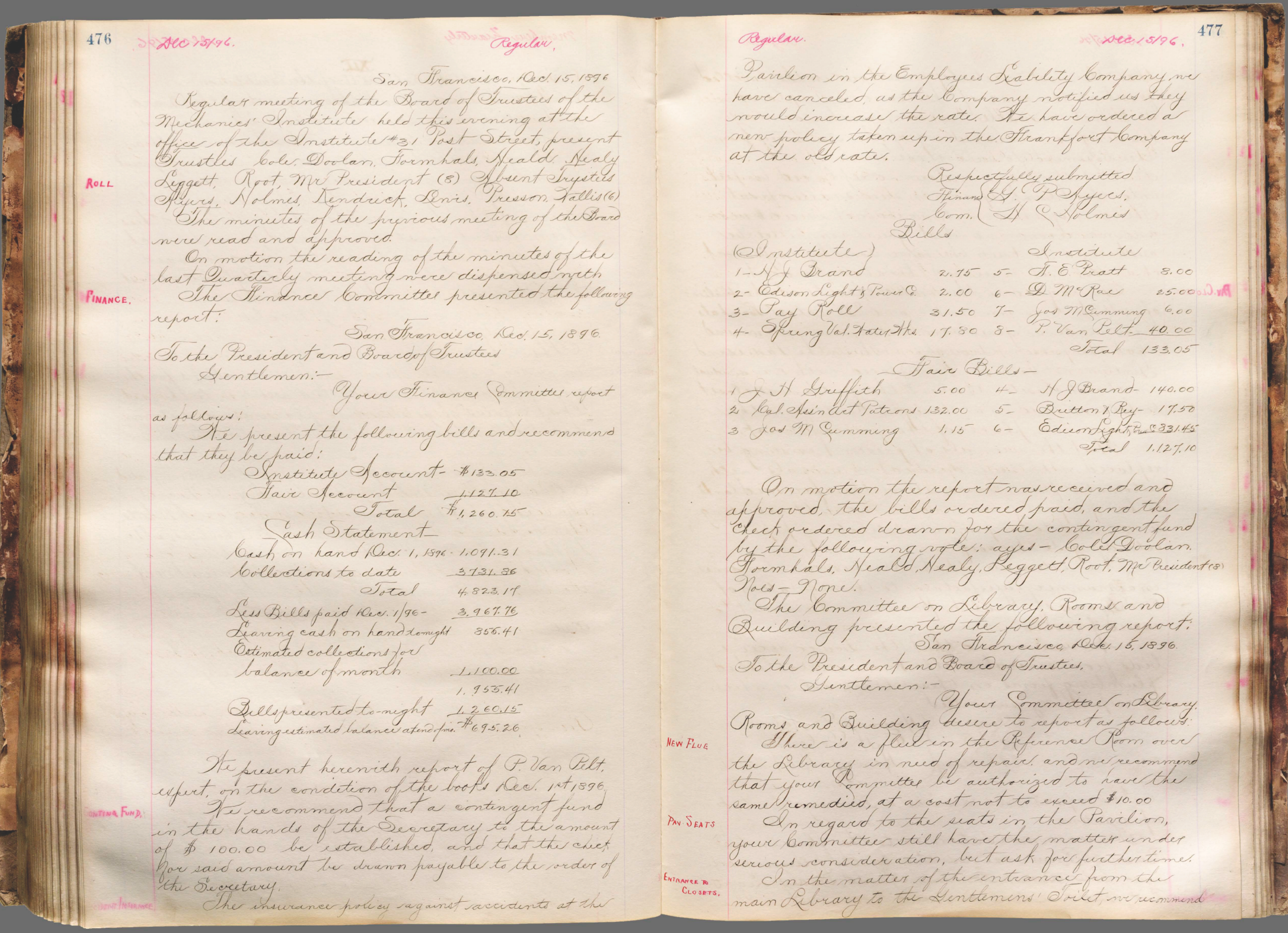

San Francisco, Dec. 15, 1896

Regular meeting of the Board of Trustees of the Mechanics' Institute held this evening at the office of the Institute #31 Post Street, present Trustees Cole, Doolan, Formhals, Heald, Healy

ROLL

Liggett, Root, Mr President (8) Absent Trustees Ayers, Holmes, Kendrick, Lewis, Presson, Wallis (6)

The minutes of the previous meeting of the Board were read and approved.

On motion the reading of the minutes of the last Quarterly meeting were dispensed with

FINANCE.

The Finance Committee presented the following report:

San Francisco, Dec. 15, 1896.

To the President and Board of Trustees
Gentlemen:—

Your Finance Committee report as follows:

We present the following bills and recommend that they be paid:

Institute Account—	$133.05
Fair Account	1,127.10
Total	$1,260.15

Cash Statement—

Cash on hand Dec. 1, 1896—	1,091.31
Collections to date	3731.86
Total	4,823.17
Less Bills paid Dec. 1/96—	3,967.76
Leaving cash on hand tonight	855.41
Estimated collections for balance of month	1,100.00
	1,955.41
Bills presented to-night	1,260.15
Leaving estimated balance at end of mo.	$695.26

We present herewith report of P. Van Pelt, expert, on the condition of the books Dec. 1st 1896.

ONTING FUND,

We recommend that a contingent fund in the hands of the Secretary to the amount of $ 100.00 be established, and that the check for said amount be drawn payable to the order of the Secretary.

CIDENT INSURANCE

The insurance policy against accidents at the

Pavilion in the Employees Liability Company, we have canceled, as the Company notified us they would increase the rate. We have ordered a new policy taken up in the Frankfort Company at the old rate.

Respectfully submitted
Finance { G. P. Ayers,
Com. { H. C. Holmes

Bills

(Institute)			Institute	
1— H J Brand	2.75	5—	F. E. Pratt	8.00
2— Edison Light & Power Co.	2.00	6—	D. McRae	25.00
3— Pay Roll	31.50	7—	Jos McCumming	6.00
4— Spring Val. Water Wks.	17.80	8—	P. Van Pelt—	40.00
			Total	133.05

—Fair Bills—

1 J H Griffith	5.00	4—	H J Brand—	140.00
2 Cal. Ass'n Art Patrons	132.00	5—	Britton & Rey—	17.50
3 Jos M Cumming	1.15	6—	Edison Light, Pow. Co.	831.45
			Total	1,127.10

On motion the report was received and approved, the bills ordered paid, and the check ordered drawn for the contingent fund by the following vote: ayes — Cole, Doolan, Formhals, Heald, Healy, Leggett, Root, Mr President (8) Noes — None.

The Committee on Library, Rooms and Building presented the following report:

San Francisco, Dec. 15, 1896.

To the President and Board of Trustees,
Gentlemen:—

Your Committee on Library, Rooms and Building desire to report as follows:

NEW FLUE

There is a flue in the Reference Room over the Library in need of repair, and we recommend that your Committee be authorized to have the same remedied, at a cost not to exceed $10.00

PAV. SEATS

In regard to the seats in the Pavilion, your Committee still have the matter under serious consideration, but ask for further time.

ENTRANCE TO CLOSETS.

In the matter of the entrance from the main Library to the Gentlemens' Toilet, we recommend

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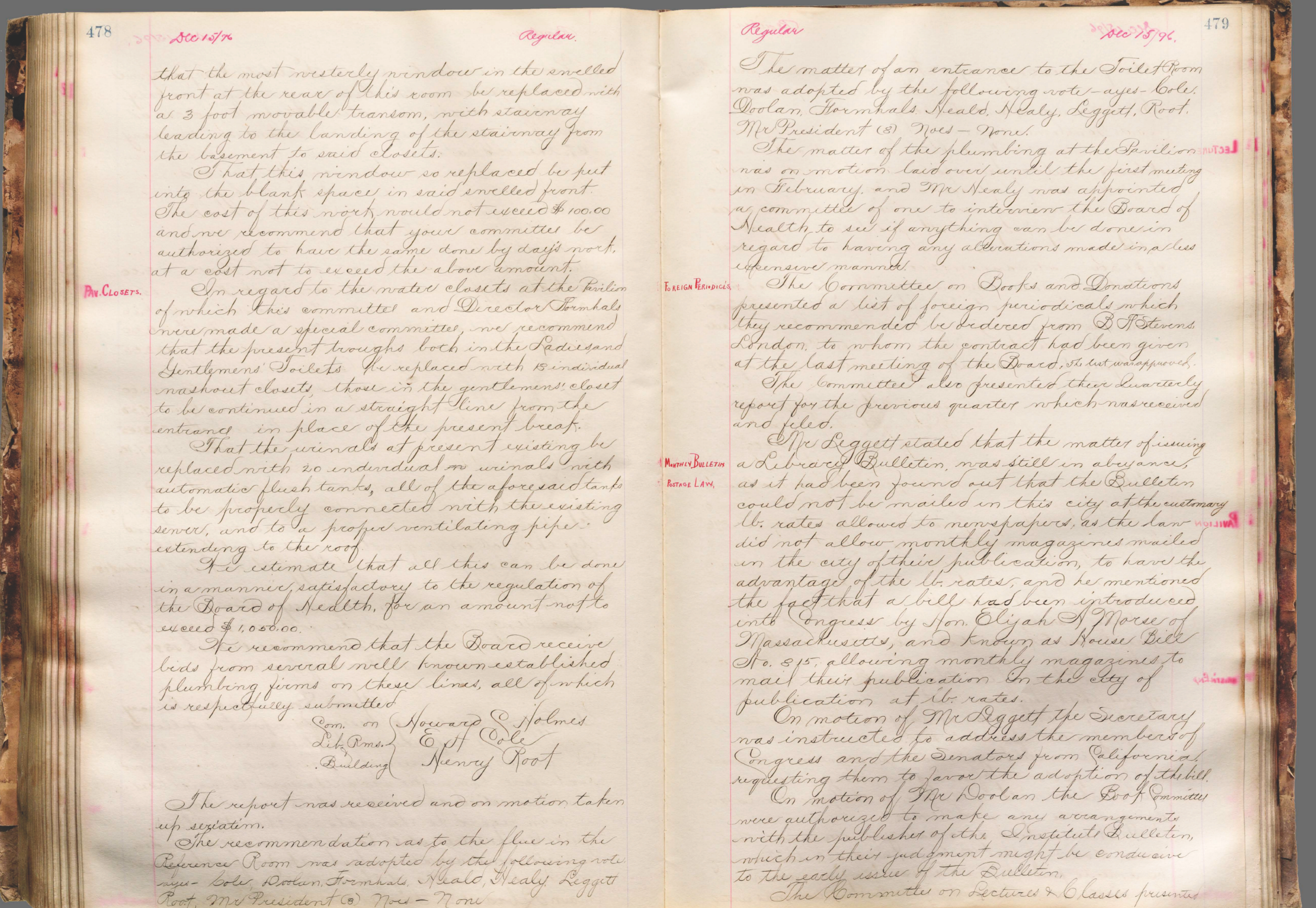

that the most westerly window in the swelled front at the rear of this room be replaced with a 3 foot movable transom, with stairway leading to the landing of the stairway from the basement to said closets.

That this window so replaced be put into the blank space in said swelled front. The cost of this work would not exceed $100.00 and we recommend that your committee be authorized to have the same done by day's work, at a cost not to exceed the above amount.

Pav. Closets.

In regard to the water closets at the Pavilion of which this committee and Director Formhals were made a special committee, we recommend that the present troughs both in the Ladies and Gentlemens' Toilets be replaced with 13 individual washout closets, those in the gentlemens' closet to be continued in a straight line from the entrance in place of the present break.

That the urinals at present existing be replaced with 20 individual urinals with automatic flush tanks, all of the aforesaid tanks to be properly connected with the existing sewer, and to a proper ventilating pipe extending to the roof.

We estimate that all this can be done in a manner satisfactory to the regulation of the Board of Health, for an amount not to exceed $1,050.00.

We recommend that the Board receive bids from several well known established plumbing firms on these lines, all of which is respectfully submitted

Com. on Lib. Rms. & Building
Howard E Holmes
E H Cole
Henry Root

The report was received and on motion taken up seriatim.

The recommendation as to the flue in the Reference Room was adopted by the following vote ayes- Cole, Doolan, Formhals, Heald, Healy, Leggett Root, Mr President (8) Noes – None

The matter of an entrance to the Toilet Room was adopted by the following vote – ayes – Cole. Doolan, Formhals. Heald. Healy, Leggett, Root. Mr President (8) Noes – None.

The matter of the plumbing at the Pavilion was on motion laid over until the first meeting in February, and Mr Healy was appointed a committee of one to interview the Board of Health to see if anything can be done in regard to having any alterations made in a less expensive manner.

Foreign Periodicls,

The Committee on Books and Donations presented a list of foreign periodicals which they recommended be ordered from B F Stevens, London, to whom the contract had been given at the last meeting of the Board. The list was approved.

The Committee also presented their Quarterly report for the previous quarter which was received and filed.

Monthly Bulletin
Postage Law,

Mr Leggett stated that the matter of issuing a Library Bulletin, was still in abeyance, as it had been found out that the Bulletin could not be mailed in this city at the customary lb. rates allowed to newspapers, as the law did not allow monthly magazines mailed in the city of their publication, to have the advantage of the lb. rates, and he mentioned the fact that a bill had been introduced into Congress by Hon. Elijah A Morse of Massachusetts, and known as House Bill No. 815, allowing monthly magazines to mail their publication in the city of publication at lb. rates.

On motion of Mr Leggett the Secretary was instructed to address the members of Congress and the Senators from California, requesting them to favor the adoption of the bill.

On motion of Mr Doolan the Book Committee were authorized to make any arrangements with the publisher of the Institute Bulletin, which in their judgment might be conducive to the early issue of the Bulletin.

The Committee on Lectures & Classes presented

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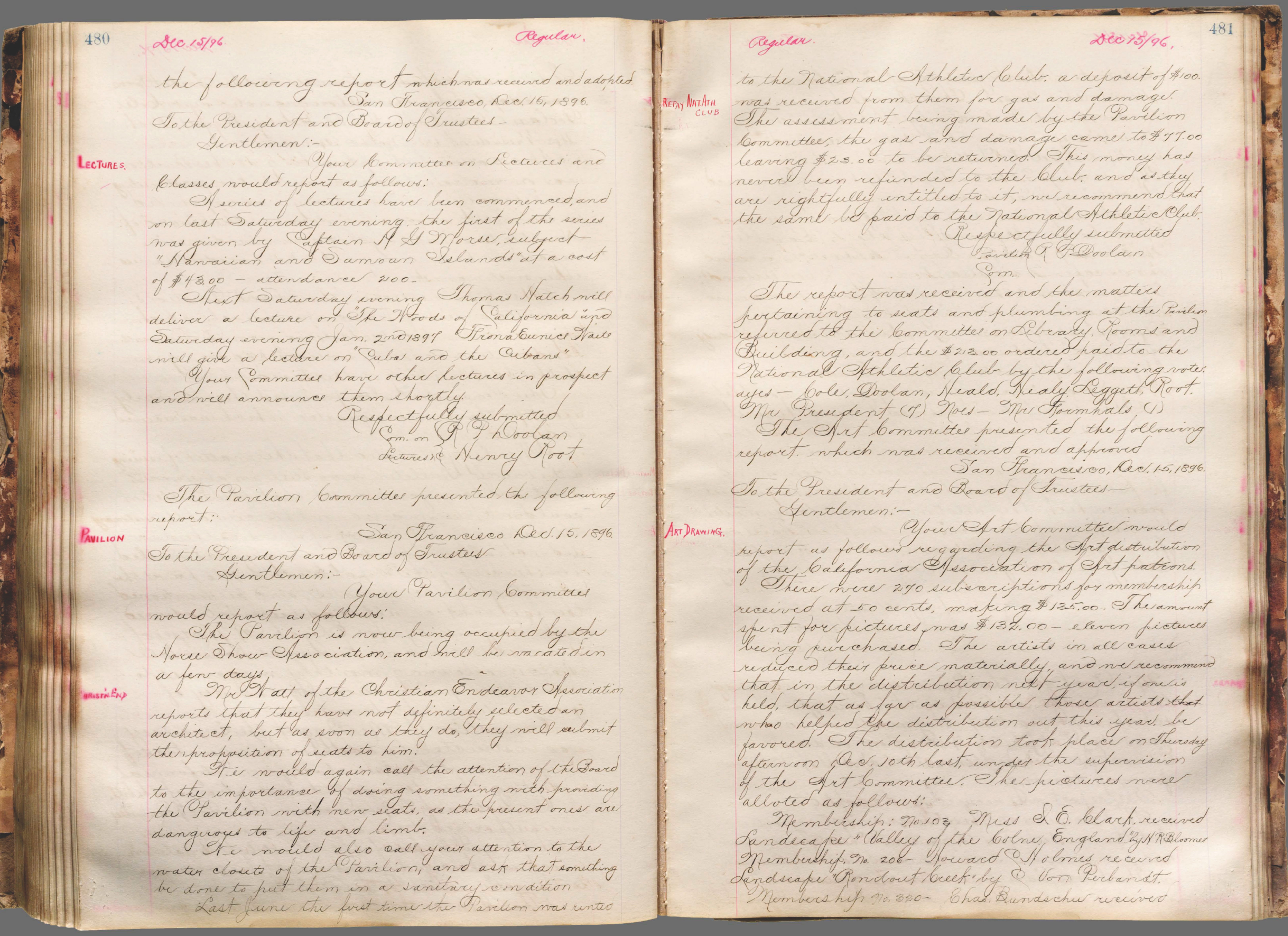

the following report which was received and adopted

San Francisco, Dec. 15, 1896.

To the President and Board of Trustees –

Gentlemen:–

Lectures.

Your Committee on Lectures and Classes would report as follows:

A series of lectures have been commenced, and on last Saturday evening, the first of the series was given by Captain A G Morse, subject "Hawaiian and Samoan Islands" at a cost of $43.00 – attendance 200 –

Next Saturday evening Thomas Hatch will deliver a lecture on "The Woods of California" and Saturday evening Jan. 2nd 1897 Frona Eunice Waite will give a lecture on "Cuba and the Cubans"

Your Committee have other lectures in prospect and will announce them shortly.

Respectfully submitted
Com. on R P Doolan
Lectures &c Henry Root

The Pavilion Committee presented the following report:

Pavilion

San Francisco Dec. 15. 1896.

To the President and Board of Trustees

Gentlemen:–

Your Pavilion Committee would report as follows:

The Pavilion is now being occupied by the Horse Show Association, and will be vacated in a few days.

hrist'n End

Mr Watt of the Christian Endeavor Association reports that they have not definitely selected an architect, but as soon as they do, they will submit the proposition of seats to him.

We would again call the attention of the Board to the importance of doing something with providing the Pavilion with new seats, as the present ones are dangerous to life and limb.

We would also call your attention to the water closets of the Pavilion, and ask that something be done to put them in a sanitary condition

Last June the first time the Pavilion was rented

Repay Nat. Ath. Club

to the National Athletic Club. a deposit of $100. was received from them for gas and damage. The assessment being made by the Pavilion Committee, the gas and damage came to $77.00 leaving $23.00 to be returned. This money has never been refunded to the Club. and as they are rightfully entitled to it, we recommend that the same be paid to the National Athletic Club.

Respectfully submitted
Pavilion R P Doolan
Com.

The report was received and the matters pertaining to seats and plumbing at the Pavilion referred to the Committee on Library, Rooms and Building, and the $23.00 ordered paid to the National Athletic Club by the following vote: ayes – Cole, Doolan, Heald, Healy, Leggett, Root. Mr President (7) Noes – Mr Formhals (1)

The Art Committee presented the following report. which was received and approved

San Francisco, Dec. 15, 1896.

To the President and Board of Trustees –

Gentlemen:–

Art Drawing.

Your Art Committee would report as follows regarding the Art distribution of the California Association of Art patrons.

There were 270 subscriptions for membership received at 50 cents, making $135.00. The amount spent for pictures was $132.00 – eleven pictures being purchased. The artists in all cases reduced their price materially, and we recommend that in the distribution next year, if one is held, that as far as possible those artists that who helped the distribution out this year, be favored. The distribution took place on Thursday afternoon Dec. 10th last, under the supervision of the Art Committee. The pictures were alloted as follows:

Membership: No. 103 Miss L. E. Clark, received Landscape "Valley of the Colne, England" by H R Bloomer

Membership. No. 206 – Howard C Holmes received Landscape "Rondout Creek" by C Von Perbandt.

Membership No. 320 – Chas. Bundschu received

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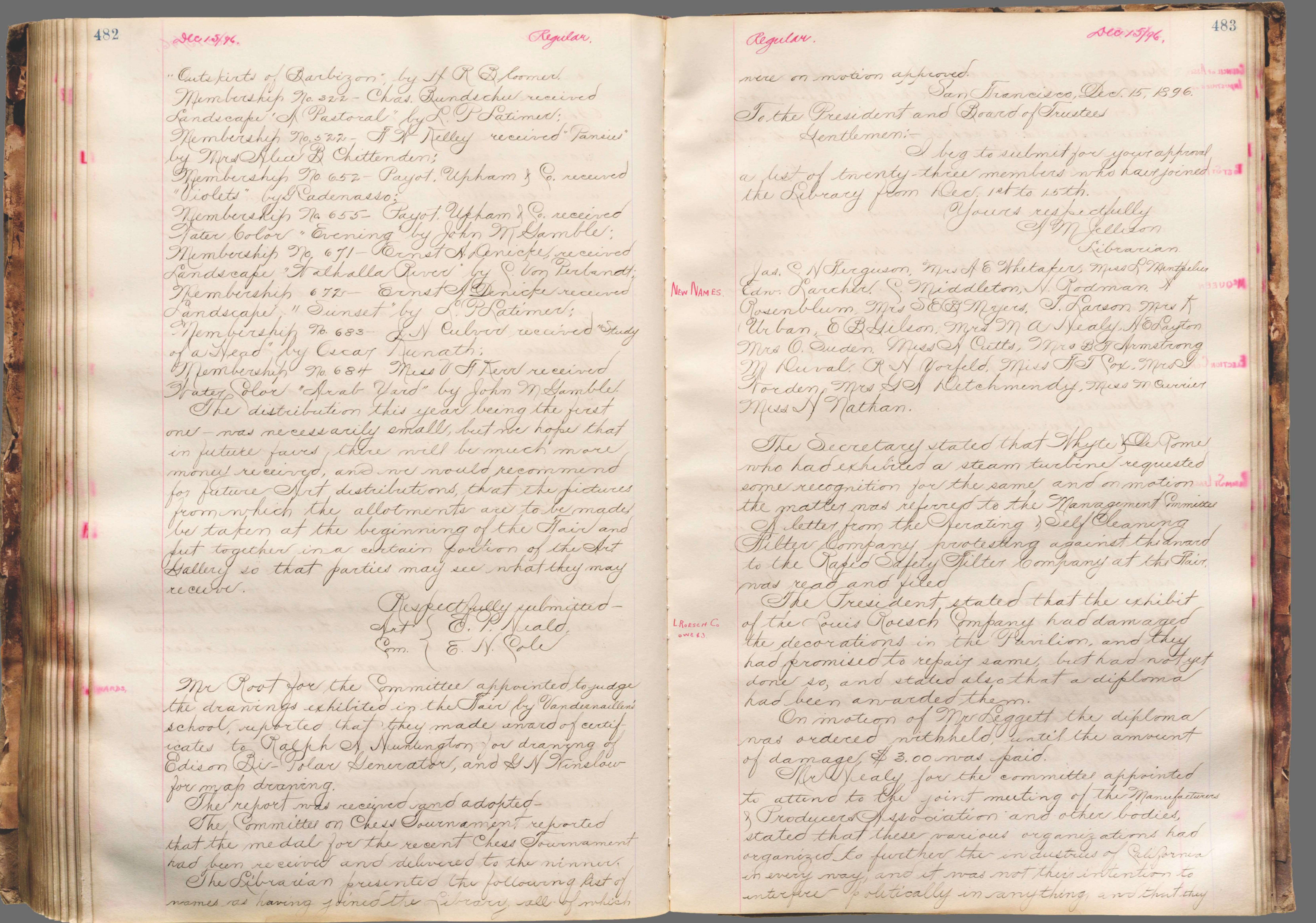

"Outskirts of Barbizon", by H R Bloomer.

Membership No. 322 – Chas. Bundschu received Landscape "A Pastoral" by L. P Latimer;

Membership No. 522 – F N Kelley received "Pansies" by Mrs Alice B Chittenden;

Membership No 652 – Payot, Upham & Co. received "Violets" by G Cadenasso;

Membership No. 655 – Payot, Upham & Co. received Water Color "Evening" by John M Gamble;

Membership No. 671 – Ernst A Denicke, received Landscape "Walhalla River" by C Von Perbandt;

Membership 672 – Ernst A Denicke received Landscape "Sunset" by L. P Latimer;

Membership No. 683 – J N Culver received "Study of a Head" by Oscar Kunath;

Membership No. 684 Miss V A Kerr received Water Color "Arab Yard" by John M Gamble.

The distribution this year being the first one – was necessarily small, but we hope that in future fairs, there will be much more money received, and we would recommend for future Art distributions, that the pictures from which the allotments are to be made be taken at the beginning of the Fair and put together in a certain portion of the Art Gallery so that parties may see what they may receive.

Respectfully submitted –
Art } E. P. Neald,
Com. } E. N. Cole

Awards,

Mr Root for the Committee appointed to judge the drawings exhibited in the Fair by Vandernaillen's school, reported that they made award of certificates to Ralph A Huntington for drawing of Edison Bi-Polar Generator, and G N Winslow for map drawing.

The report was received and adopted –

The Committee on Chess Tournament reported that the medal for the recent Chess Tournament had been received and delivered to the winner.

The Librarian presented the following list of names as having joined the Library, all of which

were on motion approved.

San Francisco, Dec. 15, 1896.

To the President and Board of Trustees

Gentlemen:–

I beg to submit for your approval a list of twenty-three members who have joined the Library from Dec. 1st to 15th.

Yours respectfully
A M Jellison
Librarian.

New Names.

Jas. C H Ferguson, Mrs A E Whitaker, Miss L Montpelier, Edw. Larcher, C Middleton, H. Rodman, A Rosenblum, Mrs S E B Myers, T. Larson, Mrs K Urban, E B Gilson, Mrs M A Healy, H E Layton, Mrs O. Suden, Miss A Cutts, Mrs B F Armstrong, M Duval, R H Yorfeld, Miss A T Cox, Mrs J Norden, Mrs G A Detchmendy, Miss M Currier, Miss H Nathan.

The Secretary stated that Whyte & De Rome who had exhibited a steam turbine requested some recognition for the same and on motion the matter was referred to the Management Committee.

A letter from the Aerating & Self Cleaning Filter Company protesting against the award to the Rapid Safety Filter Company at the Fair, was read and filed.

L Roesch Co owe $3.

The President stated that the exhibit of the Louis Roesch Company had damaged the decorations in the Pavilion, and they had promised to repair same, but had not yet done so, and stated also that a diploma had been awarded them.

On motion of Mr Leggett the diploma was ordered withheld, until the amount of damage, $3.00 was paid.

Mr Healy for the committee appointed to attend to the joint meeting of the Manufacturers & Producers Association and other bodies, stated that these various organizations had organized to further the industries of California in every way, and it was not their intention to interfere politically in anything, and that they

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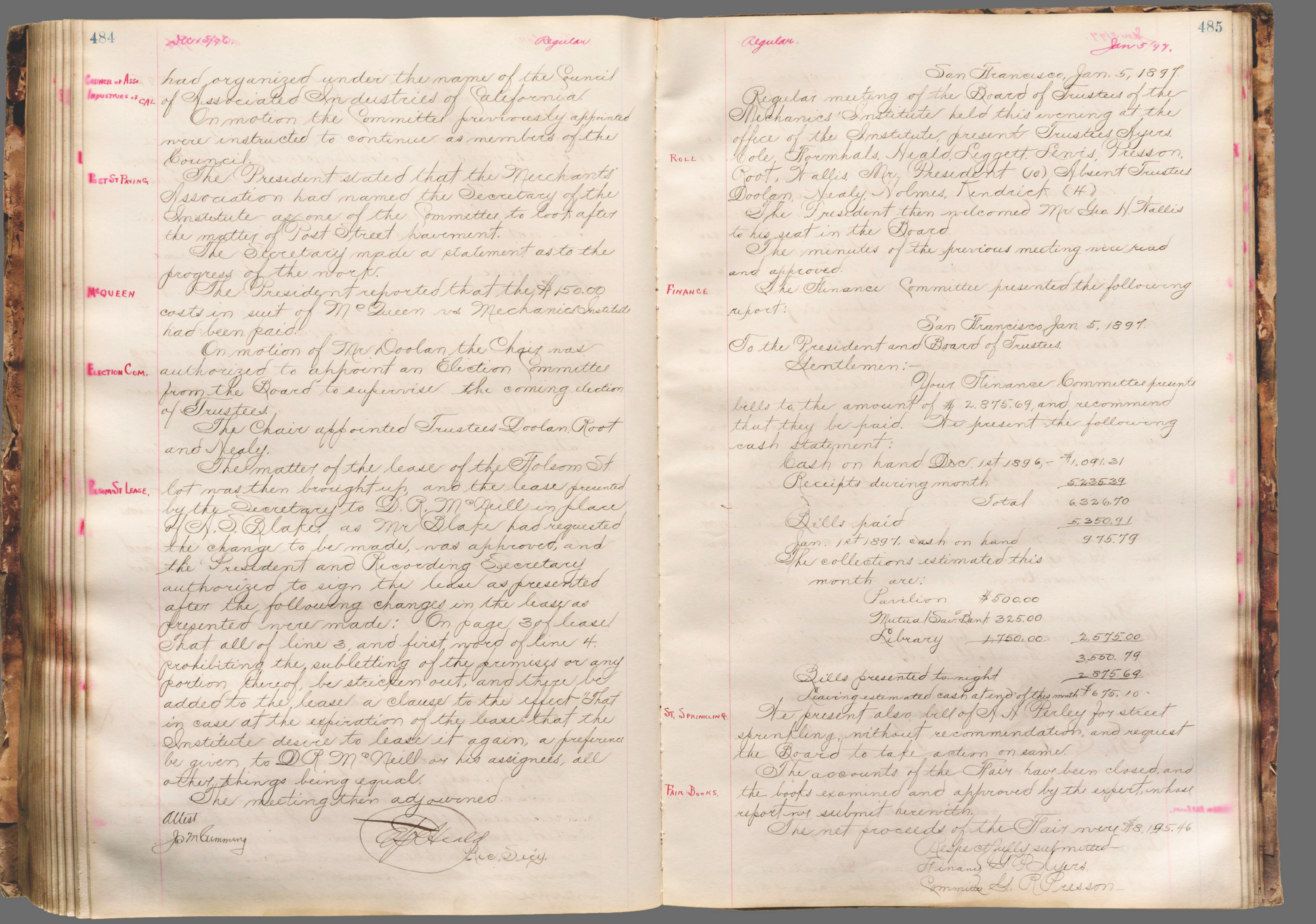

Council of Asso. Industries of Cal

had organized under the name of the Council of Associated Industries of California.

On motion the Committee previously appointed were instructed to continue as members of the Council.

Post St Paving

The President stated that the Merchants' Association had named the Secretary of the Institute as one of the Committee to look after the matter of Post Street pavement.

The Secretary made a statement as to the progress of the work.

McQueen

The President reported that the $150.00 costs in suit of McQueen vs. Mechanics Institute had been paid.

Election Com.

On motion of Mr Doolan the Chair was authorized to appoint an Election Committee from the Board to supervise the coming election of Trustees.

The Chair appointed Trustees Doolan, Root and Nealy.

Folsom St Lease,

The matter of the lease of the Folsom St lot was then brought up, and the lease presented by the Secretary to D. R. McNeill in place of A. S. Blake, as Mr Blake had requested the change to be made, was approved, and the President and Recording Secretary authorized to sign the lease as presented after the following changes in the lease as presented were made: On page 3 of lease. That all of line 3, and first word of line 4. prohibiting the subletting of the premises or any portion thereof, be stricken out, and there be added to the lease a clause to the effect "That in case at the expiration of the lease that the Institute desire to lease it again, a preference be given to D R McNeill or his assignees, all other things being equal.

The meeting then adjourned.

Attest
J. M. Cumming

E. F. Heald
Rec. Secy.

San Francisco, Jan. 5, 1897.

Regular meeting of the Board of Trustees of the Mechanics' Institute held this evening at the office of the Institute, present Trustees Ayers.

Roll

Cole, Formhals, Heald, Leggett, Lewis, Presson, Root, Wallis Mr. President (10) Absent Trustees Doolan, Nealy, Holmes, Kendrick (4)

The President then welcomed Mr Geo. H. Wallis to his seat in the Board.

The minutes of the previous meeting were read and approved.

Finance

The Finance Committee presented the following report:

San Francisco Jan. 5, 1897.

To the President and Board of Trustees.

Gentlemen:-

Your Finance Committee presents bills to the amount of $ 2,875.69, and recommend that they be paid. We present the following cash statement:

Cash on hand Dec. 1st 1896,-		$1,091.31
Receipts during month		5,235.39
Total		6,326.70
Bills paid		5,350.91
Jan. 1st 1897. cash on hand		975.79

The collections estimated this month are:

Pavilion	$500.00	
Mutual Sav. Bank	325.00	
Library	1,750.00	2,575.00
		3,550.79
Bills presented to-night		2,875.69

Leaving estimated cash at end of this month $675.10.

St. Sprinkling.

We present also bill of A H Perley for street sprinkling, without recommendation, and request the Board to take action on same.

Fair Books.

The accounts of the Fair have been closed, and the books examined and approved by the expert, whose report we submit herewith.

The net proceeds of the Fair were $8,195.46.

Respectfully submitted
Finance [illegible] Ayers.
Committee G. R. Presson

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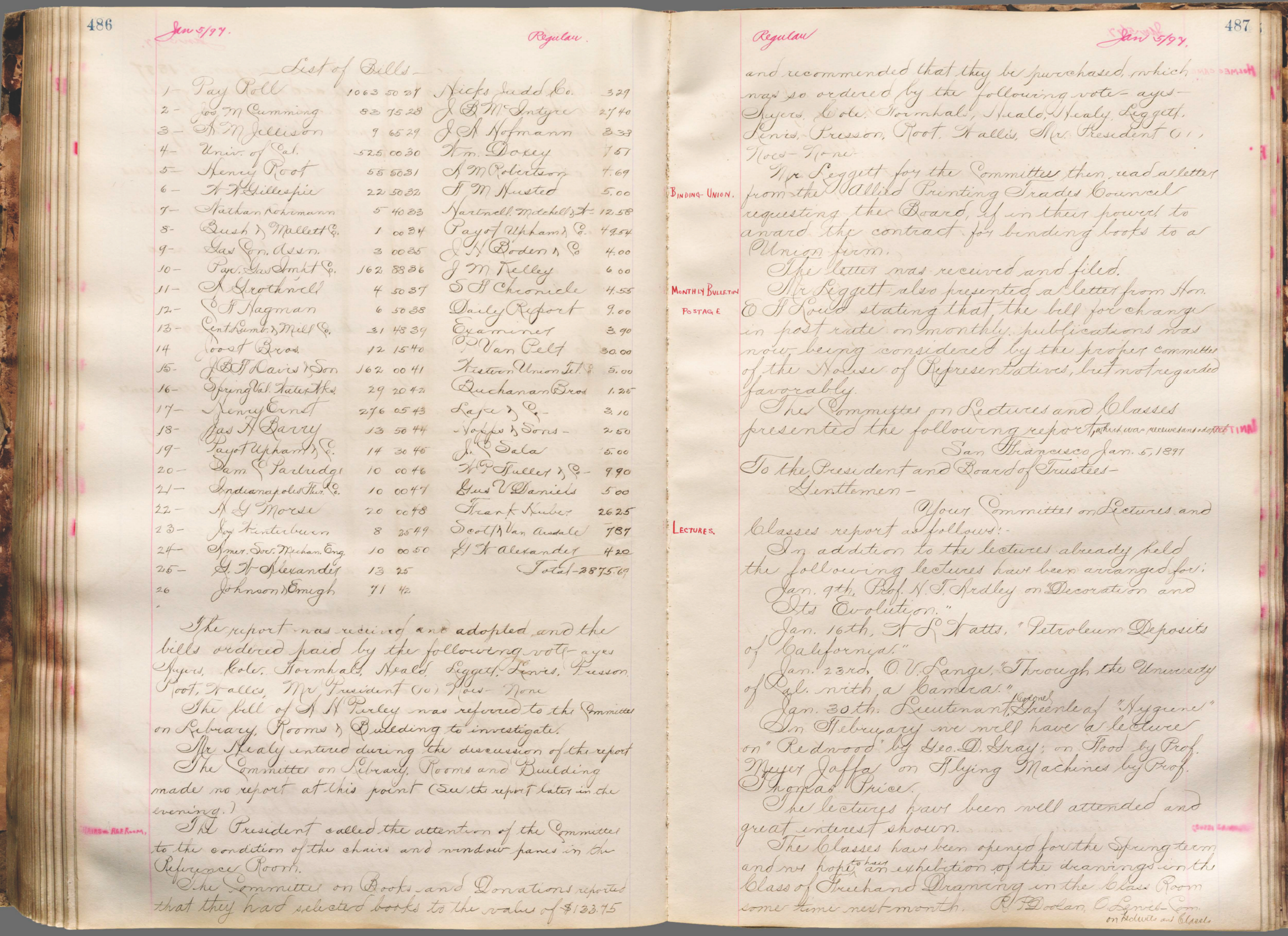

List of Bills—

1–	Pay Roll	1063 50	27	Hicks Judd Co.	3.29
2–	Jos M Cumming	83 75	28	J B McIntyre	27.40
3–	A M Jellison	9 65	29	J A Hofmann	3.38
4–	Univ. of Cal.	525 00	30	Wm. Doxey	7.57
5–	Henry Root	55 50	31	A M Robertson	4.69
6–	W W Gillespie	22 50	32	F M Husted	5.00
7–	Nathan Lohmann	5 40	33	Hartnell, Mitchell & W–	12.58
8–	Bush & Mallett Co.	1 00	34	Payot Upham & Co.	49.54
9–	Gas Con. Assn.	3 00	35	J H Boden & Co	4.00
10–	Pac. Gas Impt Co.	162 88	36	J M Kelley	6.00
11–	A Grothwell	4 50	37	S F Chronicle	4.55
12–	C F Hagman	6 50	38	Daily Report	9.00
13–	Cent. Lumb. & Mill Co.	31 48	39	Examiner	3.90
14	Joost Bros.	12 15	40	O P Van Pelt	30.00
15–	J B F Davis & Son	162 00	41	Western Union Tel. Co	5.00
16–	Spring Val. Water Wks.	29 20	42	Buchanan Bros	1.25
17–	Henry Ernst	276 05	43	Lape & Co.–	3.10
18–	Jas A Barry	13 50	44	Noppe & Sons–	2.50
19–	Payot Upham & Co.	14 30	45	J. C Sala	5.00
20–	Sam C Partridge	10 00	46	W P Fuller & Co–	9.90
21–	Indianapolis Fur. Co.	10 00	47	Gus V Daniels	5.00
22–	A G Morse	20 00	48	Frank Huber	26.25
23–	Jos Winterburn	8 25	49	Scott & Van Arsdale	7.87
24–	Amer. Soc. Mechan. Eng.	10 00	50	G W Alexander	4.20
25–	G. W Alexander	13 25		Total–	2875.69
26	Johnson & Emigh	71 42			

The report was received and adopted and the bills ordered paid by the following vote—ayes Ayers, Cole, Formhals, Heald, Liggett, Lewis, Presson, Root, Walles, Mr President (10) Noes—None

The bill of A H Purley was referred to the Committee on Library, Rooms & Building to investigate.

Mr Healy entered during the discussion of the report

The Committee on Library, Rooms and Building made no report at this point (See the report later in the evening.)

Chairs in Ref Room,

The President called the attention of the Committee to the condition of the chairs and window panes in the Reference Room.

The Committee on Books and Donations reported that they had selected books to the value of $133.75

and recommended that they be purchased, which was so ordered by the following vote—ayes—Ayers, Cole, Formhals, Heald, Healy, Liggett, Lewis, Presson, Root, Wallis, Mr. President (11), Noes—None

Binding—Union.

Mr Leggett for the Committee then read a letter from the Allied Printing Trades Council requesting the Board, if in their power, to award the contract for binding books to a Union firm.

The letter was received and filed.

Monthly Bulletin Postage

Mr Leggett also presented a letter from Hon. E F Loud stating that the bill for change in post rate on monthly publications was now being considered by the proper committee of the House of Representatives, but not regarded favorably.

The Committee on Lectures and Classes presented the following report, which was received and adopted

San Francisco Jan. 5, 1897

To the President and Board of Trustees—

Gentlemen—

Lectures.

Your Committee on Lectures and Classes report as follows:—

In addition to the lectures already held the following lectures have been arranged for:

Jan. 9th, Prof. N. T. Ardley on "Decoration and Its Evolution."

Jan. 16th, W L Watts, "Petroleum Deposits of California."

Jan. 23rd, O. V. Lange, "Through the University of Cal. with a Camera."

Jan. 30th. Lieutenant Colonel Greenleaf "Hygiene"

In February we will have a lecture on "Redwood" by Geo. D. Gray; on Food by Prof. Meyer Jaffa on Flying Machines by Prof. Thomas Price.

The lectures have been well attended and great interest shown.

The Classes have been opened for the Spring term and we hope to have an exhibition of the drawings in the Class of Freehand Drawing in the Class Room some time next month.

R. P. Doolan, O. Lewis—Com. on Lectures and Classes

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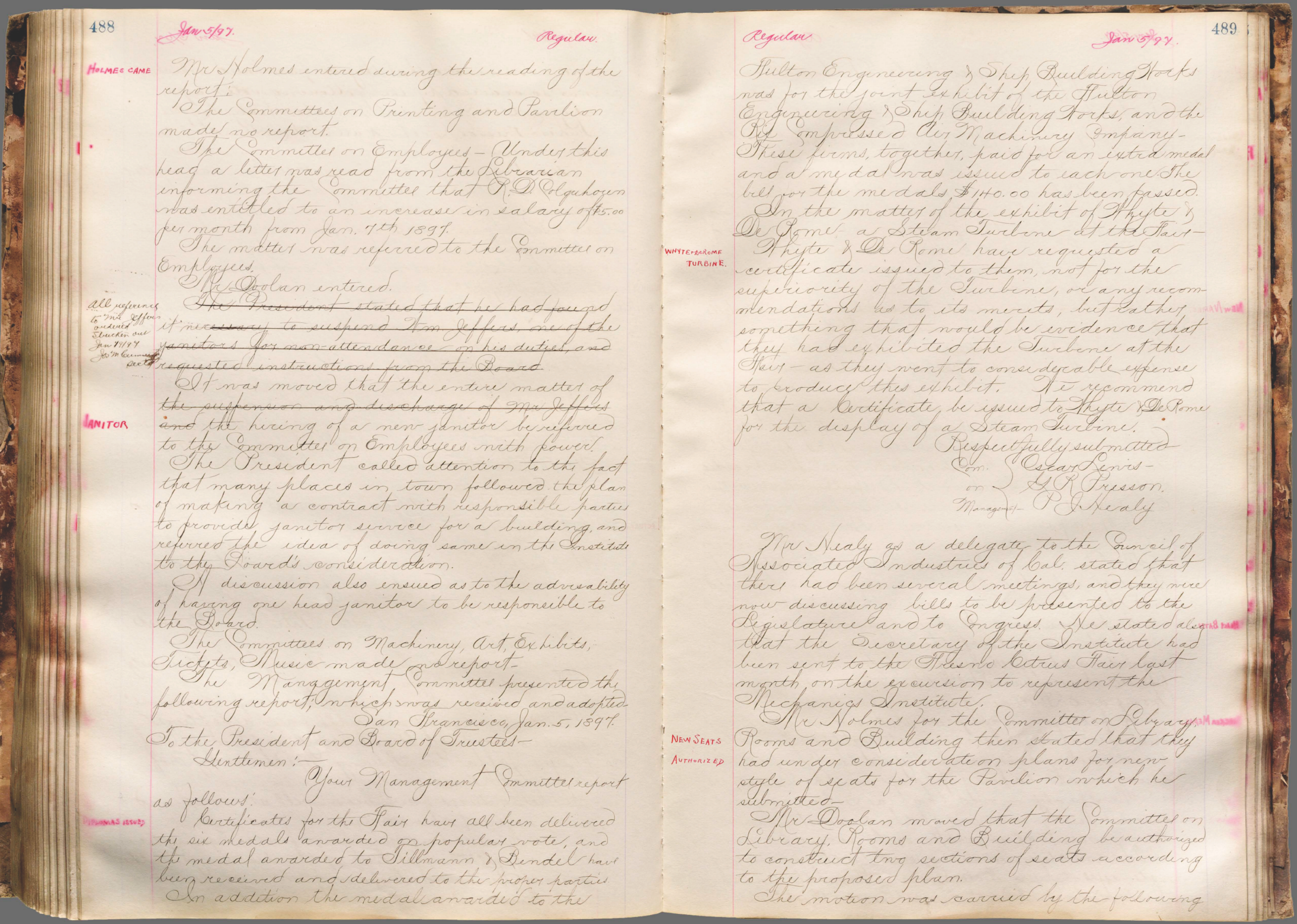

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HOLMES CAME

Mr Holmes entered during the reading of the report;

The Committees on Printing and Pavilion made no report.

The Committee on Employees – Under this head a letter was read from the Librarian informing the Committee that R. D. Colquhoun was entitled to an increase in salary of $5.00 per month from Jan. 7th 1897.

The matter was referred to the Committee on Employees.

Mr Doolan entered.

All reference to Mr Jeffers ordered Stricken out Jan 19/97 Jos M Cumming Secy

~~The President stated that he had found it necessary to suspend Wm. Jeffers, one of the janitors for non-attendance on his duties, and requested instructions from the Board.~~

JANITOR

It was moved that the entire matter of ~~the suspension and discharge of Mr Jeffers and~~ the hiring of a new janitor be referred to the Committee on Employees with power.

The President called attention to the fact that many places in town followed the plan of making a contract with responsible parties to provide janitor service for a building, and referred the idea of doing same in the Institute to the Board's consideration.

A discussion also ensued as to the advisability of having one head janitor to be responsible to the Board.

The Committees on Machinery, Art, Exhibits, Tickets, Music made no report–

The Management Committee presented the following report; which was received and adopted–

San Francisco, Jan. 5, 1897.

To the President and Board of Trustees–

Gentlemen:–

Your Management Committee report as follows:

DIPLOMAS ISSUED

Certificates for the Fair have all been delivered the six medals awarded on popular vote, and the medal awarded to Tillmann & Bendel have been received and delivered to the proper parties.

In addition the medal awarded to the

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Fulton Engineering & Ship Building Works was for the joint exhibit of the Fulton Engineering & Ship Building Works, and the Rix Compressed Air Machinery Company– These firms, together, paid for an extra medal and a medal was issued to each one. The bill for the medals $140.00 has been passed.

In the matter of the exhibit of Whyte & De Rome– a Steam Turbine at the Fair–

WHYTE & DE ROME TURBINE.

Whyte & De Rome have requested a certificate issued to them, not for the superiority of the Turbine, or any recommendations as to its merits, but rather, something that would be evidence that they had exhibited the Turbine at the Fair– as they went to considerable expense to produce this exhibit. We recommend that a Certificate be issued to Whyte & De Rome for the display of a Steam Turbine.

Respectfully submitted–
Com. on Management– Oscar Lewis– G. R. Presson. P. J. Healy

Mr Healy as a delegate to the Council of Associated Industries of Cal. stated that there had been several meetings, and they were now discussing bills to be presented to the Legislature and to Congress. He stated also that the Secretary of the Institute had been sent to the Fresno Citrus Fair last month on the excursion to represent the Mechanics Institute.

Mr Holmes for the Committee on Library, Rooms and Building then stated that they had under consideration plans for new style of seats for the Pavilion which he submitted–

NEW SEATS AUTHORIZED

Mr Doolan moved that the Committee on Library, Rooms and Building be authorized to construct two sections of seats according to the proposed plan.

The motion was carried by the following

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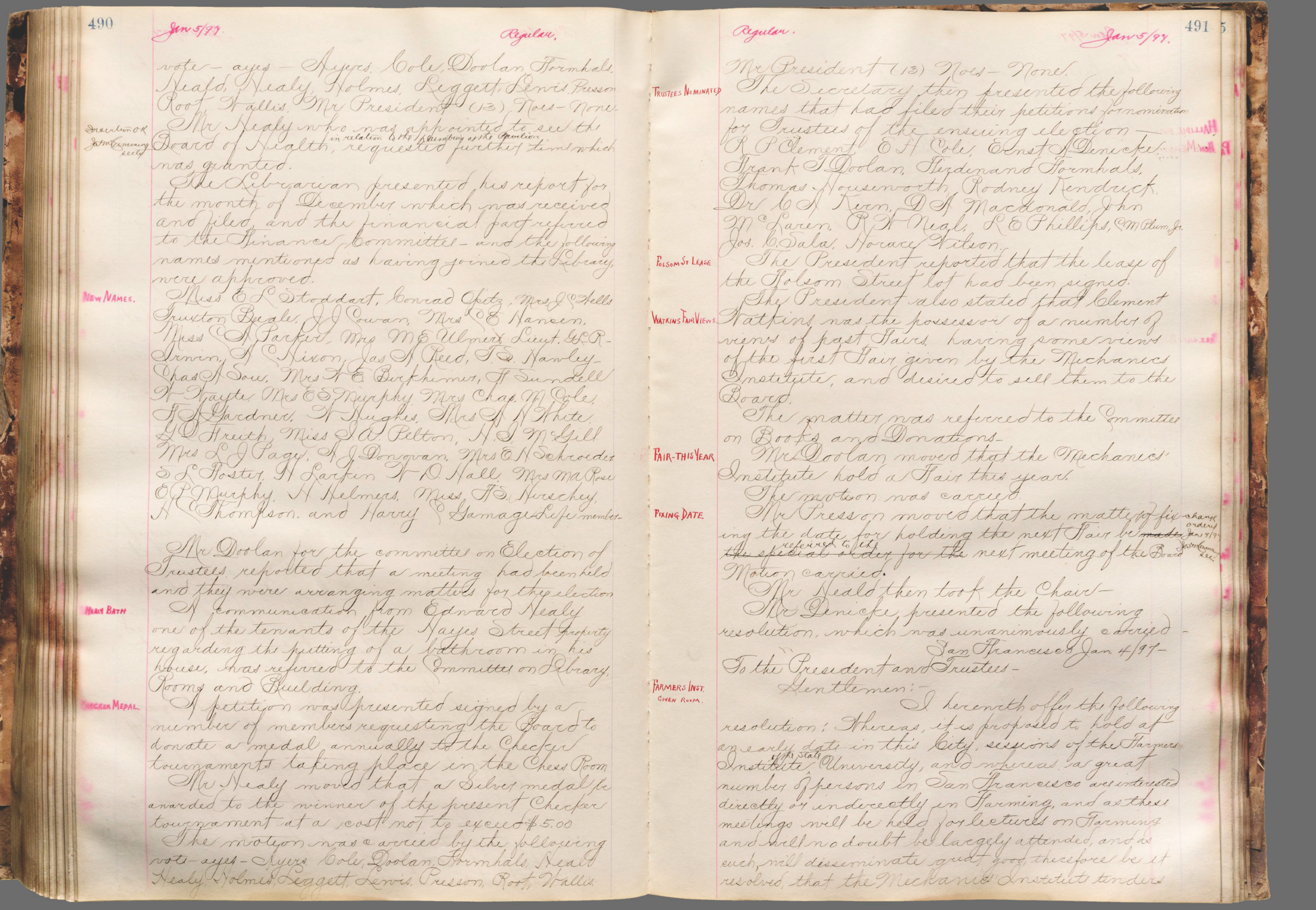

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vote — ayes — Ayers, Cole, Doolan, Formhals, Heald, Healy, Holmes, Leggett, Lewis, Presson Root, Wallis, Mr President (13) Noes — None —

Insertion OK Jos M Cumming secty

Mr Healy who was appointed to see the Board of Health, in relation to the plumbing at the Pavilion, requested further time which was granted.

The Librarian presented his report for the month of December which was received and filed, and the financial part referred to the Finance Committee — and the following names mentioned as having joined the Library, were approved.

NEW NAMES.

Miss E L Stoddart, Conrad Opitz, Mrs J C Fells Truxton Beale, J J Cowan, Mrs C E Hansen, Miss C A Parker, Mrs M E Ulmer, Lieut. G L R — Irwin, A C Hixon, Jas A Reed, T S Hawley — Chas A Sow, Mrs W E Birkhimer, F Sundell W Wayte, Mrs E S Murphy, Mrs Chas. M Cole, F A Gardner, W Hughes, Mrs A H White, G D Freith, Miss I A. Pelton, H. I. McGill Mrs L J Page, A J Donovan, Mrs E H Schroeder S L Foster, H Larkin, W D. Hall, Mrs M A Rose E P Murphy, H Helmers, Miss F S. Hirschey, H C Thompson, and Harry C Gamage Life member —

Mr Doolan for the committee on Election of Trustees reported that a meeting had been held and they were arranging matters for the election

HEALY BATH

A communication from Edward Healy one of the tenants of the Hayes Street property regarding the putting of a bathroom in his house, was referred to the Committee on Library, Rooms and Building.

CHECKER MEDAL.

A petition was presented signed by a number of members requesting the Board to donate a medal annually to the Checker tournaments taking place in the Chess Room

Mr Healy moved that a Silver medal be awarded to the winner of the present Checker tournament at a cost not to exceed $5.00

The motion was carried by the following vote — ayes — Ayers, Cole, Doolan, Formhals, Heald Healy, Holmes, Leggett, Lewis, Presson, Root, Wallis,

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Mr President (13) Noes — None.

TRUSTEES NOMINATED

The Secretary then presented the following names that had filed their petitions for nomination for Trustees of the ensuing election — R P Clement, E H Cole, Ernst A Denicke, Frank T Doolan, Ferdinand Formhals, Thomas Houseworth, Rodney Kendrick, Dr C A Kern, D A Macdonald, John McLaren, R W Neal, L E Phillips, C M Plum, Jr. Jos. C Sala, Horace Wilson.

FOLSOM ST LEASE

The President reported that the lease of the Folsom Street lot had been signed.

WATKINS FAIR VIEWS

The President also stated that Clement Watkins was the possessor of a number of views of past Fairs, having some views of the first Fair given by the Mechanics Institute, and desired to sell them to the Board.

The matter was referred to the Committee on Books and Donations —

FAIR-THIS YEAR

Mr Doolan moved that the Mechanics' Institute hold a Fair this year.

The motion was carried.

FIXING DATE

Mr Presson moved that the matter of fixing the date for holding the next Fair be ~~made the special order for the~~ referred to the next meeting of the Board

change ordered Jan 19/97 Jos M Cumming Sec

Motion carried.

Mr Heald then took the Chair —

Mr Denicke presented the following resolution, which was unanimously carried —

San Francisco Jan. 4/97 —

To the President and Trustees —

Gentlemen: —

FARMERS INST. GIVEN ROOM.

I herewith offer the following resolution: Whereas, it is proposed to hold at an early date in this City, sessions of the Farmers Institute of the State University, and whereas a great number of persons in San Francisco are interested directly or indirectly in Farming, and as these meetings will be held for lectures on Farming and will no doubt be largely attended, and as such, will disseminate great good, therefore be it resolved, that the Mechanics' Institute tenders

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the free use of its rooms for the meetings of said Farmers Institute—

HALLIDIE FOR HON. MEMBER.

Mr Denicke then stated to the Board that on account of the many services done to the Mechanics' Institute, and the long time of service as a Trustee served by A. S. Hallidie, that the Board of Trustees recommend to the next Quarterly meeting, that A S Hallidie be made an Honorary Life member of the Mechanics Institute—

Mr Leggett seconded the motion, and spoke of the valuable services of Mr Hallidie, and Mr Lewis spoke on the same matter—

The motion was carried unanimously

PRES. GIVES PHOTOS.

Mr Denicke presented to the Institute a number of stereoscopic views of former Fairs for which the thanks of the Board were given.

The meeting then adjourned.

Attest
J.M.Cumming
Secty.

J.F. Healy
Rec. Secy.

San Francisco, Jan. 19, 1897.

Regular meeting of the Board of Trustees of the Mechanics' Institute held this evening at the office of the Institute #31 Post Street, present

ROLL

Trustees Ayers, Cole, Healy, Kendrick, Presson, Root. Kallis, Mr President (8) Absent-Trustees Doolan, Formhals, Heald, Holmes, Leggett, Lewis (6)

The minutes of the previous meeting were read and with the following exceptions, approved.

All reference to Mr Jeffers, the janitor, was ordered stricken out, and a motion of Mr Presson's which read, "That the fixing of the date of the Fair be made the special order for this meeting, etc", be corrected so as to read, that Mr Presson moved that the matter of fixing the date of the Fair be referred to the next meeting, etc.

GROOM WANTS PAV. RENT CUT

Mr J J Groom who was present, then by consent addressed the Board, and stated that he with others had organized an Amusement Company and proposed to rent the Pavilion a number of times during the year, and stated that the Company could not afford to pay more than $50.00 per night rental, and he requested the Board to agree to let his Company have the Pavilion whenever they might want it for $50.00 per night, the Company agreeing not to hold prize fights or masquerade balls. Mr Groom then withdrew, and the regular order of business was proceeded with—

FORMHALS CAME

Mr Formhals entered.

The Finance Committee presented no report—

Sprinkling Bill

Mr Cole for the Committee on Library, Rooms and Building reported that they had investigated the bill of A H Perley for street sprinkling, and reported it back without any recommendation ~~thought it should not be allowed.~~

Change OK
J.M.Cumming
Secy

On motion of Mr Ayers the bill was rejected—

Holmes came
New Seats Done

Mr Holmes entered, and stated that the sections of new seats ordered made in the Pavilion would soon be completed, and he would request the Board to come in a body to see the sections

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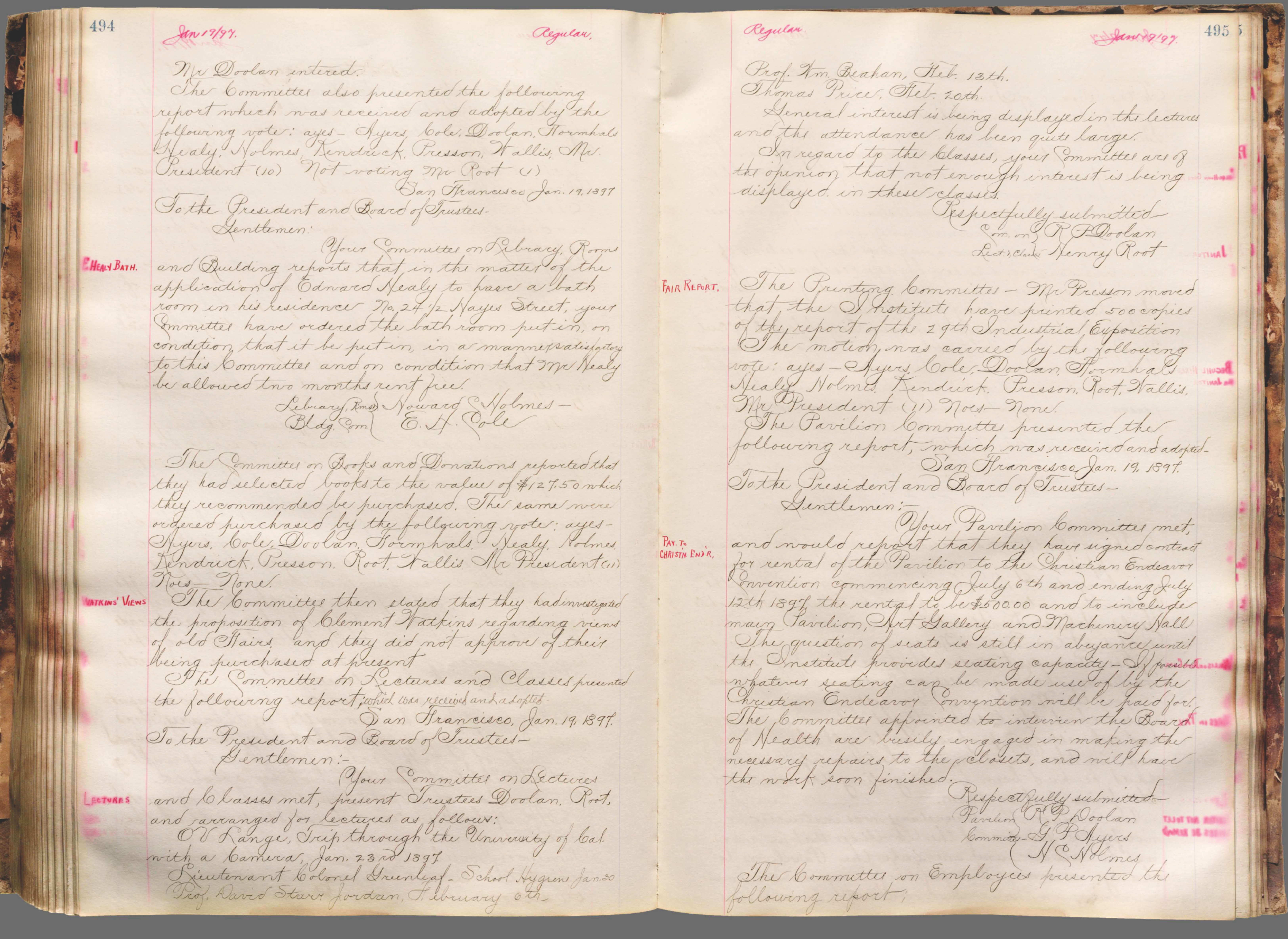

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Mr Doolan entered.

The Committee also presented the following report which was received and adopted by the following vote: ayes – Ayers, Cole, Doolan, Formhals Healy, Holmes, Kendrick, Presson, Wallis, Mr. President (10) Not voting Mr Root (1)

San Francisco Jan. 19, 1897

To the President and Board of Trustees –

Gentlemen:–

E Healy Bath. Your Committee on Library, Rooms and Building reports that in the matter of the application of Edward Healy to have a bath room in his residence No. 24 1/2 Hayes Street, your Committee have ordered the bath room put in, on condition that it be put in, in a manner satisfactory to this Committee and on condition that Mr Healy be allowed two months rent free.

Library, Rms & Bldg. Com. Howard C Holmes –
E. H. Cole

The Committee on Books and Donations reported that they had selected books to the value of $127.50 which they recommended be purchased. The same were ordered purchased by the following vote: ayes – Ayers, Cole, Doolan, Formhals, Healy, Holmes, Kendrick, Presson, Root, Wallis, Mr President (11) Noes – None.

Watkins' Views The Committee then stated that they had investigated the proposition of Clement Watkins regarding views of old Fairs, and they did not approve of their being purchased at present

The Committee on Lectures and Classes presented the following report, which was received and adopted.

San Francisco, Jan. 19, 1897.

To the President and Board of Trustees –

Gentlemen:–

Lectures Your Committee on Lectures and Classes met, present Trustees Doolan, Root, and arranged for lectures as follows:

O V Lange, Trip through the University of Cal. with a Camera, Jan. 23rd 1897

Lieutenant Colonel Greenleaf – School Hygiene Jan. 30

Prof. David Starr Jordan, February 6th –

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Prof. Wm. Beahan, Feb. 13th.

Thomas Price, Feb. 20th.

General interest is being displayed in the lectures and the attendance has been quite large.

In regard to the Classes, your Committee are of the opinion that not enough interest is being displayed in these classes.

Respectfully submitted –
Com. on Lect. & Classes R P Doolan
Henry Root

Fair Report. The Printing Committee – Mr Presson moved that the Institute have printed 500 copies of the report of the 29th Industrial Exposition The motion was carried by the following vote: ayes – Ayers, Cole, Doolan, Formhals Healy, Holmes, Kendrick, Presson, Root, Wallis, Mr President (11) Noes – None.

The Pavilion Committee presented the following report, which was received and adopted –

San Francisco Jan. 19, 1897.

To the President and Board of Trustees –

Gentlemen:–

Pav. to Christn End'r, Your Pavilion Committee met, and would report that they have signed contract for rental of the Pavilion to the Christian Endeavor Convention commencing July 6th and ending July 12th 1897, the rental to be $500.00 and to include main Pavilion, Art Gallery and Machinery Hall

The question of seats is still in abeyance until the Institute provides seating capacity – If possible whatever seating can be made use of by the Christian Endeavor Convention will be paid for.

The Committee appointed to interview the Board of Health are busily engaged in making the necessary repairs to the closets, and will have the work soon finished.

Respectfully submitted –
Pavilion Committee R P Doolan
G P Ayers
H C Holmes

The Committee on Employees presented the following report;

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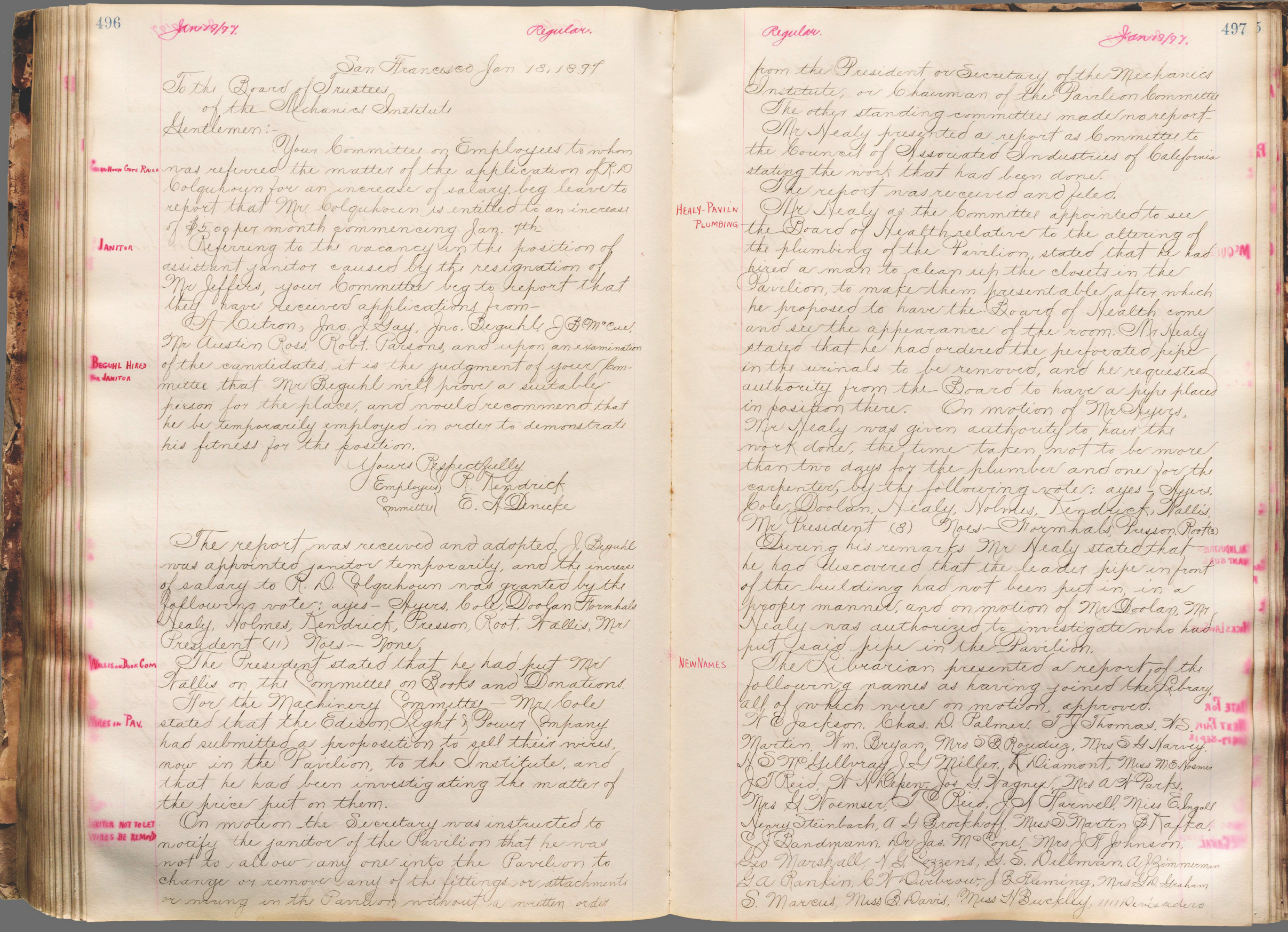

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San Francisco Jan 18, 1897

To the Board of Trustees
of the Mechanics Institute

Gentlemen:-

Your Committee on Employees to whom was referred the matter of the application of R. D Colquhoun for an increase of salary, beg leave to report that Mr. Colquhoun is entitled to an increase of $5.00 per month commencing Jan. 7th.

Colquhoun Gets Raise

Referring to the vacancy in the position of assistant janitor caused by the resignation of Mr Jeffers, your Committee beg to report that they have received applications from-

Janitor

A Citron, Jno. J Gay, Jno. Beguhl, J B McCue, Mr Austin Ross, Robt. Parsons, and upon an examination of the candidates, it is the judgment of your Committee that Mr Beguhl will prove a suitable person for the place, and would recommend that he be temporarily employed in order to demonstrate his fitness for the position.

Beguhl Hired for Janitor

Yours Respectfully
Employees Committee } R. Kendrick
E. A. Denicke

The report was received and adopted, J. Beguhl was appointed janitor temporarily, and the increase of salary to R. D. Colquhoun was granted by the following vote: ayes - Ayers, Cole, Doolan Formhals Healy, Holmes, Kendrick, Presson, Root, Wallis, Mr President (11) Noes - None.

Wallis on Book Com

The President stated that he had put Mr Wallis on the Committee on Books and Donations.

Wires in Pav.

For the Machinery Committee - Mr Cole stated that the Edison Light & Power Company had submitted a proposition to sell their wires, now in the Pavilion, to the Institute, and that he had been investigating the matter of the price put on them.

Janitor not to let wires be remov'd

On motion the Secretary was instructed to notify the janitor of the Pavilion that he was not to allow any one into the Pavilion to change or remove any of the fittings or attachments or wiring in the Pavilion without a written order

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from the President or Secretary of the Mechanics Institute, or Chairman of the Pavilion Committee

The other standing committees made no report-

Mr Healy presented a report as Committee to the Council of Associated Industries of California stating the work that had been done.

The report was received and filed.

Healy-Pavil'n Plumbing

Mr Healy as the Committee appointed to see the Board of Health relative to the altering of the plumbing of the Pavilion, stated that he had hired a man to clean up the closets in the Pavilion, to make them presentable, after which he proposed to have the Board of Health come and see the appearance of the room. Mr Healy stated that he had ordered the perforated pipe in the urinals to be removed, and he requested authority from the Board to have a pipe placed in position there. On motion of Mr Ayers, Mr Healy was given authority to have the work done, the time taken not to be more than two days for the plumber and one for the carpenter, by the following vote: ayes - Ayers, Cole, Doolan, Healy, Holmes, Kendrick, Wallis, Mr President (8) Noes - Formhals, Presson, Root (3)

During his remarks Mr Healy stated that he had discovered that the leader pipe in front of the building had not been put in, in a proper manner, and on motion of Mr Doolan, Mr Healy was authorized to investigate who had put said pipe in the Pavilion.

New Names

The Librarian presented a report, of the following names as having joined the Library, all of which were on motion, approved.

H E Jackson. Chas. D. Palmer, T J Thomas, H. S. Martin, Wm. Bryan, Mrs S B Roudiez, Mrs S G Harvey, H S McGillvray, J G Miller, L Diamont, Miss M E Noemer J T Reid, H H Depew, Jos G. Wagner, Mrs A H Parks, Mrs G Noemser, T E Reid, J A Farwell, Miss E Ingall Henry Steinbach, A G Brockhoff, Miss S Martin B Kafka, C J Dandmann, Dr Jas. McCone, Mrs J F Johnson, Geo Marshall, N G Cozzens, G. S. Dillman, A J Zimmerman G A Rankin, C H Overbrow, J B Fleming, Mrs G D Graham S. Marcus, Miss B. Davis, Miss L H Buckley, 1111 Devisadero

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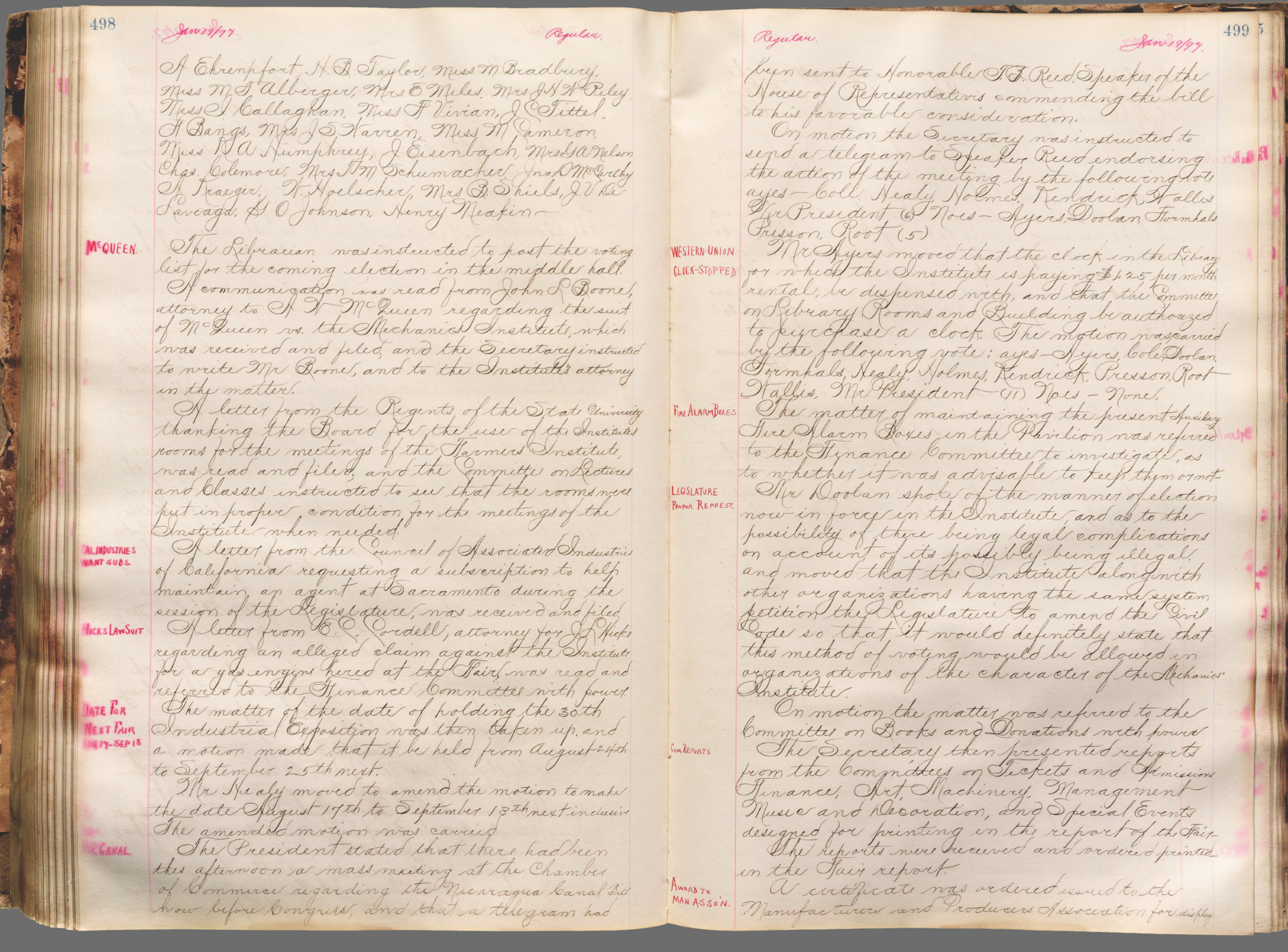

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A Ehrenpfort, H. B. Taylor, Miss M Bradbury, Miss M T Alberger, Mrs E Miles, Mrs J H W Riley, Miss I Callaghan, Miss F Vivian, J C Tittel, F Bangs, Mrs J S Warren, Miss M Cameron, Miss N A Humphrey, J Eisenbach, Mrs G A Nelson Chas. Colemore, Mrs A M Schumacher, Jno D McCarthy A Kraeger, W. Hoelscher, Mrs B. Shiels, J V De Laveaga, G O Johnson, Henry Meakin—

McQUEEN.

The Librarian was instructed to post the voting list for the coming election in the middle hall.

A communication was read from John L Boone, attorney to A W McQueen regarding the suit of McQueen vs. the Mechanics Institute, which was received and filed, and the Secretary instructed to write Mr Boone, and to the Institute's attorney in the matter.

A letter from the Regents of the State University thanking the Board for the use of the Institutes rooms for the meetings of the Farmers Institute, was read and filed, and the Committee on Lectures and Classes instructed to see that the rooms were put in proper condition for the meetings of the Institute when needed.

CAL INDUSTRIES WANT SUBS.

A letter from the Council of Associated Industries of California requesting a subscription to help maintain an agent at Sacramento during the session of the Legislature, was received and filed.

HICKS LAW SUIT

A letter from E. C. Cordell, attorney for J L Hicks regarding an alleged claim against the Institute for a gas engine hired at the Fair, was read and referred to the Finance Committee with power.

DATE FOR NEXT FAIR AUG 17 - SEP 18

The matter of the date of holding the 30th Industrial Exposition was then taken up, and a motion made that it be held from August 24th to September 25th next.

Mr Healy moved to amend the motion to make the date August 17th to September 18th next inclusive The amended motion was carried.

NIC. CANAL.

The President stated that there had been this afternoon a mass meeting at the Chamber of Commerce regarding the Nicaragua Canal Bill now before Congress, and that a telegram had

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been sent to Honorable T. B. Reed, Speaker of the House of Representatives commending the bill to his favorable consideration.

On motion the Secretary was instructed to send a telegram to Speaker Reed endorsing the action of the meeting by the following vote ayes—Cole, Healy, Holmes, Kendrick, Wallis Mr President (6) Noes—Ayers, Doolan, Formhals Presson, Root (5)

WESTERN-UNION CLOCK-STOPPED

Mr Ayers moved that the clock in the Library for which the Institute is paying $1.25 per month rental, be dispensed with, and that the Committee on Library Rooms and Building be authorized to purchase a clock. The motion was carried by the following vote: ayes—Ayers, Cole, Doolan, Formhals, Healy, Holmes, Kendrick, Presson, Root Wallis, Mr President (11) Noes—None.

FIRE ALARM BOXES

The matter of maintaining the present Auxiliary Fire Alarm Boxes in the Pavilion was referred to the Finance Committee to investigate, as to whether it was advisable to keep them or not—

LEGISLATURE PROPOR. REPREST.

Mr Doolan spoke of the manner of election now in force in the Institute, and as to the possibility of there being legal complications on account of its possibly being illegal, and moved that the Institute along with other organizations having the same system petition the Legislature to amend the Civil Code so that it would definitely state that this method of voting would be allowed in organizations of the character of the Mechanics' Institute.

On motion the matter was referred to the Committee on Books and Donations with power

COM REPORTS

The Secretary then presented reports from the Committees on Tickets and Admissions Finance, Art, Machinery, Management Music and Decoration, and Special Events designed for printing in the report of the Fair—

The reports were received and ordered printed in the Fair report.

AWARD TO MAN. ASSO'N.

A certificate was ordered issued to the Manufacturers and Producers Association for display

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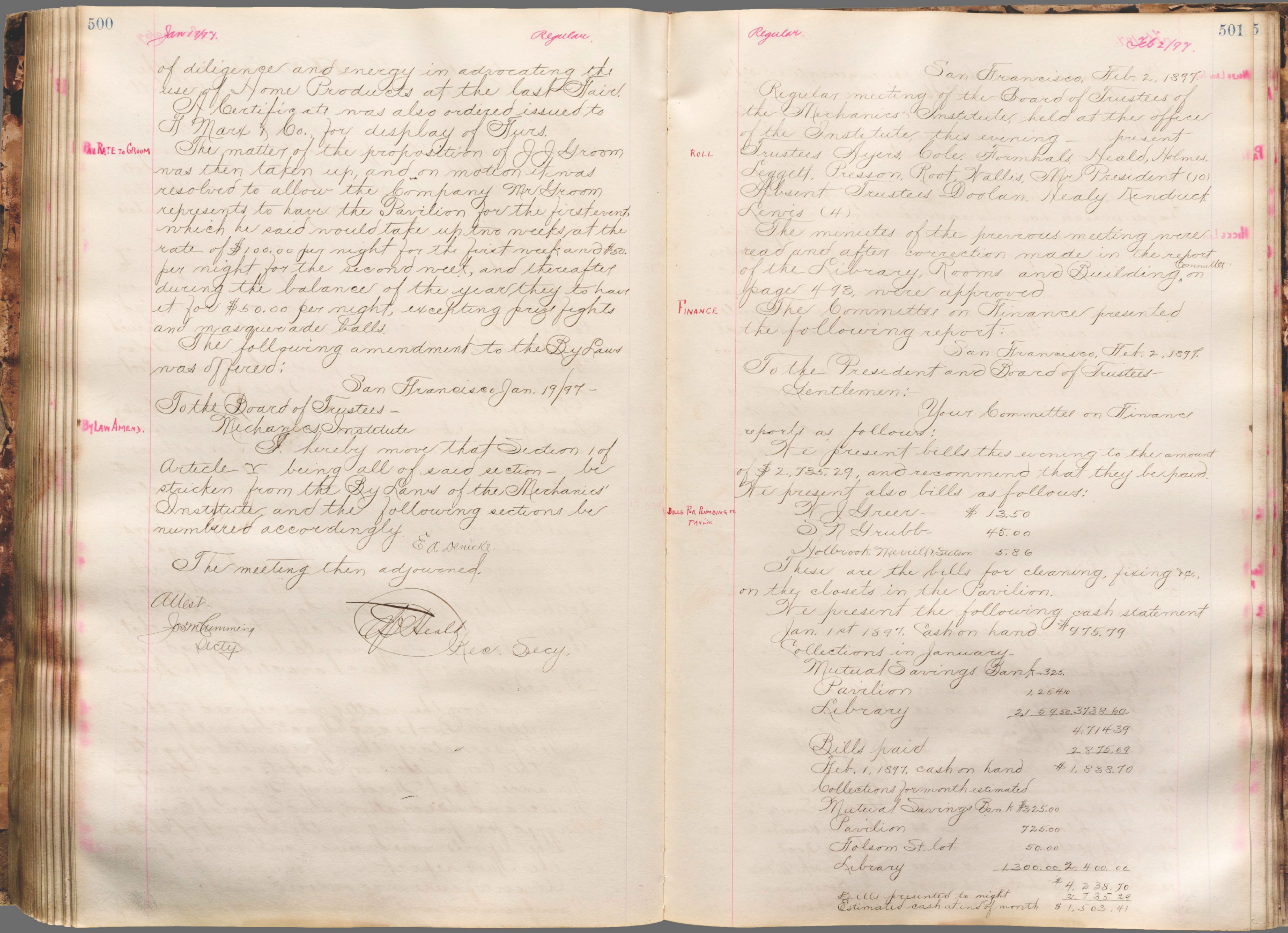

of diligence and energy in advocating the use of Home Products at the last Fair.

A Certificate was also ordered issued to I Marx & Co., for display of Furs.

PAV. RATE TO GROOM

The matter of the proposition of J J Groom was then taken up, and on motion it was resolved to allow the Company Mr Groom represents to have the Pavilion for the first event, which he said would take up two weeks, at the rate of $100.00 per night for the first week and $50. per night for the second week, and thereafter during the balance of the year, they to have it for $50.00 per night, excepting prize fights and masquerade balls.

The following amendment to the By Laws was offered:

San Francisco Jan. 19/97 –

To the Board of Trustees –
Mechanics Institute

BY LAW AMEND.

I hereby move that Section 1 of Article X being all of said section – be stricken from the By Laws of the Mechanics' Institute and the following sections be numbered accordingly.

E. A. Denicke

The meeting then adjourned.

Attest.
Jos M Cumming
Secty

Heald
Rec. Secy.

San Francisco, Feb. 2, 1897.

Regular meeting of the Board of Trustees of the Mechanics' Institute, held at the office of the Institute, this evening – present

ROLL

Trustees Ayers, Cole, Formhals, Heald, Holmes, Leggett, Presson, Root, Wallis, Mr President (10) Absent Trustees Doolan, Healy, Kendrick Lewis (4)

The minutes of the previous meeting were read and after correction made in the report of the Library, Rooms and Building Committee on page 493, were approved.

FINANCE

The Committee on Finance presented the following report:

San Francisco, Feb. 2, 1897.

To the President and Board of Trustees –
Gentlemen: –

Your Committee on Finance reports as follows:

We present bills this evening to the amount of $2,735.29, and recommend that they be paid.

We present also bills as follows:

BILLS FOR PLUMBING &c PAV'N.

W J Greer –	$ 13.50
S N Grubb –	45.00
Holbrook, Merrill & Stetson	5.86

These are the bills for cleaning, fixing &c., on the closets in the Pavilion.

We present the following cash statement

Jan. 1st 1897. Cash on hand		$975.79
Collections in January –		
Mutual Savings Bank –	325.	
Pavilion	1,254.10	
Library	2,159.50	3738.60
		4.714.39
Bills paid		2,875.69
Feb. 1, 1897. cash on hand		$1,838.70
Collections for month estimated		
Mutual Savings Bank	$325.00	
Pavilion	725.00	
Folsom St. lot –	50.00	
Library	1,300.00	2,400.00
		$4,238.70
Bills presented to night		2,735.29
Estimated cash at end of month		$1,503.41

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Wolff Law Suit

We would report that in the matter of the suit of J J Rauer vs the Mechanics' Institute for alleged damages to the exhibit of Julius Wolff in the Fair of 1895, which was decided in favor of the Institute, that $19.00 costs have been collected from the plaintiff, $8.00 of which was used to pay our costs leaving $11.00 in the Attorneys hands which has been credited to our account-

Hicks Law Suit

In the matter of the settlement of the alleged claim of J L Hicks referred to this committee with power, we have decided not to pay the same, and have retained the firm of Gordon & Young to attend to the matter, - they to receive $10.00 if the matter is settled in the Justice's Court, and an additional $15.00 if it goes to the higher Court.

The matter of continuing the Fire Alarm Boxes at the Pavilion, we are investigating

We would call the attention of the Board to the fact that provision must be made before April 26th next, to pay the sum of $3,053.53 for taxes-

Respectfully submitted-
Finance Committee
G P Ayers-
G R Presson
H C Holmes

1	Pay Roll	1039	85	20	Central Lumber & Mill Co-	2.10
2	Pay Roll	3	00	21	R Levin	.80
3	A M Jellison	16	30	22	E W Hill	2.35
4	Page McCutchen & Eells	39	00	23	L & M Alexander-	1.00
5	Jos M Cumming	129	70	24	J H Barry	6.25
6	Univ. of Cal.	525	00	25	Payot, Upham & Co-	4.59
7	Spring Valley Water Wks.	43	40	26	Jos Winterburn	8.00
8	John Middleton	86	50	27	W Alexander-	10.50
9	Thos. N. Fwelong-	6	00	28	H T Borchers-	4.50
10	Pac. Gas Impt Co-	210.	40	29	O V Lange	10.00
11	Edison Light & Power Co-	2	00	30	S C Partridge	55.00
12	Gas Consumers Assn.	3	00	31	C Torre	2.00
13	Nathan, Dohrmann	6	00	32	Mercantile Toilet	5.00
14	Halla & Co-	13	06-	33	Pacific Surety Co.	2.00
15	W J Adams-	30	35	34	Western Union Tel. Co-	.85
16	J A Jackson-	7	55	35	Henry Root	27.80
17	J Comatchie	7	50	36	Holbrook, M & S.	1.60
18	Central Lumber & Mill Co.	1	20	37	J Horstmann	4.75
19	Joost Bros.	10	42	38	I Cohen	4.50

39	B F Stevens	97	92	51	Wm. Doxey	4.50
40	S F News Co.	7	35	52	Denny Pub. Co.	7.00
41	S F Hotel Gazette	3	00	53	Com. Pub. Co.	6.00
42	A M Robertson	8	32	54	Astron. Soc. of the Pacific	5.00
43	Johnson & Emigh	27	95	55-	Abend Post	2.60
44	Lemcke & Buechner-	8	31	56-	Examiner	3.90
45	F M Husted	4	00	57-	The Post	8.40
46	The Guide	1	50	58-	The Call	11.70
47	Bancroft Bros.	3	00	59	Payot, Upham & Co-	28.20
48	G W Alexander-	28	28	60-	Chronicle	4.55
49	Cleveland Pub. Lib.	5	00	61-	Hicks Judd Co.	122.24
50	Com. Herald & Mark. Rev.	2	25		Total	$2,735.29

On motion the report was received and adopted, and bills to the amount of $2,735.29, ordered paid by the following vote; ayes- Ayers, Cole, Formhals, Heald, Holmes, Leggett, Presson, Root, Wallis, Mr. President (10) Noes- None.

The bills of W J Greer $13.50
S N Grubb- 45.00
Holbrook, M & S. 5.86
mentioned in the report were ordered paid by the following vote - ayes- Ayers, Cole Heald, Holmes, Leggett, Presson, Root, Wallis, Mr President (9) Noes- Mr Formhals (1)

The Committee on Library, Rooms and Building made no report at this point, but the matter of the seats in the Pavilion was discussed under new business.

The Committee on Books and Donations reported that they had selected books amounting to $169.37, and recommended that they be purchased The books were ordered purchased by the following vote: ayes- Ayers, Cole, Formhals, Heald, Holmes, Leggett, Presson, Root, Wallis, Mr President (10) Noes- None-

Mr Doolan entered.

Propor. Rep. Bill in Legislature

The Committee further reported in the matter of the petition to the Legislature, to change the Civil Code of the State to allow corporations similar to the Mechanics' Institute to provide for proportional representation in their By-Laws. The Committee submitted a proposed amendment to the Code to that effect, and Mr Leggett moved that the amendment as submitted be approved by the Institute, and that a special committee of three be appointed by the Chair, to draft a bill in the form required, and that the Committee be authorized to select a member of the Assembly and State Senate, to present the bill, and also that the Committee be instructed to see other Societies interested in the matter and get them to co-operate. The motion was carried and the Chair appointed Trustees Leggett, Presson and Doolan on the Committee—

The Committee on Lectures and Classes presented the following report—

San Francisco, Feb. 2, 1897.

To the President and Board of Trustees.

Gentlemen:—

LECTURES

Your Committee on Lectures and Classes would recommend that the lectures close the end of March. We herewith submit a partial list of lectures as follows:

Feb 6th - Prof. D.S. Jordan - The Fur Seal as an International Issue.
Feb. 13th Bernard Buenenfeld - Origin and History of Asphalt.
Feb 20th - Rounseville Wildman - The White Rajah of Borneo.
Feb. 27th Willard Beahan - American Railroads and their Engineering

DISCONTIN'G MECH. DRAWG CLASS.

The Committee would further recommend that the Class in Mechanical Drawing be discontinued for the present, as the number of pupils is but fifteen, of which but seven have paid their class fee for the second term. The interest we find in this class is very small, and we believe it would be better that it be discontinued from this date, and the money advanced by the seven pupils returned to them. They have already run one month with but seven paying scholars.

We find that the class in Free Hand Drawing consists of 33 pupils. Great interest is here displayed. An exhibition of the drawings of the pupils of this class will be held during the month—

Respectfully submitted
R. P. Doolan, Henry Root—Com.

The report was received and approved, and the recommendation as to discontinuing the class in Mechanical Drawing adopted, and the refunding of the amount of tuition fees paid by the pupils for the term, ordered repaid to them by the following vote: ayes—Ayers, Cole, Doolan, Formhals, Heald, Holmes, Leggett, Presson, Root, Wallis, Mr President (11) Noes—None.

Mr Healy entered.

The Committee on Printing and Advertising presented the following report:

San Francisco Feb. 2, 1897.

To the President and Board of Trustees—
of the Mechanics' Institute—

Gentlemen:—

PRINT'G FAIR REP'T

Your Printing Committee have received the following bids for printing the report of the 29th Industrial Exposition—(500 copies)

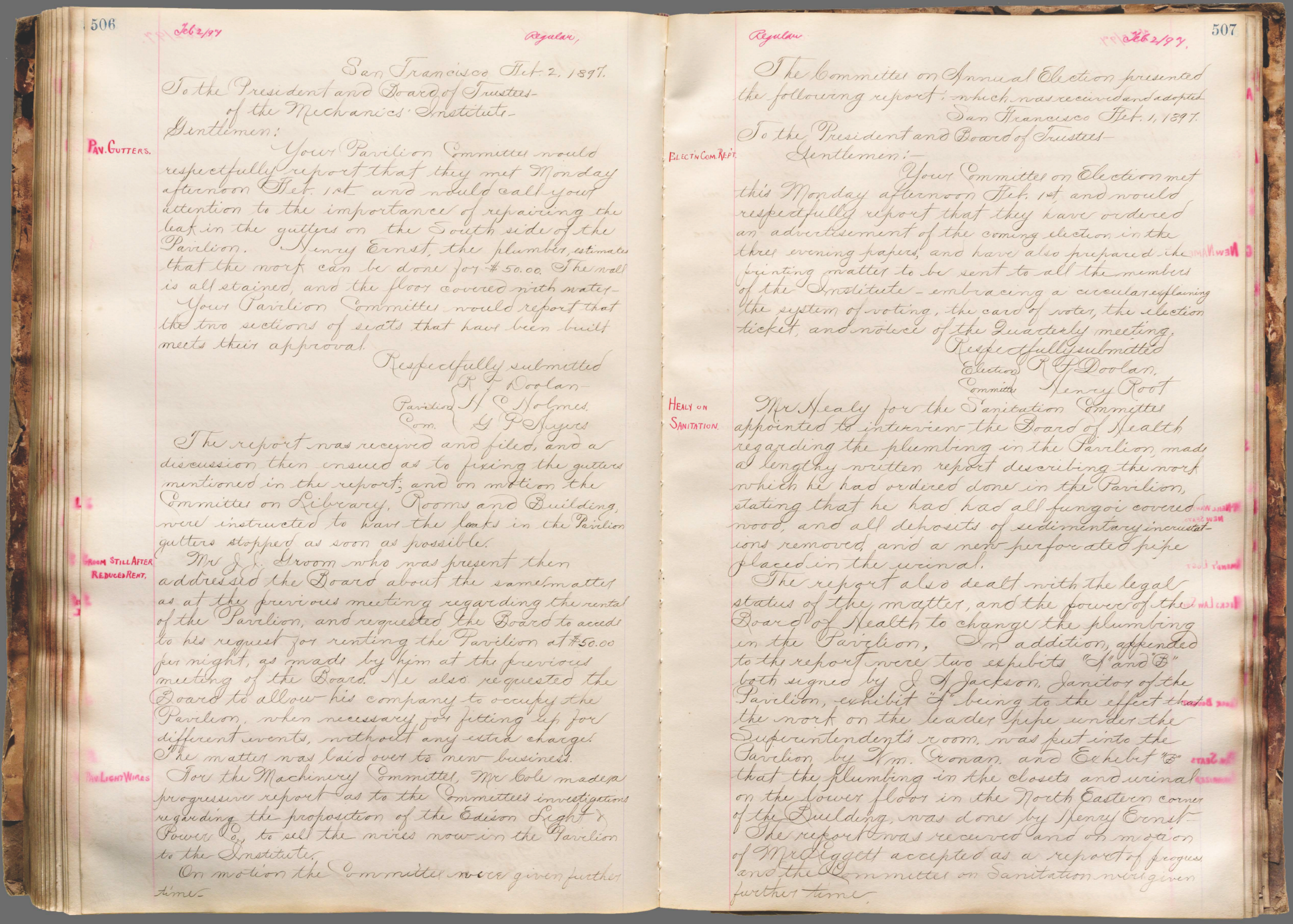
Hinton Printing Co.	$1.24	per page—	
Mysell, Rollins Co.	1.30	" "	
Jas. H Barry—	1.40	" "	
W. N Brunt	1.44	" "	
Hicks-Judd Co.	1.50	" "	
Jos. Winterburn & Co.—	1.49	" "	or $205.00
P J Thomas—	1.59	" "	
Cubery & Co.			220.00—

We recommend that the bid be awarded to Hinton Printing Co. at $1.24 per page—

Respectfully submitted
Printing & Adv. Com. } G. R. Presson
F Formhals

The report was received and adopted, and the printing of the report of the 29th Industrial Exposition, awarded to the Hinton Printing Co., as per report, by the following vote: ayes—Ayers, Cole, Doolan, Formhals, Heald, Healy, Holmes, Leggett, Presson, Root, Wallis, Mr President (12) Noes—None—

The Pavilion Committee presented the following report



506 Feb 2/97 Regular,

San Francisco Feb. 2, 1897.

To the President and Board of Trustees-
of the Mechanics' Institute-
Gentlemen:

Pav. Gutters.

Your Pavilion Committee would respectfully report that they met Monday afternoon Feb. 1st and would call your attention to the importance of repairing the leak in the gutters on the South side of the Pavilion. Henry Ernst, the plumber, estimates that the work can be done for $50.00. The wall is all stained, and the floor covered with water-

Your Pavilion Committee would report that the two sections of seats that have been built meets their approval.

Respectfully submitted
Pavilion Com. R. J. Doolan-
H. C. Holmes.
G. P. Ayers

The report was received and filed, and a discussion then ensued as to fixing the gutters mentioned in the report; and on motion the Committee on Library, Rooms and Building, were instructed to have the leaks in the Pavilion gutters stopped as soon as possible.

Groom still after reduced rent,

Mr J. J. Groom who was present then addressed the Board about the same matter as at the previous meeting regarding the rental of the Pavilion, and requested the Board to accede to his request for renting the Pavilion at $50.00 per night, as made by him at the previous meeting of the Board. He also requested the Board to allow his company to occupy the Pavilion, when necessary for fitting up for different events, without any extra charge. The matter was laid over to new business.

Pav. Light Wires

For the Machinery Committee, Mr Cole made a progressive report as to the Committee's investigations regarding the proposition of the Edison Light & Power Co., to sell the wires now in the Pavilion to the Institute.

On motion the Committee were given further time-

Regular Feb 2/97. 507

The Committee on Annual Election presented the following report: which was received and adopted-

San Francisco Feb. 1, 1897.

To the President and Board of Trustees-
Gentlemen:-

Elect'n Com. Rep't.

Your Committee on Election met this Monday afternoon Feb. 1st, and would respectfully report that they have ordered an advertisement of the coming election in the three evening papers, and have also prepared the printing matter to be sent to all the members of the Institute- embracing a circular explaining the system of voting, the card of voter, the election ticket, and notice of the Quarterly meeting.

Respectfully submitted
Election Committee R. P. Doolan,
Henry Root

Healy on Sanitation.

Mr Healy for the Sanitation Committee appointed to interview the Board of Health regarding the plumbing in the Pavilion, made a lengthy written report describing the work which he had ordered done in the Pavilion, stating that he had had all fungoi covered wood, and all deposits of sedimentary incrustations removed, and a new perforated pipe placed in the urinal.

The report also dealt with the legal status of the matter, and the power of the Board of Health to change the plumbing in the Pavilion, In addition, appended to the report were two exhibits "A" and "B" both signed by J. A. Jackson, Janitor of the Pavilion, exhibit "A" being to the effect that the work on the leader pipe under the Superintendent's room, was put into the Pavilion by Wm. Cronan, and Exhibit "B" that the plumbing in the closets and urinal on the lower floor in the North Eastern corner of the Building, was done by Henry Ernst-

The report was received and on motion of Mr Leggett accepted as a report of progress and the Committee on Sanitation were given further time.

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

Mr Healy also stated that Dr Williamson of the Board of Health had visited the Pavilion, and had expressed himself as pleased with the present appearance of the closets.

The Librarian presented his report for the month of January, which was received, the financial part referred to the Finance Committee, and the following list of names mentioned as having joined the Library, were on motion approved

NEW NAMES

W. S. Jewell, Dr A Genthe, H H Manifold, A Lachman, W A Knowles, Jr. A Steenbergh, Miss S Bolton Mrs T B Moor, M A Aronsohn, Mrs J A Wagner G Blanding, E C Peters, L F Wunkle, W Palache T H Craig, R C Floutz, G Grouney, J Heenan Mrs A Galland, C A Hulme, P. Caduc, E H Burnell, G F Griffing, T Maxwell, F D Conley, J B Layng E K Chapman, Dr G. Dresel, Mrs W H Avery, Eric A Stark –

Mr Healy for the Committee to the Council of Associated Industries of California presented the minutes of the meeting of Jan. 23rd last, which were received and filed.

McNeill Wants New Seats.

A letter from D R McNeill requesting the Board to hurry the construction of the new seats in the Pavilion was read and filed.

Amend't Lost

The amendment to the By-Laws proposed at the last meeting on being put to vote, was lost –

Hicks Law Suit

The President reported that suit had been commenced by J L Hicks for amount alleged to be due for rent of gas engine at last Fair – and that summons had been served on the President of the Institute –

Clock Bought

The President also reported that a clock for the Library Room on the first floor, had been purchased.

Pav. Seats Authorized

The question of new seats for the Pavilion, was then brought up, and Mr Doolan moved, and Mr Ayers seconded that the style of seats as per sample section now placed in the Pavilion, being the style of seats according to the plan proposed by Mr Holmes at the meeting of the Board held January 5th last, be approved.

The motion was carried.

Mr Leggett moved that the Board proceed to supply the Pavilion with seats according to the plan as proposed, and that the Committee on Library, Rooms and Building, be instructed to proceed at once to have the proper specifications drawn, and have the matter attended to as speedily as possible, and that the Committee be authorized to go right ahead with the work – The motion was carried by the following vote – ayes – Ayers, Cole, Doolan, Formhals, Heald, Healy, Holmes, Leggett – Presson, Root, Wallis, Mr President (12) Noes – None

Holmes will finish job

Mr Holmes then stated that he would make the plan and specifications for the seats, and that possibly as his term of office as a Trustee would expire before the work was completed, that he would give his time and services, to oversee the matter, after his term as a Trustee expired, free of charge.

Sweeney's Rent

The Secretary reported that John Sweeney, tenant at 14½ Hayes Street, was several months behind in his rent, and on motion, Mr Sweeney was given one month to catch up in, and the Secretary instructed to report at the first meeting in March on his case.

Horse Show $1000

The Secretary stated that he had endeavored to collect the $1,000.00 check of the Horse Show Association, to secure payment of amount due for Horse Show of December 1895, and of which rent there was still $100.00 due the Institute – He stated that the Crocker Woolworth National Bank had refused to pay the check, they claiming that it was evident from the words "Guarantee Check" being written across the face of the check, that it was not intended to be collected as a regular check.

The Secretary was instructed to write the Horse Show Association in the matter –

The Secretary then stated that the Golden Gate Commandery of Knights Templar

KNIGHTS-TEMPLAR GET ART GALLERY

had applied to have the Art Gallery of the Pavilion to drill in once a week, for preparation for the exhibition drill, proposed to be held in the Pavilion next April for the benefit of Masonic Widows and Orphans Home.

On motion they were allowed the privilege free of charge, they to pay for the light.

DOG SHOW FREE FOR FITTING UP.

The Secretary stated that the parties holding the Dog Show next May, in the Pavilion, would need the Pavilion a few days for fitting up, and on motion the Pavilion was given them for that purpose without extra charge for fitting up.

GROOM DON'T GET CUT RATE

The proposition of Mr J J Groom was then considered and discussed, but no action taken.

The meeting then adjourned—

Attest
Jos M Cumming
Secretary.

E P Heald
Rec. Secy—

San Francisco, Feb. 16, 1897—

Regular meeting of the Board of Trustees of the Mechanics' Institute held this evening at the office of the Institute #31 Post Street.

ROLL

present Trustees— Cole, Heald, Kendrick, Lewis, Presson, Root, Wallis, Mr President (8) Absent Trustees Ayers, Doolan, Formhals, Healy, Holmes, Leggett (6)

The minutes of the previous meeting were read and approved.

HEALY CAME

Mr Healy entered.

FINANCE.

The Finance Committee presented the following report

San Francisco, Feb 16, 1897—

To the President and Board of Trustees—

Gentlemen:—

Your Finance Committee present the following bills and recommend that they be paid—

Pay Roll—	#28.50
Jos. M Cumming	45.65
Pac. Tel. & Teleg. Co.	41.85
Spring Val. Water Wks.	25.20
Edison Light & Power Co.	7.20
Dunham, Carrigan & H Co.	25.55
	#173.95

Howard C Holmes,
G R Presson,
Finance Com.

The report was received and adopted, and the bills ordered paid by the following vote ayes— Cole, Heald, Healy, Kendrick, Presson, Root, Wallis, Mr President (8) Absent from the room Mr Lewis (1)

3 FIRE ALARM BOXES OUT

The matter of the auxiliary fire alarm boxes in the Pavilion was then discussed, and on motion of Mr Presson it was resolved to dispense with three of the boxes in the Pavilion leaving one in the Pavilion and one on the outside.

HOLMES

Mr Holmes entered.

NEW SEATS.

For the Committee on Library, Rooms and Building Mr Holmes reported that the chairs for the new seats—

had been ordered;

CURRIE GETS CONTRACT FOR SEATS.

That the following bids had been received for building the seats, and that the contract had been awarded to Robert Currie & Sons for $838.00, and that the contract for fixing the gutter over the glass roof had been given to Henry Ernst for $75.00, he to give a three years guarantee. The action of the Committee was approved.

—Bids for making seats—

Robert Currie & Sons	$838.00
A L Campbell	1,047.00
H P McInnis	1,075.00
Thos. S. Day	1,081.00
H P Lansing	1,083.00
H F Doran	1,249.00
C W Burgess	1,384.00
R Herring	1.600.00
Niehaus Bros & Co.	1825.00

HOLMES OFFER TAKEN.

The President then spoke of Mr Holmes's offer made at the last meeting, to superintend the construction of the seats, if necessary, after his term of office as a Trustee had expired. The offer was accepted with thanks.

PETITION TO RESUME CLASS IN MECH. DRAWG.

A petition signed by the pupils of the Mechanical Drawing Class requesting that the Class be resumed, was read, and James Collier one of the pupils addressed the Board in the matter—

Mr Healy moved that the Mechanical Drawing Class be restored.

DOOLAN ENT.

During the discussion Mr Doolan entered—

Mr Presson moved that the matter be referred to the incoming Board of Trustees.

The motion was lost by the following vote: ayes— Doolan, Heald, Presson, Root, Wallis (5) Noes— Cole, Healy, Holmes, Kendrick, Lewis, Mr President (6)

The original motion was then carried.

The Committee on Books and Donations reported that they had selected books to the value of $113.47, and recommended their purchase.

The recommendation was adopted, and the books ordered purchased by the following vote: ayes— Cole,

Doolan, Heald, Healy, Holmes, Kendrick— Lewis, Presson, Root, Wallis, Mr President (11) Noes— None.

The Committee on Printing and Advertising reported that they had furnished the necessary election matter.

The Pavilion Committee presented the following report, which was received and approved.

San Francisco Feb. 16, 1897

To the President and Board of Trustees—

Gentlemen:—

RATE TO CARNIVAL OF GOLDEN GATE

Your Pavilion Committee met this afternoon, and would report that we have considered a communication from the Carnival of the Golden Gate, and in reply would quote them a rate of $100.00 per night— for six nights with the use of two days in advance for decorating purposes,—they not to sublet or allow the use of the Pavilion for any other use than their own.

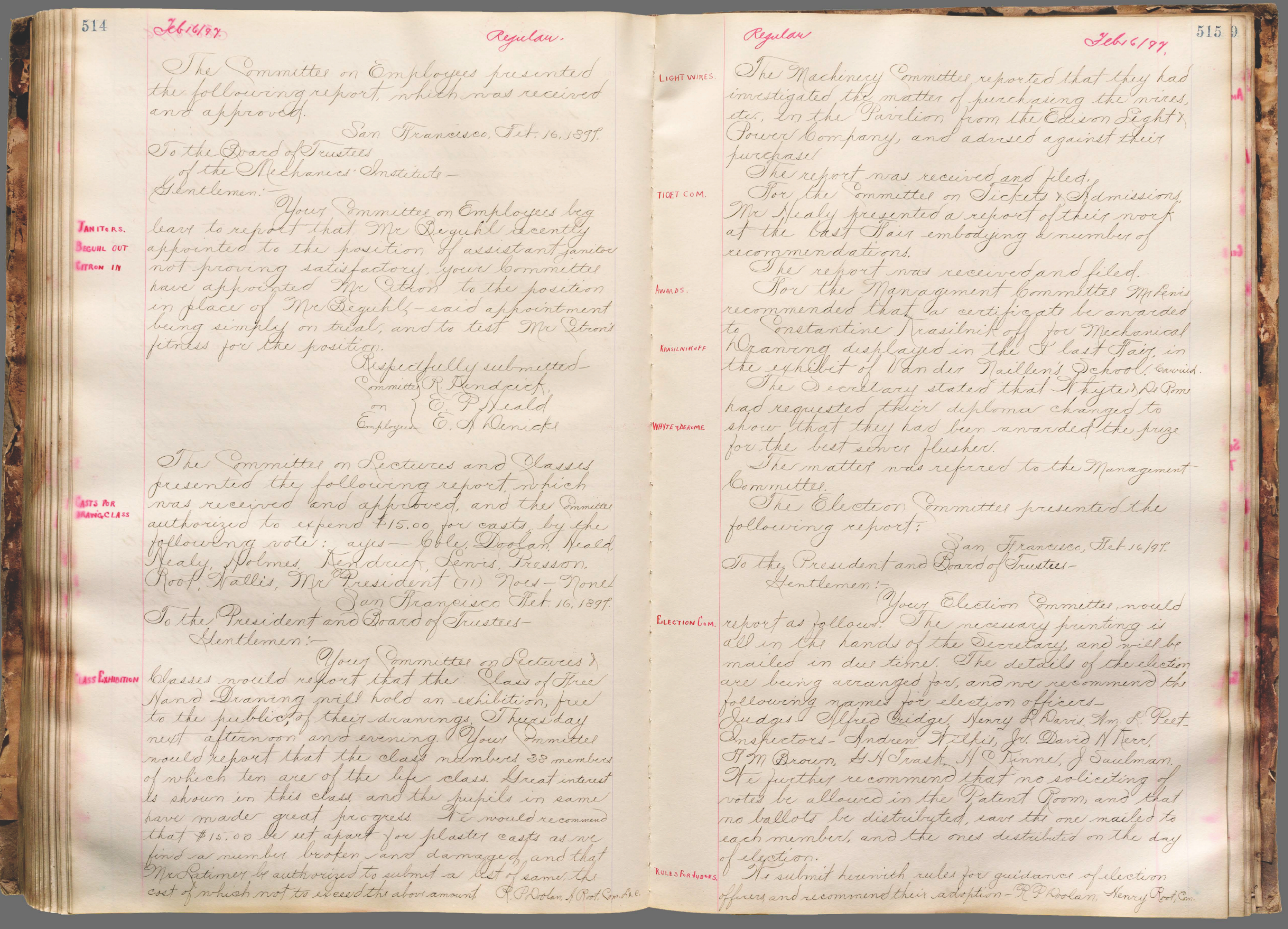
SEATS & CHRISTIAN ENDEAVOR.

We have considered a communication from the Christian Endeavor Convention, regarding the use of seats, wherein they ask that they be granted the use of such seats as we have, free of cost. We have written them a letter, a copy of which is on file, denying the request, and stating that it— was agreed and understood that any seats we might have would be paid for. (Reference is made to the letter)

RENT RATE ART GALLERY

We would also report that we have quoted a rate of $75.00 for the use of the Art Gallery for two weeks, to the Rev. Fr. Kirby— (St Agnes's Church) for the use of a Church Faire. This Art Gallery has not been used for quite a long time, and we are in hopes that as this Fair will be held there, others will follow.

Respectfully submitted—
Pavilion Committee R. P. Doolan—
Howard Holmes



Feb 16/97. Regular.

The Committee on Employees presented the following report, which was received and approved.

San Francisco, Feb. 16, 1897.

To the Board of Trustees
of the Mechanics' Institute—
Gentlemen:—

JANITORS. BEGUHL OUT CITRON IN Your Committee on Employees beg leave to report that Mr Beguhl recently appointed to the position of assistant janitor not proving satisfactory, your Committee have appointed Mr Citron to the position in place of Mr Beguhl,—said appointment being simply on trial, and to test Mr Citron's fitness for the position.

Respectfully submitted—
Committee R. Kendrick,
on E. P. Heald
Employees E. A. Denicke

CASTS FOR DRAWG. CLASS The Committee on Lectures and Classes presented the following report, which was received and approved, and the Committee authorized to expend $15.00 for casts, by the following vote: ayes—Cole, Doolan, Heald, Healy, Holmes, Kendrick, Lewis, Presson, Root, Wallis, Mr President (11) Noes—None.

San Francisco Feb. 16, 1897.

To the President and Board of Trustees—
Gentlemen:—

CLASS EXHIBITION Your Committee on Lectures & Classes would report that the Class of Free Hand Drawing will hold an exhibition, free to the public, of their drawings, Thursday next afternoon and evening. Your Committee would report that the class numbers 38 members of which ten are of the life class. Great interest is shown in this class, and the pupils in same have made great progress. We would recommend that $15.00 be set apart for plaster casts as we find a number broken and damaged, and that Mr Latimer be authorized to submit a list of same, the cost of which not to exceed the above amount. R. P. Doolan, H. Root, Com. L. & C.

Regular Feb. 16/97.

LIGHT WIRES. The Machinery Committee reported that they had investigated the matter of purchasing the wires, etc., in the Pavilion from the Edison Light & Power Company, and advised against their purchase.

The report was received and filed.

TICET COM. For the Committee on Tickets & Admissions, Mr Healy presented a report of their work at the last Fair embodying a number of recommendations.

The report was received and filed.

AWARDS. For the Management Committee Mr Lewis recommended that a certificate be awarded to KRASILNIKOFF Constantine Krasilnikoff for Mechanical Drawing displayed in the ~~I~~ last Fair, in the exhibit of Van der Naillen's School. Carried.

WHYTE & DEROME The Secretary stated that Whyte & De Rome had requested their diploma changed to show that they had been awarded the prize for the best sewer flusher.

The matter was referred to the Management Committee.

The Election Committee presented the following report:

San Francisco, Feb. 16/97.

To the President and Board of Trustees—
Gentlemen:—

ELECTION COM. Your Election Committee would report as follows: The necessary printing is all in the hands of the Secretary, and will be mailed in due time. The details of the election are being arranged for, and we recommend the following names for election officers—

Judges—Alfred Cridge, Henry L. Davis, Wm. L. Peet.
Inspectors—Andrew Wilkie, Jr. David N Kerr, F. M. Brown, G. H. Trask, H. C. Kinne, J. Saulman.

We further recommend that no soliciting of votes be allowed in the Patent Room, and that no ballots be distributed, save the one mailed to each member, and the ones distributed on the day of election.

RULES FOR JUDGES. We submit herewith rules for guidance of election officers, and recommend their adoption—R. P. Doolan, Henry Root, Com.

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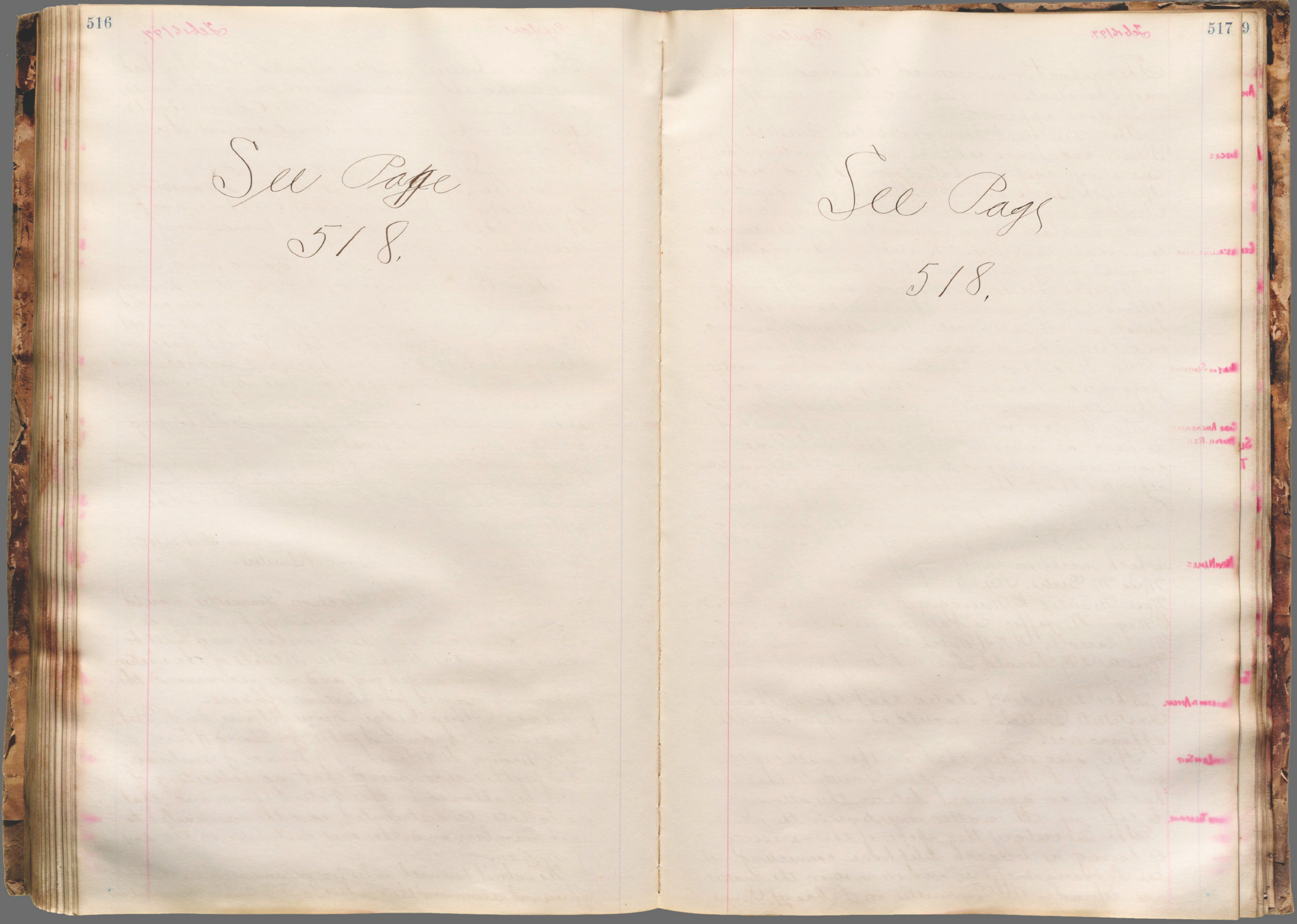

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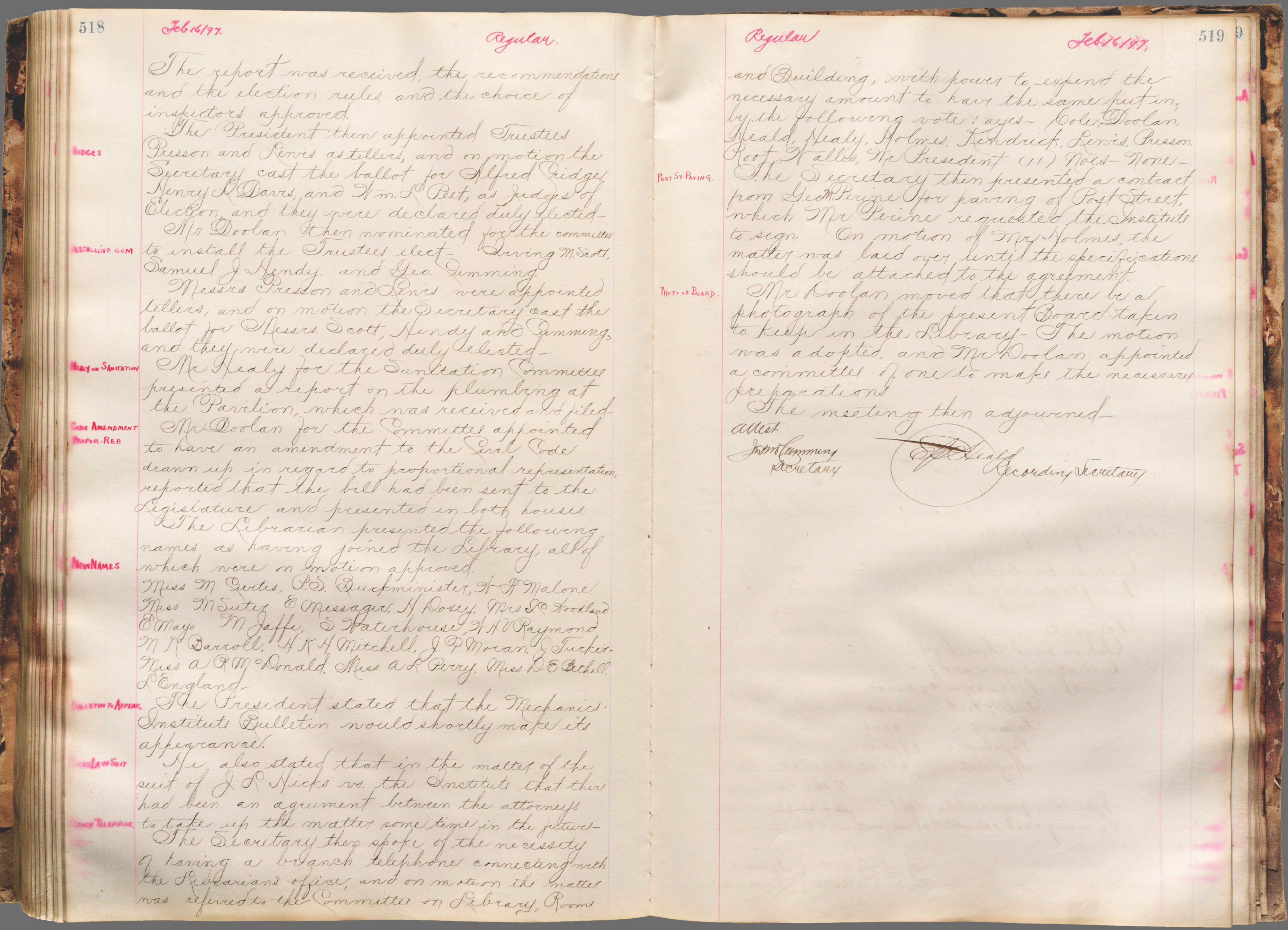

Feb 16/97. Regular.

The report was received, the recommendations and the election rules, and the choice of inspectors approved.

UDGES

The President then appointed Trustees Presson and Lewis as tellers, and on motion the Secretary cast the ballot for Alfred Ridge, Henry L Davis, and Wm. L Peet, as Judges of Election, and they were declared duly elected-

NSTALLING COM

Mr Doolan then nominated for the committee to install the Trustees elect- Irving M. Scott, Samuel J Hendy, and Geo. Cumming.

Messrs Presson and Lewis were appointed tellers, and on motion the Secretary cast the ballot for Messrs. Scott, Hendy and Cumming, and they were declared duly elected-

HEALY ON SANITATION

Mr Healy for the Sanitation Committee presented a report on the plumbing at the Pavilion, which was received and filed-

CODE AMENDMENT PROPOR. REP.

Mr Doolan for the Committee appointed to have an amendment to the Civil Code drawn up in regard to proportional representation, reported that the bill had been sent to the Legislature and presented in both houses.

NEW NAMES

The Librarian presented the following names as having joined the Library, all of which were on motion approved.

Miss M Curtis, P.S. Buckminister, W F Malone, Miss M Suter, E Messager, H Dosey, Mrs I C Woodland, E Mayo, M Jaffe, S Waterhouse, W H V Raymond, M R Darroll, H K H Mitchell, J. P. Moran, G Tucker- Miss A R McDonald, Miss A L Perry, Miss D E Bethell, L England-

BULLETIN TO APPEAR

The President stated that the Mechanics' Institute Bulletin would shortly make its appearance.

HICKS LAW SUIT

He also stated that in the matter of the suit of J R Hicks vs. the Institute that there had been an agreement between the attorneys to take up the matter some time in the future-

BRANCH TELEPHONE

The Secretary then spoke of the necessity of having a branch telephone connecting with the Librarian's office, and on motion the matter was referred to the Committee on Library, Rooms

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Regular Feb 16/97.

and Building, with power to expend the necessary amount to have the same put in, by the following vote: ayes- Cole, Doolan, Heald, Healy, Holmes, Kendrick, Lewis, Presson, Root, Wallis, Mr President (11) Noes- None-

POST ST PAVING.

The Secretary then presented a contract from Geo M. Perine for paving of Post Street, which Mr Perine requested the Institute to sign. On motion of Mr Holmes, the matter was laid over until the specifications should be attached to the agreement-

PHOTO OF BOARD.

Mr Doolan moved that there be a photograph of the present Board taken to keep in the Library- The motion was adopted, and Mr Doolan appointed a committee of one to make the necessary preparations

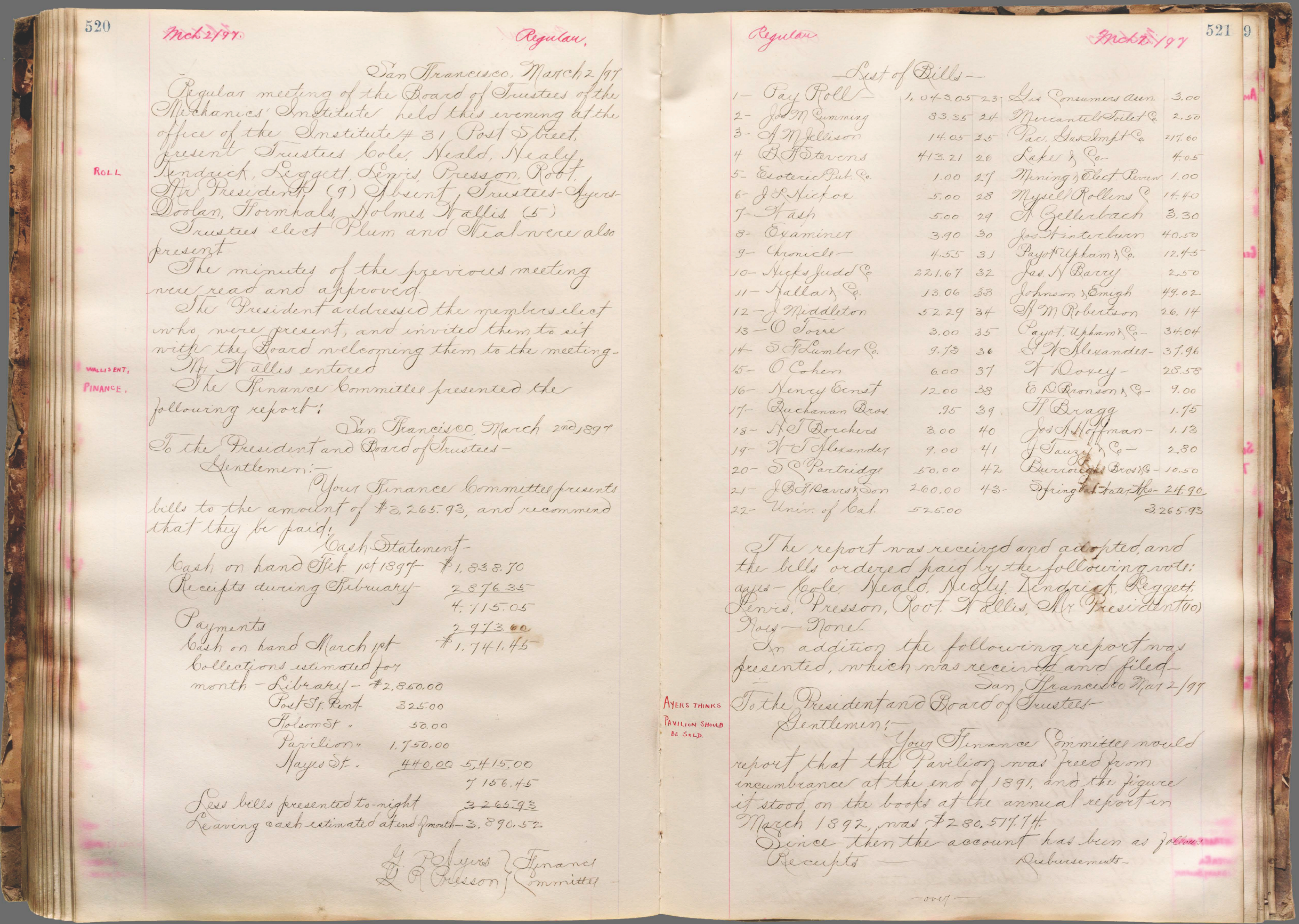
The meeting then adjourned-

Attest

Jos M Cumming
Secretary

E F Heald
Recording Secretary

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.



Mch 2/97. Regular.

San Francisco, March 2 /97

Regular meeting of the Board of Trustees of the Mechanics' Institute held this evening at the office of the Institute # 31 Post Street, present Trustees Cole, Heald, Healy, ROLL Kendrick, Leggett, Lewis, Presson, Root, Mr President, (9) Absent, Trustees - Ayers - Doolan, Formhals, Holmes, Wallis. (5)

Trustees elect Plum and Neal were also present.

The minutes of the previous meeting were read and approved.

The President addressed the members elect who were present, and invited them to sit with the Board welcoming them to the meeting -

WALLIS ENT, Mr Wallis entered

FINANCE. The Finance Committee presented the following report:

San Francisco, March 2nd, 1897

To the President and Board of Trustees -

Gentlemen: -

Your Finance Committee presents bills to the amount of $3,265.93, and recommend that they be paid:

Cash Statement -

Cash on hand Feb. 1st 1897 -		$1,838.70
Receipts during February -		2876.35
		4,715.05
Payments		2973.60
Cash on hand March 1st		$1,741.45
Collections estimated for month - Library -	$2,850.00	
Post St. Rent -	325.00	
Folsom St "	50.00	
Pavilion "	1,750.00	
Hayes St - "	440.00	5,415.00
		7156.45
Less bills presented to-night		3265.93
Leaving cash estimated at end of month -		3,890.52

G. R. Ayers } Finance
G. R. Presson } Committee -

Regular Mch 2/97

List of Bills -

1 -	Pay Roll -	1,043.05	23 -	Gas Consumers Assn.	3.00
2 -	Jos M Cumming	83.35	24	Mercantile Toilet Co.	2.50
3 -	A M Jellison	14.05	25	Pac. Gas Impt Co.	217.60
4	B F Stevens	413.21	26	Lake & Co -	4.05
5 -	Esoteric Pub. Co.	1.00	27	Mining & Elect. Review	1.00
6 -	J L Hickox	5.00	28	Mysell Rollins Co	14.40
7 -	Wasp	5.00	29	A Zellerbach	3.30
8 -	Examiner	3.90	30	Jos Winterburn	40.50
9 -	Chronicle -	4.55	31	Payot Upham & Co.	12.45
10 -	Hicks Judd Co	221.67	32	Jas. H Barry	2.50
11 -	Hallar & Co.	13.06	33	Johnson & Emigh	49.02
12 -	J Middleton	52.29	34	A M Robertson	26.14
13 -	O Torre	3.00	35	Payot, Upham & Co -	34.04
14 -	S F Lumber Co.	9.73	36	G W Alexander -	37.96
15 -	O Cohen	6.00	37	W Doxey -	28.58
16 -	Henry Ernst	12.00	38	E D Bronson & Co -	9.00
17 -	Buchanan Bros.	.95	39	F Bragg	1.75
18 -	H T Borchers	3.00	40	Jos A Hoffman -	1.13
19 -	W T Alexander	9.00	41	J Tauzy & Co -	2.80
20 -	S C Partridge	50.00	42	Burroughs Bros & Co -	10.50
21 -	J B F Davis & Son	260.00	43 -	Spring Val. Water Wks -	24.90
22 -	Univ. of Cal.	525.00			3,265.93

The report was received and adopted, and the bills ordered paid by the following vote: ayes - Cole, Heald, Healy, Kendrick, Leggett, Lewis, Presson, Root, Wallis, Mr President (10) Noes - None.

In addition the following report was presented, which was received and filed -

San Francisco Mar 2/97

To the President and Board of Trustees -

AYERS THINKS PAVILION SHOULD BE SOLD.

Gentlemen: -

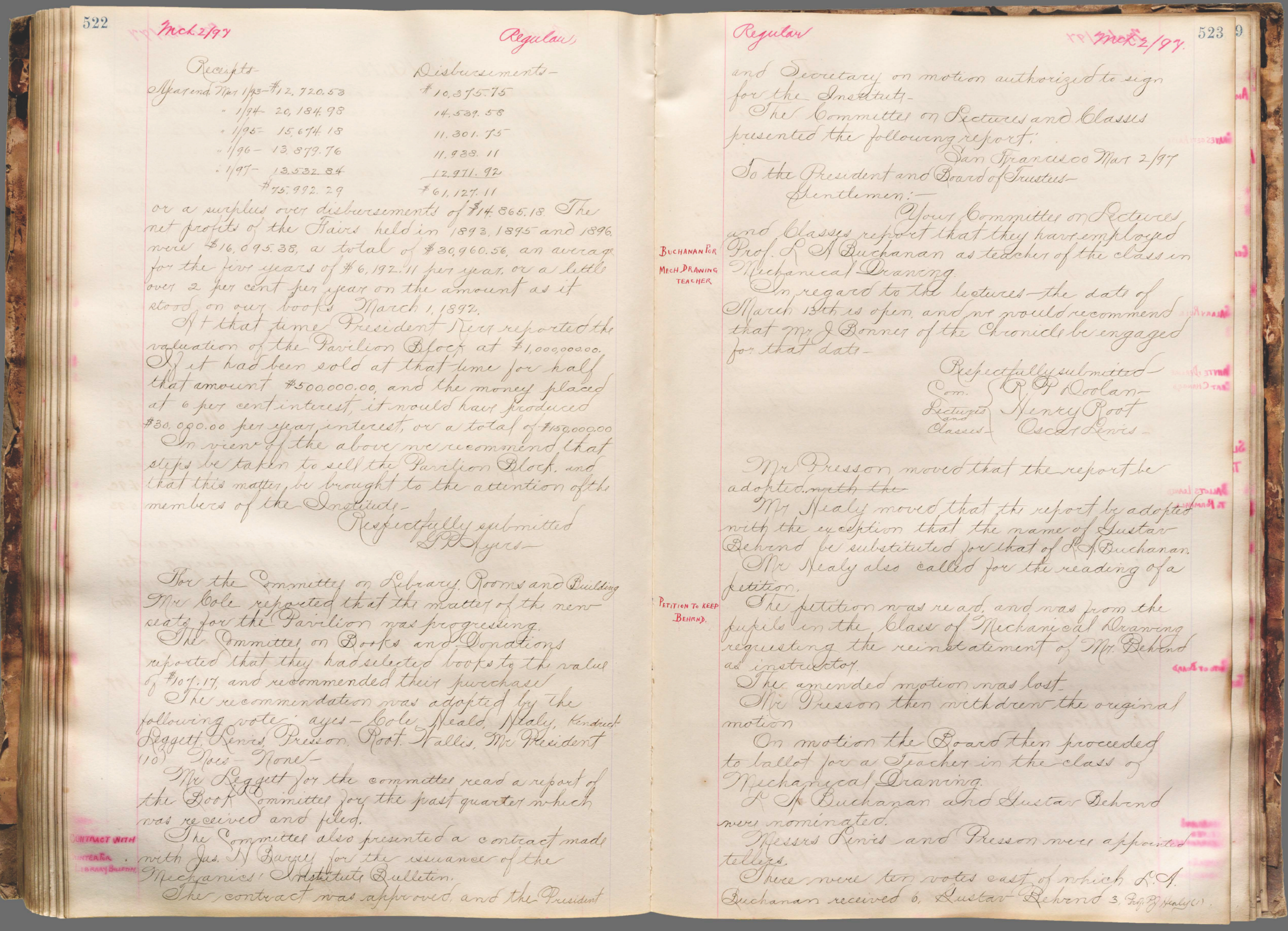
Your Finance Committee would report that the Pavilion was freed from incumbrance at the end of 1891, and the figure it stood on the books at the annual report in March 1892, was $280,517.74.

Since then the account has been as follows

Receipts - Disbursements -

- over -

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.



Receipts–		Disbursements–
Year end. Mar 1/93–	$12,720.53	$10,375.75
" 1/94–	20,184.98	14,539.58
" 1/95–	15,674.18	11,301.75
" 1/96–	13,879.76	11,938.11
" 1/97–	13,532.84	12,971.92
	$75,992.29	$61,127.11

or a surplus over disbursements of $14,865.18. The net profits of the Fairs held in 1893, 1895 and 1896 were $16,095.38, a total of $30,960.56, an average for the five years of $6,192.11 per year, or a little over 2 per cent per year on the amount as it stood on our books March 1, 1892.

At that time President Kerr reported the valuation of the Pavilion Block at $1,000,000.00. If it had been sold at that time for half that amount $500,000.00, and the money placed at 6 per cent interest, it would have produced $30,000.00 per year interest, or a total of $150,000.00

In view of the above we recommend that steps be taken to sell the Pavilion Block, and that this matter be brought to the attention of the members of the Institute–

Respectfully submitted
G. P. Ayres–

For the Committee on Library, Rooms and Building Mr Cole reported that the matter of the new seats for the Pavilion was progressing.

The Committee on Books and Donations reported that they had selected books to the value of $107.17, and recommended their purchase

The recommendation was adopted by the following vote; ayes– Cole, Heald, Healy, Kendrick Leggett, Lewis, Presson, Root, Wallis, Mr President (10) Noes– None–

Mr Leggett for the committee read a report of the Book Committee for the past quarter which was received and filed.

CONTRACT WITH
INTER FOR
LIBRARY BULLETIN

The Committee also presented a contract made with Jas. H Barry for the issuance of the Mechanics' Institute Bulletin.

The contract was approved, and the President

and Secretary on motion authorized to sign for the Institute–

The Committee on Lectures and Classes presented the following report;

San Francisco Mar 2/97

To the President and Board of Trustees–

Gentlemen:–

Your Committee on Lectures and Classes report that they have employed Prof. L. A. Buchanan as teacher of the class in Mechanical Drawing.

BUCHANAN FOR
MECH. DRAWING
TEACHER

In regard to the lectures– the date of March 13th is open, and we would recommend that Mr J Bonner of the Chronicle be engaged for that date–

Respectfully submitted–
Com. Lectures and Classes– R. P. Doolan–
Henry Root
Oscar Lewis–

Mr Presson moved that the report be adopted. ~~with the~~

Mr Healy moved that the report be adopted with the exception that the name of Gustav Behrend be substituted for that of L. A. Buchanan.

Mr Healy also called for the reading of a petition.

PETITION TO KEEP
BEHRND.

The petition was read, and was from the pupils in the Class of Mechanical Drawing requesting the reinstatement of Mr. Behrend as instructor.

The amended motion was lost.

Mr Presson then withdrew the original motion

On motion the Board then proceeded to ballot for a Teacher in the class of Mechanical Drawing.

L. A. Buchanan and Gustav Behrend were nominated.

Messrs Lewis and Presson were appointed tellers.

There were ten votes cast of which L. A. Buchanan received 6, Gustav Behrend 3, Prof. P. J. Healy (1).

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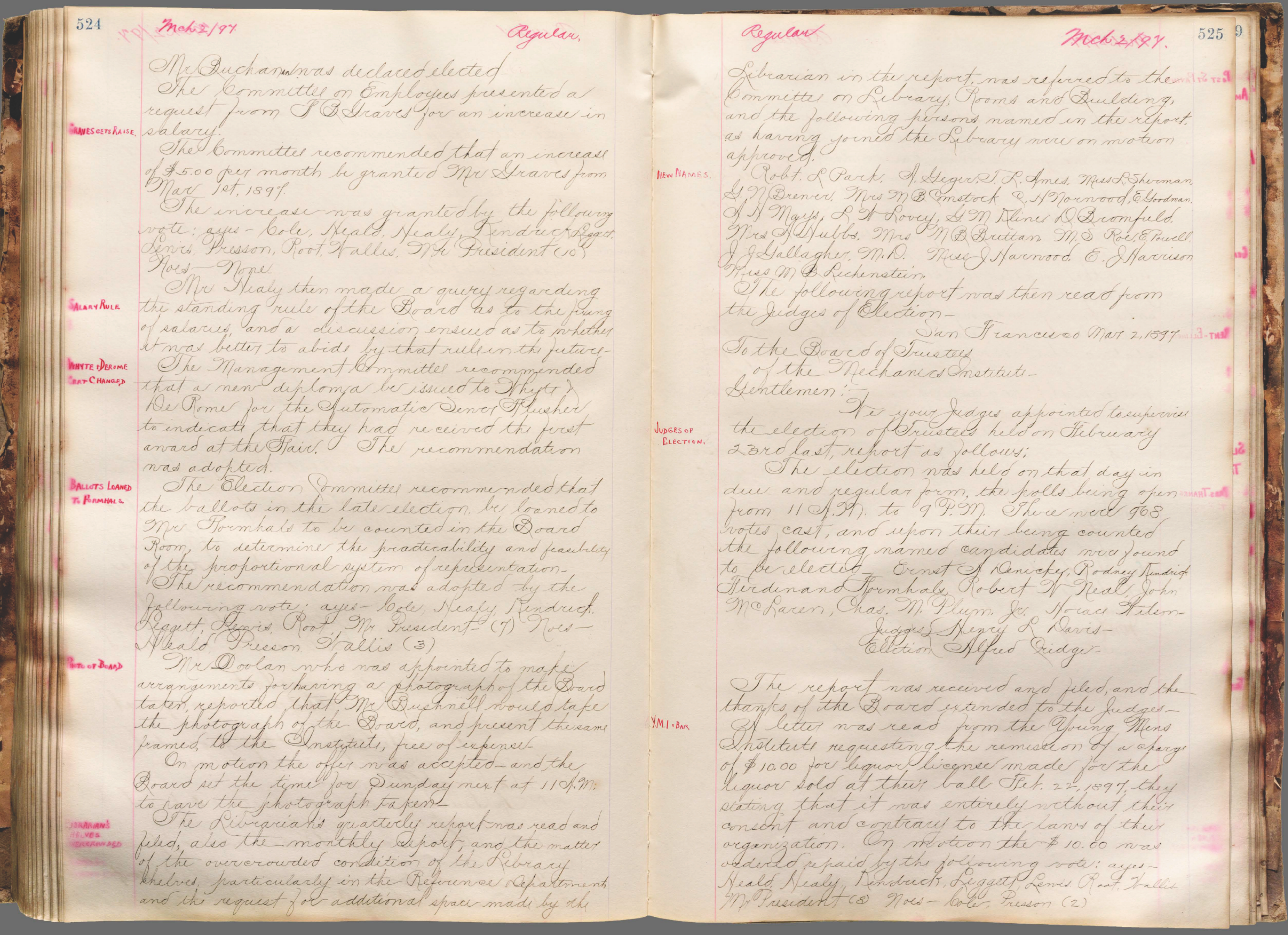

Mr Buchanan was declared elected-

GRAVES GETS RAISE. The Committee on Employees presented a request from T B Graves for an increase in salary.

The Committee recommended that an increase of $5.00 per month be granted Mr Graves from Mar 1st, 1897.

The increase was granted by the following vote: ayes - Cole, Heald, Healy, Kendrick Leggett, Lewis, Presson, Root, Wallis, Mr President (10) Noes - None.

SALARY RULE Mr Healy then made a query regarding the standing rule of the Board as to the fixing of salaries, and a discussion ensued as to whether it was better to abide by that rule in the future-

WHYTE & DEROME CERT CHANGED The Management Committee recommended that a new diploma be issued to Whyte & De Rome for the Automatic Sewer Flusher to indicate that they had received the first award at the Fair. The recommendation was adopted.

BALLOTS LOANED TO FORMHALS. The Election Committee recommended that the ballots in the late election, be loaned to Mr Formhals to be counted in the Board Room, to determine the practicability and feasibility of the proportional system of representation-

The recommendation was adopted by the following vote; ayes - Cole, Healy, Kendrick, Leggett, Lewis, Root, Mr President - (7) Noes - Heald, Presson, Wallis (3)

PHOTO OF BOARD Mr Doolan who was appointed to make arrangements for having a photograph of the Board taken, reported that Mr Bushnell would take the photograph of the Board, and present the same framed, to the Institute, free of expense-

On motion the offer was accepted - and the Board set the time for Sunday next at 11 A.M. to have the photograph taken-

LIBRARIAN'S SHELVES OVERCROWDED The Librarian's quarterly report was read and filed, also the monthly report, and the matter of the overcrowded condition of the Library shelves, particularly in the Reference Department, and the request for additional space made by the

Librarian in the report, was referred to the Committee on Library, Rooms and Building, and the following persons named in the report, as having joined the Library were on motion approved.

NEW NAMES. Robt. L Park, A. Geger, T. L. Ames, Miss L. Sherman, G. N Brewer, Mrs M B Comstock C. H Norwood, E. Goodman, A H Mays, L W Lovey, G. M Kline D Bromfield, Mrs A Hubbs, Mrs M B Brittan M. S Roe, E. Powell, J J Gallagher, M.D. Miss J Harwood, E. J Harrison Miss M B Lichenstein.

The following report was then read from the Judges of Election-

San Francisco Mar 2, 1897

To the Board of Trustees
of the Mechanics Institute-
Gentlemen:

JUDGES OF ELECTION. We your Judges appointed to supervise the election of Trustees held on February 23rd last, report as follows;

The election was held on that day in due and regular form, the polls being open from 11 A.M. to 9 P.M. There were 968 votes cast, and upon their being counted the following named candidates were found to be elected - Ernst A Denicke, Rodney Kendrick Ferdinand Formhals, Robert W Neal, John McLaren, Chas. M. Plum. Jr. Horace Wilson-

Judges of Election Henry L Davis-
Alfred Ridge-

The report was received and filed, and the thanks of the Board extended to the Judges-

Y.M.I. & BAR A letter was read from the Young Mens Institute requesting the remission of a charge of $10.00 for liquor license made for the liquor sold at their ball Feb. 22, 1897, they stating that it was entirely without their consent and contrary to the laws of their organization. On motion the $10.00 was ordered repaid by the following vote: ayes - Heald, Healy, Kendrick, Leggett, Lewis, Root, Wallis Mr President (8) Noes - Cole, Presson (2)

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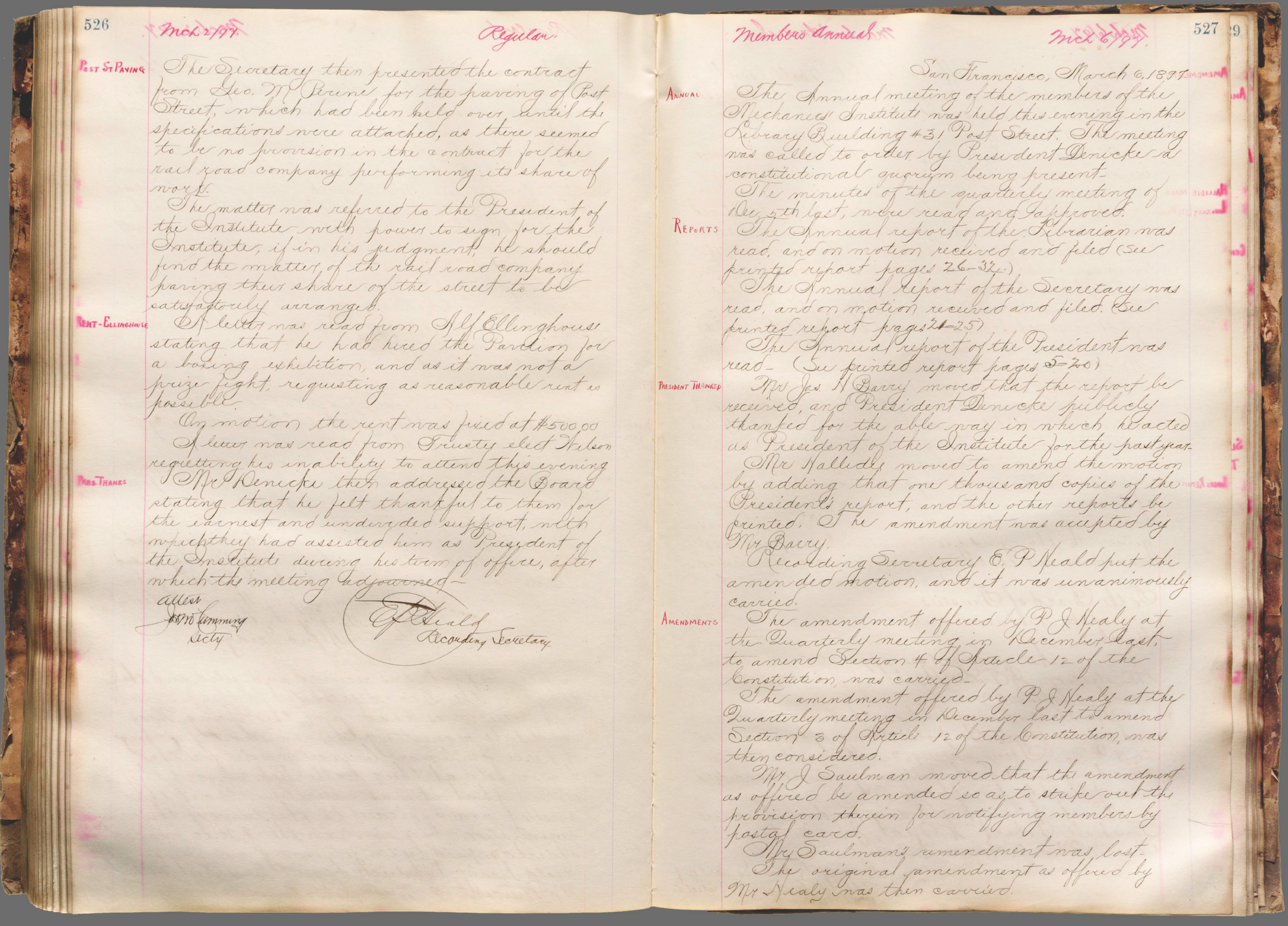

526

Mch 2/97. Regular

Post St Paving — The Secretary then presented the contract from Geo. M. Perine for the paving of Post Street, which had been held over until the specifications were attached, as there seemed to be no provision in the contract for the rail road company performing its share of work.

The matter was referred to the President of the Institute with power to sign for the Institute, if in his judgment he should find the matter of the rail road company paving their share of the street to be satisfactorily arranged.

Rent-Ellinghouse — A letter was read from Alf Ellinghouse stating that he had hired the Pavilion for a boxing exhibition, and as it was not a prize fight, requesting as reasonable rent as possible.

On motion the rent was fixed at $500.00

A letter was read from Trustee elect Wilson regretting his inability to attend this evening

Pres. Thanks — Mr Denicke then addressed the Board stating that he felt thankful to them for the earnest and undivided support, with which they had assisted him as President of the Institute during his term of office, after which the meeting adjourned—

Attest
J. M. Cumming
Secty

E. P. Heald
Recording Secretary

Members Annual Mch 6/97.

527

San Francisco, March 6, 1897

Annual — The Annual meeting of the members of the Mechanics' Institute was held this evening in the Library Building #31 Post Street. The meeting was called to order by President Denicke a constitutional quorum being present—

The minutes of the quarterly meeting of Dec 5th last, were read and approved.

Reports — The Annual report of the Librarian was read, and on motion received and filed (See printed report pages 26–32.)

The Annual report of the Secretary was read, and on motion received and filed. (See printed report pages 21–25)

The Annual report of the President was read— (See printed report pages 5–20)

President Thanked — Mr Jas. H Barry moved that the report be received, and President Denicke publicly thanked for the able way in which he acted as President of the Institute for the past year—

Mr Hallidie moved to amend the motion by adding that one thousand copies of the President's report, and the other reports be printed. The amendment was accepted by Mr Barry.

Recording Secretary E. P. Heald put the amended motion, and it was unanimously carried.

Amendments — The amendment offered by P. J. Healy at the Quarterly meeting in December last, to amend Section 4 of Article 12 of the Constitution, was carried—

The amendment offered by P. J. Healy at the Quarterly meeting in December last to amend Section 3 of Article 12 of the Constitution, was then considered.

Mr J Saulman moved that the amendment as offered be amended so as to strike out the provision therein for notifying members by postal card.

Mr Saulman's amendment was lost—

The original amendment as offered by Mr Healy was then carried.

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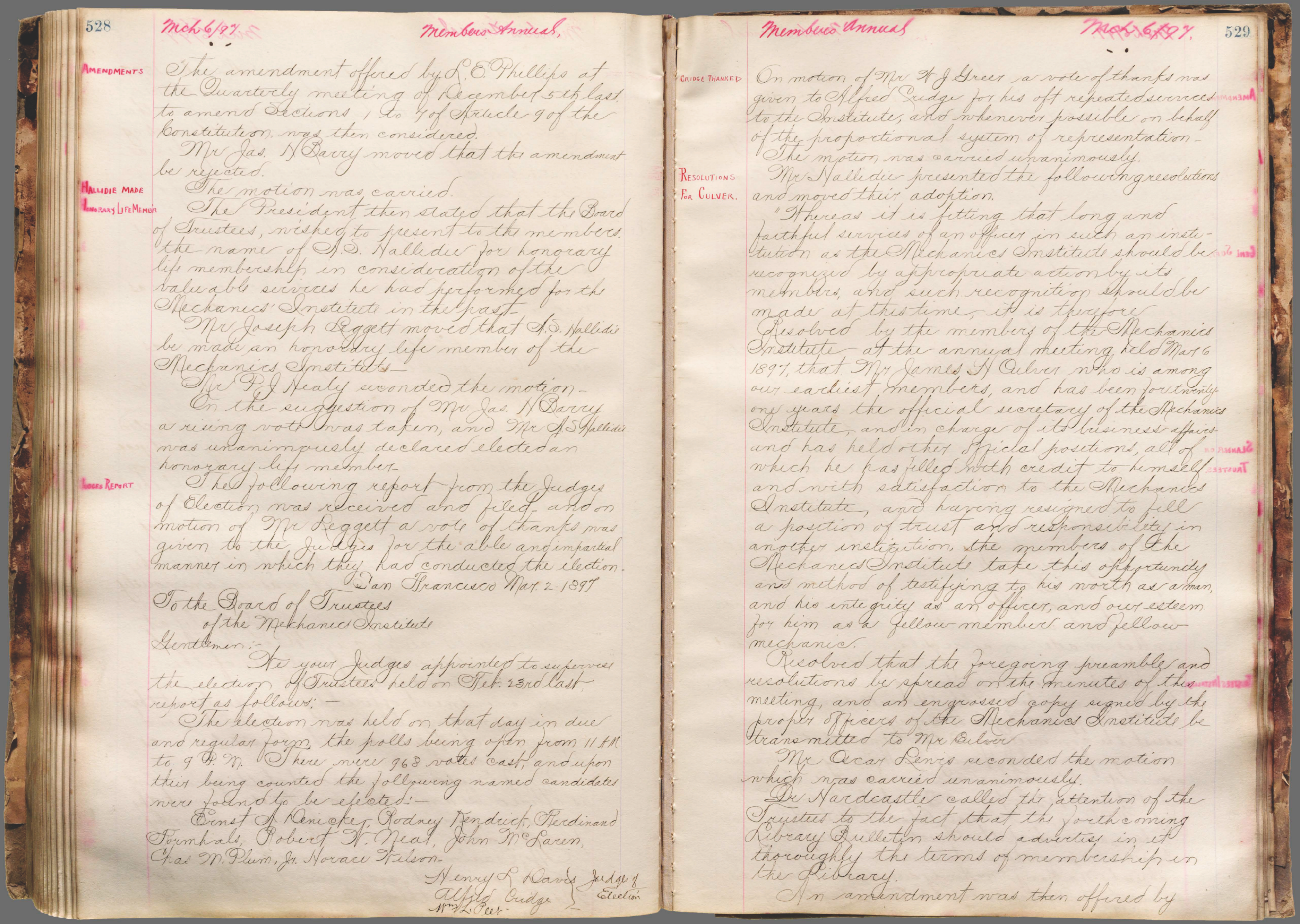

AMENDMENTS

The amendment offered by L. E. Phillips at the Quarterly meeting of December 5th last, to amend Sections 1 to 7 of Article 9 of the Constitution, was then considered.

Mr Jas. H Barry moved that the amendment be rejected.

The motion was carried.

HALLIDIE MADE HONORARY LIFE MEMBER

The President then stated that the Board of Trustees, wished to present to the members, the name of A. S. Hallidie for honorary life membership in consideration of the valuable services he had performed for the Mechanics' Institute in the past.

Mr Joseph Leggett moved that A. S. Hallidie be made an honorary life member of the Mechanics Institute.

Mr P J Healy seconded the motion.

On the suggestion of Mr. Jas. H Barry a rising vote was taken, and Mr A. S. Hallidie was unanimously declared elected an honorary life member.

JUDGES REPORT

The following report from the Judges of Election was received and filed, and on motion of Mr Leggett a vote of thanks was given to the Judges for the able and impartial manner in which they had conducted the election.

San Francisco Mar. 2. 1897

To the Board of Trustees
of the Mechanics Institute

Gentlemen:–

We your Judges appointed to supervise the election of Trustees held on Feb. 23rd last, report as follows:–

The election was held on that day in due and regular form, the polls being open from 11 A.M. to 9 P. M. There were 968 votes cast, and upon their being counted the following named candidates were found to be elected:–

Ernst A Denicke, Rodney Kendrick, Ferdinand Formhals, Robert W. Neal, John McLaren, Chas M. Plum, Jr. Horace Wilson.

Henry L Davis } Judges of
Alfred Cridge } Election
Wm L. Peet

CRIDGE THANKED

On motion of Mr H J Greer a vote of thanks was given to Alfred Cridge for his oft repeated services to the Institute, and whenever possible on behalf of the proportional system of representation.

The motion was carried unanimously.

RESOLUTIONS FOR CULVER.

Mr Hallidie presented the following resolutions and moved their adoption.

"Whereas it is fitting that long and faithful services of an officer in such an institution as the Mechanics Institute should be recognized by appropriate action by its members, and such recognition should be made at this time, it is therefore

Resolved by the members of the Mechanics Institute at the annual meeting held Mar 6 1897, that Mr James H Culver who is among our earliest members, and has been for twenty-one years the official secretary of the Mechanics Institute, and in charge of its business affairs and has held other official positions, all of which he has filled with credit to himself and with satisfaction to the Mechanics Institute, and having resigned to fill a position of trust and responsibility in another institution, the members of the Mechanics Institute take this opportunity and method of testifying to his worth as a man, and his integrity as an officer, and our esteem for him as a fellow member and fellow mechanic.

Resolved that the foregoing preamble and resolutions be spread on the minutes of this meeting, and an engrossed copy signed by the proper officers of the Mechanics Institute be transmitted to Mr Culver

Mr Oscar Lewis seconded the motion which was carried unanimously.

Dr Hardcastle called the attention of the Trustees to the fact that the forthcoming Library Bulletin should advertise in it thoroughly the terms of membership in the Library.

An amendment was then offered by

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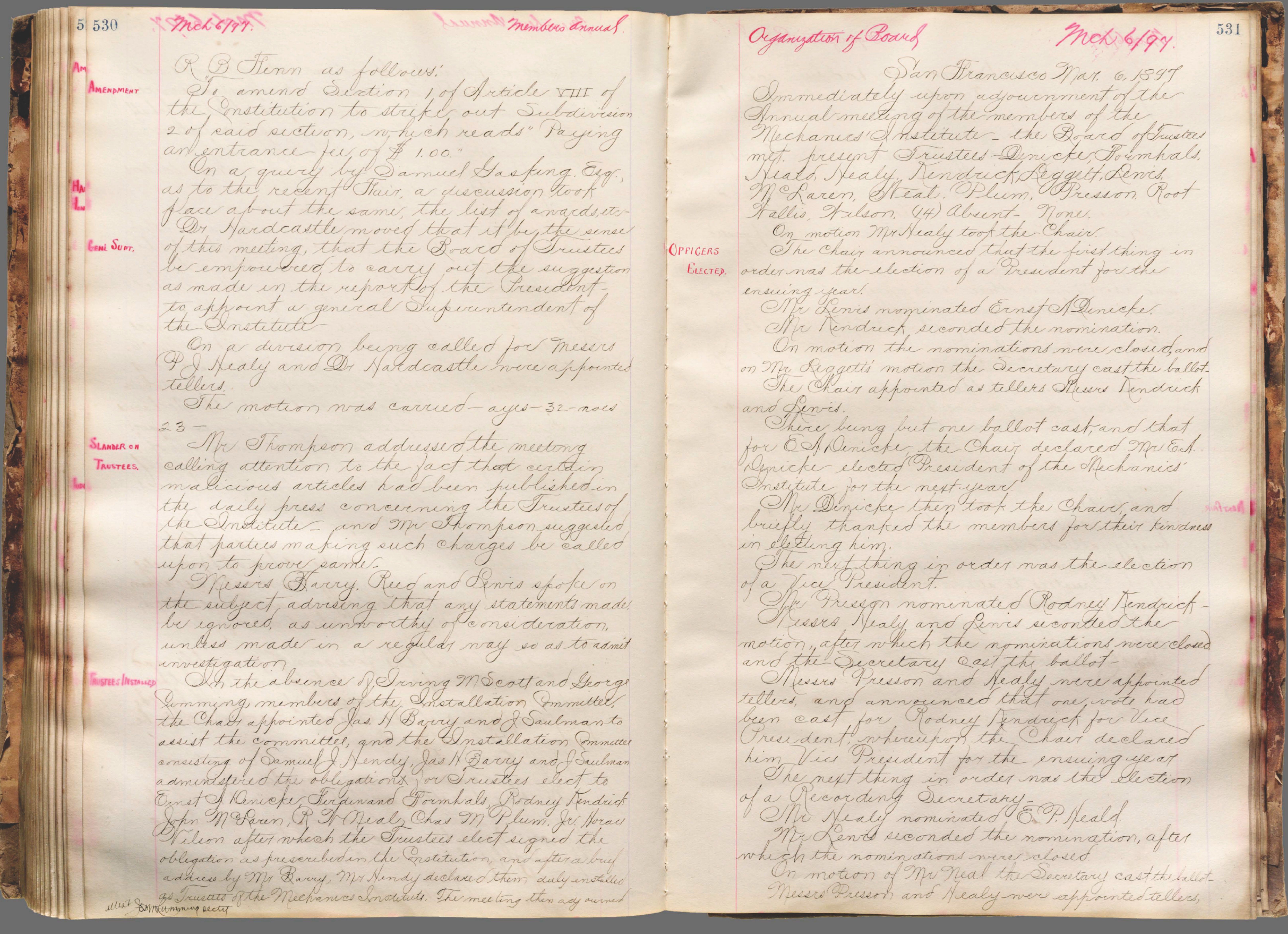

R B Fenn as follows:

Amendment

"To amend Section 1 of Article VIII of the Constitution to strike out Subdivision 2 of said section, which reads "Paying an entrance fee of $ 1.00."

On a query by Samuel Gasking. Esq., as to the recent Fair, a discussion took place about the same, the list of awards, etc-

Genl Supt.

Dr Hardcastle moved that it be the sense of this meeting, that the Board of Trustees be empowered to carry out the suggestion as made in the report of the President to appoint a general Superintendent of the Institute

On a division being called for Messrs P J Healy and Dr Hardcastle were appointed tellers.

The motion was carried - ayes - 32 - noes 23 -

Slander on Trustees.

Mr Thompson addressed the meeting calling attention to the fact that certain malicious articles had been published in the daily press concerning the Trustees of the Institute - and Mr Thompson suggested that parties making such charges be called upon to prove same-

Messrs Barry, Reed and Lewis spoke on the subject, advising that any statements made be ignored, as unworthy of consideration, unless made in a regular way so as to admit investigation.

Trustees Installed

In the absence of Irving M Scott and George Cumming, members of the Installation Committee, the Chair appointed Jas. H Barry and J Saulman to assist the committee, and the Installation Committee consisting of Samuel J Hendy, Jas H Barry and J Saulman administered the obligations for Trustees elect to Ernst A Denicke, Ferdinand Formhals, Rodney Kendrick John McLaren, R W Neal, Chas M Plum. Jr. Horace Wilson after which the Trustees elect signed the obligation as prescribed in the Constitution, and after a brief address by Mr Barry, Mr Hendy declared them duly installed as Trustees of the Mechanics Institute. The meeting then adjourned

Attest J M Cumming secty

San Francisco Mar. 6, 1897

Immediately upon adjournment of the Annual meeting of the members of the Mechanics' Institute - the Board of Trustees met. present Trustees - Denicke, Formhals, Heald, Healy, Kendrick, Leggett, Lewis, McLaren, Neal. Plum, Presson, Root Wallis, Wilson, (14) Absent - None.

On motion Mr Healy took the Chair.

Officers Elected.

The Chair announced that the first thing in order was the election of a President for the ensuing year.

Mr Lewis nominated Ernst A Denicke.

Mr Kendrick seconded the nomination.

On motion the nominations were closed, and on Mr Leggetts' motion the Secretary cast the ballot-

The Chair appointed as tellers Messrs Kendrick and Lewis.

There being but one ballot cast, and that for E A Denicke, the Chair declared Mr E.A. Denicke elected President of the Mechanics' Institute for the next year.

Mr Denicke then took the Chair, and briefly thanked the members for their kindness in electing him.

The next thing in order was the election of a Vice President.

Mr Presson nominated Rodney Kendrick -

Messrs Healy and Lewis seconded the motion, after which the nominations were closed and the Secretary cast the ballot -

Messrs Presson and Healy were appointed tellers, and announced that one vote had been cast for Rodney Kendrick for Vice President, whereupon the Chair declared him Vice President for the ensuing year

The next thing in order was the Election of a Recording Secretary -

Mr Healy nominated E. P. Heald.

Mr Lewis seconded the nomination, after which the nominations were closed.

On motion of Mr Neal the Secretary cast the ballot-

Messrs Presson and Healy were appointed tellers,

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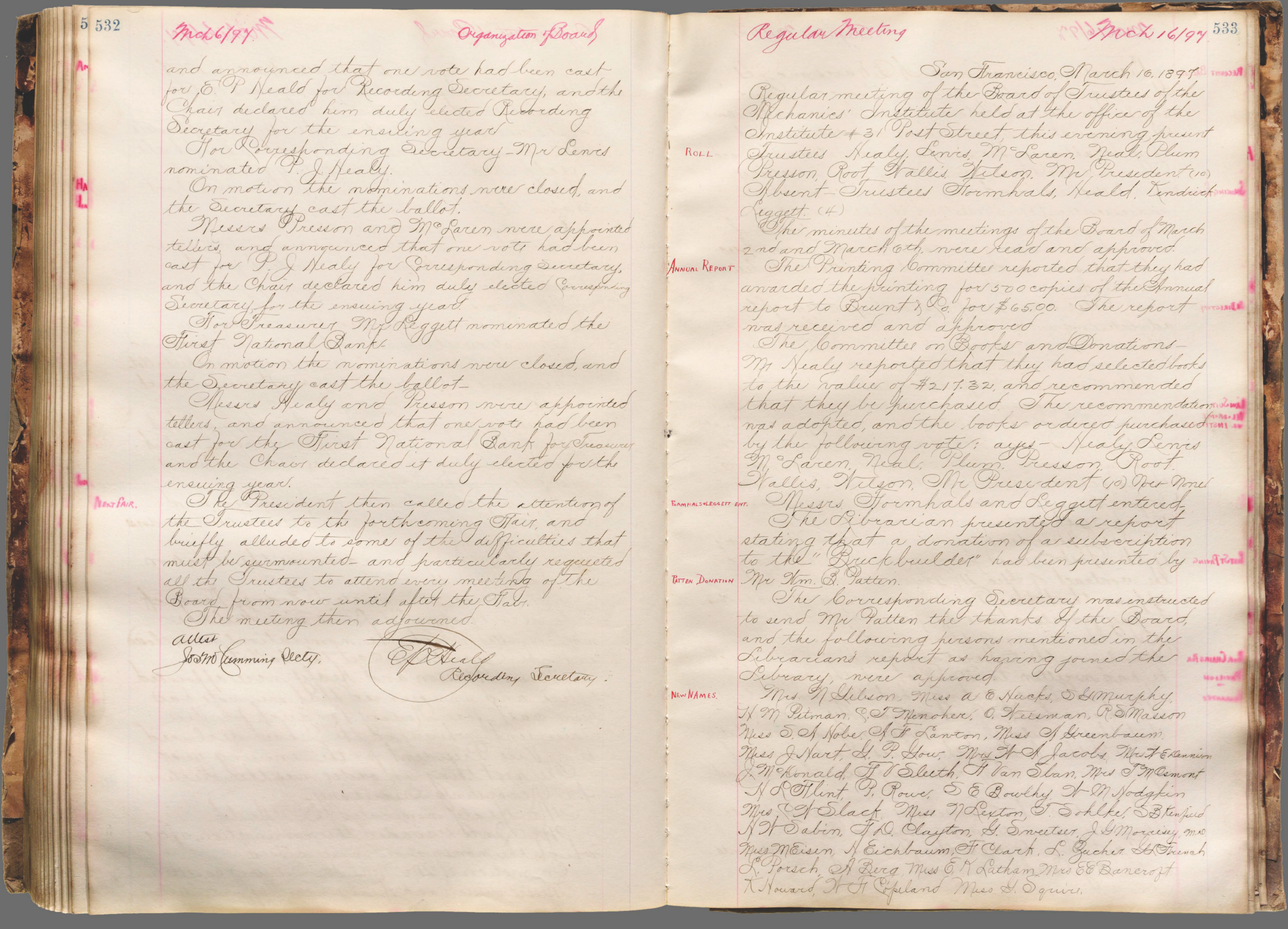

5 532

Mch 6/97. Organization of Board

and announced that one vote had been cast for E. P. Heald for Recording Secretary, and the Chair declared him duly elected Recording Secretary for the ensuing year.

For Corresponding Secretary — Mr Lewis nominated P. J. Healy.

On motion the nominations were closed, and the Secretary cast the ballot.

Messrs Presson and McLaren were appointed tellers, and announced that one vote had been cast for P. J. Healy for Corresponding Secretary, and the Chair declared him duly elected Corresponding Secretary for the ensuing year.

For Treasurer Mr Leggett nominated the First National Bank.

On motion the nominations were closed, and the Secretary cast the ballot.

Messrs Healy and Presson were appointed tellers, and announced that one vote had been cast for the First National Bank for Treasurer and the Chair declared it duly elected for the ensuing year.

NEXT FAIR. The President then called the attention of the Trustees to the forthcoming Fair, and briefly alluded to some of the difficulties that must be surmounted — and particularly requested all the Trustees to attend every meeting of the Board from now until after the Fair.

The meeting then adjourned.

Attest
Jos M Cumming Secty.

E P Heald
Recording Secretary.

Regular Meeting Mch 16/97 533

San Francisco, March 16, 1897.

Regular meeting of the Board of Trustees of the Mechanics' Institute held at the office of the Institute # 31 Post Street, this evening present

ROLL Trustees Healy, Lewis, McLaren, Neal, Plum, Presson, Root, Wallis, Wilson, Mr President (10)

Absent — Trustees Formhals, Heald, Kendrick, Leggett. (4)

The minutes of the meetings of the Board of March 2nd and March 6th were read and approved.

ANNUAL REPORT The Printing Committee reported that they had awarded the printing for 500 copies of the Annual report to Brunt & Co. for $65.00. The report was received and approved.

The Committee on Books and Donations — Mr Healy reported that they had selected books to the value of $217.32, and recommended that they be purchased. The recommendation was adopted, and the books ordered purchased by the following vote: ayes — Healy, Lewis, McLaren, Neal, Plum, Presson, Root, Wallis, Wilson, Mr President (10) Noes — None.

FORMHALS & LEGGETT ENT. Messrs Formhals and Leggett entered.

The Librarian presented a report stating that a donation of a subscription to the "Brickbuilder" had been presented by

PATTEN DONATION Mr Wm. B. Patten.

The Corresponding Secretary was instructed to send Mr Patten the thanks of the Board, and the following persons mentioned in the Librarian's report as having joined the Library, were approved.

NEW NAMES. Mrs. N Gibson, Miss A E Hucks, S G Murphy, H M Pitman, C. T. Menoher, O. Weisman, R S Masson, Miss S. A. Hobe, A F Lawton, Miss A Greenbaum, Miss J Hart, G. P. Gow, Mrs W A Jacobs, Mrs A E Dennison, J. McDonald, F V Sleeth, H Van Slan, Mrs T M Osmont, H L Flint, P. Rowe, S E Bowlby, W M Hodgkin, Mrs C A Slack, Miss N Lexton, T. Sohlke, S B Kenfield, H W Sabin, F D. Clayton, G. Sweetser, J G Morrissey, M.D., Miss M Eisen, H Eichbaum, F Clark, L. Zucher, G L French, L. Porsch, A Berg, Miss E K Latham, Mrs E E Bancroft, K Howard, W F Copeland, Miss G. Squire.

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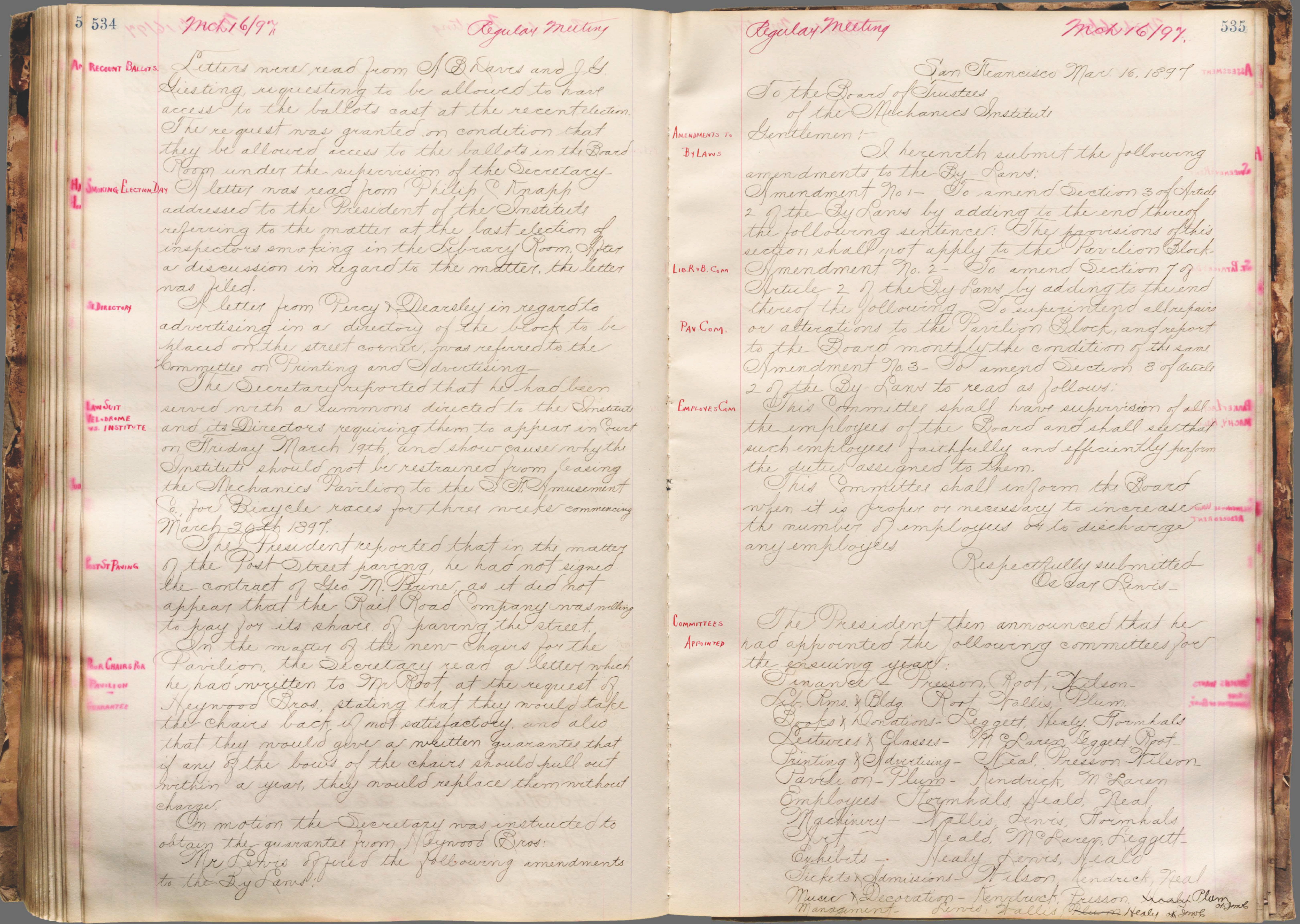

Recount Ballots.

Letters were read from A. B. Davis and J. G. Giesting, requesting to be allowed to have access to the ballots cast at the recent election. The request was granted on condition that they be allowed access to the ballots in the Board Room under the supervision of the Secretary—

Smoking Election Day

A letter was read from Philip S. Knapp addressed to the President of the Institute referring to the matter at the last election of inspectors smoking in the Library Room. After a discussion in regard to the matter, the letter was filed.

St. Directory

A letter from Percy & Dearsley in regard to advertising in a directory of the block to be placed on the street corner, was referred to the Committee on Printing and Advertising—

Law Suit Vel-o-drome vs. Institute

The Secretary reported that he had been served with a summons directed to the Institute and its Directors requiring them to appear in Court on Friday March 19th, and show cause why the Institute should not be restrained from leasing the Mechanics Pavilion to the S. F. Amusement Co., for Bicycle races for three weeks commencing March 20th 1897.

Post St Paving

The President reported that in the matter of the Post Street paving, he had not signed the contract of Geo. M. Perine, as it did not appear that the Rail Road Company was willing to pay for its share of paving the street.

Poor Chairs for Pavilion → Guarantee

In the matter of the new Chairs for the Pavilion, the Secretary read a letter which he had written to Mr Root at the request of Heywood Bros, stating that they would take the chairs back if not satisfactory, and also that they would give a written guarantee that if any of the bows of the chairs should pull out within a year, they would replace them without charge.

On motion the Secretary was instructed to obtain the guarantee from Heywood Bros:

Mr Lewis offered the following amendments to the By Laws:

San Francisco Mar. 16, 1897

To the Board of Trustees
of the Mechanics Institute

Amendments to By Laws

Gentlemen:—

I herewith submit the following amendments to the By-Laws:

Amendment No 1— To amend Section 3 of Article 2 of the By Laws by adding to the end thereof the following sentence: The provisions of this section shall not apply to the Pavilion Block—

Lib. R. & B. Com

Amendment No. 2— To amend Section 7 of Article 2 of the By-Laws by adding to the end thereof the following— To superintend all repairs or alterations to the Pavilion Block, and report to the Board monthly the condition of the same

Pav. Com.

Amendment No. 3— To amend Section 8 of Article 2 of the By-Laws to read as follows:

Employes Com

This Committee shall have supervision of all the employees of the Board and shall see that such employees faithfully and efficiently perform the duties assigned to them.

This Committee shall inform the Board when it is proper or necessary to increase the number of employees or to discharge any employees.

Respectfully submitted
Oscar Lewis—

Committees Appointed

The President then announced that he had appointed the following committees for the ensuing year:

Finance — Presson, Root, Wilson—
Lib. Rms. & Bldg. Root, Wallis, Plum.
Books & Donations— Leggett, Healy, Formhals
Lectures & Classes— McLaren, Leggett, Root—
Printing & Advertising— Neal, Presson, Wilson—
Pavilion— Plum— Kendrick, McLaren
Employees— Formhals, Heald, Neal
Machinery— Wallis, Lewis, Formhals
Art Heald, McLaren, Leggett—
Exhibits— Healy, Lewis, Neal
Tickets & Admissions— Wilson, Kendrick, Neal
Music & Decoration— Kendrick, Presson, ~~Healy~~ Plum ok Jmb
Management— Lewis, Wallis, ~~Plum~~ Healy ok Jmb

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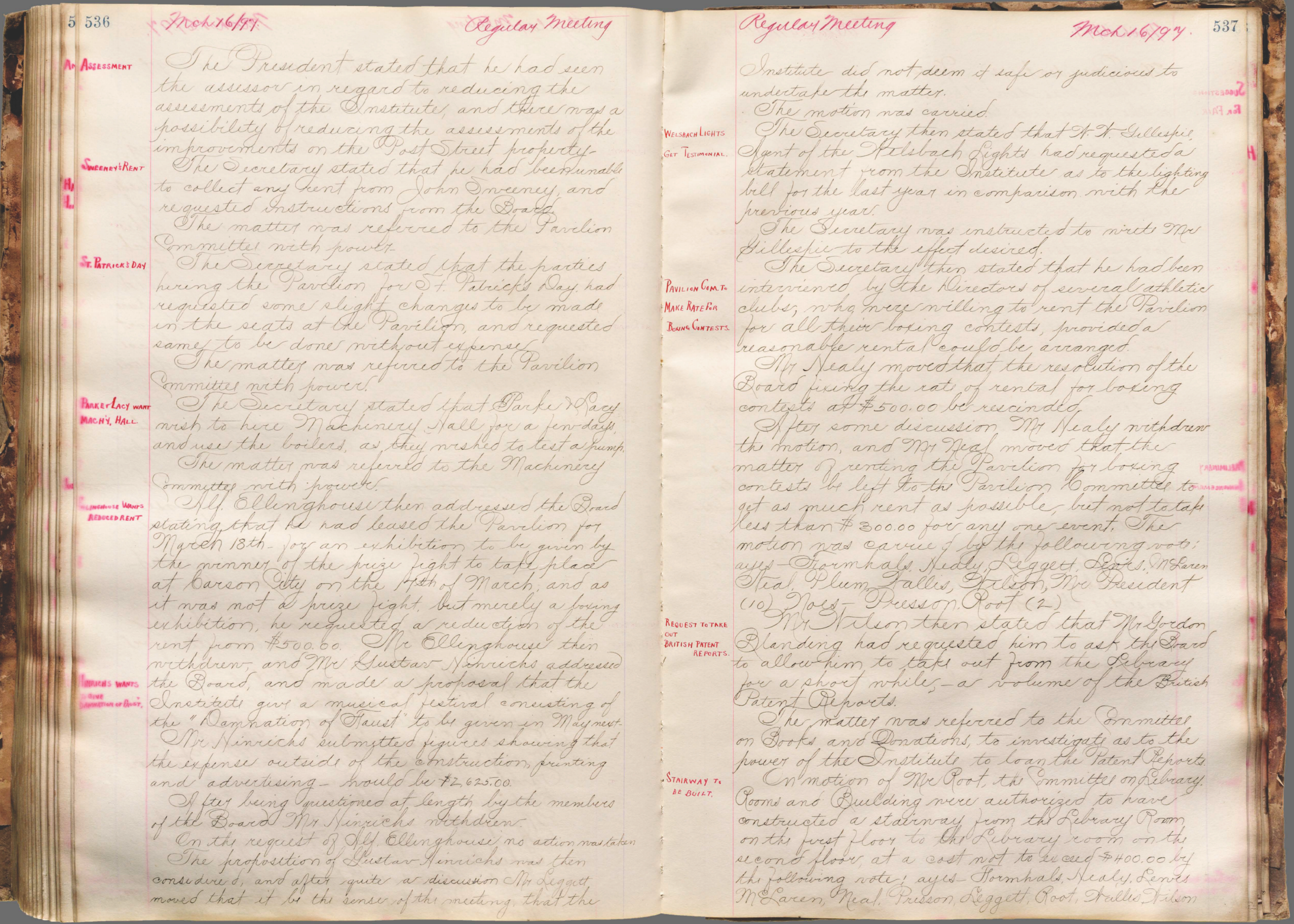

ASSESSMENT

The President stated that he had seen the assessor in regard to reducing the assessments of the Institute, and there was a possibility of reducing the assessments of the improvements on the Post Street property-

SWEENEY'S RENT

The Secretary stated that he had been unable to collect any rent from John Sweeney, and requested instructions from the Board.

The matter was referred to the Pavilion Committee with power-

ST. PATRICK'S DAY

The Secretary stated that the parties hiring the Pavilion for St. Patrick's Day had requested some slight changes to be made in the seats at the Pavilion, and requested same to be done without expense.

The matter was referred to the Pavilion Committee with power.

PARKE & LACY WANT MACH'Y. HALL.

The Secretary stated that Parke & Lacy wish to hire Machinery Hall for a few days, and use the boilers, as they wished to test a pump.

The matter was referred to the Machinery Committee with power.

ELLINGHOUSE WANTS REDUCED RENT

Alf. Ellinghouse then addressed the Board stating that he had leased the Pavilion for March 18th- for an exhibition to be given by the winner of the prize fight to take place at Carson City on the 17th of March, and as it was not a prize fight, but merely a boxing exhibition, he requested a reduction of the rent from $500.00. Mr Ellinghouse then withdrew, and Mr Gustav Hinrichs addressed the Board, and made a proposal that the Institute give a musical festival consisting of the "Damnation of Faust" to be given in May next-

HINRICHS WANTS TO GIVE DAMNATION OF FAUST.

Mr Hinrichs submitted figures showing that the expense outside of the construction, printing and advertising- would be $2,625.00.

After being questioned at length by the members of the Board Mr Hinrichs withdrew.

On the request of Alf. Ellinghouse no action was taken

The proposition of Gustav Hinrichs was then considered, and after quite a discussion Mr Leggett moved that it be the sense of the meeting, that the

Institute did not deem it safe or judicious to undertake the matter.

The motion was carried.

WELSBACH LIGHTS GET TESTIMONIAL.

The Secretary then stated that W. W. Gillespie, Agent of the Welsbach Lights had requested a statement from the Institute as to the lighting bill for the last year in comparison with the previous year.

The Secretary was instructed to write Mr Gillespie to the effect desired.

PAVILION COM. TO MAKE RATE FOR BOXING CONTESTS.

The Secretary then stated that he had been interviewed by the Directors of several athletic clubs, who were willing to rent the Pavilion for all their boxing contests, provided a reasonable rental could be arranged.

Mr Healy moved that the resolution of the Board fixing the rate of rental for boxing contests at $500.00 be rescinded.

After some discussion Mr Healy withdrew the motion, and Mr Neal moved that the matter of renting the Pavilion for boxing contests be left to the Pavilion Committee to get as much rent as possible, but not to take less than $300.00 for any one event. The motion was carried by the following vote; ayes- Formhals, Healy, Leggett, Lewis, McLaren, Neal, Plum, Wallis, Wilson, Mr President (10) Noes- Presson, Root (2)

REQUEST TO TAKE OUT BRITISH PATENT REPORTS.

Mr Wilson then stated that Mr Gordon Blanding had requested him to ask the Board to allow him to take out from the Library for a short while,- a volume of the British Patent Reports.

The matter was referred to the Committee on Books and Donations, to investigate as to the power of the Institute to loan the Patent Reports.

STAIRWAY TO BE BUILT.

On motion of Mr Root, the Committee on Library Rooms and Building were authorized to have constructed a stairway from the Library Room on the first floor to the Library room on the second floor, at a cost not to exceed $400.00 by the following vote; ayes- Formhals, Healy, Lewis McLaren, Neal, Presson, Leggett, Root, Wallis, Wilson

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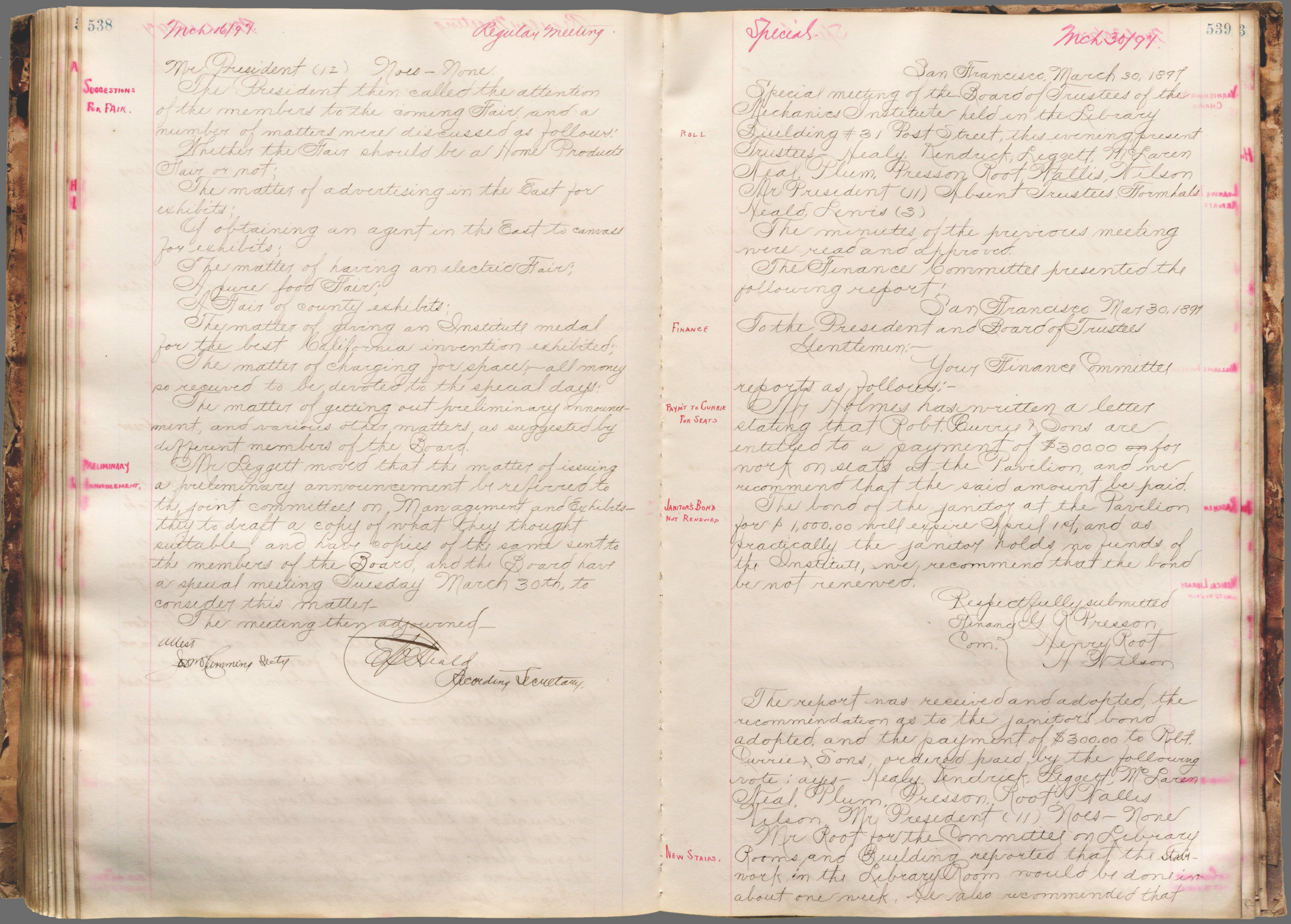

Mch 16/97 Regular Meeting

Mr President (12) Noes – None.

SUGGESTIONS FOR FAIR.

The President then called the attention of the members to the coming Fair, and a number of matters were discussed as follows:

Whether the Fair should be a Home Products Fair or not;

The matter of advertising in the East for exhibits;

Of obtaining an agent in the East to canvass for exhibits;

The matter of having an electric Fair;

A pure food Fair;

A Fair of county exhibits;

The matter of giving an Institute medal for the best California invention exhibited;

The matter of charging for space; – all money so received to be devoted to the special days:

The matter of getting out preliminary announcement, and various other matters as suggested by different members of the Board.

PRELIMINARY ANNOUNCEMENT,

Mr Leggett moved that the matter of issuing a preliminary announcement be referred to the joint committees on Management and Exhibits – they to draft a copy of what they thought suitable and have copies of the same sent to the members of the Board, and the Board have a special meeting Tuesday March 30th, to consider this matter.

The meeting then adjourned –

Attest

J. M. Cummins Secty

Heald

Recording Secretary

Special Mch 30/97.

San Francisco, March 30, 1897

ROLL

Special meeting of the Board of Trustees of the Mechanics Institute held in the Library Building #31 Post Street, this evening, present Trustees – Healy, Kendrick, Leggett, McLaren Neal, Plum, Presson, Root, Wallis, Wilson Mr President (11) Absent Trustees, Formhals Heald, Lewis (3)

The minutes of the previous meeting were read and approved.

The Finance Committee presented the following report:

San Francisco Mar 30, 1897

FINANCE

To the President and Board of Trustees

Gentlemen: –

Your Finance Committee reports as follows: –

PAYM'T TO CURRIE FOR SEATS

Mr Holmes has written a letter stating that Robt. Currie & Sons are entitled to a payment of $300.00 ~~on~~ for work on seats at the Pavilion, and we recommend that the said amount be paid.

JANITOR'S BOND NOT RENEWED

The bond of the janitor at the Pavilion for $ 1,000.00 will expire April 1st, and as practically the janitor holds no funds of the Institute, we recommend that the bond be not renewed.

Respectfully submitted
Finance Com. G. R. Presson
Henry Root
A. Wilson

The report was received and adopted, the recommendation as to the janitor's bond adopted, and the payment of $300.00 to Robt. Currie & Sons, ordered paid by the following vote: ayes – Healy, Kendrick, Leggett, McLaren Neal, Plum, Presson, Root, Wallis Wilson, Mr President (11) Noes – None

NEW STAIRS.

Mr Root for the Committee on Library Rooms and Building reported that the stair-work in the Library Room would be done in about one week. He also recommended that

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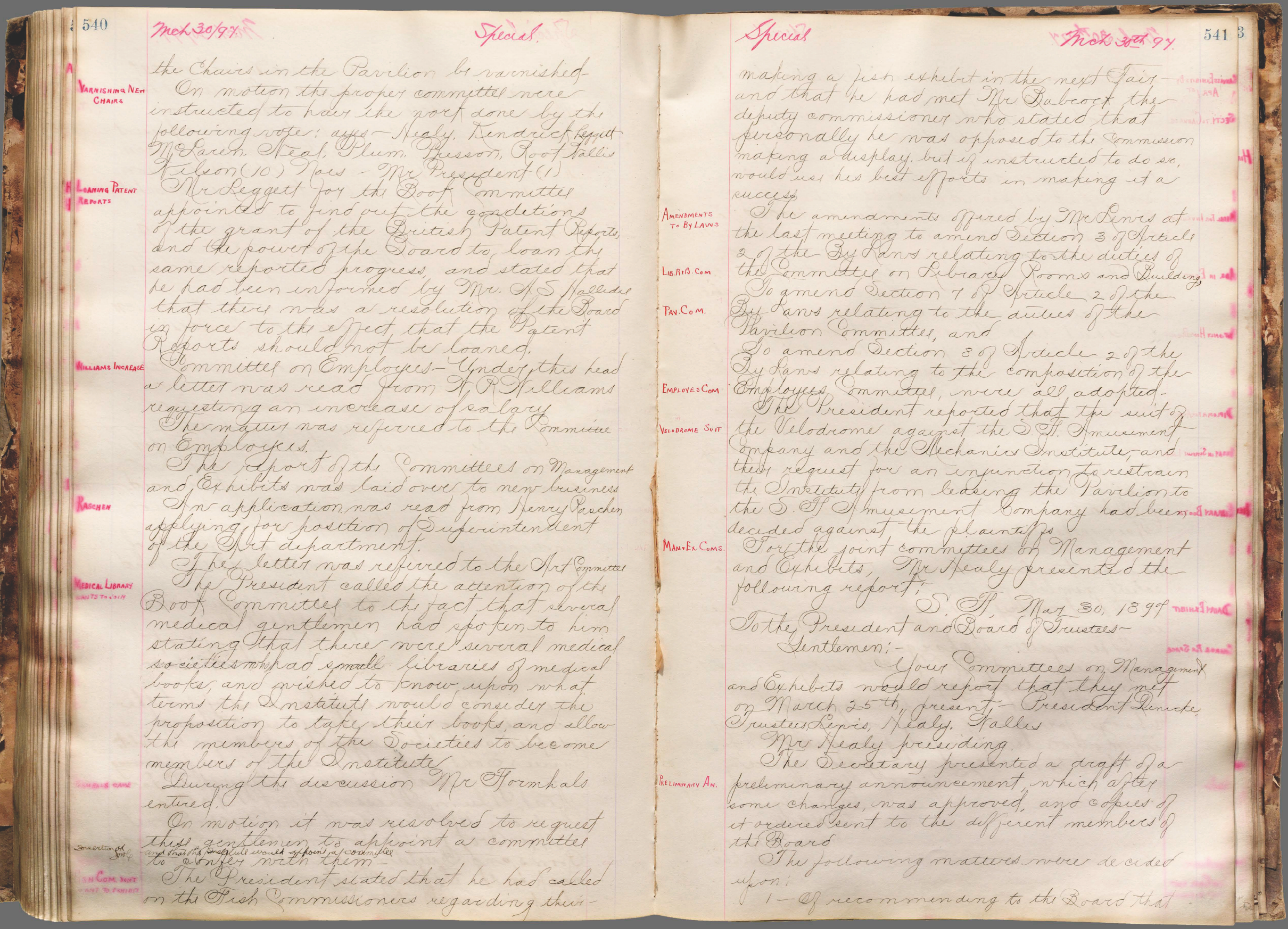

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Varnishing New Chairs

the Chairs in the Pavilion be varnished-

On motion the proper committee were instructed to have the work done by the following vote: ayes - Healy, Kendrick, Leggett, McLaren, Neal, Plum, Poisson, Root, Wallis, Wilson (10) Noes - Mr President (1)

Loaning Patent Reports

Mr Leggett for the Book Committee appointed to find out the conditions of the grant of the British Patent Reports, and the power of the Board to loan the same reported progress, and stated that he had been informed by Mr. A S Hallidie that there was a resolution of the Board in force to the effect that the Patent Reports should not be loaned.

Williams Increase

Committee on Employees - Under this head a letter was read from A. R. Williams requesting an increase of salary

The matter was referred to the Committee on Employees.

The report of the Committees on Management and Exhibits was laid over to new business

Raschen

An application was read from Henry Raschen applying for position of Superintendent of the Art department.

The letter was referred to the Art Committee

Medical Library wants to join

The President called the attention of the Book Committee to the fact that several medical gentlemen had spoken to him stating that there were several medical societies who had small libraries of medical books, and wished to know upon what terms the Institute would consider the proposition to take their books, and allow the members of the Societies to become members of the Institute

Formhals came

During the discussion Mr Formhals entered.

On motion it was resolved to request these gentlemen to appoint a committee and that the Institute would appoint a committee to confer with them -

Fish Com. don't want to exhibit

The President stated that he had called on the Fish Commissioners regarding their -

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making a fish exhibit in the next Fair - and that he had met Mr Babcock the deputy commissioner who stated that personally he was opposed to the Commission making a display, but if instructed to do so, would use his best efforts in making it a success

Amendments to By Laws

The amendments offered by Mr Lewis at the last meeting to amend Section 3 of Article 2 of the By Laws relating to the duties of the Committee on Library, Rooms and Building,

Lib. R. & B. Com

To amend Section 7 of Article 2 of the By Laws relating to the duties of the Pavilion Committee, and

Pav. Com.

To amend Section 8 of Article 2 of the By Laws relating to the composition of the Employees Committee, were all adopted -

Employes Com

Velodrome Suit

The President reported that the suit of the Velodrome against the S. F. Amusement Company and the Mechanics Institute, and their request for an injunction to restrain the Institute from leasing the Pavilion to the S. F. Amusement Company had been decided against the plaintiffs

Man. & Ex. Coms.

For the joint committees on Management and Exhibits, Mr Healy presented the following report;

S. F. Mar 30, 1897

To the President and Board of Trustees -

Gentlemen:-

Your Committees on Management and Exhibits would report that they met on March 25th, present - President Denicke, Trustees Lewis, Healy, Wallis

Mr Healy presiding.

Preliminary An.

The Secretary presented a draft of a preliminary announcement, which after some changes, was approved, and copies of it ordered sent to the different members of the Board

The following matters were decided upon:

1 - Of recommending to the Board that

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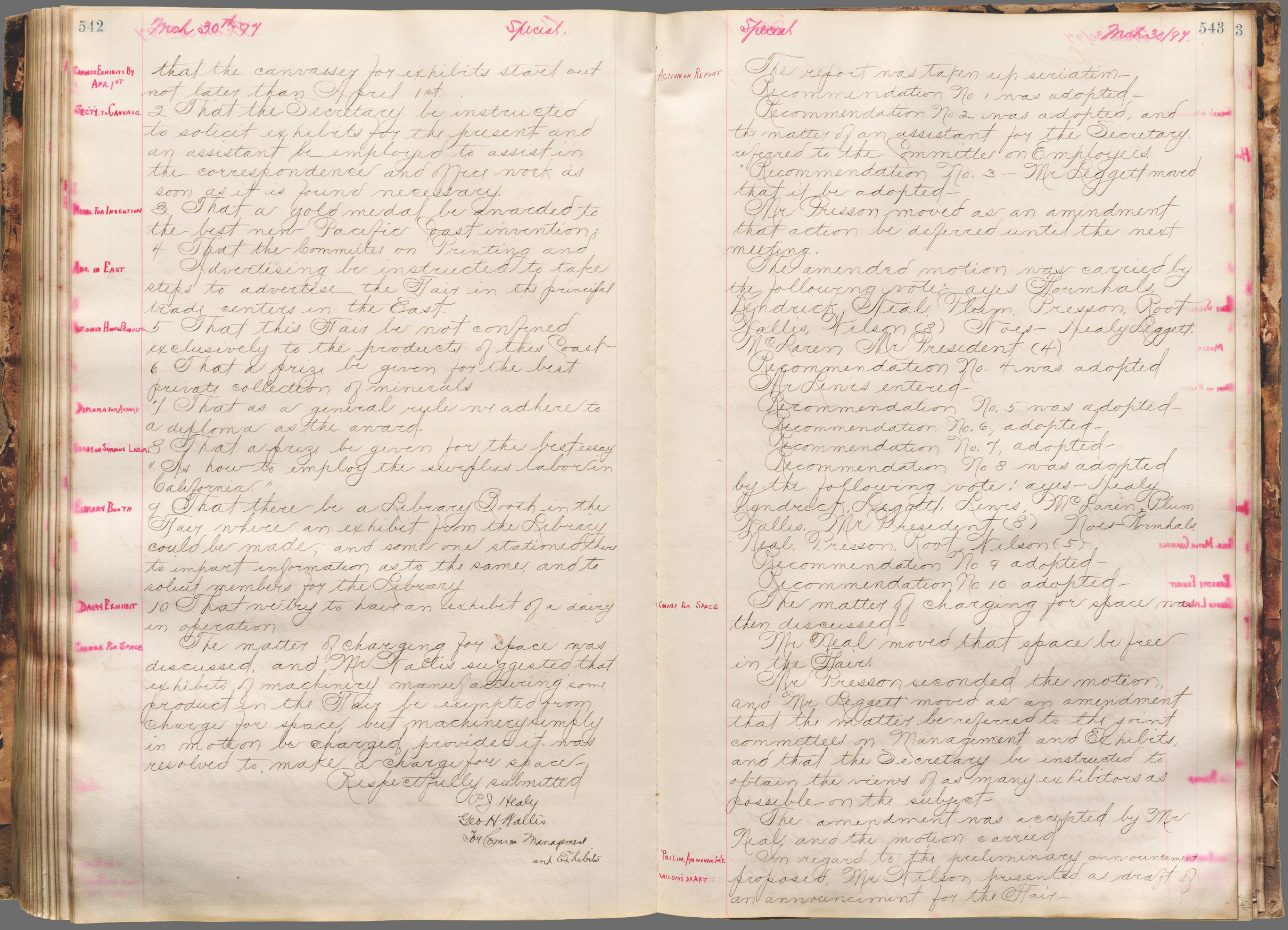

Canvass Exhibits By Apr. 1st — that the canvasser for exhibits start out not later than April 1st.

Secty. to Canvass. — 2 That the Secretary be instructed to solicit exhibits for the present and an assistant be employed to assist in the correspondence and Office work as soon as it is found necessary.

Medal For Invention — 3 That a gold medal be awarded to the best new Pacific Coast invention;

4 That the Committee on Printing and

Adv. in East — Advertising be instructed to take steps to advertise the Fair in the principal trade centers in the East.

Not only Home Products — 5 That this Fair be not confined exclusively to the products of this Coast

6 That a prize be given for the best private collection of minerals

Diploma for Award — 7 That as a general rule we adhere to a diploma as the award.

Essay on Surplus Labor — 8 That a prize be given for the best essay "As how to employ the surplus labor in California."

Library Booth — 9 That there be a Library Booth in the Fair where an exhibit from the Library could be made, and some one stationed there to impart information as to the same, and to solicit members for the Library.

Dairy Exhibit — 10 That we try to have an exhibit of a dairy in operation

Charge For Space — The matter of charging for space was discussed, and Mr Wallis suggested that exhibits of machinery manufacturing some product in the Fair be exempted from charge for space, but machinery simply in motion be charged, provided it was resolved to make a charge for space—

Respectfully submitted
P J Healy
Geo H Wallis
For Comm on Management
and Exhibits

Action on Report — The report was taken up seriatim—

Recommendation No 1 was adopted—

Recommendation No 2 was adopted, and the matter of an assistant for the Secretary, referred to the Committee on Employees.

Recommendation No. 3 — Mr Leggett moved that it be adopted—

Mr Presson moved as an amendment that action be deferred until the next meeting.

The amended motion was carried by the following vote; ayes Formhals, Hendrick, Neal, Plum, Presson, Root Wallis, Wilson (8) Noes— Healy Leggett, McLaren Mr President (4)

Recommendation No. 4 was adopted

Mr Lewis entered—

Recommendation No. 5 was adopted—

Recommendation No. 6, adopted—

Recommendation No. 7, adopted—

Recommendation No 8 was adopted by the following vote; ayes—Healy Hendrick, Leggett, Lewis, McLaren, Plum Wallis, Mr President (8) Noes—Formhals, Neal, Presson, Root, Wilson (5)

Recommendation No 9 adopted—

Recommendation No 10 adopted—

Charge For Space — The matter of charging for space was then discussed—

Mr Neal moved that space be free in the Fair.

Mr Presson seconded the motion, and Mr Leggett moved as an amendment that the matter be referred to the joint committees on Management and Exhibits, and that the Secretary be instructed to obtain the views of as many exhibitors as possible on the subject—

The amendment was accepted by Mr Neal, and the motion carried

Prelim. Announc'm't. — In regard to the preliminary announcement

Wilson's Draft — proposed, Mr Wilson presented a draft of an announcement for the Fair—

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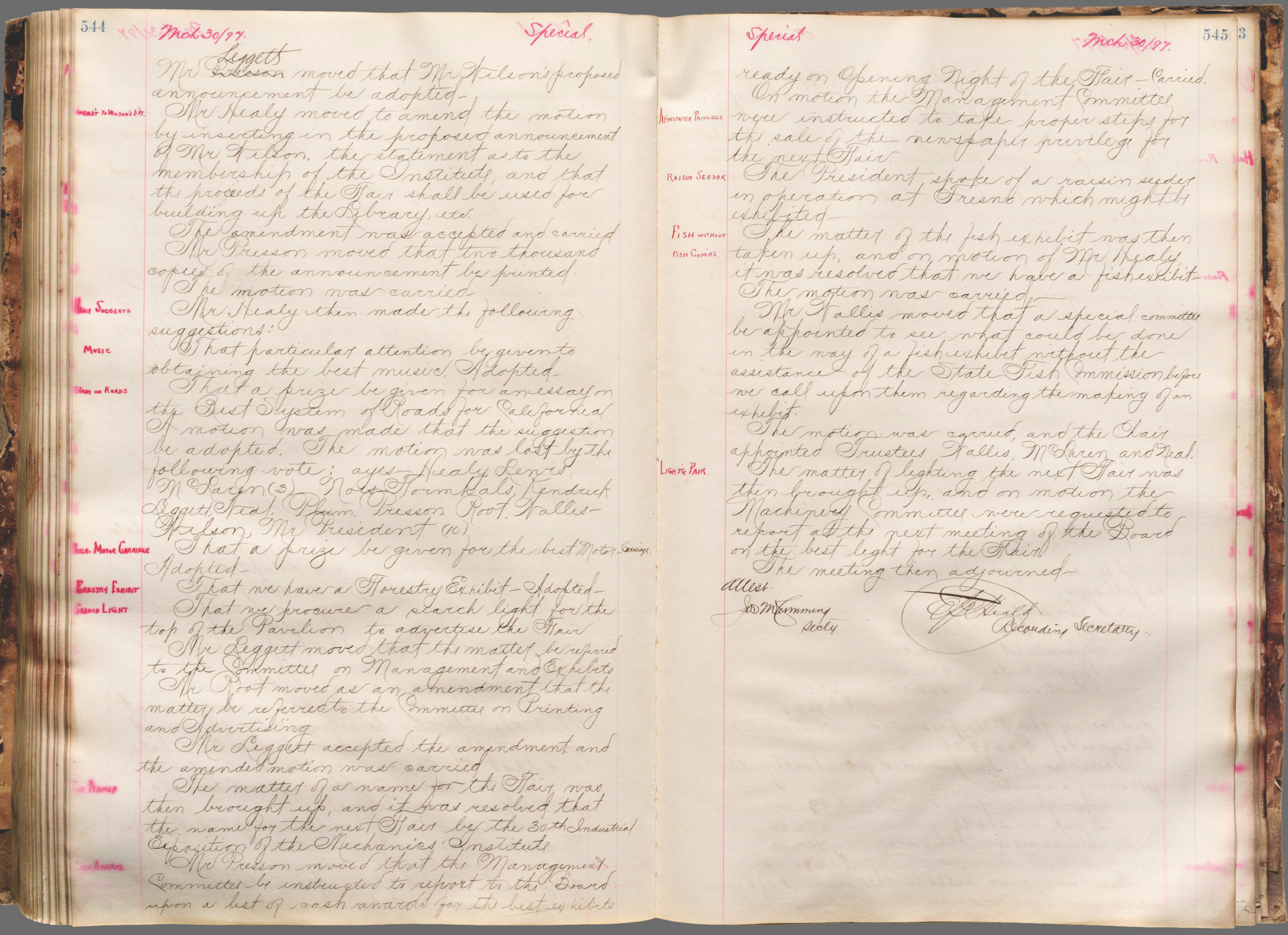

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MEND'T TO WILSON'S D'FT.

Mr ~~Presson~~ Leggett moved that Mr Wilson's proposed announcement be adopted–

Mr Healy moved to amend the motion by inserting in the proposed announcement of Mr Wilson, the statement as to the membership of the Institute, and that the proceeds of the Fair shall be used for building up the Library, etc.

The amendment was accepted and carried

Mr Presson moved that two thousand copies of the announcement be printed.

The motion was carried

HEALY SUGGESTS

Mr Healy then made the following suggestions:

MUSIC

That particular attention be given to obtaining the best music. Adopted–

ESSAY ON ROADS

That a prize be given for an essay on the Best System of Roads for California

A motion was made that the suggestion be adopted. The motion was lost by the following vote: ayes– Healy, Lewis, McLaren (3) Noes– Formhals, Kendrick, Leggett, Neal, Plum, Presson, Root, Wallis– Wilson, Mr President (10)

PRIZE– MOTOR CARRIAGE

That a prize be given for the best Motor Carriage. Adopted–

FORESTRY EXHIBIT

That we have a Forestry Exhibit– Adopted–

SEARCH LIGHT

That we procure a search light for the top of the Pavilion to advertise the Fair

Mr Leggett moved that the matter be referred to the Committee on Management and Exhibits

Mr Root moved as an amendment that the matter be referred to the Committee on Printing and Advertising.

Mr Leggett accepted the amendment and the amended motion was carried

FAIR NAMED

The matter of a name for the Fair was then brought up, and it was resolved that the name for the next Fair be the 30th Industrial Exposition of the Mechanics' Institute

CASH AWARDS.

Mr Presson moved that the Management Committee be instructed to report to the Board upon a list of cash awards for the best exhibits

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ready on Opening Night of the Fair– Carried.

NEWSPAPER PRIVILEGE

On motion the Management Committee were instructed to take proper steps for the sale of the newspaper privilege for the next Fair.

RAISIN SEEDER

The President spoke of a raisin seeder in operation at Fresno which might be exhibited–

FISH WITHOUT FISH COM'RS.

The matter of the fish exhibit was then taken up, and on motion of Mr Healy it was resolved that we have a fish exhibit–

The motion was carried

Mr Wallis moved that a special committee be appointed to see what could be done in the way of a fish exhibit without the assistance of the State Fish Commission before we call upon them regarding the making of an exhibit.

The motion was carried, and the Chair appointed Trustees Wallis, McLaren and Neal.

LIGHT'G FAIR.

The matter of lighting the next Fair was then brought up, and on motion the Machinery Committee were requested to report at the next meeting of the Board on the best light for the Fair.

The meeting then adjourned–

Attest.

Jos M Cumming
Secty

C J Healy
Recording Secretary.

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.

San Francisco, April 6, 1897

Roll Regular meeting of the Board of Trustees of the Mechanics Institute held at the Library Building this evening, present Trustees Healy, Kendrick, Leggett, McLaren, Neal, Plum, Presson Root, Hallis, Mr President (10) Absent Trustees Formhals, Heald, Lewis, Wilson (4)

The minutes of the previous meeting were read and approved.

Trustees Wilson and Lewis entered—

Finance The Finance Committee presented the following report:

San Francisco April 6, 1897—

To the President and Board of Trustees

Gentlemen:—

We present bills to the amount of $5,392.38, and recommend that they be paid.

Cash Statement

Cash on hand March 1st	$1,741.45	
Receipts in March	5,751.20	
	7,492.65	
Bills paid in March	3,275.93	
	4,216.72	
Paid April 1st on a/c seats	300.00	
	3,916.72	

The estimated collections for this month are as follows:

Library	$1,700.00	
Mut. Sav. Bank	325.00	
Folsom St. lot	50.00	
Hayes St. Rents	420.00	
Pavilion	550.00	3,045.00
		$6,961.72

deducting the bills presented will leave a balance of $1,569.34.

There is to be provided for shortly the following amounts:

New chairs for Pavilion	$490.00
Work on seats	586.50
Stairway in Library	400.00
	$1,476.50

There are also bills to the amount of $839.38 which have been held over.

We also recommend that the following bills be paid.

Stair Building—

Labor—	86.25
Contract—	239.00
Plastering	15.00
	340.25

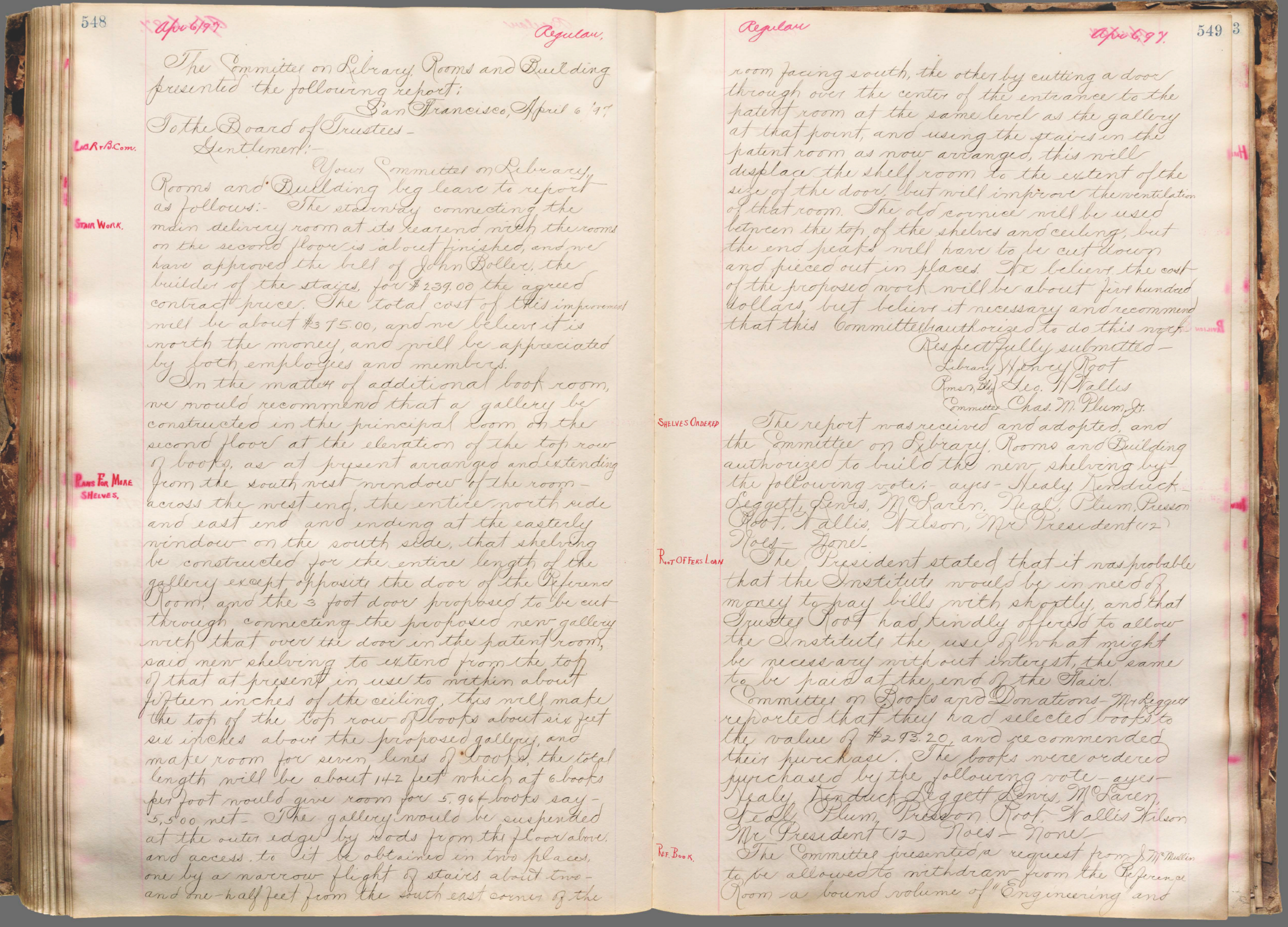
Respectfully submitted—
Finance Committee
G R Presson
Henry Root

1	Pay Roll	1074 00	22	C Towne	2.00
2	" "	3 00	23	Esoteric Pub. Co	4.50
3	A M Jellison	26 60	24	S. F. Chronicle	4.55
4	Jos McCumming	70 35	25	Daily Report	9.00
5	Spring Valley Water Wks	33 35	26	Evening Post	8.40
6	Taxes	3053 53	27	Guide	1.50
7	Univ. of Cal.	525 00	28	Examiner	3.90
8	John Middleton	22 70	29	Twentieth Cent. Co.	5.00
9	S. F. Gas & Electric Co.	2 00	30	Univ. of Cal. Magaz.	1.50
10	Gas Consumers Assn	3 00	31	G W Alexander	24.60
11	W W Gillespie	50	32	Soc. Promot. of Eng.	7.50
12	Halla & Co.	13 07	33	Johnson & Emigh	49.78
13	S. F. Lumber Co.	12 85	34	Lemcke & Buechner	5.28
14	Hinton Printing Co.	213 26	35	Whitaker & Ray Co—	5.25
15	Coml. Pub. Co	3 40	36	Burrows Bros. Co.	3.50
16	" " "	7 70	37	E M Sleator—	7.20
17	W Alexander	7 50	38	W B Walkup	1.50
18	H Borchers	7 50	39	C Traver	5.25
19	Mer. Toilet Co—	2 50	40	W Doxey—	18.14
20	Pac. Tel. Co—	22 05	41	J A Hoffman—	12.75
21	Gordon & Young	15 00	42	A M Robertson	91.92
					5392.38

(Stair Work—)

Pay Roll.	86 25	
J Boller—	239 00	
T Mannix	15 00—	340.25
		$5732.63

The report was received and accepted, and the bills mentioned in the report including the bills for work on the new stairs ordered paid by the following vote—ayes— Healy, Kendrick, Leggett, Lewis, McLaren, Neal, Plum, Presson, Root, Hallis Wilson, Mr President (12) Noes— None—



The Committee on Library, Rooms and Building presented the following report:

San Francisco, April 6 '97

To the Board of Trustees –

Lib R & B. Com.

Gentlemen:–

Your Committee on Library, Rooms and Building beg leave to report as follows:– The stairway connecting the main delivery room at its rear end with the rooms on the second floor is about finished, and we have approved the bill of John Boller, the builder of the stairs, for $239.00 the agreed contract price. The total cost of this improvement will be about $375.00, and we believe it is worth the money, and will be appreciated by both employees and members.

Stair Work.

In the matter of additional book room, we would recommend that a gallery be constructed in the principal room on the second floor at the elevation of the top row of books, as at present arranged and extending from the south west window of the room – across the west end, the entire north side and east end and ending at the easterly window on the south side, that shelving be constructed for the entire length of the gallery except opposite the door of the Reference Room, and the 3 foot door proposed to be cut through connecting the proposed new gallery with that over the door in the patent room, said new shelving to extend from the top of that at present in use to within about fifteen inches of the ceiling, this will make the top of the top row of books about six feet six inches above the proposed gallery, and make room for seven lines of books, the total length will be about 142 feet which at 6 books per foot would give room for 5,964 books say – 5,500 net – The gallery would be suspended at the outer edge by rods from the floor above, and access to it be obtained in two places, one by a narrow flight of stairs about two – and one-half feet from the south east corner of the

Plans For More Shelves,

room facing south, the other by cutting a door through over the center of the entrance to the patent room at the same level as the gallery at that point, and using the stairs in the patent room as now arranged, this will displace the shelf room to the extent of the size of the door, but will improve the ventilation of that room. The old cornice will be used between the top of the shelves and ceiling, but the end peaks will have to be cut down and pieced out in places. We believe the cost of the proposed work will be about five hundred dollars, but believe it necessary and recommend that this Committee be authorized to do this work.

Respectfully submitted –

Library Henry Root
Rms & Bldg Geo. H. Wallis
Committee Chas. M. Plum, Jr.

Shelves Ordered

The report was received and adopted, and the Committee on Library, Rooms and Building authorized to build the new shelving by the following vote:– ayes – Healy, Kendrick, Leggett, Lewis, McLaren, Neal, Plum, Presson, Root, Wallis, Wilson, Mr President (12) Noes – None –

Root Offers Loan

The President stated that it was probable that the Institute would be in need of money to pay bills with shortly, and that Trustee Root had kindly offered to allow the Institute the use of what might be necessary without interest, the same to be paid at the end of the Fair.

Committee on Books and Donations – Mr Leggett reported that they had selected books to the value of $293.20, and recommended their purchase. The books were ordered purchased by the following vote – ayes – Healy, Kendrick, Leggett, Lewis, McLaren, Neal, Plum, Presson, Root, Wallis, Wilson, Mr President (12) Noes – None –

Ref. Book.

The Committee presented a request from J. McMullin to be allowed to withdraw from the Reference Room a bound volume of "Engineering" and

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on the Committee's recommendation the request was granted

In regard to the power of the Board to loan the British Patent Reports, the Committee reported progress.

The Committees on Lectures and Classes and Printing and Advertising made no report.

The Pavilion Committee presented the following report which was received and filed

San Francisco April 6, 1897

To the President and Board of Trustees—

Gentlemen—

PAVILION SEATS

Your Pavilion Committee reports as follows: We are now having the new seats varnished. We have made a few changes in the new seats to prevent peoples feet from being caught, and prevent the chairs tipping up.

The following dates for the Pavilion are now taken:

April 23rd— Knights Templar.
" 24th— Spanish Carnival
" 29th— League of the Cross—

May 3rd to 8th— Carnival of the Golden Gate— The Carnival of the Golden Gate will call this week and make deposit.

May 18th — 22nd. S. F. Kennel Club.

July 7th — 12th— Christian Endeavor Convention

October 9th— The Spanish Carnival have spoken for this date— and the Irish Societies for March 17th of next year.

Respectfully submitted—
Pavilion Committee
Chas M Plum, Jr.
Rodney Kendrick
John McLaren

The Committee on Employees were given further time to report on the application of W R Williams for an increase of salary and the necessity of an assistant for the Secretary.

The Committee on Machinery and Art made no report.

Committee on Exhibits— Mr Healy presented the following report of the joint committee on Management and Exhibits.

MANAGEMENT + EXHIBIT COM RECOMMEND'NS.

San Francisco April 6, 1897

To the President and Board of Trustees—

Gentlemen:—

Your joint committee on Management and Exhibits reports as follows: We report progress in the matter of arranging for the sale of the newspaper privilege

FAIR DAILY

CASH AWARDS

We recommend that cash awards in the premium list be confined to the same classes as last year—

OPEN'G NIGHT AWARDS

That cash awards for the best exhibits ready on Opening Night be awarded as follows:

That there be four awards of $100.00, and four of $50.00, and that out of these one award of $100.00, and one of $50.00 be made to the Machinery exhibits.

That the Committee to judge exhibits for Opening Night be selected from the Judges who are to act during the Fair, and that the number be not less than twenty-one.

SPACE

That no charge be made for space.

SPECIAL DAY COM.

That a committee on special events for the Fair be appointed, and that it consist of Trustees Plum and Neal and the Secretary.

FLYING MACHINE

That a prize of $1,000.00 be given to the Flying Machine which shall successfully fly from the top of the Pavilion to the dome of the City Hall and return, the machine to remain the property of the Institute.

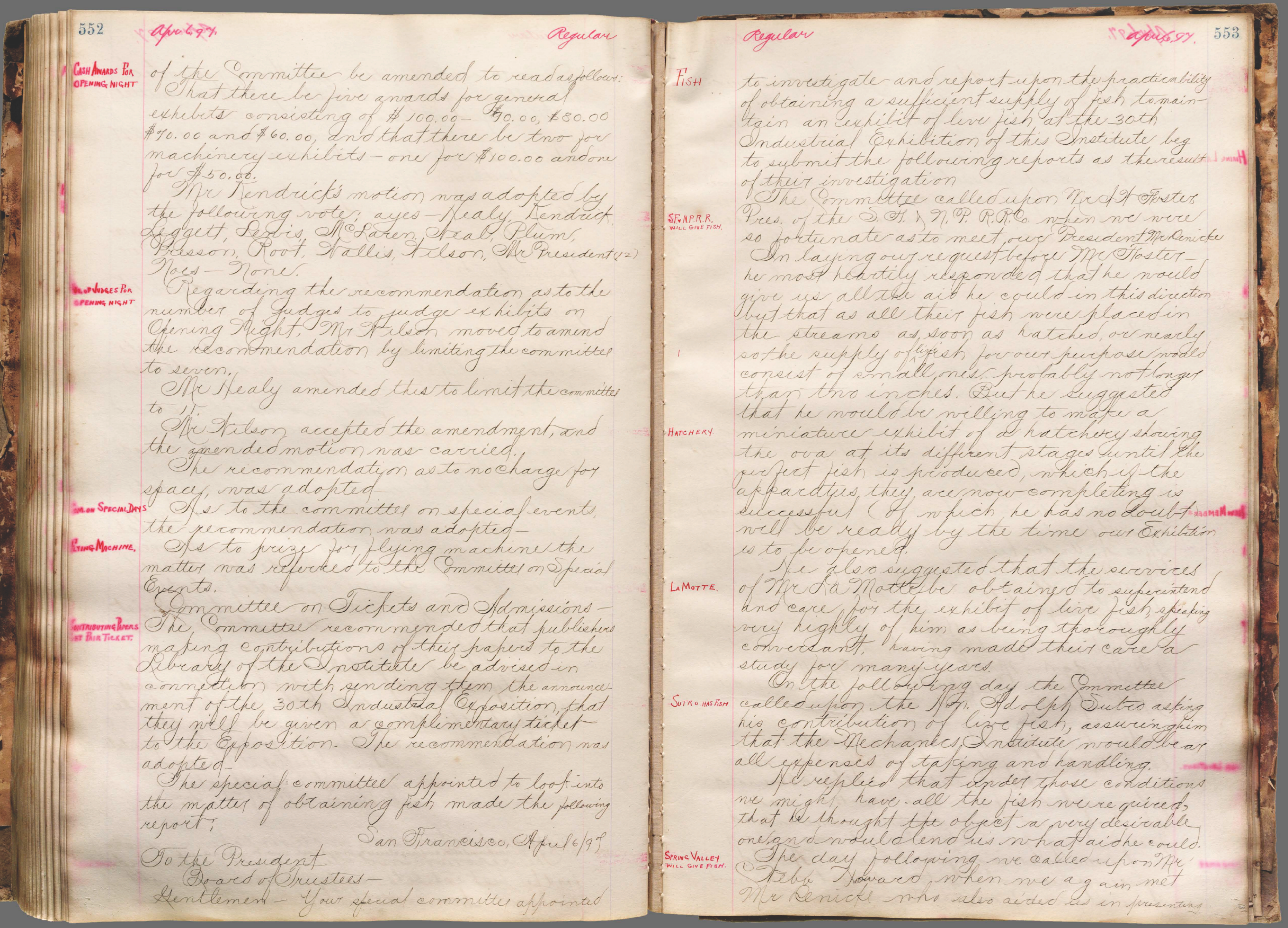
Respectfully submitted—
Management & Exhibits Com.
P. J. Healy—
G. H. Wallis—

The report was on motion taken up seriatim

CASH AWARDS Insertion OK JMcL

The recommendation confining classes to receive cash awards was adopted

The recommendation as to cash awards for the best exhibits ready on Opening Night Mr Kendrick moved that the recommendation



Cash Awards For Opening Night

of the Committee be amended to read as follows: That there be five awards for general exhibits consisting of $100.00 – $90.00, $80.00 $70.00 and $60.00, and that there be two for machinery exhibits – one for $100.00 and one for $50.00.

Mr Kendrick's motion was adopted by the following vote; ayes – Healy, Kendrick, Leggett, Lewis, McLaren, Neal, Plum, Presson, Root, Wallis, Wilson, Mr President (12) Noes – None.

No. of Judges For Opening Night

Regarding the recommendation as to the number of Judges to judge exhibits on Opening Night, Mr Wilson moved to amend the recommendation by limiting the committee to seven.

Mr Healy amended this to limit the committee to 11.

Mr Wilson accepted the amendment, and the amended motion was carried.

The recommendation as to no charge for space, was adopted –

Com. on Special Days

As to the committee on special events, the recommendation was adopted –

Flying Machine.

As to prize for flying machine the matter was referred to the Committee on Special Events.

Committee on Tickets and Admissions –

Contributing Papers Get Pair Ticket.

The Committee recommended that publishers making contributions of their papers to the Library of the Institute be advised in connection with sending them the announcement of the 30th Industrial Exposition, that they will be given a complimentary ticket to the Exposition. The recommendation was adopted –

The special committee appointed to look into the matter of obtaining fish made the following report;

San Francisco, April 6/97

To the President
Board of Trustees –

Gentlemen – Your special committee appointed

Fish

to investigate and report upon the practicability of obtaining a sufficient supply of fish to maintain an exhibit of live fish at the 30th Industrial Exhibition of this Institute beg to submit the following reports as the result of their investigation

S.F. & N.P.R.R. Will Give Fish.

The Committee called upon Mr A W Foster Pres. of the S. F. & N. P. R. R. Co. when we were so fortunate as to meet our President Mr Denicke In laying our request before Mr Foster – he most heartily responded that he would give us all the aid he could in this direction but that as all their fish were placed in the streams as soon as hatched, or nearly so the supply of live fish for our purpose would consist of small ones, probably not longer than two inches. But he suggested that he would be willing to make a

Hatchery.

miniature exhibit of a hatchery showing the ova at its different stages until the perfect fish is produced, which if the apparatus they are now completing is successful (of which he has no doubt) will be ready by the time our Exhibition is to be opened.

La Motte.

He also suggested that the services of Mr La Motte be obtained to superintend and care for the exhibit of live fish, speaking very highly of him as being thoroughly conversant, having made their care a study for many years.

Sutro has Fish

On the following day the Committee called upon the Hon. Adolph Sutro asking his contribution of live fish, assuring him that the Mechanics Institute would bear all expenses of taking and handling.

He replied that under those conditions we might have all the fish we required, that he thought the object a very desirable one, and would lend us what aid he could.

Spring Valley Will Give Fish.

The day following we called upon Mr Webb Howard, when we again met Mr Denicke who also aided us in presenting

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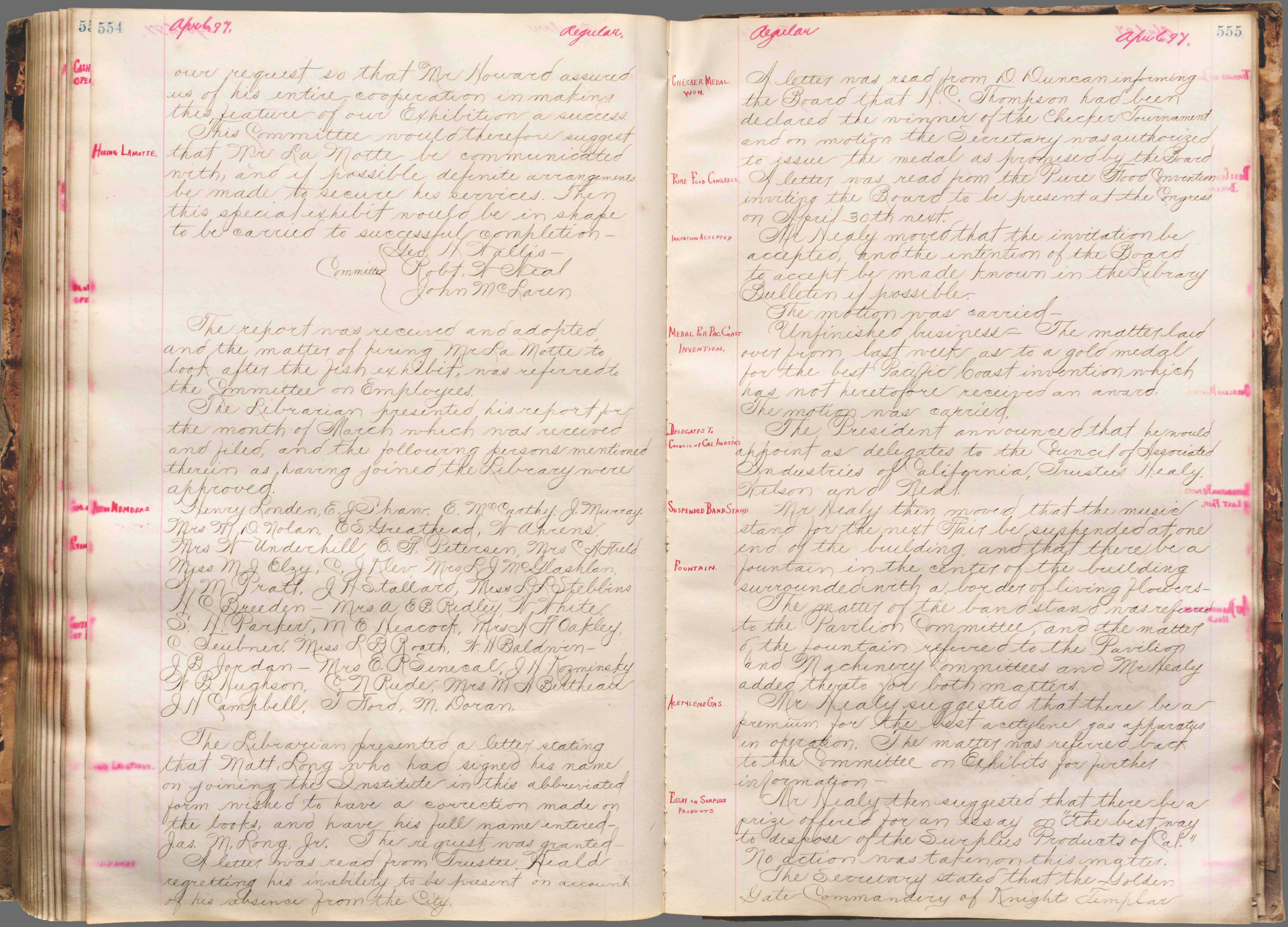

our request so that Mr Howard assured us of his entire cooperation in making this feature of our Exhibition a success.

Hiring LaMotte. This Committee would therefore suggest that Mr La Motte be communicated with, and if possible definite arrangements be made to secure his services. Then this special exhibit would be in shape to be carried to successful completion—

Committee Geo. H. Wallis—
Robt. W. Neal
John McLaren

The report was received and adopted, and the matter of hiring Mr La Motte to look after the fish exhibit, was referred to the Committee on Employees.

The Librarian presented his report for the month of March which was received and filed, and the following persons mentioned therein as having joined the Library were approved.

New Members Henry Londen, E. J. Shaw, E. McCarthy, J. Murray, Mrs M. D. Nolan, E S Greathead, W Ahrens, Mrs W Underhill, E. F. Petersen, Mrs C A Field, Miss M J Elzy, C. J Klev, Mrs L J McGlashlan, A M Pratt, J H Stallard, Miss L S Stebbins, H C Breeden— Mrs A E B Ridley, W White, S. H. Parker, M E Heacock, Mrs A F Oakley, C Teubner, Miss L B Roath, W. H Baldwin— J B Jordan— Mrs E. R Senecal, J H Kozminsky, W B Hughson, C N Rude, Mrs M A Berthead, J H Campbell, T Ford, M. Doran.

Long Lengthens. The Librarian presented a letter stating that Matt. Long who had signed his name on joining the Institute in this abbreviated form wished to have a correction made on the books, and have his full name entered— Jas. M. Long, Jr. The request was granted—

Heald away A letter was read from Trustee Heald regretting his inability to be present on account of his absence from the City.

Checker Medal Won. A letter was read from D. Duncan informing the Board that H. C. Thompson had been declared the winner of the Checker Tournament and on motion the Secretary was authorized to issue the medal as promised by the Board

Pure Food Congress. A letter was read from the Pure Food Convention inviting the Board to be present at the Congress on April 30th next.

Invitation Accepted Mr Healy moved that the invitation be accepted, and the intention of the Board to accept be made known in the Library Bulletin if possible.

The motion was carried—

Medal For Pac. Coast Invention, Unfinished business— The matter laid over from last week as to a gold medal for the best Pacific Coast invention which has not heretofore received an award. The motion was carried.

Delegates To Council of Cal. Indstrs The President announced that he would appoint as delegates to the Council of Associated Industries of California, Trustees Healy, Wilson and Neal.

Suspended Band Stand Mr Healy then moved that the music stand for the next Fair be suspended at one end of the building, and that there be a

Fountain. fountain in the center of the building surrounded with a border of living flowers—

The matter of the bandstand was referred to the Pavilion Committee, and the matter of the fountain referred to the Pavilion and Machinery Committees and Mr Healy added thereto for both matters.

Acetylene Gas. Mr Healy suggested that there be a premium for the best acetylene gas apparatus in operation. The matter was referred back to the Committee on Exhibits for further information—

Essay on Surplus Products Mr Healy then suggested that there be a prize offered for an essay on "the best way to dispose of the Surplus Products of Cal." No action was taken on this matter.

The Secretary stated that the Golden Gate Commandery of Knights Templar

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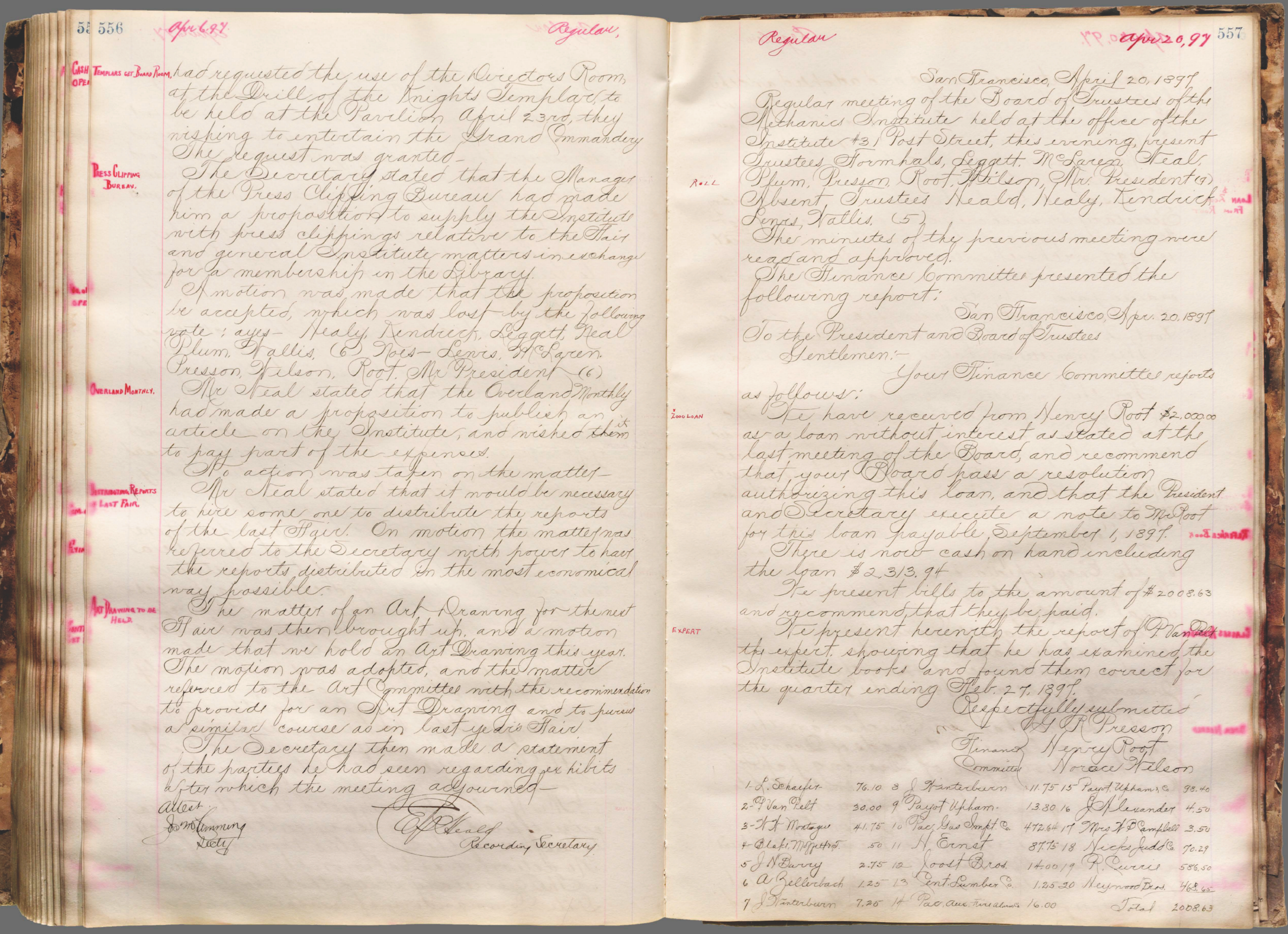

TEMPLARS GET BOARD ROOM,

had requested the use of the Directors Room, at the Drill, of the Knights Templar, to be held at the Pavilion April 23rd, they wishing to entertain the Grand Commandery The request was granted—

PRESS CLIPPING BUREAU.

The Secretary stated that the Manager of the Press Clipping Bureau had made him a proposition to supply the Institute with press clippings relative to the Fair and general Institute matters in exchange for a membership in the Library.

A motion was made that the proposition be accepted, which was lost by the following vote; ayes— Healy, Kendrick, Leggett, Neal Plum, Wallis, (6) Noes— Lewis, McLaren, Presson, Wilson, Root, Mr President (6)

OVERLAND MONTHLY.

Mr Neal stated that the Overland Monthly had made a proposition to publish an article on the Institute, and wished ~~them~~ it to pay part of the expenses.

No action was taken on the matter—

DISTRIBUTING REPORTS LAST FAIR.

Mr Neal stated that it would be necessary to hire some one to distribute the reports of the last Fair. On motion the matter was referred to the Secretary with power to have the reports distributed in the most economical way possible.

ART DRAWING TO BE HELD.

The matter of an Art Drawing for the next Fair was then brought up, and a motion made that we hold an Art Drawing this year. The motion was adopted, and the matter referred to the Art Committee with the recommendation to provide for an Art Drawing and to pursue a similar course as in last year's Fair

The Secretary then made a statement of the parties he had seen regarding exhibits after which the meeting adjourned—

Attest.
J. M. Cumming
Secty

E. F. Heald
Recording Secretary

San Francisco, April 20, 1897

Regular meeting of the Board of Trustees of the Mechanics Institute held at the office of the Institute #31 Post Street, this evening, present

ROLL

Trustees Formhals, Leggett, McLaren, Neal, Plum, Presson, Root, Wilson, Mr. President (9) Absent Trustees Heald, Healy, Kendrick Lewis, Wallis. (5)

The minutes of the previous meeting were read and approved.

The Finance Committee presented the following report;

San Francisco, Apr. 20, 1897

To the President and Board of Trustees

Gentlemen:—

Your Finance Committee reports as follows;

2000 LOAN

We have received from Henry Root $2,000.00 as a loan without interest as stated at the last meeting of the Board, and recommend that your Board pass a resolution authorizing this loan, and that the President and Secretary execute a note to Mr Root for this loan payable September 1, 1897.

There is now cash on hand including the loan $2,313.94

We present bills to the amount of $2008.63 and recommend that they be paid.

EXPERT

We present herewith the report of P. Van Pelt the expert, showing that he has examined the Institute books and found them correct for the quarter ending Feb. 27, 1897.

Respectfully submitted
G. R. Presson
Henry Root
Horace Wilson
Finance Committee

1- L. Schaefer-	76.10	8 J. Winterburn	11.75	15	Payot, Upham & Co	93.40
2- P. Van Pelt	30.00	9 Payot Upham-	13.80	16	J. Alexander	4.50
3- W. K. Montague	41.75	10 Pac. Gas Impt. Co.	472.64	17	Mrs W. P. Campbell	3.50
4- Blake, Moffett & T.	.50	11 H. Ernst	87.75	18	Hicks Judd Co.	70.29
5 J. N. Barry	2.75	12 Joost Bros.	14.00	19	R. Currie	586.50
6 A. Zellerbach	1.25	13 Cent. Lumber Co.	1.25	20	Heywood Bros.	468.65
7 J. Winterburn	7.25	14 Pac. Aux. Fire alarm Co.	16.00		Total	2008.63

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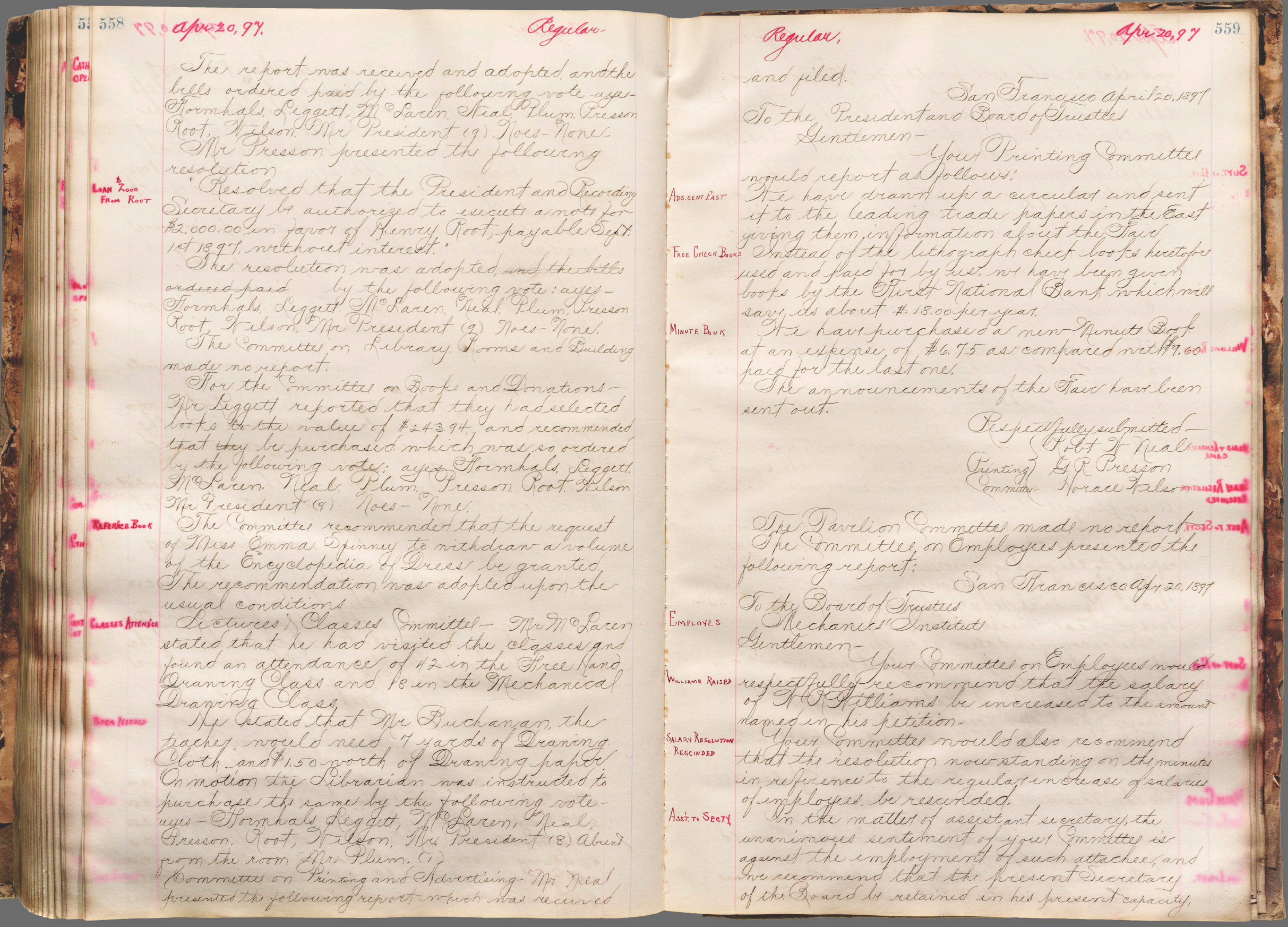

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The report was received and adopted, and the bills ordered paid by the following vote ayes- Hormhals, Leggett, McLaren, Neal, Plum, Presson Root, Wilson, Mr President (9) Noes-None.

Mr Presson presented the following resolution

LOAN $2000 FROM ROOT "Resolved that the President and Recording Secretary be authorized to execute a note for $2,000.00 in favor of Henry Root, payable Sept. 1st 1897, without interest."

The resolution was adopted, ~~and the bills ordered paid~~ by the following vote: ayes- Hormhals, Leggett, McLaren, Neal, Plum, Presson Root, Wilson, Mr President (9) Noes-None.

The Committee on Library, Rooms and Building made no report.

For the Committee on Books and Donations- Mr Leggett reported that they had selected books to the value of $243.94, and recommended that they be purchased, which was so ordered by the following vote: ayes- Hormhals, Leggett, McLaren, Neal, Plum, Presson, Root, Wilson Mr President (9) Noes- None.

REFERNCE BOOK The Committee recommended that the request of Miss Emma Spinney to withdraw a volume of the Encyclopedia of Dress be granted. The recommendation was adopted upon the usual conditions

CLASSES ATTEND'CE Lectures & Classes Committee- Mr McLaren stated that he had visited the classes and found an attendance of 42 in the Free Hand Drawing Class and 18 in the Mechanical Drawing Class.

PAPER NEEDED He stated that Mr Buchanan, the teacher, would need 7 yards of Drawing Cloth and $1.50 worth of Drawing paper. On motion the Librarian was instructed to purchase the same by the following vote- ayes- Hormhals, Leggett, McLaren, Neal, Presson, Root, Wilson, Mr President (8) Absent from the room Mr Plum. (1)

Committee on Printing and Advertising- Mr Neal presented the following report which was received

Regular, Apr 20, 97 559

and filed.

San Francisco April 20, 1897

To the President and Board of Trustees

Gentlemen-

Your Printing Committee would report as follows:

ADS. SENT EAST We have drawn up a circular and sent it to the leading trade papers in the East giving them information about the Fair

FREE CHECK BOOKS Instead of the lithograph check books heretofore used and paid for by us, we have been given books by the First National Bank which will save us about $18.00 per year.

MINUTE BOOK We have purchased a new Minute Book at an expense of $6.75 as compared with $9.60 paid for the last one.

The announcements of the Fair have been sent out.

Respectfully submitted-

Printing Committee- Robt N Neal, G R Presson, Horace Wilson

The Pavilion Committee made no report.

The Committee on Employes presented the following report:

San Francisco Apr 20, 1897

EMPLOYES To the Board of Trustees
Mechanics' Institute
Gentlemen-

Your Committee on Employees would

WILLIAMS RAISED respectfully recommend that the salary of W R Williams be increased to the amount named in his petition-

SALARY RESOLUTION RESCINDED Your Committee would also recommend that the resolution now standing on the minutes in reference to the regular increase of salaries of employees, be rescinded.

ASS'T. TO SEC'TY, In the matter of assistant secretary, the unanimous sentiment of your Committee is against the employment of such attachee, and we recommend that the present Secretary of the Board be retained in his present capacity,

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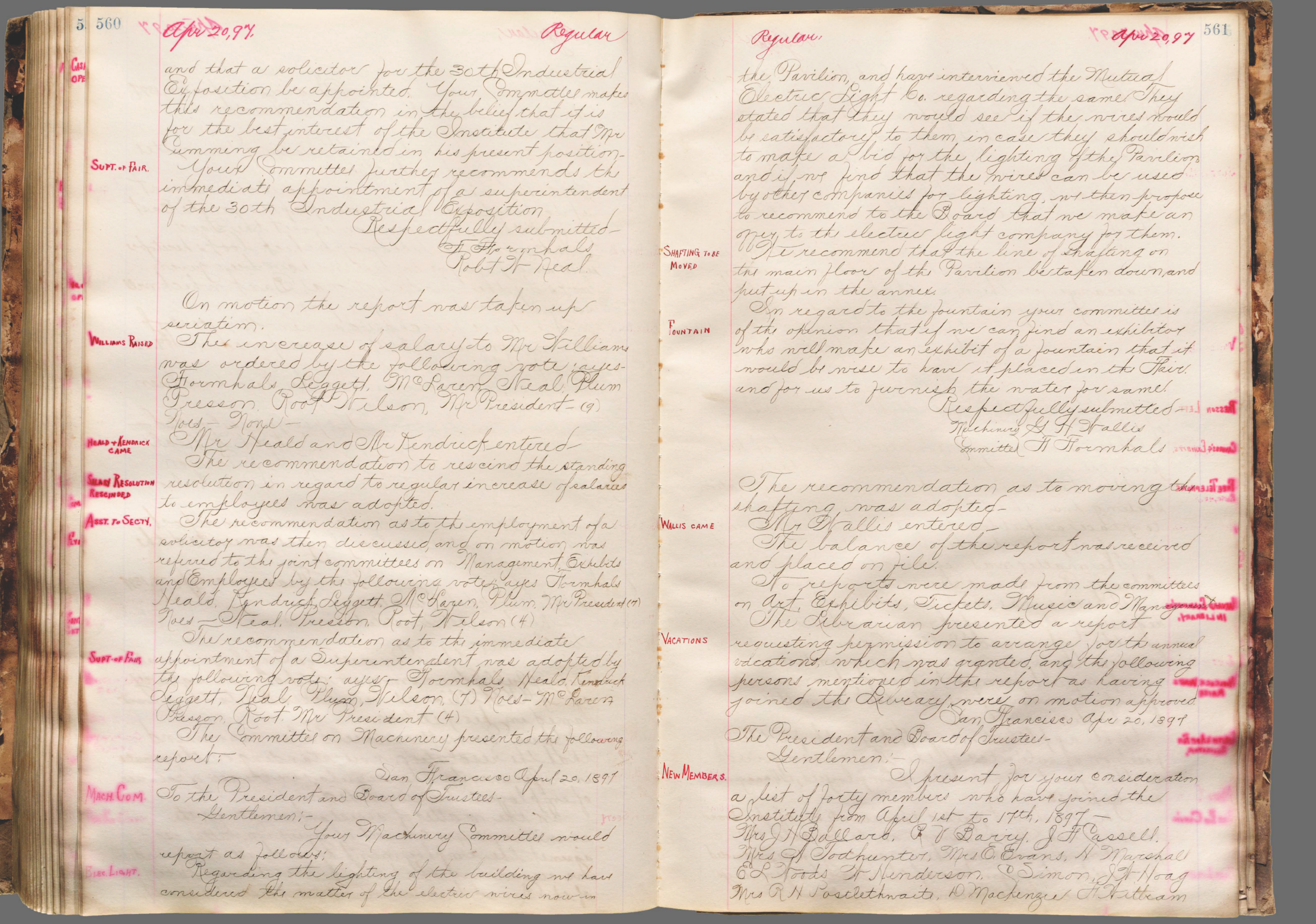

and that a solicitor for the 30th Industrial Exposition be appointed. Your Committee makes this recommendation in the belief that it is for the best interest of the Institute that Mr Cumming be retained in his present position-

SUPT. OF FAIR.

Your Committee further recommends the immediate appointment of a superintendent of the 30th Industrial Exposition

Respectfully submitted-
F. Formhals
Robt W Neal.

On motion the report was taken up seriatim.

WILLIAMS RAISED

The increase of salary to Mr Williams was ordered by the following vote; ayes- Formhals, Leggett, McLaren, Neal, Plum, Presson, Root, Wilson, Mr President- (9) Noes- None-

HEALD + KENDRICK CAME

Mr Heald and Mr Kendrick entered-

SALARY RESOLUTION RESCINDED

The recommendation to rescind the standing resolution in regard to regular increase of salaries to employees was adopted.

ASST. TO SECTY.

The recommendation as to the employment of a solicitor was then discussed, and on motion was referred to the joint committees on Management, Exhibits and Employees by the following vote; ayes Formhals Heald, Kendrick, Leggett. McLaren, Plum, Mr President (7) Noes - Neal. Presson. Root, Wilson (4)

SUPT. OF FAIR

The recommendation as to the immediate appointment of a Superintendent was adopted by the following vote; ayes- Formhals Heald, Kendrick Leggett, Neal, Plum, Wilson, (7) Noes- McLaren Presson, Root, Mr President (4)

The Committee on Machinery presented the following report;

San Francisco April 20, 1897

MACH. COM.

To the President and Board of Trustees-
Gentlemen:-

Your Machinery Committee would report as follows;

ELEC. LIGHT.

Regarding the lighting of the building we have considered the matter of the electric wires now in

the Pavilion, and have interviewed the Mutual Electric Light Co. regarding the same. They stated that they would see if the wires would be satisfactory to them in case they should wish to make a bid for the lighting of the Pavilion and if we find that the wires can be used by other companies for lighting, we then propose to recommend to the Board that we make an offer to the electric light company for them.

SHAFTING TO BE MOVED

We recommend that the line of shafting on the main floor of the Pavilion be taken down, and put up in the annex.

FOUNTAIN

In regard to the fountain your committee is of the opinion that if we can find an exhibitor who will make an exhibit of a fountain that it would be wise to have it placed in the Fair. and for us to furnish the water for same.

Respectfully submitted-
Machinery G H Wallis
Committee F Formhals

The recommendation as to moving the shafting was adopted-

WALLIS CAME

Mr Wallis entered-

The balance of the report was received and placed on file.

No reports were made from the committees on Art, Exhibits, Tickets, Music and Management.

VACATIONS

The Librarian presented a report requesting permission to arrange for the annual vacations, which was granted, and the following persons mentioned in the report as having joined the Library, were on motion approved.

San Francisco Apr 20, 1897

The President and Board of Trustees-
Gentlemen:-

NEW MEMBERS.

I present for your consideration a list of forty members who have joined the Institute from April 1st to 17th, 1897-

Mrs J H Ballard, R V Barry, J F Cassell, Mrs A Todhunter, Mrs E. Evans, H Marshall, E L Woods W Henderson, C Simon, J W Hoag, Mrs R H Postlethwaite, D Mackenzie F Kitham

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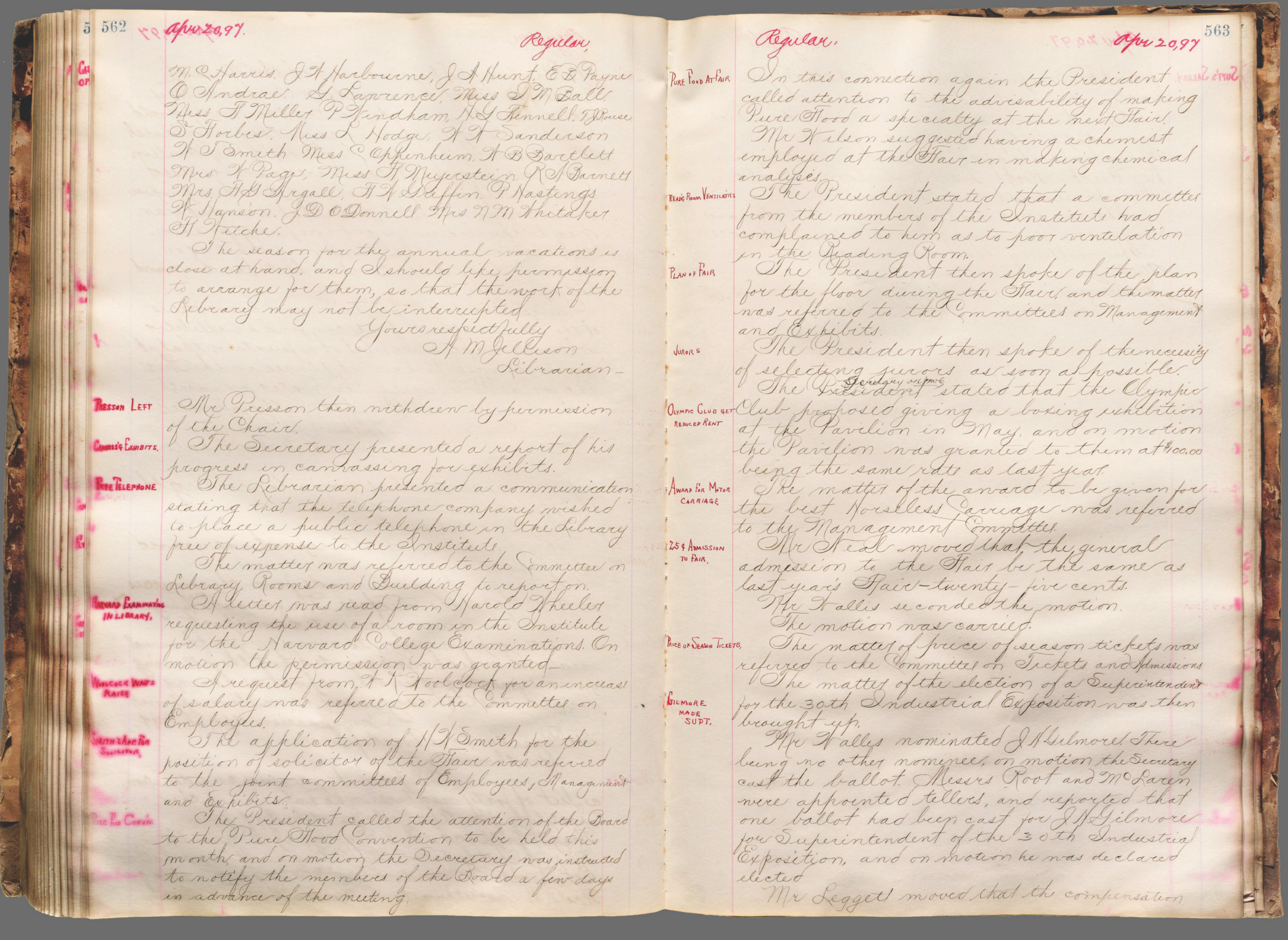

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M C Harris. J H Harbourne, J A Hunt, E D Payne O Andrae. G Lawrence, Miss I M Ball. Miss F Miller P Windham, H G Fennell, T J Rouse S Forbes, Miss L Hodge, H H Sanderson W T Smith Miss C Oppenheim, H B Bartlett Mrs W Page, Miss F Meyerstein, R A Barnett Mrs F G Argall, F W Griffin, P Hastings W Hanson, J D O'Donnell Mrs N M Whitaker F Fitche.

The season for the annual vacations is close at hand, and I should like permission to arrange for them, so that the work of the Library may not be interrupted

Yours respectfully
A M Jellison
Librarian –

PRESSON LEFT

Mr Presson then withdrew by permission of the Chair.

CANVASS'G EXHIBITS.

The Secretary presented a report of his progress in canvassing for exhibits.

FREE TELEPHONE

The Librarian presented a communication stating that the telephone company wished to place a public telephone in the Library free of expense to the Institute.

The matter was referred to the Committee on Library, Rooms and Building to report on.

HARVARD EXAMINAT'NS IN LIBRARY,

A letter was read from Harold Wheeler requesting the use of a room in the Institute for the Harvard College Examinations. On motion the permission was granted –

WOOLCOCK WANTS RAISE

A request from H K Woolcock for an increase of salary was referred to the Committee on Employees.

SMITH'S APP. FOR SOLICITOR,

The application of H W Smith for the position of solicitor of the Fair was referred to the joint committees of Employees, Management and Exhibits.

PURE FOOD CONV'N.

The President called the attention of the Board to the Pure Food Convention to be held this month, and on motion the Secretary was instructed to notify the members of the Board a few days in advance of the meeting.

Regular, Apr 20,97

PURE FOOD AT FAIR

In this connection again the President called attention to the advisability of making Pure Food a specialty at the next Fair.

Mr Wilson suggested having a chemist employed at the Fair in making chemical analyses.

READ'G ROOM VENTILAT'N

The President stated that a committee from the members of the Institute had complained to him as to poor ventilation in the Reading Room.

PLAN OF FAIR

The President then spoke of the plan for the floor during the Fair, and the matter was referred to the Committees on Management and Exhibits.

JURORS

The President then spoke of the necessity of selecting jurors as soon as possible.

OLYMPIC CLUB GET REDUCED RENT

The ~~President~~ Secretary on [illegible] stated that the Olympic Club proposed giving a boxing exhibition at the Pavilion in May, and on motion the Pavilion was granted to them at $100.00 being the same rate as last year.

AWARD FOR MOTOR CARRIAGE

The matter of the award to be given for the best Horseless Carriage was referred to the Management Committee.

25¢ ADMISSION TO FAIR.

Mr Neal moved that the general admission to the Fair be the same as last year's Fair – twenty-five cents.

Mr Wallis seconded the motion.

The motion was carried.

PRICE OF SEASON TICKETS,

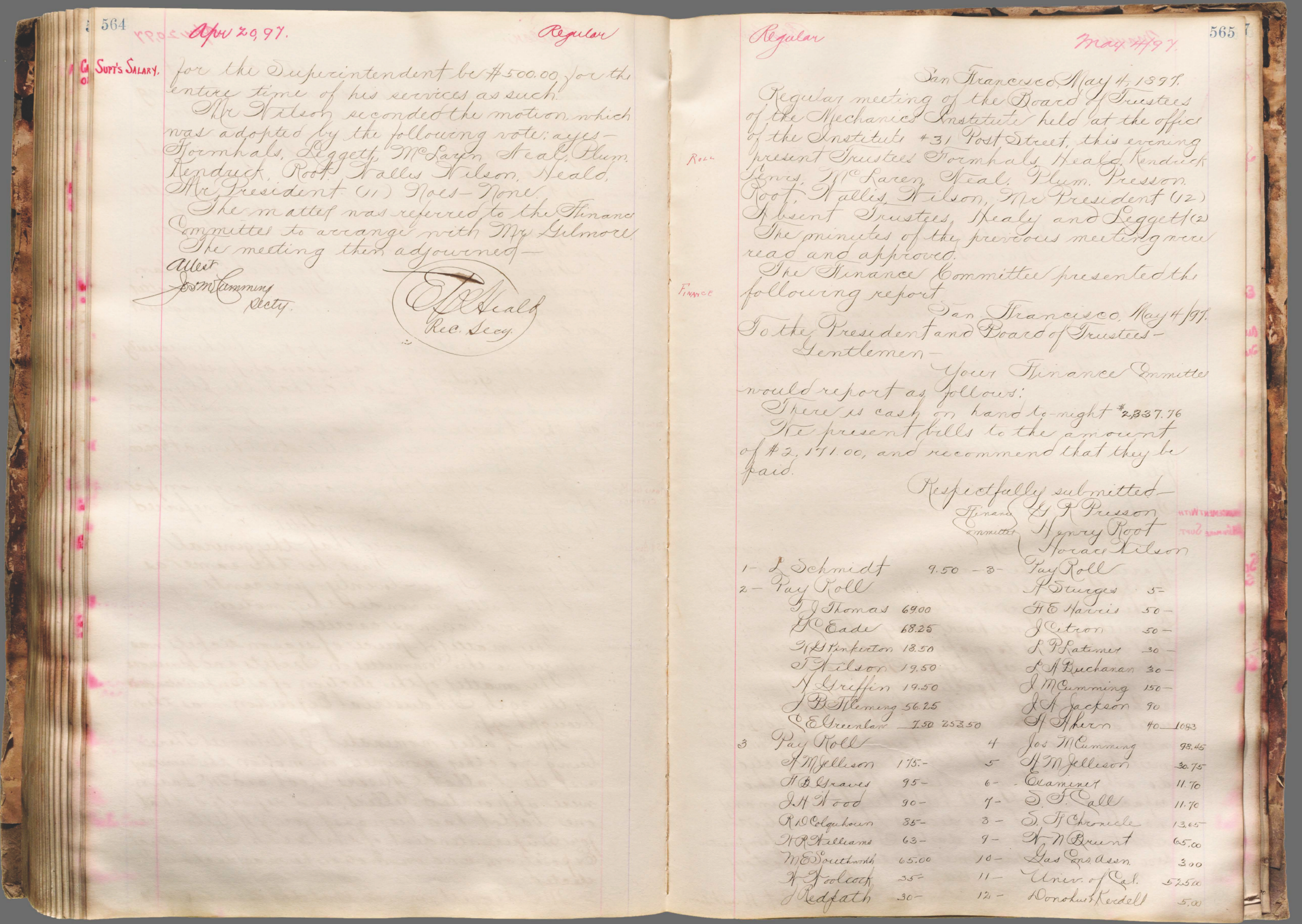
The matter of price of season tickets was referred to the Committee on Tickets and Admissions

GILMORE MADE SUPT.

The matter of the election of a Superintendent for the 30th Industrial Exposition was then brought up.

Mr Wallis nominated J H Gilmore. There being no other nominees, on motion the Secretary cast the ballot. Messrs Root and McLaren were appointed tellers, and reported that one ballot had been cast for J H Gilmore for Superintendent of the 30th Industrial Exposition, and on motion he was declared elected

Mr Leggett moved that the compensation



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SUPT'S SALARY. for the Superintendent be $500.00 for the entire time of his services as such.

Mr Wilson seconded the motion which was adopted by the following vote: ayes— Formhals, Leggett, McLaren, Neal, Plum, Kendrick, Root, Wallis, Wilson, Heald, Mr President (11) Noes—None.

The matter was referred to the Finance Committee to arrange with Mr Gilmore.

The meeting then adjourned—

Attest
Jos M Cumming
Secty.

E A Heald
Rec. Secy.

Regular May 4/97.

San Francisco, May 4, 1897.

Regular meeting of the Board of Trustees of the Mechanics' Institute held at the office of the Institute #31 Post Street, this evening

ROLL present Trustees Formhals, Heald, Kendrick, Lewis, McLaren, Neal, Plum, Presson, Root, Wallis, Wilson, Mr President (12) Absent Trustees, Healy and Leggett (2)

The minutes of the previous meeting were read and approved.

FINANCE The Finance Committee presented the following report

San Francisco, May 4/97.

To the President and Board of Trustees—

Gentlemen—

Your Finance Committee would report as follows:

There is cash on hand to-night $2337.76

We present bills to the amount of $2,171.00, and recommend that they be paid.

Respectfully submitted—

Finance Committee
G R Presson
Henry Root
Horace Wilson

1-	L Schmidt	9.50		-3-	Pay Roll		
2—	Pay Roll				A Sturges	5—	
	T J Thomas	69.00			F E Harris	50—	
	G C Eade	68.25			J Citron	50—	
	W G Pinkerton	13.50			L P Latimer	30—	
	T Wilson	19.50			L A Buchanan	30—	
	H Griffin	19.50			J McCumming	150—	
	J B Fleming	56.25			J A Jackson	90	
	C E Greenlaw	7.50	253.50		A Ahern	40—	1083
3	Pay Roll			4	Jos McCumming		98.45
	A M Jellison	175.—		5	A M Jellison		30.75
	H B Graves	95—		6—	Examiner		11.70
	J H Wood	90—		7—	S. F. Call		11.70
	R D Colquhoun	85—		8—	S. F. Chronicle		13.65
	W R Williams	63—		9—	W N Brunt		65.00
	M E Southworth	65.00		10—	Gas Cons. Assn.		3.00
	W Woolcock	35—		11—	Univ. of Cal.		525.00
	J Redfath	30—		12—	Donohue Kendell		5.00

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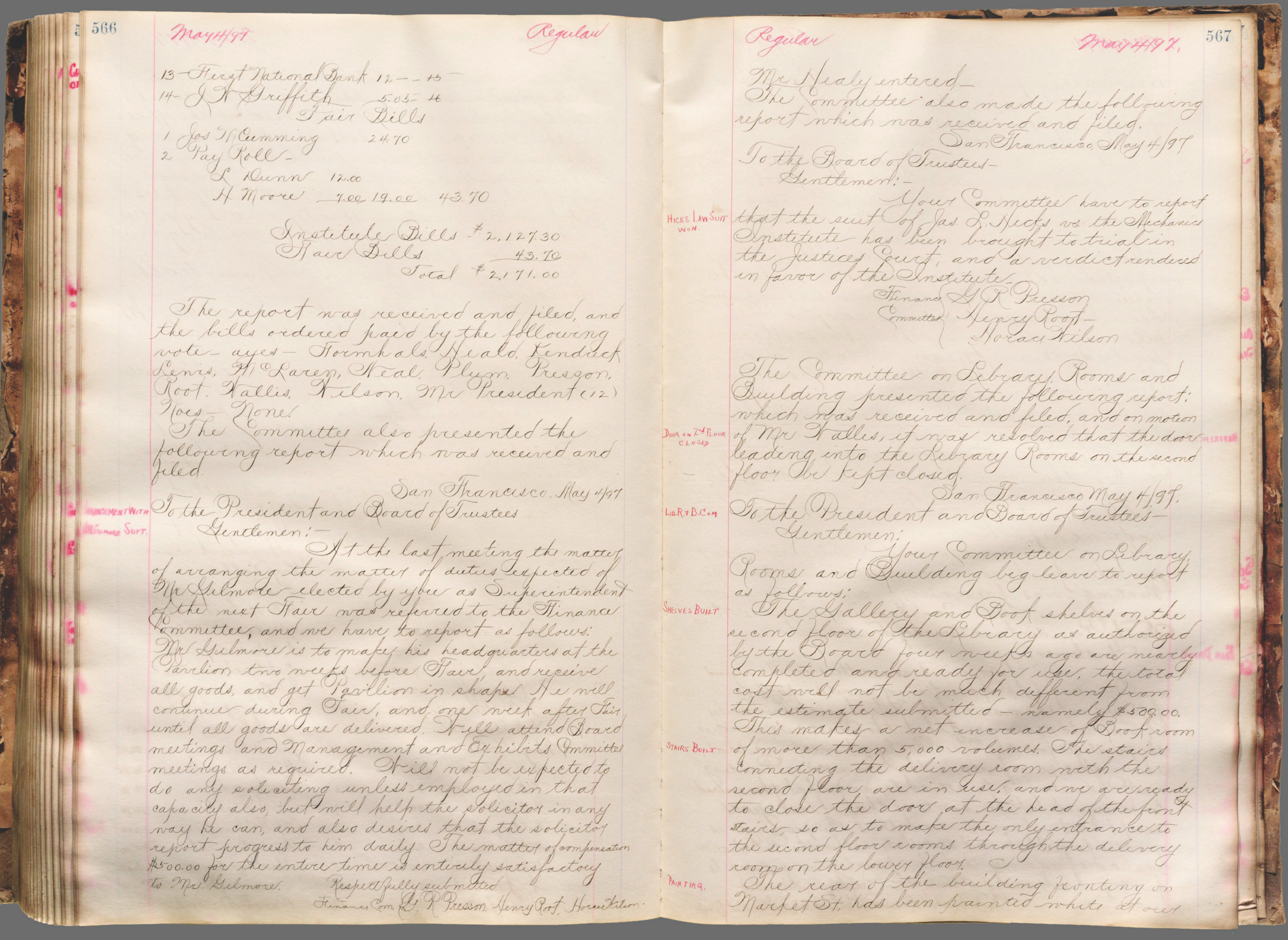

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May 4/97 Regular

13 – First National Bank 12 – – 15
14 – J. N. Griffith 5.03 – 16

Fair Bills

1 Jos. M. Cumming 24.70
2 Pay Roll –
L. Dunn 12.00
H. Moore 7.00 19.00 43.70

Institute Bills $2,127.30
Fair Bills 43.70
Total $2,171.00

The report was received and filed, and the bills ordered paid by the following vote – ayes – Formhals, Heald, Kendrick, Lewis, McLaren, Neal, Plum, Presson, Root, Wallis, Wilson, Mr President (12) Noes – None.

The Committee also presented the following report which was received and filed.

San Francisco, May 4/97

ANGEMENT WITH M. GILMORE SUPT.

To the President and Board of Trustees

Gentlemen: –

At the last meeting the matter of arranging the matter of duties expected of Mr Gilmore elected by you as Superintendent of the next Fair was referred to the Finance Committee, and we have to report as follows: Mr Gilmore is to make his headquarters at the Pavilion two weeks before Fair, and receive all goods, and get Pavillion in shape. He will continue during Fair, and one week after Fair until all goods are delivered. Will attend Board meetings and Management and Exhibits Committee meetings as required. Will not be expected to do any soliciting unless employed in that capacity also, but will help the solicitor in any way he can, and also desires that the solicitor report progress to him daily. The matter of compensation $500.00 for the entire time is entirely satisfactory to Mr. Gilmore.

Respectfully submitted
Finance Com. G. R. Presson, Henry Root, Horace Wilson.

Regular May 4/97.

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Mr Healy entered –

The Committee also made the following report which was received and filed.

San Francisco, May 4/97

To the Board of Trustees –

Gentlemen: –

HICKS LAW SUIT WON.

Your Committee have to report that the suit of Jas. L. Hicks vs. the Mechanics Institute has been brought to trial in the Justices Court, and a verdict rendered in favor of the Institute.

Finance Committee
G. R. Presson
Henry Root –
Horace Wilson

DOOR ON 2nd FLOOR CLOSED

The Committee on Library, Rooms and Building presented the following report; which was received and filed, and on motion of Mr Wallis, it was resolved that the door leading into the Library Rooms on the second floor be kept closed.

San Francisco May 4/97.

LIB. R. & B. COM

To the President and Board of Trustees –

Gentlemen;

Your Committee on Library, Rooms and Building beg leave to report as follows;

SHELVES BUILT

The Gallery and Book shelves on the second floor of the Library as authorized by the Board four weeks ago are nearly completed and ready for use, the total cost will not be much different from the estimate submitted – namely $500.00. This makes a net increase of Book room of more than 5,000 volumes. The stairs connecting the delivery room with the second floor are in use, and we are ready to close the door at the head of the front stairs, so as to make the only entrance to the second floor rooms through the delivery room on the lower floor.

STAIRS BUILT

PAINTING.

The rear of the building fronting on Market St. has been painted white at our

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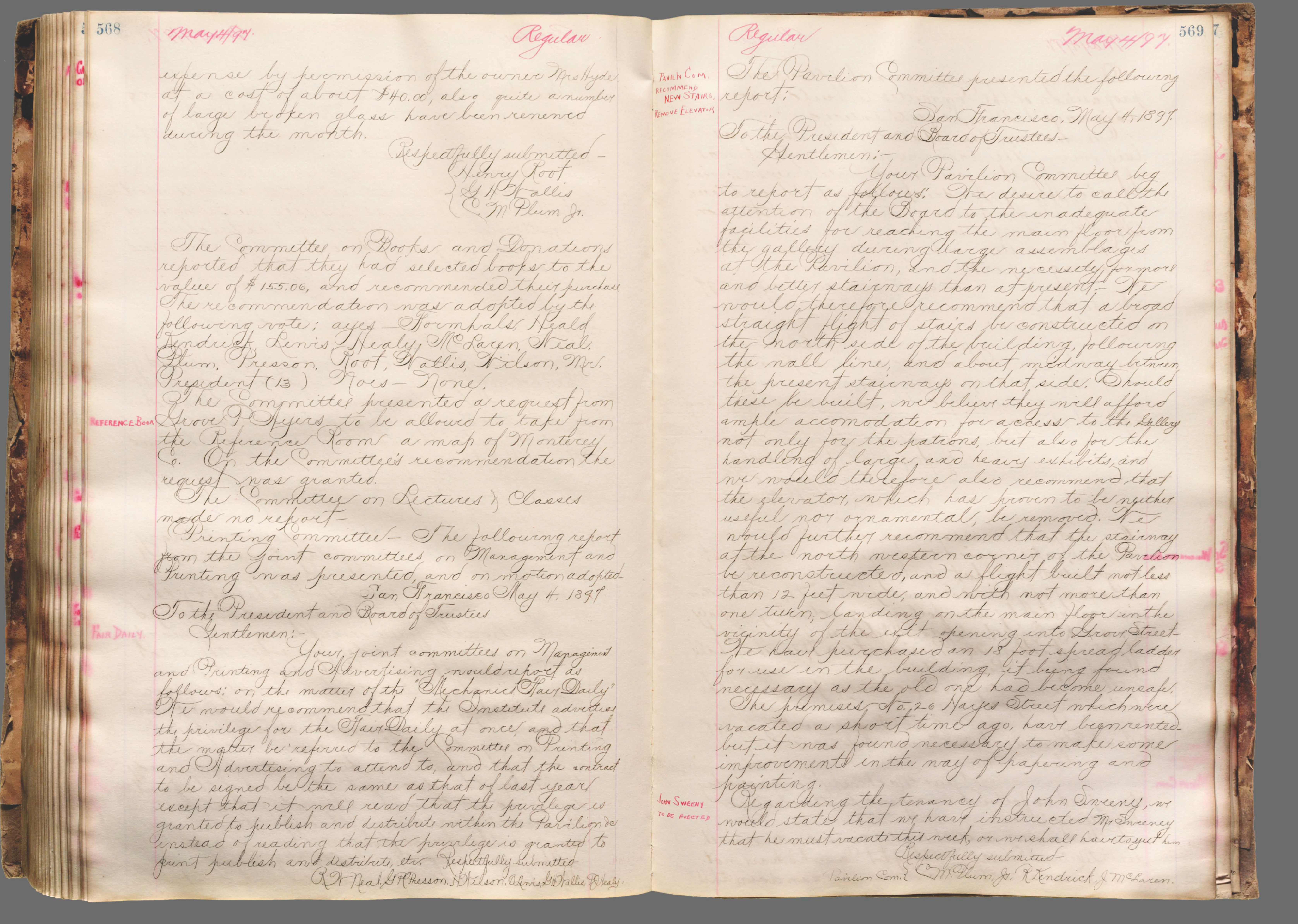

expense by permission of the owner Mrs Hyde at a cost of about $40.00, also quite a number of large broken glass have been renewed during the month.

Respectfully submitted—
Henry Root
G. H. Wallis
C. M. Plum. Jr.

The Committee on Books and Donations reported that they had selected books to the value of $155.06, and recommended their purchase. The recommendation was adopted by the following vote; ayes—Formhals, Heald Kendrick, Lewis, Healy, McLaren, Neal, Plum, Presson, Root, Wallis, Wilson, Mr. President (13) Noes—None.

REFERENCE BOOK The Committee presented a request from Grove P. Ayers to be allowed to take from the Reference Room a map of Monterey Co. On the Committee's recommendation the request was granted.

The Committee on Lectures & Classes made no report—

Printing Committee—The following report from the Joint committees on Management and Printing was presented, and on motion adopted—

San Francisco May 4, 1897

To the President and Board of Trustees

FAIR DAILY. Gentlemen:—

Your joint committees on Management and Printing and Advertising would report as follows: on the matter of the "Mechanics' Fair Daily" We would recommend that the Institute advertise the privilege for the Fair Daily at once, and that the matter be referred to the Committee on Printing and Advertising to attend to, and that the contract to be signed be the same as that of last year, except that it will read that the privilege is granted to publish and distribute within the Pavilion &c instead of reading that the privilege is granted to print publish and distribute, etc. Respectfully submitted

R. H. Neal, G. R. Presson, H. Wilson, A. Lewis, G. H. Wallis, P. Healy.

PAVIL'N COM. RECOMMEND NEW STAIRS, REMOVE ELEVATOR

The Pavilion Committee presented the following report;

San Francisco, May 4, 1897.

To the President and Board of Trustees—

Gentlemen:—

Your Pavilion Committee beg to report as follows: We desire to call the attention of the Board to the inadequate facilities for reaching the main floor from the gallery during large assemblages at the Pavilion, and the necessity for more and better stairways than at present— We would therefore recommend that a broad straight flight of stairs be constructed on the north side of the building, following the wall line, and about midway between the present stairways on that side. Should these be built, we believe they will afford ample accomodation for access to the Gallery not only for the patrons, but also for the handling of large and heavy exhibits, and we would therefore also recommend that the elevator, which has proven to be neither useful nor ornamental, be removed. We would further recommend that the stairway at the north western corner of the Pavilion be reconstructed, and a flight built not less than 12 feet wide, and with not more than one turn, landing on the main floor in the vicinity of the exit opening into Grove Street— We have purchased an 18 foot spread ladder for use in the building, it being found necessary as the old one had become unsafe.

The premises No. 26 Hayes Street which were vacated a short time ago, have been rented but it was found necessary to make some improvements in the way of papering and painting.

JOHN SWEENY TO BE EVICTED Regarding the tenancy of John Sweeny, we would state that we have instructed Mr Sweeney that he must vacate this week, or we shall have to eject him

Respectfully submitted—
Pavilion Com. C. M. Plum, Jr. R. Kendrick, J. McLaren.

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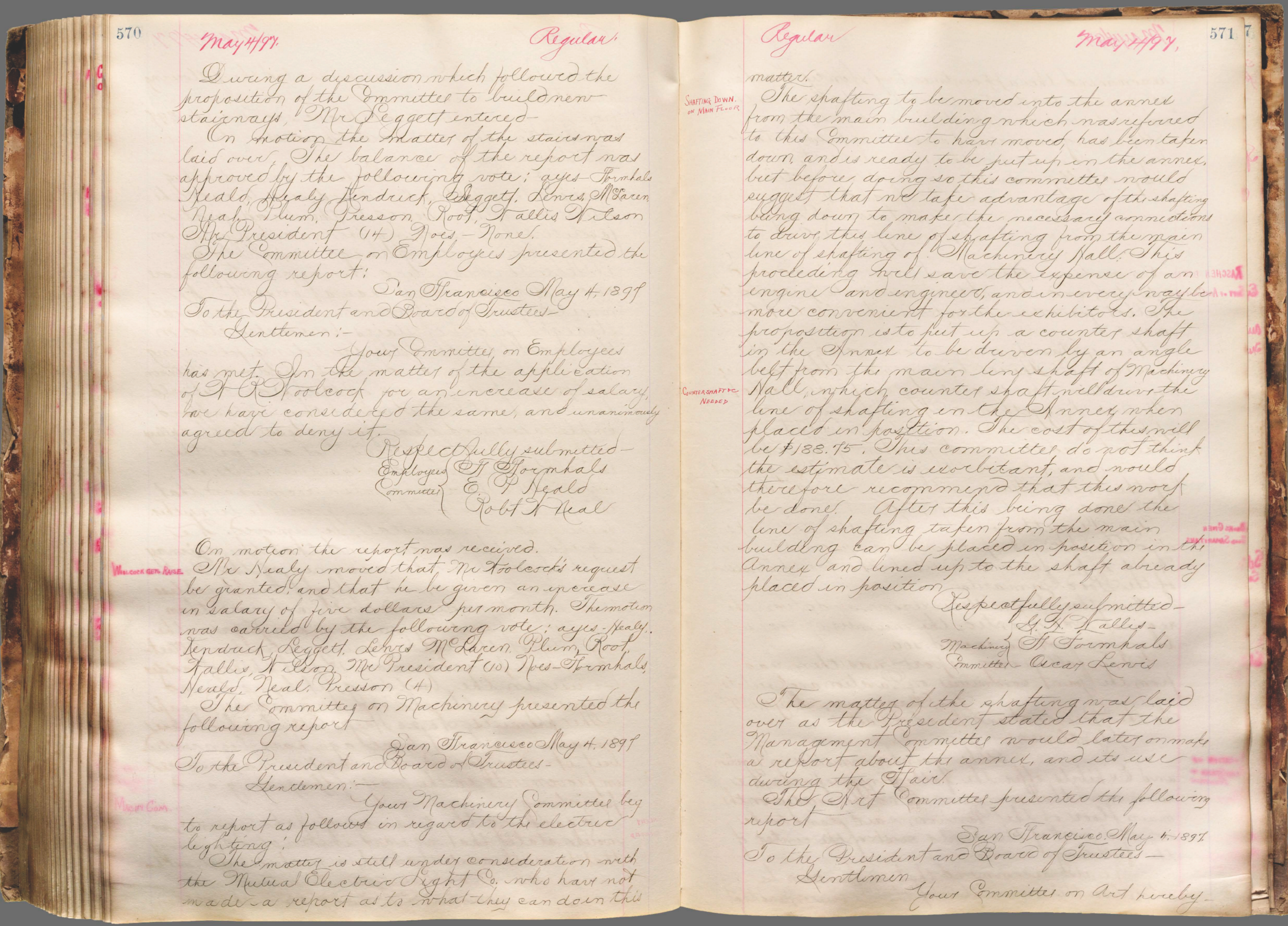

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May 4/97. Regular.

During a discussion which followed the proposition of the Committee to build new stairways, Mr Leggett entered—

On motion the matter of the stairs was laid over. The balance of the report was approved by the following vote; ayes—Formhals Heald, Healy, Hendrick, Leggett, Lewis, McLaren, Neal, Plum, Presson, Root, Wallis, Wilson Mr President (14) Noes—None.

The Committee on Employees presented the following report:

San Francisco May 4, 1897

To the President and Board of Trustees—

Gentlemen:—

Your Committee on Employees has met. In the matter of the application of H R Woolcock for an increase of salary, we have considered the same, and unanimously agreed to deny it.

Respectfully submitted—
Employees Committee F Formhals
E P Heald
Robt W Neal

On motion the report was received.

WOLCOCK GETS RAISE. Mr Healy moved that Mr Woolcock's request be granted, and that he be given an increase in salary of five dollars per month. The motion was carried by the following vote; ayes—Healy. Hendrick, Leggett, Lewis McLaren, Plum, Root, Wallis, Wilson, Mr President (10) Noes—Formhals, Heald, Neal, Presson (4)

The Committee on Machinery presented the following report

San Francisco May 4, 1897

To the President and Board of Trustees—

Gentlemen:—

MACH'Y COM. Your Machinery Committee beg to report as follows in regard to the electric lighting:

The matter is still under consideration with the Mutual Electric Light Co. who have not made a report as to what they can do in this

Regular May 4/97.

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matter.

SHAFTING DOWN. ON MAIN FLOOR

The shafting to be moved into the annex from the main building which was referred to this Committee to have moved, has been taken down, and is ready to be put up in the annex, but before doing so this committee would suggest that we take advantage of the shafting being down to make the necessary connections to drive this line of shafting from the main line of shafting of Machinery Hall. This proceeding will save the expense of an engine and engineer, and in every way be more convenient for the exhibitors. The proposition is to put up a counter shaft in the Annex to be driven by an angle belt from the main line shaft of Machinery Hall, which counter shaft will drive the line of shafting in the Annex when placed in position. The cost of this will be $188.75. This committee do not think the estimate is exorbitant, and would therefore recommend that this work be done. After this being done the line of shafting taken from the main building can be placed in position in the Annex and lined up to the shaft already placed in position

COUNTERSHAFT &c NEEDED

Respectfully submitted—
G. H. Wallis—
Machinery Committee F Formhals
Oscar Lewis

The matter of the shafting was laid over as the President stated that the Management Committee would later on make a report about the annex, and its use during the Fair.

The Art Committee presented the following report

San Francisco May 4. 1897.

To the President and Board of Trustees—

Gentlemen

Your Committee on Art hereby—

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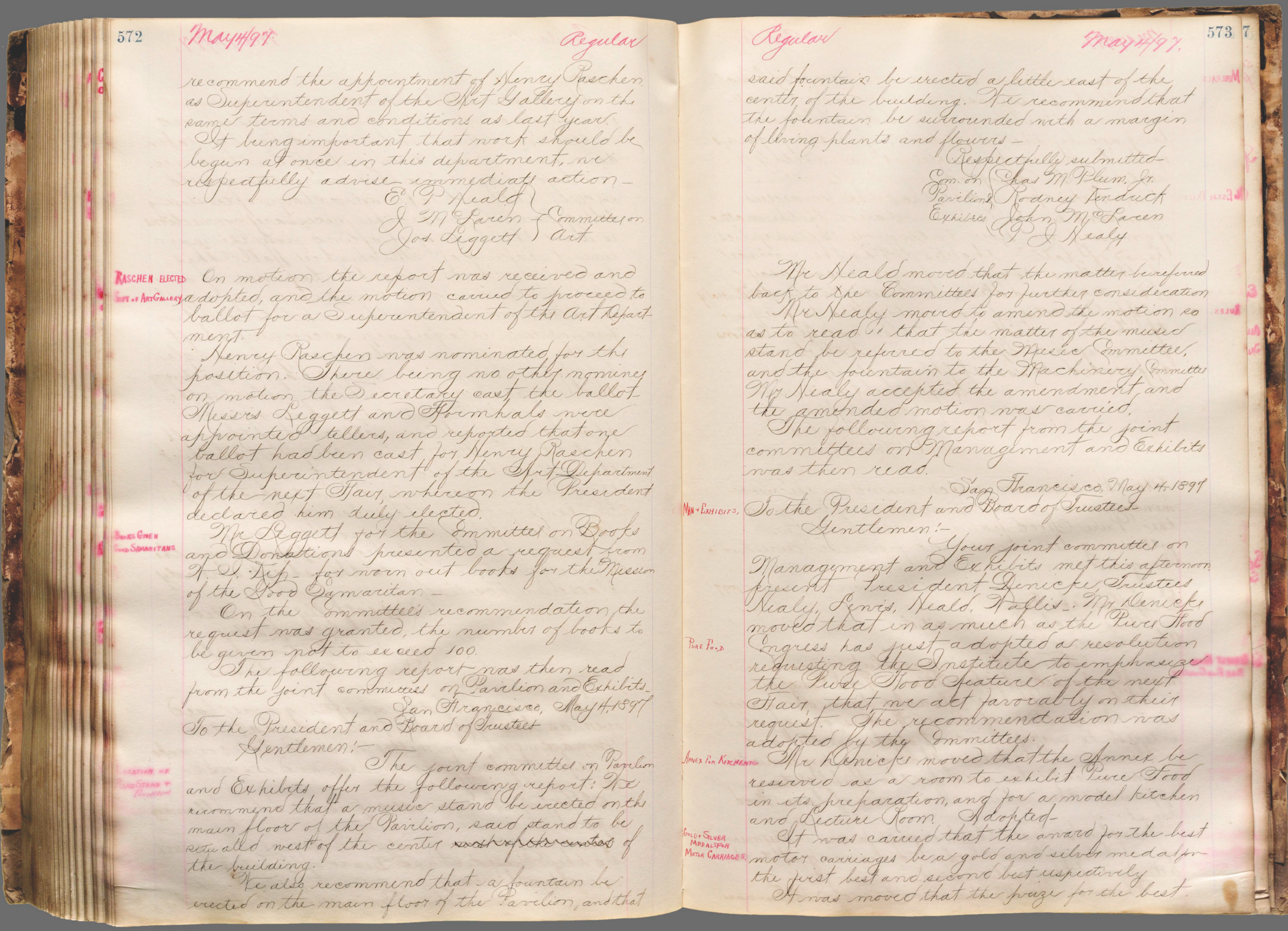

recommend the appointment of Henry Raschen as Superintendent of the Art Gallery on the same terms and conditions as last year.

It being important that work should be begun at once in this department, we respectfully advise immediate action –

E. P. Heald
J. McLaren } Committee on
Jos. Leggett } Art.

RASCHEN ELECTED SUPT OF ART GALLERY

On motion the report was received and adopted, and the motion carried to proceed to ballot for a Superintendent of the Art Department.

Henry Raschen was nominated for the position. There being no other nominee on motion the Secretary cast the ballot. Messrs Leggett and Formhals were appointed tellers, and reported that one ballot had been cast for Henry Raschen for Superintendent of the Art Department of the next Fair, whereon the President declared him duly elected.

BOOKS GIVEN GOOD SAMARITANS

Mr Leggett for the Committee on Books and Donations presented a request from A. S. Tip – for worn out books for the Mission of the Good Samaritan –

On the Committee's recommendation the request was granted, the number of books to be given not to exceed 100.

The following report was then read from the joint committees on Pavilion and Exhibits –

San Francisco, May 4, 1897

To the President and Board of Trustees

Gentlemen: –

LOCATION OF BANDSTAND & FOUNTAIN

The joint committee on Pavilion and Exhibits offer the following report: We recommend that a music stand be erected on the main floor of the Pavilion, said stand to be situated west of the center ~~east of the center~~ of the building.

We also recommend that a fountain be erected on the main floor of the Pavilion, and that

said fountain be erected a little east of the center of the building. We recommend that the fountain be surrounded with a margin of living plants and flowers –

Respectfully submitted –
Com. on } Chas McPlum, Jr.
Pavilion & } Rodney Kendrick
Exhibits } John McLaren
P. J. Healy

Mr Heald moved that the matter be referred back to the Committees for further consideration

Mr Healy moved to amend the motion so as to read "that the matter of the music stand be referred to the Music Committee, and the fountain to the Machinery Committee. Mr Healy accepted the amendment, and the amended motion was carried.

The following report from the joint committees on Management and Exhibits was then read.

San Francisco, May 4, 1897

MAN & EXHIBITS,

To the President and Board of Trustees –

Gentlemen: –

Your joint committee on Management and Exhibits met this afternoon present President Denicke, Trustees Healy, Lewis, Heald, Wallis –. Mr Denicke moved that in as much as the Pure Food Congress has just adopted a resolution requesting the Institute to emphasize the Pure Food feature of the next Fair, that we act favorably on their request. The recommendation was adopted by the Committees.

PURE FOOD

ANNEX FOR KITCHEN, ETC

Mr Denicke moved that the Annex be reserved as a room to exhibit Pure Food in its preparation, and for a model kitchen and Lecture Room. Adopted –

GOLD & SILVER MEDALS FOR MOTOR CARRIAGES,

It was carried that the award for the best motor carriages be a gold and silver medal for the first best and second best respectively

It was moved that the prize for the best.

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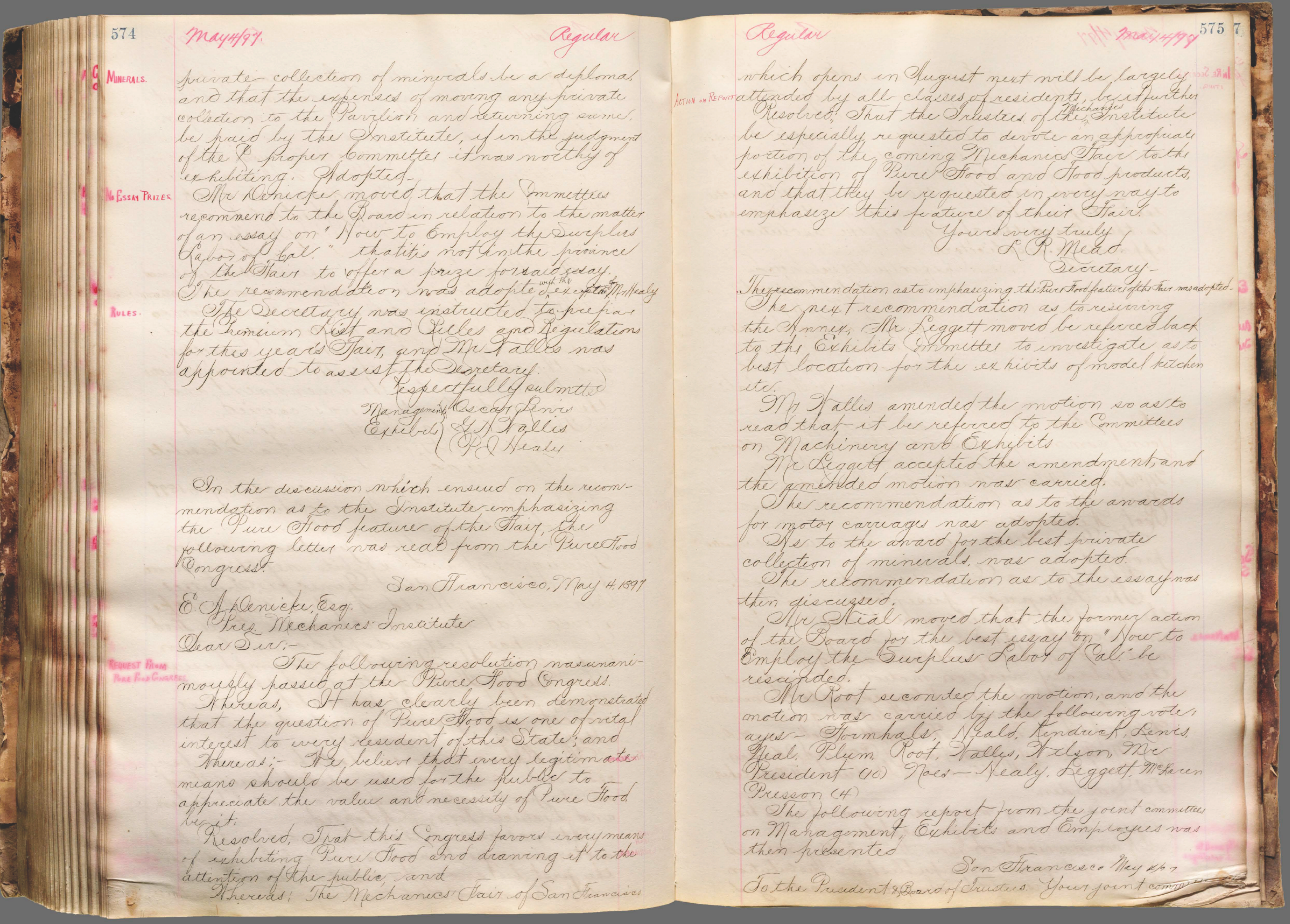

Minerals.

private collection of minerals be a diploma, and that the expenses of moving any private collection to the Pavilion and returning same, be paid by the Institute, if in the judgment of the & proper Committee it was worthy of exhibiting. Adopted.

No Essay Prizes.

Mr Denicke moved that the Committees recommend to the Board in relation to the matter of an essay on "How to Employ the Surplus Labor of Cal." that it is not in the province of the Fair to offer a prize for said essay. The recommendation was adopted with the exception of Mr Healy

Rules.

The Secretary was instructed to prepare the Premium List and Rules and Regulations for this year's Fair, and Mr Wallis was appointed to assist the Secretary.

Respectfully submitted
Management & Oscar Lewis
Exhibits G. H. Wallis
P. J. Healy

In the discussion which ensued on the recommendation as to the Institute emphasizing the Pure Food feature of the Fair, the following letter was read from the Pure Food Congress.

San Francisco, May 4. 1897

E. A. Denicke, Esq.
Pres. Mechanics' Institute
Dear Sir:-

Request From Pure Food Congress.

The following resolution was unanimously passed at the Pure Food Congress.

Whereas, It has clearly been demonstrated that the question of Pure Food is one of vital interest to every resident of this State; and

Whereas;- We believe that every legitimate means should be used for the public to appreciate the value and necessity of Pure Food be it,

Resolved, That this Congress favors every means of exhibiting Pure Food and drawing it to the attention of the public, and

Whereas; The Mechanics' Fair of San Francisco

which opens in August next will be largely attended by all classes of residents, be it further

Action on Report

Resolved; That the Trustees of the Mechanics Institute be especially requested to devote an appropriate portion of the coming Mechanics Fair to the exhibition of Pure Food and Food products, and that they be requested in every way to emphasize this feature of their Fair.

Yours very truly
L. R. Mead
Secretary-

The recommendation as to emphasizing the Pure Food feature of the Fair was adopted.

The next recommendation as to reserving the Annex, Mr Leggett moved be referred back to the Exhibits Committee to investigate as to best location for the exhibits of model kitchen etc.

Mr Wallis amended the motion so as to read that it be referred to the Committees on Machinery and Exhibits

Mr Leggett accepted the amendment, and the amended motion was carried.

The recommendation as to the awards for motor carriages was adopted.

As to the award for the best private collection of minerals, was adopted.

The recommendation as to the essay was then discussed.

Mr Neal moved that the former action of the Board for the best essay on "How to Employ the Surplus Labor of Cal." be rescinded.

Mr Root seconded the motion, and the motion was carried by the following vote; ayes - Formhals, Neald, Kendrick, Lewis, Neal, Plum, Root, Wallis, Wilson, Mr President (10) Noes - Healy, Leggett, McLaren Presson (4)

The following report from the joint committees on Management, Exhibits and Employees was then presented

San Francisco May 4/97

To the President & Board of Trustees. Your joint comm

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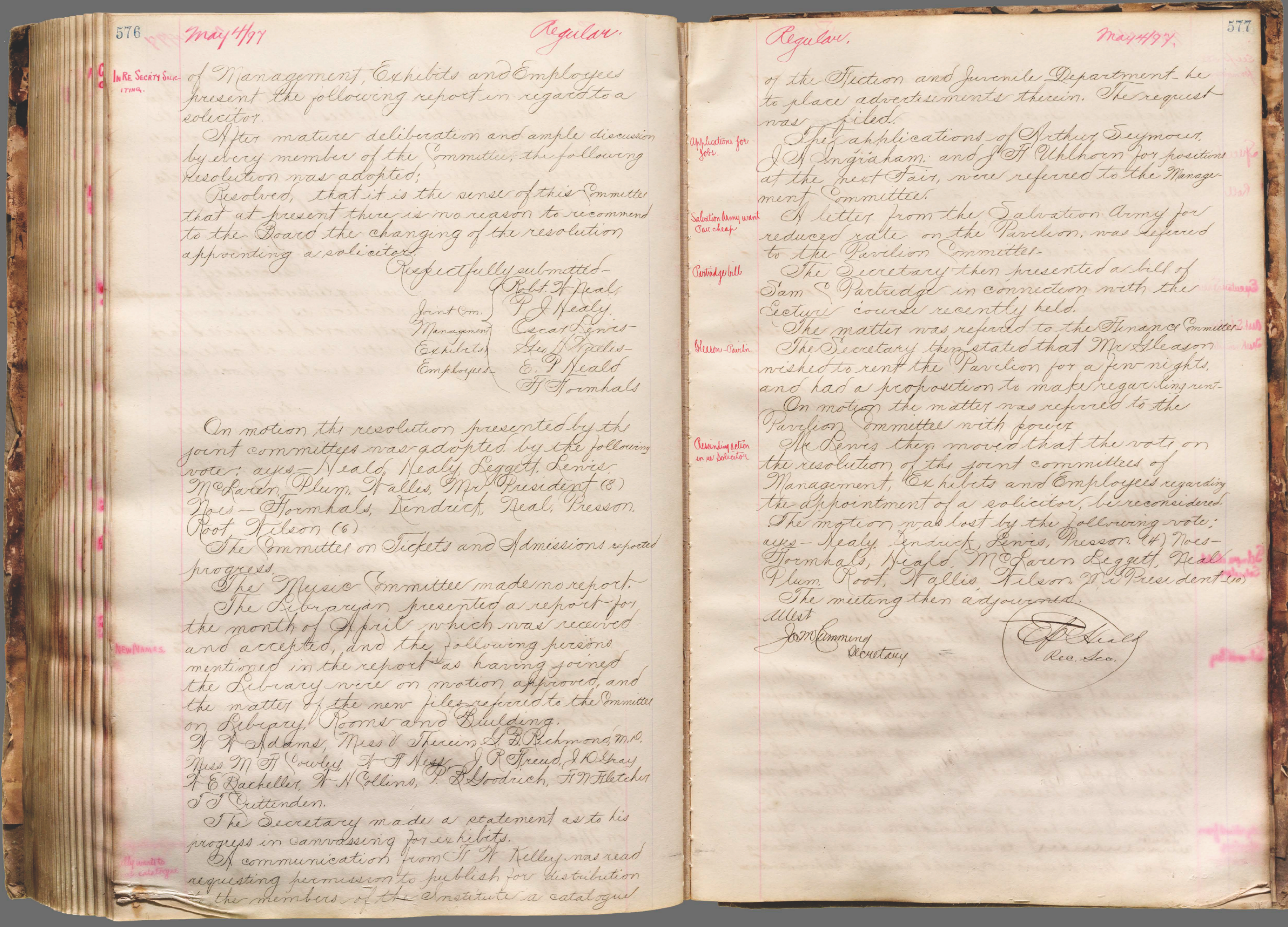

IN RE SEC'RTY SOLICITING.

of Management, Exhibits and Employees present the following report in regard to a solicitor.

After mature deliberation and ample discussion by every member of the Committee, the following resolution was adopted;

Resolved, that it is the sense of this Committee that at present there is no reason to recommend to the Board the changing of the resolution appointing a solicitor.

Respectfully submitted—
Robt. W. Neal,
Joint Com. P. J. Healy.
Management Oscar Lewis—
Exhibits, Geo. H. Wallis—
Employees— E. P. Heald
F. Formhals

On motion the resolution presented by the joint committees was adopted by the following vote; ayes—Heald, Healy, Leggett, Lewis, McLaren, Plum, Wallis, Mr President (8) Noes—Formhals, Kendrick, Neal, Presson, Root, Wilson (6)

The Committee on Tickets and Admissions reported progress.

The Music Committee made no report.

NEW NAMES.

The Librarian presented a report for the month of April which was received and accepted, and the following persons mentioned in the report as having joined the Library were on motion approved, and the matter of the new files referred to the Committee on Library, Rooms and Building.

W W Adams, Miss V Thercin, G. B. Richmond, M.D. Miss M A Cowley, W H Ness, J R Freud, J D Gray, A E Bacheller, W H Collins, P. B. Goodrich, A N Fletcher, T T Crittenden.

The Secretary made a statement as to his progress in canvassing for exhibits.

Kelly wants to [illegible] catalogue

A communication from A W Kelley was read requesting permission to publish for distribution to the members of the Institute a catalogue

of the Fiction and Juvenile Department—he to place advertisements therein. The request was filed.

Applications for Jobs.

The applications of Arthur Seymour, J A Ingraham and J H Uhlhorn for positions at the next Fair, were referred to the Management Committee.

Salvation Army want Pav. cheap

A letter from the Salvation Army for reduced rate on the Pavilion, was referred to the Pavilion Committee.

Partridge bill

The Secretary then presented a bill of Sam C Partridge in connection with the Lecture course recently held.

The matter was referred to the Finance Committee.

Gleason—Pavil'n.

The Secretary then stated that Mr Gleason wished to rent the Pavilion for a few nights, and had a proposition to make regarding rent.

On motion the matter was referred to the Pavilion Committee with power.

Rescinding action in re Solicitor

Mr Lewis then moved that the vote on the resolution of the joint committees of Management, Exhibits and Employees regarding the appointment of a solicitor, be reconsidered.

The motion was lost by the following vote; ayes—Healy, Kendrick, Lewis, Presson, (4) Noes—Formhals, Heald, McLaren, Leggett, Neal, Plum, Root, Wallis, Wilson, Mr President (10)

The meeting then adjourned.

Attest
Jos M Cumming
Secretary

E P Heald
Rec. Sec.

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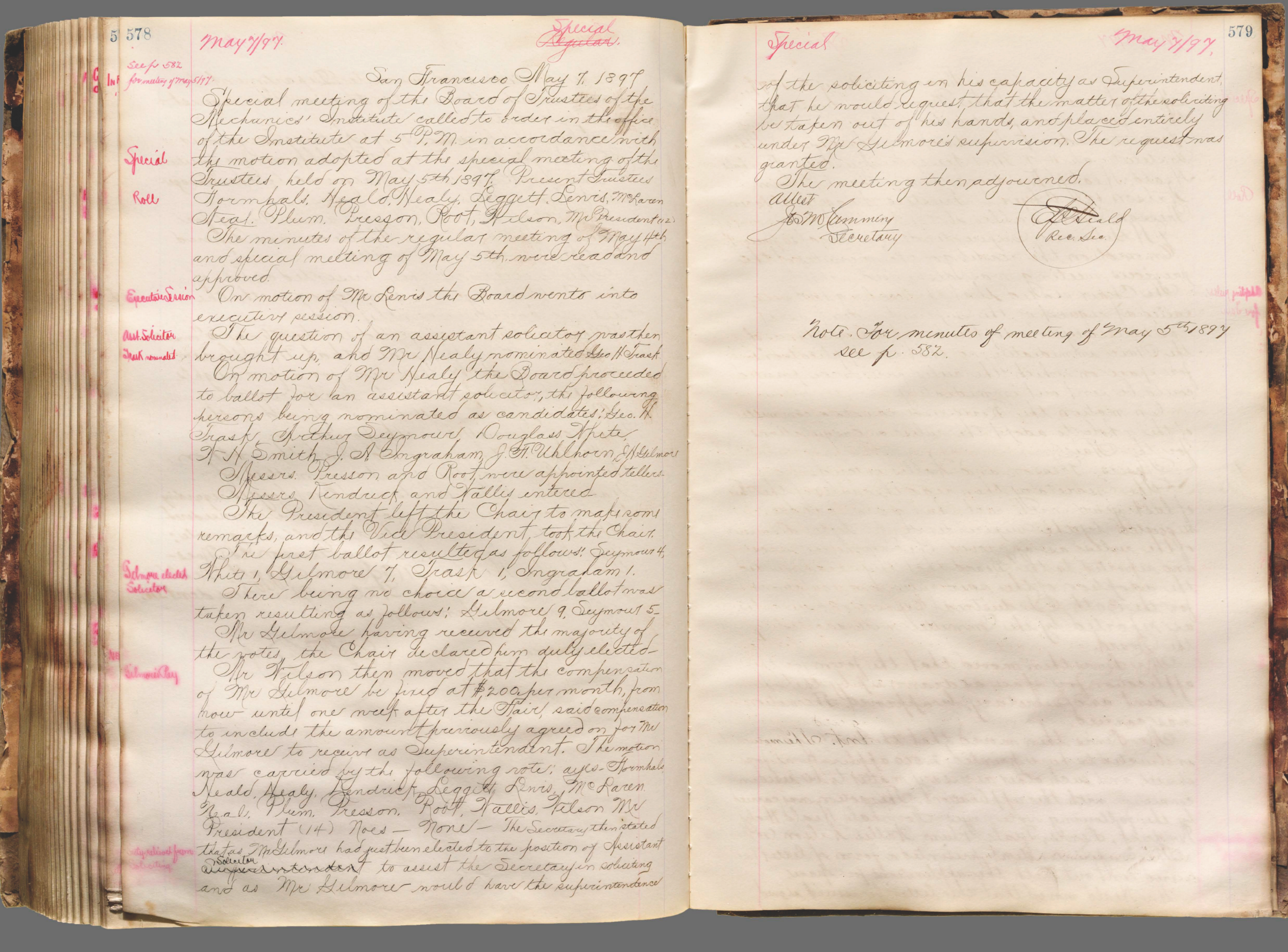

578 May 7/97. ~~Regular~~ Special.

See p 582 for meeting of May 5/97.

San Francisco May 7. 1897

Special — Special meeting of the Board of Trustees of the Mechanics' Institute called to order in the office of the Institute at 5 P.M. in accordance with the motion adopted at the special meeting of the Trustees held on May 5th 1897. Present Trustees

Roll — Formhals. Heald, Healy, Leggett. Lewis, McLaren Neal. Plum. Presson, Root, Wilson, Mr President (12)

The minutes of the regular meeting of May 4th and special meeting of May 5th, were read and approved.

Executive Session — On motion of Mr Lewis the Board went into executive session.

Asst. Solicitor — The question of an assistant solicitor was then brought up, and Mr Healy nominated Geo H Trask.

Trask nominated — On motion of Mr Healy the Board proceeded to ballot for an assistant solicitor, the following persons being nominated as candidates; Geo. H. Trask, Arthur Seymour, Douglass White, W H Smith J. A. Ingraham, J. F. Uhlhorn, J H Gilmore

Messrs. Presson and Root, were appointed tellers.

Messrs Kendrick and Wallis entered.

The President left the Chair to make some remarks, and the Vice President, took the Chair.

The first ballot resulted as follows: Seymour 4, White 1, Gilmore 7, Trask 1, Ingraham 1.

Gilmore elected Solicitor — There being no choice a second ballot was taken resulting as follows; Gilmore 9, Seymour 5–

Mr Gilmore having received the majority of the votes, the Chair declared him duly elected–

Gilmore's Pay — Mr Wilson then moved that the compensation of Mr Gilmore be fixed at $200 per month, from now until one week after the Fair, said compensation to include the amount previously agreed on for Mr Gilmore to receive as Superintendent. The motion was carried by the following vote; ayes– Formhals, Heald, Healy, Kendrick, Leggett, Lewis, McLaren Neal, Plum. Presson. Root, Wallis, Wilson Mr President (14) Noes — None — The Secretary then stated

ty relieved from Soliciting — that as Mr Gilmore had just been elected to the position of Assistant ~~Superintendent~~ Solicitor to assist the Secretary in soliciting and as Mr Gilmore would have the superintendence

Special May 7/97. 579

of the soliciting in his capacity as Superintendent, that he would request, that the matter of the soliciting be taken out of his hands, and placed entirely under Mr Gilmore's supervision. The request was granted.

The meeting then adjourned.

Attest

J. M. Cumming
Secretary

G. H. Heald
Rec. Sec.

Note. For minutes of meeting of May 5th 1897 see p. 582.

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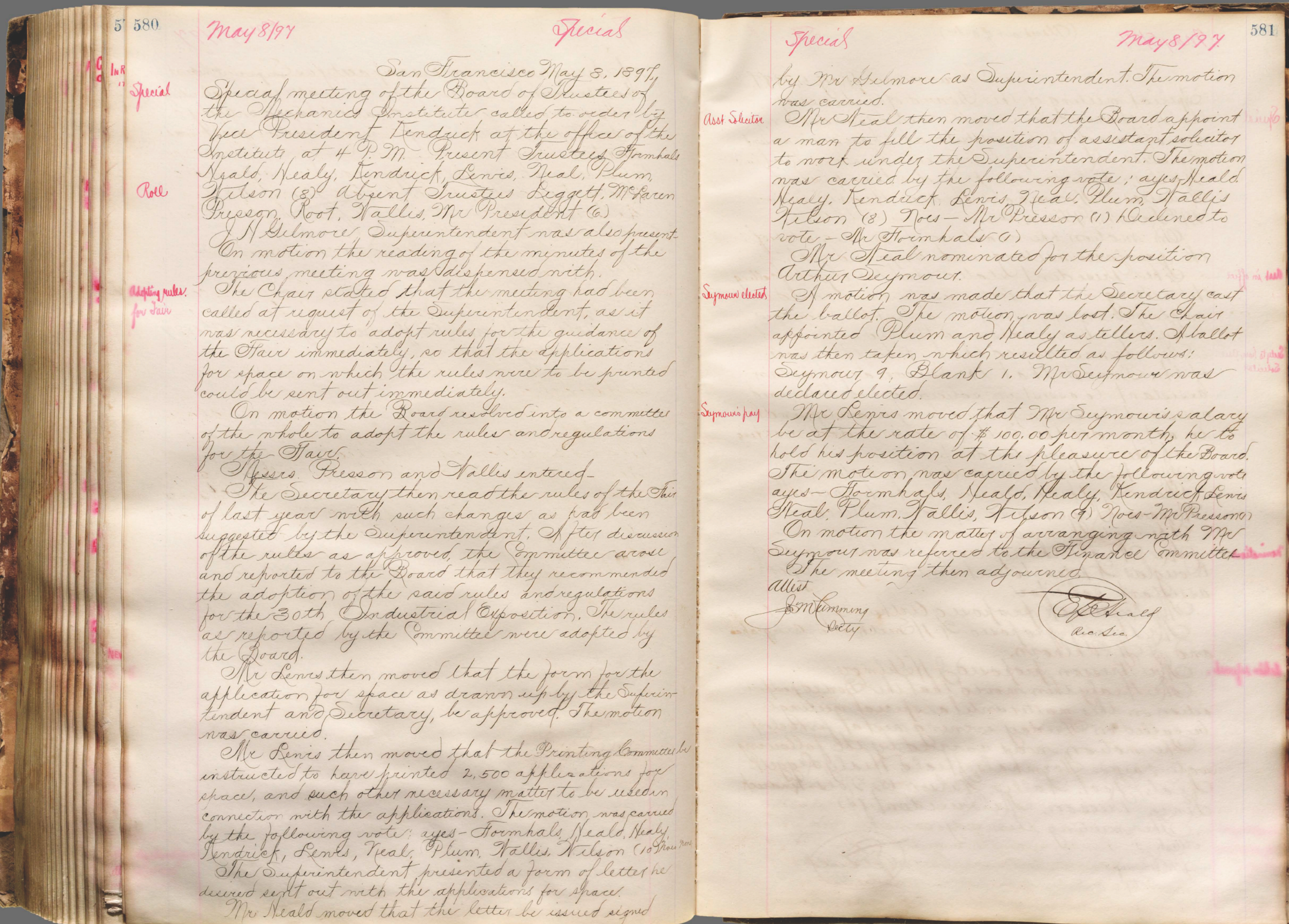

580 May 8/97 Special

Special

San Francisco May 8, 1897,

Special meeting of the Board of Trustees of the Mechanics Institute called to order by Vice President Kendrick at the office of the Institute at 4 P.M. Present Trustees Formhals Heald, Healy, Kendrick, Lewis, Neal, Plum, Wilson (8) Absent Trustees Leggett, McLaren Presson, Root, Wallis, Mr President (6)

Roll

J H Gilmore, Superintendent was also present.

On motion the reading of the minutes of the previous meeting was dispensed with.

Adopting rules. for Fair

The Chair stated that the meeting had been called at request of the Superintendent, as it was necessary to adopt rules for the guidance of the Fair immediately, so that the applications for space on which the rules were to be printed could be sent out immediately.

On motion the Board resolved into a committee of the whole to adopt the rules and regulations for the Fair.

Messrs. Presson and Wallis entered.

The Secretary then read the rules of the Fair of last year with such changes as had been suggested by the Superintendent. After discussion of the rules as approved, the Committee arose and reported to the Board that they recommended the adoption of the said rules and regulations for the 30th Industrial Exposition. The rules as reported by the Committee were adopted by the Board.

Mr Lewis then moved that the form for the application for space as drawn up by the Superintendent and Secretary, be approved. The motion was carried.

Mr Lewis then moved that the Printing Committee be instructed to have printed 2,500 applications for space, and such other necessary matter to be used in connection with the applications. The motion was carried by the following vote: ayes - Formhals, Heald, Healy, Kendrick, Lewis, Neal, Plum, Wallis, Wilson (10) Noes None

The Superintendent presented a form of letter he desired sent out with the applications for space.

Mr Heald moved that the letter be issued signed

Special May 8/97. 581

by Mr Gilmore as Superintendent. The motion was carried.

Asst Solicitor

Mr Neal then moved that the Board appoint a man to fill the position of assistant solicitor to work under the Superintendent. The motion was carried by the following vote; ayes - Heald, Healy, Kendrick, Lewis, Neal, Plum, Wallis, Wilson (8) Noes - Mr Presson (1) Declined to vote - Mr Formhals (1)

Mr Neal nominated for the position Arthur Seymour.

Seymour elected

A motion was made that the Secretary cast the ballot. The motion was lost. The Chair appointed Plum and Healy as tellers. A ballot was then taken which resulted as follows: Seymour 9, Blank 1. Mr Seymour was declared elected.

Seymour's pay

Mr Lewis moved that Mr Seymour's salary be at the rate of $100.00 per month, he to hold his position at the pleasure of the Board. The motion was carried by the following vote ayes - Formhals, Heald, Healy, Kendrick, Lewis, Neal, Plum, Wallis, Wilson (9) Noes - Mr Presson (1)

On motion the matter of arranging with Mr Seymour was referred to the Finance Committee.

The meeting then adjourned.

Attest

J M Cumming
Secty

E. F. Heald
Rec. Sec.

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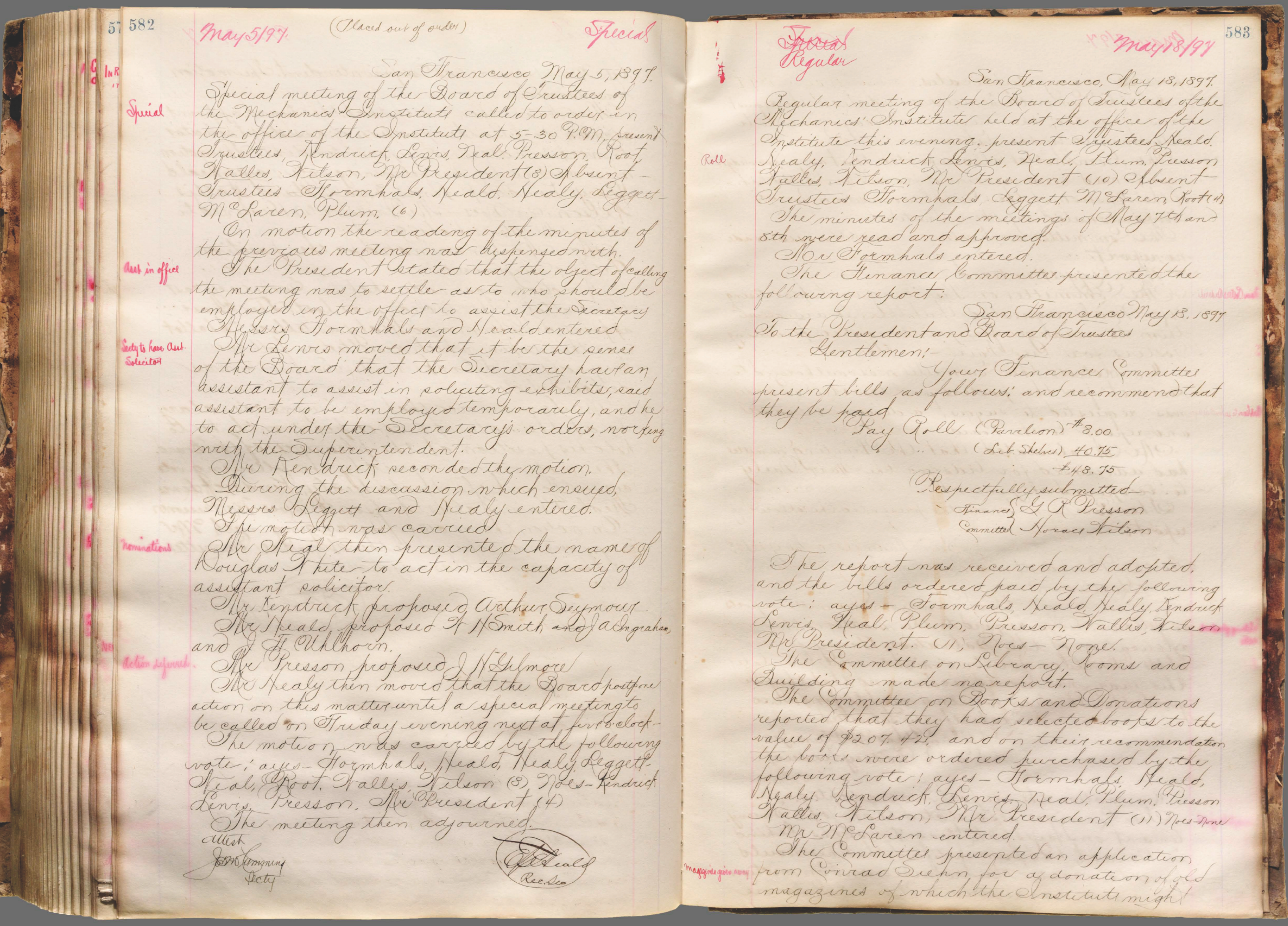

May 5/97 (Placed out of order) Special

San Francisco May 5, 1897.

Special — Special meeting of the Board of Trustees of the Mechanics' Institute called to order in the office of the Institute at 5-30 P.M. present Trustees, Kendrick, Lewis, Neal, Presson, Root, Wallis, Wilson, Mr President (8) Absent — Trustees — Formhals, Heald, Healy, Leggett, McLaren, Plum. (6)

On motion the reading of the minutes of the previous meeting was dispensed with.

Asst in office — The President stated that the object of calling the meeting was to settle as to who should be employed in the office to assist the Secretary

Messrs Formhals and Heald entered

Secty to have Asst. Solicitor — Mr Lewis moved that it be the sense of the Board that the Secretary have an assistant to assist in soliciting exhibits, said assistant to be employed temporarily, and he to act under the Secretary's orders, working with the Superintendent.

Mr Kendrick seconded the motion.

During the discussion which ensued, Messrs Leggett and Healy entered.

The motion was carried

Nominations — Mr Neal then presented the name of Douglas White to act in the capacity of assistant solicitor.

Mr Kendrick proposed Arthur Seymour —

Mr Heald proposed A H Smith ~~and~~ J A Ingraham, and J F Uhlhorn.

Action deferred. — Mr Presson proposed J H Gilmore

Mr Healy then moved that the Board postpone action on this matter until a special meeting to be called on Friday evening next at five o'clock —

The motion was carried by the following vote; ayes — Formhals, Heald, Healy, Leggett, Neal, Root, Wallis, Wilson (8) Noes — Kendrick, Lewis, Presson, Mr President (4)

The meeting then adjourned.

Attest
J M Cumming
Secty

G H Heald
Rec. Sec.

~~Special~~ Regular May 18/97

San Francisco, May 18, 1897.

Regular meeting of the Board of Trustees of the Mechanics' Institute held at the office of the Institute this evening. present Trustees, Heald,

Roll — Healy, Kendrick, Lewis, Neal, Plum, Presson Wallis, Wilson, Mr President (10) Absent Trustees Formhals, Leggett, McLaren, Root (4)

The minutes of the meetings of May 7th and 8th were read and approved.

Mr Formhals entered.

The Finance Committee presented the following report:

San Francisco May 18, 1897

To the President and Board of Trustees

Gentlemen:-

Your Finance Committee present bills as follows: and recommend that they be paid

Pay Roll	(Pavilion)	$8.00
"	(Lib. Shelves)	40.75
		$48.75

Respectfully submitted —
Finance Committee { G R Presson
Horace Wilson

The report was received and adopted, and the bills ordered paid by the following vote: ayes — Formhals, Heald, Healy, Kendrick Lewis, Neal, Plum, Presson, Wallis, Wilson Mr President. (11), Noes — None.

The Committee on Library, Rooms and Building made no report.

The Committee on Books and Donations reported that they had selected books to the value of $207.42, and on their recommendation the books were ordered purchased by the following vote; ayes — Formhals, Heald, Healy, Kendrick, Lewis, Neal, Plum, Presson Wallis, Wilson, Mr President (11) Noes — None

Mr McLaren entered.

Magazines given away — The Committee presented an application from Conrad Siehn for a donation of old magazines of which the Institute might

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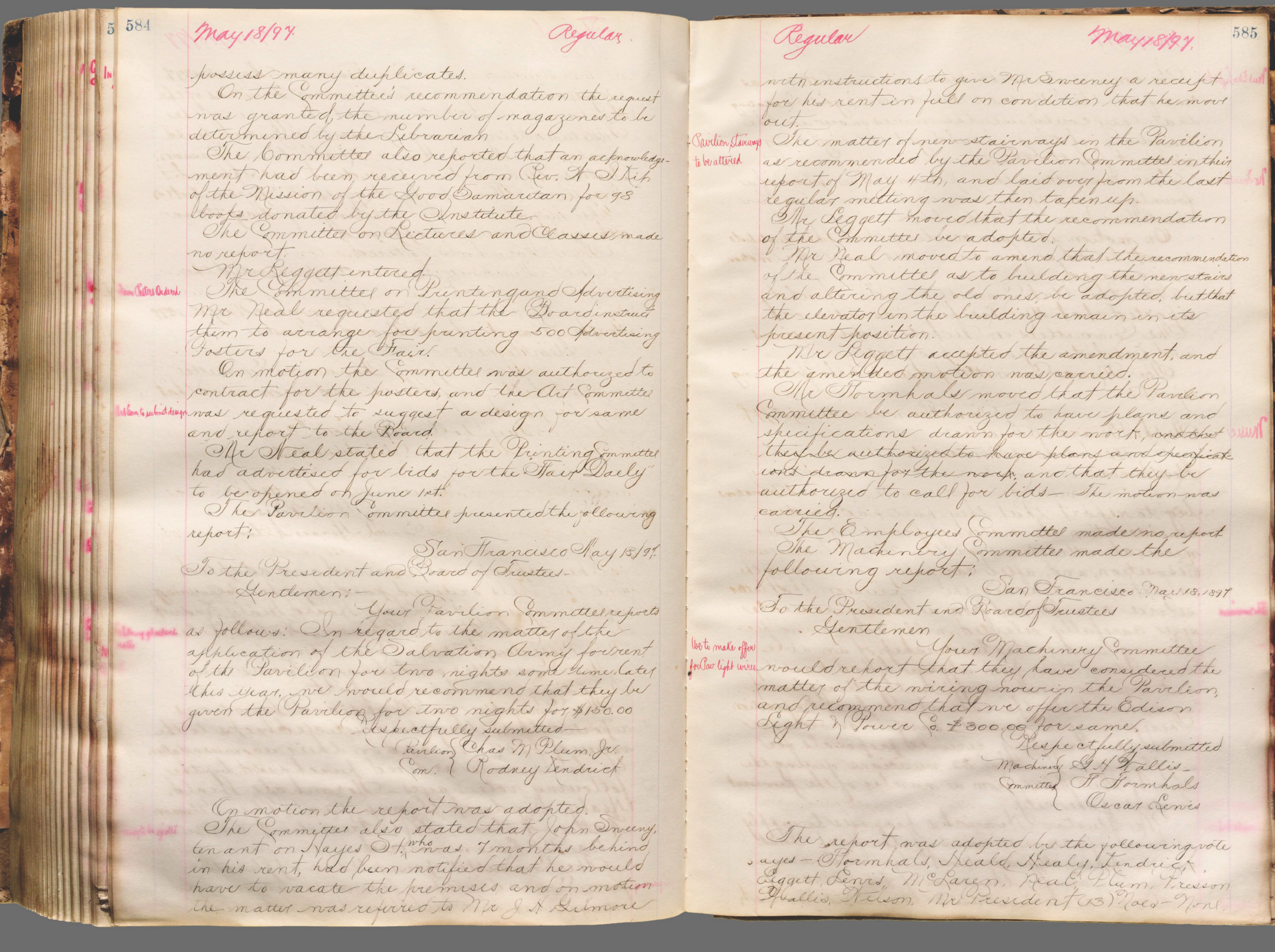

May 18/97. Regular.

possess many duplicates.

On the Committee's recommendation the request was granted, the number of magazines to be determined by the Librarian

The Committee also reported that an acknowledgement had been received from Rev. A T Kip of the Mission of the Good Samaritan for 98 books donated by the Institute.

The Committee on Lectures and Classes made no report.

Mr Leggett entered.

[illegible] Posters Ordered

The Committee on Printing and Advertising Mr Neal requested that the Board instruct them to arrange for printing 500 Advertising Posters for the Fair.

On motion the Committee was authorized to contract for the posters, and the Art Committee

Art Com. to submit design

was requested to suggest a design for same and report to the Board.

Mr Neal stated that the Printing Committee had advertised for bids for the "Fair Daily" to be opened on June 1st.

The Pavilion Committee presented the following report;

San Francisco May 18/97.

To the President and Board of Trustees—

Gentlemen;—

Your Pavilion Committee reports as follows: In regard to the matter of the application of the Salvation Army for rent of the Pavilion for two nights some time later this year, we would recommend that they be given the Pavilion for two nights for $150.00

Respectfully submitted—

Pavilion Com. Chas M Plum, Jr.
Rodney Kendrick

On motion the report was adopted.

Sweeney to be ejected

The Committee also stated that John Sweeny, tenant on Hayes St., who was 7 months behind in his rent, had been notified that he would have to vacate the premises, and on motion the matter was referred to Mr J H Gilmore

Regular May 18/97.

with instructions to give Mr Sweeney a receipt for his rent in full on condition that he move out.

Pavilion Stairways to be altered

The matter of new stairways in the Pavilion as recommended by the Pavilion Committee in their report of May 4th, and laid over from the last regular meeting was then taken up.

Mr Leggett moved that the recommendation of the Committee be adopted.

Mr Neal moved to amend that the recommendation of the Committee as to building the new stairs and altering the old ones, be adopted, but that the elevator in the building remain in its present position.

Mr Leggett accepted the amendment, and the amended motion was carried.

Mr Formhals moved that the Pavilion Committee be authorized to have plans and specifications drawn for the work, ~~and that they be authorized to have plans and specifications drawn for the work,~~ and that they be authorized to call for bids— The motion was carried.

The Employees Committee made no report

The Machinery Committee made the following report;

San Francisco May 18, 1897

To the President and Board of Trustees

Gentlemen

We to make offer for Pav. light wires

Your Machinery Committee would report that they have considered the matter of the wiring now in the Pavilion, and recommend that we offer the Edison Light & Power Co. $300.00 for same.

Respectfully submitted

Machinery Committee G H Wallis—
F Formhals
Oscar Lewis

The report was adopted by the following vote ayes— Formhals, Heald, Healy, Kendrick, Leggett, Lewis, McLaren, Neal, Plum, Presson, Wallis, Wilson, Mr President (13) Noes— None.

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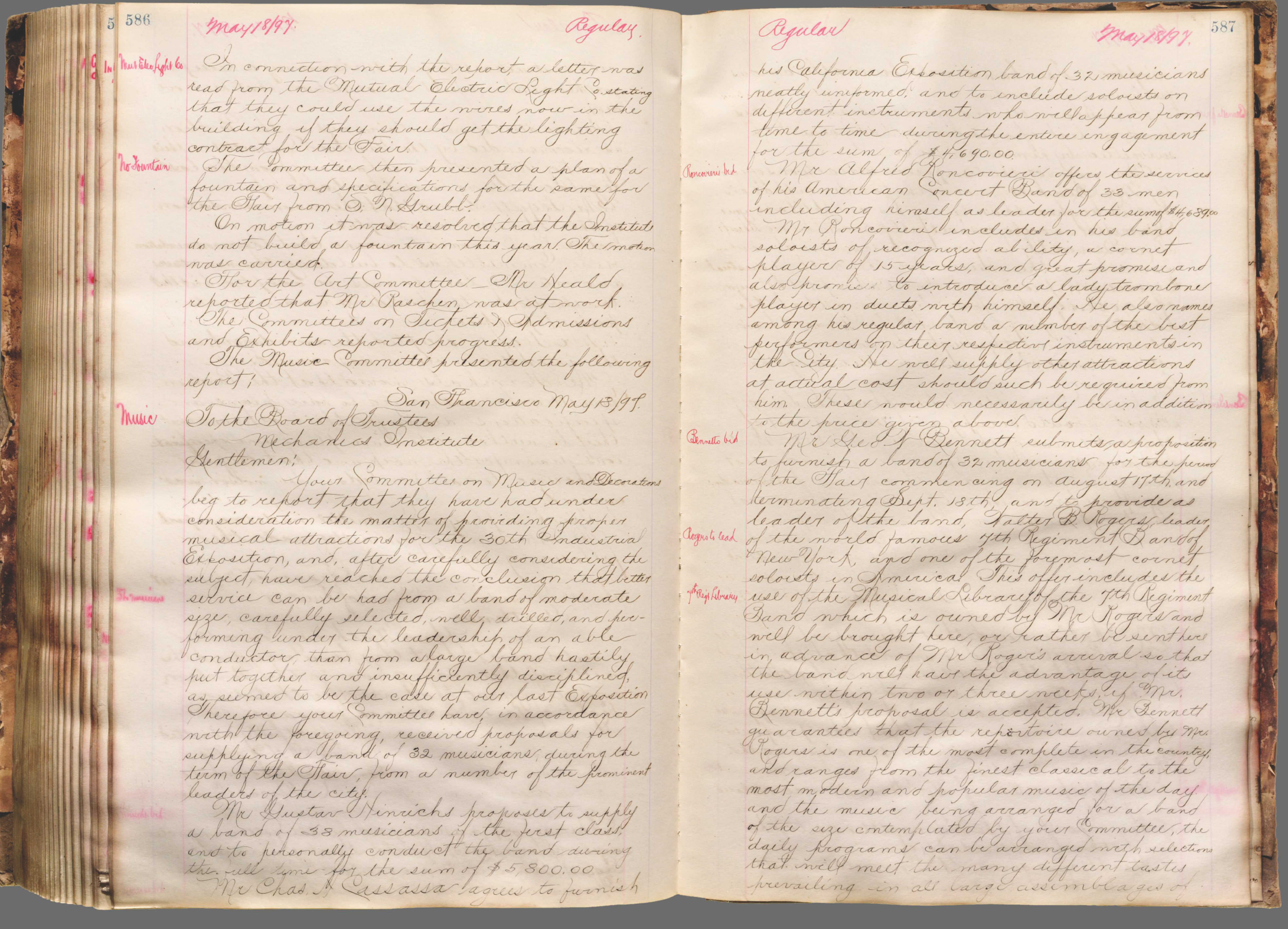

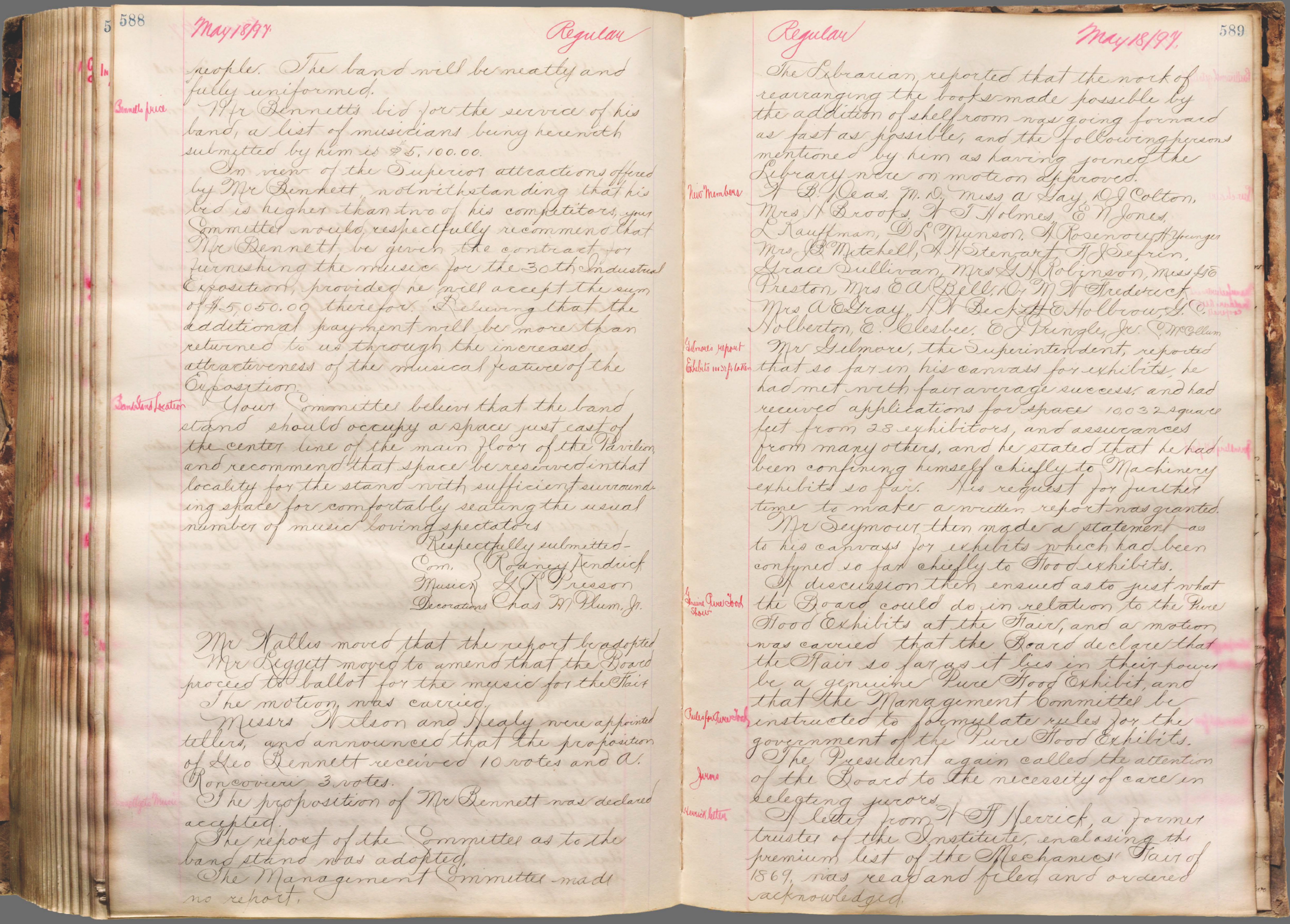

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people. The band will be neatly and fully uniformed.

Bennett's price

Mr Bennett's bid for the service of his band, a list of musicians being herewith submitted by him is $5,100.00.

In view of the Superior attractions offered by Mr Bennett, notwithstanding that his bid is higher than two of his competitors, your Committee would respectfully recommend that Mr Bennett be given the contract for furnishing the music for the 30th Industrial Exposition, provided he will accept the sum of $5,050.00 therefor. Believing that the additional payment will be more than returned to us through the increased attractiveness of the musical feature of the Exposition.

Bandstand Location

Your Committee believe that the band stand should occupy a space just east of the center line of the main floor of the Pavilion, and recommend that space be reserved in that locality for the stand with sufficient surrounding space for comfortably seating the usual number of music loving spectators

Respectfully submitted-
Com. { Rodney Kendrick
Music { G R Presson
Decorations Chas M Plum, Jr.

Mr Wallis moved that the report be adopted

Mr Leggett moved to amend that the Board proceed to ballot for the music for the Fair

The motion was carried.

Messrs Wilson and Healy were appointed tellers, and announced that the proposition of Geo Bennett received 10 votes and A. Roncovieri 3 votes.

The proposition of Mr Bennett was declared accepted.

The report of the Committee as to the band stand was adopted.

The Management Committee made no report.

Regular May 18/97.

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The Librarian reported that the work of rearranging the books made possible by the addition of shelf room was going forward as fast as possible, and the following persons mentioned by him as having joined the Library were on motion approved.

New Members

A. B. Deas, M. D. Miss A Gay, D J Colton, Mrs H Brooks, W T Holmes, E N Jones, L Kauffman, D L Munson, A Rosenow, H Younger, Mrs J B Mitchell, A H Stewart, F J Sefrin, Grace Sullivan, Mrs G H Robinson, Miss G E Preston, Mrs E A Bell, Dr M W Frederick, Mrs A E Gray, H W Beck, H E Holbrow, G. C. Holberton, E. Clesbee, E J Pringle, Jr. C. McCollum

Gilmore's report
Exhibits 10032 ft taken

Mr Gilmore, the Superintendent, reported that so far in his canvass for exhibits, he had met with fair average success, and had received applications for space 10,032 square feet from 28 exhibitors, and assurances from many others, and he stated that he had been confining himself chiefly to Machinery exhibits so far. His request for further time to make a written report was granted.

Mr Seymour then made a statement as to his canvass for exhibits which had been confined so far chiefly to Food exhibits.

Genuine Pure Food Show

A discussion then ensued as to just what the Board could do in relation to the Pure Food Exhibits at the Fair, and a motion was carried that the Board declare that the Fair so far as it lies in their power be a genuine Pure Food Exhibit, and that the Management Committee be

Rules for Pure Food

instructed to formulate rules for the government of the Pure Food Exhibits.

Jurors

The President again called the attention of the Board to the necessity of care in selecting jurors.

Herrick letter

A letter from W T Herrick, a former trustee of the Institute, enclosing the premium list of the Mechanics' Fair of 1869, was read and filed and ordered acknowledged.

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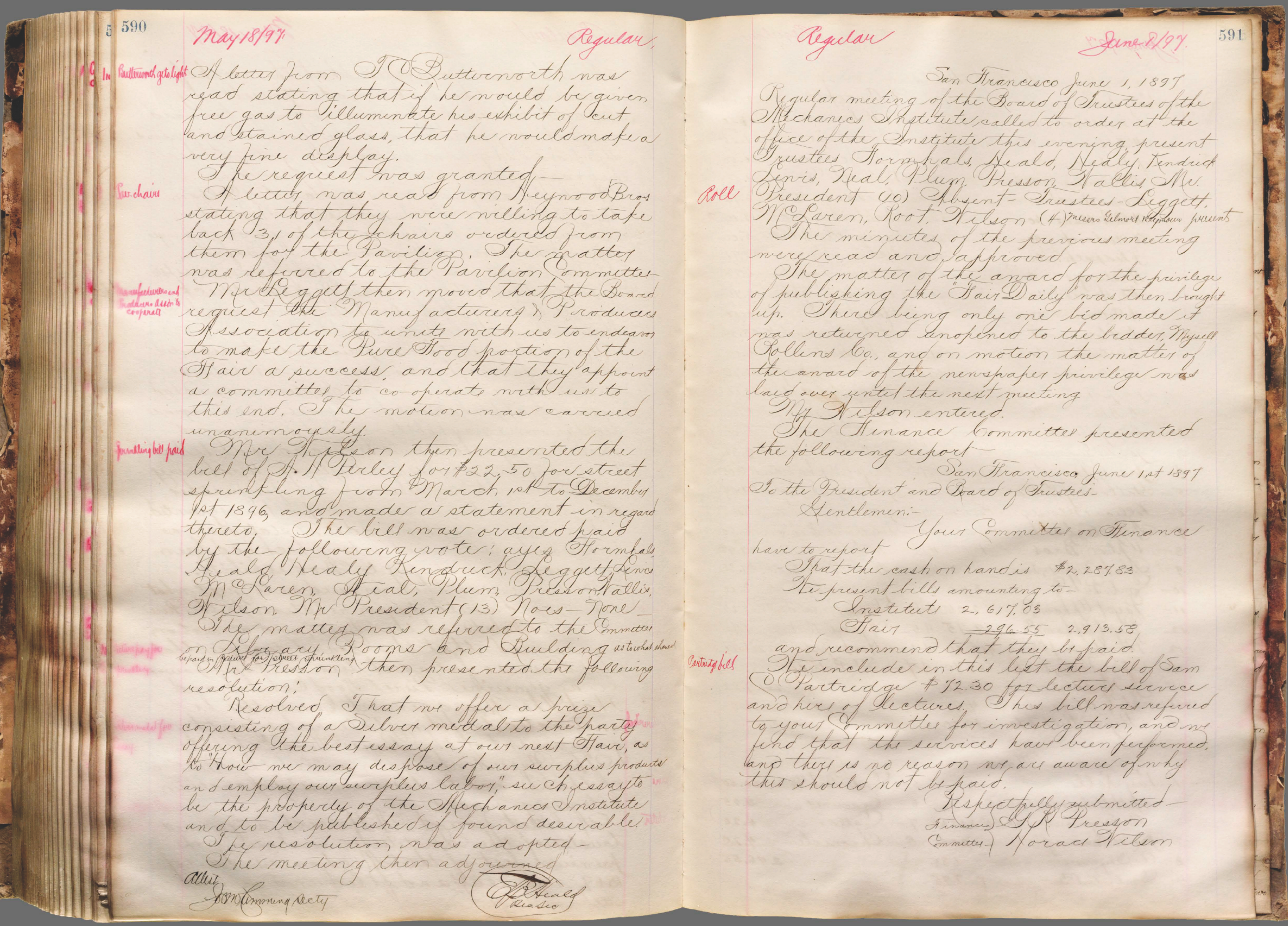

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Butterworth gets light

A letter from T. C. Butterworth was read stating that if he would be given free gas to illuminate his exhibit of cut and stained glass, that he would make a very fine display.

The request was granted—

Pur. chairs

A letter was read from Heywood Bros stating that they were willing to take back 31 of the chairs ordered from them for the Pavilion. The matter was referred to the Pavilion Committee—

Manufacturers and Producers Assn to cooperate

Mr Leggett then moved that the Board request the Manufacturers & Producers Association to unite with us to endeavor to make the Pure Food portion of the Fair a success, and that they appoint a committee to co-operate with us to this end. The motion was carried unanimously.

Sprinkling bill paid

Mr Wilson then presented the bill of A. H. Perley for $22.50 for street sprinkling from March 1st to December 1st 1896, and made a statement in regard thereto. The bill was ordered paid by the following vote: ayes Formhals, Heald, Healy, Kendrick, Leggett, Lewis, McLaren, Neal, Plum, Presson, Wallis, Wilson, Mr President (13) Noes—None—

The matter was referred to the Committee on Library Rooms and Building as to what should be paid in future for street sprinkling.

Mr Presson then presented the following resolution:

Resolved That we offer a prize consisting of a Silver medal to the party offering the best essay at our next Fair, as to "How we may dispose of our surplus products and employ our surplus labor," such essay to be the property of the Mechanics Institute and to be published if found desirable.

The resolution was adopted—

The meeting then adjourned

Attest

J. H. Cumming Secty

C. B. Heald
Rec Sec

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Regular June 8/97.

San Francisco June 1, 1897

Roll

Regular meeting of the Board of Trustees of the Mechanics Institute, called to order at the office of the Institute this evening, present Trustees Formhals, Heald, Healy, Kendrick, Lewis, Neal, Plum, Presson, Wallis, Mr. President (10) Absent—Trustees—Leggett, McLaren, Root, Wilson (4) Messrs Gilmore Seymour present

The minutes of the previous meeting were read and approved.

The matter of the award for the privilege of publishing the "Fair Daily" was then brought up. There being only one bid made it was returned unopened to the bidder, Mysell Rollins Co., and on motion the matter of the award of the newspaper privilege was laid over until the next meeting

Mr Wilson entered.

The Finance Committee presented the following report

San Francisco, June 1st 1897

To the President and Board of Trustees—

Gentlemen:—

Your Committee on Finance have to report

That the cash on hand is $2,287.83

We present bills amounting to—

Institute	2,617.03	
Fair	296.55	2,913.58

and recommend that they be paid.

Partridge bill

We include in this list the bill of Sam C. Partridge $72.30 for lecture service and hire of lectures. This bill was referred to your Committee for investigation, and we find that the services have been performed, and there is no reason we are aware of why this should not be paid.

Respectfully submitted—

Finance Committee } G. R. Presson
Horace Wilson

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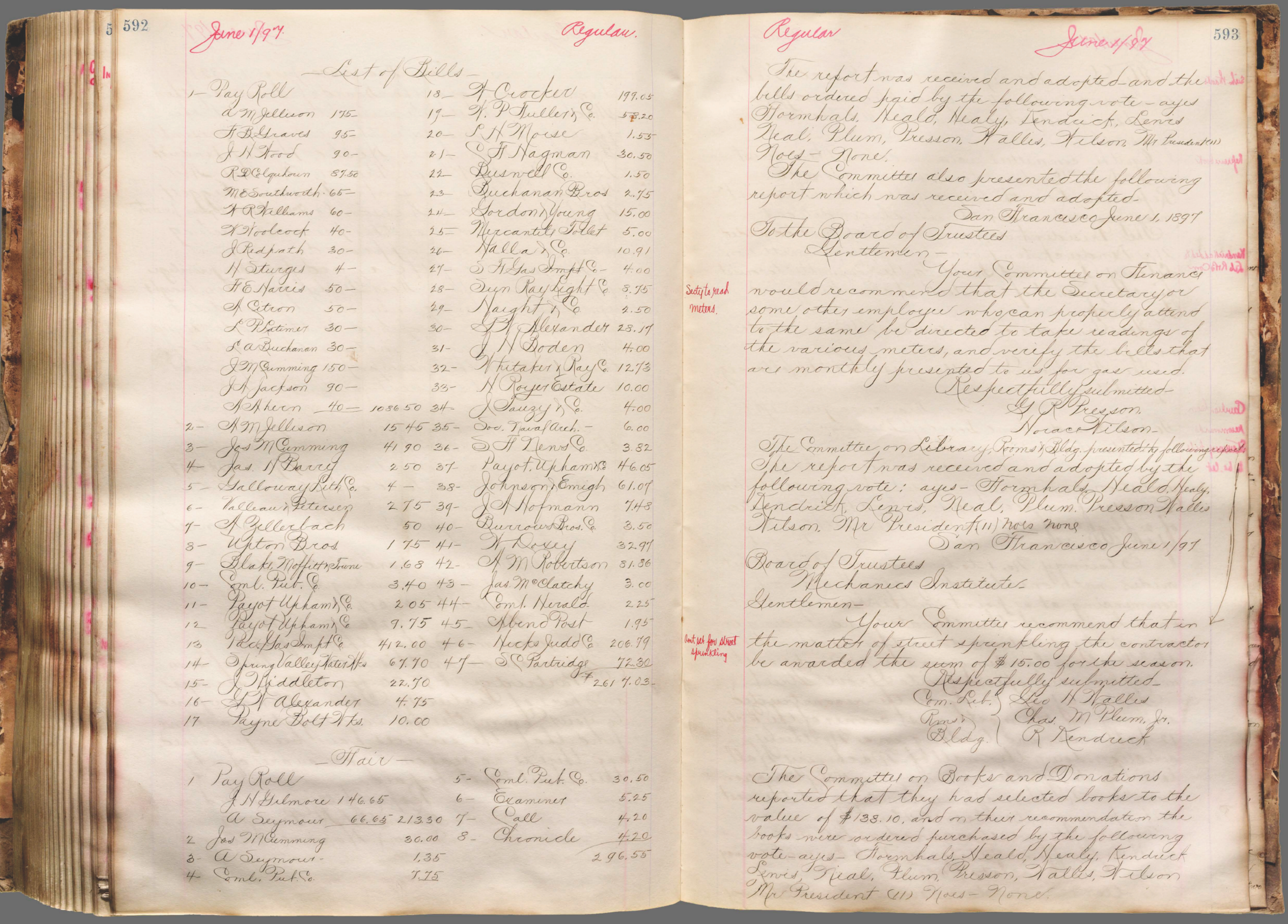

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List of Bills

1–	Pay Roll			18–	H Crocker	199.05
	A M Jellison	175–		19–	W. P. Fuller & Co.	58.20
	F B Graves	95–		20–	S H Morse	1.55
	J H Wood	90–		21–	S F Hagman	30.50
	R D Colquhoun	87.50		22–	Buswell Co.	1.50
	M E Southworth	65–		23–	Buchanan Bros	2.75
	W R Williams	60–		24–	Gordon & Young	15.00
	W Woolcock	40–		25–	Mercantile Toilet	5.00
	J Redpath	30–		26–	Halla & Co.	10.91
	H Sturges	4–		27–	S F Gas Impt Co.–	4.00
	F E Harris	50–		28–	Sun Ray Light Co.	8.75
	A Citron	50–		29–	Haight & Co.	2.50
	L P Latimer	30–		30–	G W Alexander	28.17
	L A Buchanan	30–		31–	J H Boden	4.00
	J McCumming	150–		32–	Whitaker & Ray Co.	12.73
	J A Jackson	90–		33–	H Royer Estate	10.00
	A Ahern	40–	1036 50	34–	J Sauzy & Co.	4.00
2–	A M Jellison		15 45	35–	Soc. Naval Arch.–	6.00
3–	Jos McCumming		41 90	36–	S F News Co.	3.82
4–	Jas. H Barry		2 50	37–	Payot, Upham & Co	46.05
5–	Galloway Lith Co.		4 –	38–	Johnson & Emigh	61.07
6–	Valleau & Petersen		2 75	39–	J A Hofmann	7.48
7–	A Zellerbach		50	40–	Burrows Bros. Co.	3.50
8–	Upton Bros		1 75	41–	W Doxey	32.97
9–	Blake, Moffitt & Towne		1.68	42–	A M Robertson	81.86
10–	Coml. Pub. Co.		3.40	43–	Jas. McClatchy	3.00
11–	Payot Upham & Co.		2 05	44–	Coml. Herald	2.25
12	Payot Upham & Co		9.75	45–	Abend Post	1.95
13	Pac Gas Impt Co.		412.00	46–	Hicks Judd Co.	206.79
14–	Spring Valley Water Wks		67.70	47–	S C Partridge	72.30
15–	J Middleton		22.70			$2617.03–
16–	G W Alexander		4.75			
17	Payne Bolt Wks.		10.00			

Fair

1	Pay Roll			5–	Coml. Pub. Co.	30.50
	J H Gilmore	146.65		6–	Examiner	5.25
	A Seymour	66.65	213.30	7–	Call	4.20
2	Jos McCumming		30.00	8–	Chronicle	4.20
3–	A Seymour–		1.35			296.55
4–	Coml. Pub. Co.		7.75			

The report was received and adopted – and the bills ordered paid by the following vote – ayes Formhals, Heald, Healy, Kendrick, Lewis Neal, Plum, Presson, Wallis, Wilson, Mr President (11) Noes – None.

The Committee also presented the following report which was received and adopted –

San Francisco June 1, 1897

To the Board of Trustees

Gentlemen –

Secty to read meters.

Your Committee on Finance would recommend that the Secretary or some other employee who can properly attend to the same be directed to take readings of the various meters, and verify the bills that are monthly presented to us for gas used.

Respectfully submitted –

G R Presson.

Horace Wilson –

The Committee on Library, Rooms & Bldg. presented the following report: The report was received and adopted by the following vote: ayes – Formhals, Heald, Healy, Kendrick, Lewis, Neal, Plum, Presson, Wallis Wilson, Mr President (11) Noes None

San Francisco June 1/97

Board of Trustees

Mechanics Institute –

Gentlemen –

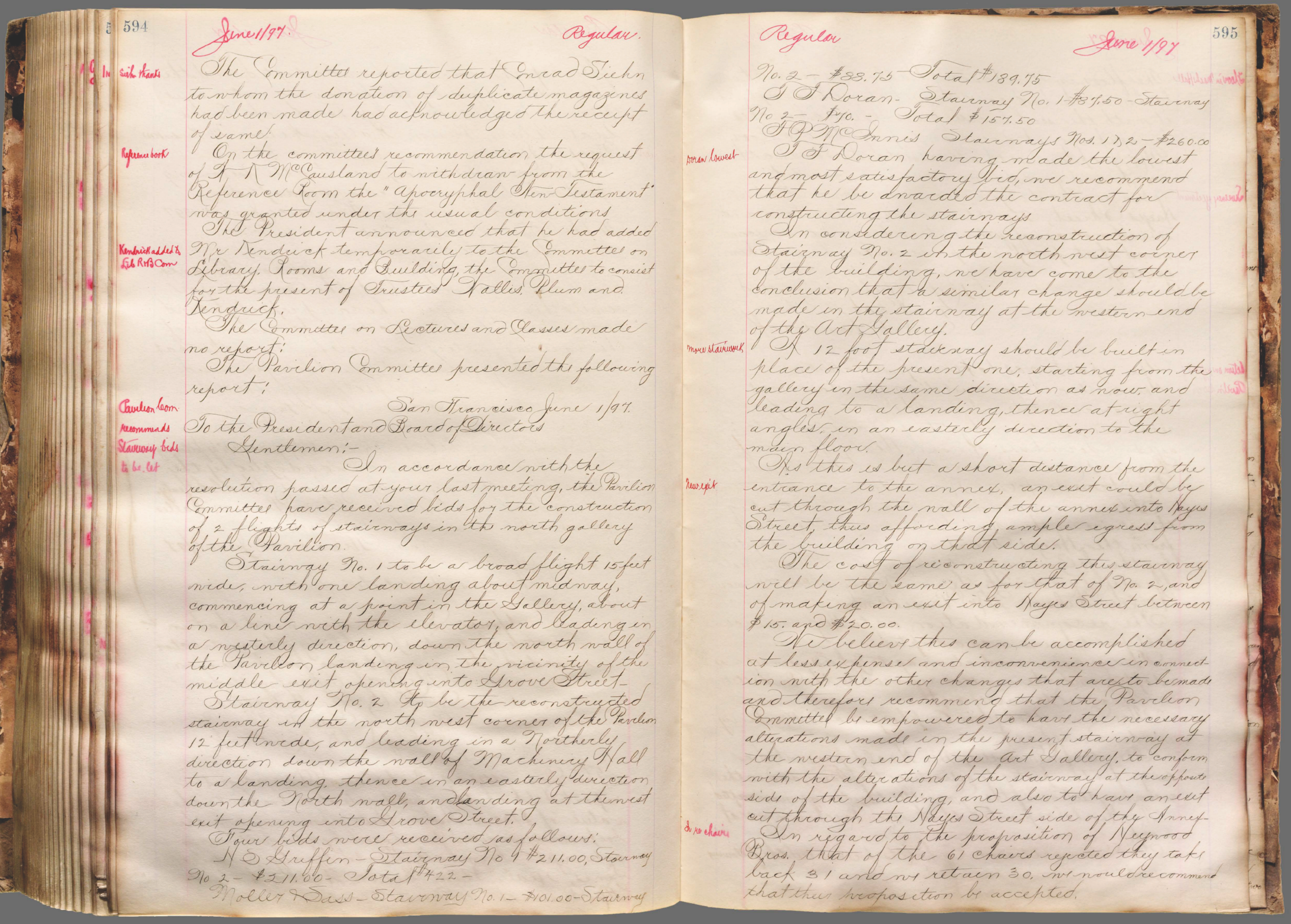
Amt set for street sprinkling

Your Committee recommend that in the matter of street sprinkling the contractor be awarded the sum of $15.00 for the season.

Respectfully submitted –

Com. Lib. Rms & Bldg. { Geo H Wallis
Chas. M Plum, Jr.
R Kendrick

The Committee on Books and Donations reported that they had selected books to the value of $133.10, and on their recommendation the books were ordered purchased by the following vote – ayes – Formhals, Heald, Healy, Kendrick Lewis, Neal, Plum, Presson, Wallis, Wilson Mr President (11) Noes – None.



Tiehn thanks

The Committee reported that Conrad Tiehn to whom the donation of duplicate magazines had been made had acknowledged the receipt of same.

Reference book

On the committee's recommendation the request of A R McCausland to withdraw from the Reference Room the "Apocryphal New Testament" was granted under the usual conditions.

Kendrick added to Lib R&B Com

The President announced that he had added Mr Kendrick temporarily to the Committee on Library, Rooms and Building, the Committee to consist for the present of Trustees Wallis, Plum and Kendrick.

The Committee on Lectures and Classes made no report.

The Pavilion Committee presented the following report:

Pavilion Com. recommends Stairway bids to be let

San Francisco June 1/97.

To the President and Board of Directors

Gentlemen:-

In accordance with the resolution passed at your last meeting, the Pavilion Committee have received bids for the construction of 2 flights of stairways in the north gallery of the Pavilion.

Stairway No. 1 to be a broad flight 15 feet wide, with one landing about midway, commencing at a point in the Gallery, about on a line with the elevator, and leading in a westerly direction, down the north wall of the Pavilion landing in the vicinity of the middle exit opening into Grove Street-

Stairway No. 2 to be the reconstructed stairway in the north west corner of the Pavilion 12 feet wide, and leading in a Northerly direction down the wall of Machinery Hall to a landing, thence in an easterly direction down the North wall, and landing at the west exit opening into Grove Street.

Four bids were received as follows:

H S Griffin - Stairway No 1 $211.00, Stairway No 2 - $211.00 - Total $422 -

Moller & Sass - Stairway No. 1 - $101.00 - Stairway

No. 2 - $88.75 - Total $189.75

T F Doran - Stairway No. 1 - $87.50 - Stairway No 2 - $70. - Total $157.50

F P McInnis Stairways Nos. 1 & 2 - $260.00

Doran lowest

T F Doran having made the lowest and most satisfactory bid, we recommend that he be awarded the contract for constructing the stairways.

In considering the reconstruction of Stairway No. 2 in the north west corner of the building, we have come to the conclusion that a similar change should be made in the stairway at the western end of the Art Gallery.

more stairwork

A 12 foot stairway should be built in place of the present one, starting from the gallery in the same direction as now, and leading to a landing, thence at right angles, in an easterly direction to the main floor.

New exit

As this is but a short distance from the entrance to the annex, an exit could be cut through the wall of the annex into Hayes Street, thus affording ample egress from the building on that side.

The cost of reconstructing this stairway will be the same as for that of No. 2, and of making an exit into Hayes Street between $15. and $20.00.

We believe this can be accomplished at less expense and inconvenience in connection with the other changes that are to be made and therefore recommend that the Pavilion Committee be empowered to have the necessary alterations made in the present stairway at the western end of the Art Gallery, to conform with the alterations of the stairway at the opposite side of the building, and also to have an exit cut through the Hayes Street side of the Annex-

In re chairs

In regard to the proposition of Heywood Bros. that of the 61 chairs rejected they take back 31 and we retain 30, we would recommend that their proposition be accepted.

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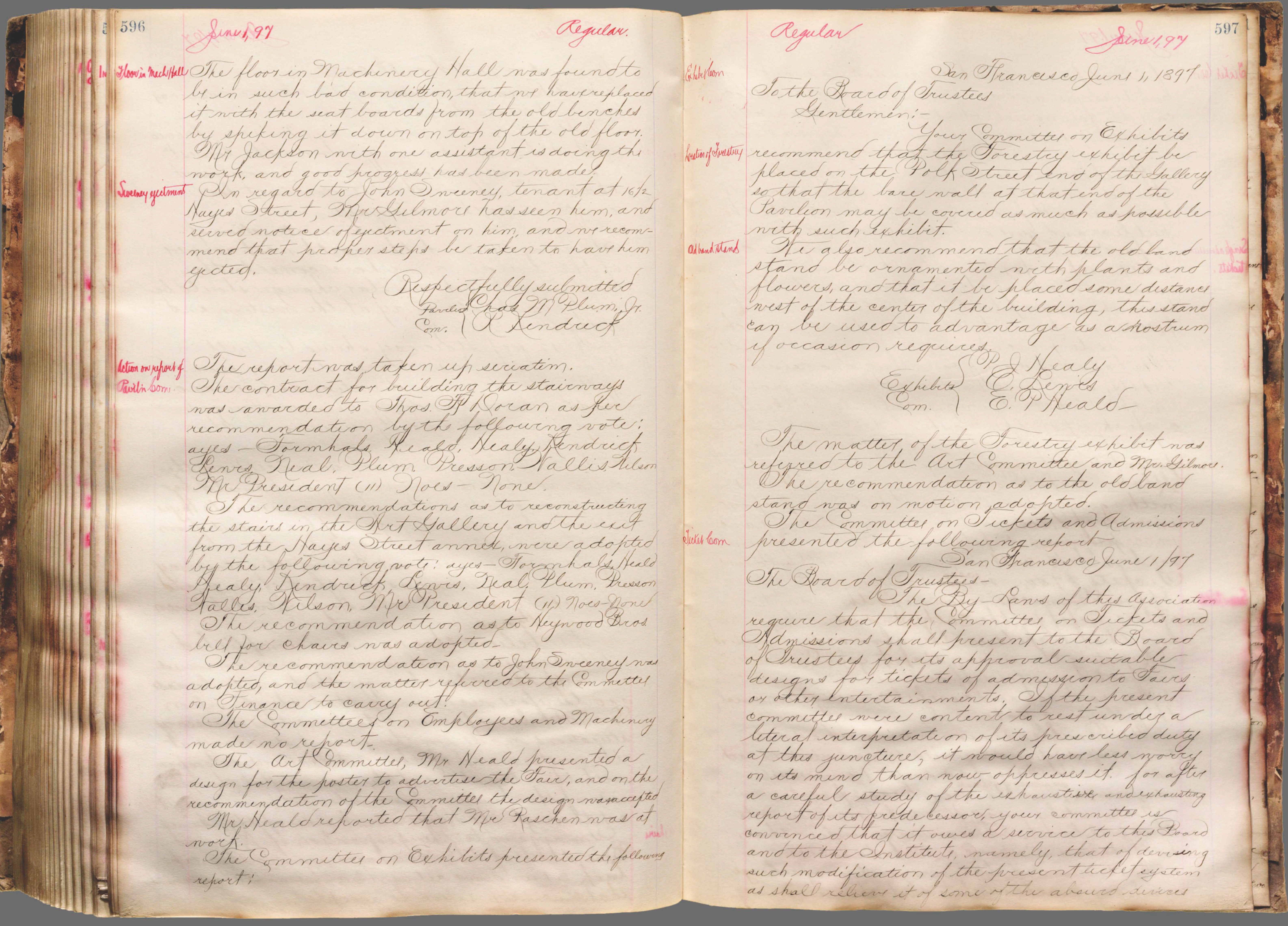

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Floor in Mach. Hall

The floor in Machinery Hall was found to be in such bad condition, that we have replaced it with the seat boards from the old benches by spiking it down on top of the old floor. Mr Jackson with one assistant is doing the work, and good progress has been made.

Sweeney ejectment

In regard to John Sweeney, tenant at 16½ Hayes Street, Mr Gilmore has seen him, and served notice of ejectment on him, and we recommend that proper steps be taken to have him ejected.

Respectfully submitted
Pavilion Chas M Plum, Jr.
Com. R Kendrick

Action on report of Pavil'n Com.

The report was taken up seriatim.

The contract for building the stairways was awarded to Thos. F Doran as per recommendation by the following vote: ayes — Formhals, Heald, Healy, Kendrick, Lewis, Neal, Plum, Presson, Wallis, Wilson, Mr President (11) Noes — None.

The recommendations as to reconstructing the stairs in the Art Gallery and the exit from the Hayes Street annex, were adopted by the following vote: ayes — Formhals, Heald, Healy, Kendrick, Lewis, Neal, Plum, Presson, Wallis, Wilson, Mr President (11) Noes — None

The recommendation as to Heywood Bros. bill for chairs was adopted.

The recommendation as to John Sweeney was adopted, and the matter referred to the Committee on Finance to carry out.

The Committees on Employees and Machinery made no report.

The Art Committee, Mr Heald presented a design for the poster to advertise the Fair, and on the recommendation of the Committee the design was accepted.

Mr Heald reported that Mr Raschen was at work.

The Committee on Exhibits presented the following report:

Regular June 1, 97 597

Exhib. Com.

San Francisco June 1, 1897

To the Board of Trustees
Gentlemen:—

Location of Forestry

Your Committee on Exhibits recommend that the Forestry exhibit be placed on the Polk Street end of the Gallery so that the bare wall at that end of the Pavilion may be covered as much as possible with such exhibit.

Old band stand

We also recommend that the old band stand be ornamented with plants and flowers, and that it be placed some distance west of the center of the building, this stand can be used to advantage as a rostrum if occasion requires.

P J Healy
Exhibits C. Lewis
Com. E. P Heald —

The matter of the Forestry exhibit was referred to the Art Committee and Mr. Gilmore.

The recommendation as to the old band stand was on motion adopted.

Ticket Com.

The Committee on Tickets and Admissions presented the following report

San Francisco June 1/97

The Board of Trustees —

The By-Laws of this Association require that the Committee on Tickets and Admissions shall present to the Board of Trustees for its approval suitable designs for tickets of admission to Fairs or other entertainments. If the present committee were content to rest under a literal interpretation of its prescribed duty at this juncture, it would have less worry on its mind than now oppresses it. for after a careful study of the exhaustive and exhausting report of its predecessor, your committee is convinced that it owes a service to this Board and to the Institute, namely, that of devising such modification of the present ticket system as shall relieve it of some of the absurd devices

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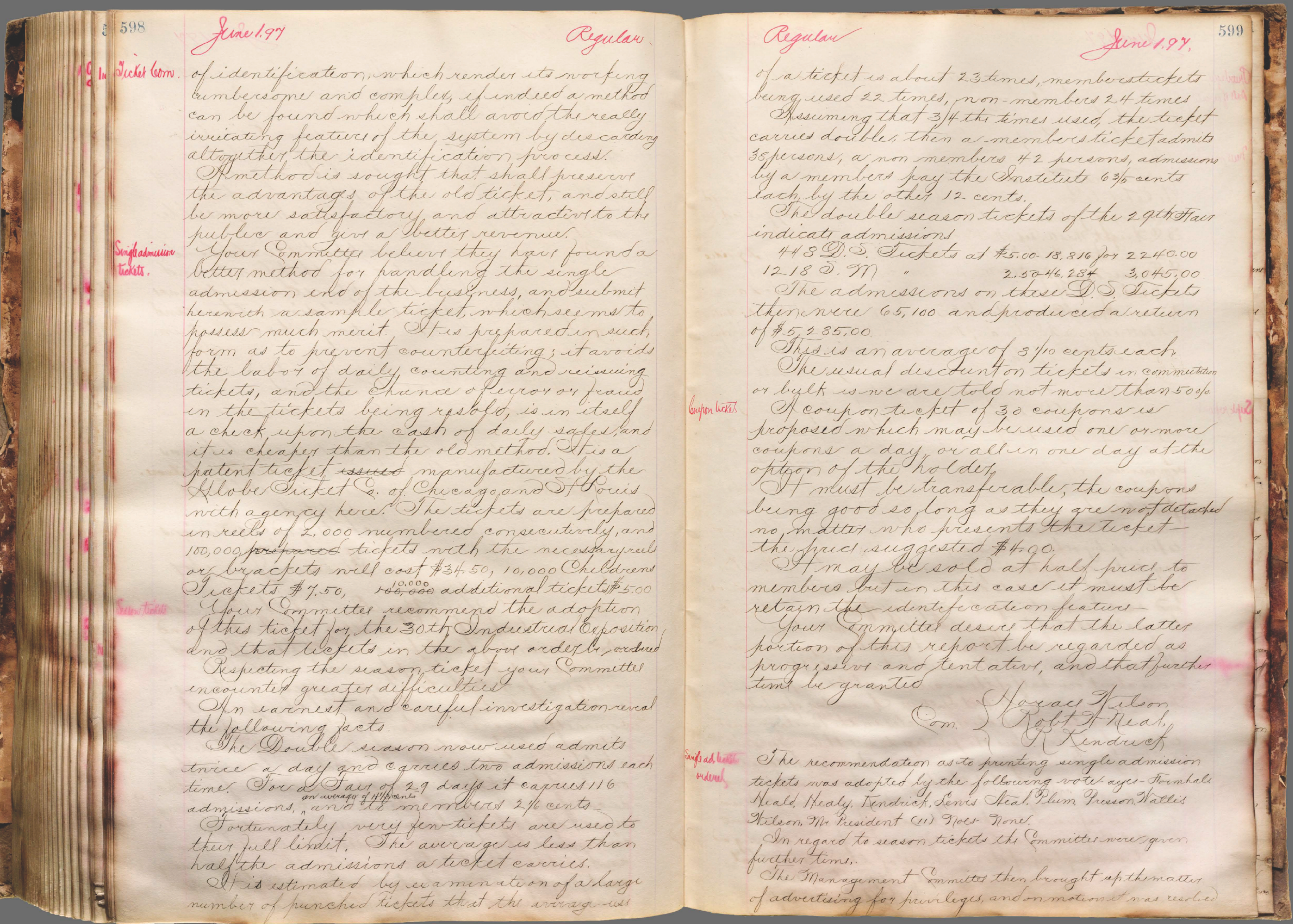

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Ticket Com.

of identification, which render its working cumbersome and complex, if indeed a method can be found which shall avoid the really irritating features of the system by discarding altogether the identification process.

A method is sought that shall preserve the advantages of the old ticket, and still be more satisfactory and attractive to the public and give a better revenue.

Single admission tickets.

Your Committee believe they have found a better method for handling the single admission end of the business, and submit herewith a sample ticket, which seems to possess much merit. It is prepared in such form as to prevent counterfeiting; it avoids the labor of daily counting and reissuing tickets, and the chance of error or fraud in the tickets being resold, is in itself a check upon the cash of daily sales, and it is cheaper than the old method. It is a patent ticket ~~issued~~ manufactured by the Globe Ticket Co. of Chicago and St Louis with agency here. The tickets are prepared in reels of 2,000 numbered consecutively, and 100,000 ~~prepared~~ tickets with the necessary reels or brackets will cost $34.50, 10,000 Childrens Tickets $7.50, ~~100,000~~ 10,000 additional tickets $5.00

Season tickets

Your Committee recommend the adoption of this ticket for the 30th Industrial Exposition and that tickets in the above order be ordered

Respecting the season ticket your Committee encounter greater difficulties

An earnest and careful investigation reveal the following facts.

The Double season now used admits twice a day and carries two admissions each time. For a Fair of 29 days it carries 116 admissions, an average of 4 1/3 cents and to members 2 1/6 cents

Fortunately very few tickets are used to their full limit. The average is less than half the admissions a ticket carries.

It is estimated by examination of a large number of punched tickets that the average use

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of a ticket is about 23 times, members tickets being used 22 times, non-members 24 times

Assuming that 3/4 the times used, the ticket carries double, then a members ticket admits 38 persons, a non members 42 persons, admissions by a members pay the Institute 6 3/5 cents each, by the other 12 cents.

The double season tickets of the 29th Fair indicate admissions

448 D.S. Tickets at $5.00 - 18,816 for 2240.00
1218 S.M " 2.50 46,284 3,045.00

The admissions on these D.S. Tickets then were 65,100 and produced a return of $5,285.00.

This is an average of 8 1/10 cents each.

The usual discount on tickets in commutation or bulk is we are told not more than 50%.

Coupon tickets

A coupon ticket of 30 coupons is proposed which may be used one or more coupons a day, or all in one day at the option of the holder.

It must be transferable, the coupons being good so long as they are not detached no matter who presents the ticket — the price suggested $4.00.

It may be sold at half price to members but in this case it must be retain the identification feature —

Your Committee desire that the latter portion of this report be regarded as progressive and tentative, and that further time be granted

Com. { Horace Wilson
Robt H Neal,
R Kendrick

Single ad tickets ordered

The recommendation as to printing single admission tickets was adopted by the following vote ayes - Formhals Heald, Healy, Kendrick, Lewis Neal, Plum, Presson, Wallis Wilson, Mr President (11) Noes - None.

In regard to season tickets the Committee were given further time.

The Management Committee then brought up the matter of advertising for privileges, and on motion it was resolved

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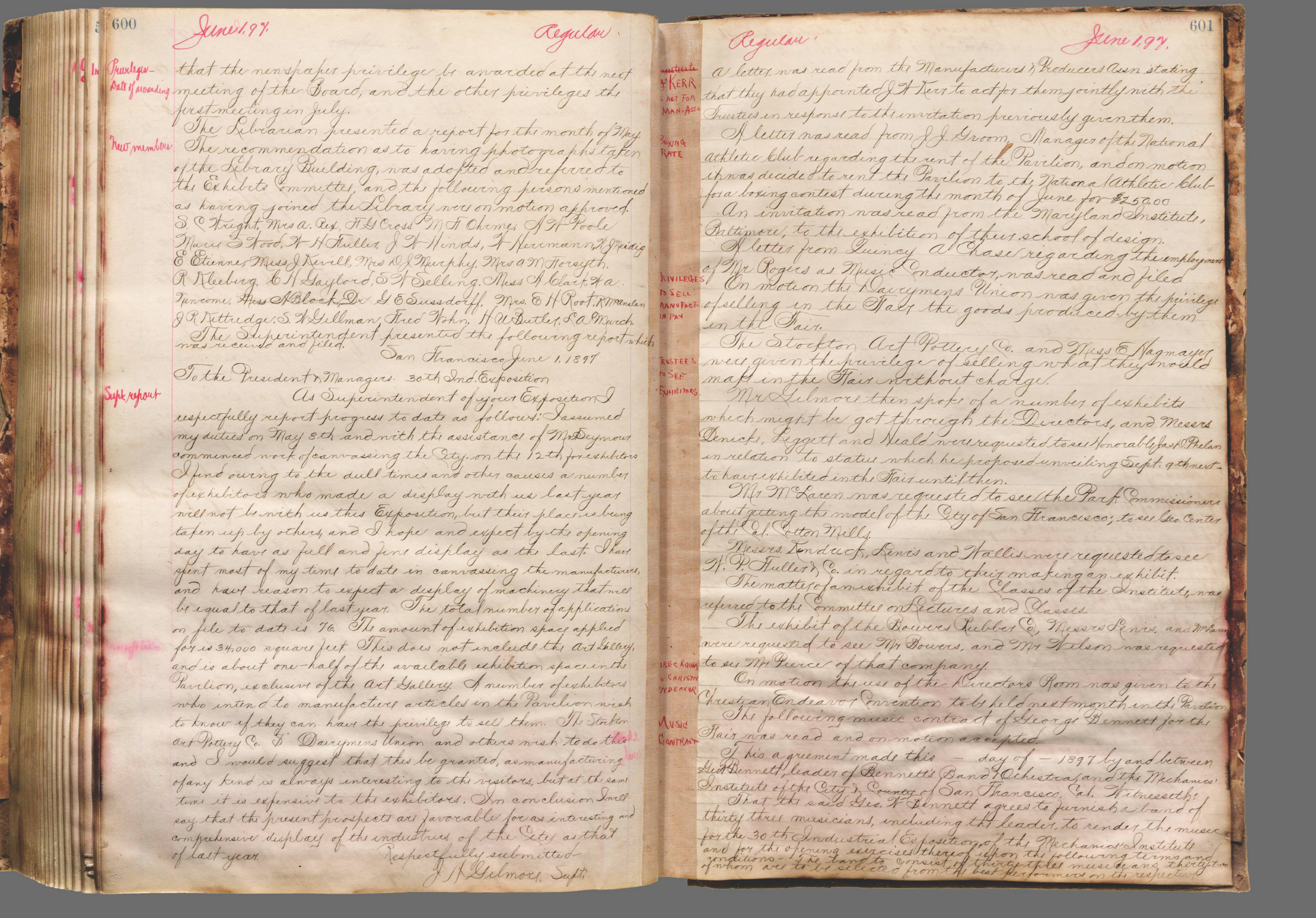

Privileges— Date of awarding

that the newspaper privilege be awarded at the next meeting of the Board, and the other privileges the first meeting in July.

The Librarian presented a report for the month of May.

New members

The recommendation as to having photographs taken of the Library Building, was adopted and referred to the Exhibits Committee, and the following persons mentioned as having joined the Library were on motion approved. S. C. Wright, Mrs A. Rex, F. G. Cross, M. F. Ohrme, A. H. Poole, Marie S. Wood, W. H. Fuller, J. W. Hinds, F. Herrmann, W. J. Reidig, E. Etienne, Miss J. Kevill, Mrs D. J. Murphy, Mrs A. M. Forsyth, R. Kleeburg, C. H. Gaylord, S. W. Selling, Miss A. Clark, W. A. Newcome, ~~Miss A Block~~, Dr G. E. Sussdorff, Mrs. E. H. Root, R. McAnslan, J. R. Kittredge, S. W. Gillman, Fred Wohn, H. W. Butler, L. A. Murch.

The Superintendent presented the following report which was received and filed.

San Francisco June 1. 1897

To the President & Managers. 30th Ind. Exposition

Supt report

As Superintendent of your Exposition I respectfully report progress to date as follows: I assumed my duties on May 8th and with the assistance of Mr Seymour commenced work of canvassing the City, on the 12th for exhibitors. I find owing to the dull times and other causes a number of exhibitors who made a display with us last year will not be with us this Exposition, but their place is being taken up by others, and I hope and expect by the opening day to have as full and fine display as the last. I have spent most of my time to date in canvassing the manufacturers, and have reason to expect a display of machinery that will be equal to that of last year. The total number of applications on file to date is 76. The amount of exhibition space applied for is 34,000 square feet. This does not include the Art Gallery, and is about one-half of the available exhibition space in the Pavilion, exclusive of the Art Gallery. A number of exhibitors who intend to manufacture articles in the Pavilion wish to know if they can have the privilege to sell them. The Stockton Art Pottery Co. & Dairymens Union and others wish to do this and I would suggest that this be granted, as manufacturing of any kind is always interesting to the visitors, but at the same time it is expensive to the exhibitors. In conclusion I will say that the present prospects are favorable for as interesting and comprehensive display of the industries of the City as that of last year.

Respectfully submitted—

J. H. Gilmore, Supt.

~~[illegible]~~ KERR TO ACT FOR MAN. ASSO

A letter was read from the Manufacturers & Producers Assn stating that they had appointed J. H. Kerr to act for them jointly with the Trustees in response to the invitation previously given them.

BOXING RATE

A letter was read from J. J. Groom, Manager of the National Athletic Club regarding the rent of the Pavilion, and on motion it was decided to rent the Pavilion to the National Athletic Club for a boxing contest during the month of June for $250.00

An invitation was read from the Maryland Institute, Baltimore, to the exhibition of their school of design.

A letter from Quincy A. Chase regarding the employment of Mr Rogers as Music Conductor, was read and filed.

RIVILEGES TO SELL MANUFACT. IN PAV

On motion the Dairymens Union was given the privilege of selling in the Fair the goods produced by them in the Fair.

The Stockton Art Pottery Co. and Miss E. Nagmayer were given the privilege of selling what they would make in the Fair without charge.

RUSTEES TO SEE EXHIBITORS

Mr Gilmore then spoke of a number of exhibits which might be got through the Directors, and Messrs Denicke, Leggett and Heald were requested to see Honorable Jas. D. Phelan in relation to statue which he proposed unveiling Sept. 9th next to have exhibited in the Fair until then.

Mr McLaren was requested to see the Park Commissioners about getting the model of the City of San Francisco; to see Geo. Center of the Cal. Cotton Mills.

Messrs. Kendrick, Lewis and Wallis were requested to see W. P. Fuller & Co. in regard to their making an exhibit.

The matter of an exhibit of the Classes of the Institute, was referred to the Committee on Lectures and Classes.

The exhibit of the Bowers Rubber Co., Messrs Lewis, and McLaren were requested to see Mr Bowers, and Mr Wilson was requested to see Mr Pierce of that company.

IREC ROOM O CHRISTN NDEAVOR

On motion the use of the Directors Room was given to the Christian Endeavor Convention to be held next month in the Pavilion.

MUSIC CONTRACT

The following music contract of George Bennett for the Fair was read and on motion accepted.

This agreement made this — day of — 1897 by and between Geo. W. Bennett, leader of Bennett's Band & Orchestra, and the Mechanics' Institute of the City & County of San Francisco, Cal. Witnesseth:

That the said Geo. W. Bennett agrees to furnish a band of thirty three musicians, including the leader, to render the music for the 30th Industrial Exposition of the Mechanics' Institute and for the opening exercises thereof upon the following terms and conditions— The band to consist of thirty-three musicians, thirty-two of whom are to be selected from the best performers on the respective

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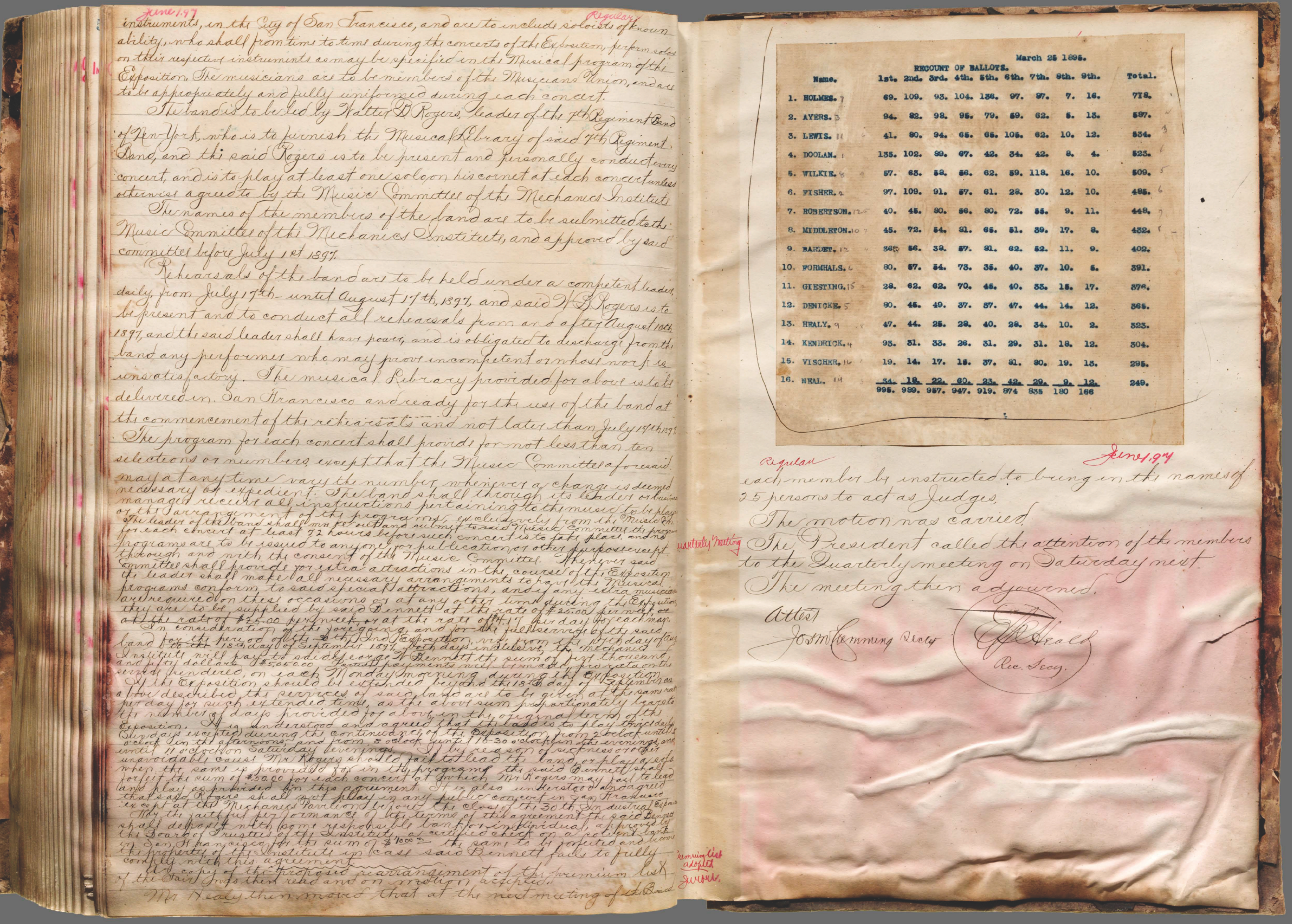

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instruments, in the City of San Francisco, and are to include soloists of known ability, who shall from time to time during the concerts of the Exposition, perform solos on their respective instruments as may be specified in the Musical program of the Exposition. The musicians are to be members of the Musicians Union, and are to be appropriately and fully uniformed during each concert.

The band is to be led by Walter D Rogers, leader of the 7th Regiment Band of New-York, who is to furnish the Musical Library of said 7th Regiment Band, and the said Rogers is to be present and personally conduct every concert, and is to play at least one solo, on his cornet at each concert unless otherwise agreed to by the Music Committee of the Mechanics Institute.

The names of the members of the band are to be submitted to the Music Committee of the Mechanics Institute, and approved by said committee before July 1st 1897.

Rehearsals of the band are to be held under a competent leader, daily, from July 17th – until August 17th, 1897, and said W D Rogers is to be present and to conduct all rehearsals from and after August 10th 1897, and the said leader shall have power, and is obligated to discharge from the band any performer who may prove incompetent or whose work is unsatisfactory. The musical Library provided for above is to be delivered in San Francisco and ready for the use of the band at the commencement of the rehearsals and not later than July 17th 1897.

The program for each concert shall provide for not less than ten selections or numbers, except that the Music Committee aforesaid may at any time vary the number whenever a change is deemed necessary or expedient. The band shall through its leader or business manager receive all instructions pertaining to the music to be played or the arrangement of the programs, exclusively from the Music Com.

The leader of the band shall make out and submit to said Music Committee the program for each concert at least 72 hours before such concert is to take place. and no programs are to be issued to anyone for publication or other purpose except through and with the consent of the Music Committee. Whenever said Committee shall provide for extra attractions in the course of the Exposition the leader shall make all necessary arrangements to have the Musical programs conform to said special attractions, and if any extra musicians are required on these occasions or at any other time during the Exposition they are to be supplied by said Bennett at the rate of $25.00 per week, ~~or at the rate of $25.00 per week,~~ or at the rate of $4.17 per day for each man.

In consideration of the foregoing, and for the full services of the said band for the period of the 30th Ind Exposition, viz, from the 19th day of Aug to the 18th day of September 1897, both days inclusive, the Mechanics Institute will pay to said George W Bennett the sum of five thousand and fifty dollars $5,050.00 Partial payments will be made, pro rata on the service rendered, on each Monday morning during the Exposition.

If the Exposition should be extended beyond the 18th day of September as above described, the services of said band are to be given at the same rate per day for such extended time, as the above sum proportionately bears to the number of days provided for above, in the original term of the Exposition. It is understood and agreed that the band is to play twice daily (Sundays excepted) during the continuance of the Exposition from 2 oclock until 5 o'clock in the afternoons, and from 8 oclock until 10-30 o'clock in the evenings, and until 11 o'clock on Saturday evenings. If by reason of sickness or other unavoidable cause Mr Rogers should fail to lead the band, or play a solo when the same is provided for in the programs the said Bennett shall forfeit the sum of $50.00 for each concert at which Mr Rogers may fail to lead and play as provided in this agreement. It is also understood and agreed that said Rogers shall not play in any public concert in San Francisco except at the Mechanics Pavilion before the close of the 30th Industrial Exposition.

For the faithful performance of the terms of this agreement the said Bennett shall deposit with some responsible bank or individual, approved by the Board of Trustees of the Institute, a certified check on a solvent bank in San Francisco for the sum of $1000.00 the same to be forfeited and become the property of the Institute in case said Bennett fails to fully comply with this agreement.

Premium list adopted

Jurors.

A copy of the proposed rearrangement of the premium list of the Fair was then read and on motion accepted.

Mr Healy then moved that at the next meeting of the Board

March 25 1895.

RECOUNT OF BALLOTS.

Name.	1st.	2nd.	3rd.	4th.	5th.	6th.	7th.	8th.	9th.	Total.	
1. HOLMES. 7	69.	109.	93.	104.	136.	97.	97.	7.	16.	718.	
2. AYERS. 3	94.	82.	98.	95.	79.	59.	62.	5.	13.	587.	
3. LEWIS. 11 6	41.	80.	94.	65.	65.	105.	62.	10.	12.	534.	3
4. DOOLAN. 1	135.	102.	89.	67.	42.	34.	42.	8.	4.	523.	
5. WILKIE. 8 9	57.	63.	58.	56.	62.	59.	118.	16.	10.	509.	5
6. FISHER. 2	97.	109.	91.	57.	61.	28.	30.	12.	10.	485.	6
7. ROBERTSON. 12 5	40.	45.	80.	56.	80.	72.	55.	9.	11.	448.	7
8. MIDDLETON. 10 7	45.	72.	54.	81.	65.	51.	39.	17.	8.	432.	8
9. BARDET. 12 4	36.	56.	32.	57.	81.	62.	52.	11.	9.	402.	
10. FORMHALS. 6	80.	57.	54.	73.	35.	40.	37.	10.	5.	391.	
11. GIESTING. 15 2	28.	62.	62.	70.	45.	40.	33.	15.	17.	376.	
12. DENICKE. 5	80.	45.	49.	37.	37.	47.	44.	14.	12.	365.	
13. HEALY. 9 8	47.	44.	25.	28.	40.	28.	34.	10.	2.	323.	
14. KENDRICK. 4	93.	31.	33.	26.	31.	29.	31.	18.	12.	304.	
15. VISCHER. 16 1	19.	14.	17.	16.	37.	31.	30.	19.	13.	295.	
16. NEAL. 14 3	34.	18.	22.	60.	23.	42.	29.	9.	12.	249.	
	995.	989.	957.	947.	919.	874	835	180	166		

Regular June 1.97

each member be instructed to bring in the names of 25 persons to act as Judges.

The motion was carried.

uarterly Meeting

The President called the attention of the members to the Quarterly meeting on Saturday next.

The meeting then adjourned.

Attest

Jos M Cumming Secty

Heald
Rec. Secy.

Board of Trustees Minutes, VOLUME 5, 9 March 1895 – 1 June 1897. Mechanics' Institute, San Francisco.